PUBLIC NOTICE

AGENDA BUDGET WORKSHOP/SPECIAL MEETING

LOCKHART CITY COUNCIL

JUNE 22, 2020

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS 217 SOUTH MAIN STREET, 3rd FLOOR LOCKHART, TEXAS MEETING CANCELED Gested 22-2020 at 3:20 pm

COUNCILMEMBER VIDEO AND AUDIO CONFERENCE PARTICIPATION

Pursuant to Section 551.127 of the Texas Government Code, one or more members of the Lockhart City Council may participate in a meeting remotely, following certain guidelines and notice requirements. The member of the Council presiding over the meeting will be physically present at the above public location. Video and audio conference equipment providing two-way video/audio communication with each member participating remotely will be made available, and each portion of the meeting held by video/audio conference that is required to be open to the public can be heard by the public at the location specified.

CITIZEN AND COUNCILMEMBER VIDEO/AUDIO VOLUNTARY CONFERENCE PARTICIPATION

- Call-in number 1-408-418-9388 Attendee Access Code 126-240-3318 Passcode: 89637367
- Mayor will call upon each citizen registered to address the Council during the agenda item.
- Attendees may also call in to listen only.
- Council agenda packets can be reviewed at http://www.lockhart-tx.org/page/gov_agendas_minutes
- Individuals may watch the Council meeting online at http://www.lockhart-tx.org/page/gov_meeting_videos

PUBLIC COMMENT

Persons wishing to "speak" during the public comment period of a public meeting must submit their written comments to coomments.com display a public meeting must submit their written comments to coomments.com display a public meeting. Timely submitted comments will be read aloud by the Mayor during the public comment portion of the meeting.

PUBLIC HEARINGS

Persons wishing to participate in any public hearing item listed on the agenda may do so as follows:

- Send written comments which will be read aloud; or
- Request a link to join the public hearing portion of the virtual meeting.
 Written comments or requests to join a public hearing by virtual meeting must be sent to constancio@lockhart-bx.org no later than 12 p.m. (Noon) on the day of the hearing. Comments shall have a time limit of three minutes each. Citizens who join the public hearing virtually will be provided a link and call- in number to participate remotely.

Comments whether during public hearings or public comment periods, shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments are prohibited.

6:30 P.M.

1. CALL TO ORDER

Mayor Lew White

2. INVOCATION, PLEDGE OF ALLEGIANCE

Invocation and Pledge of Allegiance to the United States and Texas flags.

3. **DISCUSSION/ACTION ITEMS**

- A. Presentation, discussion and consider acceptance of the Caldwell County Appraisal District's Fiscal Year 2021 budget.
- B. Presentation and discussion of the City Manager's proposed Fiscal Year 2020-2021 budget to City Council and setting Tuesday, August 18, 2020 as the date for the public hearing regarding the proposed Fiscal Year 2020-2021 budget.

4. ADJOURNMENT

City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: June 22, 2020

AGENDA ITEM CAPTION: Presentation and discussion regarding the Caldwell County Appraisal District's Fiscal Year 2021 Budget.
ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison
ACTION REQUESTED: ORDINANCE CRESOLUTION CHANGE ORDER AGREEMENT APPROVAL OF BID AWARD OF CONTRACT CONSENSUS X OTHER
BACKGROUND/SUMMARY/DISCUSSION: Every year the Chief Assessor for Caldwell County Appraisal District will present to the Council their upcoming budget for discussion.
PROJECT SCHEDULE (if applicable):
AMOUNT & SOURCE OF FUNDING: (to be completed by Finance) Funds Required: 0 Account Number: n/a Funds Available: n/a Account Name: n/a
FISCAL NOTE (if applicable): Previous Council Action:
COMMITTEE/BOARD/COMMISSION ACTION:
<u>STAFF RECOMMENDATION/REQUESTED MOTION:</u> Staff respectfully request acceptance of the Caldwell County Appraisal District's Fiscal Year 2021 Budget.
LIST OF SUPPORTING DOCUMENTS: Caldwell County Appraisal District's Fiscal Year 2021 Budget
Department Head initials: City Manager's Review:

Caldwell County Appraisal District

DATE:

June 10, 2020

TO:

All Taxing Unit Chief Administrators

CCAD Board of Directors

RE:

Proposed 2021 Appraisal District and Collection Budgets

Appraisal Budget:

Enclosed you will find the proposed budget for the Caldwell County Appraisal District for the year January 1, 2021 through December 31, 2021. Also enclosed is the estimated cost of the proposed budget for each taxing unit. The cost estimation is based on the 2019 original tax levy. The final costs will be allocated according to the entities' actual 2020 tax levies. Entities that are considering substantial increases in tax levies for 2020 should be aware of the effect on the cost allocation of the appraisal district budget.

You will receive notice of the date and time of a public hearing to consider the budget at a later date. The Board of Directors must approve the appraisal budget by September 15th.

Please note that the Tax Code requires that a copy of the proposed budget be available for public inspection in the office of each governing body served by the appraisal district.

Collection Budget:

The collection budget and allocation only apply to the entities for which the Caldwell County Appraisal District collects. Enclosed you will find the proposed collection budget for the Caldwell County Appraisal District for the year January 1, 2021 through December 31, 2021. Also enclosed is the estimated cost of the proposed budget for each taxing unit. The cost estimation is based on the 2019 original tax levy. The final costs will be allocated according to the entities' actual 2020 tax levies.

If you have any questions, please do not hesitate to contact me.

Kamminsh

Sincerely,

Shanna Ramzinski

Chief Appraiser

Encl:

2021 Proposed Appraisal District Budget Estimated Cost Allocation for appraisal budget 2021 Proposed Collection Budget Estimated Cost Allocation for collection budget

211 Bufkin Ln P.O. Box 900 Lockhart, Texas 78644 United States

PHONE (512) 398-5550 FAX (512) 398-5551

E-MAIL general@caldwellcad.org
WEB SITE www.caldwellcad.org

2021 APPRAISAL BUDGET ALLOCATION

Caldwell County Appraisal District PROPOSED Budget

	2019	RATIO	2021	<u> </u>
ENTITIES	TAX LEVY	%	BUDGET	ASSESSMENT
CITY OF LOCKHART	\$5,013,497.97	8.612%	\$1,310,837.00	\$112,889.07
CITY OF LULING	24 272 700 10			
CITY OF LULING	\$1,378,732.46	2.368%	\$1,310,837.00	\$31,044.96
CITY OF MARTINDALE	\$340,454.12	0.585%	\$1,310,837.00	\$7,666.01
		9.00070	\$1,010,001.00	41,000.01
CITY OF MUSTANG RIDGE	\$128,841.02	0.221%	\$1,310,837.00	\$2,901.12
		N7	Land Cont	
CITY OF NIEDERWALD	\$40,871.12	0.070%	\$1,310,837.00	\$920.30
CITY OF SAN MARCOS	\$175,945.21	0.302%	\$1,310,837.00	\$ 3,961.76
CITY OF UHLAND	\$26,994.27	0.046%	\$1,310,837.00	\$607.83
OTT OF ORLAND	\$20,994.27	0.04070	\$1,510,657,00	\$007.03
CALDWELL COUNTY	\$19,571,799.26	33.620%	\$1,310,837.00	\$440,698.74
LOCKHART ISD	\$20,301,002.16	34.872%	\$1,310,837.00	\$457,118.22
LULING ISD	\$5,152,715.56	8.851%	\$1,310,837.00	\$116,023.84
PRAIRIE LEA ISD	\$1,075,263.67	1 0 4 70/	\$1,310,837.00	PO 4 244 74
PRAIRIE LEA ISD	\$1,075,203.67	1.847%	۵۱,۵۵/۰۷ د, ۱۵	\$24,211.74
PLUM CREEK CONS. DIST.	\$342,310.62	0.588%	\$1,310,837.00	\$7,707.82
PLUM CREEK UNDERGROUND	\$319,174.47	0.548%	\$1,310,837.00	\$7,186.86
HAYS ISD	\$538,641.88	0.925%	\$1,310,837.00	\$12,128.61
GONZALES ISD	\$406,152.66	0.698%	\$1,310,837.00	\$9,145.35
SAN MARCOS ISD	\$2,265,055.49	3.891%	\$1,310,837.00	\$51,002.32
DATE MARKOCO IOD	Ψ2,200,000.48	3.03170	٠٠٠ (١٥,٥١٥,١٣	\$51,002.32
WAELDER ISD	\$248,966.56	0.428%	\$1,310,837.00	\$5,605.99
		1.7.1		
CALDWELL-HAYS ESD1	\$459,493.35	0.789%	\$1,310,837.00	\$10,346.42

GONZALES COUNTY UWD	\$7,965.01	0.014%	\$1,310,837.00	\$179.35
CALDWELL ESD #2	\$129,763.10	0.223%	\$1,310,837.00	\$2,921.88
CALDWELL ESD #3	\$123,944.24	0.213%	\$1,310,837.00	\$2,790.86
AND THE COURT	Ψ (20,074.24	0.2 این از در در در د	Ψ1,0 (0,007,000	φ <u>ζ,</u> (90.00
CALDWELL ESD #4	\$129,971.89	0.223%	\$1,310,837.00	\$2,926.58
AUSTIN COMMUNITY COLLEGE	\$37,810.19	0.065%	\$1,310,837.00	\$851.37
		. 2. 2. 315		
TOTALS	\$58,215,366.28	100.00%	\$1,310,837.00	\$1,310,837.00

CALDWELL COUNTY APPRAISAL DISTRICT 2021 APPRAISAL BUDGET (PROPOSED)

	PERSONNEL	2020	2021
70101	Chief Appraiser	78,485.00	82,411.00
70102	Deputy Chief Appraiser	45,175.00	47,435.00
70103	GIS Mapper/System Mgr/IT	63,507.00	66,685.00
70105	Field Appraiser II	33,885.00	35,580.00
70106	Senior Appraiser I	43,832.00	46,025.00
70107	Senior Appraiser II	41,597.00	43,678.00
70108	Field Appraiser I	34,568.00	36,298.00
70109	Field Appraiser III	32,493.00	34,119.00
70111	Administrative Asst.	50,030.00	52,533.00
70112	Data entry technician	30,115.00	31,622.00
70113	Support data entry	36,766.00	38,605.00
70120	911/GIS	39,734.00	41,721.00
70130	Appraisal Clerk	0.00	25,000.00
70135	Payroll contingency	2,000.00	8,000.00
	SUBTOTAL	532,187.00	589,712.00
	DEDUCTIONS/BENEFITS		
71000	Payroll Tax	\$45,000.00	\$50,500.00
71002	Retirement/ employer	\$51,000.00	\$55,000.00
71004	Health benefits	\$107,400.00	\$116,500.00
71005	Worker comp	\$2,750.00	\$3,100.00
71006	Unemployment	\$4,000.00	\$4,000.00
	SUBTOTAL	210,150.00	229,100.00
	SERVICES		
72000	Appr Engineers	\$42,000.00	\$64,000.00
72001	Appr Review Bd	\$24,000.00	\$37,500.00
72002	Audit	\$6,200.00	\$6,300.00
72003	Board of Directors	\$1,790.00	\$1,790.00
72004	Data Processing Services	\$51,400.00	\$56,050.00
72007	Janitorial service	\$6,200.00	\$6,200.00
72008	Legal	\$27,000.00	\$27,000.00
	SUBTOTAL	158,590.00	198,840.00

72501 Membership / Dues \$3,800.00 \$3,800.00 \$7,000.00 \$1,750.00 \$1,750.00 \$1,750.00 \$1,750.00 \$1,000.00		GENERAL EXPENSES	2020	2020
72502 Computer supplies - data processing \$7,000.00 \$7,000.00 72504 Education & fees \$8,000.00 \$9,700.00 72505 Insurance - liability \$1,750.00 \$1,900.00 72506 Insurance Building/ Equip - contents \$4,100.00 \$4,500.00 72507 Legal notices/printing \$15,200.00 \$17,100.00 72508 Maint - hardware/equip \$8,700.00 \$8,700.00 72509 Maint - office equip \$1,000.00 \$1,000.00 72510 Mileage & travel \$5,000.00 \$5,500.00 72511 Office supplies \$7,800.00 \$8,500.00 72512 Postage \$26,200.00 \$27,200.00 72513 Postage meter/Box rental \$4,425.00 \$4,425.00 72514 Publications Subcrip & books \$6,860.00 \$6,860.00 72515 Rental - copier \$2,650.00 \$2,650.00 72516 Electricity \$9,000.00 \$14,000.00 72517 Telephone \$13,400.00 \$14,000.00 72518 <th>72500</th> <th>Bond- Chief - Notary</th> <th>\$250.00</th> <th>\$250.00</th>	72500	Bond- Chief - Notary	\$250.00	\$250.00
72502 Computer supplies - data processing \$7,000.00 \$7,000.00 72504 Education & fees \$8,000.00 \$9,700.00 72505 Insurance - liability \$1,750.00 \$1,900.00 72506 Insurance Building/ Equip - contents \$4,100.00 \$4,500.00 72507 Legal notices/printing \$15,200.00 \$17,100.00 72508 Maint - hardware/equip \$8,700.00 \$8,700.00 72510 Mileage & travel \$5,000.00 \$5,500.00 72511 Office supplies \$7,800.00 \$8,500.00 72512 Postage \$26,200.00 \$27,200.00 72513 Postage meter/Box rental \$4,425.00 \$4,425.00 72514 Publications Subcrip & books \$6,860.00 \$2,650.00 72515 Rental - copier \$2,650.00 \$2,650.00 72516 Electricity \$9,000.00 \$14,000.00 72517 Telephone \$13,400.00 \$14,000.00 72518 Water & sewer \$3,500.00 \$5,7300.00 72520	72501	Membership / Dues	\$3,800.00	\$3,800.00
72505 Insurance - liability \$1,750.00 \$1,900.00 72506 Insurance Building/ Equip - contents \$4,100.00 \$4,500.00 72507 Legal notices/printing \$15,200.00 \$17,100.00 72508 Maint - hardware/equip \$8,700.00 \$8,700.00 72509 Maint - office equip \$1,000.00 \$1,000.00 72510 Mileage & travel \$5,000.00 \$5,500.00 72511 Office supplies \$7,800.00 \$8,500.00 72512 Postage \$26,200.00 \$27,200.00 72513 Postage meter/Box rental \$4,425.00 \$4,425.00 72514 Publications Subcrip & books \$6,860.00 \$6,860.00 72515 Rental - copier \$2,650.00 \$2,650.00 72516 Electricity \$9,000.00 \$9,000.00 72517 Telephone \$13,400.00 \$14,000.00 72518 Water & sewer \$3,500.00 \$3,500.00 72519 Mortgage \$54,520.00 \$57,300.00 72529 Building Maint<	72502	Computer supplies - data processing	\$7,000.00	\$7,000.00
72506 Insurance Building/ Equip - contents \$4,100.00 \$4,500.00 72507 Legal notices/printing \$15,200.00 \$17,100.00 72508 Maint - hardware/equip \$8,700.00 \$8,700.00 72509 Maint - office equip \$1,000.00 \$1,000.00 72510 Mileage & travel \$5,000.00 \$5,500.00 72511 Office supplies \$7,800.00 \$8,500.00 72512 Postage \$26,200.00 \$27,200.00 72513 Postage meter/Box rental \$4,425.00 \$4,425.00 72514 Publications Subcrip & books \$6,860.00 \$6,860.00 72515 Rental - copier \$2,650.00 \$2,650.00 72516 Electricity \$9,000.00 \$9,000.00 72517 Telephone \$13,400.00 \$14,000.00 72518 Water & sewer \$3,500.00 \$3,500.00 72519 Mortgage \$54,520.00 \$57,000.00 72520 Building Maint \$5,000.00 \$7,200.00 72525 Ins - vehicle	72504	Education & fees	\$8,000.00	\$9,700.00
72507 Legal notices/printing \$15,200.00 \$17,100.00 72508 Maint - hardware/equip \$8,700.00 \$8,700.00 72509 Maint - office equip \$1,000.00 \$1,000.00 72510 Mileage & travel \$5,000.00 \$5,500.00 72511 Office supplies \$7,800.00 \$8,500.00 72512 Postage \$26,200.00 \$27,200.00 72513 Postage meter/Box rental \$4,425.00 \$4,425.00 72514 Publications Subcrip & books \$6,860.00 \$6,860.00 72515 Rental - copier \$2,650.00 \$2,650.00 72516 Electricity \$9,000.00 \$9,000.00 72517 Telephone \$13,400.00 \$14,000.00 72518 Water & sewer \$3,500.00 \$5,7300.00 72519 Mortgage \$54,520.00 \$5,7300.00 72520 Building Maint \$5,000.00 \$5,000.00 72521 Maint - Vehicle \$6,200.00 \$2,600.00 72525 Ins - vehicle \$2,400.00 </th <th>72505</th> <th>Insurance - liability</th> <th>\$1,750.00</th> <th>\$1,900.00</th>	72505	Insurance - liability	\$1,750.00	\$1,900.00
72508 Maint - hardware/equip \$8,700.00 \$8,700.00 72509 Maint - office equip \$1,000.00 \$1,000.00 72510 Mileage & travel \$5,000.00 \$5,500.00 72511 Office supplies \$7,800.00 \$8,500.00 72512 Postage \$26,200.00 \$27,200.00 72513 Postage meter/Box rental \$4,425.00 \$4,425.00 72514 Publications Subcrip & books \$6,860.00 \$6,860.00 72515 Rental - copier \$2,650.00 \$2,650.00 72516 Electricity \$9,000.00 \$9,000.00 72517 Telephone \$13,400.00 \$14,000.00 72518 Water & sewer \$3,500.00 \$3,500.00 72519 Mortgage \$54,520.00 \$57,300.00 72520 Building Maint \$5,000.00 \$7,200.00 72523 Fuel - Vehicle \$7,200.00 \$7,200.00 72524 Maint - Vehicle \$6,200.00 \$2,600.00 72525 Ins - vehicle \$2,400.00	72506	Insurance Building/ Equip - contents	\$4,100.00	\$4,500.00
72509 Maint -office equip \$1,000.00 \$1,000.00 72510 Mileage & travel \$5,000.00 \$5,500.00 72511 Office supplies \$7,800.00 \$8,500.00 72512 Postage \$26,200.00 \$27,200.00 72513 Postage meter/Box rental \$4,425.00 \$4,425.00 72514 Publications Subcrip & books \$6,860.00 \$6,860.00 72515 Rental - copier \$2,650.00 \$2,650.00 72516 Electricity \$9,000.00 \$9,000.00 72517 Telephone \$13,400.00 \$14,000.00 72518 Water & sewer \$3,500.00 \$3,500.00 72519 Mortgage \$54,520.00 \$57,300.00 72520 Building Maint \$5,000.00 \$5,000.00 72523 Fuel - Vehicle \$7,200.00 \$7,200.00 72524 Maint - Vehicle \$6,200.00 \$8,500.00 72525 Ins - vehicle \$2,400.00 \$2,600.00 8UBTOTAL 203,955.00 \$29,000.00 <t< th=""><th>72507</th><th>Legal notices/printing</th><th>\$15,200.00</th><th>\$17,100.00</th></t<>	72507	Legal notices/printing	\$15,200.00	\$17,100.00
72510 Mileage & travel \$5,000.00 \$5,500.00 72511 Office supplies \$7,800.00 \$8,500.00 72512 Postage \$26,200.00 \$27,200.00 72513 Postage meter/Box rental \$4,425.00 \$4,425.00 72514 Publications Subcrip & books \$6,860.00 \$6,860.00 72515 Rental - copier \$2,650.00 \$2,650.00 72516 Electricity \$9,000.00 \$9,000.00 72517 Telephone \$13,400.00 \$14,000.00 72518 Water & sewer \$3,500.00 \$3,500.00 72519 Mortgage \$54,520.00 \$57,300.00 72520 Building Maint \$5,000.00 \$5,000.00 72523 Fuel - Vehicle \$7,200.00 \$7,200.00 72524 Maint - Vehicle \$2,400.00 \$2,600.00 72525 Ins - vehicle \$2,400.00 \$2,600.00 SUBTOTAL 203,955.00 216,185.00 79001 Computer Equipment \$2,500.00 \$29,000.00 <t< th=""><th>72508</th><th>Maint - hardware/equip</th><th>\$8,700.00</th><th>\$8,700.00</th></t<>	72508	Maint - hardware/equip	\$8,700.00	\$8,700.00
72511 Office supplies \$7,800.00 \$8,500.00 72512 Postage \$26,200.00 \$27,200.00 72513 Postage meter/Box rental \$4,425.00 \$4,425.00 72514 Publications Subcrip & books \$6,860.00 \$6,860.00 72515 Rental - copier \$2,650.00 \$2,650.00 72516 Electricity \$9,000.00 \$9,000.00 72517 Telephone \$13,400.00 \$14,000.00 72518 Water & sewer \$3,500.00 \$3,500.00 72519 Mortgage \$54,520.00 \$57,300.00 72520 Building Maint \$5,000.00 \$5,000.00 72524 Maint - Vehicle \$7,200.00 \$8,500.00 72524 Ins - vehicle \$2,400.00 \$2,600.00 72525 Ins - vehicle \$2,400.00 \$2,600.00 SUBTOTAL 203,955.00 216,185.00 79000 Office equipment \$28,500.00 \$29,000.00 79001 Computer Equipment \$25,000.00 \$28,000.00 79002 Building Expense \$5,000.00 \$5,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL	72509		\$1,000.00	\$1,000.00
72512 Postage \$26,200.00 \$27,200.00 72513 Postage meter/Box rental \$4,425.00 \$4,425.00 72514 Publications Subcrip & books \$6,860.00 \$6,860.00 72515 Rental - copier \$2,650.00 \$2,650.00 72516 Electricity \$9,000.00 \$9,000.00 72517 Telephone \$13,400.00 \$14,000.00 72518 Water & sewer \$3,500.00 \$3,500.00 72519 Mortgage \$54,520.00 \$57,300.00 72520 Building Maint \$5,000.00 \$5,000.00 72523 Fuel - Vehicle \$7,200.00 \$7,200.00 72524 Maint - Vehicle \$6,200.00 \$8,500.00 72525 Ins - vehicle \$2,400.00 \$2,600.00 SUBTOTAL 203,955.00 216,185.00 79001 Computer Equipment \$28,500.00 \$29,000.00 79003 Vehicle \$25,000.00 \$28,000.00 SUBTOTAL 58,500.00 \$5,000.00 79002 <t< th=""><th>72510</th><th>Mileage & travel</th><th>\$5,000.00</th><th>\$5,500.00</th></t<>	72510	Mileage & travel	\$5,000.00	\$5,500.00
72513 Postage meter/Box rental \$4,425.00 \$4,425.00 72514 Publications Subcrip & books \$6,860.00 \$6,860.00 72515 Rental - copier \$2,650.00 \$2,650.00 72516 Electricity \$9,000.00 \$9,000.00 72517 Telephone \$13,400.00 \$14,000.00 72518 Water & sewer \$3,500.00 \$3,500.00 72519 Mortgage \$54,520.00 \$57,300.00 72520 Building Maint \$5,000.00 \$5,000.00 72523 Fuel - Vehicle \$7,200.00 \$7,200.00 72524 Maint - Vehicle \$6,200.00 \$8,500.00 72525 Ins - vehicle \$2,400.00 \$2,600.00 SUBTOTAL 203,955.00 216,185.00 CAPITAL INVESTMENTS \$79000 \$5,000.00 \$29,000.00 79001 Computer Equipment \$25,000.00 \$29,000.00 79002 SUBTOTAL \$5,000.00 \$5,000.00 CONTINGENCY \$5,000.00 \$5,000.00 \$10,000.00	72511	Office supplies	\$7,800.00	\$8,500.00
72514 Publications Subcrip & books \$6,860.00 \$6,860.00 72515 Rental - copier \$2,650.00 \$2,650.00 72516 Electricity \$9,000.00 \$9,000.00 72517 Telephone \$13,400.00 \$14,000.00 72518 Water & sewer \$3,500.00 \$3,500.00 72519 Mortgage \$54,520.00 \$57,300.00 72520 Building Maint \$5,000.00 \$5,000.00 72523 Fuel - Vehicle \$7,200.00 \$7,200.00 72524 Maint - Vehicle \$6,200.00 \$8,500.00 72525 Ins - vehicle \$2,400.00 \$2,600.00 SUBTOTAL 203,955.00 216,185.00 CAPITAL INVESTMENTS \$79000 \$5,000.00 \$5,000.00 79001 Computer Equipment \$28,500.00 \$29,000.00 79002 Vehicle \$25,000.00 \$28,000.00 CONTINGENCY \$5,000.00 \$5,000.00 \$5,000.00 79990 Contingency \$10,000.00 \$10,000.00	72512	Postage	\$26,200.00	\$27,200.00
72515 Rental - copier \$2,650.00 \$2,650.00 72516 Electricity \$9,000.00 \$9,000.00 72517 Telephone \$13,400.00 \$14,000.00 72518 Water & sewer \$3,500.00 \$3,500.00 72519 Mortgage \$54,520.00 \$57,300.00 72520 Building Maint \$5,000.00 \$5,000.00 72523 Fuel - Vehicle \$7,200.00 \$7,200.00 72524 Maint - Vehicle \$6,200.00 \$8,500.00 72525 Ins - vehicle \$2,400.00 \$2,600.00 SUBTOTAL 203,955.00 216,185.00 79000 Office equipment \$5,000.00 \$5,000.00 79001 Computer Equipment \$28,500.00 \$29,000.00 79003 Vehicle \$25,000.00 \$28,000.00 SUBTOTAL 58,500.00 \$5,000.00 79902 Building Expense \$5,000.00 \$5,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 </th <th>72513</th> <th></th> <th>\$4,425.00</th> <th>\$4,425.00</th>	72513		\$4,425.00	\$4,425.00
72516 Electricity \$9,000.00 \$9,000.00 72517 Telephone \$13,400.00 \$14,000.00 72518 Water & sewer \$3,500.00 \$3,500.00 72519 Mortgage \$54,520.00 \$57,300.00 72520 Building Maint \$5,000.00 \$5,000.00 72523 Fuel - Vehicle \$7,200.00 \$7,200.00 72524 Maint - Vehicle \$6,200.00 \$8,500.00 72525 Ins - vehicle \$2,400.00 \$2,600.00 SUBTOTAL 203,955.00 216,185.00 79000 Office equipment \$5,000.00 \$5,000.00 79001 Computer Equipment \$28,500.00 \$29,000.00 79003 Vehicle \$25,000.00 \$28,000.00 SUBTOTAL 58,500.00 \$5,000.00 79902 Building Expense \$5,000.00 \$10,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 \$15,000.00	72514	Publications Subcrip & books	\$6,860.00	\$6,860.00
72517 Telephone \$13,400.00 \$14,000.00 72518 Water & sewer \$3,500.00 \$3,500.00 72519 Mortgage \$54,520.00 \$57,300.00 72520 Building Maint \$5,000.00 \$5,000.00 72523 Fuel - Vehicle \$7,200.00 \$7,200.00 72524 Maint - Vehicle \$6,200.00 \$8,500.00 72525 Ins - vehicle \$2,400.00 \$2,600.00 SUBTOTAL 203,955.00 216,185.00 CAPITAL INVESTMENTS \$5,000.00 \$5,000.00 79001 Computer Equipment \$5,000.00 \$29,000.00 79003 Vehicle \$25,000.00 \$28,000.00 SUBTOTAL 58,500.00 \$2,000.00 CONTINGENCY \$5,000.00 \$5,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 \$10,000.00	72515	Rental - copier	\$2,650.00	\$2,650.00
72518 Water & sewer \$3,500.00 \$3,500.00 72519 Mortgage \$54,520.00 \$57,300.00 72520 Building Maint \$5,000.00 \$5,000.00 72523 Fuel - Vehicle \$7,200.00 \$7,200.00 72524 Maint - Vehicle \$6,200.00 \$8,500.00 72525 Ins - vehicle \$2,400.00 \$2,600.00 SUBTOTAL 203,955.00 216,185.00 CAPITAL INVESTMENTS \$5,000.00 \$5,000.00 79001 Computer Equipment \$5,000.00 \$29,000.00 79003 Vehicle \$25,000.00 \$28,000.00 SUBTOTAL 58,500.00 \$2,000.00 CONTINGENCY \$5,000.00 \$5,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 \$10,000.00	72516	Electricity	\$9,000.00	\$9,000.00
72519 Mortgage \$54,520.00 \$57,300.00 72520 Building Maint \$5,000.00 \$5,000.00 72523 Fuel - Vehicle \$7,200.00 \$7,200.00 72524 Maint - Vehicle \$6,200.00 \$8,500.00 72525 Ins - vehicle \$2,400.00 \$2,600.00 SUBTOTAL 203,955.00 216,185.00 CAPITAL INVESTMENTS 79000 Office equipment \$5,000.00 \$5,000.00 79001 Computer Equipment \$28,500.00 \$29,000.00 79003 Vehicle \$25,000.00 \$28,000.00 SUBTOTAL 58,500.00 62,000.00 CONTINGENCY \$5,000.00 \$5,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 \$10,000.00	72517	Telephone		\$14,000.00
72520 Building Maint \$5,000.00 \$5,000.00 72523 Fuel - Vehicle \$7,200.00 \$7,200.00 72524 Maint - Vehicle \$6,200.00 \$8,500.00 72525 Ins - vehicle \$2,400.00 \$2,600.00 SUBTOTAL 203,955.00 216,185.00 CAPITAL INVESTMENTS \$5,000.00 \$5,000.00 79001 Computer Equipment \$28,500.00 \$29,000.00 79003 Vehicle \$25,000.00 \$28,000.00 SUBTOTAL 58,500.00 62,000.00 CONTINGENCY \$5,000.00 \$5,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 \$10,000.00	72518	Water & sewer	\$3,500.00	\$3,500.00
72523 Fuel - Vehicle \$7,200.00 \$7,200.00 72524 Maint - Vehicle \$6,200.00 \$8,500.00 72525 Ins - vehicle \$2,400.00 \$2,600.00 SUBTOTAL 203,955.00 216,185.00 CAPITAL INVESTMENTS Computer Equipment \$5,000.00 \$5,000.00 79001 Computer Equipment \$28,500.00 \$29,000.00 79003 Vehicle \$25,000.00 \$28,000.00 SUBTOTAL 58,500.00 62,000.00 79002 Building Expense \$5,000.00 \$5,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 \$10,000.00	72519	Mortgage		\$57,300.00
72524 Maint - Vehicle \$6,200.00 \$8,500.00 72525 Ins - vehicle \$2,400.00 \$2,600.00 SUBTOTAL 203,955.00 216,185.00 CAPITAL INVESTMENTS \$5,000.00 \$5,000.00 79001 Computer Equipment \$28,500.00 \$29,000.00 79003 Vehicle \$25,000.00 \$28,000.00 SUBTOTAL 58,500.00 62,000.00 79002 Building Expense \$5,000.00 \$5,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 \$15,000.00	72520	Building Maint	\$5,000.00	\$5,000.00
72525 Ins - vehicle \$2,400.00 \$2,600.00 SUBTOTAL 203,955.00 216,185.00 CAPITAL INVESTMENTS \$5,000.00 \$5,000.00 79001 Computer Equipment \$28,500.00 \$29,000.00 79003 Vehicle \$25,000.00 \$28,000.00 SUBTOTAL 58,500.00 62,000.00 CONTINGENCY \$5,000.00 \$5,000.00 79900 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 \$15,000.00	72523	Fuel - Vehicle	\$7,200.00	\$7,200.00
SUBTOTAL 203,955.00 216,185.00 79000 Office equipment \$5,000.00 \$5,000.00 79001 Computer Equipment \$28,500.00 \$29,000.00 79003 Vehicle \$25,000.00 \$28,000.00 SUBTOTAL 58,500.00 62,000.00 CONTINGENCY \$5,000.00 \$5,000.00 79002 Building Expense \$5,000.00 \$10,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 15,000.00	72524	Maint - Vehicle	\$6,200.00	\$8,500.00
CAPITAL INVESTMENTS 79000 Office equipment \$5,000.00 \$5,000.00 79001 Computer Equipment \$28,500.00 \$29,000.00 79003 Vehicle \$25,000.00 \$28,000.00 SUBTOTAL 58,500.00 62,000.00 CONTINGENCY \$5,000.00 \$5,000.00 79002 Building Expense \$5,000.00 \$10,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 15,000.00	72525	Ins - vehicle	\$2,400.00	\$2,600.00
79000 Office equipment \$5,000.00 \$5,000.00 79001 Computer Equipment \$28,500.00 \$29,000.00 79003 Vehicle \$25,000.00 \$28,000.00 SUBTOTAL 58,500.00 62,000.00 CONTINGENCY \$5,000.00 \$5,000.00 79002 Building Expense \$5,000.00 \$10,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 15,000.00		SUBTOTAL	203,955.00	216,185.00
79001 Computer Equipment \$28,500.00 \$29,000.00 79003 Vehicle \$25,000.00 \$28,000.00 SUBTOTAL 58,500.00 62,000.00 CONTINGENCY \$5,000.00 \$5,000.00 79002 Building Expense \$5,000.00 \$10,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 15,000.00		CAPITAL INVESTMENTS		
79003 Vehicle \$25,000.00 \$28,000.00 SUBTOTAL 58,500.00 62,000.00 CONTINGENCY \$5,000.00 \$5,000.00 79002 Building Expense \$5,000.00 \$10,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 15,000.00	79000	Office equipment	\$5,000.00	\$5,000.00
SUBTOTAL 58,500.00 62,000.00 CONTINGENCY *5,000.00 \$5,000.00 79002 Building Expense \$5,000.00 \$10,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 15,000.00	79001	Computer Equipment	\$28,500.00	\$29,000.00
CONTINGENCY \$5,000.00 79002 Building Expense \$5,000.00 79990 Contingency \$10,000.00 SUBTOTAL 15,000.00	79003	Vehicle	\$25,000.00	\$28,000.00
79002 Building Expense \$5,000.00 \$5,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 15,000.00		SUBTOTAL	58,500.00	62,000.00
79002 Building Expense \$5,000.00 \$5,000.00 79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 15,000.00		CONTINGENCY		
79990 Contingency \$10,000.00 \$10,000.00 SUBTOTAL 15,000.00 15,000.00	79002		\$5,000.00	\$5,000.00
SUBTOTAL 15,000.00 15,000.00	79990		\$10,000.00	
				15,000.00
TOTAL EXPENSES 1 178 382 00 1 310 837 00				•
1,170,002.00		TOTAL EXPENSES	1,178,382.00	1,310,837.00
	GCA			0.00

1,150,582.00 1,310,837.00

PERSONNEL SALARY & BENEFIT EXPENSE 2021 APPRAISAL BUDGET (PROPOSED)

LINE ITEM	POSITION	SALARY	RETIREMENT	HEALTH INS	AD	TOTAL
70101	Chief Appraiser	82,411.00	7,680.71	8,700.00	500.00	99,291.71
70102	Deputy Chief Appraiser	47,435.00	4,420.94	8,700.00	450.00	61,005.94
70103	GIS Mapper/System Mgr/lT	66,685.00	6,215.04	8,700.00	460.00	82,060.04
70105	Field Appraiser II	35,580.00	3,316.06	8,700.00	245.00	47,841.06
70106	Senior Appraiser I	46,025.00	4,289.53	8,700.00	295.00	59,309.53
70107	Senior Appraiser II	43,678.00	4,070.79	8,700.00	270.00	56,718.79
70108	Field Appraiser I	36,298.00	3,382.97	8,700.00	345.00	48,725.97
70109	Field Appraiser III	34,119.00	3,179.89	8,700.00	250.00	46,248.89
70111	Administrative Asst	52,533.00	4,896.08	8,700.00	420.00	66,549.08
70112	Data entry technician	31,622.00	2,947.17	8,700.00	245.00	43,514.17
70113	Support data entry	38,605.00	3,597.99	8,700.00	260.00	51,162.99
70120	911/GIS	41,721.00	3,888.40	8,700.00	260.00	54,569.40
70130	Appraisal Clerk	25,000.00	2,330.00	8,700.00	300.00	36,330.00
70135	Payroll contingency	8,000.00	0	0.00	0	8,000.00
		589,712.00	54,215.56	113,100.00	4,300.00	761,327.56

Note Payroll contingency to be used for staff certification and annual longevity compensation.

2021 COLLECTION BUDGET ALLOCATION

Caldwell County Appraisal District PROPOSED Budget

	2019	RATIO	2021	
ENTITIES	TAX LEVY	%	BUDGET	ASSESSMENT
CITY OF LOCKHART	\$5,013,497.97	8.979%	\$320,538.00	\$28,781.24
CITY OF LULING	\$1,398,052.50	2.504%	\$320,538.00	\$8,025.87
CITY OF MARTINDALE	\$340,454.12	0.610%	\$320,538.00	\$1,954.46
CITY OF MUSTANG RIDGE	\$128,841.02	0.231%	\$320,538.00	\$739.64
CITY OF NIEDERWALD	\$40,871.12	0.073%	\$320,538.00	\$234.63
CITY OF NIEDERWALD	\$40,071.12	0.073%		\$234.03
CITY OF UHLAND	\$26,994.27	0.048%	\$320,538.00	\$154.97
	φ20,804.27	0.04070		
CALDWELL ESD #2	\$129,763.10	0.232%	\$320,538.00	\$744.94
CALDWELL ESD #3	\$123,944.24	0.222%	\$320,538.00	\$711.53
CALDWELL ESD #4	\$129,971.89	0.233%	\$320,538.00	\$746.14
CALDWELL-HAYS ESD1	\$459,493.35	0.823%	\$320,538.00	\$2,637.84
CALDWELL COUNTY	\$19,571,799.26	35.053%	\$320,538.00	\$112,356.80
LOCKHART ISD	\$20,301,002.16	36.359%	\$320,538.00	\$116,542.97
	0 5 000 000 04	10.7000/		004.000.04
LULING ISD	\$5,992,232.91	10.732%	\$320,538.00	\$34,399.91
PRAIRIE LEA ISD	\$1,509,198.15	2.703%	\$320,538.00	\$8,663.93
PRAIRIE LEA ISD	\$1,509,190.15	2.10370	\$320,536.00	\$6,003.93
GONZALES COUNTY UWD	\$7,965.01	0.014%	\$320,538.00	\$45.73
GONZALES	ψ/,500.01	0.01470	V-20,000.00	φ+0.10
PLUM CREEK CONS DIST	\$342,310.62	0.613%	\$320,538.00	\$1,965.12
PLUM CREEK UWD	\$319,174.47	0.572%	\$320,538.00	\$1,832.30
TOTALS	\$55,835,566.16	100.00%	\$320,538.00	\$320,538.00

CALDWELL COUNTY APPRAISAL DISTRICT 2021 COLLECTION BUDGET (PROPOSED)

	PERSONNEL	2020	2021
90-70120	Deputy Tax Collector	53,021.00	55,672.00
90-70121	Collections Specialist	35,200.00	36,960.00
90-70126	Public Assist	27,316.00	28,681.00
90-70130	Part time	0.00	0.00
90-70135	Payroll contingency	0.00	3,500.00
	SUBTOTAL	115,537.00	124,813.00
	DEDUCTIONS/BENEFITS		
90-71000	Payroll Tax	9,250.00	9,800.00
90-71002	Retirement/ employer	11,500.00	12,000.00
90-71004	Health benefits	27,700.00	27,700.00
90-71005	Worker comp	875.00	950.00
90-71006	Unemployment	3,375.00	3,375.00
	SUBTOTAL	52,700.00	53,825.00
	SERVICES		
90-72002	Audit	1 900 00	1 000 00
90-72002		1,800.00	1,900.00
90-72004	Data Processing Services County employee contract	19,450.00	20,500.00
		17,500.00	18,000.00
90-72007	Janitorial service	2,500.00	2,500.00
90-72008	Legal	2,500.00	2,500.00
	SUBTOTAL	43,750.00	45,400.00
	GENERAL EXPENSES		
90-72500	Bond- Chief - Notary	200.00	200.00
90-72501	Membership / Dues	700.00	700.00
90-72502	Computer supplies - data processing	2,300.00	2,300.00
90-72504	Education & fees	3,400.00	4,100.00
90-72505	Insurance - liability	850.00	1,000.00
90-72506	Insurance Building/ Equip - contents	1,300.00	1,700.00
90-72507	Legal notices/printing	10,300.00	11,500.00
90-72508	Maint - hardware/equip	2,600.00	2,600.00
90-72509	Maint -office equip	1,500.00	1,500.00
90-72510	Mileage & travel	2,800.00	3,100.00
90-72511	Office supplies	3,200.00	3,500.00
90-72512	Postage	15,000.00	15,300.00
90-72513	Postage meter/Box rental	1,400.00	1,400.00
90-72515	Rental - copier	1,800.00	1,800.00
90-72516	Electricity	3,000.00	3,000.00
90-72517	Telephone	3,400.00	3,600.00
90-72518	Water & sewer	1,200.00	1,200.00
90-72519	Mortgage	16,500.00	17,200.00
90-72520	Building Maint	2,100.00	2,300.00
	SUBTOTAL	73,550.00	78,000.00
	CAPITAL INVESTMENTS		
90-79000	Office equipment	2,000.00	2,000.00
90-79001	Computer Equipment	9,200.00	11,300.00
00-70001	SUBTOTAL	11,200.00	13,300.00
			,
00 8000	CONTINGENCY		
90-79002	Building Expense	2,200.00	2,200.00
90-79990	Contingency	3,000.00	3,000.00
	SUBTOTAL	5,200.00	5,200.00
	TOTAL EXPENSES	301,937.00	320,538.00

PERSONNEL SALARY & BENEFIT EXPENSE 2021 COLLECTION BUDGET (PROPOSED)

LINE ITEM	POSITION	SALARY	RETIREMENT	HEALTH INS	ADD	TOTAL
90-70120	Deputy Tax Collector	55,672.00	5,188.63	8,700.00	500.00	70,060.63
	Collection Specialist	36,960.00	3,444.67	8,700.00	400.00	49,504.67
90-70126	Public Asst. Specialist	28,681.00	2,673.07	8,700.00	400.00	40,454.07
90-70135	Payroll contingency	3,500.00	0.00	0.00	0.00	3,500.00
		124,813.00	11,306.37	26,100.00	1,300.00	163,519.37

Note

Payroll contingency to be used for staff certification and annual longevity compensation.

City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: June 22, 2020

AGENDA ITEM CAPTION: Presentation and discussion of the City Manager's Fiscal Year 2020-2021 Proposed Budget

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:							
☐ ORDINANCE	RESOLUTION	CHANGE ORDER	☐ AGREEMENT				
☐ APPROVAL OF BID	☐ AWARD OF CONTRACT	☐ CONSENSUS	X OTHER				

BACKGROUND/SUMMARY/DISCUSSION: This agenda item allows for Council to review and discuss any budget allocations or deletions from the City Manager's Fiscal Year 2020-2021 Proposed Budget.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required:

0

Account Number: Funds Available:

n/a

Account Name:

n/a n/a

FISCAL NOTE (if applicable):

Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION:

<u>LIST OF SUPPORTING DOCUMENTS:</u> Budget Summary and City Manager's Fiscal Year 2020-2021 Proposed Budget Workbook (distributed to Council and website).

Department Head initials:

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CITY OF LOCKHART BUDGET FISCAL YEAR 2020-21

		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	2020 22				
					ı	Y 2020-2021	
	2017-18	2018-19	2019-20	2019-20	PROPOSED	REVISED	ADOPTED
	ACTUAL	ACTUAL	AMENDED	ESTIMATE	BUDGET	BUDGET	BUDGET
REVENUE SUMMARY							
GENERAL FUND	10,104,475	10,104,475	10,926,460	11,139,637	11,097,183	0	0
DEST SERVICE FUND	1,040,730	1,029,211	1,107,543	1,048,393	1,154,890	0	0
ELECTRIC FUND	11,730,164	11,731,805	11,974,502	12,022,725	12,045,430	0	0
WATER FUND	3,491,030	3,483,426	3,911,639	3,577,574	3,908,877	0	0
WASTEWATER FUND	2,615,703	2,615,703	2,386,694	2,477,332	2,475,035	0	0
SOLID WASTE FUND	1,743,499	1,722,647	1,863,889	1,940,891	1,868,300	0	0
EMS FUND	2,081,242	1,970,669	1,299,246	1,418,100	1,338,482	0	0
AIRPORT FUND	73,094	72,654	81,992	88,628	119,792	0	0
LOCKHART ECO DEV FUND	943,274	943,032	969,745	1,011,848	1,146,626	0	0
TOTAL - REVENUES	33,823,211	33,673,622	34,521,710	34,725,128	35,154,615	0	0
EXPENSE SUMMARY							
GENERAL FUND	9,529,580	9,529,580	10,840,616	10,547,024	11,078,074	0	0
DEBT SERVICE FUND	1,085,677	1,085,677	1,061,843	1,061,843	1,154,890	0	0
ELECTRIC FUND	11,354,141	10,931,418	11,910,886	11,765,339	12,022,231	0	0
WATER FUND	3,495,713	2,942,333	3,864,502	3,801,026	3,752,957	0	0
WASTEWATER FUND	2,091,198	1,841,272	2,221,805	2,145,95 5	2,430,461	0	0
SOLID WASTE FUND	1,716,854	1,690,694	1,824,239	1,613,882	1,789,338	0	0
EMS FUND	1,967,341	1,218,309	1,299,246	1,315,750	1,300,671	0	0
AIRPORT FUND	100,130	41,723	53,093	46,999	67,512	0	0
LOCKHART ECO DEV FUND	728,774	717,503	969,745	801,347	973,660	0	0

32,069,408 29,998,509 34,045,975 33,099,165 34,569,794

TOTAL - EXPENSES

0

0