

PUBLIC NOTICE

AGENDA

LOCKHART CITY COUNCIL

TUESDAY, JULY 2, 2019

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS

217 SOUTH MAIN STREET, 3rd FLOOR

LOCKHART, TEXAS

6:30 P.M.

WORK SESSION (No Action)

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issue discussed or reviewed during the work session.

DISCUSSION ONLY

- A. Discuss awarding bid to Lone Star Paving, Austin, Texas, in the amount of \$549,167 for 2019 Street Improvement Project to include Street improvements to Lion's Country Drive, Center Street, Trinity Street, City Park Roads and City Swimming Pool Parking Lot. Appointing the Mayor to sign all contractual documents. 19-23
- B. Discuss the Brand Guidelines document for the new City logo. 24-53
- C. Discuss Resolution 2019-14 adopting emergency management standard operation guidelines for the City of Lockhart outdoor warning sirens and for a regional notification system. 54-63
- D. Continue discussion and receive update regarding a Resolution pertaining to the proposed Kinder Morgan gas pipeline. [TABLED JUNE 18, 2019] 64-70
- E. Discuss and receive a report from the City Attorney concerning the regulation of dockless mobility vehicles (electric scooters). 71-82

7:30 P.M. REGULAR MEETING

- 1. **CALL TO ORDER**
Mayor Lew White
- 2. **INVOCATION, PLEDGE OF ALLEGIANCE**
Invocation.
Pledge of Allegiance to the United States and Texas flags.

3. CITIZENS/VISITORS COMMENTS

(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are not on the agenda. No discussion can be carried out on the citizen/visitor comment.)

4. PUBLIC HEARING/COUNCIL ACTION

A. Hold a PUBLIC HEARING, and discussion and/or action to consider a request by JES Development Company, Inc., on behalf of Manumit Investment Group, LLC, for a Zoning Change (ZC-19-04) from PDD Planned Development District to PDD Planned Development District, including a revised Planned Development District Development Plan (PDD-19-01) for Maple Park, a proposed mixed-use development on 56.239 acres in the Frances Berry Survey, Abstract No. 2, located along the west side of the 700-1000 blocks of City Line Road. 4-18

5. CONSENT AGENDA

A. Approve awarding bid to Lone Star Paving, Austin, Texas, in the amount of \$549,167 for 2019 Street Improvement Project to include Street improvements to Lion's Country Drive, Center Street, Trinity Street, City Park Roads and City Swimming Pool Parking Lot. Appointing the Mayor to sign all contractual documents. 19-23

B. Approve the Brand Guidelines document for the new City logo. 24-53

C. Approve Resolution 2019-14 adopting emergency management standard operation guidelines for the City of Lockhart outdoor warning sirens and for a regional notification system. 54-63

6. DISCUSSION/ACTION ITEMS

A. Continue discussion and receive update regarding a Resolution pertaining to the proposed Kinder Morgan gas pipeline. [TABLED JUNE 18, 2019] 64-70

B. Discussion and/or action following receipt of a report from the City Attorney concerning the regulation of dockless mobility vehicles (electric scooters). 71-82

C. Discussion and/or action regarding appointments to various boards, commissions or committees. 83-91

7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION

- Movies in the Park
 - July 13: Spider-Man into the Spider-Verse
 - August 10: Small Foot
- Storm Debris Update:
 - Crews continue to collect brush from the storms.
 - 2 crews worked Saturday, June 29 collecting brush.
- Fireworks on July 3rd at City Park.
- Next Emergency Warning Siren test is Monday, July 15 at 1:00 p.m.

- Police Department has a Police Officer entrance exam scheduled for July 26th.
- Library Events:
 - Maker Monday (crafts for kids) will be held on July 8.
 - Lolly Band to perform for the Library's 119th Birthday at 2 p.m. on July 5 - Folk-Rock Trio.
 - Amanda Sutton, Health & Wellness Coach will be at the Library to host a Health and Wellness talk and teach healthy recipes on July 9.
 - Tumble Book Library-children's ebooks available at the library.
 - Computer Classes on Windows Operating System 10 is being offered at the library.
 - Adult Craft Night last Thursday, of every month at 6:30 p.m.
- Police Department Update:
 - Coffee With Cops was held on Saturday, June 29th at 9 a.m. – 11 a.m. at La Ideal Bakery (on the Square).
- Electric Department Update:
 - Downtown Square LED project substantially complete.

8. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST
 (**Items of Community Interest defined below)

9. ADJOURNMENT

*** Items of Community Interest includes: 1) expressions of thanks, congratulations or condolence; 2) information regarding holiday schedules; 3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; 4) a reminder about an upcoming event organized or sponsored by the governing body; 5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official employee of the municipality; and 6) announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda. (SB 1182 - effective 09/01/2009)*

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

I certify that the above notice of meeting was posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 25 day of July 2019 at 5:20 p.m.. I further certify that the following News Media was properly notified of this meeting as stated above: Lockhart Post-Register



Steven Lewis,
City Manager

FOR

Connie Constancio, TRMC
City Secretary

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: July 2, 2019

AGENDA ITEM CAPTION:

Hold a PUBLIC HEARING, and discussion and/or action to consider a request by JES Development Company, Inc., on behalf of Manumit Investment Group, LLC, for a Zoning Change (ZC-19-04) from PDD Planned Development District to PDD Planned Development District, including a revised Planned Development District Development Plan (PDD-19-01) for Maple Park, a proposed mixed-use development on 56.239 acres in the Frances Berry Survey, Abstract No. 2, located along the west side of the 700-1000 blocks of City Line Road.

ORIGINATING DEPARTMENT AND CONTACT: Planning Department – Dan Gibson, City Planner

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

The PDD (Planned Development District) zoning classification is intended to accommodate developments with characteristics that may deviate from the normal zoning and subdivision standards. In return for such flexibility, the PDD requires an early commitment on the part of the developer in terms of the site layout, land uses, and amenities. Unlike conventional zoning classifications that cannot have conditions attached, the PDD classification is subject to the conditions represented by the development plan, which is adopted by-reference and cannot be changed except through the rezoning process. The subject property was rezoned from AO to PDD in 2012 concurrently with adoption of the associated PDD Development Plan for a mixed use project. In 2017 and 2018 the Council approved zoning changes from PDD to PDD to revise the associated PDD development plans. The owner now wishes to increase the proposed number of multifamily dwelling unit intended for senior housing from 48 to 56, and increase the total number of multifamily units from 72 to 110, which again alters the PDD development plan and requires rezoning from the current PDD to the revised PDD. All other uses remain the same. Following staff's review of the PDD development plan, our comments regarding needed corrections and clarifications were provided to the applicant on Monday, June 10th. They were unable to complete the revisions in time for this meeting, and there was disagreement about some of the staff comments. The applicant requested a meeting with City staff, which was held on Wednesday, June 26. It resulted in an agreement on all issues, but it was too late to make all of the necessary revisions. Therefore, the applicant requests that consideration of both the PDD zoning change and development plan be delayed to the July 24 Planning and Zoning Commission meeting and the August 6 City Council meeting. Additional information is contained in the attached staff reports for the zoning change and PDD development plan. There have been no citizen objections.

PROJECT SCHEDULE (if applicable): Not applicable

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance): Not applicable

COMMITTEE/BOARD/COMMISSION ACTION:

On June 26th the Planning and Zoning Commission voted 5-0 to TABLE these items until their July 26th meeting.

STAFF RECOMMENDATION/REQUESTED MOTION: TABLE until the August 6th Council meeting.

LIST OF SUPPORTING DOCUMENTS:

- 1) Applicant letter requesting that consideration be delayed.
- 2) Maps.
- 3) ZC-19-04 Staff report and Application.
- 4) PDD-19-01 Staff report, existing (not proposed) PDD development plan, and Application.

Department Head initials:

D.G.

City Manager's Review:

[Signature]

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Jay D. Remley

To: dgibson@lockhart.tx.org
Subject: Maple Park Senior Development/PDD (6-19-2019)

Dan Gibson

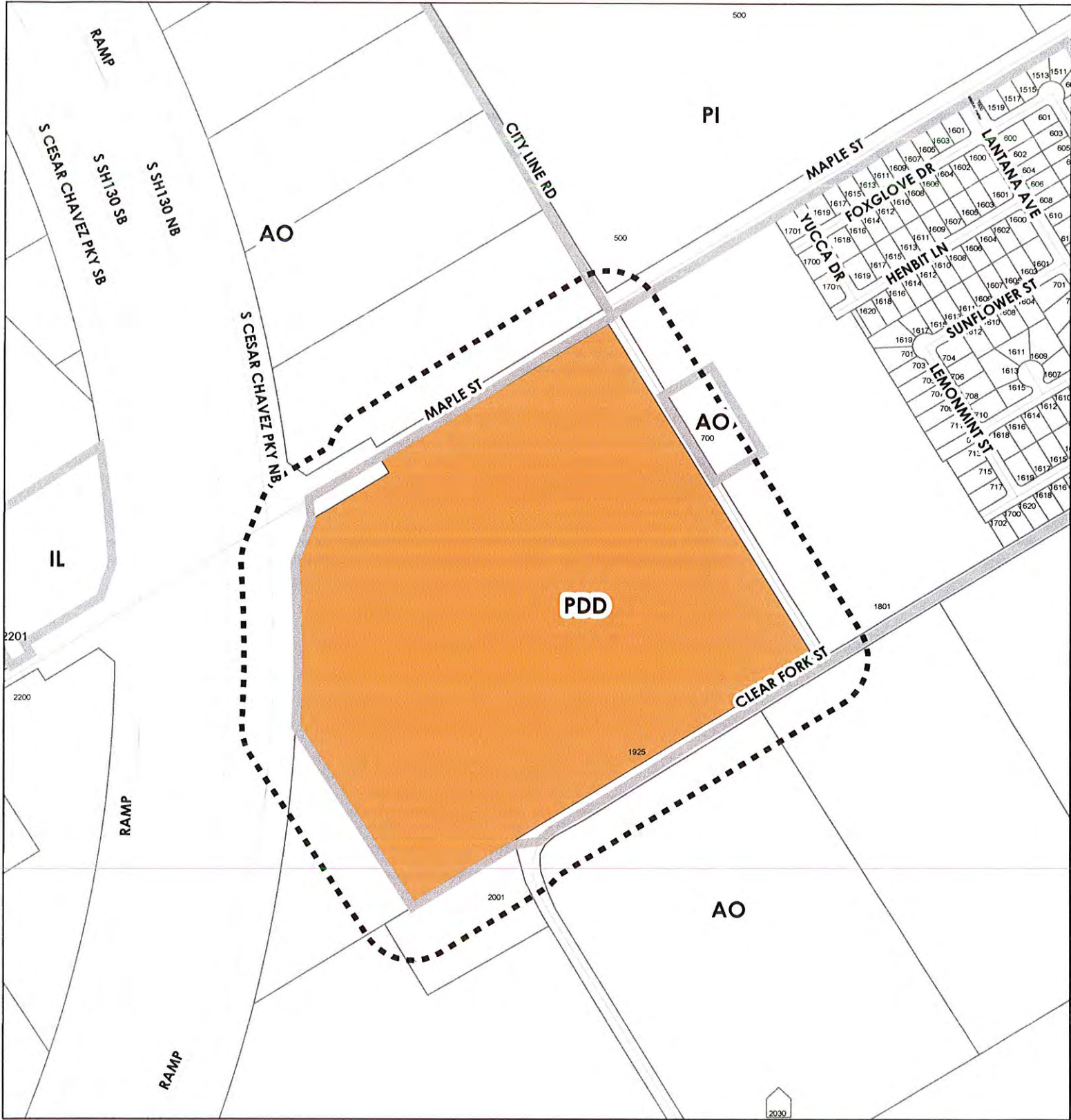
I am officially requesting that consideration of the PDD zoning change and development plat applications be delayed to a future date to be determined.

Thank you.



Jay D Remley
Manumit Investment Group, LLC
Prepared for unfolding events
PO Box 746
Lockhart Texas, 78644
jremley@manumitig.com

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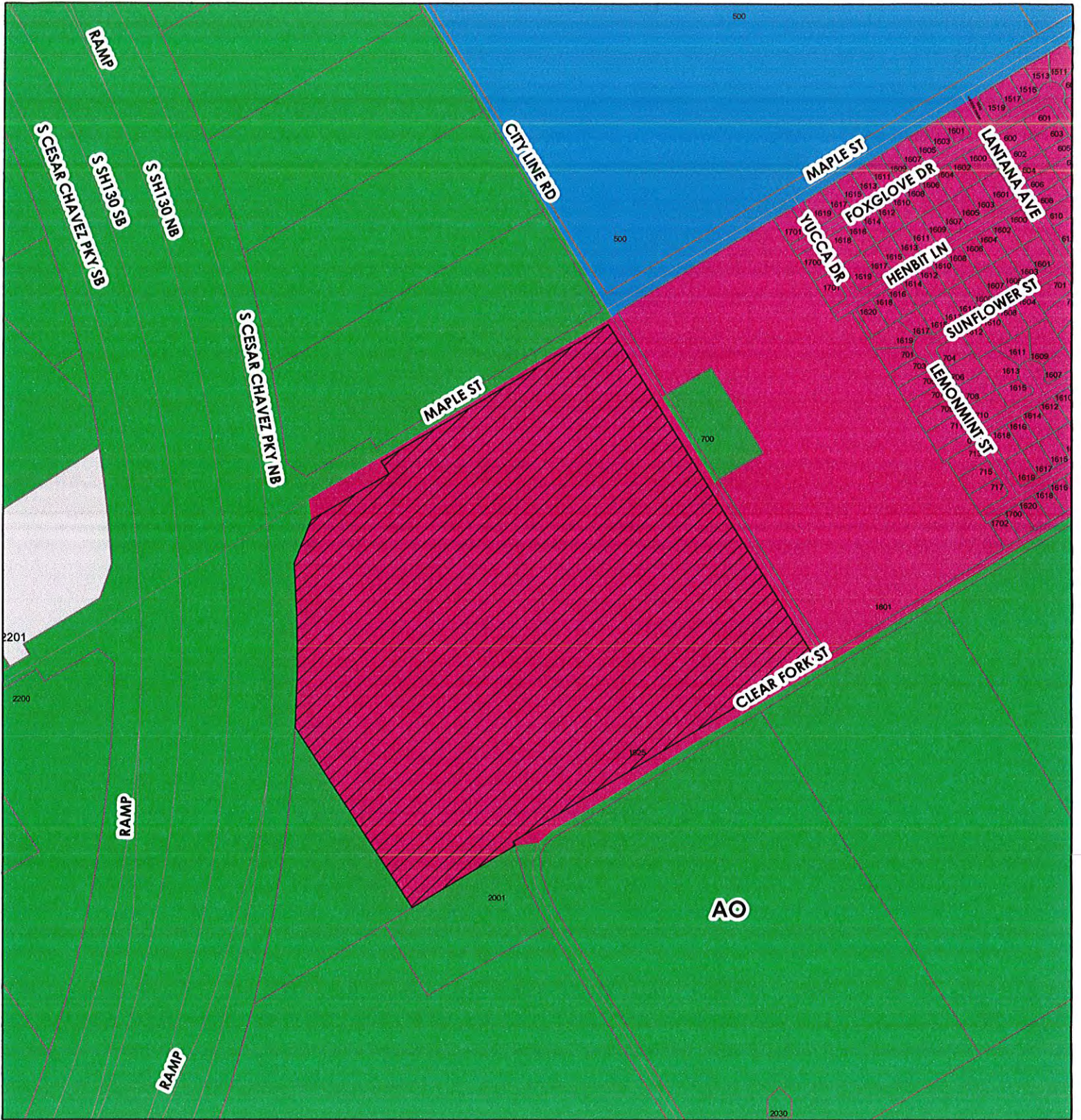
**ZC-19-04 & PDD-19-01
 PDD TO PDD
 MAPLE PARK PDD DEVELOPMENT PLAN
 700-1000 BLK CITY LINE RD**



- SUBJECT PROPERTY
- ZONING BOUNDARY
- 200 FT BUFFER

scale 1" = 500'

60



ZC-19-04

PDD TO PDD

700-1000 BLK CITY LINE RD

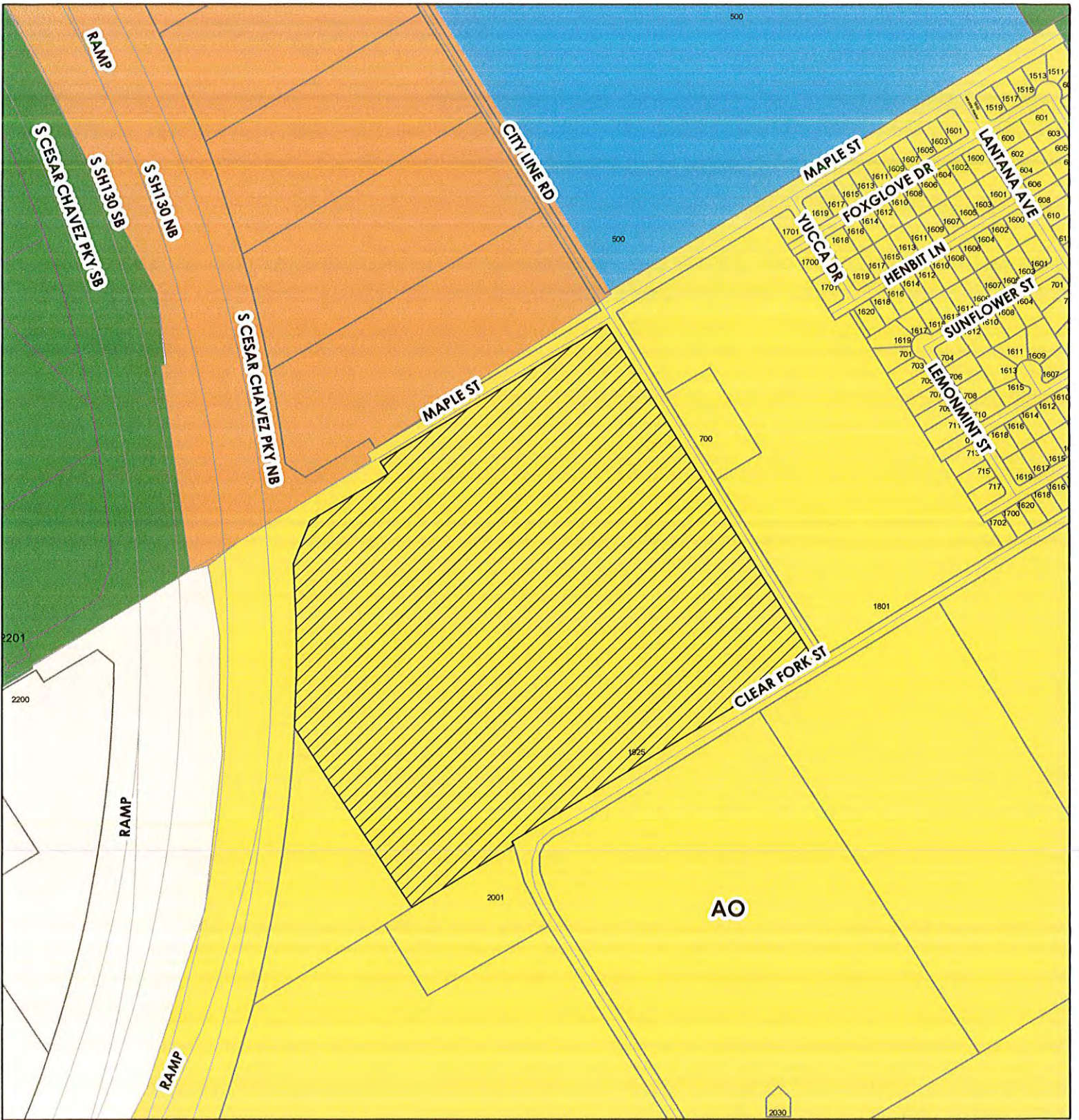


ZONING DISTRICTS

- AGRICULTURAL-OPEN SPACE
- INDUSTRIAL LIGHT
- PLANNED DEVELOPMENT
- PUBLIC AND INSTITUTIONAL

scale 1" = 500'

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FUTURE LANDUSE

PDD TO PDD

700-1000 BLK CITY LINE RD



- AGRICULTURE/RURAL DEVELOPMENT
- PARKS AND OPEN SPACE
- PUBLIC AND INSTITUTIONAL
- RESIDENTIAL, LOW DENSITY
- RESIDENTIAL, MEDIUM DENSITY

scale 1" = 500'



S CESAR CHAVEZ PKY NB

S CESAR CHAVEZ PKY SB

MAPLE ST

RAMP

S SH130 NB

RAMP

S SH130 SB

CITYLINE RD

MAPLE ST

YUCCA DR

HENBIT LN

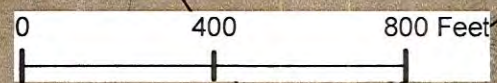
SUNFLOWER ST

LEMONMINT ST

PRICKLY PEAR ST

PAINBRUSH DR

CLEAR FORK ST



CASE SUMMARY

STAFF: Dan Gibson, City Planner

CASE NUMBER: ZC-19-04

REPORT DATE: June 20, 2018

PLANNING & ZONING COMMISSION HEARING DATE: June 26, 2019

CITY COUNCIL HEARING DATE: July 2, 2019

REQUESTED CHANGE: PDD to PDD

STAFF RECOMMENDATION: *The applicant requests that consideration of this application be tabled.*

PLANNING & ZONING COMMISSION RECOMMENDATION: *Tabled until the July 24, 2019, Commission meeting.*

BACKGROUND DATA

APPLICANT(S): JES Development Co., Inc.

OWNER(S): Manumit Investment Group, LLC

SITE LOCATION: West side of 700-1000 blocks, City Line Road

LEGAL DESCRIPTION: Metes and bounds

SIZE OF PROPERTY: 56.239 acres

EXISTING USE OF PROPERTY: Vacant land

LAND USE PLAN DESIGNATION: Low Density Residential

ANALYSIS OF ISSUES

REASON FOR REQUESTED CHANGE: The subject property was rezoned from AO to PDD (Planned Development District) in 2012 concurrently with adoption of the associated development plan for a mixed use project. The zoning change and PDD development plan must be considered together because the zoning is conditional upon the project being developed as depicted on the plan. In addition, a preliminary plat was approved, and a final plat for Section One consisting of 19.748 acres between Cesar Chavez Parkway and the proposed new Lincoln Lane was approved in February 2013. Construction of public improvements for that section have not been completed so, therefore, the final plat is not yet recorded. In 2017 the owner subsequently proposed to change some land uses, the most significant of which was replacing the previous area designated as apartments to 103 small single-family homes on very small lots that were well below the minimum size allowed in any conventional residential zoning district. That change resulted in a revised preliminary plat as well as the zoning change from the original PDD to the revised PDD, which was approved by the City Council in July 2017 along with concurrent revisions to the associated PDD development plan. The uses on the 2017 plan, in addition to the small lot single-family residential area, included offices, office-warehouses, retail specialty stores, a gas station, five restaurants, a hotel, and self-storage warehousing. In 2018, the owner again proposed another change which altered the preliminary plat as well as the PDD Development Plan and required rezoning from the previous PDD to the revised PDD. The area designated for office/warehouse buildings was changed to two lots containing a total of 72 multifamily dwelling units, with one of the lots containing 48 units intended for senior housing, and the number of single-family lots was reduced to 100. The other uses remained the same. That change was approved in March 2018. The owner now wishes to increase the total number of multifamily units to 110, and increase the number of units intended for senior housing to 56, which again alters the PDD development plan and requires rezoning from the original PDD to the revised PDD. This change affects the notes on the preliminary plat as well as on the PDD development plan, so revisions to the preliminary plat will also be needed.

	Existing Use	Zoning	Land Use Plan
North	vacant land, junior high school	AO, PI	Medium Density Residential, Public/Institutional
East	vacant land, single-family residential	AO, PDD	Low Density Residential
South	Vacant land, scattered homes	AO	Low Density Residential
West	SH-130, vacant land	AO	Agriculture - Rural Development

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TRANSITION OF ZONING DISTRICTS: Because PDD is not a conventional zoning classification, the basis for comparison to other zoning districts must be the development plan. Because a PDD Development Plan has already been approved, a transition has already been established, with the only difference being the increase in the number of multifamily dwelling units. The subject site is separated from all adjacent property, except at the southwest corner, by streets which can serve as a buffer between zoning districts.

ADEQUACY OF INFRASTRUCTURE: Access is available from Clear Fork Street, City Line Road, Maple Street, and the proposed new internal street, Lincoln Lane. The applicant will construct Lincoln Lane to City standards. Utility lines, sidewalks, and drainage facilities will be constructed as phases of the subdivision are developed.

POTENTIAL NEIGHBORHOOD IMPACT: The immediate impacts on nearby property would be limited because, other than two existing houses, the junior high school, and the developing Meadows at Clearfork Subdivision to the east, much of the surrounding area is currently undeveloped. The proposed mixed uses will undoubtedly add traffic on the abutting streets, and the increase in the total number of multifamily dwelling units from 72 to 110 will generate more traffic. However, since most of the proposed apartments are intended for senior housing, which can be assumed to generate less vehicle trips than the general population, the actual increase is very minor. Other impacts such as noise and light pollution would be expected to occur primarily in association with the proposed uses on the west side of the development, along Cesar Chavez Parkway (SH-130) where it would not affect other properties much except at the south corner of the site where the abutting property contains a single-family dwelling.

CONSISTENCY WITH COMPREHENSIVE PLAN: The PDD development plan indicates a mixture of uses, none of which are consistent with the Low Density Residential designation of the Lockhart 2020 Future Land Use Plan map. However, because this is a sizable development meeting the City's appearance standards and having internal access where residents can live and work within walking distance, it deserves special consideration as an informal amendment to the land use plan.

ALTERNATIVE CLASSIFICATIONS: Rezoning to individual conventional zoning districts would be possible for the commercial lots and multifamily residential area, but would not be possible for the small-lot single-family residential portion, which does not comply with the minimum standards of any conventional residential district.

RESPONSE TO NOTIFICATION: None, as of the date of this report.

STAFF NOTE: Following staff's review of the PDD development plan, our comments regarding needed corrections and clarifications were provided to the applicant on Monday, June 10th. They were unable to complete the revisions in time for this meeting, and there was disagreement about some of the staff comments. The applicant requested a meeting with City staff, which was held on Wednesday, June 26. It resulted in an agreement on all issues, but it was too late to make all of the necessary revisions. Therefore, the applicant requests that consideration of both the PDD zoning change and development plan be delayed to the July 24 Planning and Zoning Commission meeting and the August 6 City Council meeting.

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ZONING CHANGE APPLICATION

(512) 398-3461 • FAX (512) 398-3833
P.O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

APPLICANT/OWNER

APPLICANT NAME JES Dev Co, Inc.
DAY-TIME TELEPHONE 737.802.7894
E-MAIL jjguttman@jesholdings.com
OWNER NAME Manumit Investment Group, LLC.
DAY-TIME TELEPHONE 313.610.0547
E-MAIL jremley@manumitig.com/pence@manumitg.com

ADDRESS 206 Peach Way (65203)
P.O. Box 7688
Columbia, Missouri 65205
ADDRESS P.O. BOX 746
Lockhart, TX 78644

PROPERTY

ADDRESS OR GENERAL LOCATION 700-1000 Block City Line Road, Lockhart Texas Tax ID #: 13492
LEGAL DESCRIPTION (IF PLATTED) Francis Berry Survey A-2
SIZE 56.239 ACRE(S) LAND USE PLAN DESIGNATION residential, low density
EXISTING USE OF LAND AND/OR BUILDING(S) Vacant, Farm Land
PROPOSED NEW USE, IF ANY Mixed Use commercial, office/warehouse, and multi-family & single family residential.

REQUESTED CHANGE

FROM CURRENT ZONING CLASSIFICATION PDD
TO PROPOSED ZONING CLASSIFICATION PDD
REASON FOR REQUEST Number of Residential Units in Section Three to be revised from 72 units to 110 units

SUBMITTAL REQUIREMENTS

IF THE APPLICANT IS NOT THE OWNER, A LETTER SIGNED AND DATED BY THE OWNER CERTIFYING THEIR OWNERSHIP OF THE PROPERTY AND AUTHORIZING THE APPLICANT TO REPRESENT THE PERSON, ORGANIZATION, OR BUSINESS THAT OWNS THE PROPERTY.

NAME(S) AND ADDRESS(ES) OF PROPERTY LIEN-HOLDER(S), IF ANY.

IF NOT PLATTED, A METES AND BOUNDS LEGAL DESCRIPTION OF THE PROPERTY.

APPLICATION FEE OF \$1274.⁷⁸ PAYABLE TO THE CITY OF LOCKHART AS FOLLOWS:

1/4 acre or less	\$125
<u>Between 1/4 and one acre</u>	<u>\$150</u>
<u>One acre or greater</u>	<u>\$170 plus \$20.00 per each acre over one acre</u>

TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT, AND IT IS UNDERSTOOD THAT I OR ANOTHER REPRESENTATIVE SHOULD BE PRESENT AT ALL PUBLIC MEETINGS CONCERNING THIS APPLICATION.

SIGNATURE *Jack Ann Gallup*

DATE 05-15-2019

OFFICE USE ONLY

ACCEPTED BY Kevin Waller

RECEIPT NUMBER 870438

DATE SUBMITTED 5/20/19

CASE NUMBER ZC - 19 - 04

DATE NOTICES MAILED 6-10-19

DATE NOTICE PUBLISHED 6-13-19

PLANNING AND ZONING COMMISSION MEETING DATE 6/26/19

PLANNING AND ZONING COMMISSION RECOMMENDATION Tabled until July 24 Commission meeting

CITY COUNCIL MEETING DATE 7/2/19

DECISION _____

CASE SUMMARY

STAFF CONTACT: Kevin Waller, Assistant City Planner
REPORT DATE: June 19, 2019
PLANNING & ZONING COMMISSION DATE: June 26, 2019
CITY COUNCIL DATE: July 2, 2019

CASE NUMBER: PDD-19-01

STAFF RECOMMENDATION: ***The applicant requests that consideration of this application be tabled.***
SUGGESTED CONDITIONS: *As noted in the Form and Content section, below*
PLANNING & ZONING COMMISSION ACTION: ***Tabled until the July 24, 2019, Commission meeting.***

BACKGROUND DATA

ENGINEER/SURVEYOR: R. Anne Gallup, Gallup Engineering
OWNER: Manumit Investment Group, LLC
SITE LOCATION: West side of 700-1000 blocks City Line Road
SUBDIVISION NAME: **Maple Park Planned Development District**
SIZE OF PROPERTY: 56.239 acres
NUMBER OF LOTS: 100 single-family residential lots, two multi-family residential lots, 11 general commercial lots, four light-medium commercial lots, one stormwater detention lot, one parkland and storm-water detention lot, and seven new street rights-of-way
EXISTING USE OF PROPERTY: Agricultural
ZONING CLASSIFICATION: PDD (Planned Development District)

ANALYSIS OF ISSUES

PROPOSED DEVELOPMENT: This plan accompanies Zoning Change request ZC-19-04 from PDD to PDD for the same property. Unlike conventional zoning classifications, which cannot have conditions attached, the PDD classification is subject to the conditions represented by the development plan. The development plan is adopted with the zoning change, and thereafter cannot be changed except through the normal rezoning process. The PDD zoning classification is intended to accommodate developments that have unusual characteristics that might require deviations from the normal zoning and/or subdivision standards. In return for such flexibility, the PDD requires more of an up-front commitment on the part of the developer in terms of the site layout, land uses, and amenities. The subject property was rezoned from AO to PDD in 2012 concurrently with adoption of the associated PDD Development Plan for a mixed-use project. In addition, a preliminary plat was approved, and a final plat for Section One consisting of 19.748 acres between Cesar Chavez Parkway (SH 130) and the proposed new Lincoln Lane was approved in February 2013. Since construction of public improvements for that section have not been completed, the final plat is not yet recorded. The zoning change and PDD development plan must be considered concurrently, since the zoning is conditional upon the project being developed as depicted on the plan.

In 2017, the owner subsequently proposed to change some land uses, the most significant of which was replacing the previous area designated as apartments to 103 small single-family homes on very small lots that were well below the minimum size allowed in any conventional residential zoning district. That change was approved by the City Council in July 2017 as a zoning change from PDD to PDD along with the concurrent revisions to the associated PDD development plan. The uses on the 2017 plan, in addition to the small lot single-family residential area, included offices, office-warehouses, retail specialty stores, a gas station, five restaurants, a hotel, and self-storage warehousing. In February 2018, the owner proposed another change to the approved PDD Development Plan that would designate the area originally proposed to contain office/warehouse buildings to multifamily residential for senior housing and non-age restricted multifamily development, and to reduce the number of single-family lots to 100.

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The current proposal is to increase the total number of multifamily housing units from 72 to 110, which will include an increase in proposed senior housing units on Lot 1, Block 1, Section Three-A from 48 to 56. This would increase the number of senior housing units by 8 from the previous proposal and increase the number of non-age restricted multifamily units by 30, from 24 to 54 units. In addition to the sidewalks normally required along the street frontages, this development will include a wider sidewalk (shared-path) for pedestrians and bicyclists along Cesar Chavez Parkway, and an internal extension along the LCRA electric easement from Cesar Chavez Parkway to the park and storm-water detention area at the east corner of the development.

NEIGHBORHOOD COMPATIBILITY: The subject property is almost entirely surrounded by streets, except at the south corner, so the streets act as a buffer between the higher intensity mixed uses proposed on this plan and the low and medium density residential land use designated for the surrounding area on the Lockhart 2020 Future Land Use Plan map. In addition, as stated in Note (9) on the development plan, all nonresidential development in this PDD will adhere to the City's appearance standards that address exterior building materials and architectural design, screening, landscaping, and other visual elements that can soften the impact of different types of uses being in close proximity. Although the additional proposed multifamily residential units in Sections Three-A and Three-B will result in higher levels of traffic than what was originally anticipated, the senior housing component in Section Three-A will have a lower traffic generation per dwelling unit than most types of residential uses. Other impacts such as noise and light pollution would be expected to occur primarily on the west side of the development, where it would not affect other properties except at the south corner of the site where the abutting property contains a single-family dwelling.

FORM AND CONTENT: In order for the PDD Development Plan to conform to all minimum requirements for form and content, it must incorporate the required revisions identified in the staff review letter dated June 10, 2019, or as agreed to in a meeting with the applicant on Wednesday, June 26. The proposed revised PDD Development Plan is not provided with this report because the necessary revisions have not been submitted in time for this meeting. However, a reduced version of the PDD Development Plan adopted last year is attached.

COMPLIANCE WITH STANDARDS: The proposed development will comply with all applicable standards upon revising the PDD Development Plan as noted in the Form and Content section above. Such standards include dedicating additional right-of-way for perimeter streets, construction of new streets, sidewalks/trails, utilities, storm-water drainage, and parkland.

ADDITIONAL REQUIREMENTS: The PDD development plan is a required element of the PDD zoning, so approval of the zoning change is subject to compliance with this plan.

STAFF NOTE: *Following staff's review of the PDD development plan, our comments regarding needed corrections and clarifications were provided to the applicant on Monday, June 10th. They were unable to complete the revisions in time for this meeting, and there was disagreement about some of the staff comments. The applicant requested a meeting with City staff, which was held on Wednesday, June 26. It resulted in an agreement on all issues, but it was too late to make all of the necessary revisions. Therefore, the applicant requests that consideration of both the PDD zoning change and development plan be delayed to the July 24 Planning and Zoning Commission meeting and the August 6 City Council meeting.*

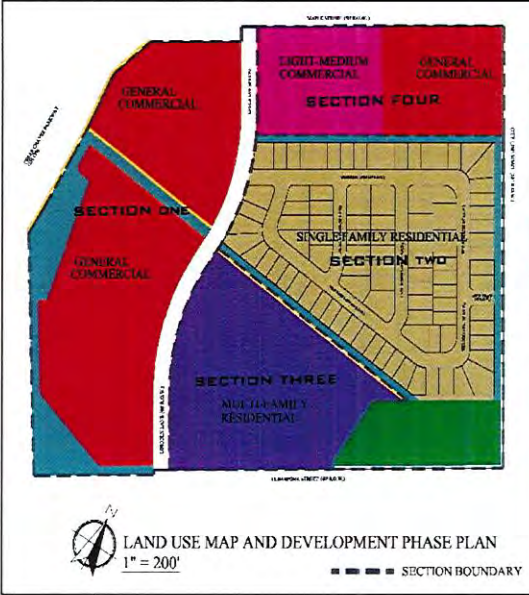
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FINAL DEVELOPMENT PLAN FOR PLANNED DEVELOPMENT DISTRICT
SCALE: 1" = 100'

- SCREENING FENCE
- HIKE AND BIKE TRAIL
- SIDEWALKS
- PAVEMENT
- STORM-WATER PONDS & DRAINAGE EASEMENTS
- GREENSPACE
- MULTI-FAMILY RESIDENTIAL BUILDING
- SINGLE-FAMILY RESIDENTIAL BUILDING
- COMMERCIAL BUILDING
- OFFICE BUILDING
- PARKLAND-STORM-WATER DETENTION

E.A.O.C. (09) CIVIL (P.L.) A.I.D.



LAND USE MAP AND DEVELOPMENT PHASE PLAN
1" = 200'

- NOTES:**
1. PLOTTED OWNER OF LAND: MAINTAIN INVEST GROUP, L.L.C., P.O. BOX 748, ROCKWELL, TEXAS 75084, (214) 815-0027.
 2. DEVELOPER/DESIGNER OF PLAN: MAINTAIN INVEST GROUP, L.L.C., P.O. BOX 748, ROCKWELL, TEXAS 75084, (214) 815-0027.
 3. THIS FINAL DEVELOPMENT PLAN SHOWS THE LAND USE AND THE LAYOUT OF BUILDINGS, PARKING LOTS, DRIVEWAYS, SIDEWALKS, AND OTHER LAND FEATURES. THE LAYOUT SHOWN IS SUBJECT TO CHANGES AS EACH LOT IS DEVELOPED. THE INDIVIDUAL LOTS THAT ARE SHOWN ON THE FINAL DEVELOPMENT PLAN WITHIN THE LOTS WITHIN ARE TO BE USED FOR COMMERCIAL, MULTI-FAMILY RESIDENTIAL, OR SINGLE-FAMILY RESIDENTIAL USES.
 4. A PUBLIC SIDEWALK AT LEAST FOUR FEET WIDE IS TO BE CONSTRUCTED ALONG THE CLEARWALK TO FULL CITY, THE ROAD, MAIN STREET, AND LOCAL AND FRONTAGES OF EACH BUILDING LOT PRIOR TO OCCUPANCY OF A CERTAIN PERCENTAGE FOR ANY BUILDING ON LAND LOTS. A PUBLIC SIDEWALK SHALL BE AT LEAST TEN FEET WIDE TO BE CONSTRUCTED ALONG THE SIDE FRONTS OF THE BUILDING LOTS, AND A ONE-FEET SIDEWALK SHALL BE CONSTRUCTED BEHIND THE BUILDING LOTS AND LARGER LOTS FROM THE FINAL PLANS BEING PROVIDED FOR THE BUILDING OR LARGER LOTS.
 5. THE FINISHED FLOOR ELEVATION OF EACH BUILDING SHALL BE A MINIMUM OF 1.000' ABOVE THE HIGHEST ADJACENT GROUND OR THE FINISHED GRADE OF THE GROUND SURFACE AT THE PERIMETER OF THE BUILDING. ALL ADJACENT GROUND SURFACE SHALL BE PROTECTED BY A MINIMUM OF 1.000' CHANGING SINGLE ADJACENT SIDEWALK THAT THE STRUCTURE DOES NOT EXCEED.
 6. A SIDEWALK SHALL BE CONSTRUCTED ALONG THE PERIMETER OF THE SINGLE-FAMILY RESIDENTIAL DEVELOPMENT, EXCEPT AT STREET AND PEDESTRIAN CROSSINGS.
 7. THE HEIGHT OF ALL BUILDINGS SHALL NOT EXCEED 40 FEET.
 8. ALL SIGNS WILL COMPLY WITH THE CITY OF ROCKWELL SIGN ORDINANCE.
 9. ALL NON-RESIDENTIAL DEVELOPMENT SITES AND ENCLOSED BUILDINGS FOR USE IN RESIDENTIAL AREAS AND RESIDENTIAL OR AGRICULTURAL ACCESSORY BUILDINGS IF ANY, SHALL BE SUBJECT TO THE CURRENT CITY OF ROCKWELL ORDINANCES, STANDARDS, OR GUIDELINES FOR DEVELOPMENT AND EXISTING BUILDING DESIGN. IF THERE ARE TWO OR MORE BUILDINGS ON THE SAME SITE, THEIR ATTACHMENTS SHOULD BE CONSISTENT WITH REGARD TO THESE FEATURES. BUILDINGS 300 SQUARE FEET OR LESS IN GROUND FLOOR AREA ARE EXEMPT FROM THESE STANDARDS.
 10. FOR THE SINGLE-FAMILY RESIDENTIAL LOTS, THE MINIMUM BUILDING SETBACKS WILL BE AS FOLLOWS: FRONT = 20 FEET, REAR = 10 FEET, SIDE = 5 FEET, AND STREET SIDE ON CORNER LOTS = 10 FEET. BUILDINGS ON ALL ADJACENT LOTS WILL COMPLY WITH THE MINIMUM SETBACKS OF CORRESPONDING CORNERING ZONING DISTRICTS.

LAND USE TABLE AND PARKING		
USE	NUMBER OF UNITS	ACRES
SINGLE-FAMILY RESIDENTIAL	300	30.00
GENERAL COMMERCIAL	11	25.04
SPECIALTY COMMERCIAL	4	4.38
MULTI-FAMILY RESIDENTIAL	272 UNITS	5.18
PUBLIC LAND DEDICATION		
PUBLIC RIGHT OF WAY	1,620 SQUARE FEET	2.14
PUBLIC RIGHT OF WAY	RESIDENTIAL STREETS	3.80
STORMWATER DETENTION (NOT PARK AND LOT PARK AND USE SECTION THREE)	2	4.70
TOTAL	510	66.74

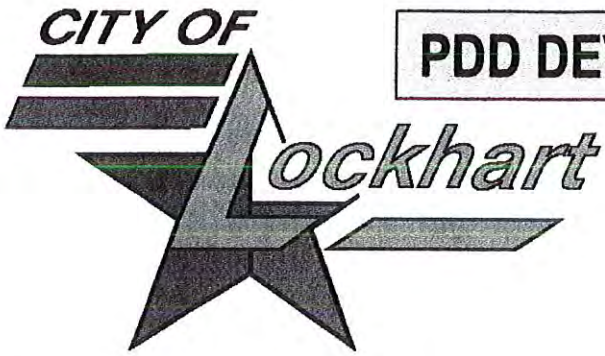
REVISIONS	
NO.	DATE

Gallup Engineering/R. Anne Gallup, P.E.
 Texas P.E. Registration # 26454
 Texas Registration # 95484
 1948 South Loop West, Suite 100
 San Antonio, Texas 78205
 Office: 214-349-3416
 Mobile: 214-349-3416

PLANNING INFORMATION
 PROJECT NO. 16-010
 DATE: 06/25/2016
 SCALE: 1" = 100'

FINAL PDD DEVELOPMENT PLAN
 MAPLE PARK
 Clearfork Street/City Line Road/Maple Street
 ROCKWELL, CALDWELL COUNTY, TEXAS

PLANNING SHEET
 F-PDD
 1



PDD DEVELOPMENT PLAN APPLICATION

(512) 398-3461 • FAX (512) 398-3833
P.O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

APPLICANT/OWNER

APPLICANT NAME JES Dev Co, Inc.
DAY-TIME TELEPHONE 737.802.7894
E-MAIL jguttman@jesholdings.com

ADDRESS 206 Peach Way (65203)
P.O. Box 7688
Columbia, MO 65205

OWNER NAME Manumit Investment Group, LLC.
DAY-TIME TELEPHONE 313.610.0547
E-MAIL jremley@manumitig.com/pence@manumitig.com

ADDRESS P.O. BOX 746
Lockhart, TX 78644

PROPERTY

ADDRESS OR GENERAL LOCATION 700-1000 Block City Line Road, Lockhart Texas Tax ID# 13492

LEGAL DESCRIPTION (IF PLATTED) 56.239 acres within the Francis Berry Survey A-2

PROPOSED SUBDIVISION NAME, IF NOT PLATTED Maple Park

SIZE 56.239 ACRE(S) ZONING CLASSIFICATION PDD

EXISTING USE OF LAND AND BUILDINGS Vacant, Farm Land

PROPOSED DEVELOPMENT

PROPOSED USE OF LAND AND BUILDINGS Mixed commercial, office/warehouse, and multi-family & single family residential.

NUMBER OF LOTS 119 TOTAL NUMBER OF DWELLING UNITS, IF ANY 210

RESIDENTIAL DENSITY 10.4(average)* UNITS/ACRE

TOTAL LAND AREA ALLOCATED TO RESIDENTIAL USE, IF ANY 17.88 ACRE(S)

TOTAL LAND AREA ALLOCATED TO NON-RESIDENTIAL USE, IF ANY 38.8 ACRE(S)

* 9.1 units per acre for single family residential and 12 units per acre for multi-family residential

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SUBMITTAL REQUIREMENTS

IF THE APPLICANT IS NOT THE OWNER, A LETTER SIGNED AND DATED BY THE OWNER CERTIFYING THEIR OWNERSHIP OF THE PROPERTY AND AUTHORIZING THE APPLICANT TO REPRESENT THE PERSON, ORGANIZATION, OR BUSINESS THAT OWNS THE PROPERTY.

IF NOT PLATTED, A METES AND BOUNDS LEGAL DESCRIPTION OF THE PROPERTY.

PROPOSED DECLARATION OF COVENANTS AND RESTRICTIONS ESTABLISHING AND GOVERNING ANY LEGAL ENTITY THAT MAY BE REQUIRED TO OWN, OPERATE, AND/OR MAINTAIN PRIVATE STREETS, UTILITIES, OR OTHER FACILITIES PROVIDED FOR THE COMMON USE OF ALL PROPERTY OWNERS.

PROPOSED WRITTEN AGREEMENT BETWEEN THE CITY AND THE LEGAL ENTITY TO BE RESPONSIBLE FOR THE OWNERSHIP AND MAINTENANCE OF PRIVATE STREETS AND ALLEYS, PERMITTING ACCESS AND USE WITHOUT LIABILITY BY CITY VEHICLES AND PERSONNEL ON OFFICIAL BUSINESS.

PDD DEVELOPMENT PLAN, AS FOLLOWS, INDICATING THE SCALE AND NORTH ARROW, PROPOSED USE(S) OF ALL PARTS OF THE DEVELOPMENT, BOUNDARIES OF PROPOSED PHASES, IF ANY, AND CONTAINING THE INFORMATION REQUIRED IN SECTION 64-166(b).

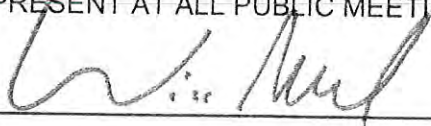
Four copies for initial staff review.

Ten copies after initial staff review.

One mylar reproducible (two if applicant wants to keep one), plus two copies, of approved PDD Development Plan.

TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT, AND IT IS UNDERSTOOD THAT I OR ANOTHER REPRESENTATIVE SHOULD BE PRESENT AT ALL PUBLIC MEETINGS CONCERNING THIS APPLICATION.

SIGNATURE



DATE

5/20/19

OFFICE USE ONLY

ACCEPTED BY

Kevin Waller

DATE SUBMITTED

5/20/19

ZONING CASE NUMBER ZC - 19 - 04

PLAN CASE NUMBER PDD - 19 - 01

PLANNING AND ZONING COMMISSION MEETING DATE

6/26/19

DECISION _____

CONDITIONS _____

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: July 2, 2019

AGENDA ITEM CAPTION: Discussion and/or action regarding recommendation to award bid to Lone Star Paving, Austin, Texas, in the amount of \$549,167 for 2019 Street Improvement Project to include Street improvements to Lion's Country Drive, Center Street, Trinity Street, City Park Roads and City Swimming Pool Parking Lot. Appointing the Mayor to sign all contractual documents.

ORIGINATING DEPARTMENT AND CONTACT: Public Works-Sean Kelley

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: These street repairs are part of the 2019 Street Improvement Projects approved by Council and Parks Renovation Project List. This project consists of approximately 10,668 SY of 6" Mill, 10,668 SY of 4" Type B Black Base, 23, 640 SY of 2" HMA, 3,083 SY of 2" Mill, 818 LF of 2" Edge Mill and 3,083 SY of Underseal. Bids were advertised in compliance with State Law for the paving and repairs of Lion's Country Drive, Center Street, Trinity Street, City Park Roads and Swimming Pool Parking Lot. Four (4) bids were received ranging from \$549,167.00 to \$856,723.65. The lowest bid was submitted by Lone Star Paving.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: \$549,167

Account Number: 100-5633-433 and 416-5422-911

Funds Available: \$549,167

Account Name: Streets Maintenance, 2015 CO (Parks)

FISCAL NOTE (if applicable):

Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully recommends approval of the bid award to Lone Star Paving in the amount of \$549,167.

LIST OF SUPPORTING DOCUMENTS: Bid Advertisement, Bid Tab, Letter of Recommendation

Department Head initials:

City Manager's Review:


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ADVERTISEMENT FOR BIDS

Sealed proposals addressed to the Mayor and City Council of the City of Lockhart will be received at the Lockhart City Hall, 308 West San Antonio, Lockhart, Texas 78644, until **10:00 A.M., June 27, 2019** for the 2019 Street Improvements Project, at which time and place will be publicly opened and read aloud. Any bid received after closing time will be returned unopened.

The project consists of approximately of 10,668 SY of 6" Mill, 10,668 SY of 4" Type B Black Base, 23,640 SY of 2" HMAC, 3,083 SY 2" Mill, 818 LF of 2" Edge Mill and 3,083 SY underseal on various City Streets.

Bidders shall submit with their bids a Cashier's Check in the amount of five percent (5%) of the maximum total bid, payable to the City of Lockhart, Texas without recourse, or a Proposal Bond in the same amount from an approved Surety Company as a guarantee that Bidder will enter into a contract and execute performance and payment bonds on the forms provided, within ten (10) days after the award of Contract. Bids without check or Proposal Bond will not be considered.

The successful Bidder must furnish Performance and Payments Bonds each in the amount of 100% of the contract price from an approved Surety Company holding a permit from the State of Texas to act as Surety and acceptable according to the latest list of companies holding certificates of authority from the Secretary of Treasury of the United States, or other Surety or Sureties acceptable to the Owner.

Plans and specifications may be examined without charge at Lockhart City Hall. Bid Documents and Construction Drawings for the project may be viewed and downloaded free of charge (with the option to purchase hard copies) at www.civcastusa.com. Bidders must register on this website in order to view and/or download specifications, plans and other related documents for this project. Printed copies of the specifications and drawings may also be viewed at the Engineer's office, TRC Engineers, Inc., 505 East Huntland Drive, Suite 250, Austin, Texas 78752, (512) 454-8716.

Please submit questions for this project forty-eight (48) hours prior to bid opening through www.civcastusa.com in the Q&A portal. All addenda issued for this project will be posted on www.civcastusa.com. It is the responsibility of the Contractor bidding to use proper scaling, paper size, etc., for bid quantities. Failure to do so may result in error in the Unit Bid Quantities and/or Bid Amounts.

The City Council of the City of Lockhart reserves the right to reject any or all bids and to waive formalities. No bid may be withdrawn within sixty (60) days after the date on which bids are received.

**CITY OF LOCKHART, TEXAS
LEW WHITE, MAYOR**



City of Lockhart
 2019 Street Improvements Project
 Bid Tabulation
 June 27, 2019 - 10:00 AM

				Lone Star Paving 11675 Jollyville Rd., Ste. 205 Austin, Texas 78759		Fuquay, Inc. P.O. Box 310946 New Braunfels, Texas 78131	
Item	Item Description	Qty.	Unit	Unit Price	Total	Unit Price	Total
CITY PARK PROPOSAL							
P.I.1	6" Mill, 4" Base and 2" Overlay	1,150	SY	\$37.00	\$42,550.00	\$44.79	\$51,508.50
P.I.2	City Park Road 2" Overlay	6,389	SY	\$10.00	\$63,890.00	\$10.10	\$64,528.90
P.I.3	2" Edge Mill	818	LF	\$5.50	\$4,499.00	\$8.00	\$6,544.00
P.I.4	Parking Lot 2" Overlay	3,500	SY	\$10.75	\$37,625.00	\$12.69	\$44,415.00
P.I.5	Adjust Manholes	1	EA	\$530.00	\$530.00	\$2,500.00	\$2,500.00
TOTAL PROPOSAL I BID					\$149,094.00		\$169,496.40
STREETS PROPOSAL							
P.II.1	Lion Country Drive	7,318	SY	\$37.00	\$270,766.00	\$36.55	\$267,472.90
P.II.2	Trinity Street	2,200	SY	\$37.00	\$81,400.00	\$39.18	\$86,196.00
P.II.3	Center Street	3,083	SY	\$14.00	\$43,162.00	\$42.53	\$131,119.99
P.II.4	Adjust Manholes	4	EA	\$530.00	\$2,120.00	\$1,500.00	\$6,000.00
P.II.5	Adjust Valves	7	EA	\$375.00	\$2,625.00	\$500.00	\$3,500.00
TOTAL PROPOSAL II BID					\$400,073.00		\$494,288.89
TOTAL PROJECT BID					\$549,167.00		\$663,785.29

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City of Lockhart
 2019 Street Improvements Project
 Bid Tabulation
 June 27, 2019 - 10:00 AM



Alpha Paving Industreis, LLC P.O. Box 6565 Round Rock, Texas 78683	Texas Materials Group, Inc. 1320 Arrow Point Dr., Ste. 307 Cedar Park, Texas 78613
--	--

Item	Item Description	Qty.	Unit	Unit Price	Total	Unit Price	Total
CITY PARK PROPOSAL							
P.I.1	6" Mill, 4" Base and 2" Overlay	1,150	SY	\$43.00	\$49,450.00	\$50.20	\$57,730.00
P.I.2	City Park Road 2" Overlay	6,389	SY	\$14.00	\$89,446.00	\$16.75	\$107,015.75
P.I.3	2" Edge Mill	818	LF	\$3.00	\$2,454.00	\$32.50	\$26,585.00
P.I.4	Parking Lot 2" Overlay	3,500	SY	\$14.00	\$49,000.00	\$16.75	\$58,625.00
P.I.5	Adjust Manholes	1	EA	\$6,000.00	\$6,000.00	\$2,500.00	\$2,500.00
TOTAL PROPOSAL I BID					\$196,350.00		\$252,455.75
STREETS PROPOSAL							
P.II.1	Lion Country Drive	7,318	SY	\$43.00	\$314,674.00	\$50.20	\$367,363.60
P.II.2	Trinity Street	2,200	SY	\$43.00	\$94,600.00	\$50.20	\$110,440.00
P.II.3	Center Street	3,083	SY	\$20.00	\$61,660.00	\$32.10	\$98,964.30
P.II.4	Adjust Manholes	4	EA	\$4,000.00	\$16,000.00	\$2,500.00	\$10,000.00
P.II.5	Adjust Valves	7	EA	\$1,000.00	\$7,000.00	\$2,500.00	\$17,500.00
TOTAL PROPOSAL II BID					\$493,934.00		\$604,267.90
TOTAL PROJECT BID					\$690,284.00		\$856,723.65

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505 East Huntland Drive
Suite 250
Austin, Texas 78752

T 512.454.8716
TRCcompanies.com
T.B.P.E. #F-8632

June 27, 2019

Mr. Steven Lewis, City Manager
City of Lockhart
P.O. Box 239
Lockhart, Texas 78644

**RE: 2019 Street Improvements Project
Bid Award Consideration**

Dear Mr. Lewis:

The bid opening for the above referenced project was held on June 27, 2019. A total of four (4) bids were submitted. The total bids range from a low of \$549,167.00 to a high of \$856,723.65 as shown on the attached bid tabulation. The project consists of repaving Lion Country Drive, Center Street, Trinity Street, City Park Road and the parking lot at the public swimming pool.

The low bidder, Lone Star Paving has previous work experience with the City. TRC has conducted reference checks and found that Lone Star Paving has a satisfactory record of project completion.

It is recommended that Lone Star Paving be awarded a contract for the total bid proposal amount of \$549,167.00 for the 2019 Street Improvements Project. The contractor has provided a bid bond and will be required to furnish a Performance Bond and Payment Bond to the City.

If you have any questions regarding this information, please feel free to contact this office.

Sincerely,

Jeff Dahm, P.E.
Project Engineer

Enclosures Bid Tab

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City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: July 2, 2019

AGENDA ITEM CAPTION:

Discussion and/or action to consider approval of the Brand Guidelines document for the new City logo.

ORIGINATING DEPARTMENT AND CONTACT: Planning Department – Dan Gibson, City Planner

ACTION REQUESTED:

- | | | | |
|--|--|---|------------------------------------|
| <input type="checkbox"/> ORDINANCE | <input type="checkbox"/> RESOLUTION | <input type="checkbox"/> CHANGE ORDER | <input type="checkbox"/> AGREEMENT |
| <input type="checkbox"/> APPROVAL OF BID | <input type="checkbox"/> AWARD OF CONTRACT | <input checked="" type="checkbox"/> CONSENSUS | <input type="checkbox"/> OTHER |

BACKGROUND/SUMMARY/DISCUSSION:

Roy Watson, a member of the original Branding and Wayfinding committee, previously presented alternatives for the new City logo. At the Council's February 5th meeting, the majority of members voted in favor of the logo using a stylized image of courthouse, and included in the motion that the tagline (under the wordmark "Lockhart"), would be "The Barbecue Capital of Texas", as stated in the approved minutes of that meeting. Given that guidance, Mr. Watson has subsequently prepared the attached Brand Guidelines document for the type faces and colors to be used, and contains examples of the various possible applications of the logo. These guidelines set rules and restrictions to communicate a consistent and cohesive brand identity, which allows the brand to appear more professional and make it easier to maintain the integrity of the image. You will notice on Page 12 that there are two options presented for the tagline. One uses the term "BBQ", and the other uses "Barbecue". The State resolution proclaiming Lockhart as the Barbecue Capital of Texas spells it out, and does not use the abbreviation "BBQ". Because the Brand Guidelines document offers both options for your consideration, the Council should decide which one will be the official tagline. This item is on the agenda for a vote to approve the Brand Guidelines document. As a reminder to the Council we have also attached a staff memo dated December 5, 2018, summarizing possible costs for implementation of the new logo.

PROJECT SCHEDULE (if applicable): Not applicable.

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance): Not applicable.

FISCAL NOTE (if applicable): Not applicable.

COMMITTEE/BOARD/COMMISSION ACTION: None.

STAFF RECOMMENDATION/REQUESTED MOTION: Approval.

LIST OF SUPPORTING DOCUMENTS:

Proposed Brand Guidelines document, Staff memo dated December 5, 2018.

Department Head initials:

D.G.

City Manager's Review:

[Signature] 24



Lockhart

TEXAS

Purpose

We agree that Lockhart's brand should honor both its history, and its evolution into a modern, growing community

Lockhart Branding and Wayfinding; Committee Design Brief
2018

The re-branding of Lockhart, Texas is a community and City collaboration that began in 2013 where groundwork for this process of developing our brand, or more properly revealing our brand. As part of their process and in conjunction with a larger City master planning project, they surveyed a large group of residents ("stakeholders") about their impressions of Lockhart. In 2018, to revive the earlier effort, the Lockhart City Council formed the Lockhart Branding and Wayfinding Committee which was comprised of local community members who all had relevant experience and expertise in developing a new brand for the City.

The committee reviewed the 2013 survey results, and conducted several work sessions honing these ideas. The committee agreed that many of those ideas about our identity and challenges hold true five years later, while other things have evolved in that time. The five years between efforts have brought notable growth and investment in Lockhart, with a more dynamic present and new visions of our future.

Lockhart is a special place, at a significant crossroads. We are unique, as a town in the middle of a booming Central Texas economy that is still connected to its origins and authentic to its roots. Our challenge is to capture that authentic story in our brand, while communicating our modern present and a vision of our future.

Lockhart's new brand honors both its history, and its evolution into a modern, growing community. We also agree that what is "modern" or current will always be changing, whereas history is the constant, and is therefore a significant part of what differentiates us. The new brand will work to help recognize Lockhart as a place that embraces commerce and investment while also welcoming visitors and helping to enrich the lives its residents. Our history and our community make us who we are.

This document illustrates the brand identity assets and the uses that the various assets offer the City.

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The City of Lockhart reserves the right to revise this document at any time.

Contents

Our identity is more than a logo. It is a graphic kit-of-parts for visually communicating the beliefs and values of our city.

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Brand Assets

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Definition of Terms

Assets

Each of the elements in the logo kit is an asset, including the wordmark, courthouse graphic, taglines, color palette, and the various approved combinations of these elements. All these assets together make up the brand for the City of Lockhart.

Wordmark

This is the specific typographic rendering of the word "Lockhart." In this case, it is based on a font (Sentinel), and then redrawn to adjust the size and scale of specific letters, line weight, and more, to create a harmonious visual representation of the name of our city.

Tagline

This is a word, number, phrase, or any textual element that may be added to the brand in limited contexts. You'll see some detailed guidelines about how and when taglines may be used in later sections of this guide.

Lockup

The lockup is the combination of elements to make a whole. The approved lockups of Lockhart's logo are very specific in terms of the placement of elements and their size related to each other. Lockups of our logo are not to be manipulated or edited, and are treated a single graphic element.

Brand Typefaces

The primary typeface for the visual brand identity is “Sentinel,” shown below. Though it is the primary typeface, it has limited approved use as specified in this document.

The wordmark for the logo is based on Sentinel. No part of the logo should ever be retyped using this font – the logo should always be placed as a graphic, as the letters have been redrawn for maximum visual effect. The Sentinel font can be used in documents in other ways however, and should be purchased by the city for that purpose.

Find out more information and purchase the typeface here:
<https://www.typography.com/fonts/sentinel/styles/sentinel>

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxy

0123456789!@#%&*()

Sentinel Medium

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxy

0123456789!@#%&*()

Sentinel Medium

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxy

0123456789!@#%&()*

Sentinal Medium Italic

Brand Typefaces

The primary typeface for general use is “Gotham.” This typeface shall be used in conjunction with the logo to establish other elements of visual identity. Specific uses are detailed below, but may include taglines, dates, etc. That appear with the wordmark

The below type face will be used in other applications as specified in this document and therefore should be purchased for typeface use.

Find out more information and purchase the typeface here:
<https://www.typography.com/fonts/gotham/styles>

**ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789!@#\$%^&*()**

Gotham Bold

**ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789!@#\$%^&*()**

Gotham Medium

**ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
0123456789!@#\$%^&*()**

Gotham Book

City Taglines

Taglines are a component of the visual brand identity. Below is the primary tagline for use with other brand assets. Other taglines may be used but with express written permission from the City.

Taglines shall only use Gotham Medium when accompanying logo elements, and Gotham Book when used in body copy.

BBQ Capital of Texas

On May 26, 1999, House Resolution 1024 was adopted by the 76th Texas Legislature naming Lockhart the 'Barbecue Capital of Texas,' and then by the Senate in the Fall of 2003. No visit to Lockhart would be complete without eating BBQ at one of our 'World Famous' BBQ Restaurants!

Lockhart Chamber of Commerce Website

The Barbecue Capital of Texas

The BBQ Capital of Texas

Lockhart Founding Date

The City of Lockhart was officially incorporated in 1852. This date can also be used in conjunction with the appropriate logo assets as a tagline with express written permission from the City.

1852

Brand Colors

Lockhart is historically a farming community. Lockhart is known for clay, bricks, sorghum, cotton, and the broad green horizon that meets blue. The chosen color palette is reflective of Lockhart's foundation but seeks to be modern, simple and fresh.

Primary Colors

Our primary palette is the base of our visual identity system. This should be used for all City uses unless otherwise specified in this document.

Pantone 405 C/U
CMYK. 0 8 16 59
RGB. 105 97 88
HEX# 696158



PMS W GRAY 1 C/U
CMYK. 15 14 170
RGB. 214 209 202
HEX# D6D1CA

White
CMYK. 0 0 0 0
RGB. 255 255 255
HEX# FFFFFFFF



Secondary Colors

Our secondary palette increases the flexibility of our visual identity system. However, the secondary palette's use is limited—applied to appropriate communications to give them a lighter, more energetic tone.

Pantone 292 C/U
CMYK. 59 11 0 0
RGB. 105 179 231
HEX# 69B3E7



Pantone 1675 C/U
CMYK. 0 60 83 33
RGB. 172 68 29
HEX# AC441D



Pantone 7737 C/U
CMYK. 35 0 64 36
RGB. 106 164 59
HEX# 6AA43B



Pantone 466 C/U
CMYK. 0 16 41 21
RGB. 201 169 119
HEX# C9A977



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Logo A - Primary Civic Use

The following logos illustrate the primary and thematic logos for use in the City's visual identity. These are for internal and external uses and shall not be manipulated in typographic or illustrative form. Uses will only be as specified in this document. Approved uses would include water towers, wayfinding markers, etc.



Lockhart
TEXAS

Logo B - typeface City Use

The below logo is the primary logo for official City of Lockhart functions. Uses will be as specified in this document, and include business cards, letterhead, and City vehicles.

CITY OF
Lockhart
TEXAS

Logo C - Thematic Tagline Logo

The below logo lockup is to be used in conjunction with an approved City tagline. All taglines shall be centered in the lockup using type that is not larger than 1/4 of the "L" height in Lockhart.

Thematic logos are to be used for graphic supportive and promotional functions and not as primary City business functions. Again, all taglines should be rendered in Gotham Medium.



Lockhart

The Barbecue Capital of Texas



Lockhart

The BBQ Capital of Texas



Logo D - Thematic Logo Horizontal

The horizontal version of the logo should be used only in support of a specific graphic need, not as part of a primary city business function. For example, it might fill a horizontal banner, long horizontal water tower, etc. It is not to be used with a tagline.



Logo E - Thematic Logo Stacked

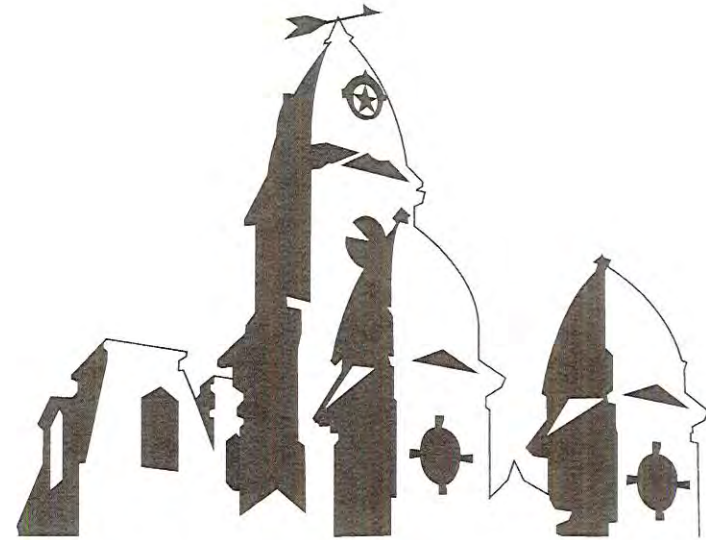
The stacked version of the logo may be used as a solution for a vertical design space, not as part of a primary City business function. Refer to Logo C above if a tagline is needed.



Lockhart

Logo F - Courthouse Illustration

The courthouse illustration shall be used only in combination with the approved logo variants shown in this document or by itself where there is clear separation.



Logo Clear Space - Primary and Thematic

The clear space is the area around the logo that should be kept free from other design elements. That area is to be equal to the width of the "t" cross stroke.

Logo A - Clear Space



Logo B - Clear Space



ch

Logo C - Clear Space



Lockhart

Logo D - Clear Space



Lockhart

The Barbecue Capital of Texas

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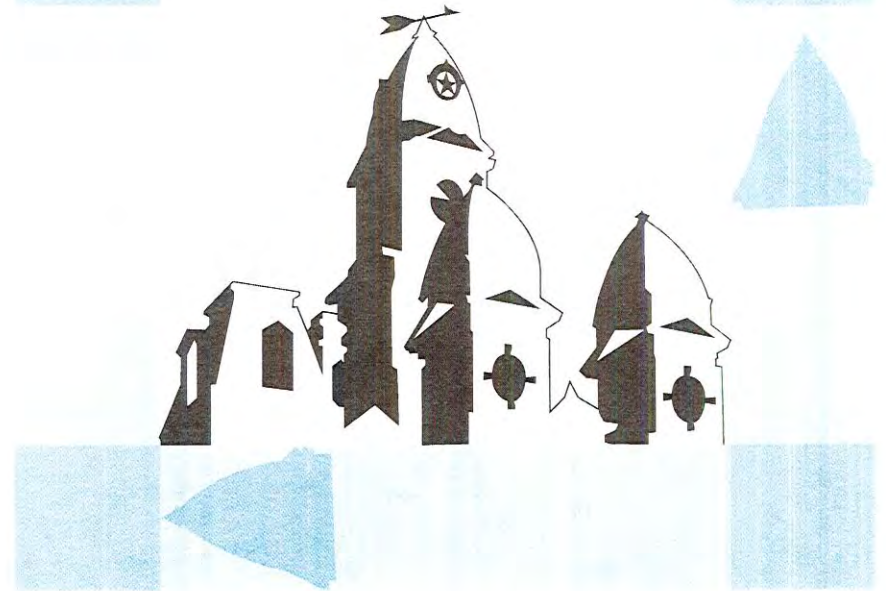
Logo Clear Space - Thematic

The clear space is the area around the logo that should be kept free from other design elements. That area is to be equal to the width of the courthouse main tower in the illustration.

Logo E - Clear Space



Logo F - Clear Space



42

Logo - Partnership Lockups

When pairing partnering logos with our logo, a simple vertical divider line is used to signify the partnership. The divider line height is equal to the height of the logo, and the weight of the line is .25pt. The rule is placed on the edge of the signature's clear-space, and the partnering logo is positioned the same distance from the divider.

Only Logos A and B shall be used with partnering entities. Logo A for civic partnerships and logo B for official City applications.

Logo A



Clear-space diagram



Logo B

CITY OF
Lockhart
TEXAS

Partnering Logo

Clear-space diagram

CITY OF
Lockhart
TEXAS

Partnering Logo

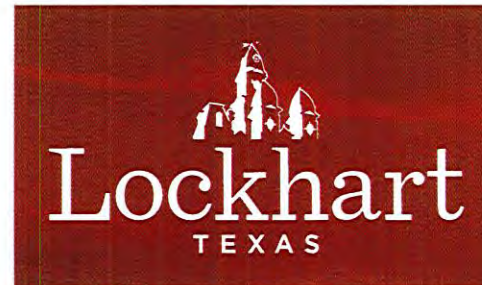
44

Logo - Reproduction

The primary logo color is Pantone 405. When the logo cannot be produced in full-color and is limited to black and white reproduction.



When the signature is placed on a dark image or colored background the signature is rendered in white as "knockout" artwork files. Use of this version should be limited as it's preferred that our signature is used on a white background.



Black and white artwork has been prepared for all logos.

Logo - City Departments

All City departments shall have a logo layout as below. City departments may choose to utilize the primary or secondary color palette as specified in this document.

CITY OF
Lockhart
ANIMAL SERVICES

CITY OF
Lockhart
ECONOMIC DEVELOPMENT

CITY OF
Lockhart
PARKS AND RECREATION

CITY OF
Lockhart
UTILITY BILLING and
CUSTOMER SERVICES

CITY OF
Lockhart
ELECTRIC

CITY OF
Lockhart
PUBLIC WORKS

CITY OF
Lockhart
DEVELOPMENT SERVICES

CITY OF
Lockhart
FINANCE

CITY OF
Lockhart
WATER / WASTEWATER

4/10

Logo - Unacceptable Use

Please help maintain the integrity of our visual identity by not altering the artwork of our brand logos.



DO NOT use multiple colors or combinations



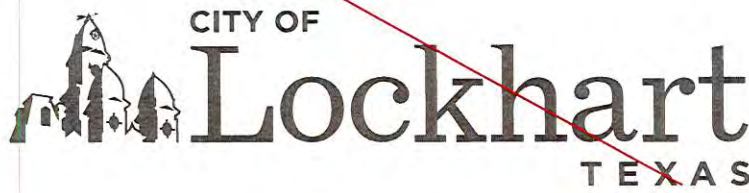
DO NOT manipulate layouts



DO NOT substitute typefaces



DO NOT alter artwork proportions



DO NOT combine inappropriate assets

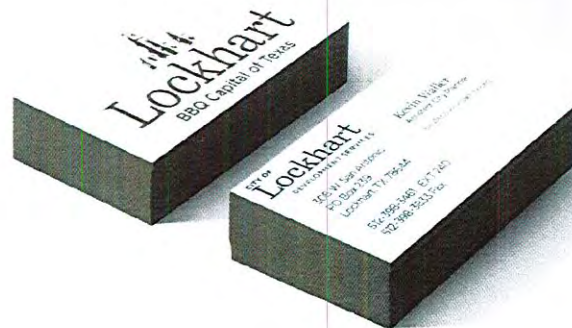
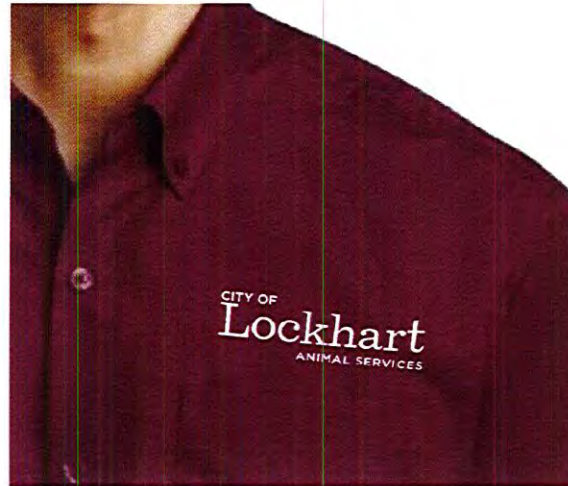
th

Applications

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Logo - Applications

Below are some sample applications of our logos.



CITY OF
Lockhart
DEVELOPMENT SERVICES

512-398-3461
512-398-3833 Fax

3081W San Antonio
RD Box 2584
Lockhart, TX 78644

dolor sit

Lorem ipsum dolor sit
amet, consectetur
adipiscing elit, sed diam
nonummy nibh euismod

Kevin Waller
Assistant City Planner

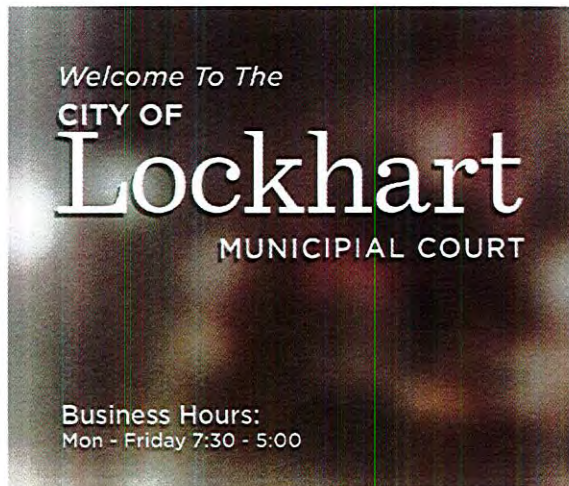
kwaller@lockhart-tx.org

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation ullamcorper suscipit lobortis nisl ut aliquip ex ea commodo consequat. Duis autem vel eum iriure dolor in hendrerit in vulputate velit esse molestie consequat, vel illum dolore eu feugiat nulla facilisis at vero eros

Lorem ipsum dolor
sit amet, consec

Logo - Applications

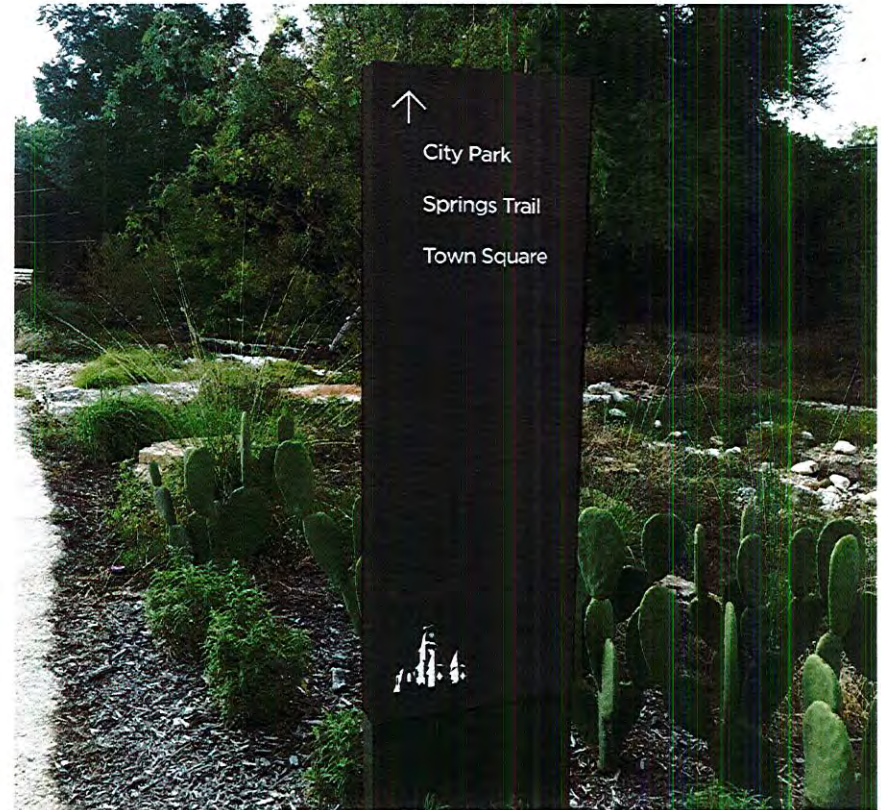
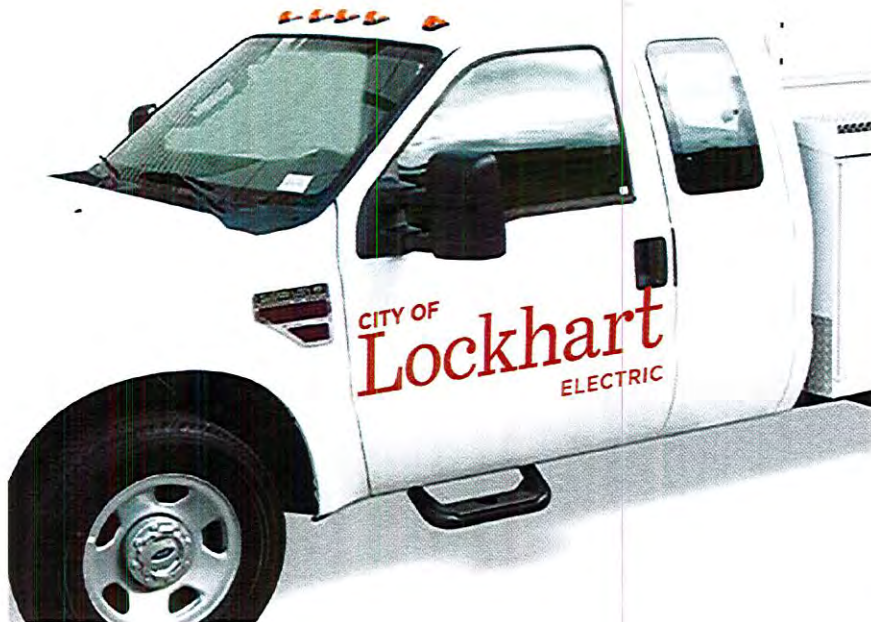
Below are some sample applications of our logos.



OS

Logo - Applications

Below are some sample applications of our logos.



City of Lockhart, Texas

Brand Guidelines

Version 1.0

02 July 2019

Steve Lewis

City Manager

City of Lockhart

slewis@lockhart-tx.org

lockhart-tx.org

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TO: Steven Lewis, City Manager
FROM: Kevin Waller, Assistant City Planner KW
SUBJECT: New City Logo Implementation Costs
DATE: December 5, 2018

City of Lockhart MEMO

Below is a listing of cost estimates for the implementation of a new City logo for various purposes. Because we don't yet know the final shape or colors of the logo and any accompanying text, these estimates are subject to change.

City Stationary

Ron Faulstich of Printing Solutions, our vendor, says that there will be *no set-up charge* to change to a new logo on business cards, letterhead, etc., obtained from his business.

City Vehicles

Public Works Director Sean Kelley estimates that the various City departments, excluding police and fire, have approximately 80 vehicles that have City logos on them. These departments include Water and Wastewater, Electric, Public Works, Animal Control, Parks, Utilities, Inspections, Planning, etc. The cost of the decals is approximately **\$50** per side of each vehicle, or **\$100** per vehicle. Therefore, the total for 80 vehicles is **\$8,000**. Mr. Kelley has stated that this figure could be less, since decals are purchased in bulk and might qualify for a discount, or if competitive bids result in a lower cost.

Elevated Storage Tanks

Two of the three existing elevated water storage tanks are scheduled for repainting. Consequently, painting a new logo on them will not be a new expense. Therefore, the only additional expense will be for the new elevated storage tank and one of the existing elevated storage tanks. The cost of painting new logos is estimated to be approximately **\$5,000** for each logo. There are two logos on every existing tank – one being the City logo and the other being the Lockhart Lions logo. The Lockhart Lions logo would not need to be repainted on the existing storage tank, but would be an additional expense on the new elevated storage tank.

Banners

Lasr Signs provided a quote for 16 three-foot by eight-foot digital print canvas double-sided avenue banners with pole pockets that are used on poles downtown. Each banner is quoted at **\$313.14**, resulting in a total of **\$5,010.24** for 16 banners.

Flags

Lasr Signs provided the following quotes per polyester flag for standard flag poles: 1) 3' x 5', single-sided – **\$115**; 2) 3' x 5', double-sided – **\$215**; 3) 4' x 6', single-sided – **\$145**; and, 4) 4' x 6', double-sided – **\$275**.

Registered Trademark

Registering a service mark or trademark is not required. However, if we do wish to register it, there are several options for the initial filing fee ranging from **\$225 to \$400**. Subsequent renewals every five years are **\$125**. See: <https://www.uspto.gov/trademarks-getting-started/trademark-basics/trademark-patent-or-copyright>

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City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: July 2, 2019

AGENDA ITEM CAPTION: Discussion and/or action to consider Resolution 2019-14 adopting emergency management standard operation guidelines for the City of Lockhart outdoor warning sirens and for a regional notification system.

ORIGINATING DEPARTMENT AND CONTACT: Fire Department – Fire Chief, Randy Jenkins

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: The goal is to revise and clarify the policies regarding activation of the emergency warning systems for the City of Lockhart. The existing system includes Outdoor Warning Sirens consisting of five (5) electro-mechanical rotating sirens strategically located throughout the city. The sirens are activated via two-way radio from the Lockhart 9-1-1 Communications Center and are powered by electricity with battery back-up. Secondly, for indoor warnings, the CAPCOG Regional Notification System (RNS) has been implemented for citizens to receive warnings and important information on a phone (call or text), and computers (Email), to include automated weather warnings from the NWS. The attached proposed policies are based on best practices and the capabilities of the City of Lockhart.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required:

Account Number:

Funds Available:

FISCAL NOTE (if applicable):

Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approving proposed Resolution 2019-14 adopting emergency management standard operation guidelines for the City of Lockhart outdoor warning sirens and for a regional notification system.

LIST OF SUPPORTING DOCUMENTS:

Current Outdoor Warning Siren Policy

Proposed Resolution 2019-14

Department Head initials:

City Manager's Review:

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CURRENT POLICY

LOCKHART HAZARDOUS WEATHER EARLY WARNING SYSTEM

Sirens are activated by Communications personnel when notified by any of the persons or conditions listed below. When activated, a Call for Service needs to be created in CAD and the siren type and person who authorized the siren documented in notes.

EVENT	SOUNDS	ICON	MEANING
Tornado	Continous 3 minutes solid	Tornado – labeled as Alert	Tornado Warning (tornado seen in immediate on the ground or in the air –take cover!!)
Wind/Hail	Wail (Long) 16 seconds on 8 seconds off 1.5 minutes duration	Fire – labeled as Fire	High winds and/or hail
Flooding	Wail (Short) 6 second on 6 seconds off 3 minutes duration	CD – labeled as Attack	Flooding imminent in low areas

PERSONS THAT CAN AUTHORIZE ACTIVATION OF EARLY WARNING SYSTEM:

- Lockhart Director of Public Works
- Lockhart Street and Drainage Supervisor
- Lockhart Fire Chief
- Lockhart Chief of Police
- Lockhart Police Officer or Lockhart Fire Fighter
- Director or designee of Emergency Management for Caldwell County
- Caldwell County Sheriff and Deputies
- Lockhart City Manager
- Lockhart Mayor
- Lockhart Mayor Pro-tem
- Any person provided one of the above or designees confirms

When Dispatch personnel learn the City of Lockhart is specifically named or located in a National Weather Service polygon for a Tornado Warning, Tornado Emergency, Flash Flood Warning, Flash Flood Emergency or Severe Thunderstorm Warning. Contact one of the above listed for confirmation and authorization.

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RESOLUTION NO. 2019-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS ADOPTING EMERGENCY MANAGEMENT STANDARD OPERATION GUIDELINES FOR THE CITY OF LOCKHART OUTDOOR WARNING SIRENS AND FOR A REGIONAL NOTIFICATION SYSTEM

WHEREAS, the City of Lockhart maintains a “Lockhart Hazardous Weather Early Warning System” policy that specifies types of siren signals for particular hazardous weather events and identifies officers who are authorized to activate the early warning system; and

WHEREAS, it is the desire of the City Council of Lockhart to implement a comprehensive emergency warning system that addresses both the City’s outdoor warning sirens and a regional notification system, providing for indoor warnings, summaries of purpose, definitions, operation procedures, chemical emergencies, and which addresses testing, operation, maintenance, and public education concerning the system;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, that:

1. The foregoing recitals are adopted and incorporated herein for all purposes.
2. The current “Lockhart Hazardous Weather Early Warning System” policy is hereby amended and replaced by the following:
 - (a) “Emergency Management Standard Operating Guideline” for Outdoor Warning Sirens, number 2.1, attached hereto and Exhibit “A”; and
 - (b) “Emergency Management Standard Operating Guideline” for Regional Notification System,” number 2.2, attached hereto as Exhibit “B.”
3. Exhibits “A” and “B” are adopted and incorporated herein for all purposes, effective as of the date of this Resolution.

APPROVED AND ADOPTED on this, the 2nd day of July, 2019.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Approved as to form:

Connie Constancio, City Secretary

Monte Akers, City Attorney

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EXHIBIT "A"



EMERGENCY MANAGEMENT STANDARD OPERATING GUIDELINE

TITLE: OUTDOOR WARNING SIRENS
NUMBER: 2.1
EFFECTIVE: July 2, 2019

Section 1 Purpose

1. The purpose of this procedure is to develop guidelines for the activation, testing and maintenance of the City of Lockhart "Outdoor Warning Sirens".

Section 2 Definitions

1. **Outdoor Warning Sirens (OWS):** Five electro-mechanical rotating sirens strategically located throughout the City of Lockhart to warn citizens outdoor of severe weather and chemical emergencies. See attached map for locations.
2. **Steady Tone:** Audible sound which will rise to its peak and maintain its full strength without declining for three minutes. The sound will have a natural increase and decrease due to the rotation of the siren head.
3. **Primary Activation Point:** Lockhart 9-1-1 Communication Center.
4. **National Weather Service (NWS):** Agency of the United States federal government that is tasked with providing weather forecasts, hazardous weather warnings to organizations and the public for the purposes of protection, safety, and general information.

Section 3 Siren Activation

Outdoor Warning Sirens may be activated for the following conditions in Lockhart:

1. Severe Weather (Steady Tone)

- The National Weather Service (NWS) issues a Tornado Warning.
- The National Weather Service (NWS) issues a Severe Thunderstorm Warning and indicates the potential for destructive winds of 70 mph or greater.
- Observed hail of 1.50" in diameter (ping pong ball) or greater.
- Any observed weather condition, which is judged to be hazardous to people and early warning would potentially save lives.

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- A. All sirens will be activated for severe weather. Tornadoes, straight line winds, hail and other weather conditions will be confirmed by the NWS, storm spotters, police and fire supervisors or EOC staff before sirens are activated.
- B. On-duty Fire or Police supervisors will notify the 9-1-1 Communication Center or EOC if activated, with severe weather conditions and are authorized to activate the sirens by the 9-1-1 Communication Center for the above-mentioned weather conditions.
- C. The 9-1-1 Communications Center must have authorization to activate the Outdoor Warning sirens for any emergency.
- D. Designated public officials who are authorized to activate the Outdoor Warning Sirens include;
 - Police Chief or supervisor in charge
 - Fire Chief or supervisor in charge
 - Emergency Management Coordinator (EMC)
 - City Manager
- E. All calls from public about severe weather will be confirmed before activation of the sirens.
- F. Information on severe weather conditions will be passed on to the National Weather Service (NWS) by telephone (**800-292-5508**), Twitter (**@#eWXspotter**) or NWS Chat so warning can be issued if necessary.
- G. Notifications of severe weather may be received from:
 - a) National Weather Service (NWS) may issue warnings of severe weather in area; via telephone, telex, NWS Chat, NOAA weather radio, Regional Notification System (RNS), or television.
 - b) Police officers, firefighters or EOC staff will notify 9-1-1 Communication Center of severe weather in the city.
 - c) Members of community

2. Chemical Emergencies (Steady Tone)

- Railroad Accidents
- Fixed Facilities
- Explosives
- Radiological Accidents

- A. All sirens will be activated for a chemical emergency. Fire Department Incident Commander, Police Supervisor or EMC will determine when necessary to activate sirens for a chemical emergency.
- B. Reports of chemical emergencies from members of the public will be confirmed before activation of Outdoor Warning Sirens.
- C. Information on type of emergency, location, and action required must be distributed to the public for chemical emergencies. Public warning methods include; Regional Notification System (RNS), Social Media, and door to door.

Section 4 Monthly Testing

1. Sirens will be tested monthly on the first Monday at 1 PM by the 9-1-1 Communication Center. Sirens will be manually activated by the 911 dispatcher.
2. All sirens will be activated using the Severe Weather "Steady Tone" for three minutes.
3. Information about the monthly test will be posted on social media the day of the test and information about the Outdoor Warning Sirens will be posted on city's website for review by public.
4. The Outdoor Warning Sirens will not be tested if the weather is threatening on the day of the test or a large event is planned for Lockhart. The 9-1-1 Communications Supervisor will make the final determination after reviewing the weather forecast, current weather conditions, and planned events.

Section 5 Operations / Maintenance

1. Lockhart Police Department will be responsible for the operation and maintenance of the Outdoor Warning Sirens.
2. Sirens will be monitored and activated from the Lockhart 9-1-1 Communication Center.
3. All malfunctions or alarms will be reported to the Lockhart Police Chief or his designee for investigation and repair.
4. An annual maintenance and repair contract will be maintained by the city.

Section 6 **Locations**



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EXHIBIT "B"

EMERGENCY MANAGEMENT STANDARD OPERATING GUIDELINE



TITLE: REGIONAL NOTIFICATION SYSTEM
NUMBER: 2.2
EFFECTIVE: July 2, 2019

Section 1 Purpose

1. The purpose of this procedure is to develop guidelines for the use and maintenance of the City of Lockhart "Regional Notification System" (RNS).

Section 2 Definitions

1. **WarnCentralTexas.org** –The Capital Area Council of Governments (CAPCOG) uses a Regional Notification System (RNS) as a crucial public-safety tool. The web-based tool is available to users throughout the CAPCOG region to alert the public to emergency and non-emergency situations. It's an effective tool for notifying a relatively large number of people in a short period of time.
2. Messages may include content such as incident-specific information, recommended protective actions or response directives. They can be delivered to various devices that accept voice, Email or SMS text content and to alpha or numeric pagers.
3. The message sender identifies recipients, develops the message and determines which types of devices receive the message. Regional partners which use RNS can send voice messages to landline phones using CAPCOG's 9-1-1 database. However, residents and visitors to the CAPCOG region must register their cell phone numbers and Email addresses to receive notifications on mobile devices or computers.
4. In addition to alerts sent by local jurisdictions, residents may choose to receive automated warnings for tornados, severe thunderstorms or flash flooding, from the National Weather Service (NWS).

Section 3 Operation / Procedures

1. The following designated public safety officials are authorized to develop, approve, and/or initiate an emergency message;
 - Police Chief or supervisor in charge
 - Fire Chief or supervisor in charge
 - Emergency Management Coordinator (EMC)
 - City Manager

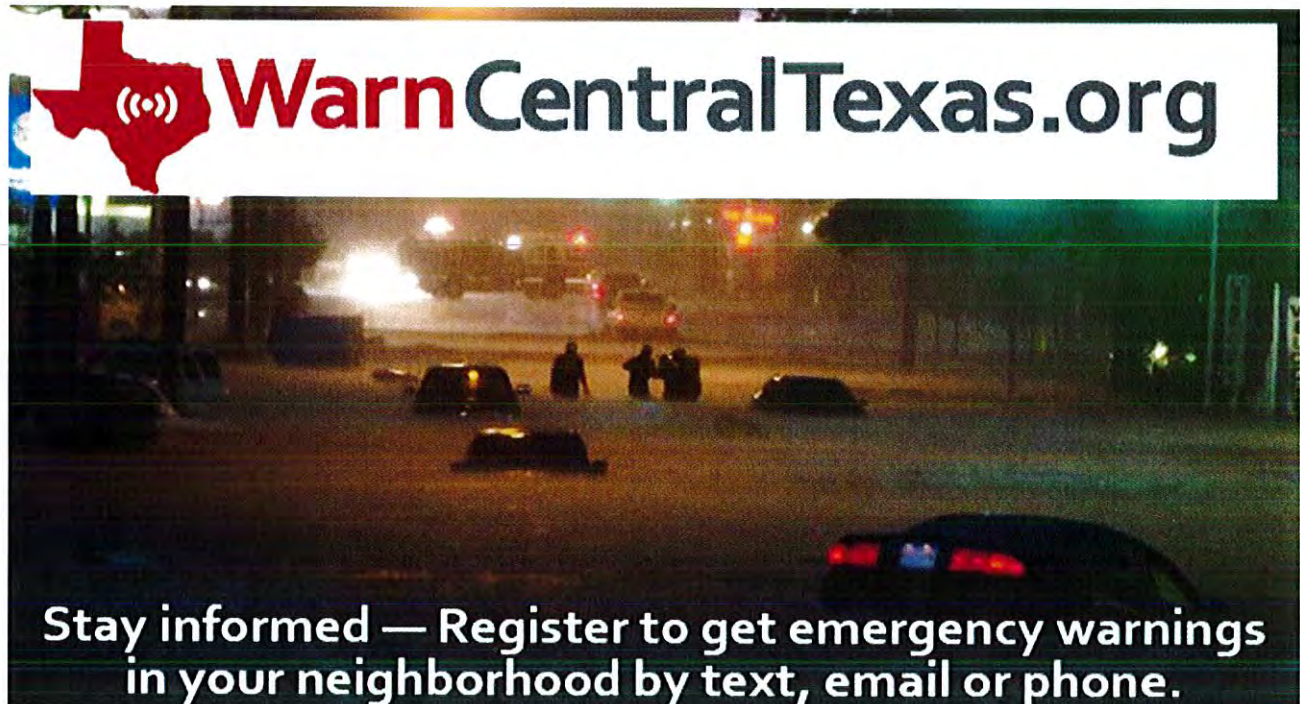
2. Each of the personnel above will have the authority to create emergency messages for the public. The message, area to send message, and time to send message will be given to 9-1-1 Communications to create the message.
3. The **Regional Notification System (RNS)** may be activated for the following types of emergency situations;
 - Boil-Water Notices
 - Missing Person / Child
 - Evacuation / Shelter-in-Place Notices
 - Natural Hazards (Wildfires, etc.)
 - Chemical Spills / Gas Leaks
 - Utility Outages
 - Major Traffic Disruptions
 - Criminal Alert
 - Other situations as approved by authorized public safety officials
 - Automated weather warnings from the National Weather Service (NWS) for Tornado, Flooding, Winter Storm, and Severe Thunderstorms
4. The pre-recorded phone message should include a description of the situation and any instructions for residents to take. Locations for additional information such as city website may be included in messages.
5. Additional notification systems may be used in connection with the RNS to distribute emergency information to the public. These systems include;
 - Outdoor Warning Sirens
 - Social Networking Sites (*Facebook, Twitter*)
 - Press Releases
 - City Cable Channel
 - City Website
6. The 9-1-1 Communications Center may also maintain city call out lists as provided by each department. Example: Management / EOC Team, Utilities call list, etc. Each department is responsible for updating the list and forwarding any changes to 9-1-1 Communications.
7. Emergency and non-emergency informational messages for staff may be delivered through the Regional Notification System (RNS).

Section 4 Testing / Maintenance

1. An RNS test message will be sent to a pre-determined number of city staff to test the system on the same date the Outdoor Warning Sirens are tested monthly. The 9-1-1 Communication Center will initiate the test message.
2. The 9-1-1 Communications Supervisor or on-duty Police supervisor will be the point of contact for the RNS system, to include operational issues, department call list, and emergency messages.

Section 5 RNS Marketing

1. The City of Lockhart will encourage citizens to enroll in the Regional Notification System (RNS) through newsletters, Social Media (Facebook, Twitter), city website, flyers at community events, and through public education in schools, etc.



City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: July 2, 2019

AGENDA ITEM CAPTION:

Discussion and/or action to consider Resolution 2019-12 pertaining to the proposed Kinder Morgan gas pipeline.

ORIGINATING DEPARTMENT AND CONTACT: Steve Lewis, City Manager

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

During the May 21, 2019 meeting, the Council voted to table consideration of Resolution 2019-12 until the second meeting in June to allow time for Caldwell County to announce their position on the proposed Kinder Morgan gas pipeline. Staff seeks direction from the Council.

PROJECT SCHEDULE (if applicable): None.

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: None
Account Number: None
Funds Available: None
Account Name: None

FISCAL NOTE (if applicable):

Previous Council Action:

May 21, 2019 – vote to table until June 18, 2019 to allow Caldwell County to announce their position.

June 4, 2019 – no discussion because Caldwell County had not announced their position on the pipeline.

June 18, 2019 – Caldwell County continues discussion with Kinder Morgan.

COMMITTEE/BOARD/COMMISSION ACTION: None.

STAFF RECOMMENDATION/REQUESTED MOTION:

Staff seeks direction from the Council.

LIST OF SUPPORTING DOCUMENTS:

Resolution 2019-12, May 21, 2019, June 4, 2019 and June 18, 2019 agenda cover sheets.

Department Head initials:

City Manager's Review:



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RESOLUTION NO. 2019-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART REGARDING THE ROUTING OF THE PROPOSED PERMIAN HIGHWAY PIPELINE (PHP) WITHIN CALDWELL COUNTY AND THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF LOCKHART; RECOGNIZING THE IMPORTANT ROLE OF SUCH PIPELINES AND THE LEGAL AUTHORITY OF THE SPONSORS OF THE PHP; EXPRESSING CONCERNS ABOUT PUBLIC SAFETY, LANDOWNER RIGHTS, LOCAL GOVERNMENT INVOLVEMENT AND OTHER ISSUES; REQUESTING THAT KINDER MORGAN, EXXON MOBIL AND EAGLECLAW MIDSTREAM VENTURES IMPLEMENT MEASURES TO PROTECT THE PUBLIC, LANDOWNER RIGHTS, AND TO INCREASE THE INVOLVEMENT OF LOCAL GOVERNMENTS; AND EXPRESSING SUPPORT FOR LEGISLATIVE AND STATE AGENCY ACTION TO ADDRESS THESE AND SIMILAR ISSUES

WHEREAS, Kinder Morgan and Exxon Mobil, in partnership with EagleClaw Midstream Ventures, have initiated the process of routing a 42-inch buried natural gas pipeline, known as the Permian Highway Pipeline ("PHP") from Coynosa, Texas to Sheridan, Texas, which **will** traverse the properties of multiple landowners, requiring a permanent easement of fifty (50) feet, a part of which will pass through Caldwell County and the extraterritorial jurisdiction of the City of Lockhart and

WHEREAS, more than 2.5 million miles of pipelines exist across the United States that perform the important function of transporting hazardous liquids, natural gas and petroleum throughout all 50 states; and

WHEREAS, the City Council recognizes that Kinder Morgan and its associate sponsors of the PHS is operating legally under current law and has the power of eminent domain; and

WHEREAS, the City Council recognizes the vital functions performed by pipelines and the many benefits that they provide to the City, Caldwell County; the State and the nation; and

WHEREAS, the City Council also recognizes, as reported by the media, that natural gas pipelines sometimes "fail, causing horrific disasters that destroy the environment and cause injuries or even deaths to oil workers and residents;" and

WHEREAS, citizens of Lockhart and Caldwell County have expressed concerns about safety in rural settings from such pipelines and potential accidents due to digging and trenching: and

WHEREAS, the City Council of Lockhart acknowledges that numerous bills were introduced during the 2019 regular session of the Texas Legislature that addressed both pipeline safety issues, the rights of property owners, funding for safety and cleanup, and other issues relevant to gas pipelines, none of which have been enacted as of the date of this resolution; and

WHEREAS, the City Council is of the opinion that legislative or state agency action may be needed to ensure greater public safety in connection with gas pipelines, greater protection of the rights of landowners, increased involvement of local governments with jurisdiction over areas in which such pipelines are proposed for location; and protection of the environments from the detrimental or potentially detrimental impacts of such pipelines; and

WHEREAS, the City Council urges Kinder Morgan, Exxon Mobil, and EagleClaw Midstream Ventures to take steps to address the concerns of the citizens of Lockhart and Caldwell County and, in particular, to initiate additional measures designed to provide greater safety to the public, including significant buffer zones between the PHP and existing residences, businesses, schools, churches, hospitals, public parks, and other places where people congregate wherever possible, and to implement of construction and maintenance measures available in the industry that are designed to decrease the possibility of explosions or other failures and to provide maximum protection of the public in the event of such explosion or other failure;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS THAT:

1. The foregoing recitals are adopted and incorporated herein for all purposes.
2. The Texas State Legislature, the Texas Railroad Commission, the Governor and any other political subdivision of the state with jurisdiction or authority over gas pipelines in the state are urged to create and enact better regulatory processes for oil and gas pipeline routing that will enable impacted landowners and local governmental entities to have a greater voice in the approval process.
3. The Texas State Legislature, the Texas Railroad Commission, the Governor and any other political subdivision of the state with jurisdiction or authority over gas pipelines in the state are urged to create and enact better regulatory processes for oil and gas pipeline routing, construction, and maintenance that will provide greater public safety and reduced threat of damage to property during construction and in the event of an explosion or other failure of such a pipeline or its facilities.

4. In particular, whenever possible, neither the PHP nor any other natural gas, hazardous liquids, or petroleum product pipeline should be constructed within 1000 feet of any existing residence, business, school, church, hospital, public park, or other place where people commonly congregate.
5. In the event that it is not reasonably possible, for reasons other than finances and profit, for the owner, operator, or other party responsible for construction of the PHP or any other natural gas, hazardous liquids, or petroleum product pipeline to not construct the same within 1000 feet of any existing residence, business, school, church, hospital, public park, or other places where people congregate, then effective and extraordinary measures should be taken by such party to provide greater public safety and reduced threat of damage to property in the event of an explosion or other failure of such a pipeline or its facilities, including but not limited to: (a) burial of such pipeline at least six feet beneath the surface of the ground; (b) encasement of the pipeline within a concrete, steel, or other sleeve or conduit designed to prevent or minimize damage and injury in the event of such explosion or failure; and (c) study, identification, and implementation of technology and advancements in the industry that will detect and prevent explosions or other failures and which will protect and enhance effective public safety measures.

RESOLVED AND ADOPTED ON THIS, THE ____ DAY OF _____, 2019.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Constancio, City Secretary

Monte Akers, City Attorney

City of Lockhart, Texas

Council Agenda Item Briefing Data

HISTORY

COUNCIL MEETING DATE: June 18, 2019

AGENDA ITEM CAPTION:

Continue discussion and receive update regarding a Resolution pertaining to the proposed Kinder Morgan gas pipeline. [TABLED MAY 21, 2019]

ORIGINATING DEPARTMENT AND CONTACT: Steve Lewis, City Manager

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

During the May 21, 2019 meeting, the Council voted to table consideration of Resolution 2019-12 until the second meeting in June to allow time for Caldwell County to announce their position on the proposed Kinder Morgan gas pipeline. Staff seeks direction from the Council.

PROJECT SCHEDULE (if applicable): None.

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: None
Account Number: None
Funds Available: None
Account Name: None

FISCAL NOTE (if applicable):

Previous Council Action:

May 21, 2019 – vote to table until June 18, 2019 to allow Caldwell County to announce their position.
June 4, 2019 – no discussion because Caldwell County had not announced their position on the pipeline.

COMMITTEE/BOARD/COMMISSION ACTION: None.

STAFF RECOMMENDATION/REQUESTED MOTION:

Staff seeks direction from the Council.

LIST OF SUPPORTING DOCUMENTS:

Resolution 2019-12, May 21, 2019 and June 4, 2019 agenda cover sheets.

Department Head initials:

City Manager's Review:

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City of Lockhart, Texas

Council Agenda Item Briefing Data

HISTORY

COUNCIL MEETING DATE: June 4, 2019

AGENDA ITEM CAPTION: Discussion and/or action regarding a Resolution regarding the proposed Kinder Morgan gas pipeline.

ORIGINATING DEPARTMENT AND CONTACT: Steve Lewis, City Manager

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

During the May 21, 2019 meeting, the Council voted to table consideration of Resolution 2019-12 until the second meeting in June to allow time for Caldwell County to announce their position on the proposed Kinder Morgan gas pipeline. Staff seeks direction about revisions to amendments to the Resolution. Staff seeks any additional direction concerning the resolution to be considered on June 18.

PROJECT SCHEDULE (if applicable): None.

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: N/A
Account Number: N/A
Funds Available: N/A
Account Name: N/A

FISCAL NOTE (if applicable):

Previous Council Action: On May 21, 2019, Council voted to table Resolution 2019-12 to be considered during the June 18, 2019 Council meeting.

COMMITTEE/BOARD/COMMISSION ACTION: None.

STAFF RECOMMENDATION/REQUESTED MOTION:

Staff seeks direction from Council.

LIST OF SUPPORTING DOCUMENTS:

Council packet material of May 21, 2019 meeting (includes Resolution 2019-12).

Department Head initials:

City Manager's Review:

City of Lockhart, Texas

HISTORY

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: May 21, 2019

AGENDA ITEM CAPTION:

Discussion and/or action to consider Resolution 2019-12 regarding the routing of the proposed Permian Highway Pipeline (PHP) within Caldwell County and the Extraterritorial Jurisdiction of the City of Lockhart; recognizing the important role of such pipelines and the legal authority of the sponsor of the PHP; expressing concerns about public safety, landowner rights, Local Government involvement and other issues; requesting that Kinder Morgan, Exxon Mobil and Eagleclaw Midstream Ventures implement measures to protect the public, landowner rights, and to increase the involvement of Local Governments, and expressing support for Legislative and State Agency action to address these and similar issues.

ORIGINATING DEPARTMENT AND CONTACT: Steve Lewis, City Manager

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

The Resolution regarding the proposed Kinder Morgan Pipeline is a result of the Council's request to consider the City of Lockhart's position in regards to assuring public safety for residents of the community.

PROJECT SCHEDULE (if applicable): None.

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: None
Account Number: None
Funds Available: None
Account Name: None

FISCAL NOTE (if applicable):

Previous Council Action: None.

COMMITTEE/BOARD/COMMISSION ACTION: None.

STAFF RECOMMENDATION/REQUESTED MOTION:

Staff seeks direction from the Council.

LIST OF SUPPORTING DOCUMENTS:

Resolution 2019-12

Department Head initials:

City Manager's Review:



City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: July 2, 2019

AGENDA ITEM CAPTION: Discussion and/or action following receipt of a report from the City Attorney concerning regulation of dockless mobility vehicles (electric scooters).

ORIGINATING DEPARTMENT AND CONTACT: Steve Lewis, City Manager

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: During the June 18, 2019 City Council Meeting, City Council requested the City Attorney provide information concerning dockless mobility vehicles (electric scooters). City Attorney Monte Akers has submitted a staff report. Staff seeks direction from the Council.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING: *(to be completed by Finance)*

FISCAL NOTE (if applicable): N/A

Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff seeks direction from the Council.

LIST OF SUPPORTING DOCUMENTS:

Dockless mobility vehicle memorandum from City Attorney.

Department Head initials:

City Manager's Review:


MEMORANDUM

TO: Mayor, Council Members, City Manager, City of Lockhart

FROM: Monte Akers, City Attorney

DATE: June 27, 2019

RE: Dockless Mobility Vehicle (Electric Scooters) Regulation

Please accept this memo as a summary of issues related to electric scooters and options for City regulation.

Background: In 1990 a banker and amateur craftsman named Wim Ouboter, living in Zurich, invented an electric-powered scooter that could be folded up and carried. In 1996, he launched a company called Micro Mobility Systems Ltd. to build what he called “micro-scooters,” and he then partnered with a Chinese bicycle manufacturing company, JD Corp, to produce them. Sales began in Japan in 1999, the invention caught on, and numerous similar products came to the market. In the United States the scooters were first marketed as a children’s toy, after which they began to be used for pedestrian transportation, but in competition with “docked” mobility devices, such as electric bicycles, and with Segways. Companies manufacturing and distributing e-scooters include Lime, Razor , Bird, with the latter having launched in September, 2017 and having produced ten million scooter rides by 2018. Even Uber and Lyft are now participating in a so-called “micro-mobility revolution.”¹

Pros and Cons: Champions of e-scooter proliferation tout their energy efficiency, reduction of automobile traffic and congestion, reduction of emissions, mobility, and convenience. In cities like Austin and San Antonio e-scooters may be found throughout the downtown and college campus areas, and a pedestrian may simply select one, activate it with a credit card, ride to his or her destination, park it and walk away. They also serve, of course, as a business enterprise opportunity.

Critics are concerned particularly about safety, clutter, and interference with both pedestrian and vehicular travel. A January, 2019 article reported that there had been 249 emergency room visits in Los Angeles between September 1, 2017 and August 31, 2018 involving e-scooter injuries.² The Center for Disease Control and Prevention initiated a study of the public health impacts of e-scooters in April, 2018, using Austin as the focus of the study and concluded the following:

1. During the period September 5 through November 30, 2018, a total of 936,110 e-scooter trips were taken in Austin, totaling 182,333 hours and 891,121 miles of e-scooter use, and for every 100,000 trips taken, 20 individuals were injured.
2. Forty-five percent of the incidents involved head injuries, and less than one percent of riders were wearing a helmet. Among those injured, 15 percent incurred "traumatic brain injuries."

A study in southern California identified injuries as including dislocations, bone fractures, lung contusions, soft-tissue injuries, and a splenic laceration. Nearly 92 percent injuries were to riders who had fallen, collided with an object, or were struck by a vehicle, and 8.4 percent were to pedestrians who collided with scooters, tripped over them, or were attempting to lift them. Only 4.4 percent of riders were recorded as wearing a helmet. None of the injuries were fatal, but two patients were sent to the intensive care unit.³

City Responses: City concerns about electric scooters are similar but not identical. In both Fredericksburg, Texas and Seattle, Washington, e-scooters have been banned based on safety concerns. Baltimore launched a scooter pilot program in August 2018, and safety was cited as motivation for a proposal to jail scooter riders who exceeded a 15-mph speed limit or who rode on a sidewalk (public outcry caused the proposal to be abandoned). Texas cities that have adopted or are currently considering ordinances allowing but regulating them include Dallas, Austin, Addison, Plano, Bryan, and San Antonio.

Following is a list of sample issues that cities that have not banned e-scooters have considered or attempted to address:

- Licensing of dockless mobility vehicle providers (including appropriate fees)
- Preventing or limiting clutter in city rights-of-way and public places
- Pedestrian safety
- E-scooter rider safety
- Maintenance/repair requirements for e-scooters
- Maximum number of units allowed
- Where e-scooters may be ridden and where prohibited
- Whether helmets are required
- Whether drivers' licenses are required
- Minimum age of riders
- Where e-scooters may be parked
- Seizure/storage/disposal of abandoned e-scooters
- Ensuring that ADA access is not obstructed
- Promotion of last-mile alternatives bus and mass transit stops
- Providing transportation in low-income areas
- Providing mobility alternatives for short trips in high-density areas

- Enforcement and penalty provisions (including cost and availability of enforcement personnel)
- Potential for city liability
- Payment of sales or property taxes

Attached are sample ordinances from Addison and Bryan.

Suggested Action: The City Council of Lockhart may, like Fredericksburg, vote to ban the use of e-scooters in the City. Assuming it prefers to explore adoption of an ordinance to regulate rather than ban their use, a possible course of action for Lockhart may be as follows:

1. Determine the City's goals for regulation (e.g. licensing, safety, where use is allowed, etc.)
2. Seek public input
3. Examine sample ordinances from other cities
4. Consider implementing a pilot program regulating e-scooters for a specific period of time
5. Determine at end of pilot program, based on data collected and city experience, whether to extend, expand, limit, or terminate e-scooter use or regulatory program.

¹ S. Holder, "The Man Behind the Scooter Revolution," *CityLab*, Sept. 26, 2018,

<https://www.citylab.com/transportation/2018/09/man-behind-urban-scooter-revolution/570109/>.

² S. Holder, "Electric Scooters Sent Nearly 250 Riders to L.A. Emergency Rooms Last Year. Is That a Lot?" *CityLab*, Jan. 29, 2019, <https://www.citylab.com/transportation/2019/01/electric-scooters-safety-statistics-injuries-bird-lime-vega/581482/>

³ S. Holder, "What a Landmark Scooter Safety Study Says About Head Injuries," *CityLab*, May 3, 2019, <https://www.citylab.com/transportation/2019/05/electric-scooters-safety-gear-head-injuries-helmet-cdc-data/588544/>

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF ADDISON, TEXAS, AMENDING CHAPTER 2 – ADMINISTRATION OF THE CODE OF ORDINANCES TO ALLOW FOR THE SALE OF UNCLAIMED IMPOUNDED PERSONAL TRANSPORT VEHICLES; AMENDING CHAPTER 70 – STREETS, SIDEWALKS AND OTHER PUBLIC PLACES OF THE CODE OF ORDINANCES ADDING ARTICLE VII, DIVISION 2. PERSONAL TRANSPORT VEHICLES; PROVIDING A DEFINITION; PROVIDING FOR THE PERMITTING OF PERSONAL TRANSPORT VEHICLE SHARING SERVICES IN THE PUBLIC RIGHT-OF-WAY; PROVIDING FOR IMPOUNDMENT FEES FOR UNPERMITTED PERSONAL TRANSPORT VEHICLES; PROVIDING A PENALTY NOT TO EXCEED FIVE HUNDRED AND NO/100 DOLLARS (\$500.00) WITH EACH DAY CONSTITUTING A SEPARATE OFFENSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS/REPEALING CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Texas Transportation Code Section 311.001, the Town of Addison (the “Town”) maintains and regulates the streets and alleys within the City; and

WHEREAS, pursuant to Texas Transportation Code Section 316.021, cities may grant permission and prescribe the consideration and terms for the use of a portion of a municipal street or sidewalk for a private purpose if it does not interfere with the public use of the street or sidewalk or create a dangerous condition on the street or sidewalk, and

WHEREAS, bicycle and scooter sharing service companies now possess GPS, 3G, and self-locking technology such that the bicycles and scooters may be locked and opened by users with a smart phone application and tracked to provide for operations and maintenance; and

WHEREAS, the goals of the Town are to provide safe and affordable multimodal transportation options to all residents and visitors, increase mobility across the town, maintain all current uses of streets and sidewalks, and regulate the placement and proliferation of bicycles and scooters in the Town’s right-of-way; and

WHEREAS, bicycle and scooter sharing services are a component to help the Town achieve its transportation goals and the Town desires to make bicycle and scooter sharing services available to residents, employees and visitors in the City, while maintaining the right-of-way for use by the public for passage and maintaining or enhancing property values; and

WHEREAS, the Town desires to create a pilot program to allow the Town to evaluate the regulations of bicycle and scooter sharing services in the Town’s right-of-way; and

WHEREAS, at the end of the term of the pilot program, the City may re-evaluate the conditions for granting permits to bicycle and scooter sharing services or this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF ADDISON, TEXAS:

Section 1. Chapter 2, Administration, of the Code of Ordinances is hereby amended by amending Section 2-301. – Authority to sell; deposit of cash, subsection (a) to read in its entirety as follows.

CHAPTER 2, Administration

...

ARTICLE VI. – DISPOSAL OF UNCLAIMED OR SURPLUS PROPERTY

Sec. 2-301. – Authority to sell; deposit of cash.

- (a) The following property may be sold by the Town in the manner provided in this article:
- (1) Abandoned, stolen or recovered property, except motor vehicles or perishable property which may be sold immediately, that remains unclaimed with the Town for 60 days, whether or not the owner is known; and
 - (2) Abandoned, stolen or recovered motor vehicles that remain unclaimed with the town for 30 days, whether or not the owner is known; and
 - (3) Impounded Personal Transport Vehicles, as defined in Section 70-335 of this Code, that remain unclaimed with the Town for 30 days, whether or not the owner is known; and
 - (4) Personal property owned by the Town that has been declared surplus, obsolete, worn out or useless by the head of a department and that is no longer needed for public use.

Section 2. Chapter 70, Streets, Sidewalks, and Other Public Places, of the Code of Ordinances is hereby amended by adding a new Article VII – License for Use of Public Right of Way, Division 2, Personal Transport Vehicles, which shall read in its entirety as follows:

CHAPTER 70, Streets, Sidewalks, and Other Public Places

...

ARTICLE VII. – LICENSE FOR USE OF PUBLIC RIGHT OF WAY

...

DIVISION 2. Personal Transport Vehicles

Sec. 70-335. – Definitions.

Personal Transport Vehicle means bicycles, scooters and other similar devices which may or may not be motorized.

Sec. 70-336. – Personal transport vehicle sharing services permit.

- (a) It shall be an offense for a company or person that provides personal transport vehicles for use on a short term basis in exchange for compensation, to place such personal transport vehicles in the Town's right-of-way without a permit.
- (b) Permits may be issued and amended by the director of Infrastructure Services, or their designee and shall regulate the use of the Town's right-of-way to allow sufficient access for pedestrians, comply with the American's with Disabilities Act, ensure no significant adverse effect on the property rights of third parties, and avoid creating conditions that are a threat to public health and safety.
- (c) Where other sections of the Code of Ordinances conflicts with this division relating to the regulation of Personal Transport Vehicles, this division shall apply.

Sec. 70-337. – Personal transport vehicle impoundment.

If a company or person places Personal Transport Vehicles in the Town's right-of-way without a permit, the Town may remove and impound the Personal Transport Vehicle. If a Personal Transport Vehicle is impounded in accordance with this section, an impoundment fee shall be assessed against and collected from the owner as a condition for the redemption of such Personal Transport Vehicle in accordance with the following:

Number of Personal Transport Vehicles Impounded	Fee per Personal Transport Vehicle
1	\$25.00
2	\$50.00
3	\$75.00
4 or more	\$100.00

Section 3. Any violation of the provisions or terms of this ordinance by any person, firm, or corporation shall be a misdemeanor offense and shall be subject to a fine not to exceed the sum of Five Hundred Dollars (\$500.00) for each offense and each and every day such violation shall continue shall be deemed to constitute a separate offense.

Section 4. Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Addison hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

Section 5. That all ordinances of the City in conflict with the provisions of this ordinance be, and the same are hereby repealed and all other ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

Section 6. That this Ordinance shall take effect on _____, 2019 and after publication as may be required by law or by the City Charter or ordinance.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS, on this the ___ day of _____, 2019.

Joe Chow, Mayor

ATTEST:

Irma Parker, City Secretary

APPROVED AS TO FORM:

Brenda N. McDonald, City Attorney

PUBLISHED ON: _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 106, "STREETS, SIDEWALKS AND OTHER PUBLIC PLACES" OF THE CODE OF ORDINANCES OF THE CITY OF BRYAN, TEXAS, BY AMENDING ARTICLE V, "PUBLIC RIGHTS-OF-WAY," BY ADDING A NEW DIVISION 3, "SHARED ACTIVE TRANSPORTATION SYSTEM"; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE WAS ADOPTED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW; DECLARING A PENALTY; PROVIDING FOR PUBLICATION; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Bryan ("City") is a Texas home-rule city and as such is empowered by state law and city charter to exercise its police powers to ensure public health, safety and welfare, including regulating the use of its roadways, easements, public ways, and other properties, and the regulation of business operating thereon; and

WHEREAS, advancements in technology have led to the creation of new businesses that operate shared active transportation systems, employing smart phone applications that interact with small vehicles they deploy with GPS tracking, 3G, and self-locking technology to provide for deployment, operation, and maintenance of small vehicles; and

WHEREAS, pursuant to Texas Transportation Code Section 316.021, cities may grant permission and prescribe the consideration and terms for the use of a portion of a municipal street or sidewalk for a private purpose if it does not interfere with the public use of the street or sidewalk or create a dangerous condition on the street or sidewalk; and

WHEREAS, the City's transportation goals include providing safe and affordable multimodal transportation options to all residents, increasing mobility across the City, while maintaining current uses of streets and sidewalks, in a manner that ensures the public health, safety and welfare; and

WHEREAS, the City Council finds that it is in the best interests of the public to authorize, and regulate the operation of shared active transportation system services within the City for the benefit of residents and visitors in the City, while maintaining the right-of-way for use by the public for passage and maintaining or enhancing property values.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRYAN, TEXAS:

1.

That the foregoing recitals to this Ordinance are incorporated for all purposes as if fully set forth herein.

2.

That Chapter 126, "Vehicles for Hire," of the Code of Ordinances of the City of Bryan, Texas, be amended as set forth below:

~~Sees. 106-186 — 106-189~~ Reserved

DIVISION 3. – SHARED ACTIVE TRANSPORTATION SYSTEM

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Sec. 106-186. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Bicycle or Bike means a vehicle that a person may ride that is propelled by human power, typically has two or three wheels in tandem, a steering handle, one or two seats, and pedals by which the vehicle is propelled.

Customer means a person who rents or otherwise uses a Small Vehicle from a Shared Active Transportation System Licensee.

Director means the director of the department designated by the city manager to enforce and administer this article and includes representatives, agents, or department employees designated by the director.

License or License Agreement means a license issued by the City pursuant to this article for a Licensee to operate a Shared Active Transportation System. The form of the License shall be a License Agreement setting forth the terms and restrictions for the operation of a Shared Active Transportation System within the City.

Licensee is any corporation, firm, joint venture, limited liability company, partnership, person, or other organized entity that operates a Shared Active Transportation System, whether for profit or not for profit.

Motorized Scooter means a vehicle that is steered by a steering handle, designed to be stood upon by the Licensee while the vehicle is in operation, and powered by a motor capable of propelling the vehicle at a speed no greater than 15 miles per hour on a level surface; and whose wheels have diameters of ten inches or less. Also as defined by State of Texas as an "Electric Personal Assistive Mobility Device" in Chapter 551 of the Texas Transportation Code "Operation of Bicycles, Mopeds, and Play Vehicles".

Operate means, when used in direct reference to a Small Vehicle, to use the Small Vehicle for transportation, which includes but is not limited to parking. When used in direct reference to a SATS, it means to allow or enable Small Vehicles to be operated within the City limits.

Public Right of Way means public land within the City in which the public, the City, or the state owns a property interest and which includes areas open for use by the public for vehicle or pedestrian travel.

Shared Active Transportation System (SATS) means a business that provides one or more Small Vehicles for short-term rentals for point to point trips where, by design of the permittee, the Small Vehicles are intended to be parked in a vehicle operating area, whether or not connected to a dedicated docking station, when not rented by a customer.

Small Vehicle means docked or dockless bicycle, electric assisted bicycle, scooters, e-scooters, motorized scooters, skateboards, or other small wheeled vehicles designed specifically for shared-use rented by a permittee to customers through a SATS.

Vehicle Operating Area means the right of way (for all Small Vehicles) where operation of a Small Vehicle is authorized by its License Agreement.

Sec. 106-187. General Authority and Duty of Director. The Director shall implement and enforce this article and may by written order establish such rules or regulations, consistent with this article and state or federal law, as he or she determines are necessary to discharge the Director's duty under, or to affect the policy of, this article.

Sec. 106-188. License for Operating Authority.

(a) License Required.

- (1) No person may operate a Shared Active Transportation System in the City limits who does not have a valid License from the City.
- (2) Licenses may be issued for a period of up to twelve (12) months, although Licenses for pilot programs may be issued for shorter periods. A License expires one year from the date it is issued unless a License provides for an earlier expiration.
- (3) The Director is authorized to write terms and conditions in License Agreements, in a form approved by the City Attorney, as appropriate to effectuate this Article, preserve public health and safety, regulate public rights-of-way within the City, and preserve City property.
- (4) Licenses are non-exclusive within the City and may include different terms between different companies, technologies, and/or vehicle operating areas.
- (5) Licenses are non-transferable.

(b) Application for License.

- (1) To obtain a License, a person shall make application in the manner prescribed by the Director. The applicant must be the person who will own, control, or operate the Shared Active Transport System.
- (2) An applicant shall file with the Director an application on a form prescribed by the Director and pay a fee as established by the City.
- (3) Any changes to the information provided in the License application must be reported to the Director, in the manner prescribed by the Director, within ten (10) days.

- (c) Appeal of Denial, Revocation, or Suspension of License. An applicant or Licensee, as the case may be, has the right to appeal a denial, revocation, or suspension of License to the City Manager or his or her designee (which shall not be the Director) by submitting a written appeal to the City Secretary not more than five (5) business days after the notice of denial is issued or the effective date of the revocation or suspension. The City Manager or designee will hear the appeal and issue a written finding not more than twenty (20) business days after the written appeal was delivered to the City Secretary.

Sec. 126-189. Violations; penalties.

- (a) It shall be unlawful for a person to operate a Shared Active Transportation System in violation of the License Agreement. Each term of the License Agreement that is violated shall be a separate violation under this Article.
- (b) It shall be a violation for a Customer to operate a Small Vehicle in a manner prohibited by this Article.

3.

If any section, paragraph, sentence, clause, phrase, or word of this Ordinance is declared unconstitutional or invalid for any purpose, the remainder of this Ordinance shall not be affected thereby and to this end the provisions of this Ordinance are declared to be severable.

4.

It is hereby found and determined that the meeting at which this Ordinance was passed was open to the public, as required by Section 551.001, *et seq.*, of the Texas Government Code, and that advance public notice of the time, place, and purpose of said meeting was given, pursuant to all applicable law.

5.

That the City Secretary is directed to publish this Ordinance in a newspaper of general circulation in the City of Bryan in compliance with the provisions of the City Charter, which publication shall be sufficient if it contains the title of this Ordinance, the penalty provided therein for violation thereof, and the effective date of the Ordinance.

6.

This Ordinance shall take effect immediately upon its first and only reading and passage and publication as required by law.

PASSED, ADOPTED, and APPROVED the _____ day of _____, 20____, at a regular meeting of the City Council of the City of Bryan, Texas, by a vote of ____ yeses and ____ noes.

ATTEST:

CITY OF BRYAN:

Mary Lynne Stratta, City Secretary

Andrew Nelson, Mayor

APPROVED AS TO FORM:

Janis K. Hampton, City Attorney

LIST OF BOARD/COMMISSION VACANCIES

Updated: June 28, 2019

Board Name	Reappointments/Vacancies	Council member
Electric Board	Thomas Herrera resigned 3-7-2019	Councilmember Mendoza
Planning & Zoning Commission	Marcos Villalobos resigned 4-29-2019	Councilmember Mendoza

APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION

APPLICANT	BOARD REQUESTED	DATE RECEIVED	RESIDENCE DISTRICT
Suzy Falgout	Construction Board Historic Preservation Commission Parks & Recreation Any other Board where needed	08/20/2018	Currently resides outside city limits. Is renovating future residence on Commerce St.
Frank Gomillion	Construction Board Electric Board Historic Preservation Commission	06/25/2019	District 1

NEW APPLICANT

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CITY OF LOCKHART

ADVISORY BOARD/COMMISSION QUESTIONNAIRE/APPLICATION

NAME: FRANK GOMILLION E-mail: frank@glkz-arch.com

ADDRESS: 432 TRINITY STREET HOME#: LOCKHART WORK#:

OCCUPATION: Architect CELL#: 512-665-7604

EDUCATION (optional): B. Arch 1992 - UT Austin

How long have you been a resident of Lockhart? 25 years

Are you a qualified voter of the City? Yes [checked] No [] VOTER REG. #:

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES: AIA, NCARB, ICC, HPC, ETC.

ADDITIONAL PERTINENT INFORMATION/REFERENCES:

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS, COMMISSIONS, OR COMMITTEES: (Please limit your selection to no more than three. List in order of preference: 1,2,3)

- Board of Adjustments & Appeals (checked 1)
Construction Board of Appeals (checked 1)
Economic Development Revolving Loan
Economic Development Corp (1/2 Cent Sales Tax)
Electric Board (checked 2)
Historic Preservation Commission (checked 3)
Library Board Advisory Bd.
Parks and Recreation Advisory Bd.
Planning & Zoning Commission

Do you serve on any other board/commission/committee at this time? If so, please list: NO

Do you have any relative working for the City of Lockhart? Yes [] No [checked]

Do you receive any direct compensation or gain from the City of Lockhart? Yes [] No [checked]

Do you receive any direct compensation or gain from any other governmental body? Yes [] No [checked] If yes, what type?

(Signature of Applicant)

(Date) 6/24/19 RECEIVED CITY OF LOCKHART

Return application to: City of Lockhart City Secretary's Office PO Box 239 Lockhart, TX 78644 cconstancio@lockhart-tx.org

JUN 25 2019

RECVD. BY: TIME RECVD:

If you have any questions, please contact the City Secretary's Office at 512/398-3461.

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<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p>NOTES: AIRPORT ADVISORY BOARD</p>	<p>Sec. 4-26. Membership; appointments. The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment.</p> <p>Sec. 4-28. Eligibility for board membership. No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p>Sec. 4-32. Limitations of authority. The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p>NOTES: CONSTRUCTION BOARD APPOINTMENTS</p>	<p><i>Section B101.4, Board Decision,</i> is amended to read as follows: The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board,</i> is amended to read as follows: Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p>NOTES: ELECTRIC BOARD APPOINTMENTS</p>	<p>Sec. 12-132. Members. (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city; and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p>Sec. 12-133. Officers and quorum. The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p>NOTES: HISTORIC PRESERVATION COMMISSION</p>	<p>Sec. 28-3. Historical preservation commission. (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities: (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.</p>
<p>NOTES: PARKS ADVISORY BOARD</p>	<p>Sec. 40-133. Members. (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filed for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>

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<p>NOTES: Lockhart Economic Dev Corp</p>	<p>LEDC Bylaws – Article II. Board of Directors Section 1. Powers, Number and Term of Office a. The property and affairs of the Corporation shall be managed and controlled by a Board of Directors (The "Board") under the guidance and direction of the Lockhart City Council and, subject to the restrictions imposed by law, by the Articles of Incorporation, and by these Bylaws the Board shall exercise all of the powers of the Corporation. b. The Board shall consist of seven directors, each of whom shall be appointed by the City Council of the City. Each director shall occupy a place (individually the "Place" and collectively, the "Places") as designated herein. Places 1-4 are designated for Councilmember Directors from Councilmember Districts 1 through 4 respectively. In the event that a particular Councilmember from said District is unable or unwilling to serve in the capacity as a Director, that Councilmember shall have the right to nominate a non-councilmember for approval and appointment. Places 5-7 are designated for Citizen Member Directors. c. The directors constituting the first Board shall be those directors named in the Articles of Incorporation. Successor directors shall have the qualifications, shall be of the classes of directors, and shall be appointed to the terms set forth in the Articles of Incorporation. d. Any director may be removed from office by the City Council at will.</p>
<p>NOTES: ORDINANCE RE: ALL BOARD, COMMISSION APPOINTMENTS</p>	<p>Sec. 2-209. - Rules for appointment. The city council hereby sets the following rules: (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic. (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions. (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission. (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization. (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals.</p> <p>Section 2-210. Method of selection; number of members; terms. (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council. (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except as provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor's position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations. (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above. (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example. (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council. (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission. (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable.</p> <p>Sec. 2-212. Removal and resignation of members. (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council. (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member's term.</p>



<p>NOTES: PARKS MASTER PLAN STEERING COMMITTEE (Est. 09/05/2017)</p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> • Councilmembers • City staff • Two Parks Advisory Board members • Business owners • Civic Organization members <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p>NOTES: AD-HOC COMMITTEE – ST. PAUL UNITED CHURCH OF CHRIST PROPERTY (Est. 09/05/2017)</p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p>WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC (Est. 01/02/2018)</p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p> <p>NOTE: First Branding and Wayfinding Committee disbanded/dissolved on December 18, 2018.</p> <p>UPDATE: Second Branding and Wayfinding Committee appointed on March 5, 2019.</p>

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

Councilmember	Board/Commission	Appointee	Date Appointed
Mayor – Lew White	Airport Board	John Hinnekamp	12/19/17
	Board of Adjustment	Mike Annas	12/19/17
	Construction Board	Raymond DeLeon	06/04/19
	Ec Dev. Revolving Loan	Barbara Gilmer	12/19/17
	Ec Dev. Corp. ½ Cent Sales Tax	Alan Fielder, Vice-Chair	12/19/17
	Electric Board	Joe Colley, Chair	12/19/17
	Historical Preservation	John Lairsen	12/19/17
	Library Board	Stephanie Riggins	12/19/17
	Parks and Recreation	Albert Villalpando, Chair	12/19/17
	Planning & Zoning	Paul Rodriguez	12/19/17
	ETJ Rep-Impact Fee Adv Comm	Larry Metzler	12/19/17
District 1 – Juan Mendoza	Airport Board	Larry Burrier	03/07/17
	Board of Adjustment	Lori Rangel	03/07/17
	Construction Board	Mike Votee	03/07/17
	Eco Dev. Revolving Loan	Ryan Lozano	03/07/17
	Eco Dev. Corp, ½ Cent Sales Tax	Dyral Thomas	03/07/17
	Electric Board	VACANT- Herrera resigned 3-7-19	
	Historical Preservation	Victor Corpus	03/07/17
	Library Board	Shirley Williams	03/07/17
	Parks and Recreation	Linda Thompson-Bennett	03/07/17
	Planning & Zoning	VACANT-(Villalobos resigned 4-29-19)	
District 2– John Castillo	Airport Board	Reed Coats	03/07/17
	Board of Adjustment	Juan Juarez	03/07/17
	Construction Board	Oscar Torres	05/15/18
	EcoDev. Revolving Loan	Rudy Ruiz	03/07/17
	Eco Dev. Corp. ½ Cent Sales Tax	Umesh Patel	08/09/18
	Electric Board	James Briceno	03/07/17
	Historical Preservation	Ron Faulstich	03/07/17
	Library Board	Quartermetra Hughes	06/04/19
	Parks and Recreation	James Torres	03/07/17
	Planning & Zoning	Rob Ortiz, Alternate Manuel Oliva	03/07/17 03/07/17

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

District 3 – Kara McGregor	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Ray Chandler Anne Clark, Vice-Chair Kirk Smith (Alternate) Jerry West, Vice-Chair Lew White, Chair Sally Daniel Thomas Stephens Ronda Reagan Jean Clark Fox, Chair Warren Burnett Philip McBride, Chair	02/06/18 12/19/17 12/05/17 01/02/18 12/19/17 06/18/19 12/19/17 12/19/17 12/19/17 12/05/17 12/19/17
District 4 - Jeffry Michelson	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Mark Brown, Vice-Chair Wayne Reeder Rick Winnett Frank Coggins Morris Alexander Ian Stowe Kathy McCormick Donaly Brice Russell Wheeler Rick Arnic	03/07/17 12/05/17 12/05/17 12/05/17 12/05/17 03/06/18 12/05/17 12/05/17 12/05/17 01/15/19
Mayor Pro-Tem (At-Large) – Angie Gonzales-Sanchez	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Andrew Reyes Laura Cline, Chair Paul Martinez Irene Yanez Alfredo Munoz Juan Alvarez, Jr. Jodi King Chris Schexnayder Philip Ruiz, Vice-Chair	03/07/17 03/07/17 03/07/17 03/07/17 06/06/17 03/07/17 03/07/17 03/07/17 03/07/17

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

At-Large - Brad Westmoreland	Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Jayson “Tex” Cordova Severo Castillo Gary Shafer Edward Strayer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Christina Black	03/07/17 03/07/17 03/07/17 03/07/17 03/07/17 11/21/17 03/07/17 03/07/17 03/07/17
	Charter Review Commission (Five member commission) Term – 24 months after appointment	Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder	03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Hilburn 03/15/16 – Hilburn
	Sign Review Committee (no longer meeting)	Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark	03/17/15 - Mayor Pro-Tem Sanchez 04/21/15 – Councilmember Mendoza 12/19/17– Councilmember McGregor 03/17/15 – Mayor White 03/17/15 – Councilmember Castillo 03/17/15– Councilmember Michelson
	Parks Master Plan Steering Committee (8-10 members)	Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill	09/05/17 – Parks Bd appointee 09/05/17 – Parks Bd appointee 12/05/17– McGregor 09/19/17– Michelson 09/19/17 – Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 – Westmoreland 09/19/17 – Mayor White

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

	<p>Church Property Ad-hoc Committee (7 members)</p>	<p>Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black Jane Brown Raymond DeLeon Dyral Thomas</p>	<p>09/05/17 – Westmoreland 09/05/17 – Westmoreland 09/05/17 – Mayor White 09/1917 – Sanchez 12/19/17 – McGregor 09/19/17 – Michelson 09/20/17 – Castillo 09/22/17 – Mendoza</p>
	<p>Wayfinding Signage and Community Branding Ad-Hoc Committee (5 members)</p> <p>THIS COMMITTEE WAS - RE-ESTABLISHED ON MARCH 5, 2019</p>	<p>Roy Watson Ronda Reagan Sally Daniel Rob Ortiz Bobby Herzog</p>	<p>03/05/19 03/05/19 03/05/19 03/05/19 03/05/19 Appointed by Mayor with consensus of Council</p>

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City of Lockhart

2019-2020 Strategic Priorities

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Prepared by:



City of Lockhart

Summary

On February 1 & 2, 2019 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, February 1, 2019 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then took the team through a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis. The next group exercise was a brainstorm called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2019-2020 goal and strategy development to recommend to the City Council the following day.

On Saturday, February 2, 2019, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

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Management Team Expectations for the Day's Discussion Topics

- That City Council will take what we say seriously
- Consider all staff in decisions
- Hear each other's goals
- Live by the plans we create / develop
- That Council develop goals / priorities based on sound data / research
- Focus
- Consider quality of life as over-arching goal
- Discuss business attraction vs. recruitment
- Being prepared for growth
- Facilities improvements
- Facilities maintenance
- How do we give back to those who need extra help?
- Smart land use practices
- Discuss Tourists/Tourism – what is there for kids to do while in town visiting family?

City Council Expectations for the Day's Discussion Topics

- Capitalize on Tourism
- Discuss Wi-Fi
- Capitalize on BBQ Capital of Texas
- Cleaning up of unsightly properties (residential)
- Work in unity today
- Serve our community
- Focus
- To discuss Economic Development targeting technology jobs
- Industrial Park is full – now what?
- Cleaning up of City properties / facilities
- Actually implement our goals
- Discuss the direction of Economic Development
- Think bigger / think change / embrace change
- Develop our identity
- Attractive gateway signage
- Employee wages
- Technology infrastructure

nb

SWOT Analysis

The facilitator guided the participants through an analysis of their current Strengths, the current Weaknesses or Challenges they are facing, Opportunities that may come their way in the future, and Threats that are possible to occur in the future. Note that there are no right or wrong answers here and no implication of likelihood. This is simply a brainstorm of the opinions of the participants to get them thinking about goals in the next portion. The Management Team listed their responses first, then the City Council added additional items the following day.

Strengths

- Historic district
- County seat
- BBQ Capital of Texas
- Location to highways
- Tourism
- Small town (family-oriented)
- Growing – room for more
- Desire to manage growth
- Good development process
- Proximity to Austin
- Comparable housing prices
- Existing capacity of utilities
- Easy mobility
- Economic Development Sales tax
- Clark Library
- Baker Theatre
- Ease of developing land (flat)
- Employees who experience long tenure
- Volunteers
- CTR (Chisholm Trail Roundup) & other local events
- Community support
- Recognizable court house
- Movies / film production (TFC)
- Long-term water planning
- High-level financial planning
- Competitive building / development fees
- “Real” city with well-managed growth
- New energy
- Proximity to large cities / airport
- New residents – new ideas – changing priorities
- Diversity
- First Friday Downtown Event

Weaknesses / Challenges

- Incentives – Economic Development lack of use
- Technology – aging equipment and software
- Infrastructure
- Facilities – condition / maintenance
- Competitive salaries within region
- Training opportunities
 - Professional development
 - Budget
- Closed minds – have always done it this way
- Tourism
- Managing growth
- Need for succession planning
- Public perception influencing job applicant pool
- Weak tax base
- Limited in-town post-secondary educational opportunities
- Lack of retail
- Lack of entertainment (kids)
- Limited grocery options
- City-owned property
- College
- Venue / convention center
- Lack of hotels
- Entryways to community
- Not using TIF financing
- Emerging downtown organization
- How to effectively support increasing, ever-growing number of festivals
 - Create packages for vendors and festivals
- No city recreation programs
- In-kind services
- Very limited public transportation services
- Outdated web information
- Poor communication with citizens

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Opportunities

- Expand airport (hangars)
 - Install AWOS (Automated Weather Observing System)
- Improve working conditions of employees
- Proximity to Austin
- Implement first phase of parks master plan
- SH-130 has great properties but not city-owned property
- Undeveloped lots on Square and north / northwest of Square
- Long-tenured elected leadership
- Increase community involvement
- To develop positive relationship with County, School, and organizations
- Quality economic growth
- Franchise recreational or entertainment venues (theaters, bowling, outlets, concerts, water parks)
- Community college campus
- Increased communication needed with ISD for school planning, infrastructure, etc.
- Expand walking / biking opportunities for exercise and community involvement
- Lockhart Springs (natural spring)
- Lockhart State Park transfer to City
- Potential residential development around golf course
- Development within historic district
- School district growth
- Housing growth
- Business growth
- St. Paul Church and other redevelopment opportunities
- Hospital / medical facilities
- Public bathrooms downtown
- Develop Industrial Park
- More involvement with San Marcos Greater Partnership
- Partnership with Austin Chamber
- EDC \$ will go further today than in 2 years (spec buildings, parking)

tb

Threats

- Economic recession
- Voter turnout
- Government shutdown
- Citizen input
- Natural disaster
- Leadership in government
- Lack of economic development direction
- Competition from other cities
- Lack of resources
- Building maintenance
- Technology – cyber security
- Surging population
- Infrastructure improvement
- Maintaining reputation
- Planning without follow through
- Lack of educated workforce – skilled labor
- Crime
- Lack of workforce – people
- Retention and hiring
- Youth retention
- School quality
- Lack of industry
- Lack of racial unity
- Micro-managing
- Other utilities providers
- Homeless services – transportation
- Types of future growth



Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Space allocation study
- Renovate City buildings – construct
- Downtown bathrooms
- Improve salaries – salary survey
- Staff development program / policies / procedures
- Consistency in purchasing
 - Revamp purchasing policy
- Replacing capital equipment / vehicles – vehicle fund
- Mandatory single stream recycling
- IT department, in-house City Engineer
- New technology in terms of equipment, network, server, software
- Re-assess who is in charge of downtown redevelopment
 - Name which entity (or entities) funds downtown redevelopment initiatives
 - Name which entity (or entities) manages downtown redevelopment initiatives
- 2020 Comprehensive Master Plan Update that includes a future land use plan and map

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Stop

- In-house utility billing (consider outsourcing)
- Outsourcing IT (consider bringing in-house)
- Repetitive useless paperwork (paperwork/policies must be updated and streamlined)
- Increasing overtime in fire and police (hire more to fix this issue)
- Using outdated equipment
- Hand -picking collections of recycled goods (business pick up)
- Laying asphalt driveway approaches for “free”
- Demolition of condemned houses – stop doing in-house (needs to be outsourced)

Continue

- Meeting with County, City, School, Chamber, EDC
- Implementing 2020 Plan and Updates
- Attracting businesses – growth
- Providing superior service
- Redeveloping Downtown
- Implement Parks Master Plan
- Being a great place to work
- Public investments along SH-130
- Supporting festivals / movie projects
- Financial planning
- Embracing tourism

Goal 1: Economic Development / Planning

	Strategies
1.	Partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)
2.	Reassess who is in charge of managing and funding downtown development and tourism
3.	Attract a post-secondary education campus / facility
4.	Complete updating our development ordinances
5.	Consider development tools to facilitate attraction / recruitment to SH 130 corridor
6.	Bring utilities, assist assembling parcels, rezoning tracts along SH 130
	a) Shovel ready
	b) Pursue prospects
7.	Start investing in more property for growth
8.	Explore next industrial park
9.	HOT (Hotel Occupancy Tax) Funds – revamp structure
10.	Economic Development Strategic Plan
11.	Robust LEDC website

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Goal #1 KPIs / Metrics:

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we reassess downtown development and tourism initiatives and who leads each?
- Did we initiate efforts to attract a post-secondary educational institution or facility to Lockhart?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?

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Goal 2: Quality of Life / Quality of Facilities

	Strategies
	1. Invest money to improve the appearance of our town (streets, parks, entry signs)
	2. Conduct a Space Study of City Buildings and facilities including City Hall
	3. Improve the image of City facilities as needed
	4. Update, renovate, and construct City facilities as needed
	5. Implement the Parks Master Plan, improving the quality of life for community
	6. Conduct a citywide quality of life citizen survey

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019 and 2020? \$ _____

\$ amount invested in parks in 2019 and 2020? \$ _____

\$ amount invested in gateway entry signs in 2019 and 2020? \$ _____

of City facilities we improved the appearance of? _____

- Which facilities did we improve the image of?
- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- How many City-owned buildings did we renovate or retrofit?
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?

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Goal 3: Staffing / Personnel

	Strategies
1.	Consider hiring additional personnel (engineer, IT, etc.)
2.	Conduct a staffing study that includes evaluating efficiencies and compensations
3.	Right size staffing levels city-wide based on study results
3.	Consider starting salaries that compete with surrounding communities
4.	Be consistent with staff development / policies / purchasing procedures
5.	Implement a staff development program (be consistent)
6.	Start developing / preparing current staff to take on leadership roles within the organization in the future
7.	Bi-lingual staff
8.	Customer service / experience excellence training

Goal #3 KPIs / Metrics:

of new positions in 2019 and 2020? _____

- Did we perform a staffing efficiency/compensation study?
- Did we right-size our salaries based on that study by the end of 2020?
- Did we develop new consistent policies and procedures regarding professional development of staff?
- Did we develop new consistent policies and procedures regarding purchasing/procurement?
- Did we create and implement a new staff development program to ensure everyone has training opportunities?
- Did we begin grooming current staff for future leadership roles?
- How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 and 2020 who are bilingual? _____

- Did we deliver Customer Experience Excellence training to every City employee?

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Goal 4: Procedures / IT / Software and Hardware

	Strategies
1.	Conduct a Technology Assessment that yields specific recommendations
2.	Improve technology / create specific strategies to have better IT support based on Assessment results
3.	Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals
4.	Start replacing old equipment
5.	Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website)
6.	Carefully weigh all the pros and cons of considering bringing IT in-house
7.	Upgrade the operating system
8.	Streamline technology hardware, software processes within the City, based on Assessment recommendations
9.	Upgrade all equipment and software and be trained on specific software to be used to maximum potential
10.	Explore implementing downtown Wi-Fi

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Goal #4 KPIs / Metrics:

- Did we conduct a Technology Assessment?
- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?
% of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we carefully weigh all the pros and cons of keeping IT outsourced vs. bringing it in-house?
- Did we upgrade our City operating system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?

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Goal 5: Public Safety

	Strategies
1.	Provide quality public safety to all citizens of Lockhart
a)	Develop a specific Retention Strategy first
b)	Develop a specific Hiring Strategy
c)	Long-term public safety facility planning
d)	Develop an equipment replacement schedule
e)	Ensure use of best practices / standards (research best practices, then implement)
f)	Evaluate Accreditation opportunities

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019?

of new law enforcement officers hired in 2020?

% law enforcement officers retained?

of new firefighters hired in 2019?

of new firefighters hired in 2020?

% firefighters retained?

Did we develop a long-term public safety facilities plan?

Did we develop a public safety equipment replacement schedule?

Did we implement that new replacement schedule?

Did we research and record best practices across the country regarding public safety policy?

Did we make any modifications to our public safety policies based on that research?

Did we explore and evaluate Accreditation opportunities?

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Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.

**CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)
PRIORITY ORDER**

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding...)
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding...)
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts: contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	
MCGREGOR	4	Public relations position work with social media/ get the word out about Lockhart
MENDOZA	4	City Facilities: Maintenance and repairs

**CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)
PRIORITY ORDER**

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material.
GONZALES-SANCHEZ	5	Free public wifi on the square
MCGRECOR	5	Parks improvements
MENDOZA	5	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	5	Angled parking downtown: N Main and N Commerce Sts (change during downtown drainage project)
WESTMORELAND	5	Continued police community committee involvement, neighborhood watch, gang awareness
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees

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CITY COUNCIL FY 18-19 GOALS

Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepares Fire Station 3, so we can have main station remodeled	Gen Fund	City Bldgs
		Hire A City Manager: Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center: Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead of money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown Improvements: lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining obs. grocery campaign	General fund, LEEDC	Econo Devt
		Economic Development	GF	Econo Devt
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devt
		Economic Development: Recruit more businesses especially retail and continue efforts: contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square	GF	Econo Devt
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-A rotating System. Even though this has been discussed and the reasons for why it cannot be done I would like to see a time off a rotating system, especially during the holidays. I do appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement: uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with USD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stoeve Lane Monte Vista Tract. PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force, Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot of additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Access to Municipal Court for Utility Payments	In House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV / DOWNTOWN)	CAPCOG Grant*	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in mind reserves. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
JC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	3	Remove City Hall inside (making 1st floor livable)	Gen Fund	City Bldgs	Working on it, repairs to ceiling in progress, rest rooms to be refurbished and replace signage with more informative directions.
JEFF M	4	Prepare Fire Station 3 (also see city hall main status re modeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief.
AGS	1	Hire A City Manager: Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees Working smarter not harder.	GF	City Manager	concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences, earned the value of suggestions for change that comes from employees in such positions. All department heads/supervisors are encouraged to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue items of unsafe structures and pursue items aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs.
AGS	11	Convention Center Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefiting and money is being spent in those areas instead of money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention center	BOD funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	8	Downtown improvements (lighting, pedestrian safety, south plaza idea? Sculpture, Sidewalk mosaics?)	GF	Downtown	CAPCOG/20 project will address.
LW	1	Economic development (creating and retaining jobs, travelers campaign)	General Fund / EDC	Econo Dev	Robert Tobias working with several companies now.
JC	2	Economic Development	GF	Econo Dev	See above

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CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
HEP M	3	Expand economic development to help us to spread the word & be as more involved.	Gen Fund	Economic Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts, contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and art venues, it is good for our downtown and livability. Let's work on getting more of the specialty properties, multi-tenants around the square.	GF	Economic Devl	The problem is that many of the property owners, however, do not have the funds to customize their buildings to support specialty shops which most of the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue. Estimated Costs Including Benefits: For each .2% for non-civil service = \$50,000 For each .3% for civil service = \$25,000
JUAN M	5	Pay raise across the board	GF	Employees	See above.
AGS	6	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above.
JC	7	Wellness for employees	GF	Employees	City provides good health insurance (\$886 per month each) with wellness plans for employees; many cities have stopped this benefit and only provide a stipend for insurance.
AGS	8	Employee Possible additional Employee Holiday Time Off-Alternating System: Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during pump, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	9	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering or subdivisions has begun.
JC	10	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets.
LW	11	Infrastructure: improve/paint unpaved streets, street lights	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	12	Improve Streets (repairs)	In-House	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19. SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage Street Repairs Completion of Curbing, Brighter Lighting in Neighborhoods	CF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines. Scheduled with downtown improvements. Should also consider making 100 blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown	
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	CF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gvm, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayer is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	CF	Police	Will get with Chief about this

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19, SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address drug and gang related incidents and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course materials. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the citizens as well.	GP	Police	Ther? Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GP	Police/Fire	Will visit with department heads again about this.
LW	6	Public relations position to deal with social media	GP	Public Relations	Position would cost with benefits about \$45,000 annually but would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GP	Public Relations	see above
LW	7	Sidewalk repair and expansion	GP	Sidewalks	Costs average about \$25 per linear foot
JEFF M	5	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	1	Wayfinding, branding, develop new entry sign and city property markers	GP	Signage	see above
BW	5	Move Forward with St Paul property project	In-House	St Paul Dist	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart and include Way Finding Signage, Hotels and Restaurants. Added events, especially the events that are free to the public, do very well for the city as well as for the businesses and tourism. Welcome new events to the city, but need to be selective in the events that we do host.	Gen/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks.
AGS	7		GP	Tourism	Chambers receive DOT funds for tourism and City sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GP	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this, advertisements and office training needed.
KM	1	Free public WiFi on the square as part of the redevelopment on the North side (ECONOMIC DEV. DOWNTOWN)	CAPCOG Grant	WiFi	County judge had indicated to Mayor that the assets could do this.
JUAN M	1	Free public WiFi on the square as part of the redevelopment on the North side	GP	WiFi	see Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properies		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECONOMIC DEV
JC	3	Economic Development		ECONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECONOMIC DEV

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LOCKHART CITY COUNCIL FY 17-18 GOALS

Category and Priority Order

COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to identify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue opportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

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Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

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Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

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Lockhart City Council
 FY 16-17 Goals
 Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employeess now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

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City of Lockhart
Future Debt Payments as of 9/30/18

Description	Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																				
Hotel Tax Fund																				
2016 GO Refunding			40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
Total Hotel Tax Fund P & I			40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
LEDC																				
2015 Tax & Revenue	100.00%	48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
Total LEDC Fund P & I		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
2015 Capital Projects Fund																				
2015 Tax & Revenue																				
Total 2015 Capital Projects Fund P & I																				
Drainage																				
2015 Tax & Revenue																				
Total Drainage Fund P & I		100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
General Fund																				
2015 Tax & Revenue																				
Total General Fund P & I																				
Debt Service Fund																				
2006 Tax & Rev CO's	100.00%	47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%	267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF	186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%	117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%	171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350								5,735,766
Total Debt Service Fund P & I		790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
Total General Government		938,587	1,157,273	1,169,731	1,164,154	1,295,686	1,305,945	1,299,241	1,304,794	1,311,046	1,309,331	1,317,529	617,619	616,651	616,940	616,069	616,979	616,594	617,881	16,953,464

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Description	Paid Debt	Future Debt Payments as of 9/30/18																		TOTAL DEBT
		2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	
Proprietary																				
Electric Fund																				
2013 SIB Loan	30.81%	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Total Electric Fund P & I	-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Water Fund																				
2006A Tax & Rev CO's	7.00%	20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%	486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%	49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	1,240,140
Total Water Fund P & I	-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
Sewer Fund																				
2015 Tax & Revenue	4.30%	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
2016 GO Refunding	3.35%	7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
2013 SIB Loan	33.39%	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,102	77,102	1,156,537
Total Sewer Fund P & I	-	126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
Total Proprietary Fund P & I	-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
Grand Total		1,776,208	2,053,476	2,071,326	2,063,887	2,447,555	2,461,455	2,451,267	2,458,910	2,467,369	2,465,767	2,477,068	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324	33,940,927

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City of Lockhart
2015 BOND PROGRAM

Cost	Notes Task Name	Duration	Start	Finish	2015												2016												2017												
					Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	
\$14,124,890.00	TOTAL PROJECT COST																																								
\$2,088,024.00	1	DRAINAGE IMPROVEMENTS CONTRACT 1 - Mesquits/Wichita Street & Richland Drive																																							
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15																																				
		Survey	30 days	Mon 3/23/15	Tue 4/21/15																																				
		Acquisition	120 days	Wed 4/22/15	Wed 8/19/15																																				
		Engineering Design	90 days	Wed 4/22/15	Mon 7/20/15																																				
		Bid Ad/NTP	60 days	Tue 7/21/15	Fri 9/18/15																																				
		Construction	180 days	Sat 9/19/15	Wed 3/16/16																																				
\$1,999,200.00	2	DRAINAGE IMPROVEMENTS CONTRACT 2 - Century Oaks/Market Street, & Ash/Comal Streets																																							
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15																																				
		Survey	30 days	Sat 4/25/15	Sun 5/24/15																																				
		Acquisition	150 days	Mon 5/25/15	Wed 10/21/15																																				
		Engineering Design	120 days	Mon 5/25/15	Mon 9/21/15																																				
		Bid Ad/NTP	60 days	Tue 9/22/15	Fri 11/20/15																																				
		Construction	180 days	Sat 11/21/15	Wed 5/18/16																																				
\$3,394,038.00	3	DRAINAGE IMPROVEMENTS CONTRACT 3 - Downtown Improvements Project																																							
		Surveying Proposal	15 days	Sun 8/2/15	Sun 8/16/15																																				
		Survey	45 days	Mon 8/17/15	Wed 9/30/15																																				
		Engineering Design	180 days	Thu 10/1/15	Mon 3/28/16																																				
		Bid Ad/NTP	60 days	Tue 3/29/16	Fri 5/27/16																																				
		Construction	365 days	Sat 5/28/16	Sat 5/27/17																																				
\$323,400.00	4	DRAINAGE IMPROVEMENTS CONTRACT 4 - Medina & US183 Project																																							
		Surveying Proposal	15 days	Sun 11/1/15	Sun 11/15/15																																				
		Survey	7 days	Mon 11/16/15	Sun 11/22/15																																				
		Acquisition	90 days	Mon 11/23/15	Sat 2/20/16																																				
		Engineering Design	60 days	Mon 11/23/15	Thu 1/21/16																																				
		Bid Ad/NTP	60 days	Fri 1/22/16	Mon 3/21/16																																				
		Construction	90 days	Tue 3/22/16	Sun 6/19/16																																				
\$1,764,000.00	5	FM 2001 ELEVATED TANK PROJECT																																							
		Surveying Proposal	15 days	Sat 1/2/16	Sat 1/16/16																																				
		Survey	15 days	Sun 1/17/16	Sun 1/31/16																																				
		Acquisition	120 days	Mon 2/1/16	Mon 5/30/16																																				
		Engineering Design	90 days	Mon 2/1/16	Sat 4/30/16																																				
		Bid Ad/NTP	60 days	Sun 5/1/16	Wed 6/29/16																																				

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