



(512) 398-3461 • FAX (512) 398-5103
P. O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

BANK DRAFTS

I, _____ do hereby authorize the City of Lockhart to draft from my checking account for the purpose of paying the utility bills for my account number _____, billing cycle _____*, at the address of _____ Lockhart, Texas. **I am aware that the amount drafted will be debited from my checking account promptly after the bills are mailed out.**

A detailed statement showing amount of draft is mailed to you. When you first submit this request, there is a pre-note process at our bank that will delay the drafting until the second month. You must pay the next bill yourself, and the second month will be automatically drafted.

BILLS MAILED:

***CYCLE 1 – 5TH DAY OF THE MONTH**

***CYCLE 2 – 20th DAY OF THE MONTH**

Signature

Date

*******MUST ATTACH A VOIDED CHECK*******

