

REGULAR MEETING

LOCKHART CITY COUNCIL

JANUARY 21, 2020

6:30 P.M.

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR, LOCKHART, TEXAS

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember Derrick David Bryant
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steven Lewis, City Manager
Will Trevino, City Attorney
Sean Kelley, Public Works Director
Randy Jenkins, Fire Chief

Connie Constancio, City Secretary
Miles Smith, Public Information Officer
Pam Larison, Finance Director

Citizens/Visitors Addressing the Council: Students of Lockhart Junior High School Robotics Team; Gandolf Burrus and Katerina Dittimore of Grant Development Services; and Jeff Dahn of TRC Companies.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

PRESENTATION ONLY

A. PRESENTATION BY THE LOCKHART JUNIOR HIGH SCHOOL ROBOTICS TEAM, *THE LEGO LUNAS*, REGARDING PUBLIC SAFETY MEASURES DURING FLASH FLOODS.

The Lego Lunas of the Lockhart Junior High School presented information and explained methods to assist with public safety measures during flash floods.

DISCUSSION ONLY

A. PRESENTATION OF THE CITY OF LOCKHART 2019 ANNUAL REPORT.

Mr. Lewis presented the report. There was brief discussion.

B. DISCUSS RESOLUTION 2020-02 AUTHORIZING SIGNORS IN CONNECTION WITH THE 2019 TEXAS DEPARTMENT OF AGRICULTURE (TDA) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT #7219231 DOCUMENTS.

and

C. DISCUSS RESOLUTION 2020-03 AUTHORIZING THE APPROVAL OF THE FOLLOWING DOCUMENTS, POLICIES, PROCEDURES AND PROCLAMATION ASSOCIATED WITH THE TEXAS DEPARTMENT OF AGRICULTURE (TDA) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT 7219231 AS REQUIRED BY THE CIVIL RIGHTS REQUIREMENTS OF TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT AND FAIR HOUSING LAW: 1) CITIZEN PARTICIPATION PLAN AND GRIEVANCE PROCEDURES; 2) SECTION 3 POLICY; 3) EXCESSIVE FORCE POLICY; 4) FAIR HOUSING PROCLAMATION; 5) LIMITED ENGLISH PROFICIENCY PLAN; 6) SECTION 504 POLICY AND GRIEVANCE PROCEDURES; AND, 7) CODE OF CONDUCT.

Mr. Kelley stated that during the February 5, 2019 meeting, the Council approved Resolution 2019-05 that authorized submission of the TDA CDBG grant. Grant Development Services thereafter submitted the application for a grant in the amount of \$300,000. The City was recently informed that Lockhart was awarded the grant. These documents are another portion of the grant requirements of which the City must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability. The Resolution contains the statement that, in accordance with Section 504 of the Rehabilitation Act of 1973, the City of Lockhart does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds.

Mayor White requested representatives of Grant Development Services to address the Council.

Gandolf Burrus and Katerina Dittmore of Grant Development Services briefly explained the requirements of the grant award, which includes submission of Resolutions 2020-02 and 2020-03 and their supporting documents to the TDA. There was brief discussion.

D. DISCUSS THE 1ST QUARTER FISCAL YEAR 2020 INVESTMENT REPORT.

Ms. Larison stated that the Texas Public Funds Investment Act requires local governments to review and accept Quarterly Investment Reports for each quarterly reporting period of the year. She provided the following information and there was discussion regarding the first quarter report for Fiscal Year 2020 ending December 31, 2019: 1) Quarterly Investment Report; 2) Investment Portfolio Summary; 3) Cash Accounts; 4) Marketable Securities Transaction Summary; 5) Investment Pool Transactions Summary; 6) Certificates of Deposit Transaction Summary; 7) Investment Pools; and, 8) Bank Collateralization.

E. DISCUSS THE SUBMISSION OF A COMMUNITY DEVELOPMENT PARTNERSHIP PROGRAM (CDPP) GRANT APPLICATION TO THE LOWER COLORADO RIVER AUTHORITY (LCRA) AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT PARTNERSHIP PROGRAM (CDPP).

Chief Jenkins stated that the CDPP grant provides funds for community projects to include fire departments within the LCRA service territory. The maximum equipment award is \$25,000 with a minimum 20% (\$5,000) match. The proposed equipment includes three Self-Contained Breathing Apparatus (SCBA), six SCBA cylinders, and thirteen SCBA masks. SCBA's are worn by firefighters in any Immediately Dangerous to Life & Health atmosphere. Estimated project cost is \$23,147 with an estimated match of \$4,629. Chief Jenkins recommended approval. There was discussion.

F. DISCUSS ORDINANCE 2020-01 REPEALING ORDINANCE 02-50, IN ITS ENTIRETY, REPEALING ASSOCIATED CONSTRUCTION STANDARDS PREVIOUSLY ADOPTED AND ESTABLISHING AND ADOPTING NEW CONSTRUCTION STANDARDS.

Mr. Kelley stated that since the Construction Standards were initially adopted in 1987, there have been several revisions. Staff and the City Engineer have recently worked on updating many sections of the Construction Standards that are out of date and need to be updated to abide by the current infrastructure and design requirements of regulatory agencies such as: sidewalks, streets, water, wastewater, storm sewer, electric, driveway approaches and ADA compliance within the right-of-way. Adopting the new improved Construction Standards would provide the city and staff with assurance that new infrastructure has been constructed to a higher standard, lessening the cost of maintenance over the lifespan of the infrastructure. He introduced Jeff Dahn of TRC Companies to provide explanation about several revisions.

Jeff Dahn of TRC Companies, provided a summary about the updated Construction Standards that is proposed to replace the current version. There was discussion.

RECESS: Mayor White announced that the Council would recess for a break at 7:22 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 7:35 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Mayor Pro-Tem Sanchez gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. PUBLIC COMMENT.

Mayor White requested citizens comments. There were none.

ITEM 4. PRESENTATION OF THE CITY OF LOCKHART 2019 ANNUAL REPORT.

Mayor White announced that the presentation was made during the work session.

ITEM 5. CONSENT AGENDA

Councilmember Michelson made a motion to approve consent agenda items 5A, 5B, 5C, 5D and 5E. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

- 5A: Approve Resolution 2020-02 authorizing signors in connection with the 2019 Texas Department of Agriculture (TDA) Community Development Block Grant (CDBG) Project #7219231 documents.
- 5B: Approve Resolution 2020-03 authorizing the approval of the following documents, policies, procedures and proclamation associated with the Texas Department of Agriculture (TDA) Community Development Block Grant (CDBG) Project 7219231 as required by the Civil Rights requirements of Title I of the Housing and Community Development Act and Fair Housing law: 1) Citizen Participation Plan and Grievance Procedures; 2) Section 3 Policy; 3) Excessive Force Policy; 4) Fair Housing Proclamation; 5) Limited English Proficiency Plan; 6) Section 504 Policy and Grievance Procedures; and, 7) Code of Conduct.
- 5C: Accept the 1st Quarter Fiscal Year 2020 Investment Report.
- 5D: Authorize the submission of a Community Development Partnership Program (CDPP) Grant application to the Lower Colorado River Authority (LCRA) and authorizing the Mayor to act as the City's executive officer and authorized representative in all matters pertaining to the City's participation in the Community Development Partnership Program (CDPP).

ITEM 6-A. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2020-01 REPEALING ORDINANCE 02-50, IN ITS ENTIRETY, REPEALING ASSOCIATED CONSTRUCTION STANDARDS PREVIOUSLY ADOPTED AND ESTABLISHING AND ADOPTING NEW CONSTRUCTION STANDARDS.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2020-01, as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

ITEM 6-B. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.

Mayor White requested appointments to boards or commissions. There were none.

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION.

- Fiscal Year 2019-2020 Budget Update – First Quarter Period.
- Updates by the Guadalupe-Blanco River Authority regarding Wastewater permit renewals:
 - Lockhart - Larremore facility - comments on the draft permit were submitted to TCEQ on December 9, 2019.
 - Lockhart - FM 20 facility – under technical review with TCEQ. GBRA is waiting to receive a draft permit.
 - Both permits expire on February 1, 2020. However, the current permits will remain valid until the new permits are issued.
 - Once the approved draft permits are received by TCEQ, a 2nd notice will be published in newspapers giving the public 30 days to make comments. The permits will be issued after the 30-day public comment period.
- Library Updates:
 - January 16 - Friends of the Library Annual Meeting.
 - January 27 - AARP Tax Aid Registration begins.
 - January 28 - Evenings with the Songwriter special guest Leeann Atherton.
 - March 12 - Preparations for a college fair.
- Police Officer entrance exam was held Saturday, January 11, 2020 resulting in one candidate. The next Police Officer exam is scheduled for Saturday, February 29, 2020. Police staff will be traveling to area police academies to recruit.
- Public Works Updates:
 - City staff is about 95% laying the 12" water main along FM 1322. Staff will complete the project when the weather clears up.
 - The third section of the pedestal for the new elevated water tower located at FM 2001 and SH 130 has been completed. The project will be completed by October 2020.
 - Contractors have been mobilizing on the Booster Pump project at the Maple Street Elevated Water Tower. The new booster pumps will transfer water to the new water tower being constructed.
 - Contractors are nearly complete with the electrical upgrade at the Lockhart Water Plant. Power will be transferred over to the remaining control panels this week.
 - The 9-shade structures for the various parks are installed and the new playscapes at Nueces Park, City Park and Lions Park are complete. The Sports-themed playscape should arrive at the sports complex soon.
 - The new fuel terminal from the Airport has arrived and will be installed on January 21st. The City of Lockhart received a grant from TxDOT that covers 50% of the improvement.

ITEM 8. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST.

Councilmember Westmoreland thanked all involved with the new playscapes as several parks. He wished the Lockhart Chamber of Commerce luck during their annual banquet.

Councilmember Mendoza thanked all involved with the successful MLK March and all involved with installing the new playscapes.

Mayor Pro-Tem Sanchez expressed condolences to the family of Mario Estrada for their loss. She thanked all involved with the successful MLK March.

Councilmember McGregor expressed condolences to the family of Jeremy Stanton for their loss.

Councilmember Bryant congratulated the Lockhart ISD for hosting a successful retirement ceremony for Edwina Brown. He thanked all involved with the successful MLK March and event.

Councilmember Michelson thanked all involved and all that attended the annual MLK March and event.

Mayor White expressed condolences to the family of Linda Maupin for their loss. He congratulated and thanked all involved and that attended the annual MLK March and event.

ITEM 9. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 8:10 p.m.

PASSED and APPROVED this the 4th day of February 2020.

CITY OF LOCKHART



Lew White, Mayor

ATTEST:



Connie Constancio, TRMC
City Secretary

