

**PUBLIC NOTICE**  
**AGENDA**  
**LOCKHART CITY COUNCIL**

**August 17, 2021**

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS**  
**217 SOUTH MAIN STREET - 3RD FLOOR**  
**LOCKHART, TEXAS**

**COUNCILMEMBER VIDEO AND AUDIO CONFERENCE PARTICIPATION**

Pursuant to Section 551.127 of the Texas Government Code, one or more members of the Lockhart City Council may participate in a meeting remotely, following certain guidelines and notice requirements. The member of the Council presiding over the meeting will be physically present at the above public location. Video and audio conference equipment providing two-way video/audio communication with each member participating remotely will be made available, and each portion of the meeting held by video/audio conference that is required to be open to the public can be heard by the public at the location specified.

**CITIZEN AND COUNCILMEMBER VIDEO/AUDIO CONFERENCE PARTICIPATION**

- *Join virtual meetings via Zoom.*
- *Mayor will call upon each citizen registered to address the Council during the agenda item.*
- *Council agenda packets can be reviewed at [www.lockhart-tx.org/page/gov\\_agendas\\_minutes](http://www.lockhart-tx.org/page/gov_agendas_minutes)*
- *Individuals may watch the Council meeting online at [https://www.lockhart-tx.org/page/gov\\_meeting\\_videos](https://www.lockhart-tx.org/page/gov_meeting_videos)*

**PUBLIC COMMENT**

Persons wishing to "speak" during the public comment period of a public meeting must submit their written comments to [cconstancio@lockhart-tx.org](mailto:cconstancio@lockhart-tx.org) no later than 12 p.m. (noon) on the day of the meeting. Timely submitted comments will be read aloud by the Mayor during the public comment portion of the meeting.

**PUBLIC HEARINGS**

Persons wishing to participate in any public hearing item listed on the agenda may do so as follows:

- Send written comments which will be read aloud, or
- Request a link to join the public hearing portion of the virtual meeting.

Written comments or requests to join a public hearing by virtual meeting must be sent to [cconstancio@lockhart-tx.org](mailto:cconstancio@lockhart-tx.org) no later than 12 p.m. (noon) on the day of the hearing. Comments shall have a time limit of three minutes each. Citizens who join the public hearing virtually will be provided a link and call-in number to participate remotely.

Comments whether during public hearings or public comment periods, shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments are prohibited.

**6:30 P.M. WORK SESSION (No Action)**

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issues discussed or reviewed during the work session.

**DISCUSSION ONLY**

- A. Receive update and discussion regarding the Redistricting process.
- B. Discuss update to an Automatic Aid Agreement for structure fire responses between Lockhart Fire Rescue and Travis County Fire Rescue ESD#11 originally dated October 3, 2007. *5-6*
- C. Discussion regarding setting the 2021 combined maintenance and operations and interest and sinking proposed property tax rate for the City of Lockhart. If the proposed tax rate exceeds either the no new revenue rate or voter approval rate, a record vote must be taken to place a proposal to adopt the rate on the agenda for a future Council meeting. If the motion passes, the Council must schedule and announce the date, time, and location of one (1) public hearing regarding the proposed tax rate set by the Council. *7-38*
- D. Discuss and review Fiscal Year 2021-2022 City Manager's proposed budget. *39-42*
- E. Discuss Budget Amendment to the Water and Wastewater Funds for Fiscal Year 2020-2021; and approving Budget Amendment #58, as outlined in Ordinance 2021-25. *43-65*
- F. Discuss City Council minutes of the July 20, 2021, August 3, 2021 and August 5, 2021 meetings. *66-68*
- G. Discuss request by Lockhart Chamber of Commerce regarding Park Improvements. *69-90*
- H. Discussion regarding matters related to COVID-19, if necessary. *91*

*92-104*

**7:30 P.M. REGULAR MEETING**

**1. CALL TO ORDER**

Mayor Lew White

**2. INVOCATION, PLEDGE OF ALLEGIANCE**

Invocation. Pledge of Allegiance to the United States and Texas flags.

**3. PUBLIC HEARING/COUNCIL ACTION**

- A. Hold a public hearing on the City of Lockhart and Lockhart Economic Development Corporation Fiscal Year 2021-2022 Budgets. *105*

**4. PUBLIC COMMENT**

The purpose of this item is to allow the public an opportunity to address the City Council on issues that are or are not on the agenda. No discussion can be carried out on the citizen/visitor comment about items not on the agenda. Comments are limited to three minutes per speaker.

**5. DISCUSSION/ACTION ITEMS**

- A. Receive update and discussion regarding the Redistricting process.
- B. Discussion and/or action to consider an update to an Automatic Aid Agreement for structure fire responses between Lockhart Fire Rescue and Travis County Fire Rescue ESD#11 originally dated October 3, 2007. 106-107
- C. Discussion and/or action regarding setting the 2021 combined maintenance and operations and interest and sinking proposed property tax rate for the City of Lockhart. If the proposed tax rate exceeds either the no new revenue rate or voter approval rate, a record vote must be taken to place a proposal to adopt the rate on the agenda for a future Council meeting. If the motion passes, the Council must schedule and announce the date, time, and location of one (1) public hearing regarding the proposed tax rate set by the Council. 108-139
- D. Discuss and review Fiscal Year 2021-2022 City Manager's proposed budget. 140-143  
144-166
- E. Discussion and/or action to consider a Budget Amendment to the Water and Wastewater Funds for Fiscal Year 2020-2021; and approving Budget Amendment #58, as outlined in Ordinance 2021-25.
- F. Discussion and/or action to consider approval of City Council minutes of the July 20, 2021, August 3, 2021 and August 5, 2021 meetings. 167-169
- G. Discuss request by Lockhart Chamber of Commerce regarding Park Improvements. 170-191  
192
- H. Discussion regarding matters related to COVID-19, if necessary.
- I. Discussion and/or action regarding appointments to various boards, commissions or committees. 193-205  
206-215

**6. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION**

- Update regarding Vintage Springs Subdivision.
- Library Updates.

**7. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST**

8. **EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.087 TO DELIBERATE OR FOR DISCUSSION REGARDING COMMERCIAL OR FINANCIAL INFORMATION THAT THE GOVERNMENTAL BODY HAS RECEIVED FROM A BUSINESS PROSPECT THAT THE GOVERNMENTAL BODY SEEKS TO HAVE LOCATE, STAY, OR EXPAND IN OR NEAR THE TERRITORY OF THE GOVERNMENTAL BODY AND WITH WHICH THE GOVERNMENTAL BODY IS CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS; OR TO DELIBERATE THE OFFER OF A FINANCIAL OR OTHER INCENTIVE TO A BUSINESS PROSPECT.**
  - A. Discussion regarding Economic Development negotiations with Project Summertime.
  
9. **OPEN SESSION**
  - A. Discussion and/or action regarding Economic Development negotiations with Project Summertime.
  
10. **ADJOURNMENT**

Posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 13th day of August, 2021 at 3:30 p.m.

# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** August 17, 2021

**AGENDA ITEM CAPTION:** Receive update and discussion regarding the Redistricting process.

**ORIGINATING DEPARTMENT AND CONTACT:** Administration - Connie Constancio

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:** On May 4, 2021, the City Council approved an Engagement Agreement with Bickerstaff, Heath, Delgado & Acotsa to provide legal services for all aspects associated with the redistricting process.

Bickerstaff's office reports that the state level census data was released on August 12, 2021. By early September, Bickerstaff's office should have the data in a usable form to allow them to begin working on the Initial Assessments. In late September to early October, the firm will have initial assessment meetings, drawing sessions in winter to go over several new single-member district drawings, and adopt a final plan in 2022. Lockhart's deadline to adopt a plan is July 23, 2022 since our next election is November 8, 2022, thereby providing ample time to hold meetings and review plans. Counties have to be redrawn by November 12, 2021.

A Representative of Bickerstaff's office will be in attendance to provide an update about the upcoming Redistricting process for Lockhart.

**PROJECT SCHEDULE (if applicable):**

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:** N/A

**Account Number:** N/A

**Funds Available:** N/A

**Account Name:** N/A

**FISCAL NOTE (if applicable):** N/A

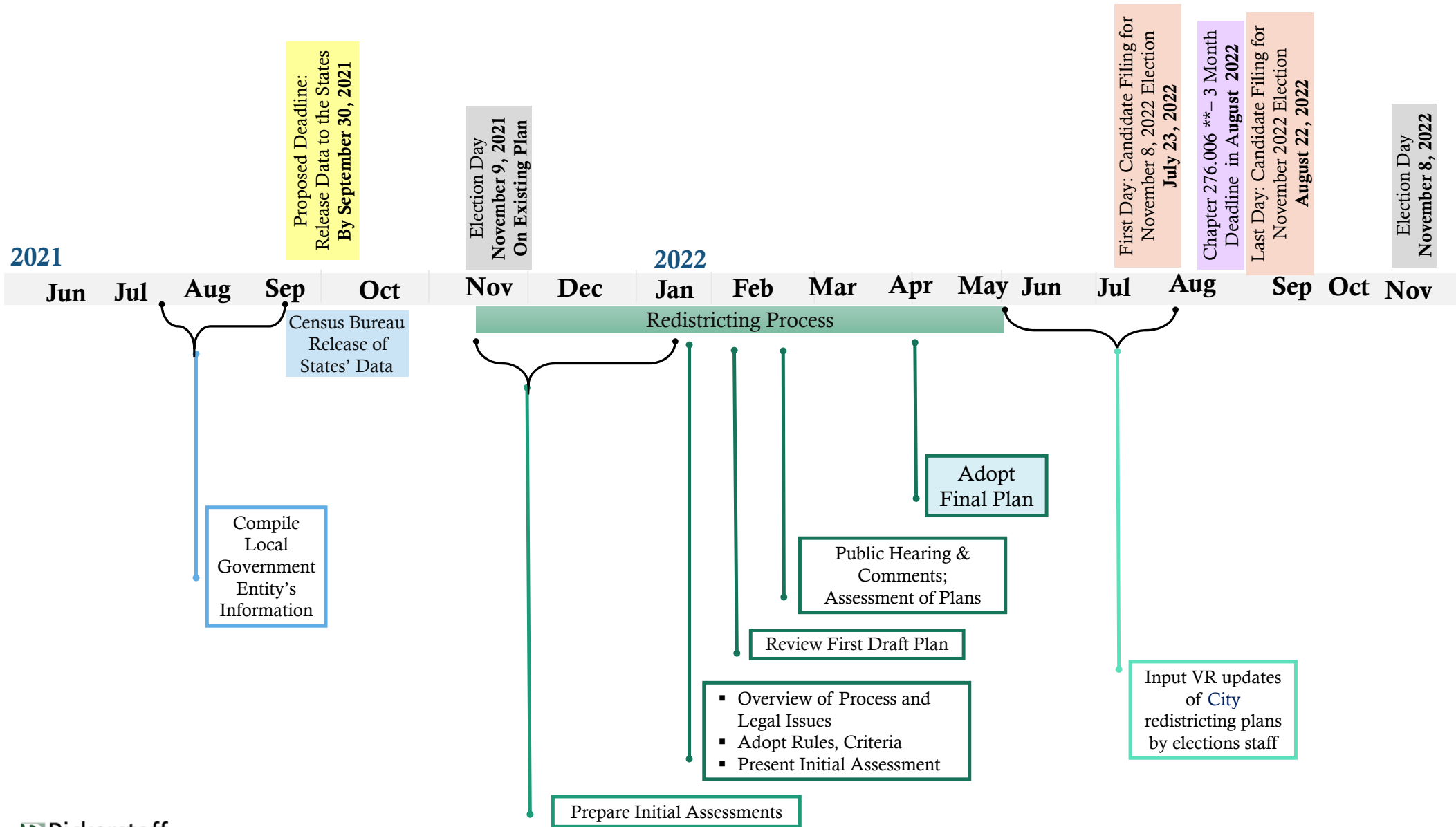
**PREVIOUS COUNCIL ACTION:** May 4, 2021-Awarded contract to Bickerstaff, Heath, Delgado, Acosta to provide legal services associated with Redistricting.

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** None.

**LIST OF SUPPORTING DOCUMENTS:** Proposed 2021 Redistricting Timeline for November 2022 Elections

# Proposed 2021 Redistricting Time Line for Cities with General Elections on November 8, 2022 Based on Census Bureau Release of Data by September 30, 2021\*



\*Based upon the last information posted by the Census Bureau on February 12, 2021.

This time line assumes no changes in current election deadlines although bills have been filed to adjust Texas' Primary election dates for 2022.

\*\*Texas Election Code Chapter 276.006: A change in the boundary of a political subdivisions other than a county must be adopted 3 months prior to the election under than plan.

# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** August 17, 2021

**AGENDA ITEM CAPTION:** Discuss update to an Automatic Aid Agreement for structure fire responses between Lockhart Fire Rescue and Travis County Fire Rescue ESD#11 originally dated October 3, 2007.

**ORIGINATING DEPARTMENT AND CONTACT:** Fire - Randy Jenkins

**ACTION REQUESTED:** Agreement

**BACKGROUND/SUMMARY/DISCUSSION:** The original automatic aid agreement between Lockhart Fire Rescue and Travis County Fire Rescue ESD #11 is being updated to include the following changes to the agreement:

- Travis County Fire Rescue ESD #11 updated their response to include a ladder truck and a squad or engine with a minimum of four personnel total.
- Definitions were updated to include Ladder Truck, Mini-Pumper, and Squad.
- Travis County Fire Rescue ESD #11 reduced the requested response area for Lockhart Fire Rescue significantly.

Travis County Fire Rescue ESD #11 contracts with Hays/Caldwell County ESD #1 for fire protection and has a staffed fire station (#1107) located at the intersection of FM 1854 and FM 1185. This location improves their ability to respond to the City of Lockhart in a timely manner.

Firefighting is an inherently dangerous and labor-intensive occupation and having adequate manpower to respond to structure fires increases safety to firefighters and the public. The National Fire Protection Association (NFPA) 1710, Standard for the Organization and Deployment of Fire Suppression Operations to the Public by Career Fire Departments, 2016 Edition recommends as an objective to respond to a single-family residence structure fire with a minimum of 12 personnel within a travel time of 8 minutes (Chapters 4.1.2.1, and 5.2.4.1.1).

Lastly, the Insurance Services Office (ISO) uses the Fire Suppression Rating Schedule (FSRS) to evaluate communities on their fire suppression capabilities. A Public Protection Classification (PPC) is then assigned to the community. Our current PPC is 3/3X. Entering into Automatic Aid Agreements for structure fires can enhance our FSRS score in the areas of fire apparatus, equipment, and personnel.

**PROJECT SCHEDULE (if applicable):** N/A

# **City of Lockhart, Texas**

## **Council Agenda Item Cover Sheet**

### **AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

**Account Name:**

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** Original automatic aid agreement dated October 7, 2007.

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** Staff recommends the approval of the updated Automatic Aid for structure fire response between Lockhart Fire Rescue and Travis County Fire Rescue ESD #11 as presented.

**LIST OF SUPPORTING DOCUMENTS:** Travis County ESD #11 Auto Aid Current Agreement, Travis County ESD #11 Auto Aid Proposed New Agreement, 2021 Lockhart Auto Aid maps



**AUTOMATIC AID AGREEMENT**

This Automatic Aid Agreement (the "Agreement") is made and entered into this 3<sup>rd</sup> day of October, 2007, by and between Travis County Emergency Services District #11, a political subdivision in the County of Travis, hereinafter referred to as "Travis County Fire Rescue ESD #11" and City of Lockhart Fire Rescue, a municipal Fire Department, in the City of Lockhart, hereinafter referred to as "Lockhart Fire Rescue", (together, the "Parties").

WHEREAS, Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue, provide fire, rescue, and emergency medical services within their respective jurisdictions; and

WHEREAS, Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue, have found it to be of mutual benefit if the services of each fire department are in some circumstances extended outside the limits of each jurisdiction into the boundaries of the other; and

WHEREAS, the Parties desire to enter into a mutual response pact, wherein, in some circumstances, one Party will respond to structural fires occurring within the jurisdictional limits of the other Party;

NOW, therefore, and in consideration of the covenants contained herein, the Parties hereby agree as follows:

1. This Agreement provides the guidelines for facilitating automatic aid among the Parties. The specific details of the service to be provided under this Agreement and general operational policies, including, but not limited to, response areas and types of equipment, operational command, incident reports, dispatch, communications, training, response maps, preplans, and evaluation of effectiveness, shall be determined by Travis County Fire Rescue ESD #11 Fire Chief and Lockhart Fire Rescue Fire Chief and contained in an agreed Memorandum of Understanding ("MOU"), in form substantially similar to that attached as Exhibit "A" hereto.

2. Each party shall, at its own expense, develop and provide the necessary cross connections of its communication system with the communication system of the other.

3. Each Party shall, at its own expense, provide to the other a written predetermined grid-mapping system designating the area to be included in this Agreement.

4. Responsibility for responding to requests for emergency medical services shall continue to rest with the agency of the jurisdiction in which the emergency occurs.

5. The services provided by each Party pursuant to this Agreement shall be provided at no cost to the other Party, and all indirect costs, including, but not limited to, damage to equipment or clothing, medical expenses, and travel expenses, shall be paid by the Party rendering aid. Personnel who perform duties outside their home jurisdiction pursuant to this Agreement shall continue to receive the same wages, salary, pension, and other compensation and benefits for the performance of such duties, including injury or death benefits, disability payments, and worker's compensation benefits, as though the service had been rendered within the limits of their home jurisdiction. This Agreement shall not constitute a waiver of any rights of the respective Parties to claim state and/or federal reimbursement.

6. During the time aid is being rendered pursuant to this Agreement, all equipment used by the Party rendering aid shall continue to be owned, leased, or rented by the party rendering aid. At all times while equipment and personnel of a Party rendering aid are traveling to, from, or within the jurisdictional limits of the requesting Party in accordance with the terms of this Agreement, such personnel and equipment shall be deemed to be employed or used, as the case may be, in the full line and cause of duty of the Party rendering aid. In addition, such personnel shall be deemed to be engaged in a governmental function of their entity.

7. Each Party which performs services pursuant to this Agreement shall do so with funds available from current revenues of the Party. No Party shall have any liability for the failure to expend funds to provide aid hereunder.

8. The Travis County Fire Rescue ESID #11 Fire Chief and the Lockhart Fire Rescue Fire Chief, or their designated representatives, shall determine and agree upon the capabilities of each Party to respond to incidents requiring special equipment, as necessary.

9. The Parties understand and agree that the responding Party's ability to accommodate a request for aid shall be dependant upon and subject to any existing emergency conditions within the responding Party's own jurisdiction and the availability of its resources, as determined in the responding Party's sole discretion.

10. Neither Party assumes liability for the acts or omissions of persons other than each Party's respective officers, agents, employees or representatives, and each Party hereto waives all claims against the other for compensation for any loss, damage, personal injury, or death, occurring as a consequence of the performance of this Agreement, except those caused in whole or in part by the negligence of an officer, employee, agent or representative of the other Party. Each Party shall defend, indemnify, and hold harmless, to the extent permitted by law, the other Party, its officers, agents, employees and representatives, as against any third-party claims, losses, damages, suits, actions and administrative proceedings, and demands and all expenditures and costs relating to acts or omissions of the indemnitor, its officers, agents, employees and representatives arising out of or incidental to the indemnitor's performance of this Agreement. Neither party waives any immunity or defense on behalf of itself, its officers, employees or agents as a result of the foregoing or its execution or performance of this Agreement.

11. For purposes of liaison and the administration of this Agreement, the Travis County Fire Rescue ESD #11 Fire Chief and the Lockhart Fire Rescue Fire Chief are designated as the representatives of the respective Parties to this Agreement, and they shall be jointly responsible for administration of this Agreement.

12. This Agreement shall become operational and effective upon execution by both Parties. The Agreement shall remain in effect until termination by either Party. It is further agreed that either Party may terminate the Agreement at any time by giving at least sixty (60) days written notice to the other Party.

13. The Parties agree that the provisions of this Agreement are not intended to create any rights in, and shall not be enforceable by, any third party.

14. If a provision contained in this Agreement is held invalid for any reason, the invalidity does not affect other provisions of the Agreement that can be given effect without the invalid provision, and to this end the provisions of this Agreement are severable.

15. This Agreement shall be governed by the laws of the State of Texas. Venue for an action arising under this Agreement shall be in accordance with the Texas Rules of Civil Procedure.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

**Travis County Fire Rescue ESD #11**

By: Ken Bailey  
Ken Bailey

Dated: 10-3-07

**Lockhart Fire Rescue**

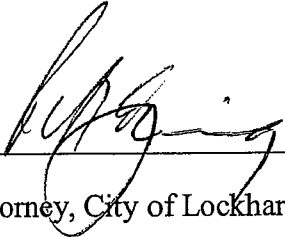
By: Jerry Doyle  
Jerry Doyle

Dated: 10-03-07

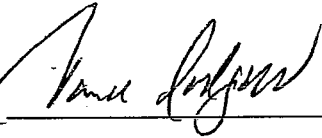
APPROVED AS TO FORM:

By: \_\_\_\_\_  
ESD # 11 Attorney

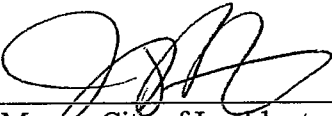
Dated: \_\_\_\_\_

By:  \_\_\_\_\_  
City Attorney, City of Lockhart

Dated: 10-2-07

By:  \_\_\_\_\_  
City Manager, City of Lockhart

Dated: 10-2-07

By:  \_\_\_\_\_  
Mayor, City of Lockhart

Dated: 2 Oct 07

**EXHIBIT "A"**

**MEMORANDUM OF UNDERSTANDING  
Emergency Services District #11 and Lockhart Fire Rescue**

This Memorandum of Understanding ("MOU") is authorized by Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue (collectively the "Parties") pursuant to that certain Automatic Aid Agreement dated October 3rd, 2007 (the "Agreement"), and is subject to the terms and conditions set forth in said Agreement. This MOU replaces any existing MOU in effect between the Parties.

This MOU sets forth the structural fire response services and resources to be provided and identifies the designated response areas.

**RESOURCES/DEFINITIONS**

Capitalized terms utilized herein and not otherwise defined herein shall have the meaning ascribed thereto as set out in this Agreement.

- Shift Officer: refers to the officer responsible for commanding incident resources and overall scene management.
- Engine: refers to a fire department vehicle meeting the equipment standards of 1000 GPM pump capacity, 1000' of 5 inch supply line, 2 or more hand lines capable of delivering a minimum of 125 GPM with a minimum staffing of 3 personnel.
- Jurisdictional Party: refers to the party with jurisdiction over the area in which the structural fire occurs and that requests aid under the Agreement.
- Responding Party: refers to the party responding to a request for aid under the Agreement.

**SERVICES**

1. TRAVIS COUNTY FIRE RESCUE ESD #11

Travis County Fire Rescue ESD #11 agrees to respond with one (1) Engine, if available, into the City of Lockhart to assist the Lockhart Fire Rescue, only within their jurisdictional area (city limits). The draw from Travis County Fire Rescue ESD #11 will be automatic until Travis County Fire Rescue ESD #11 has provided Lockhart Fire Rescue up to one (1) Engine.

2. LOCKHART FIRE RESUCE

Lockhart Fire Rescue agrees to respond with one (1) Engine, if available, into Travis County Fire Rescue ESD # 11 to assist Travis County Fire Rescue ESD

#11, within the pre-determined Travis County Fire Rescue ESD #11's jurisdictional area (see exhibit 1). The draw from Lockhart Fire Rescue will be automatic until Lockhart Fire Rescue has provided Travis County Fire Rescue ESD #11 up to one (1) Engine.

3. Additional resources not described in this MOU may be requested by the Shift Officer or appropriate dispatch center through the communications procedures set forth herein.

### **DISPATCH AND COMMUNICATION PROCEDURES**

1. Requests for services shall be made to the responding party's dispatch center through pre-established communication links. Each request shall identify the resource(s) by unit type, as defined in this MOU.
2. All necessary information including address, type of emergency, tactical radio frequency and related information that is available shall be relayed to responding units and updated as appropriate.
3. The Party receiving the request shall dispatch the requested resource, if available, and shall provide the responding units with all pertinent information, identifying the jurisdictional dispatch center and tactical radio frequency.
4. If the specific type of unit is not in the station and cannot be located in a manner so as not to result in an extended response time, the requesting Party's dispatch center will be advised of the delay to ensure that the closest unit will respond.
5. If the requested unit encounters delays resulting from seasonal, traffic, or other unforeseen restrictions so as to result in an extended response time, the requesting Party's dispatch center will immediately be advised of the delay.

### **OPERATIONAL COMMAND**

The first arriving officer will assume command as Shift Officer until he or she reassigns command or is relieved by a higher ranking officer. The highest-ranking officer from the Jurisdictional Party will have the ultimate authority to assume command. All operations will be conducted in a coordinated and organized manner.

### **INCIDENT REPORTS**

When units of both Parties have responded to an incident, the unit of the Jurisdictional Party will be responsible for preparing the incident report. When no units from the Jurisdictional Party respond to an incident, the units from the Responding Party shall prepare their own incident report and the Responding Party shall provide copies of the incident report to the Jurisdictional Party.

**TRAINING**

Periodic interagency training shall be conducted for the purpose of improving working relationships and operational coordination between Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue units. This training shall be coordinated through the Travis County Fire Rescue ESD #11 Training Officer and the Lockhart Fire Rescue Training Officer.

**RESPONSE MAPS AND PREPLANS**

Upon execution of this MOU, each Party shall provide the other with a current grid-mapping system and shall provide updated versions as changes occur.

**EVALUATION**

The effectiveness of the procedures contained in this MOU shall be evaluated annually, or as significant changes occur, by the Travis County Fire Rescue ESD #11 Fire Chief and the Lockhart Fire Rescue Fire Chief, or their respective designees.

**AMENDMENT**

Changes in this written MOU may be made at any time by mutual written agreement of Travis County Fire Rescue ESD #11 Fire Chief and the Lockhart Fire Rescue Fire Chief. A signed amendment to this document will be prepared accordingly and distributed to all holders.

**Travis County Fire Rescue**

**Lockhart Fire Rescue**

By: Ken Bailey  
Ken Bailey  
Fire Chief

By: Jerry Doyle  
Jerry Doyle  
Fire Chief

Date: 10-3-07

Date: 10-03-07



**EXHIBIT "1"**

***AUTOMATIC AID AREA:***

***LOCKHART FIRE RESCUE to TRAVIS COUNTY FIRE RESCUE ESD #11***

***Street List:***

Williamson Road  
Hwy 183 Between the county line and Maha  
Loop  
Elm Groves  
Old Lockhart Rd.  
Maha Court  
Laws Road  
Margo Drive  
Evelyn Road  
Reata Drive  
Saddle Circle  
Bullet Pass  
Schriber Road  
Bock Road  
Caldvis Road  
Avis Road  
Calder Road  
Maha Loop  
Von Quintus Road  
Maha Road  
Tom Sassman  
FM 1327  
Turnersville Road  
Turnersville Road South  
Turnersville Road North  
Aquaplex Road  
Underwood Drive  
Overstreet Circle  
Mustang Drive  
Glass Road  
Maverick Court  
Gunsmoke Court  
Verde Court  
Appaloosa Court  
Palm Harborway  
Colt Drive  
Bronco Court



Auto-Aid

**EXHIBIT "2"**

***AUTOMATIC AID AREA:***

***TRAVIS COUNTY FIRE RESCUE ESD #11 to LOCKHART FIRE RESCUE***

***Street List:***

***Map to be provided of primary service area for Lockhart Fire Rescue.***

**Structural Fire Responses 2002 (March) - 2007 (September)**

Year	Month	Time of Day	Fires	1-Alarm Response	2-Alarm Response	4 FF or less	Mutual-aid Given	Mutual-aid Received
2002	Nov.	2-6 p.m.	17	7	1	2	1	2
2003	June	4-8 p.m.	15	7	1	2	0	2
2004	Dec.	6-10 p.m.	16	4	1	11	1	3
2005	Oct.	2-6 p.m.	21	4	1	15	2	8
2006	Aug.	12noon-4 p.m.	19	3	1	18	3	2
2007	Feb./Mar./Apr./Jun	12 midnt.- 4 a.m.	12	4	1	9	0	1
		Total	100	N/A	N/A	N/A	N/A	N/A
		Average	18	5	1	10	1	3

- (c) The fire department may use standards established by the National Fire Protection Association for fire protection personnel operating at an emergency incident.

*Source: The provisions of this §435.15 adopted to be effective March 24, 2002.*

**§435.17. Procedures for Interior Structural Fire Fighting (2-In/2-Out Rule).**

- (a) The fire department shall develop written procedures that comply with the Occupational Safety and Health Administration's Final Rule, 29 CFR Section 1910.134(g)(4) by requiring:
- (1) a team of at least four fire protection personnel must be assembled before an interior fire attack can be made when the fire has progressed beyond the incipient stage;
  - (2) at least two fire protection personnel to enter the IDLH atmosphere and remain in visual or voice (not radio) contact with each other;
    - (A) Visual means that the fire protection personnel must be close enough to see each other.
    - (B) Voice means that the fire protection personnel of the entry team must be close enough to speak to one another without the use of radios.
  - (3) at least two fire protection personnel remain located outside the IDLH atmosphere to perform rescue of the fire protection personnel inside the IDLH atmosphere;
  - (4) all fire protection personnel engaged in interior structural fire fighting use self-contained breathing apparatus and be clothed in a complete set of protective clothing as identified in Chapter 435;
  - (5) all fire protection personnel located outside the IDLH atmosphere be equipped with appropriate retrieval equipment where retrieval equipment would contribute to the rescue of the fire protection personnel that have entered the IDLH atmosphere;
  - (6) one of the outside fire protection personnel must actively monitor the status of the inside fire protection personnel and not be assigned other duties. The second outside fire protection personnel may be assigned to an additional role, including, but not limited to, incident commander, safety officer, driver-operator, command technician or aide, or fire fighter/EMS personnel, so long as this individual is able to perform assistance or rescue activities without jeopardizing the safety or health of any fire protection personnel working at the scene;
  - (7) the fire protection personnel outside the IDLH atmosphere must remain in communication (including, but not limited to, radio) with the fire protection personnel in the IDLH atmosphere. Use of a signal line (rope) as a communications instrument for interior fire fighting is not permitted by the commission. This does not preclude the use of rescue guide ropes (guide line or lifeline or by what ever name they may be called) used during structural searches; and

- (8) each outside fire protection personnel must have a complete set of protective clothing and self-contained breathing apparatus, as identified in Chapter 435, immediately accessible for use if the need for rescue activities inside the IDLH atmosphere is necessary.
- (b) The fire department shall comply with the 2-in/2-out rule as described in this section except in an imminent life-threatening situation when immediate action could prevent the loss of life or serious injury before the team of four fire protection personnel are assembled.

*Source: The provisions of this §435.17 adopted to be effective March 24, 2002.*

**§435.19. Commission Enforcement Of Chapter 435.**

- (a) The commission shall enforce Chapter 435 at anytime, including, but not limited to, commission investigations, fire department inspections, or upon receiving a written complaint of an alleged infraction of Chapter 435.
- (b) Upon receipt of a written complaint alleging a violation of Chapter 435, the commission shall have 30 days to initiate an investigation and report back to the complainant its progress.
- (c) Upon substantiating the validity of a written complaint, the commission shall follow the procedures outlined in Government Code, Chapter 419, §419.011(b) and (c).

*Source: The provisions of this §435.19 adopted to be effective March 24, 2002.*

**§435.21. Fire Service Joint Labor Management Wellness-Fitness Initiative.**

- (a) A fire department shall assess the wellness and fitness needs of the personnel in the department. The procedure used to make this assessment shall be written and made available for commission inspection.
- (b) A fire department shall develop and maintain a standard operating procedure to address those needs.
- (c) The approach to the fitness needs of the department shall be based on the local assessment and local resources.
- (d) The standard operating procedure shall be made available to the commission for inspection.
- (e) The effective date of this rule is October 1, 2006.

*Source: The provisions of this §435.21 adopted to be effective October 1, 2006.*

**AUTOMATIC AID  
AGREEMENT**

**TRAVIS COUNTY FIRE RESCUE ESD #11 & LOCKHART FIRE RESCUE**

This Automatic Aid Agreement (the "Agreement") is made and entered into this 17<sup>th</sup> day of August, 2021, by and between Travis County Emergency Services District #11, a political subdivision in the County of Travis, hereinafter referred to as "Travis County Fire Rescue ESD #11" and City of Lockhart Fire Rescue, a Municipal Fire Department, in the City of Lockhart, hereinafter referred to as "Lockhart Fire Rescue", (together, the "Parties").

**WHEREAS**, Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue, provide fire, rescue, and emergency medical services within their respective jurisdictions; and

**WHEREAS**, Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue, have found it to be of mutual benefit if the services of each fire department are in some circumstances extended outside the limits of each jurisdiction into the boundaries of the other; and

**WHEREAS**, the Parties desire to enter into a mutual response pact, wherein, in some circumstances, one Party will respond to structural fires occurring within the jurisdictional limits of the other Party;

**NOW**, therefore, and in consideration of the covenants contained herein, the Parties hereby agree as follows:

1. This Agreement provides the guidelines for facilitating automatic aid among the Parties. The specific details of the service to be provided under this Agreement and general operational policies, including, but not limited to, response areas and types of equipment, operational command, incident reports, dispatch, communications, training, response maps, preplans, and evaluation of effectiveness, shall be determined by Travis County Fire Rescue ESD #11 Fire Chief and Lockhart Fire Rescue Fire Chief and contained in an agreed Memorandum of Understanding ("MOU"), in form substantially similar to that attached as Exhibit "A" hereto.
2. Each party shall, at its own expense, develop and provide the necessary cross connections of its communication system with the communication system of the other.
3. Each Party shall, at its own expense, provide to the other a written predetermined grid-mapping system designating the area to be included in this Agreement.
4. Responsibility for responding to requests for emergency medical services shall continue to rest with the agency of the jurisdiction in which the emergency occurs.
5. The services provided by each Party pursuant to this Agreement shall be provided at no cost to the other Party, and all indirect costs, including, but not limited to, damage to equipment or clothing, medical expenses, and travel expenses, shall be paid by the Party rendering aid. Personnel who perform duties outside their home jurisdiction pursuant to this Agreement shall continue to receive the same wages, salary, pension, and other compensation and benefits for the performance of such duties, including injury or death benefits, disability payments, and worker's

compensation benefits, as though the service had been rendered within the limits of their home jurisdiction. This Agreement shall not constitute a waiver of any rights of the respective Parties to claim state and/or federal reimbursement.

6. During the time aid is being rendered pursuant to this Agreement, all equipment used by the Party rendering aid shall continue to be owned, leased, or rented by the party rendering aid. At all times while equipment and personnel of a Party rendering aid are traveling to, from, or within the jurisdictional limits of the requesting Party in accordance with the terms of this Agreement, such personnel and equipment shall be deemed to be employed or used, as the case may be, in the full line and cause of duty of the Party rendering aid. In addition, such personnel shall be deemed to be engaged in a governmental function of their entity.

7. Each Party which performs services pursuant to this Agreement shall do so with funds available from current revenues of the Party. No Party shall have any liability for the failure to expend funds to provide aid hereunder.

8. The Travis County Fire Rescue ESD #11 Fire Chief and the Lockhart Fire Rescue Fire Chief, or their designated representatives, shall determine and agree upon the capabilities of each Party to respond to incidents requiring special equipment, as necessary.

9. The Parties understand and agree that the responding Party's ability to accommodate a request for aid shall be dependent upon and subject to any existing emergency conditions within the responding Party's own jurisdiction and the availability of its resources, as determined in the responding Party's sole discretion.

10. Neither Party assumes liability for the acts or omissions of persons other than each Party's respective officers, agents, employees or representatives, and each Party hereto waives all claims against the other for compensation for any loss, damage, personal injury, or death, occurring as a consequence of the performance of this Agreement, except those caused in whole or in part by the negligence of an officer, employee, agent, or representative of the other Party. Each Party shall defend, indemnify, and hold harmless, to the extent permitted by law, the other Party, its officers, agents, employees, and representatives, as against any third-party claims, losses, damages, suits, actions, and administrative proceedings, and demands and all expenditures and costs relating to acts or omissions of the indemnitor, its officers, agents, employees, and representatives arising out of or incidental to the indemnitor's performance of this Agreement. Neither party waives any immunity or defense on behalf of itself, its officers, employees, or agents as a result of the foregoing or its execution or performance of this Agreement.

11. For purposes of liaison and the administration of this Agreement, the Travis County Fire Rescue ESD #11 Fire Chief and the Lockhart Fire Rescue Fire Chief are designated as the representatives of the respective Parties to this Agreement, and they shall be jointly responsible for administration of this Agreement.



12. This Agreement shall become operational and effective upon execution by both Parties. The Agreement shall remain in effect until termination by either Party. It is further agreed that either Party may terminate the Agreement at any time by giving at least sixty (60) days written notice to the other Party.

13. The Parties agree that the provisions of this Agreement are not intended to create any rights in, and shall not be enforceable by, any third party.

14. If a provision contained in this Agreement is held invalid for any reason, the invalidity does not affect other provisions of the Agreement that can be given effect without the invalid provision, and to this end the provisions of this Agreement are severable.

15. This Agreement shall be governed by the laws of the State of Texas. Venue for an action arising under this Agreement shall be in accordance with the Texas Rules of Civil Procedure.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on the day and year first above written.

**Travis County Fire Rescue ESD #11 Fire Chief**

By: \_\_\_\_\_  
*Signature*

Dated: \_\_\_\_\_

\_\_\_\_\_  
*Print Name*

**Lockhart Fire Rescue Fire Chief**

By: \_\_\_\_\_  
*Signature*

Dated: \_\_\_\_\_

\_\_\_\_\_  
*Print Name*

**AUTOMATIC AID  
AGREEMENT  
TRAVIS COUNTY FIRE RESCUE ESD #11 & LOCKHART FIRE RESCUE**

**APPROVED AS TO FORM:**

**By:** \_\_\_\_\_  
Travis County ESD #11 Attorney

**Dated:** \_\_\_\_\_

**By:** \_\_\_\_\_  
City Attorney, City of Lockhart

**Dated:** \_\_\_\_\_

**By:** \_\_\_\_\_  
City Manager, City of Lockhart

**Dated:** \_\_\_\_\_

**By:** \_\_\_\_\_  
Mayor, City of Lockhart

**Dated:** \_\_\_\_\_

**EXHIBIT "A"**  
**MEMORANDUM OF UNDERSTANDING**  
**Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue**

This Memorandum of Understanding ("MOU") is authorized by Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue (collectively the "Parties") pursuant to that certain Automatic aid Agreement dated August 17<sup>th</sup>, 2021 (the "Agreement") and is subject to the terms and conditions set forth in said Agreement. This MOU replaces any existing MOU in effect between the Parties.

This MOU sets forth the structural fire response services and resources to be provided and identifies the designated response areas.

**RESOURCES/DEFINITIONS**

Capitalized terms utilized herein and not otherwise defined herein shall have the meaning ascribed thereto as set out in this Agreement.

**Incident Commander:** The senior officer responsible for commanding incident resources and overall scene management as outlined within the Incident Command System (ICS).

**Engine:** A fire department vehicle meeting the equipment standards of a 1,000 GPM pump capacity, 1,000' of 5-inch supply line, 2 or more hand lines capable of delivering a minimum of 150 GPM, and a minimum staffing of 2 personnel.

**Ladder Truck:** A fire department vehicle meeting the equipment standards of a 100' aerial ladder, 5-inch supply line, equipment, and a minimum staffing of 2 personnel.

**Mini-Pumper:** A fire department vehicle meeting the equipment standards of 1,000 GPM pump capacity, 400' of 5-inch supply line, 2 or more hand lines capable of delivering a minimum of 150 GPM, and a minimum staffing of 2 personnel.

**Squad:** A fire department vehicle meeting the equipment standards of 250 GPM pump capacity, pump, and roll capability, 1 or more hand lines capable of delivering a minimum of 150 GPM, and a minimum staffing of 2 personnel.

**Jurisdictional Party:** The Party with jurisdiction over the area in which the structural fire occurs and requests aid under the Agreement.

**Responding Party:** The Party responding to a request for aid under the Agreement.

## **SERVICES PROVIDED**

### 1. TRAVIS COUNTY FIRE RESCUE ESD #11

Travis County Fire Rescue ESD #11 agrees to respond with one (1) Engine or Squad and one (1) Ladder Truck, if available, into the City of Lockhart to assist Lockhart Fire Rescue, only within their jurisdictional City limits (see map in Exhibit “B”). The draw from Travis County Fire Rescue ESD #11 will be automatic until Travis County Fire Rescue ESD #11 has provided Lockhart Fire Rescue up to one (1) Engine or Squad and one (1) Ladder Truck.

### 2. LOCKHART FIRE RESUCE

Lockhart Fire Rescue agrees to respond with one (1) Engine or Mini-Pumper, if available, into Travis County Fire Rescue ESD # 11 to assist Travis County Fire Rescue ESD #11, within the pre-determined Travis County Fire Rescue ESD #11's jurisdictional area (see map in Exhibit “C”). The draw from Lockhart Fire Rescue will be automatic until Lockhart Fire Rescue has provided Travis County Fire Rescue ESD #11 up to one (1) Engine or Mini-Pumper.

### 3. Additional resources not described in this MOU may be requested by the Shift Officer or appropriate dispatch center through the communications procedures set forth herein.

## **DISPATCH AND COMMUNICATION PROCEDURES**

1. Requests for structure fire response shall be automatic for reported structure fires and requested through pre-established communication links between the two 911 Communication Centers. Each request shall identify the resource(s) requested by unit type, as defined in this MOU.
2. All necessary information including address, type of emergency, tactical radio frequency and related information available shall be relayed to responding units and updated as appropriate.
3. The Party receiving the request shall dispatch the requested resource, if available, and shall provide the responding units with all pertinent information, identifying the jurisdictional dispatch center and tactical radio frequency.
4. If the specific type of unit is not in the station and cannot be located in a manner so as not to result in an extended response time, the requesting Party's dispatch center will be advised of the delay to ensure the closest unit will respond.
5. If the requested unit encounters delays resulting from seasonal, traffic, or other unforeseen restrictions so as to result in an extended response time, the requesting Party's dispatch center will immediately be advised of the delay.

**OPERATIONAL COMMAND**

The first arriving officer will assume command until he or she reassigns command or is relieved by a higher-ranking officer. The highest-ranking officer from the Jurisdictional Party will have the ultimate authority to assume command. All operations will be conducted in a coordinated and organized manner.

**INCIDENT REPORTS**

When units of both Parties have responded to an incident, the unit of the Jurisdictional Party will be responsible for preparing the incident report. When no units from the Jurisdictional Party respond to an incident, the units from the Responding Party shall prepare their own incident report and the Responding Party shall provide copies of the incident report to the Jurisdictional Party.

**TRAINING**

Periodic interagency training shall be conducted for the purpose of improving working relationships and operational coordination between Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue response personnel. This training shall be coordinated through the Travis County Fire Rescue ESD #11 Training Officer and the Lockhart Fire Rescue Training Officer.

**RESPONSE MAPS AND PREPLANS**

Upon execution of this MOU, each Party shall provide the other with a current grid-mapping system and shall provide updated versions as changes occur.

**EVALUATION**

The effectiveness of the procedures contained in this MOU shall be evaluated annually, or as significant changes occur, by the Travis County Fire Rescue ESD #11 Fire Chief and the Lockhart Fire Rescue Fire Chief, or their respective designees.

**AMENDMENT**

Changes in this written MOU may be made at any time by mutual written agreement of Travis County Fire Rescue ESD #11 Fire Chief and the Lockhart Fire Rescue Fire Chief. A signed amendment to this document will be prepared accordingly and distributed to all holders.

**Travis County ESD #11 Fire Rescue**

**Lockhart Fire Rescue**

By: \_\_\_\_\_  
Ken Bailey  
Fire Chief

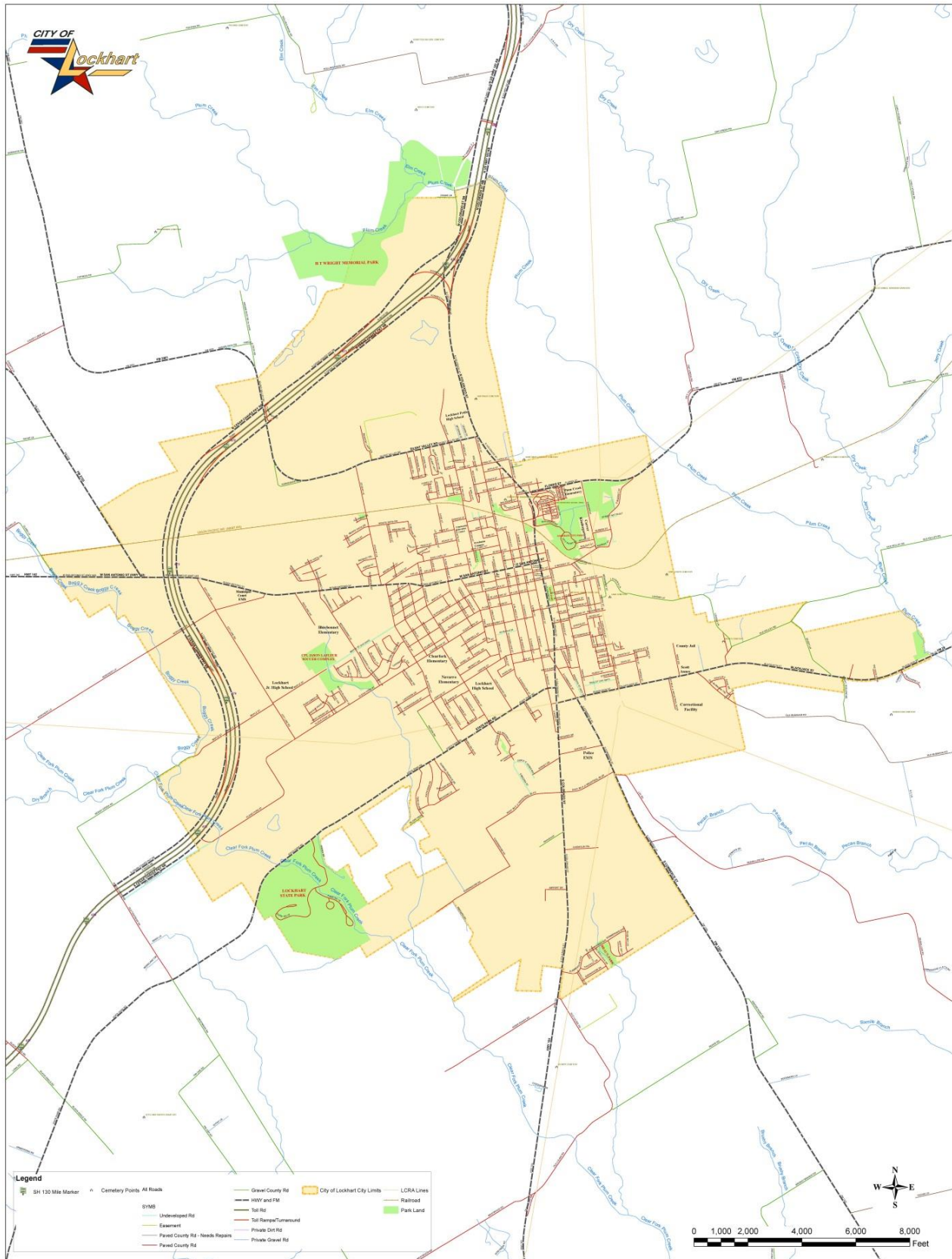
By: \_\_\_\_\_  
W R. Jenkins  
Fire Chief

Date: \_\_\_\_\_

Date: \_\_\_\_\_

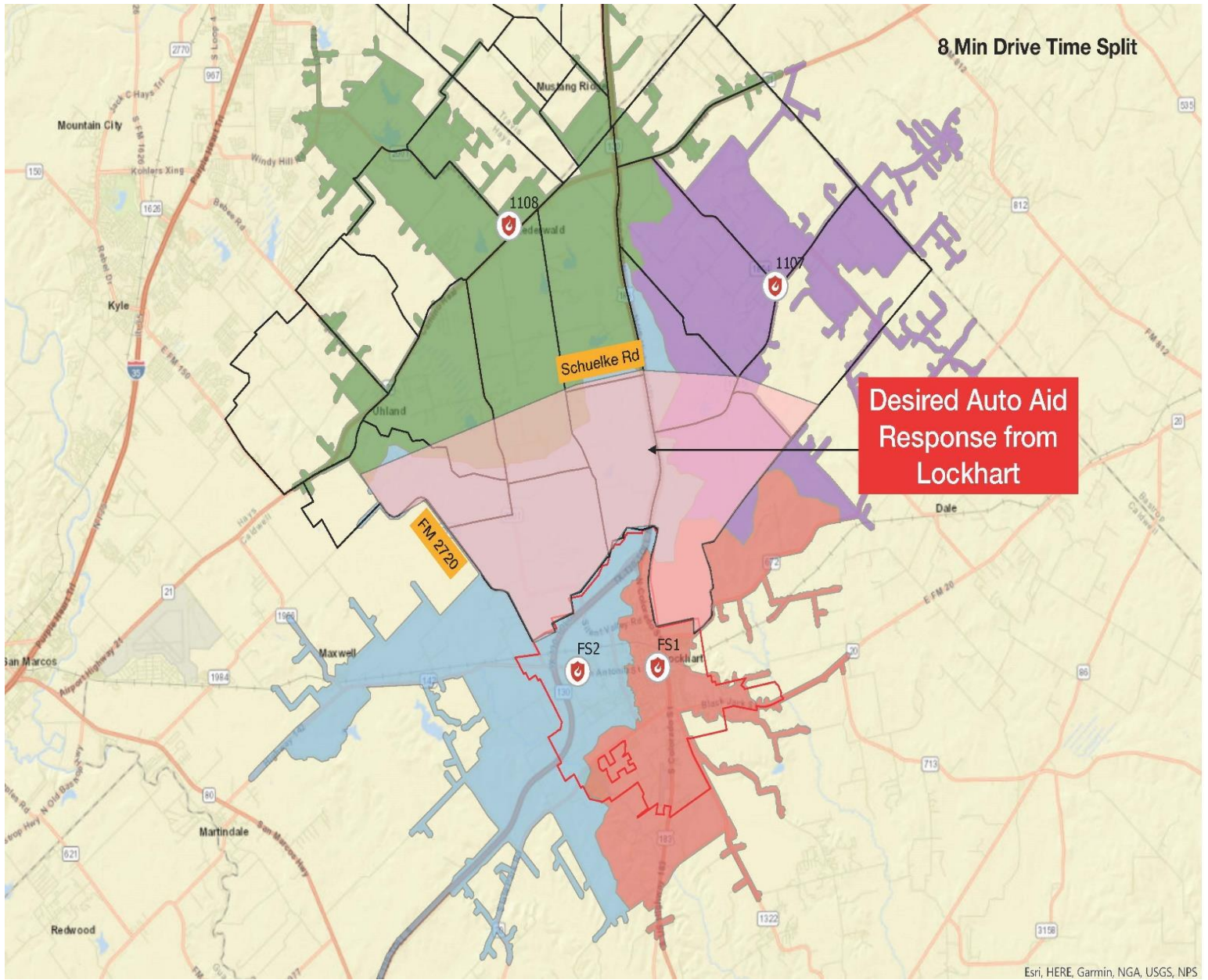
# Exhibit "B"

## Lockhart City Limits Map



# Exhibit "C"

## Travis County Fire Rescue ESD #11 Response Map

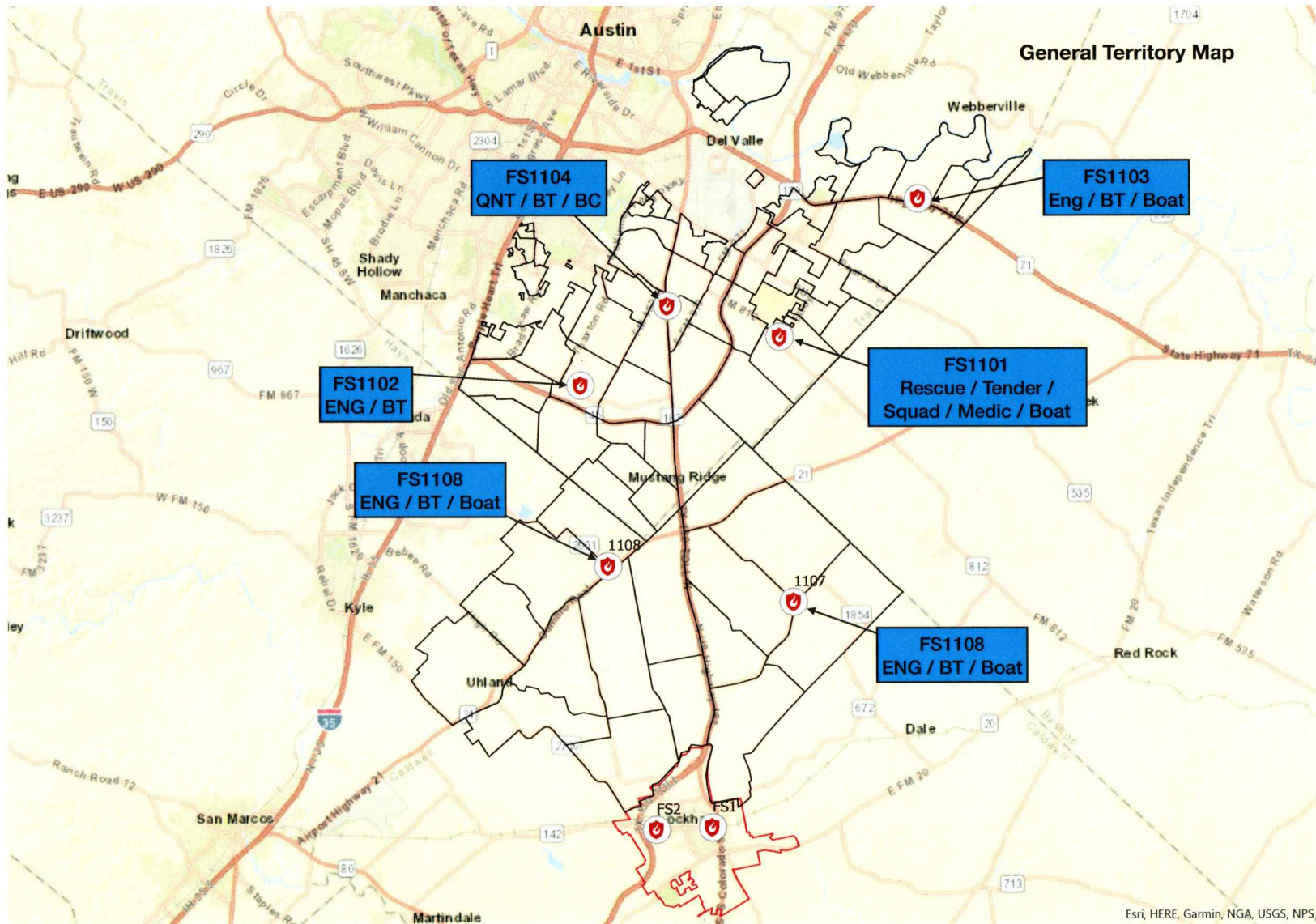


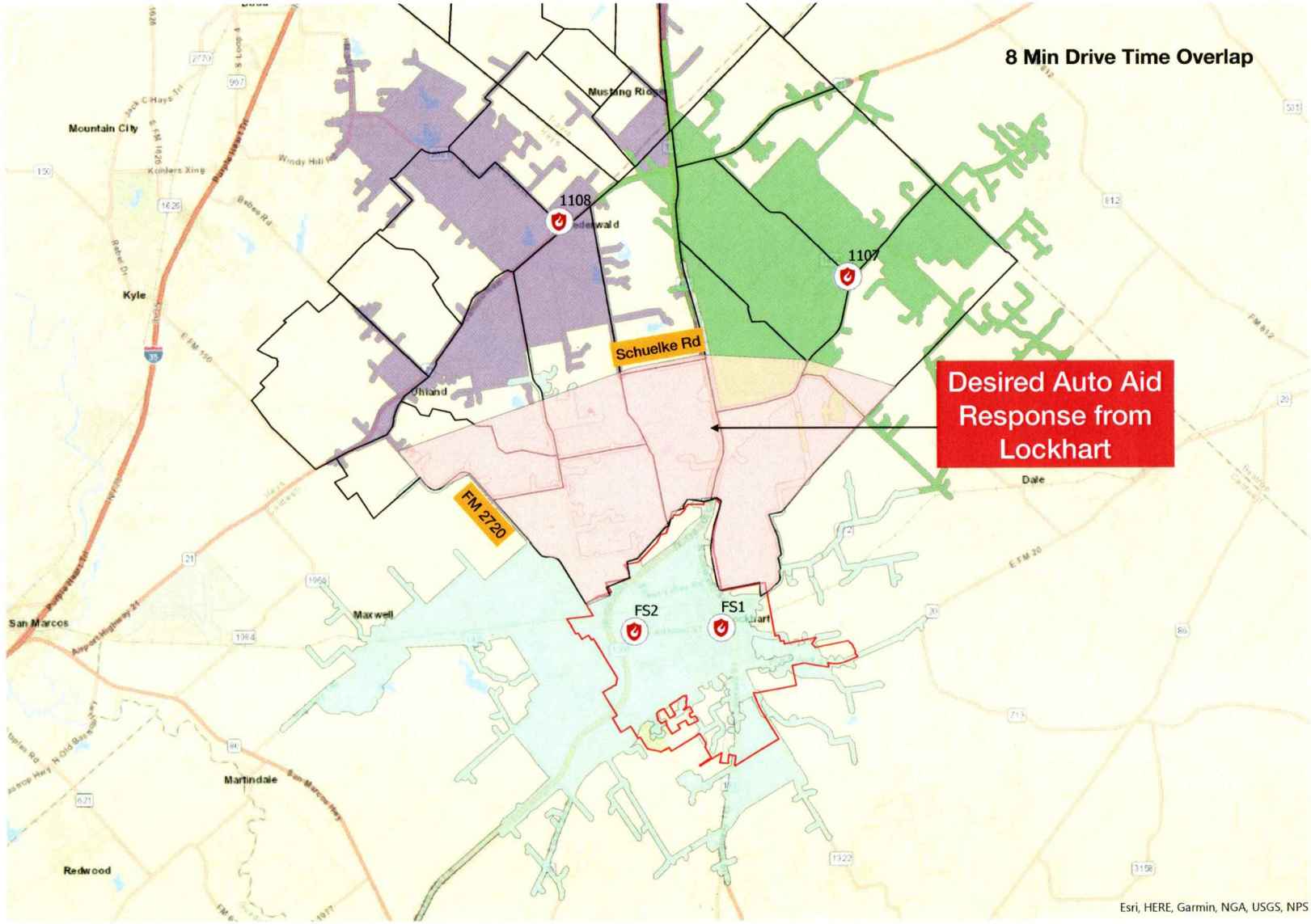
# **Lockhart FD / TCFR Auto Aid**

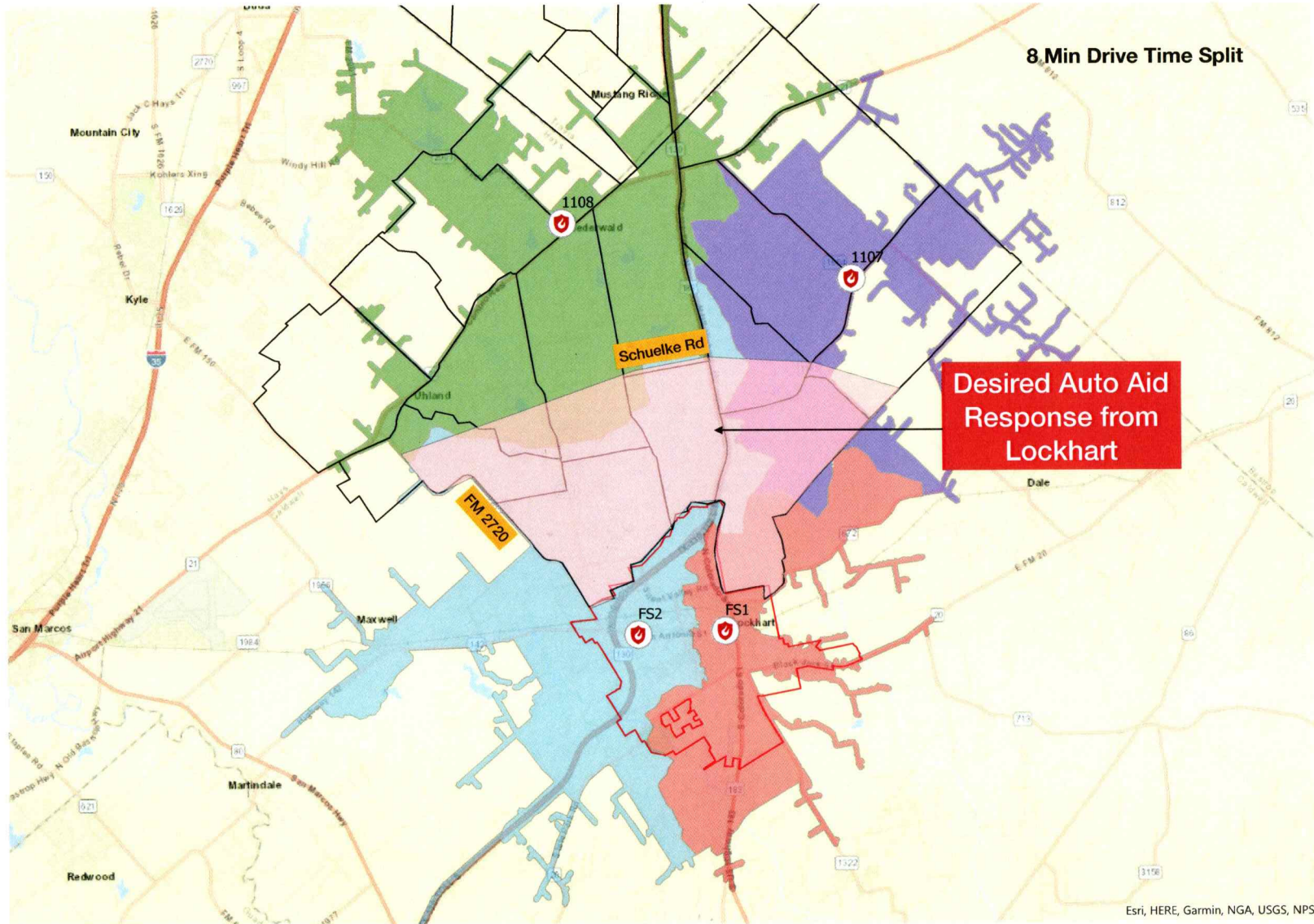
**Maps with potential service areas.**

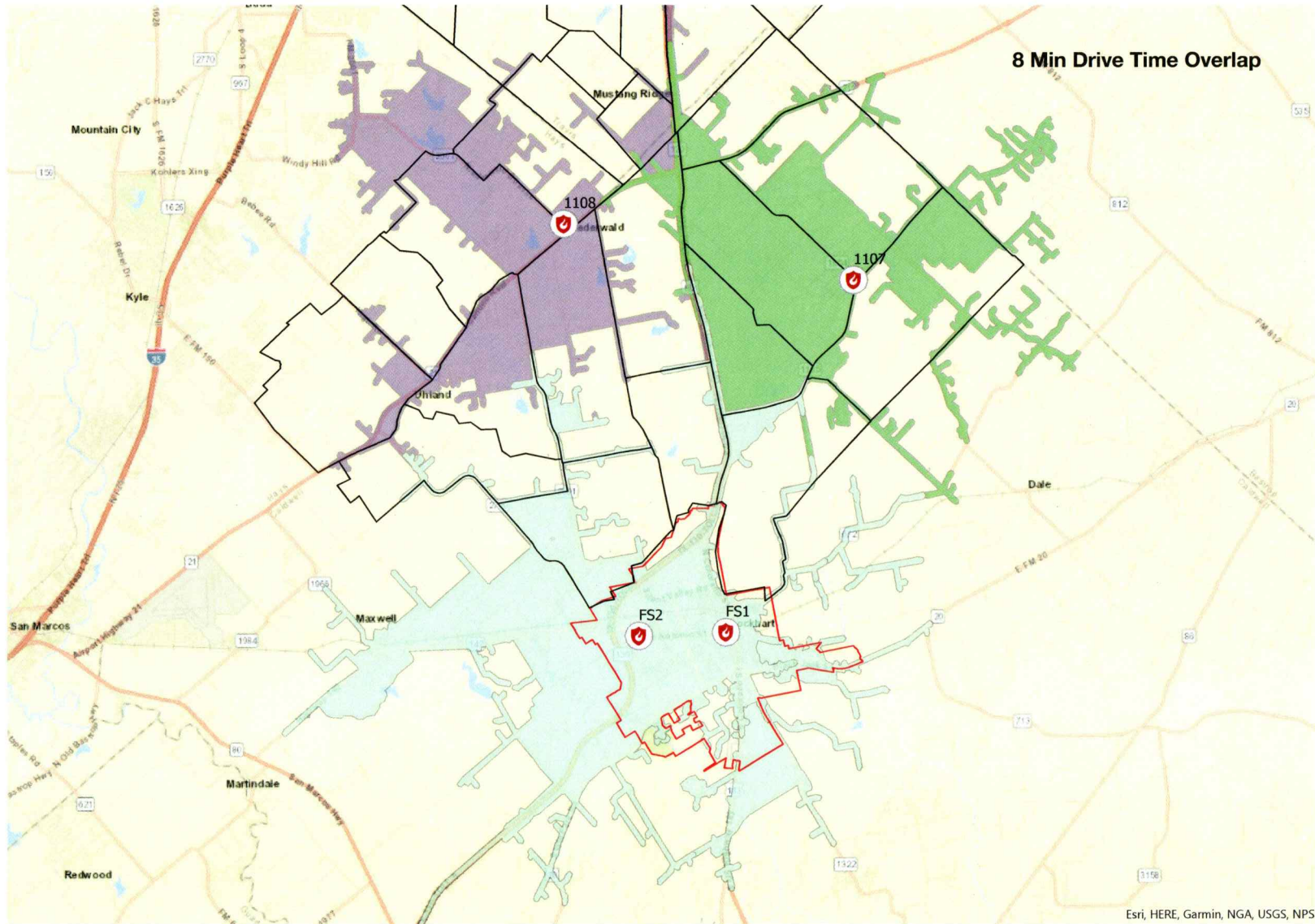
**TCFR 7/14/21**

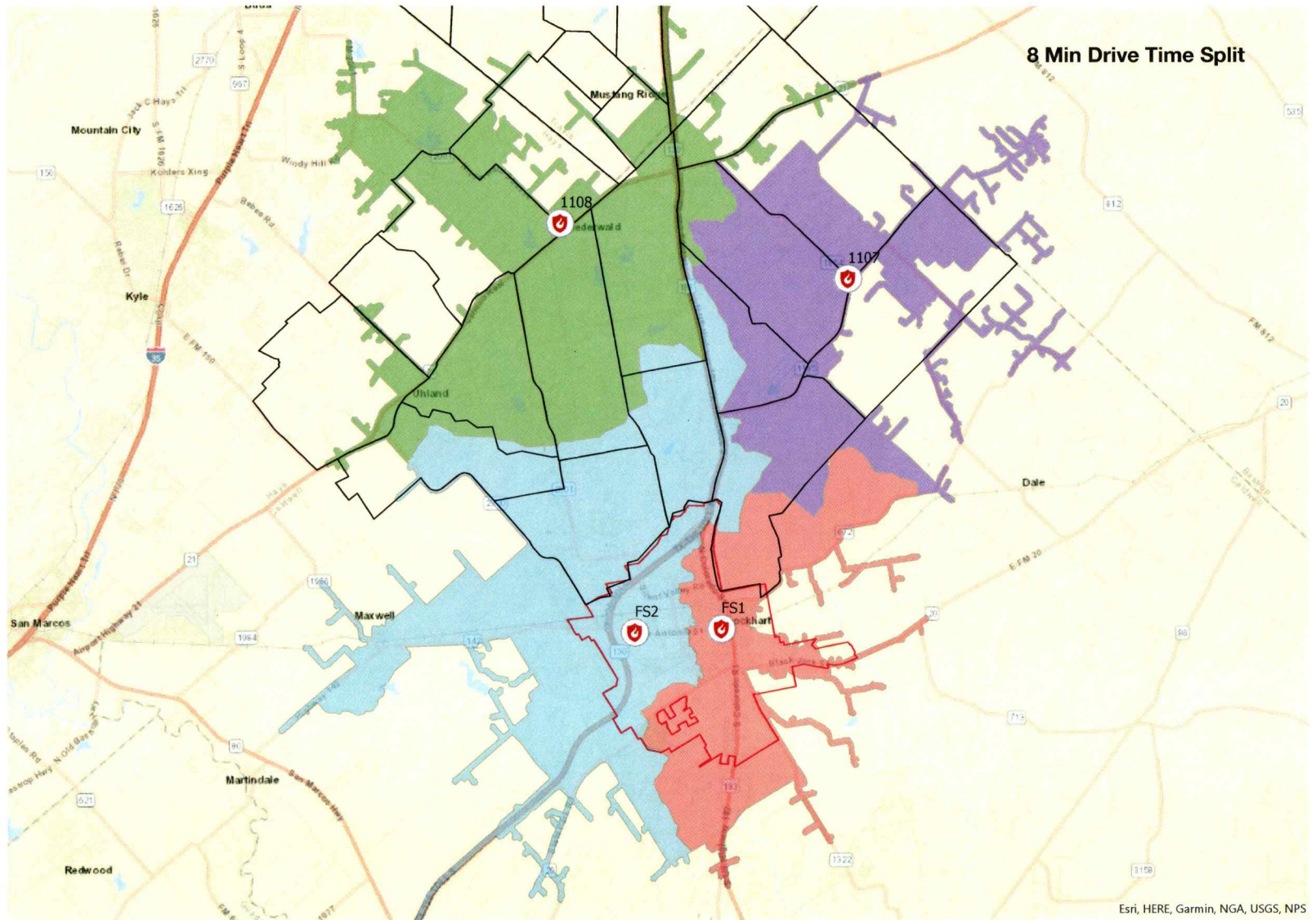


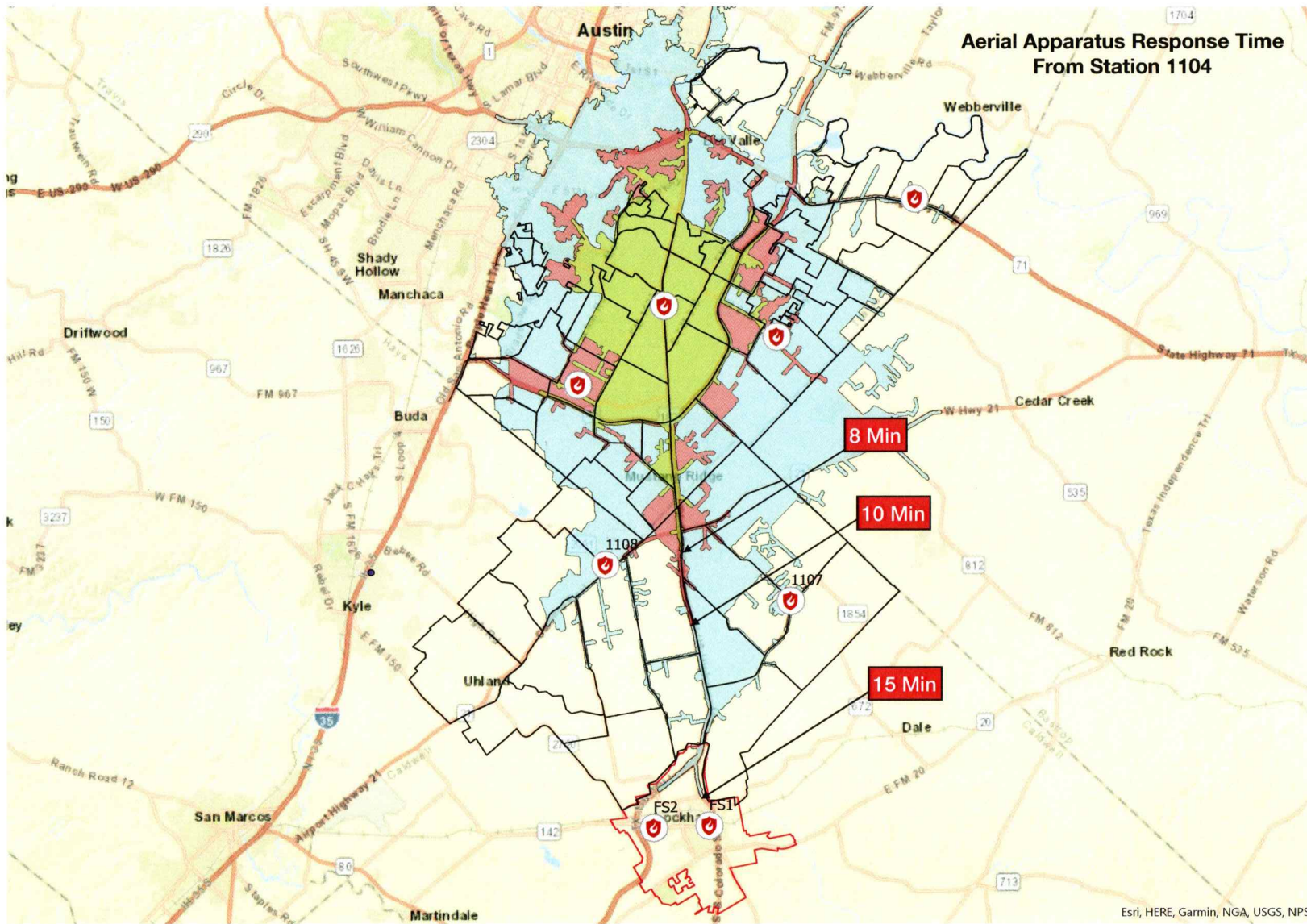












# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** August 17, 2021

**AGENDA ITEM CAPTION:** Discussion regarding setting the 2021 combined maintenance and operations and interest and sinking proposed property tax rate for the City of Lockhart. If the proposed tax rate exceeds either the no new revenue rate or voter approval rate, a record vote must be taken to place a proposal to adopt the rate on the agenda for a future Council meeting. If the motion passes, the Council must schedule and announce the date, time, and location of one (1) public hearing regarding the proposed tax rate set by the Council.

**ORIGINATING DEPARTMENT AND CONTACT:** Finance - Pam Larison

**ACTION REQUESTED:** Consensus

**BACKGROUND/SUMMARY/DISCUSSION:** The action taken by the Council is required by the State of Texas in adherence with the Truth-In-Taxation laws. As directed by Council, a record vote will need to be taken and the date announced for the aforementioned public hearing scheduled on September 7, 2021, at 7:30 p.m. in the Council Chambers located at the Clark Library Annex - Council Chambers, 217 South Main Street, 3rd Floor, Lockhart, Texas.

Senate Bill 2 has limited the percentage increase from No New Revenue to Voter Approval rate by 3.5% but has added a new unused incremental rate adjustment. Because of this, the City's adjusted Voter Approval rate has been increased by the unused incremental rate received from last year, which is 0.0123/\$100, setting the new Voter Approval rate to 0.6459/\$100.

**PROJECT SCHEDULE (if applicable):** N/A

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:** N/A

**Account Number:** N/A

**Funds Available:** N/A

**Account Name:** N/A

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** N/A

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**STAFF RECOMMENDATION/REQUESTED MOTION:** It is staff's recommendation that the City Council set a tax rate for 2021; record the vote; schedule a public hearing on September 7, 2021 and announce the date, time and location of the public hearing.

**LIST OF SUPPORTING DOCUMENTS:** Notice of 2021 Tax Rate, 21 Tax Rate Calculations



## Notice About 2021 Tax Rates

Property Tax Rates in City of Lockhart. This notice concerns the 2021 property tax rates for City of Lockhart. This notice provides information about two tax rates used in adopting the current tax year's tax rate. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. In most cases, the voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

**This year's no-new-revenue tax rate:** \$0.585700/\$100

**This year's voter-approval tax rate:** \$0.6459/\$100

To see the full calculations, please visit [caldwell.truthintaxation.com](http://caldwell.truthintaxation.com) for a copy of the Tax Rate Calculation Worksheet.

### Unencumbered Fund Balances:

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by corresponding debt obligation.

Type of Fund	Balance
Debt Service - I&S	\$66,314

### Current Year Debt Service:

The following amounts are for long-term debts that are secured by property taxes. These amounts will be paid from upcoming property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
2015 Tax & Revenue CO	\$316,045	\$182,742	\$0	\$498,787
2016 GO Refunding	\$538,848	\$147,987	\$0	\$686,835
Total required for 2021 debt service				\$1,185,622
- Amount (if any) paid from funds listed in unencumbered funds				\$66,314
- Amount (if any) paid from other resources				\$273,490
- Excess collections last year				\$0
= Total to be paid from taxes in 2021				\$845,818
+ Amount added in anticipation that the taxing unit will collect only 102.000000% of its taxes in 2021				\$-16,585
= Total Debt Levy				\$829,233

This notice contains a summary of the no-new-revenue and voter-approval calculations as certified by

Name of person preparing this notice: Vicki Schneider

Position: Deputy Tax Assessor Collector

Date prepared: August 5, 2021

**City Of Lockhart  
FY 21-22 Property Tax Revenue  
Different Tax Rate Assumptions**

								Unused Incremental 0.0123	Cities with population under 30K only
	2019 Tax Rate	2020 Tax Rate	2021 No New Revenue Rate	3 Cent Increase	No increase to budget	4 Cent Increase	Last Year's Tax Rate	New Voter Approval Rate	De Minimus Rate (raise 500k above NNR)
<b>Selected Rate</b>	<b>0.6842</b>	<b>0.6354</b>	0.5857	0.6157	0.6244	0.6257	0.6354	0.6459	0.6795
<b>Less: Debt Rate</b>	<b>0.0980</b>	<b>0.0833</b>	0.1057	0.1057	0.1057	0.1057	0.1057	0.1057	0.1057
<b>M &amp; O Rate per \$100 Valuation</b>	<b>0.5862</b>	<b>0.5521</b>	0.4800	0.5100	0.5187	0.5200	0.5297	0.5402	0.5738
<b>Certified Taxable Value</b>	\$641,737,871	\$ 703,904,478	\$ 788,626,612	\$ 788,626,612	\$ 788,626,612	\$ 788,626,612	\$ 788,626,612	\$ 788,626,612	\$ 788,626,612
<b>M &amp; O Levy</b>	\$ 3,761,867	\$ 3,886,257	\$ 3,785,408	\$ 4,021,996	\$ 4,090,606	\$ 4,100,858	\$ 4,177,355	\$ 4,260,161	\$ 4,525,139
<b>Collectible Revenue @ 98%</b>	\$ 3,686,630	\$ 3,808,531	\$ 3,709,700	\$ 3,941,556	\$ 4,008,794	\$ 4,018,841	\$ 4,093,808	\$ 4,174,958	\$ 4,434,637
<b>Actual Tax @ 98%</b>	625,169	\$ 682,903	\$ 732,757	\$ 732,757	\$ 732,757	\$ 732,757	\$ 732,757	\$ 732,757	\$ 732,757
<b>Property Tax Revenue</b>	<b>\$ 4,311,799</b>	<b>\$ 4,491,435</b>	<b>\$ 4,442,456</b>	<b>\$ 4,674,312</b>	<b>\$ 4,741,551</b>	<b>\$ 4,751,598</b>	<b>\$ 4,826,565</b>	<b>\$ 4,907,714</b>	<b>\$ 5,167,393</b>
<b>Amount in proposed budget: \$4,740,800</b>			\$4,740,800	\$4,740,800	\$4,740,800	\$4,740,800	\$4,740,800	\$4,740,800	\$4,740,800
<b>Difference</b>			\$ (298,344)	\$ (66,488)	\$ 751	\$ 10,798	\$ 85,765	\$ 166,914	\$ 426,593
<b>Debt Rate Revenue</b>	<b>628,903</b>	<b>586,352</b>	<b>833,578</b>	<b>833,578</b>	<b>833,578</b>	<b>833,578</b>	<b>833,578</b>	<b>833,578</b>	<b>833,578</b>

<b>Tax on Property Valued at:</b>		<b>2020</b>		<b>2021</b>					
\$ 50,000		\$ 317.70	\$ 292.85	\$ 307.85	\$ 312.20	\$ 312.85	\$ 317.70	\$ 322.95	\$ 339.75
\$ 75,000		\$ 476.55	\$ 439.28	\$ 461.78	\$ 468.30	\$ 469.28	\$ 476.55	\$ 484.43	\$ 509.63
\$ 100,000		\$ 635.40	\$ 585.70	\$ 615.70	\$ 624.40	\$ 625.70	\$ 635.40	\$ 645.90	\$ 679.50
\$ 150,000		\$ 953.10	\$ 878.55	\$ 923.55	\$ 936.60	\$ 938.55	\$ 953.10	\$ 968.85	\$ 1,019.25
<b>\$ 202,936</b>	<b>Avg. appraised home value</b>	\$ 1,289.46	\$ 1,188.60	\$ 1,249.48	\$ 1,267.13	\$ 1,269.77	\$ 1,289.46	\$ 1,310.76	\$ 1,378.95
\$ 250,000		\$ 1,588.50	\$ 1,464.25	\$ 1,539.25	\$ 1,561.00	\$ 1,564.25	\$ 1,588.50	\$ 1,614.75	\$ 1,698.75

	2019	2020	2021
Increase in appraised value	95,278,110	89,237,916	98,399,872
New construction appraised value	17,790,837	19,858,380	20,341,950

# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** August 17, 2021

**AGENDA ITEM CAPTION:** Discuss and review Fiscal Year 2021-2022 City Manager's proposed budget.

**ORIGINATING DEPARTMENT AND CONTACT:** Finance - Pam Larison

**ACTION REQUESTED:** Direction

**BACKGROUND/SUMMARY/DISCUSSION:** To review and discuss rates, personnel, and one-time expenditures. Staff request direction to finalize budget allocations for September 7, 2021 adoption of the City Manager's Budget for Fiscal year 2021-2022.

**PROJECT SCHEDULE (if applicable):** N/A

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:** N/A

**Account Number:** N/A

**Funds Available:** N/A

**Account Name:** N/A

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** N/A

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** N/A

**LIST OF SUPPORTING DOCUMENTS:** Budget workshop discussion presentation.

# Tax Rate

**City Of Lockhart  
FY 21-22 Property Tax Revenue  
Different Tax Rate Assumptions**

	2019 Tax Rate	2020 Tax Rate	2021 No New Revenue Rate	3 Cent Increase	No increase to budget	4 Cent Increase	Last Year's Tax Rate	Unused Incremental 0.0123	Cities with population under 30K only
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	2019	2020	2021
Increase in appraised value	95,278,110	89,237,916	98,399,872
New construction appraised value	17,790,837	19,858,380	20,341,950

# City of Lockhart

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## Water and Wastewater Utility Rate Study Results

August 17, 2021



# Agenda

## 1. Bill Impacts

# Bill Impacts



# Commercial

# Water Commercial Meter Counts

## Meter Count (as of June 2021)

### Commercial Class

Size	FY 2021
5/8" & 3/4"	489
1"	63
1.5"	12
2"	69
3"	11
4"	3

# Water Commercial Rate Impacts

Description	Average Consumption (000's)	Existing 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Average Adjustment
<b>Commercial Water Bill Impacts By Meter Size/Average Consumption</b>								
<b>Scenario 1</b>								
5/8" & 3/4"	8.2	\$ 65.19	\$ 67.47	\$ 71.52	\$ 75.81	\$ 80.36	\$ 83.57	\$ 3.68
1"	9.9	74.20	76.80	81.40	86.29	91.47	95.13	4.19
1.5"	17.0	117.08	121.18	128.45	136.16	144.32	150.10	6.60
2"	49.1	311.29	322.18	341.51	362.00	383.72	399.07	17.56
3"	66.3	415.35	429.88	455.67	483.02	512.00	532.48	23.43
4"	832.5	5,050.86	5,227.63	5,541.29	5,873.77	6,226.20	6,475.24	284.88
<b>Scenario 2</b>								
5/8" & 3/4"	8.2	\$ 65.19	\$ 61.11	\$ 64.77	\$ 68.66	\$ 72.78	\$ 75.69	\$ 2.10
1"	9.9	74.20	105.12	111.43	118.11	125.20	130.21	11.20
1.5"	17.0	117.08	197.96	209.84	222.43	235.77	245.20	25.62
2"	49.1	311.29	414.79	439.68	466.06	494.03	513.79	40.50
3"	66.3	415.35	662.94	702.72	744.88	789.57	821.15	81.16
4"	832.5	5,050.86	4,333.01	4,592.99	4,868.57	5,160.68	5,367.11	63.25
<b>Scenario 3</b>								
5/8" & 3/4"	8.2	\$ 65.19	\$ 62.40	\$ 66.39	\$ 70.60	\$ 75.05	\$ 78.31	\$ 2.62
1"	9.9	74.20	105.61	110.40	115.46	120.79	124.71	10.10
1.5"	17.0	117.08	198.22	206.47	215.17	224.36	231.09	22.80
2"	49.1	311.29	420.89	444.76	469.94	496.51	516.00	40.94
3"	66.3	415.35	667.72	699.99	734.02	769.94	796.29	76.19
4"	832.5	5,050.86	4,527.88	4,932.90	5,360.15	5,811.00	6,141.71	218.17

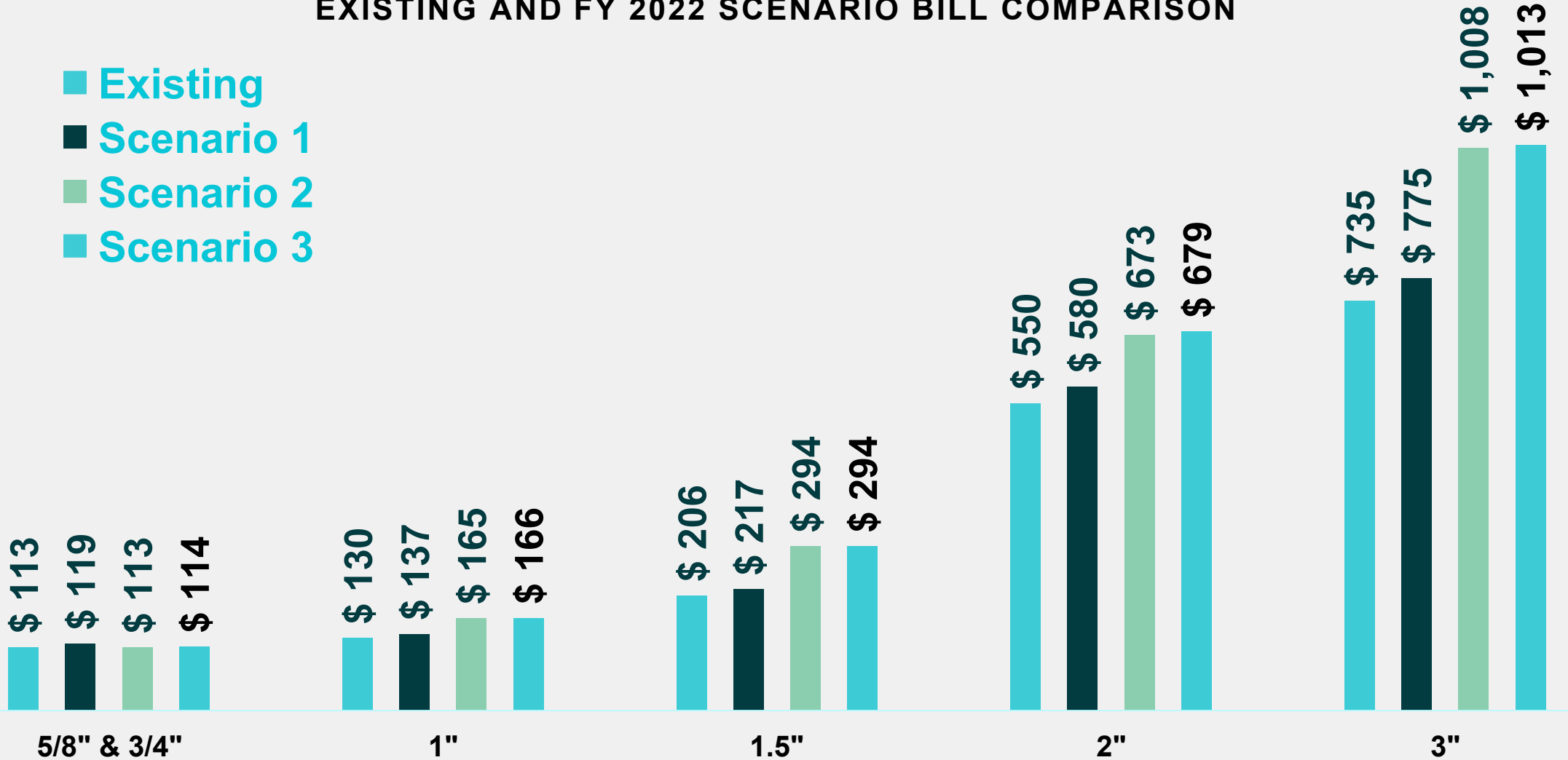
# Combined Bill Commercial Rate Impacts

Description	Average Consumption (000's)	Existing 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Average Adjustment
<b>Commercial Total Bill Impacts By Meter Size/Average Consumption</b>								
<b>Scenario 1</b>								
5/8" & 3/4"	8.2	\$ 113.29	\$ 119.42	\$ 127.10	\$ 135.29	\$ 144.00	\$ 151.67	\$ 7.68
1"	9.9	130.00	137.07	145.89	155.29	165.30	174.12	8.82
1.5"	17.0	206.07	217.29	231.29	246.19	262.06	276.08	14.00
2"	49.1	550.21	580.22	617.62	657.44	699.84	737.31	37.42
3"	66.3	734.87	774.97	824.92	878.11	934.74	984.81	49.99
4"	832.5	8,948.51	9,437.10	10,045.42	10,693.19	11,382.97	11,993.00	608.90
<b>Scenario 2</b>								
5/8" & 3/4"	8.2	\$ 113.29	\$ 113.05	\$ 120.36	\$ 128.13	\$ 136.42	\$ 143.78	\$ 6.10
1"	9.9	130.00	165.39	175.91	187.11	199.03	209.21	15.84
1.5"	17.0	206.07	294.07	312.67	332.46	353.51	371.18	33.02
2"	49.1	550.21	672.84	715.79	761.50	810.14	852.03	60.36
3"	66.3	734.87	1,008.03	1,071.96	1,139.97	1,212.32	1,273.49	107.72
4"	832.5	8,948.51	8,542.48	9,097.12	9,687.99	10,317.46	10,884.86	387.27
<b>Scenario 3</b>								
5/8" & 3/4"	8.2	\$ 113.29	\$ 114.35	\$ 121.98	\$ 130.08	\$ 138.68	\$ 146.40	\$ 6.62
1"	9.9	130.00	165.87	174.89	184.46	194.62	203.71	14.74
1.5"	17.0	206.07	294.33	309.31	325.21	342.10	357.08	30.20
2"	49.1	550.21	678.93	720.86	765.37	812.63	854.24	60.81
3"	66.3	734.87	1,012.81	1,069.23	1,129.11	1,192.69	1,248.63	102.75
4"	832.5	8,948.51	8,737.35	9,437.03	10,179.57	10,967.78	11,659.47	542.19

# Commercial Rate Impacts FY 2022

EXISTING AND FY 2022 SCENARIO BILL COMPARISON

- Existing
- Scenario 1
- Scenario 2
- Scenario 3



# Residential

# Water Residential Meter Counts

## Meter Count (as of June 2021)

### Residential Class

Size	FY 2021
5/8" & 3/4"	4,421
1"	46
1.5"	3
2"	26

# Water Residential Rate Impacts (5/8" Meter and 6,000 gallons)

Description	Existing 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026
<b>Scenario 1</b>						
Monthly Bill	\$ 42.80	\$ 44.30	\$ 46.96	\$ 49.77	\$ 52.76	\$ 54.87
Difference \$		\$ 1.50	\$ 2.66	\$ 2.82	\$ 2.99	\$ 2.11
<b>Scenario 2</b>						
Monthly Bill	\$ 42.80	\$ 41.72	\$ 44.22	\$ 46.87	\$ 49.69	\$ 51.67
Difference \$		\$ (1.08)	\$ 2.50	\$ 2.65	\$ 2.81	\$ 1.99
<b>Scenario 3</b>						
Monthly Bill	\$ 42.80	\$ 42.32	\$ 45.37	\$ 48.54	\$ 51.85	\$ 54.34
Difference \$		\$ (0.48)	\$ 3.04	\$ 3.17	\$ 3.31	\$ 2.49



# Wastewater Residential Rate Impacts

(5/8” Meter and 6,000 gallons)

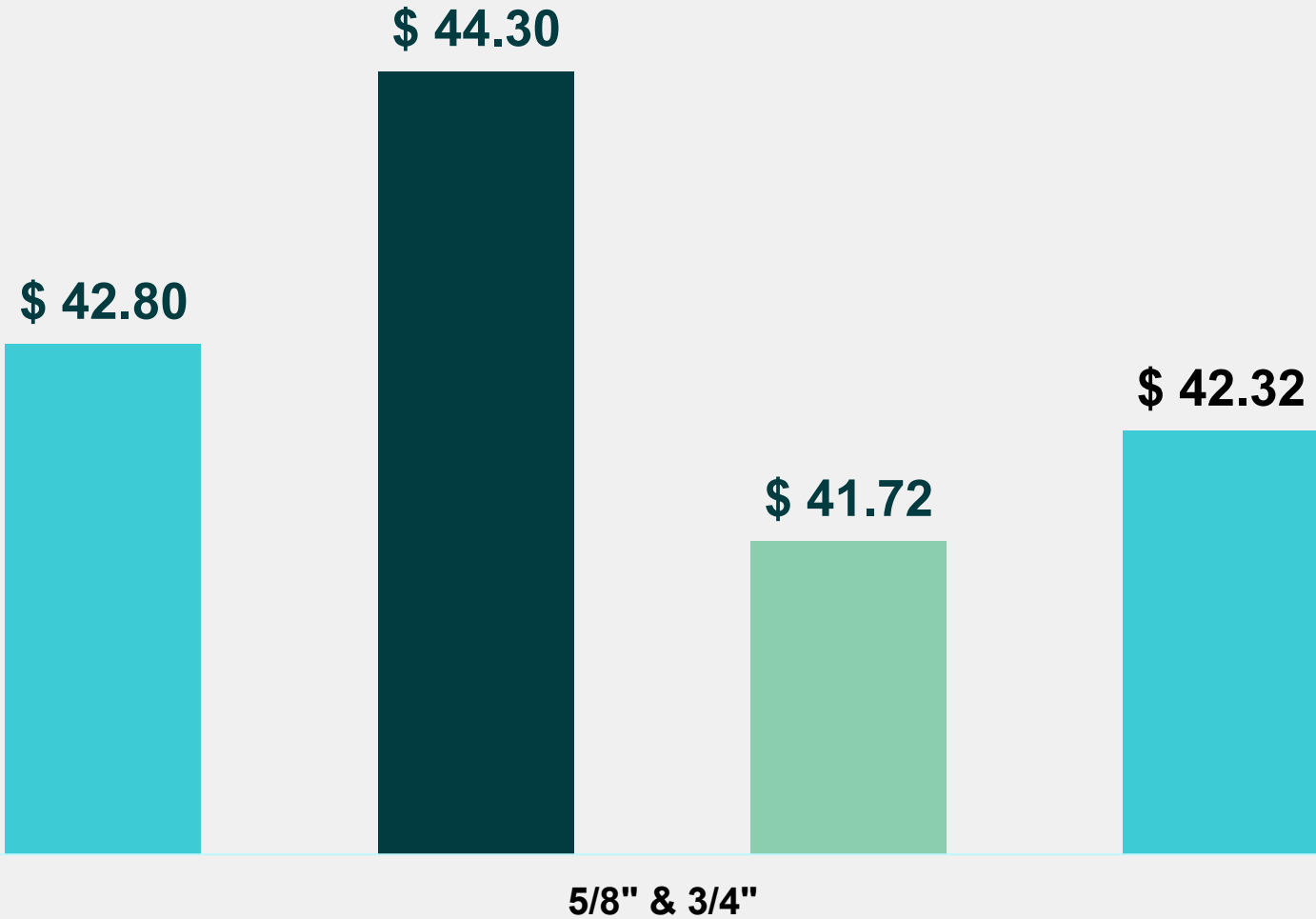
Description	Existing 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026
Monthly Bill	\$ 34.19	\$ 36.93	\$ 39.51	\$ 42.28	\$ 45.23	\$ 48.40
Difference		\$ 2.74	\$ 2.58	\$ 2.77	\$ 2.96	\$ 3.17

Calculated Bills assume a Winter Average of 6,000 gallons

# Residential Rate Impacts FY 2022

## EXISTING AND FY 2022 SCENARIO BILL COMPARISON

- Existing
- Scenario 1
- Scenario 2
- Scenario 3



# Phase-in Water Base Charge Rates

# Fixed Meter Charge (3 Year Phase-In)

Description		Existing 2021	Proposed 2022	Proposed 2023	Proposed 2024	\$ Change
1"	\$/Mo	\$ 34.83	\$ 46.09	\$ 57.35	\$ 68.61	\$ 33.78
1-1/2"	\$/Mo	34.83	68.96	103.09	137.23	102.40
2"	\$/Mo	34.83	96.41	157.98	219.56	184.73
3"	\$/Mo	34.83	160.45	286.06	411.68	376.85
4"	\$/Mo	34.83	251.93	469.03	686.13	651.30

## Impact to Fund Balance

Proposed 2022	Proposed 2023	Proposed 2024
(236,929.67)	(120,167.32)	-

**Note: Shortfall is difference between full rate implementation FY2022 and phase-in.**

# Thank you!

## Contacts:

**Justin Rasor**

**737 471 0146 / [jrasor@raftelis.com](mailto:jrasor@raftelis.com)**



# Solid Waste Rates

	# of accts	CURRENT	OPTION 1	OPTION 2	OPTION 3	OPTION 4
Residential	3957	\$21.20	\$19.20	\$19.00	\$18.75	\$18.50
Senior	900	13.15	12.15	12.10	12.10	12.10
Add'l Cart	596	6.18	6.05	6.05	6.05	6.05
Recycling	843	5.87	3.50	3.50	3.50	3.50
Commercial	234	34.04	34.04	34.04	34.04	34.04
	6530	\$80.44	\$74.94	\$74.69	\$74.44	\$74.19
ANNUAL FUND BALANCE INCREASE			\$100,301	\$80,711	\$61,121	\$41,531

# Cemetery

# 2021 CEMETERY WITHIN CITY LIMITS PRICE COMPARISON

MUNICIPALITY	RESIDENT	NON-RESIDENT
LOCKHART	\$500.00	\$1200.00
St. Mary's	\$700.00	\$700.00
San Pablo	\$500.00	\$550.00
Navarro	\$500.00	\$500.00
<b>AVERAGE</b>	<b>\$550.00</b>	<b>\$737.50</b>



# 2021 CITY-OWNED CEMETERY PRICE COMPARISON

MUNICIPALITY	POPULATION	RESIDENT	COUNTY	NON-RESIDENT	ADULT	CHILD/SMALL
SCHULENBURG	<u>2913</u>	\$1,500.00		\$2,000.00		
SMITHVILLE	<u>4515</u>	\$750.00		\$1,500.00		
MCGREGOR	<u>5331</u>	\$350.00		\$450.00		
LULING	<u>5869</u>				\$300.00	
BURNET	<u>6406</u>	\$500.00				
LAMPASAS	<u>7982</u>				\$1,100.00	
BASTROP / FAIRVIEW CEM.	<u>9242</u>	\$1,500.00		\$3,500.00		
<b>LOCKHART</b>	<b><u>14133</u></b>	<b>\$500.00</b>	<b>\$600.00</b>	<b>\$1,200.00</b>		
TAYLOR	<u>17383</u>				\$1,196.00	\$597.00
BOERNE	<u>18232</u>	\$3,000.00				\$1,100.00
SAN BENITO	<u>24243</u>				\$950.00	\$195.00
COPPERAS COVE	<u>33235</u>				\$700.00	\$300.00
SAN MARCOS	<u>64776</u>	\$1,950.00		\$2,450.00		
AVERAGE		\$1,256.25	\$600.00	\$1,850.00	\$849.20	\$548.00

# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** August 17, 2021

**AGENDA ITEM CAPTION:** Discuss Budget Amendment to the Water and Wastewater Funds for Fiscal Year 2020-2021; and approving Budget Amendment #58, as outlined in Ordinance 2021-25.

**ORIGINATING DEPARTMENT AND CONTACT:** Finance - Pam Larison

**ACTION REQUESTED:** Ordinance

**BACKGROUND/SUMMARY/DISCUSSION:** On February 2, 2021, the City Council approved the contract to Raftelis Financial Consultants, Inc. to perform a rate study that would determine the total cost of providing water and wastewater services, equitably distribute costs to customers, and design rates to safeguard the financial integrity of the City.

City Council acknowledged that a budget amendment would be necessary and approved the following:

- 520-5799-299 Contracts and Services to Water Fund \$18,191.50
- 540-5799-299 Contracts and Services to Wastewater Fund \$18,191.50

**PROJECT SCHEDULE (if applicable):** N/A

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:** \$36,383.00

**Account Number:** 520-5799-299 & 540-5799-299

**Funds Available:** 0

**Account Name:** Contracts and Services

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** Council approved Contractual Agreement with Raftelis Financial Consultants, Inc. with anticipated budget amendment.

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** Staff request approval of this item.

**LIST OF SUPPORTING DOCUMENTS:** Ordinance 2021-25 , Budget Amendment 58

**ORDINANCE 2021-25**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR 2021 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; RE-APPROPRIATING THE VARIOUS AMOUNTS HEREIN, AS ATTACHED IN BUDGET AMENDMENT NO. 58; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HEREWITH; AND ESTABLISHING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Manager of the City of Lockhart, Texas has submitted to the Mayor and City Council a proposed amendment to the budget of the expenditures/expenses of conducting affairs of said city and providing a complete financial plan for Fiscal Year 2021; and

**WHEREAS**, the City Manager has requested budget amendments to the Water Fund;

**WHEREAS**, the City Manager has requested budget amendment to the Wastewater Fund; and

**WHEREAS**, the Mayor and Council concur with the recommendation for the City Manager and staff that the budget amendment be processed to reflect the proper expense accounts within the Water and Wastewater Fund; and

**NOW, THEREFORE**, be it ordained by the City Council for the City of Lockhart, Texas:

That Ordinance 2021-25 is hereby adopted amending the Water and Wastewater Fund Budget for Fiscal Year 2020-2021 as the same are contained in Budget Amendments 58, which are attached hereto and incorporated herein for all purposes.

This Ordinance shall be and remain in full force and effect from and after its final passage and publication in accordance with existing statutory requirements.

**PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE 17<sup>th</sup> DAY OF AUGUST, 2021.**

**CITY OF LOCKHART**

\_\_\_\_\_  
Lew White, Mayor

**Attest:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Connie Constancio, TRMC, City Secretary

\_\_\_\_\_  
Monte Akers, City Attorney

**CITY OF LOCKHART**  
**BUDGET AMENDMENT FORM**  
 Amendment No. 58

EXPENSES	ACCOUNT NO.	Adopted Budget	Current Amendment	Total Budget after Current Amendment
CONTRACTS & SERVICES	520-5799-299	\$0.00	\$18,191.50	\$18,191.50
CONTRACTS & SERVICES	540-5799-299	0.00	18,191.50	\$18,191.50
				0.00

\$36,383.00

REVENUES	ACCOUNT NO.	AMOUNT
		\$0.00
		\$0.00
		\$0.00

**REASON FOR AMENDMENT**

COUNCIL APPROVED WATER AND WASTEWATER RATE STUDY ON 02/02/2021 (ATTACHED AGENDA ITEM)

REQUESTED BY: FINANCE DEPT.  8/12/2021  
 DATE

APPROVED BY: \_\_\_\_\_  
 DATE

POSTED FINANCE \_\_\_\_\_  
 DATE

**REGULAR MEETING  
LOCKHART CITY COUNCIL**

**JULY 20, 2021**

**6:30 P.M.**

**CLARK LIBRARY ANNEX – COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3<sup>RD</sup>  
FLOOR, LOCKHART, TEXAS**

**Council present:**

Councilmember Derrick David Bryant  
Councilmember Kara McGregor  
Councilmember Brad Westmoreland  
Mayor Pro-Tem Angie Gonzales-Sanchez (arrived at 7:08 p.m.)

Mayor Lew White  
Councilmember Juan Mendoza  
Councilmember Jeffry Michelson

**Staff present:**

Steven Lewis, City Manager  
Monte Akers, City Attorney  
Pam Larison, Finance Director  
Sean Kelley, Public Works Director  
Mike Kamerlander, Economic Development Director

Connie Constancio, City Secretary  
Victoria Maranan, Public Information Officer  
Shane Mondin, Building Official  
Julie Bowermon, Civil Service/HR Director

**Citizens/Visitors Addressing the Council:** Brian Perkins of Guadalupe-Blanco River Authority; and Jason Wolcott, Citizen.

**Work Session 6:30 p.m.**

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

Mayor White announced that Mayor Pro-Tem Sanchez will be late to the meeting.

**DISCUSSION ONLY**

**A. DISCUSS ORDINANCE 2021-19 ADDING A NEW ARTICLE IV, TITLED "USE OF PUBLIC AREAS", TO CHAPTER 18, "ENVIRONMENT" OF THE CITY OF LOCKHART CODE OF ORDINANCES TO PROHIBIT CAMPING, BATHING, AND URINATING AND DEFECATING IN PUBLIC AREAS; AND PROVIDING FOR PENALTY NOT TO EXCEED \$500.00 FOR EACH OFFENSE.**

Mr. Akers stated that the ordinance clarifies and consolidates existing regulations which are applicable and effective in reducing or preventing the effects of homelessness and protects public property. He recommended approval.

**B. DISCUSS ORDINANCE 2021-21 IMPLEMENTING THE REQUIREMENTS OF HB 2073 AND SECTION 180.008, LOCAL GOVERNMENT CODE TO ESTABLISH A PAID QUARANTINE LEAVE POLICY FOR FIRE FIGHTERS, PEACE OFFICERS, DETENTION OFFICERS, AND MEDICAL TECHNICIANS EMPLOYED BY THE CITY.**

Ms. Bowermon stated that House Bill (HB) 2073 was passed during the recent 87th Texas Legislative Session. HB 2073 amends Chapter 180 of the Texas Local Government Code requiring the governing body of a city to develop and implement a paid quarantine leave policy for fire fighters, peace officers, detention officers, and emergency medical technicians (EMTs) who are employed by that city. According to the new state law, when fire fighters, peace officers, detention officers, or EMTs are ordered to quarantine due to a possible or know exposure to a communicable disease while on duty,

these employees must be paid, at their full rate of pay and continue to receive employment benefits without having to use accrued leave such as sick or vacation leave. HB 2073 also requires that these employees be reimbursed for reasonable costs related to the quarantine, including lodging, medical, and transportation. The intent of the proposed Public Safety Quarantine Leave Policy is to comply with HB 2073. The proposed policy clarifies that the quarantine must be ordered by the City's Health Authority. Although HB 2073 does not define specific illnesses that would be considered a communicable disease, the proposed policy authorizes the City Health Authority to determine what justifies and when to order a quarantine. The proposed policy does not apply to exposures while off duty, such as from a family member. In those instances, the employee would use their own accrued sick and or vacation leave. If the employee were to test positive for COVID-19, while on an ordered quarantine resulting from an on duty COVID-19 exposure, they would then be treated as a work injury, workers' compensation and civil service would apply. There was discussion. Ms. Bowermon recommended approval.

### **C. DISCUSS 3RD QUARTER INVESTMENT REPORT FOR FISCAL YEAR 2020-2021.**

Ms. Larison stated that the Texas Public Funds Investment Act requires local governments to review and accept quarterly investment reports for each quarterly reporting period of the fiscal year. She provided information regarding the following and there was discussion about the 3rd Quarter for Fiscal Year 2020-21 ending June 30, 2021:

- Quarterly investment report.
- Investment portfolio summary.
- Cash accounts.
- Marketable security transaction summary.
- Investment pool transactions summary.
- Certificates of deposit transaction summary.
- Investment pools.
- Bank collateralization.

### **D. DISCUSS ANNUAL SERVICE AGREEMENT WITH MOTOROLA SOLUTIONS, INC.**

Ms. Larison stated that the City of Lockhart annually reviews and renews a service agreement with Motorola Solutions, Inc. for maintenance, repairs, and replacement of the 700/800 mhz radio infrastructure system which supports radio communications for the City of Lockhart, Concessions Group, Caldwell County, City of Luling, and City of Martindale. According to existing interlocal agreement with each entity, the City of Lockhart is responsible for billing each entity according to the number of radio units owned and in operations in the system. The current total number of radios on the infrastructure system is 730; of that the City of Lockhart owns 199 radios. Lockhart's share of the service agreement for the fiscal year of 2021-2022 would be \$41,815.87. The Service Agreement is for the fiscal year October 1, 2021 through September 30, 2022. The total amount of the 2021-2022 agreement reflects a 3% increase from last year's agreement. There was discussion. Ms. Larison recommended approval.

**E. DISCUSS MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN GUADALUPE-BLANCO RIVER AUTHORITY (GBRA), THE CITY OF LOCKHART, GOFORTH SUD, COUNTY LINE SUD, MAXWELL SUD, AND THE CITY OF MUSTANG RIDGE FOR THE PURPOSE OF DEFINING EXPECTATIONS AND RESPONSIBILITIES OF THE PARTIES RELATED TO THE NEED FOR A WATER SUPPLY ALONG THE TEXAS 130 CORRIDOR.**

Mr. Kelley stated that the Carrizo Spring Groundwater Project (CSGP) and Mid-Basin Water Supply Project were developed to meet the growing needs of water supply between Austin and San Antonio. As part of these projects, GBRA has secured 75,000 acre-feet of water in which the City of Lockhart has the ability to receive up to 3,000 acre-feet. When the City of Lockhart begins receiving water in 2023, the supplied amount to the City will be in excess of the initial demands of Lockhart's system allowing for the opportunity to pursue sales of excess treated water. This MOU between GBRA, the City of Lockhart, Goforth SUD, County Line SUD, Maxwell SUD, and the City of Mustang Ridge outlines the responsibilities and objectives of each party for the purposes of feasibility and does not obligate the City of Lockhart to sell excess water supply.

This MOU also consists of the following:

- Establish timeline and the anticipated water needs of Goforth, County Line, Maxwell, and Mustang Ridge.
- Identify infrastructure required to expand the project to provide water and the timing involved.
- Estimate cost and phasing of treated water to Goforth, County Line, Maxwell and Mustang Ridge.
- Expansion of the initial phase of the CSGP cannot result in an increase of infrastructure cost, decrease of water supply, or delay the supply timing to any of the original CSGP partners (Lockhart, Goforth, and NBU).

Once the analysis is complete, GBRA may work with the parties to develop and execute treated water supply agreements and other agreements that may be required to expand, extend, and add infrastructure, and deliver water to the Lockhart area and Goforth County Line, Maxwell, and Mustang Ridge. In the event that any of these Parties decide to participate as a customer in the expansion of the initial phase of the CSGP, the additional water supply agreements will be brought back to City Council for consideration.

Brian Perkins of the Guadalupe-Blanco River Authority (GBRA) provided information regarding the CGSP project overview, program update, drilling package update, raw water transmission pipeline, schedule update, Lockhart delivery line acquisition, TX 130 supply project (CGSP expansion), and GVEC update. There was discussion.

**F. DISCUSS RESOLUTION 2021-11 SUPPORTING THE CITY OF LOCKHART'S SUBMISSION OF AN US ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) GRANT APPLICATION FOR ENGINEERING AND CONSTRUCTION OF WASTEWATER LINE; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTATION; AND ESTABLISHING AN EFFECTIVE DATE.**

Mr. Kamerlander stated that the EDA is about to issue grants in the territory that includes Texas and four of our neighboring states that is a normal EDA grant. Like any EDA grant, it is about economic growth and job creation. The expected location for large scale growth in residential, commercial, and industrial development is on the western side of the city along SH 142 including LEDC's new 75-acre industrial park. The main wastewater line serving that area is inadequate for large sustained growth in the future and it also serves properties between our new industrial park and the wastewater treatment plant.

Currently, there is 2.5 miles of an 8” wastewater line that runs along the rail line from SH 130 East to along Tank Street to the Larremore wastewater treatment plant on the creek. This EDA Project would expand the line to a 12” line the majority of the length as well as 15” in areas that would collect more effluent such as in town where there are more connections. This line would follow the same path but just make it larger to handle more capacity. This EDA grant would allow the City to apply and potentially receive enough funds to design and build the project to accommodate the expected future growth with a 20% match. Under the terms of the grant, infrastructure grants must be completed within 5 years. LEDC has applied twice before for similar grant funding in 2020 from an EDA Disaster grant. We were denied once and left pending on the second application for this project due to lack of funding or inadequate “beneficiaries”. Those denials or funding losses were mainly because we lacked ownership of the park and real economic development projects considering the site. Now that LEDC owns and is actively developing the park and have a user with others looking too, our chance of getting the funding is better. Other new projects that are in the works along the line are also further along in their development and would be able to sign off as a beneficiary. LEDC staff believes Lockhart's chances of being funded this round in this new grant are much better than a year ago. CAPCOG and EDA also feel this way. Like the last EDA Grant funding opportunity in 2020, this EDA grant would allow us to apply and potentially receive enough funds to design and build the project to accommodate the expected future growth with a 20% match. The LEDC Board and City Council authorized \$300,000 last fiscal year for this project based on approximately a \$1.5 million grant. We know the cost of materials have gone up significantly and are adjusting the grant request up to \$2.0 million. That means the 20% match is now \$400,000 instead of \$300,000. The funds must be available and unencumbered in order to apply. The LEDC Board unanimously passed its resolution supporting application for this EDA Grant and also approved a budget amendment to cover the 20% match of \$400,000. There was discussion. Mr. Kamerlander recommended approval.

Mayor Pro-Tem Sanchez arrived at 7:08 p.m.

**G. DISCUSS ORDINANCE 2021-20 OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR 2021 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; RE-APPROPRIATING THE VARIOUS AMOUNTS HEREIN, AS ATTACHED IN BUDGET AMENDMENT NO. 55; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HERewith; AND ESTABLISHING FOR AN EFFECTIVE DATE.**

Mr. Kamerlander stated that the budget amendment is to approve a \$400,000 transfer from the LEDC Fund balance for the required 20% match for the EDA Grant. In order to apply for the EDA Grant, the 20% match must be immediately available and unencumbered. Mr. Kamerlander recommended approval. There was discussion.

**H. DISCUSS AMENDMENT TO AN ECONOMIC DEVELOPMENT PERFORMANCE AGREEMENT WITH VISIONARY FIBER TECHNOLOGIES.**

Mr. Kamerlander stated that in June 2020, the LEDC Board and City Council provided a one-time loan to Visionary Fiber Technologies (VFT) in the amount of \$250,000. It was to be paid by June 16, 2021 in full with 3.25% interest. The loan was not paid in full in the time provided and LEDC and City staff have been working with VFT for a solution for repayment. VFT did pay \$50,000 plus the interest due on June 16, 2021 leaving \$200,000 in principal remaining to pay.

The board met on Monday, July 12, 2021 during its regular meeting and passed the following repayment schedule and terms:



- \$50,000 principal plus interest to be paid on or before July 31, 2021
- \$50,000 principal plus interest to be paid on or before August 30, 2021
- \$100,000 principal plus interest to be paid on or before September 30, 2021

The interest rate will increase to 4.25% for these payments and should VFT fail to pay the principal for each deadline, a default interest rate of 10% will be assessed for the unpaid balance until it is paid.

Mr. Kamerlander recommended approval. There was discussion.

#### **I. PRESENTATION AND DISCUSSION REGARDING THE STATUS OF THE LOCKHART COVID-19 ECONOMIC RECOVERY FUND.**

Mr. Kamerlander stated that on April 7, 2020, the Lockhart City Council adopted Ordinance 2020-08 which dissolved the Economic Development Loan Commission and the Revolving Loan Fund and reallocated the \$235,000 for a new purpose, the COVID-19 Economic Recovery Fund. The fund provides 0% interest rate loans for three years of either \$5,000 or \$7,500 for non-essential businesses only. Businesses, like restaurants, that provided a reduced level of service are eligible for the \$7,500 loan while businesses that were forced to close are eligible for the \$5,000 loan. The City Council also allocated \$25,000 from the \$235,000 to continue the Lockhart Chamber's program of providing \$2,500 grants to companies in May 2020. The City's \$25,000 allocated towards continuation of the Chamber grant program in May 2020 was expended immediately as more than 10 applicants were ready for funding. As soon as the City Council made the resources available, City staff reviewed and executed the grants to 10 businesses in Lockhart. City grants did not go to companies that had already received loans from the City and only went to businesses that had brick and mortar presence within Lockhart. City Council allocated another \$25,000 towards COVID-19 relief grants from the remaining balance of the COVID-19 Economic Relief Fund in August 2020. Like the grant program in May, the City funded six additional grants of \$2,500 each to businesses in Lockhart as they continue to deal with the effects of the pandemic. Businesses who have received a COVID Loan or Grant from the city prior to the August grant round opening were not eligible. Council then provided an additional \$25,000 toward grants in January 2021 which has resulted in seven additional grants since then. Today, the COVID-19 Economic Relief Fund has \$65,412.86 available. The City has provided 29 grants of \$2,500 each totaling \$72,500 and 18 loans totaling \$110,000. Staff did not fund businesses that were not categorized as a restaurant or bar as preference was given to those businesses. There are seven businesses who applied but fall into that category which, if funded, would be another \$17,500 in grants resulting in a fund balance of \$47,912.86.

**CONSENSUS:** After discussion, the consensus of the Council was to stop the Economic Development COVID-19 Relief Loan Program and to allocate \$2,500 of debt relief to the recipients of COVID-19 Relief Loans and to hold on to the balance and re-evaluate in six months.

#### **J. DISCUSS AND REVIEW FISCAL YEAR 2021-2022 CITY MANAGER'S PROPOSED BUDGET.**

Ms. Larison provided information and there was discussion regarding the following:

- Budget calendar adds a meeting on September 14, 2021 to possibly hold the second public hearing on the tax rate if the tax rate exceeds the No New Revenue tax rate.
- General fund increase in revenues by \$450,979 with the remainder of American Rescue Plan (ARP) allocation from use in water fund. These funds are restricted and cannot be used for new positions or ongoing wage adjustments. Discussion regarding eligible uses.
- Electric fund has a minor change to revenue due to local charge revenues.

- Water fund has an increase in expenditures due to Guadalupe-Blanco River Authority (GBRA) budgets for Lockhart and Luling Water Plant operations and maintenance and the Carrizo water debt payment.
- One-time expenditures: Space Study - \$40,000; Street improvements - \$100,000; Fire Station No. 2 renovations - \$455,252 with engineering and architect; and Clark Building renovations - \$59,000.

There was discussion.

**K. DISCUSS ORDINANCE NO. 2021-22 TO ADD A NEW ARTICLE IV, "DONATION BOXES" TO CHAPTER 26 OF THE CODE OF ORDINANCES, PROVIDING FOR REGISTRATION, APPEALS, AND A PENALTY.**

Mr. Mondin stated that organizations have placed donation boxes in the City to receive clothing, household items, and similar goods for charitable purposes that potentially become unsightly due to over-filling, lack of maintenance, rummaging, items placed outside the boxes, broken glass, and other concerns. The Ordinance will require all such organizations and persons to register each box with the City, imposes construction and placement standards for such boxes, and details the procedure and requirements for registration and the appeal of denial of registrations. Mr. Mondin recommended approval. There was discussion.

**L. DISCUSS MATTERS RELATED TO COVID-19, IF NECESSARY.**

Mr. Akers stated that on June 30, 2021, Governor Abbott's office approved a request by the Attorney General to lift the Open Meetings Act (OMA) suspensions effective at 12:01 a.m. on September 1, 2021. All Texas governmental bodies subject to the OMA must thereafter conduct their meetings in full compliance with the OMA as written in state law. The following are provisions in the OMA suspension that will no longer be allowed effective September 1, 2021: 1) Video conferencing capability will change in that a member of the governing body or board can meet virtually but there must be a quorum physically present at the meeting location. 2) Telephone conference meetings of governmental bodies will not be allowed to continue and are only allowed in an emergency. There was discussion.

RECESS: Mayor White announced the Council would recess for a break at 7:50 p.m.

**REGULAR MEETING**

**ITEM 1. CALL TO ORDER.**

Mayor Lew White called the meeting to order at 8:05 p.m.

**ITEM 2. INVOCATION. PLEDGE OF ALLEGIANCE.**

Councilmember Mendoza gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

**ITEM 3. PUBLIC COMMENT.**

Mayor White requested the following citizen to address the Council who was present virtually via Zoom:

Jason Wolcott, Lockhart, requested that the Council consider re-establish citywide mosquito spraying.

**ITEM 4. CONSENT AGENDA.**

Councilmember McGregor made a motion to approve consent agenda items 4A, 4B, 4C, and 4D. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

- 4A: Approve Ordinance 2021-19 adding a new Article IV, Titled "Use of Public Areas", to Chapter 18, "Environment" of the City of Lockhart Code of Ordinances to prohibit camping, bathing, and urinating and defecating in public areas; and providing for penalty not to exceed \$500.00 for each offense.
- 4B: Approve Ordinance 2021-21 implementing the requirements of HB2073 and Section 180.008, Local Government Code to establish a paid Quarantine Leave Policy for Fire Fighters, Peace Officers, Detention Officers, and Medical Technicians employed by the City.
- 4C: Accept 3rd Quarter Investment Report for Fiscal Year 2020-2021.
- 4D: Approve Annual Service Agreement with Motorola Solutions, Inc.

**ITEM 5-A. DISCUSSION AND/OR ACTION TO CONSIDER ENTERING A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN GUADALUPE-BLANCO RIVER AUTHORITY (GBRA), THE CITY OF LOCKHART, GOFORTH SUD, COUNTY LINE SUD, MAXWELL SUD, AND THE CITY OF MUSTANG RIDGE FOR THE PURPOSE OF DEFINING EXPECTATIONS AND RESPONSIBILITIES OF THE PARTIES RELATED TO THE NEED FOR A WATER SUPPLY ALONG THE TEXAS 130 CORRIDOR.**

Councilmember Westmoreland made a motion to approve the Memorandum of Understanding, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

**ITEM 5-B. DISCUSSION AND/OR ACTION TO CONSIDER RESOLUTION 2021-11 SUPPORTING THE CITY OF LOCKHART'S SUBMISSION OF AN US ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) GRANT APPLICATION FOR ENGINEERING AND CONSTRUCTION OF WASTEWATER LINE; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTATION; AND ESTABLISHING AN EFFECTIVE DATE.**

Councilmember Michelson made a motion to approve Resolution 2021-11, as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

**ITEM 5-C. DISCUSSION AND/OR ACTION REGARDING ORDINANCE 2021-20 OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR 2021 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; RE-APPROPRIATING THE VARIOUS AMOUNTS HEREIN, AS ATTACHED IN BUDGET AMENDMENT NO. 55; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HERewith; AND ESTABLISHING FOR AN EFFECTIVE DATE.**

Councilmember Bryant made a motion to approve Budget Amendment No. 55 as outlined in Ordinance 2021-20, as presented. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

**ITEM 5-D. DISCUSSION AND/OR ACTION REGARDING AN AMENDMENT TO AN ECONOMIC DEVELOPMENT PERFORMANCE AGREEMENT WITH VISIONARY FIBER TECHNOLOGIES.**

Councilmember McGregor made a motion to approve an amendment to the Economic Development Performance Agreement with Visionary Fiber Technologies, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

**ITEM 5-E. PRESENTATION AND DISCUSSION REGARDING THE STATUS OF THE LOCKHART COVID-19 ECONOMIC RECOVERY FUND.**

CONSENSUS: After discussion, the consensus of the Council was to direct staff to return with additional information at the next meeting.

**ITEM 5-F. DISCUSS AND REVIEW FISCAL YEAR 2021-2022 CITY MANAGER'S PROPOSED BUDGET.**

CONSENSUS: After discussion, the consensus of the Council was to direct staff to approve the items listed in the budget changes and to proceed with one-time expenditures as follows: Space study-\$50,000; street improvements-\$100,000; Fire station No. 1 renovations including engineering and architect-\$455,252; and Clark Building renovations-\$59,000.

**ITEM 5-G. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE NO. 2021-22 TO ADD ANEW ARTICLE IV, "DONATION BOXES" TO CHAPTER 26 OF THE CODE OF ORDINANCES, PROVIDING FOR REGISTRATION, APPEALS, AND A PENALTY.**

Mr. Akers clarified that Ordinance 2021-22 applies to all donation boxes regardless of whether said boxes were placed prior to the effective date of the regulations. No previously placed donations boxes shall be granted any inherent legal or "grandfathered" status under the Lockhart Code of Ordinances, as amended. Boxes that are not registered within 45 days of the passage of this Article must be removed. After a donation box is impounded, the owner has up to 10 days to reclaim it or the city can destroy it. There was discussion.

Councilmember McGregor made a motion to approve Ordinance 2021-22, as presented. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

**ITEM 5-H. DISCUSSION AND/OR ACTION TO CONSIDER ADDRESSING MATTERS RELATED TO COVID-19, IF NECESSARY.**

There was no action.

**ITEM 5-I. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.**

Mayor White requested appointments to boards or committees. There were none.

**ITEM 6. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION.**

- Update regarding Construction Board of Appeals activity.
- American Rescue Plan update.
- Street resurfacing bids received.
- Emergency generator installed at Fire Station No. 2.
- Update regarding the Evaluation of the Lockhart Animal Shelter and consider a special meeting to meet with the consultant on August 5.

**ITEM 7. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST.**

Councilmember Westmoreland reminded citizens not to blow grass clippings onto the street.

Councilmember Mendoza thanked staff for their work

Mayor Pro-Tem Sanchez congratulated Library staff for a successful movie night on Friday. She thanked the Electric department for working hard to quickly restore power during a recent outage and she thanked citizens for being patient.

Councilmember McGregor encouraged everyone to get vaccinated and to continue to be careful and stay safe.

Councilmember Bryant thanked citizens for keeping city parks clean.

Councilmember Michelson thanked staff and all involved with the new dog park in City Park. He reminded the community about the Courthouse Nights music event this Friday.

Mayor White thanked Library staff for the movie night. He thanked the Economic Development department for their good work.

**ITEM 8. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE. TITLE 51 SUBCHAPTER D. SECTION 551.087 TO DELIBERATE OR FOR DISCUSSION REGARDING COMMERCIAL OR FINANCIAL INFORMATION THAT THE GOVERNMENTAL BODY HAS RECEIVED FROM A BUSINESS PROSPECT THAT THE GOVERNMENTAL BODY SEEKS TO HAVE LOCATE, STAY, OR EXPAND IN OR NEAR THE TERRITORY OF THE GOVERNMENTAL BODY AND WITH WHICH THE GOVERNMENTAL BODY IS CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS; OR TO DELIBERATE THE OFFER OF A FINANCIAL OR OTHER INCENTIVE TO A BUSINESS PROSPECT.**  
**Discussion regarding Economic Development negotiations with Project Dynamo.**

Mayor White announced that the Council would enter Executive Session at 8:48 p.m.

**ITEM 9. OPEN SESSION. Discussion and/or action regarding Economic Development negotiations with Project Dynamo.**

Mayor White announced that the Council would enter Open Session at 9:10 p.m.

Mayor Pro-Tem Sanchez made a motion to authorize the City Manager to proceed with negotiations as discussed in Executive Session. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

**ITEM 10. ADJOURNMENT.**

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 9:13 p.m.

PASSED and APPROVED this the 17<sup>th</sup> day of August 2021.

**CITY OF LOCKHART**

\_\_\_\_\_  
Lew White, Mayor

ATTEST:

\_\_\_\_\_  
Connie Constancio, TRMC  
City Secretary

REGULAR MEETING  
LOCKHART CITY COUNCIL

AUGUST 3, 2021

6:30 P.M.

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3RD FLOOR LOCKHART, TEXAS

**Council present:**

Mayor Pro-Tem Angie Gonzales-Sanchez  
Councilmember Juan Mendoza  
Councilmember Jeffry Michelson

Mayor Lew White  
Councilmember Derrick David Bryant  
Councilmember Kara McGregor  
Councilmember Brad Westmoreland

**Staff present:**

Steven Lewis, City Manager  
Monte Akers, City Attorney  
Sean Kelley, Public Works Director  
Pam Larison, Finance Director  
Randy Jenkins, Fire Chief

Connie Constancio, City Secretary  
Victoria Maranan, Public Information Officer  
Dan Gibson, City Planner  
Mike Kamerlander, Economic Development Dir.

**Citizens/Visitors Addressing the Council:** Jeff Dahm of TRC Engineers; Jason Rasor of Raftelis Consulting; and Citizens: Andrew Dodson, Hunter Meuth, Chaz Bassett, B.J. Westmoreland, and Winn Smith.

**Work Session 6:30 p.m.**

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

Mayor Pro-Tem Sanchez arrived at 6:35 p.m.

**DISCUSSION ONLY**

**A. PRESENTATION OF DOWNTOWN REVITALIZATION PROJECT AND DISCUSS AGREEMENT WITH TRC ENGINEERS, INC. FOR ENGINEERING SERVICES OF CONCEPTUAL DESIGN ALTERNATIVES OF THE CITY OF LOCKHART DOWNTOWN REVITALIZATION PROJECT AND AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENT.**

Jeff Dahm of TRC Engineers provided information regarding proposed conceptual designs. There was discussion.

**B. PRESENTATION AND DISCUSSION OF RAFTELIS WATER AND WASTEWATER RATE STUDY.**

Ms. Larison stated that on February 2, 2021, the City Council awarded a contract to Raftelis Financial Consultants, Inc. to perform a water and wastewater rate study. The purpose of the study is to determine the total cost of providing water and wastewater services, equitably distribute costs to customers, and design rates to safeguard the financial integrity of the city utility systems. Besides monitoring the City's current capital needs and increasing demand against its current supply, other factors determine if rates are meeting the needs of the systems, maintaining current infrastructure, and meeting debt obligations. This

presentation will help the City develop a multi-year financial plan that is achievable to meet debt payments for all Water and Wastewater obligations including the Carrizo Groundwater Project while allowing the City to be prepared for any future capital improvement projects.

Jason Rasor with Raftelis provided information and there was discussion regarding the following:

- Financial plan for water and sewer rates.
- Water and wastewater rate designs.
- Monthly rate comparison for water and wastewater rates.

**C. DISCUSS CITY COUNCIL MINUTES OF THE JULY 6, 2021 MEETING.**

Mayor White requested corrections to the minutes. There were none.

RECESS: Mayor White announced that the Council would recess for a break at 7:20 p.m.

**REGULAR MEETING**

**ITEM 1. CALL TO ORDER**

Mayor Lew White called the meeting to order at 7:35 p.m.

**ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE**

Mayor White gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

**ITEM 3-A. HOLD A PUBLIC HEARING ON APPLICATION ZC-21-10 BY ANDREW DODSON ON BEHALF OF MELVIN H. ALEX AND JONELLE SCHULZE, AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2021-23, FOR A ZONING CHANGE FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO CHB COMMERCIAL HEAVY BUSINESS DISTRICT ON 15.171 ACRES IN THE JAMES GEORGE SURVEY, ABSTRACT 9, LOCATED AT 1501 AND 1503 BLACKJACK STREET (FM 20).**

Mayor White opened the public hearing at 7:38 p.m.

Mr. Gibson stated that the subject property currently contains a tire shop at the front of the property and a water pump business midway along the east side of the property. However, the property is for sale, and the application states that the proposed use of the property is a large civil construction company with an office and equipment yard. This would be considered a heavy commercial use, which the CHB zoning classification would accommodate. There is a small area of CHB zoning adjacent to the west side of the subject property, and on the south side of Blackjack Street. The potential transition of land use intensity with the existing IL zoning adjacent to the southeast portion of the subject property, and with the existing PI zoning adjacent to the west, is acceptable, but the proposed CHB zoning does not provide a compatible transition to the existing RMD zoning along much of the eastern boundary where future residential development is anticipated. The Land Use Plan map designates the front (south) portion of the property as future General-Heavy Commercial, which is consistent with the requested CHB zoning. However, the future land use designation for the rear (north) portion is Low Density Residential, which is far from being



compatible with CHB, which is the city’s highest intensity commercial zoning classification. One person inquired about the proposed zoning and use of the property, but no opposition has been expressed either in writing or in person at the Planning and Zoning Commission hearing. Mr. Gibson stated that the Planning and Zoning Commission recommended approval and that staff recommends approval since there was no public opposition. There was discussion.

Mayor White requested the applicant’s representative to address the Council.

Andrew Dodson stated that the proposed business would be moving their Austin facility to Lockhart and that they would generate approximately 40 jobs. He requested approval.

Mayor White requested citizens in favor of the zoning change to address the Council.

Hunter Meuth, Austin, stated that he represents the buyers and he spoke in favor of the zoning change. He stated that the business owners are moving from their current location and that they look forward to locating their business to Lockhart. The business will generate approximately 40 jobs in Lockhart.

Mayor White requested citizens in favor of or against the zoning change to address the Council. There were none. He closed the public hearing at 7:50 p.m.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2021-23, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

**ITEM 4. PUBLIC COMMENT**

Mayor White requested citizens to address the Council regarding items that are not on the agenda.

Chaz Bassett, Sabine St., expressed concern about the lack of short term rentals in Lockhart.

Mayor White requested additional citizens to address the Council. There were none.

**ITEM 6-D. DISCUSSION AND/OR ACTION TO APPROVE PARTIAL LOAN RELIEF TO COVID-19 RELIEF LOAN RECIPIENTS.**

Ms. Larison stated that on July 20, 2021, the City Council instructed the Lockhart Economic Development Director to work with staff to present information regarding a one-time loan relief option for Council’s consideration. It was the consensus of the Council that \$2,500.00 of loan relief be considered to be credited to the recipients of COVID-19 Relief Loans. This amount is being considered because it is the same amount that was allocated for COVID-19 Relief Grants. In order to continue to support the local business community, partial debt relief will benefit the recipients by reducing their current liability to the City of Lockhart. There was discussion.

Mayor Pro-Tem Sanchez made a motion to approve the partial loan relief payment to COVID-19 Relief Loan recipients in the amount of \$2,500. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

**ITEM 6-C. DISCUSSION AND/OR ACTION ON CITY MANAGER'S PROPOSED BUDGET AND SET TWO PUBLIC HEARINGS ON THE FISCAL YEAR 2021-2022 PROPOSED BUDGET.**

Ms. Larison stated that according to the City of Lockhart Charter, Article 9, Section 9.07, Public Hearing on Budget, the City Council shall hold a public hearing on the budget submitted and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained. The City of Lockhart is required by Charter to hold one public hearing on the budget. Staff recommends conducting two public hearings to allow the citizens of Lockhart the opportunity to discuss any item or amount presented in the Fiscal Year 2021-2022 Budget. The proposed dates for the public hearings are August 17, 2021 at 6:30 p.m. and September 7, 2021 at 6:30 p.m. in the Council Chambers.

There was discussion regarding the proposed Fiscal Year 2021-2022 tax rate and proposed monthly solid waste rates.

CONSENSUS: After discussion, the consensus of the Council was to select Option 2 for the monthly solid waste rates.

There was discussion regarding the following:

- Cemetery comparison rates and the recycling rates.
- Additional one-time expenditures for street/sidewalks, City Hall, Parks & Recreation improvements and AWIA Risk & Resilience Assessment – water infrastructure.

Mr. Kelley provided an update regarding park improvement expenses that are estimated to cost an additional \$500,000 from what is budgeted.

B.J. Westmoreland, Chairman of the Lockhart Chamber of Commerce, reported that the 2021 Chisholm Trail Roundup was the most successful. He stated that the Lockhart Chamber would like to re-dedicate funds in the amount of \$26,500 back to the City of Lockhart and expressed appreciation to the City of Lockhart for sharing the city park and co-sponsoring the event. The Lockhart Chamber hopes that those funds could be used towards park improvements. He encouraged the City Council to consider upgrading ADA compliance issues, restrooms, and the amphitheater at City Park.

Winn Smith, Austin, also recommended the improvements as mentioned by BJ Westmoreland. He suggested that the City consider commit to saving funds in a certain amount for 3-5 years to cover costs of necessary park improvements.

There was discussion regarding updates at the City Park and researching different grants to assist in funding park improvements.

Mr. Kelley provided information regarding resurfacing streets for a cost of \$400,000.

Mayor White encouraged the Council to consider setting aside \$1million for the next few years for City Hall renovations.

Councilmember Michelson made a motion to set public hearings on the budget August 17, 2021 and September 7, 2021. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

**ITEM 5-A: APPROVE CITY COUNCIL MINUTES OF THE JULY 6, 2021 MEETING.**

Mayor Pro-Tem Sanchez made a motion to approve the minutes. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

**ITEM 5-B. APPROVE THE PURCHASE OF A POWERED LOADING SYSTEM AND POWERED COT THROUGH STRYKER MEDICAL FOR LOCKHART EMS MEDIC 3, AND AN AMBULANCE REMOUNT FOR MEDIC 1 THROUGH SIDDONS-MARTIN EMERGENCY GROUP UTILIZING HOUSTON-GALVESTON AREA COUNCIL (H-GAC).**

Chief Jenkins stated that the “powered loading and cot system” is a method for managing the stretcher during loading and unloading in the ambulance, while increasing the safety of the patient and personnel. The powered loading system (Stryker MTS Power Load) and the powered ambulance cot (Stryker Power-PRO XT) are for Medic 3, a 2013 ambulance with approximately 176,000 miles. Medic 3 currently does not have a powered loading and cot system. The powered loading and cot system is currently used on other Lockhart EMS ambulances and is sole source through Stryker Medical. The cost for the powered loading and cot system is \$53,071.22 plus approximately \$3,000 to install for a total of \$56,000. A trade-in credit for an existing cot is included. An ambulance remount is where the patient box of an existing ambulance is removed from the existing cab and chassis and mounted onto a new cab and chassis. The remount will be for Medic 1, a 2016 Demers (Ford cab and chassis) with approximately 211,000 miles. Current cab and chassis will be a trade-in. The best practice is to remount an ambulance at 200,000 miles. The remount will be a new Dodge RAM 4500 Type 1 cab and chassis. The estimated cost including H-GAC fees for the remount is \$125,000. Due to the shortage of cab and chassis, the exact cost will depend on the availability once the purchase is approved. Caldwell County has budgeted their 50% share of this purchase. Chief Jenkins recommended approval.

Councilmember McGregor made a motion to approve the purchase of a powered loading system and powered cot through Stryker Medical for Lockhart EMS Medic 3, and an ambulance remount for Medic 1 through Siddons-Martin Emergency Group utilizing Houston-Galveston Area Council. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

**ITEM 5-C. APPROVE RECOMMENDATION TO AWARD BID TO LONE STAR PAVING OF AUSTIN, TEXAS IN THE AMOUNT OF \$488,740.00 FOR THE 2021 STREET IMPROVEMENTS PROJECT TO INCLUDE STREET IMPROVEMENTS TO PENDERGRASS STREET, LAKEVIEW DRIVE, BLUESTEM DRIVE, NUECES STREET, SUNSET DRIVE, LA FELICIANA DRIVE, ARANSAS STREET, LAREDO STREET, 2ND STREET, 3RD STREET, 4TH STREET, MONTERREY STREET AND THE MUNICIPAL COURT PARKING LOT, AND APPOINTING THE MAYOR TO SIGN ALL CONTRACTUAL DOCUMENTS.**

Mr. Kelley stated that on September 17, 2019, City Council approved a 3-year plan to make enhancements on various streets. An aggressive approach to the plan was taken by allocating the use of an additional \$400,000 this year in Unassigned Fund Balance one-time expenditures. An amended street improvement plan was approved by City Council on May 4, 2021 to ensure use of the allocated funds for Capital Street Improvements in Fiscal Year 2020-2021. Street improvements in this project will include repaving the Municipal Court's parking lot and street resurfacing on several streets throughout the city. Bids were

advertised in compliance with State law for the construction of the 2021 Street Improvements Project. Four (4) bids were received ranging from \$488,740.00 to \$577,684.00. The lowest bid was submitted by Lone Star Paving. This company has a commendable reputation in the construction business. Mr. Kelley recommended approval.

Councilmember Michelson made a motion to award the bid to Lone Star Paving, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

**ITEM 5-D. APPROVE BUDGET AMENDMENT #56 APPROVING THE ONE-TIME EXPENDITURE TO THE STREET DEPARTMENT FOR CAPITAL IMPROVEMENTS AND ALLOCATING FUNDS TO THE EMS BUDGET TO COVER ONE-HALF COSTS ASSOCIATED WITH THE MUNICIPAL COURT PARKING LOT REPAIRS, AS OUTLINED IN ORDINANCE 2021-24.**

Ms. Larison stated that during the preparation of Fiscal Year 2020-2021 City of Lockhart Budget, the Council approved a one-time expenditure to the Street Department in the amount of \$400,000 in additional funds to repair city streets. During this meeting, the City Council awarded a bid for street repairs which resulted in a budget amendment due to increased cost of goods. This increase also affects the cost of the budgeted paving repairs for Municipal Court. It is staff's request that the Municipal Court parking area be shared with the EMS Fund due to the use by both departments. The presented Budget Amendment will increase the approved one-time expenditure for street repairs to \$435,000 to the General Fund and increase the EMS Fund budget by \$27,500. Ms. Larison recommended approval.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2021-24 and budget amendment 56, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

**ITEM 5-E. RATIFY THE AUTOMATIC REVERSION OF THE MH MANUFACTURED HOME DISTRICT ZONING CLASSIFICATION AS PROVIDED IN SECTION 64-196(M) FOR THE LOCKHART CODE OF ORDINANCES BY ORDERING AN AMENDMENT OF THE OFFICIAL ZONING MAP TO RECLASSIFY LOT 23, BLOCK 2, EAST SIDE ADDITION, CONSISTING OF 0.129 ACRE OWNED BY GIOVANNA LLAMAS AND LOCATED AT 519 SAN SABA STREET, FROM MH MANUFACTURED HOME DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT.**

Mr. Gibson stated that Section 64-196(m) of the zoning ordinance provides that individual lots within the city presently zoned MH and not within a manufactured home subdivision or manufactured home park shall revert to the predominant zoning district classification adjacent to said lot upon removal, or by cessation of occupancy by utility disconnection in excess of 30 days, of an existing mobile or manufactured home thereon. Because the manufactured home that was previously on the subject property have been removed, the zoning has now reverted to RMD, which is the surrounding district classification. Section 64-196(m) further states that the City Council shall ratify such action by an agenda item ordering a corresponding amendment of the zoning map. No notice or hearing is required other than notification to the owner of the property. A map and copy of the notice sent to the owners. The RMD zoning classification allows a site-built single-family dwelling on a parcel of this size.

Councilmember McGregor made a motion to ratify the automatic reversion of the MH Manufactured Home District zoning classification as provided in Section 64-196(m) for the Lockhart Code of Ordinances by ordering an amendment of the Official Zoning Map to reclassify Lot 23, Block 2, East Side Addition, consisting of 0.129 acre owned by Jiovanna Llamas and located at 519 San Saba Street, from MH Manufactured Home District to RMD Residential Medium Density District. Councilmember Bryant seconded. The motion passed by a vote of 7-0.

**ITEM 6-A. PRESENTATION AND DISCUSSION OF RAFTELIS WATER AND WASTEWATER RATE STUDY.**

Mayor stated that the presentation was made during the work session.

**ITEM 6-B. PRESENTATION OF DOWNTOWN REVITALIZATION PROJECT AND CONSIDER AGREEMENT WITH TRC ENGINEERS, INC. FOR ENGINEERING SERVICES OF CONCEPTUAL DESIGN ALTERNATIVES OF THE CITY OF LOCKHART DOWNTOWN REVITALIZATION PROJECT AND AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENT.**

Mayor White stated that the presentation was made during the work session.

Councilmember Michelson made a motion to approve the agreement with TRC Engineers, Inc., as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

**ITEM 6-E. DISCUSSION REGARDING MATTERS RELATED TO COVID-19, IF NECESSARY.**

Mayor White stated that there are no Orders that affect governmental entities. He encouraged citizens to wear face coverings due to the increase of COVID cases and citizens to get vaccinated. He informed the citizens that the city cannot monitor events and/or the number of individuals attending.

**ITEM 6-F. DISCUSSION REGARDING CITYWIDE MOSQUITO SPRAYING.**

Mr. Kelley provided information and there was discussion regarding the history of citywide mosquito spraying in Lockhart.

CONSENSUS: After discussion, the consensus of the Council was not to implement citywide mosquito spraying in Lockhart.

**ITEM 6-G. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.**

Mayor White requested appointments to boards and committees. There were none.

**ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION**

- Movie in the Park - "The Croods" on August 7.
- Special Council Meeting - Thursday, August 5, 2021 at 6:30 p.m. regarding Lockhart Animal Shelter.
- Northern Caldwell County Coalition meeting will be held on Wednesday, August 4 at 2:00 p.m. in the Caldwell County Courthouse, 110 S. Main St.
- Fire Fighter entrance exam will be held Saturday, August 28, 2021.

**ITEM 8. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST**

Councilmember Mendoza congratulated St. Mary’s Catholic Church for a successful Jamaica.

Mayor Pro-Tem Sanchez expressed condolences to the families of Christina Moya Martinez, Lucia Silva Malaer, and Luis Sanchez, Sr. for their loss. She congratulated St. Mary’s Catholic Church for a successful Jamaica.

Councilmember McGregor encouraged everyone to stay safe. She commented about the short term lease issue.

Mayor White also commented about short term leases and asked if the Council would like the item to be placed on a future agenda. The council decided not to discuss further.

**ITEM 9. ADJOURNMENT**

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 9:46 p.m.

PASSED and APPROVED this the 17<sup>th</sup> day of August 2021.

**CITY OF LOCKHART**

\_\_\_\_\_  
Lew White, Mayor

ATTEST:

\_\_\_\_\_  
Connie Constancio, TRMC  
City Secretary

SPECIAL MEETING  
LOCKHART CITY COUNCIL

AUGUST 5, 2021

6:30 P.M.

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3<sup>rd</sup> FLOOR,  
LOCKHART, TEXAS

**Council present:**

Mayor Pro-Tem Angie Gonzales-Sanchez  
Councilmember Kara McGregor  
Councilmember Brad Westmoreland

Mayor Lew White  
Councilmember Derrick David Bryant  
Councilmember Jeffrey Michelson

**Council absent:**

Councilmember Juan Mendoza

**Staff present:**

Steven Lewis, City Manager  
Victoria Maranan, Public Information Officer  
Ernest Pedraza, Police Chief

Connie Constancio, City Secretary  
Sean Kelley, Public Works Director  
Jesse Bell, Police Captain

**Citizens/Visitors Addressing the Council:** John Mays of Animal Control & Care Academy; and  
Citizens, James Tiemann, Suzy Falgout and Leslie Banks.

**ITEM 1. CALL TO ORDER.**

Mayor Lew White called the meeting to order at 6:30 p.m.

**ITEM 2-A. PRESENTATION BY ANIMAL CONTROL AND CARE ACADEMY OF THE  
LOCKHART ANIMAL SERVICES PROGRAM EVALUATION REPORT.**

John Mays of Animal Control & Care Academy provided detailed information about the Lockhart Animal  
Services Program Evaluation Report.

Mr. Mays provided details and there was discussion regarding the following topics:

**The Importance of Staff and Volunteers**

The employees of Lockhart Animal Services are committed to providing quality Animal Control/Care  
services to the citizens and animals they serve. The majority of the staff’s labor hours each day is focused  
on animal care/cleaning related duties. Without the support from the shelter’s volunteers and the rescue  
community, the current Animal Services’ staff - and budget - would be stressed. These individuals and  
groups offer additional financial/product resources to support the agency’s vaccination protocols and the  
medical needs of impounded animals.

**Animal Shelter Hours – Shelter Operations**

It is suggested that shelter hours have a later start time (such as 11:00 am) and a later close time (such as  
6:00 pm). The later opening time would allow the shelter to be in a “presentable” condition prior to  
opening (the Animal Shelter Attendants could begin work at 7:00 am). On Saturday, the shelter could  
open at 12:00 pm and close at 4:00 pm. The shelter could remain closed to the public on Sundays and  
Mondays.

### **Legal Animal Impound Periods**

The impound periods for animals should begin at the exact time when the animal is impounded. The recommendation for the stray hold period is 3 business days; for “owned” animals, the recommendation is 5 business days. A business day should be defined as a day that the shelter is open to the public, per established and advertised visiting hours. In addition, the hold period for Caldwell County animals impounded at the facility should mirror the City’s legal hold period.

### **Community Cat Management**

In order to protect feral, stray and owned cats, local governments should require the vaccination and licensing of all cats in their community. The law should also require that all owned cats be identified with a traceable license, microchip, or tattoo so as to identify them from feral cats. In an effort to address the cat overpopulation issue, the City of Lockhart and Caldwell County should partner and collaborate with local organizations and veterinarians in order to manage cats in the community.

### **Animal Limitations**

Jurisdictions enact animal limitation ordinances as a means of curbing pet overpopulation and nuisance complaints and to prevent the proliferation of so-called animal hoarders. To work well, animal limitation laws should have a grandfather clause as well as allow for ownership of a greater number of animals. Caretakers of feral cat colonies or animal rescue organizations could be exempt from the animal limits requirement. An example, such as limiting a household to own four animals.

### **Breed Restrictions**

Based upon the numbers of animals impounded annually, the City of Lockhart and Caldwell County should consider restrictions on the breeding of dogs and cats.

### **Reassigning Animal Services**

The City should consider reassigning the administration of Animal Services to a department that may be a more “natural fit” and possesses some knowledge of public safety and health issues, such as the Police Department or the City Manager’s office. Of course, the transfer of such responsibilities should include additional administrative support (such as a Police Department Sergeant or an Assistant City Manager), and animal control-specific training for those involved in overseeing these responsibilities.

### **Policies and Procedures**

The agency should review and revise its current policy/procedure manual as soon as possible. The manual should be inclusive of every work area within the agency to allow employees to become familiar with all areas of the operation. This book should then be distributed to all personnel, and employees should be required to “sign off” upon receiving the manual. Employee safety issues should be addressed within each procedure.

### **Develop a Long-Range Plan**

Animal Services should develop a long-range plan (strategic planning), to include agency goals, objectives and action plans, formally identifying agency strengths and weaknesses. A formal evaluation program should be created to measure success of methods and activities implemented to achieve agency goals. Planning should hinge on future facility upgrades and increased service delivery.



### **Veterinary Care**

Animal Services should secure some level of veterinary care through a contractual relationship to oversee the agency's sanitation and animal care responsibilities, and to make behavioral recommendations for long-term shelter stays. In these instances, the contract veterinarian and/or a veterinary technician offers on-site services (such as health examinations, administering treatments), with a set work schedule. In addition, after-hours care should be a requirement of the contract, allowing Animal Services and the Police Department to transport injured/ill animals directly to the contract veterinarian for examination (and thus limit the need for "wait" time for an animal to obtain treatment). Contracts should set pricing limits such as daily fees being less than after hour fees and to set cost limits for services and drugs.

### **Safety Related Issues**

A continuing safety program should be developed for all employees. Areas that should be included are animal behavior and handling, officer safety, lifting techniques, self-defense, conflict resolution and zoonotic diseases. Unreported safety-related incidents involving any staff member or volunteer is a serious concern. Such reporting should be mandated. If any safety-related incident is not reported, the staff member or volunteer involved should be disciplined or terminated.

### **Response to Calls for Service**

Response to calls for service by the Animal Control Officer (ACO) is largely dictated by shelter-related responsibilities. Utilizing the Animal Control Officer for shelter-related duties promotes delays in field service delivery and limits proactive enforcement. The agency should release the ACO from these assignments. The ACO should not be utilized as a shelter worker unless serious staffing deficiencies exist.

### **Communications**

Animal Services should consider establishing an alternative dispatch scenario, such as utilizing Police dispatch, to improve service delivery to citizens and release shelter personnel from this responsibility.

### **The Need to be Proactive**

Animal Services needs to increase its role and visibility within the community. The agency must cultivate and improve media relations by providing information relating to the positive aspects of the organization. The agency should take a more aggressive approach to public relations and "sell" the organization to the community on a continuing basis to increase support among taxpayers and improve its level of funding.

### **Cat Population**

There was discussion regarding the cat population in the Lockhart. Mr. Mays suggested that the city address the cat issue because there are too many cats in the community.

### **Condition of the Current Animal Shelter Facility**

Mr. Mays stated that the current facility is adequate yet he recommends that the city consider building a new facility to accommodate future growth.

### **Trap-Neuter-Release (TNR) Program**

Discussion regarding the TNR program. Consider consulting with surrounding organizations about how to implement a TNR program that includes animals in the County.

Mayor White requested the following citizens to address the Council:

James Tiemann, 406 Concho, encouraged the Council to seek options to help cats in the community.

Suzy Falgout, 710 S. Commerce, commended the Council for moving forward with the evaluation of the Animal Shelter. She stated that she has formed a 501C3 non-profit organization that has a team that can come to Lockhart six times a year to provide low cost spay/neuter services. She expressed concern about how cash donations are used towards the Animal Shelter. She commended the shelter staff for their dedication.

Leslie Banks, 525 S. Guadalupe, President of Lockhart Cause for Paws, thanked the Council for moving forward with the evaluation of the Animal Shelter and she offered assistance with improvements. She encouraged the Council to consider implementing the TNR program and offering spay/neuter services at the Animal Shelter.

Mayor White read several questions that were submitted from the public about the Lockhart Animal Shelter (LAS):

How can the LAS uphold the Mission statement in regard to protecting stray, injured, abused and unwanted animals? Mr. Mays replied that the LAS is dedicated to helping animals. He suggested that the Lockhart Police Department handle all complaints about animal abuse and stated that the Mission Statement could be revised if necessary.

How would a Trap-Neuter-Release (TNR) program be implemented? Mr. Mays suggested that the staff seek information from surrounding organizations that utilize a TNR program and that the community and staff get together with Council to come up with a final TNR program.

How are donations made to the LAS used? Mr. Mays replied that he did not know how those funds were being used. He believes that staff mentioned that those funds are used towards improvements at the LAS.

Mr. Mays suggested that Lockhart begin implementing programs that will help the LAS be a safer place for animals and that will accommodate future growth.

Mayor White thanked staff, volunteers, and volunteer groups for their dedication to animals and the Lockhart Animal Shelter.

**ITEM 3. ADJOURNMENT.**

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 7:43 p.m.

PASSED and APPROVED this the 17<sup>th</sup> day of August 2021.

**CITY OF LOCKHART**

\_\_\_\_\_  
Lew White, Mayor

ATTEST:

\_\_\_\_\_  
Connie Constancio, TRMC  
City Secretary

# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** August 17, 2021

**AGENDA ITEM CAPTION:** Discuss request by Lockhart Chamber of Commerce regarding Park Improvements.

**ORIGINATING DEPARTMENT AND CONTACT:** Council - Mayor Lew White

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:** Mayor White asked that an item be placed on the agenda to discuss the Lockhart Chamber's request regarding improvements to City Park.

On August 3, 2021, the Lockhart Chamber of Commerce stated that it was their intent to return \$26,500 in the Mayor/Council budget funds to the City. The Chamber has requested that those funds be used towards park improvements to upgrade ADA compliance issues, upgrade the restrooms, and to upgrade the amphitheater at City Park and that the City match those funds. The Lockhart Chamber believes that the park improvements would make the park safe for the community events held at City Park.

**PROJECT SCHEDULE (if applicable):** N/A

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:** N/A

**Account Number:** N/A

**Funds Available:** N/A

**Account Name:** N/A

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** N/A

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** None.

**LIST OF SUPPORTING DOCUMENTS:**

# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** August 17, 2021

**AGENDA ITEM CAPTION:** Discussion regarding matters related to COVID-19, if necessary.

**ORIGINATING DEPARTMENT AND CONTACT:** Administration - Steven Lewis, Monte Akers

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:** On May 18, 2021, Governor Abbot issued GA-36 that prohibited governmental entities from mandating face coverings or restricting activities in response to the COVID-19 disaster. As a result, the Lockhart City Council rescinded the Mayor's Declaration to require face coverings and encouraged citizens to continue to follow the CDC guidelines in regard to COVID-19.

Also, as a result of the Governor opening Texas on March 2, 2021 (GA-34), community events are back on schedule such as the Chisholm Trail Roundup, Fireworks show, and City venues such as the city splash pad are open to the public. Face coverings are not required during the events or at city facilities.

An update of COVID-19 orders and Council actions is attached.

### Open Meetings Act Suspensions Terminate effective September 1, 2021

In March 2020, Governor Abbott's office granted the Attorney General's request to suspend certain open meetings statutes. The temporary suspension allows for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings, thereby allowing governmental bodies and/or board commissions to hold a meeting virtually without a quorum being present at the meeting location.

On June 30, 2021, the Governor's office approved a request by the Attorney General to lift the open meetings suspensions effective at 12:01 a.m. on September 1, 2021. All Texas governmental bodies subject to the OMA must thereafter conduct their meetings in full compliance with the OMA as written in state law.

The following are provisions in the OMA suspension that will no longer be allowed effective September 1, 2021:

- 1) Video conferencing capability will change in that a member of the governing body or board can meet virtually but there must be a quorum physically present at the meeting location.
- 2) Telephone conference meetings will not be allowed to continue and are only allowed in an emergency.

# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

On July 29, 2021, Governor Abbott issued Executive Order 38, that combined several existing COVID-19 executive orders to promote statewide uniformity and certainty in the state's COVID-19 response. Governor Abbott stated that "The new Executive Order emphasizes that the path forward relies on personal responsibility rather than government mandates".

On August 13, 2021, TML provided the following information regarding actions taken by governmental entities and the Attorney General in regards to face coverings:

- **Mask Mandate Update:** Tuesday afternoon, two state district court judges in Dallas and Bexar counties granted local authorities in those jurisdictions temporary restraining orders blocking Governor Abbott's [ban on mask mandates](#). In response to the rulings, the City of San Antonio issued a requirement for face coverings inside city facilities, and the Dallas County Judge issued an emergency order on Wednesday related to face coverings. Temporary restraining orders are by definition temporary and require further court proceedings to become permanent. TML will continue to monitor these developments. In related news, Houston's Mayor Sylvester Turner is requiring masks in city facilities when physical distancing is not doable.

Additionally, a number of large school districts ("ISDs") across the state, including [Dallas ISD](#), [Houston ISD](#), [Austin ISD](#), [Fort Worth ISD](#), and [San Antonio ISD](#), are requiring masks on school property.

- **Attorney General Issues Two COVID-related opinions:** On August 11, the Attorney General released two opinions related to mask mandates and vaccines.
  1. In [Opinion KP-0379](#), the Attorney General was asked whether COVID-19 vaccines could be required as a condition to enter a government building. Citing the Governor's [Executive Order No. 38](#) as well as the recently passed [S.B. 968](#), the Attorney General opined that government entities may not require COVID-19 vaccines as a condition to enter a government facility.
  2. In [Opinion No. KP-0380](#), the Attorney General was asked to opine on the effect of the Governor's executive orders on federal requirements related to face coverings on public transit. The AG ultimately opined that he is unconvinced that CDC and TSA rules as well as federal law preempt the Governor's orders prohibiting mask mandates.

Please remember that Attorney General opinion are just that: opinions. They are legal guidance but do not carry the force of law or court order.

- **Counties Across Texas Seeing Rise in COVID-19 Threat Levels:** Over the last few weeks, we have reported on the rise in COVID-19 threat levels in counties and cities across the state. That rise continues, with Travis, Harris, Dallas, and Williamson counties, among others, back at the highest threat levels as the Delta variant spreads across the state and [ICU bed availability drops](#).

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

This item is returned to Council for consideration, if necessary.

**PROJECT SCHEDULE (if applicable):** N/A

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:** N/A

**Account Number:** N/A

**Funds Available:** N/A

**Account Name:** N/A

**FISCAL NOTE (if applicable):** None.

**PREVIOUS COUNCIL ACTION:** N/A

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** None.

**LIST OF SUPPORTING DOCUMENTS:** Update of COVID-19 orders and Council actions, GA 36 and, GA-38

## **HISTORY OF COVID-19 ORDERS/COUNCIL ACTIONS**

On September 1, 2020, the City Council adopted Resolution 2020-20 renewing and adopting a requirement that commercial establishments in the City post a notice that facial coverings are a requirement of employees and persons entering such establishments. The requirement that such notice be posted shall remain in effect until terminated or amended by the City Council.

On October 7, 2020, Governor Greg Abbott issued Executive Order GA-32 to allow certain bars and similar establishments to operate at 50% capacity with permission from the County Judge. GA-32 increased the occupancy levels for all business establishments other than bars to 75%. GA-32 also provides that outdoor gatherings in excess of 10 people is prohibited unless the Mayor of the City in which the gathering is held, approves of the gathering, and such approval can be made subject to certain conditions or restrictions not inconsistent with GA-32.

Mayor's statement on reduced business capacity in Caldwell County. At 12:01 a.m. on Wednesday, January 13, 2021 the provisions of Governor Greg Abbott's Executive Order GA-32 that suspend elective surgeries, close bars and reduce business capacity to 50 percent went into effect in Lockhart and Caldwell County. This was occurring because under GA-32, these specific provisions took effect when a Trauma Service Area had seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total capacity exceeded 15 percent. This was the case in Trauma Service Area O, which included Caldwell County.

COVID Relief Fund update. On January 19, 2021, the Council voted to offer a six-month forbearance to businesses that received a COVID-19 Recovery Loan in 2020. Council re-opened the COVID Relief Grants to small businesses for \$5,000 per business that qualifies. Restaurants and bars that were affected by the Governor's order earned higher points on the application process.

During the February 23, 2021 meeting, Chief Jenkins provided an update of COVID compliance for local businesses.

On March 2, 2021, Governor Abbot issued GA-34 that was effective March 10, 2021. It provides that the State no longer requires face covering and it does not allow local jurisdictions to require face coverings. GA-34 supercedes all orders issued by local officials that conflict with regard to services or local orders and provides that businesses and other establishments may require customers and employees to wear face coverings. The consensus of the Council was to leave the Mayor's Declaration in effect and to encourage citizens to continue to wear face coverings and to maintain a six foot distance.

On May 13, 2021, the CDC announced that fully vaccinated individuals no longer need to mask up or social distance indoors and outdoors, including crowds. Attached is information from the CDC about how to stay safe around individuals that are or are not fully vaccinated.

On June 15, 2021, the consensus of the Council was to continue virtual attendance at meetings.

On June 30, 2021, the Governor's office approved a request by the Attorney General to lift the temporary Open Meetings Act suspensions, effective at 12:01 a.m. on September 1, 2021. The change in virtual meetings is that a member of the governing body or board member may attend a meeting virtually but there must be a quorum physically present at the meeting location.

On July 29, 2021, Governor Abbott issued Executive Order 38, that combined several existing COVID-19 executive orders to promote statewide uniformity and certainty in the state's COVID-19 response. Governor Abbott stated that "The new Executive Order emphasizes that the path forward relies on personal responsibility rather than government mandates".

# Executive Order

BY THE  
GOVERNOR OF THE STATE OF TEXAS

Executive Department  
Austin, Texas  
May 18, 2021

EXECUTIVE ORDER  
GA 36

*Relating to the prohibition of governmental entities and officials from mandating face coverings or restricting activities in response to the COVID-19 disaster.*

---

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, I issued Executive Order GA-34 on March 2, 2021, to open Texas 100 percent and remove face-covering requirements; and

WHEREAS, since then, COVID-19 hospitalizations and the rate of new COVID-19 cases have continued their steady decline; and

WHEREAS, Executive Order GA-34 specifically provides that "no person may be required by any jurisdiction to wear or to mandate the wearing of a face covering," and, notwithstanding that order, some local governmental entities have caused confusion by nonetheless purporting to require face coverings; and

WHEREAS, Executive Order GA-34 also provides that "there are no COVID-19-related operating limits for any business or other establishment," that any "conflicting order issued by local officials in response to the COVID-19 disaster" is superseded, and that all relevant statutes are suspended to the extent necessary to preclude inconsistent local orders; and

WHEREAS, to further ensure statewide uniformity, and based on the continued improvement of conditions in Texas, revised standards are appropriate to achieve the least restrictive means of combatting COVID-19; and

WHEREAS, in the Texas Disaster Act of 1975, the legislature charged the governor with the responsibility "for meeting ... the dangers to the state and people presented by disasters" under Section 418.011 of the Texas Government Code, and expressly granted the governor broad authority to fulfill that responsibility; and

WHEREAS, under Section 418.012, the "governor may issue executive orders ... hav[ing] the force and effect of law;" and

WHEREAS, under Section 418.016(a), the "governor may suspend the provisions of any regulatory statute prescribing the procedures for conduct of state business ... if strict compliance with the provisions ... would in any way prevent, hinder, or delay necessary action in coping with a disaster;" and

FILED IN THE OFFICE OF THE  
SECRETARY OF STATE  
12:15 PM O'CLOCK

MAY 18 2021



WHEREAS, under Section 418.018(c), the “governor may control ingress and egress to and from a disaster area and the movement of persons and the occupancy of premises in the area;” and

WHEREAS, under Section 418.173, the legislature authorized as “an offense,” punishable by a fine up to \$1,000, any “failure to comply with the [state emergency management plan] or with a rule, order, or ordinance adopted under the plan;”

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby order the following on a statewide basis effective immediately:

1. No governmental entity, including a county, city, school district, and public health authority, and no governmental official may require any person to wear a face covering or to mandate that another person wear a face covering; provided, however, that:
  - a. state supported living centers, government-owned hospitals, and government-operated hospitals may continue to use appropriate policies regarding the wearing of face coverings; and
  - b. the Texas Department of Criminal Justice, the Texas Juvenile Justice Department, and any county and municipal jails acting consistent with guidance by the Texas Commission on Jail Standards may continue to use appropriate policies regarding the wearing of face coverings.
2. Notwithstanding the above, public schools may continue to follow policies regarding the wearing of face coverings to the extent reflected in current guidance by the Texas Education Agency, until June 4, 2021. The Texas Education Agency shall revise its guidance such that, effective 11:59 p.m. on June 4, 2021, no student, teacher, parent, or other staff member or visitor may be required to wear a face covering.
3. This executive order shall supersede any face-covering requirement imposed by any local governmental entity or official, except as explicitly provided in paragraph numbers 1-2. To the extent necessary to ensure that local governmental entities or officials do not impose any such face-covering requirements, I hereby suspend the following:
  - a. Sections 418.1015(b) and 418.108 of the Texas Government Code;
  - b. Chapter 81, Subchapter E of the Texas Health and Safety Code;
  - c. Chapters 121, 122, and 341 of the Texas Health and Safety Code;
  - d. Chapter 54 of the Texas Local Government Code; and
  - e. any other statute invoked by any local governmental entity or official in support of a face-covering requirement.

Pursuant to the legislature’s command in Section 418.173 of the Texas Government Code and the State’s emergency management plan, the imposition of any such face-covering requirement by a local governmental entity or official constitutes a “failure to comply with” this executive order that is subject to a fine up to \$1,000, beginning at 11:59 p.m. on May 21, 2021.

4. Under Executive Order GA-34, business activities and legal proceedings are free to proceed without COVID-19-related limitations imposed by local governmental entities or officials, in all counties not in an area of high hospitalizations as defined in that executive order. Executive Order GA-34 also superseded any conflicting local order in response to the COVID-19 disaster, and directed that all relevant laws

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SECRETARY OF STATE  
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MAY 18 2021

are suspended to the extent necessary to preclude any such inconsistent local orders. Pursuant to the legislature's command in Section 418.173 of the Texas Government Code and the State's emergency management plan, the imposition of any conflicting or inconsistent limitation by a local governmental entity or official constitutes a "failure to comply with" this executive order that is subject to a fine up to \$1,000, beginning at 11:59 p.m. on May 21, 2021.

This executive order supersedes subparagraph numbers 1(b) and 2(c)(iii) of Executive Order GA-34, but does not otherwise supersede Executive Orders GA-10, GA-13, GA-34, or GA-35. This executive order shall remain in effect and in full force unless it is modified, amended, rescinded, or superseded by the governor. This executive order may also be amended by proclamation of the governor.



Given under my hand this the 18th  
day of May, 2021.

Handwritten signature of Greg Abbott in black ink.

GREG ABBOTT  
Governor

ATTESTED BY:

Handwritten signature of Ruth R. Hughs in black ink.

RUTH R. HUGHS  
Secretary of State

FILED IN THE OFFICE OF THE  
SECRETARY OF STATE  
12:15 PM O'CLOCK

MAY 18 2021



GOVERNOR GREG ABBOTT

July 29, 2021

FILED IN THE OFFICE OF THE  
SECRETARY OF STATE  
3:15 PM O'CLOCK

JUL 29 2021

Secretary of State

Mr. Joe A. Esparza  
Deputy Secretary of State  
State Capitol Room 1E.8  
Austin, Texas 78701

Dear Deputy Secretary Esparza:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

Executive Order No. GA-38 relating to the continued response to the COVID-19 disaster.

The original executive order is attached to this letter of transmittal.

Respectfully submitted,

  
Gregory S. Davidson  
Executive Clerk to the Governor

GSD/gsd

Attachment

# Executive Order

BY THE  
GOVERNOR OF THE STATE OF TEXAS

Executive Department  
Austin, Texas  
July 29, 2021

EXECUTIVE ORDER  
GA 38

*Relating to the continued response to the COVID-19 disaster.*

---

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all Texas counties; and

WHEREAS, in each subsequent month effective through today, I have renewed the COVID-19 disaster declaration for all Texas counties; and

WHEREAS, from March 2020 through May 2021, I issued a series of executive orders aimed at protecting the health and safety of Texans, ensuring uniformity throughout Texas, and achieving the least restrictive means of combatting the evolving threat to public health by adjusting social-distancing and other mitigation strategies; and

WHEREAS, combining into one executive order the requirements of several existing COVID-19 executive orders will further promote statewide uniformity and certainty; and

WHEREAS, as the COVID-19 pandemic continues, Texans are strongly encouraged as a matter of personal responsibility to consistently follow good hygiene, social-distancing, and other mitigation practices; and

WHEREAS, receiving a COVID-19 vaccine under an emergency use authorization is always voluntary in Texas and will never be mandated by the government, but it is strongly encouraged for those eligible to receive one; and

WHEREAS, state and local officials should continue to use every reasonable means to make the COVID-19 vaccine available for any eligible person who chooses to receive one; and

WHEREAS, in the Texas Disaster Act of 1975, the legislature charged the governor with the responsibility "for meeting ... the dangers to the state and people presented by disasters" under Section 418.011 of the Texas Government Code, and expressly granted the governor broad authority to fulfill that responsibility; and

WHEREAS, under Section 418.012, the "governor may issue executive orders ... hav[ing] the force and effect of law;" and

WHEREAS, under Section 418.016(a), the "governor may suspend the provisions of any regulatory statute prescribing the procedures for conduct of state business ... if strict compliance with the provisions ... would in any way prevent, hinder, or delay necessary action in coping with a disaster;" and

WHEREAS, under Section 418.018(c), the "governor may control ingress and egress to

FILED IN THE OFFICE OF THE  
SECRETARY OF STATE  
3:15pm O'CLOCK

JUL 29 2021

and from a disaster area and the movement of persons and the occupancy of premises in the area;" and

WHEREAS, under Section 418.173, the legislature authorized as "an offense," punishable by a fine up to \$1,000, any "failure to comply with the [state emergency management plan] or with a rule, order, or ordinance adopted under the plan;"

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby order the following on a statewide basis effective immediately:

1. To ensure the continued availability of timely information about COVID-19 testing and hospital bed capacity that is crucial to efforts to cope with the COVID-19 disaster, the following requirements apply:
  - a. All hospitals licensed under Chapter 241 of the Texas Health and Safety Code, and all Texas state-run hospitals, except for psychiatric hospitals, shall submit to the Texas Department of State Health Services (DSHS) daily reports of hospital bed capacity, in the manner prescribed by DSHS. DSHS shall promptly share this information with the Centers for Disease Control and Prevention (CDC).
  - b. Every public or private entity that is utilizing an FDA-approved test, including an emergency use authorization test, for human diagnostic purposes of COVID-19, shall submit to DSHS, as well as to the local health department, daily reports of all test results, both positive and negative. DSHS shall promptly share this information with the CDC.
2. To ensure that vaccines continue to be voluntary for all Texans and that Texans' private COVID-19-related health information continues to enjoy protection against compelled disclosure, in addition to new laws enacted by the legislature against so-called "vaccine passports," the following requirements apply:
  - a. No governmental entity can compel any individual to receive a COVID-19 vaccine administered under an emergency use authorization. I hereby suspend Section 81.082(f)(1) of the Texas Health and Safety Code to the extent necessary to ensure that no governmental entity can compel any individual to receive a COVID-19 vaccine administered under an emergency use authorization.
  - b. State agencies and political subdivisions shall not adopt or enforce any order, ordinance, policy, regulation, rule, or similar measure that requires an individual to provide, as a condition of receiving any service or entering any place, documentation regarding the individual's vaccination status for any COVID-19 vaccine administered under an emergency use authorization. I hereby suspend Section 81.085(i) of the Texas Health and Safety Code to the extent necessary to enforce this prohibition. This paragraph does not apply to any documentation requirements necessary for the administration of a COVID-19 vaccine.
  - c. Any public or private entity that is receiving or will receive public funds through any means, including grants, contracts, loans, or other disbursements of taxpayer money, shall not require a consumer to provide, as a condition of receiving any service or entering any place, documentation regarding the consumer's vaccination status for any COVID-19 vaccine administered under an emergency use authorization. No consumer may be denied entry to a facility financed

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- in whole or in part by public funds for failure to provide documentation regarding the consumer's vaccination status for any COVID-19 vaccine administered under an emergency use authorization.
- d. Nothing in this executive order shall be construed to limit the ability of a nursing home, state supported living center, assisted living facility, or long-term care facility to require documentation of a resident's vaccination status for any COVID-19 vaccine.
  - e. This paragraph number 2 shall supersede any conflicting order issued by local officials in response to the COVID-19 disaster. I hereby suspend Sections 418.1015(b) and 418.108 of the Texas Government Code, Chapter 81, Subchapter E of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions in response to the COVID-19 disaster that are inconsistent with this executive order.
3. To ensure the ability of Texans to preserve livelihoods while protecting lives, the following requirements apply:
- a. There are no COVID-19-related operating limits for any business or other establishment.
  - b. In areas where the COVID-19 transmission rate is high, individuals are encouraged to follow the safe practices they have already mastered, such as wearing face coverings over the nose and mouth wherever it is not feasible to maintain six feet of social distancing from another person not in the same household, but no person may be required by any jurisdiction to wear or to mandate the wearing of a face covering.
  - c. In providing or obtaining services, every person (including individuals, businesses, and other legal entities) is strongly encouraged to use good-faith efforts and available resources to follow the Texas Department of State Health Services (DSHS) health recommendations, found at [www.dshs.texas.gov/coronavirus](http://www.dshs.texas.gov/coronavirus).
  - d. Nursing homes, state supported living centers, assisted living facilities, and long-term care facilities should follow guidance from the Texas Health and Human Services Commission (HHSC) regarding visitations, and should follow infection control policies and practices set forth by HHSC, including minimizing the movement of staff between facilities whenever possible.
  - e. Public schools may operate as provided by, and under the minimum standard health protocols found in, guidance issued by the Texas Education Agency. Private schools and institutions of higher education are encouraged to establish similar standards.
  - f. County and municipal jails should follow guidance from the Texas Commission on Jail Standards regarding visitations.
  - g. As stated above, business activities and legal proceedings are free to proceed without COVID-19-related limitations imposed by local governmental entities or officials. This paragraph number 3 supersedes any conflicting local order in response to the COVID-19 disaster, and all relevant laws are suspended to the extent necessary to preclude any such inconsistent local orders. Pursuant to the legislature's command in Section 418.173 of the Texas Government Code and the State's emergency management plan, the imposition of any conflicting or inconsistent limitation by a local governmental entity or official constitutes a "failure to comply with" this executive order that is subject to a fine up to \$1,000.

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4. To further ensure that no governmental entity can mandate masks, the following requirements shall continue to apply:
  - a. No governmental entity, including a county, city, school district, and public health authority, and no governmental official may require any person to wear a face covering or to mandate that another person wear a face covering; provided, however, that:
    - i. state supported living centers, government-owned hospitals, and government-operated hospitals may continue to use appropriate policies regarding the wearing of face coverings; and
    - ii. the Texas Department of Criminal Justice, the Texas Juvenile Justice Department, and any county and municipal jails acting consistent with guidance by the Texas Commission on Jail Standards may continue to use appropriate policies regarding the wearing of face coverings.
  - b. This paragraph number 4 shall supersede any face-covering requirement imposed by any local governmental entity or official, except as explicitly provided in subparagraph number 4.a. To the extent necessary to ensure that local governmental entities or officials do not impose any such face-covering requirements, I hereby suspend the following:
    - i. Sections 418.1015(b) and 418.108 of the Texas Government Code;
    - ii. Chapter 81, Subchapter E of the Texas Health and Safety Code;
    - iii. Chapters 121, 122, and 341 of the Texas Health and Safety Code;
    - iv. Chapter 54 of the Texas Local Government Code; and
    - v. Any other statute invoked by any local governmental entity or official in support of a face-covering requirement.

Pursuant to the legislature's command in Section 418.173 of the Texas Government Code and the State's emergency management plan, the imposition of any such face-covering requirement by a local governmental entity or official constitutes a "failure to comply with" this executive order that is subject to a fine up to \$1,000.
  - c. Even though face coverings cannot be mandated by any governmental entity, that does not prevent individuals from wearing one if they choose.
5. To further ensure uniformity statewide:
  - a. This executive order shall supersede any conflicting order issued by local officials in response to the COVID-19 disaster, but only to the extent that such a local order restricts services allowed by this executive order or allows gatherings restricted by this executive order. Pursuant to Section 418.016(a) of the Texas Government Code, I hereby suspend Sections 418.1015(b) and 418.108 of the Texas Government Code, Chapter 81, Subchapter E of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions in response to the

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- COVID-19 disaster that are inconsistent with this executive order, provided that local officials may enforce this executive order as well as local restrictions that are consistent with this executive order.
- b. Confinement in jail is not an available penalty for violating this executive order. To the extent any order issued by local officials in response to the COVID-19 disaster would allow confinement in jail as an available penalty for violating a COVID-19-related order, that order allowing confinement in jail is superseded, and I hereby suspend all relevant laws to the extent necessary to ensure that local officials do not confine people in jail for violating any executive order or local order issued in response to the COVID-19 disaster.

This executive order supersedes all pre-existing COVID-19-related executive orders and rescinds them in their entirety, except that it does not supersede or rescind Executive Orders GA-13 or GA-37. This executive order shall remain in effect and in full force unless it is modified, amended, rescinded, or superseded by the governor. This executive order may also be amended by proclamation of the governor.



Given under my hand this the 29th  
day of July, 2021.

Handwritten signature of Greg Abbott in black ink.

GREG ABBOTT  
Governor

ATTESTED BY:

Handwritten signature of Joe A. Esparza in black ink.  
\_\_\_\_\_  
JOE A. ESPARZA  
Deputy Secretary of State

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SECRETARY OF STATE  
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JUL 29 2021



# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** August 17, 2021

**AGENDA ITEM CAPTION:** Hold a public hearing on the City of Lockhart and Lockhart Economic Development Corporation Fiscal Year 2021-2022 Budgets.

**ORIGINATING DEPARTMENT AND CONTACT:** Finance - Pam Larison

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:**

The City Charter requires that the City Council hold a public hearing for the Fiscal year 2021-2022 City of Lockhart Budget. Notice of Public hearings for the City of Lockhart and the Lockhart Economic Development Corporation Fiscal year 2021-2022 was published in the Lockhart Post Register on August 12, 2021.

According to the City of Lockhart Charter, Article 9, Section 9.07, Public Hearing on Budget, the City Council shall hold a public hearing on the budget submitted and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained.

The City of Lockhart is required to hold one public hearing on the budget. On August 3, 2021, the City Council approved two public hearings on the budget for the Fiscal Year of October 1, 2021 to September 30, 2022. The second public hearing will be on September 7, 2021 to allow citizens of Lockhart the opportunity to discuss any item or amount presented.

**PROJECT SCHEDULE (if applicable):** N/A

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

**Account Name:**

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** None.

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** N/A

**LIST OF SUPPORTING DOCUMENTS:**

# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** August 17, 2021

**AGENDA ITEM CAPTION:** Receive update and discussion regarding the Redistricting process.

**ORIGINATING DEPARTMENT AND CONTACT:** Administration - Connie Constancio

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:** On May 4, 2021, the City Council approved an Engagement Agreement with Bickerstaff, Heath, Delgado & Acotsa to provide legal services for all aspects associated with the redistricting process.

Bickerstaff's office reports that the state level census data was released on August 12, 2021. By early September, Bickerstaff's office should have the data in a usable form to allow them to begin working on the Initial Assessments. In late September to early October, the firm will have initial assessment meetings, drawing sessions in winter to go over several new single-member district drawings, and adopt a final plan in 2022. Lockhart's deadline to adopt a plan is July 23, 2022 since our next election is November 8, 2022, thereby providing ample time to hold meetings and review plans. Counties have to be redrawn by November 12, 2021.

A Representative of Bickerstaff's office will be in attendance to provide an update about the upcoming Redistricting process for Lockhart.

**PROJECT SCHEDULE (if applicable):**

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:** N/A

**Account Number:** N/A

**Funds Available:** N/A

**Account Name:** N/A

**FISCAL NOTE (if applicable):** N/A

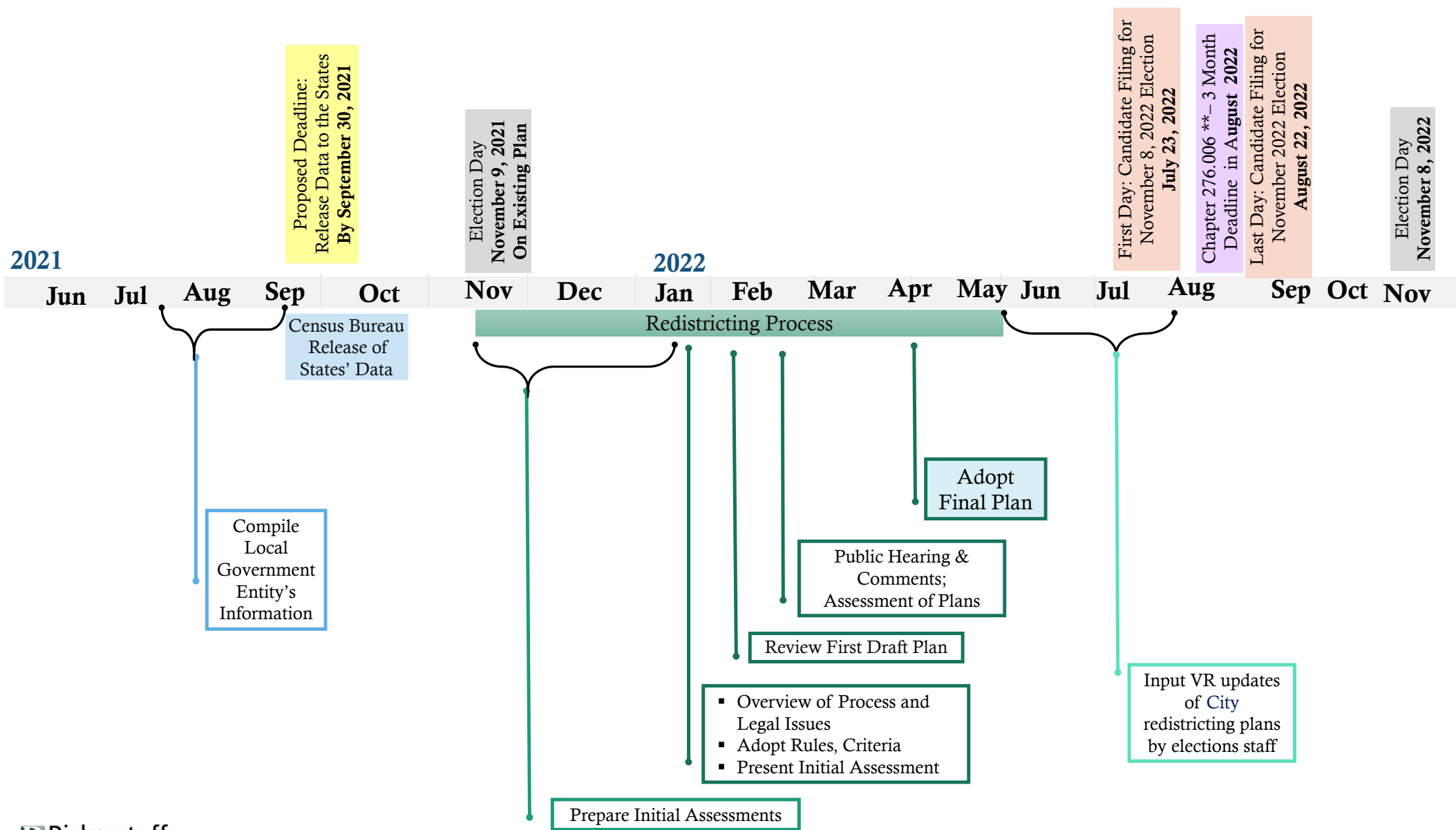
**PREVIOUS COUNCIL ACTION:** May 4, 2021-Awarded contract to Bickerstaff, Heath, Delgado, Acosta to provide legal services associated with Redistricting.

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** None.

**LIST OF SUPPORTING DOCUMENTS:** Proposed 2021 Redistricting Timeline for November 2022 Elections

# Proposed 2021 Redistricting Time Line for Cities with General Elections on November 8, 2022 Based on Census Bureau Release of Data by September 30, 2021\*



\*Based upon the last information posted by the Census Bureau on February 12, 2021.

This time line assumes no changes in current election deadlines although bills have been filed to adjust Texas' Primary election dates for 2022.

\*\*Texas Election Code Chapter 276.006: A change in the boundary of a political subdivisions other than a county must be adopted 3 months prior to the election under than plan.

# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** August 17, 2021

**AGENDA ITEM CAPTION:** Discussion and/or action to consider an update to an Automatic Aid Agreement for structure fire responses between Lockhart Fire Rescue and Travis County Fire Rescue ESD#11 originally dated October 3, 2007.

**ORIGINATING DEPARTMENT AND CONTACT:** Fire - Randy Jenkins

**ACTION REQUESTED:** Agreement

**BACKGROUND/SUMMARY/DISCUSSION:** The original automatic aid agreement between Lockhart Fire Rescue and Travis County Fire Rescue ESD #11 is being updated to include the following changes to the agreement:

- Travis County Fire Rescue ESD #11 updated their response to include a ladder truck and a squad or engine with a minimum of four personnel total.
- Definitions were updated to include Ladder Truck, Mini-Pumper, and Squad.
- Travis County Fire Rescue ESD #11 reduced the requested response area for Lockhart Fire Rescue significantly.

Travis County Fire Rescue ESD #11 contracts with Hays/Caldwell County ESD #1 for fire protection and has a staffed fire station (#1107) located at the intersection of FM 1854 and FM 1185. This location improves their ability to respond to the City of Lockhart in a timely manner.

Firefighting is an inherently dangerous and labor-intensive occupation and having adequate manpower to respond to structure fires increases safety to firefighters and the public. The National Fire Protection Association (NFPA) 1710, Standard for the Organization and Deployment of Fire Suppression Operations to the Public by Career Fire Departments, 2016 Edition recommends as an objective to respond to a single-family residence structure fire with a minimum of 12 personnel within a travel time of 8 minutes (Chapters 4.1.2.1, and 5.2.4.1.1).

Lastly, the Insurance Services Office (ISO) uses the Fire Suppression Rating Schedule (FSRS) to evaluate communities on their fire suppression capabilities. A Public Protection Classification (PPC) is then assigned to the community. Our current PPC is 3/3X. Entering into Automatic Aid Agreements for structure fires can enhance our FSRS score in the areas of fire apparatus, equipment, and personnel.

**PROJECT SCHEDULE (if applicable):** N/A

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

### **AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

**Account Name:**

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** Original automatic aid agreement dated October 7, 2007.

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** Staff recommends the approval of the updated Automatic Aid for structure fire response between Lockhart Fire Rescue and Travis County Fire Rescue ESD #11 as presented.

**LIST OF SUPPORTING DOCUMENTS:** Travis County ESD #11 Auto Aid Current Agreement, Travis County ESD #11 Auto Aid Proposed New Agreement, 2021 Lockhart Auto Aid maps

**AUTOMATIC AID AGREEMENT**

This Automatic Aid Agreement (the "Agreement") is made and entered into this 3<sup>rd</sup> day of October, 2007, by and between Travis County Emergency Services District #11, a political subdivision in the County of Travis, hereinafter referred to as "Travis County Fire Rescue ESD #11" and City of Lockhart Fire Rescue, a municipal Fire Department, in the City of Lockhart, hereinafter referred to as "Lockhart Fire Rescue", (together, the "Parties").

WHEREAS, Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue, provide fire, rescue, and emergency medical services within their respective jurisdictions; and

WHEREAS, Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue, have found it to be of mutual benefit if the services of each fire department are in some circumstances extended outside the limits of each jurisdiction into the boundaries of the other; and

WHEREAS, the Parties desire to enter into a mutual response pact, wherein, in some circumstances, one Party will respond to structural fires occurring within the jurisdictional limits of the other Party;

NOW, therefore, and in consideration of the covenants contained herein, the Parties hereby agree as follows:

1. This Agreement provides the guidelines for facilitating automatic aid among the Parties. The specific details of the service to be provided under this Agreement and general operational policies, including, but not limited to, response areas and types of equipment, operational command, incident reports, dispatch, communications, training, response maps, preplans, and evaluation of effectiveness, shall be determined by Travis County Fire Rescue ESD #11 Fire Chief and Lockhart Fire Rescue Fire Chief and contained in an agreed Memorandum of Understanding ("MOU"), in form substantially similar to that attached as Exhibit "A" hereto.

2. Each party shall, at its own expense, develop and provide the necessary cross connections of its communication system with the communication system of the other.

3. Each Party shall, at its own expense, provide to the other a written predetermined grid-mapping system designating the area to be included in this Agreement.

4. Responsibility for responding to requests for emergency medical services shall continue to rest with the agency of the jurisdiction in which the emergency occurs.

5. The services provided by each Party pursuant to this Agreement shall be provided at no cost to the other Party, and all indirect costs, including, but not limited to, damage to equipment or clothing, medical expenses, and travel expenses, shall be paid by the Party rendering aid. Personnel who perform duties outside their home jurisdiction pursuant to this Agreement shall continue to receive the same wages, salary, pension, and other compensation and benefits for the performance of such duties, including injury or death benefits, disability payments, and worker's compensation benefits, as though the service had been rendered within the limits of their home jurisdiction. This Agreement shall not constitute a waiver of any rights of the respective Parties to claim state and/or federal reimbursement.

6. During the time aid is being rendered pursuant to this Agreement, all equipment used by the Party rendering aid shall continue to be owned, leased, or rented by the party rendering aid. At all times while equipment and personnel of a Party rendering aid are traveling to, from, or within the jurisdictional limits of the requesting Party in accordance with the terms of this Agreement, such personnel and equipment shall be deemed to be employed or used, as the case may be, in the full line and cause of duty of the Party rendering aid. In addition, such personnel shall be deemed to be engaged in a governmental function of their entity.

7. Each Party which performs services pursuant to this Agreement shall do so with funds available from current revenues of the Party. No Party shall have any liability for the failure to expend funds to provide aid hereunder.

8. The Travis County Fire Rescue ESID #11 Fire Chief and the Lockhart Fire Rescue Fire Chief, or their designated representatives, shall determine and agree upon the capabilities of each Party to respond to incidents requiring special equipment, as necessary.

9. The Parties understand and agree that the responding Party's ability to accommodate a request for aid shall be dependant upon and subject to any existing emergency conditions within the responding Party's own jurisdiction and the availability of its resources, as determined in the responding Party's sole discretion.

10. Neither Party assumes liability for the acts or omissions of persons other than each Party's respective officers, agents, employees or representatives, and each Party hereto waives all claims against the other for compensation for any loss, damage, personal injury, or death, occurring as a consequence of the performance of this Agreement, except those caused in whole or in part by the negligence of an officer, employee, agent or representative of the other Party. Each Party shall defend, indemnify, and hold harmless, to the extent permitted by law, the other Party, its officers, agents, employees and representatives, as against any third-party claims, losses, damages, suits, actions and administrative proceedings, and demands and all expenditures and costs relating to acts or omissions of the indemnitor, its officers, agents, employees and representatives arising out of or incidental to the indemnitor's performance of this Agreement. Neither party waives any immunity or defense on behalf of itself, its officers, employees or agents as a result of the foregoing or its execution or performance of this Agreement.



11. For purposes of liaison and the administration of this Agreement, the Travis County Fire Rescue ESD #11 Fire Chief and the Lockhart Fire Rescue Fire Chief are designated as the representatives of the respective Parties to this Agreement, and they shall be jointly responsible for administration of this Agreement.

12. This Agreement shall become operational and effective upon execution by both Parties. The Agreement shall remain in effect until termination by either Party. It is further agreed that either Party may terminate the Agreement at any time by giving at least sixty (60) days written notice to the other Party.

13. The Parties agree that the provisions of this Agreement are not intended to create any rights in, and shall not be enforceable by, any third party.

14. If a provision contained in this Agreement is held invalid for any reason, the invalidity does not affect other provisions of the Agreement that can be given effect without the invalid provision, and to this end the provisions of this Agreement are severable.

15. This Agreement shall be governed by the laws of the State of Texas. Venue for an action arising under this Agreement shall be in accordance with the Texas Rules of Civil Procedure.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

**Travis County Fire Rescue ESD #11**

By: Ken Bailey  
Ken Bailey

Dated: 10-3-07

**Lockhart Fire Rescue**

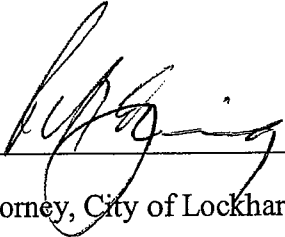
By: Jerry Doyle  
Jerry Doyle

Dated: 10-03-07

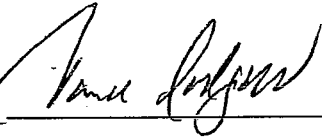
APPROVED AS TO FORM:

By: \_\_\_\_\_  
ESD # 11 Attorney

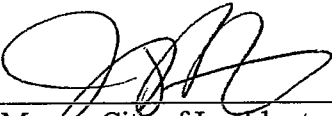
Dated: \_\_\_\_\_

By:  \_\_\_\_\_  
City Attorney, City of Lockhart

Dated: 10-2-07

By:  \_\_\_\_\_  
City Manager, City of Lockhart

Dated: 10-2-07

By:  \_\_\_\_\_  
Mayor, City of Lockhart

Dated: 2 Oct 07

**EXHIBIT "A"**

**MEMORANDUM OF UNDERSTANDING  
Emergency Services District #11 and Lockhart Fire Rescue**

This Memorandum of Understanding ("MOU") is authorized by Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue (collectively the "Parties") pursuant to that certain Automatic Aid Agreement dated October 3rd, 2007 (the "Agreement"), and is subject to the terms and conditions set forth in said Agreement. This MOU replaces any existing MOU in effect between the Parties.

This MOU sets forth the structural fire response services and resources to be provided and identifies the designated response areas.

**RESOURCES/DEFINITIONS**

Capitalized terms utilized herein and not otherwise defined herein shall have the meaning ascribed thereto as set out in this Agreement.

**Shift Officer:** refers to the officer responsible for commanding incident resources and overall scene management.

**Engine:** refers to a fire department vehicle meeting the equipment standards of 1000 GPM pump capacity, 1000' of 5 inch supply line, 2 or more hand lines capable of delivering a minimum of 125 GPM with a minimum staffing of 3 personnel.

**Jurisdictional Party:** refers to the party with jurisdiction over the area in which the structural fire occurs and that requests aid under the Agreement.

**Responding Party:** refers to the party responding to a request for aid under the Agreement.

**SERVICES**

**1. TRAVIS COUNTY FIRE RESCUE ESD #11**

Travis County Fire Rescue ESD #11 agrees to respond with one (1) Engine, if available, into the City of Lockhart to assist the Lockhart Fire Rescue, only within their jurisdictional area (city limits). The draw from Travis County Fire Rescue ESD #11 will be automatic until Travis County Fire Rescue ESD #11 has provided Lockhart Fire Rescue up to one (1) Engine.

**2. LOCKHART FIRE RESUCE**

Lockhart Fire Rescue agrees to respond with one (1) Engine, if available, into Travis County Fire Rescue ESD # 11 to assist Travis County Fire Rescue ESD

#11, within the pre-determined Travis County Fire Rescue ESD #11's jurisdictional area (see exhibit 1). The draw from Lockhart Fire Rescue will be automatic until Lockhart Fire Rescue has provided Travis County Fire Rescue ESD #11 up to one (1) Engine.

3. Additional resources not described in this MOU may be requested by the Shift Officer or appropriate dispatch center through the communications procedures set forth herein.

### **DISPATCH AND COMMUNICATION PROCEDURES**

1. Requests for services shall be made to the responding party's dispatch center through pre-established communication links. Each request shall identify the resource(s) by unit type, as defined in this MOU.
2. All necessary information including address, type of emergency, tactical radio frequency and related information that is available shall be relayed to responding units and updated as appropriate.
3. The Party receiving the request shall dispatch the requested resource, if available, and shall provide the responding units with all pertinent information, identifying the jurisdictional dispatch center and tactical radio frequency.
4. If the specific type of unit is not in the station and cannot be located in a manner so as not to result in an extended response time, the requesting Party's dispatch center will be advised of the delay to ensure that the closest unit will respond.
5. If the requested unit encounters delays resulting from seasonal, traffic, or other unforeseen restrictions so as to result in an extended response time, the requesting Party's dispatch center will immediately be advised of the delay.

### **OPERATIONAL COMMAND**

The first arriving officer will assume command as Shift Officer until he or she reassigns command or is relieved by a higher ranking officer. The highest-ranking officer from the Jurisdictional Party will have the ultimate authority to assume command. All operations will be conducted in a coordinated and organized manner.

### **INCIDENT REPORTS**

When units of both Parties have responded to an incident, the unit of the Jurisdictional Party will be responsible for preparing the incident report. When no units from the Jurisdictional Party respond to an incident, the units from the Responding Party shall prepare their own incident report and the Responding Party shall provide copies of the incident report to the Jurisdictional Party.

**TRAINING**

Periodic interagency training shall be conducted for the purpose of improving working relationships and operational coordination between Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue units. This training shall be coordinated through the Travis County Fire Rescue ESD #11 Training Officer and the Lockhart Fire Rescue Training Officer.

**RESPONSE MAPS AND PREPLANS**

Upon execution of this MOU, each Party shall provide the other with a current grid-mapping system and shall provide updated versions as changes occur.

**EVALUATION**

The effectiveness of the procedures contained in this MOU shall be evaluated annually, or as significant changes occur, by the Travis County Fire Rescue ESD #11 Fire Chief and the Lockhart Fire Rescue Fire Chief, or their respective designees.

**AMENDMENT**

Changes in this written MOU may be made at any time by mutual written agreement of Travis County Fire Rescue ESD #11 Fire Chief and the Lockhart Fire Rescue Fire Chief. A signed amendment to this document will be prepared accordingly and distributed to all holders.

**Travis County Fire Rescue**

**Lockhart Fire Rescue**

By: Ken Bailey  
Ken Bailey  
Fire Chief

By: Jerry Doyle  
Jerry Doyle  
Fire Chief

Date: 10-3-07

Date: 10-03-07

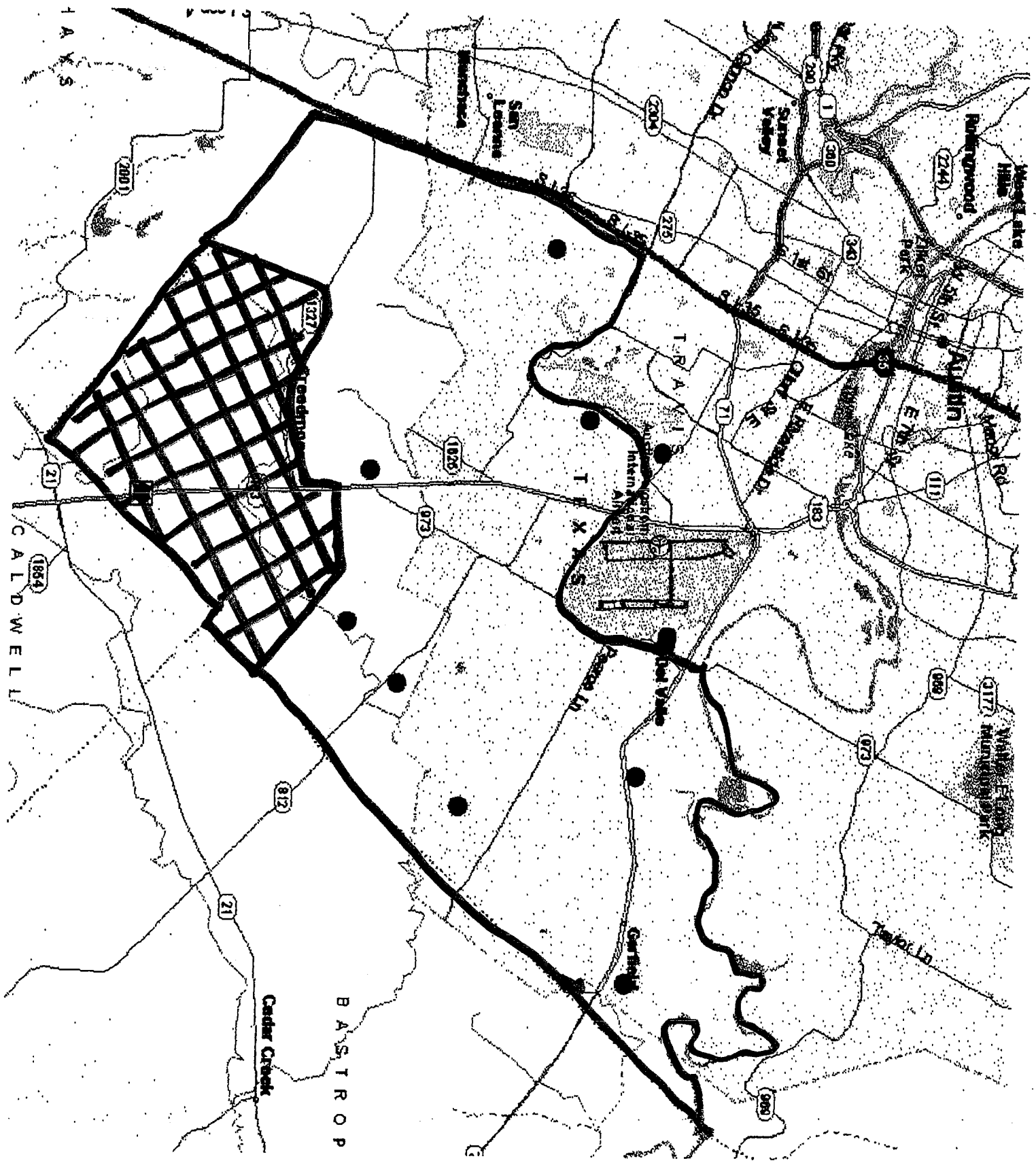
**EXHIBIT "1"**

***AUTOMATIC AID AREA:***

***LOCKHART FIRE RESCUE to TRAVIS COUNTY FIRE RESCUE ESD #11***

***Street List:***

Williamson Road  
Hwy 183 Between the county line and Maha  
Loop  
Elm Groves  
Old Lockhart Rd.  
Maha Court  
Laws Road  
Margo Drive  
Evelyn Road  
Reata Drive  
Saddle Circle  
Bullet Pass  
Schriber Road  
Bock Road  
Caldvis Road  
Avis Road  
Calder Road  
Maha Loop  
Von Quintus Road  
Maha Road  
Tom Sassman  
FM 1327  
Turnersville Road  
Turnersville Road South  
Turnersville Road North  
Aquaplex Road  
Underwood Drive  
Overstreet Circle  
Mustang Drive  
Glass Road  
Maverick Court  
Gunsmoke Court  
Verde Court  
Appaloosa Court  
Palm Harborway  
Colt Drive  
Bronco Court



Auto-Aid

**EXHIBIT "2"**

***AUTOMATIC AID AREA:***

***TRAVIS COUNTY FIRE RESCUE ESD #11 to LOCKHART FIRE RESCUE***

***Street List:***

***Map to be provided of primary service area for Lockhart Fire Rescue.***



**Structural Fire Responses 2002 (March) - 2007 (September)**

Year	Month	Time of Day	Fires	1- Alarm Response	2 - Alarm Response	4 FF or less	Mutual-aid Given	Mutual-aid Received
2002	Nov.	2-6 p.m.	17	7	1	2	1	2
2003	June	4-8 p.m.	15	7	1	2	0	2
2004	Dec.	6-10 p.m.	16	4	1	11	1	3
2005	Oct.	2-6 p.m.	21	4	1	15	2	8
2006	Aug.	12noon-4 p.m.	19	3	1	18	3	2
2007	Feb./Mar./Apr./Jun	12 midnt.- 4 a.m.	12	4	1	9	0	1
		Total	100	N/A	N/A	N/A	N/A	N/A
		Average	18	5	1	10	1	3

- (c) The fire department may use standards established by the National Fire Protection Association for fire protection personnel operating at an emergency incident.

*Source: The provisions of this §435.15 adopted to be effective March 24, 2002.*

**§435.17. Procedures for Interior Structural Fire Fighting (2-In/2-Out Rule).**

- (a) The fire department shall develop written procedures that comply with the Occupational Safety and Health Administration's Final Rule, 29 CFR Section 1910.134(g)(4) by requiring:
- (1) a team of at least four fire protection personnel must be assembled before an interior fire attack can be made when the fire has progressed beyond the incipient stage;
  - (2) at least two fire protection personnel to enter the IDLH atmosphere and remain in visual or voice (not radio) contact with each other;
    - (A) Visual means that the fire protection personnel must be close enough to see each other.
    - (B) Voice means that the fire protection personnel of the entry team must be close enough to speak to one another without the use of radios.
  - (3) at least two fire protection personnel remain located outside the IDLH atmosphere to perform rescue of the fire protection personnel inside the IDLH atmosphere;
  - (4) all fire protection personnel engaged in interior structural fire fighting use self-contained breathing apparatus and be clothed in a complete set of protective clothing as identified in Chapter 435;
  - (5) all fire protection personnel located outside the IDLH atmosphere be equipped with appropriate retrieval equipment where retrieval equipment would contribute to the rescue of the fire protection personnel that have entered the IDLH atmosphere;
  - (6) one of the outside fire protection personnel must actively monitor the status of the inside fire protection personnel and not be assigned other duties. The second outside fire protection personnel may be assigned to an additional role, including, but not limited to, incident commander, safety officer, driver-operator, command technician or aide, or fire fighter/EMS personnel, so long as this individual is able to perform assistance or rescue activities without jeopardizing the safety or health of any fire protection personnel working at the scene;
  - (7) the fire protection personnel outside the IDLH atmosphere must remain in communication (including, but not limited to, radio) with the fire protection personnel in the IDLH atmosphere. Use of a signal line (rope) as a communications instrument for interior fire fighting is not permitted by the commission. This does not preclude the use of rescue guide ropes (guide line or lifeline or by what ever name they may be called) used during structural searches; and

- (8) each outside fire protection personnel must have a complete set of protective clothing and self-contained breathing apparatus, as identified in Chapter 435, immediately accessible for use if the need for rescue activities inside the IDLH atmosphere is necessary.
- (b) The fire department shall comply with the 2-in/2-out rule as described in this section except in an imminent life-threatening situation when immediate action could prevent the loss of life or serious injury before the team of four fire protection personnel are assembled.

*Source: The provisions of this §435.17 adopted to be effective March 24, 2002.*

**§435.19. Commission Enforcement Of Chapter 435.**

- (a) The commission shall enforce Chapter 435 at anytime, including, but not limited to, commission investigations, fire department inspections, or upon receiving a written complaint of an alleged infraction of Chapter 435.
- (b) Upon receipt of a written complaint alleging a violation of Chapter 435, the commission shall have 30 days to initiate an investigation and report back to the complainant its progress.
- (c) Upon substantiating the validity of a written complaint, the commission shall follow the procedures outlined in Government Code, Chapter 419, §419.011(b) and (c).

*Source: The provisions of this §435.19 adopted to be effective March 24, 2002.*

**§435.21. Fire Service Joint Labor Management Wellness-Fitness Initiative.**

- (a) A fire department shall assess the wellness and fitness needs of the personnel in the department. The procedure used to make this assessment shall be written and made available for commission inspection.
- (b) A fire department shall develop and maintain a standard operating procedure to address those needs.
- (c) The approach to the fitness needs of the department shall be based on the local assessment and local resources.
- (d) The standard operating procedure shall be made available to the commission for inspection.
- (e) The effective date of this rule is October 1, 2006.

*Source: The provisions of this §435.21 adopted to be effective October 1, 2006.*

**AUTOMATIC AID  
AGREEMENT**

**TRAVIS COUNTY FIRE RESCUE ESD #11 & LOCKHART FIRE RESCUE**

This Automatic Aid Agreement (the "Agreement") is made and entered into this 17<sup>th</sup> day of August, 2021, by and between Travis County Emergency Services District #11, a political subdivision in the County of Travis, hereinafter referred to as "Travis County Fire Rescue ESD #11" and City of Lockhart Fire Rescue, a Municipal Fire Department, in the City of Lockhart, hereinafter referred to as "Lockhart Fire Rescue", (together, the "Parties").

**WHEREAS**, Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue, provide fire, rescue, and emergency medical services within their respective jurisdictions; and

**WHEREAS**, Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue, have found it to be of mutual benefit if the services of each fire department are in some circumstances extended outside the limits of each jurisdiction into the boundaries of the other; and

**WHEREAS**, the Parties desire to enter into a mutual response pact, wherein, in some circumstances, one Party will respond to structural fires occurring within the jurisdictional limits of the other Party;

**NOW**, therefore, and in consideration of the covenants contained herein, the Parties hereby agree as follows:

1. This Agreement provides the guidelines for facilitating automatic aid among the Parties. The specific details of the service to be provided under this Agreement and general operational policies, including, but not limited to, response areas and types of equipment, operational command, incident reports, dispatch, communications, training, response maps, preplans, and evaluation of effectiveness, shall be determined by Travis County Fire Rescue ESD #11 Fire Chief and Lockhart Fire Rescue Fire Chief and contained in an agreed Memorandum of Understanding ("MOU"), in form substantially similar to that attached as Exhibit "A" hereto.
2. Each party shall, at its own expense, develop and provide the necessary cross connections of its communication system with the communication system of the other.
3. Each Party shall, at its own expense, provide to the other a written predetermined grid-mapping system designating the area to be included in this Agreement.
4. Responsibility for responding to requests for emergency medical services shall continue to rest with the agency of the jurisdiction in which the emergency occurs.
5. The services provided by each Party pursuant to this Agreement shall be provided at no cost to the other Party, and all indirect costs, including, but not limited to, damage to equipment or clothing, medical expenses, and travel expenses, shall be paid by the Party rendering aid. Personnel who perform duties outside their home jurisdiction pursuant to this Agreement shall continue to receive the same wages, salary, pension, and other compensation and benefits for the performance of such duties, including injury or death benefits, disability payments, and worker's

compensation benefits, as though the service had been rendered within the limits of their home jurisdiction. This Agreement shall not constitute a waiver of any rights of the respective Parties to claim state and/or federal reimbursement.

6. During the time aid is being rendered pursuant to this Agreement, all equipment used by the Party rendering aid shall continue to be owned, leased, or rented by the party rendering aid. At all times while equipment and personnel of a Party rendering aid are traveling to, from, or within the jurisdictional limits of the requesting Party in accordance with the terms of this Agreement, such personnel and equipment shall be deemed to be employed or used, as the case may be, in the full line and cause of duty of the Party rendering aid. In addition, such personnel shall be deemed to be engaged in a governmental function of their entity.

7. Each Party which performs services pursuant to this Agreement shall do so with funds available from current revenues of the Party. No Party shall have any liability for the failure to expend funds to provide aid hereunder.

8. The Travis County Fire Rescue ESD #11 Fire Chief and the Lockhart Fire Rescue Fire Chief, or their designated representatives, shall determine and agree upon the capabilities of each Party to respond to incidents requiring special equipment, as necessary.

9. The Parties understand and agree that the responding Party's ability to accommodate a request for aid shall be dependent upon and subject to any existing emergency conditions within the responding Party's own jurisdiction and the availability of its resources, as determined in the responding Party's sole discretion.

10. Neither Party assumes liability for the acts or omissions of persons other than each Party's respective officers, agents, employees or representatives, and each Party hereto waives all claims against the other for compensation for any loss, damage, personal injury, or death, occurring as a consequence of the performance of this Agreement, except those caused in whole or in part by the negligence of an officer, employee, agent, or representative of the other Party. Each Party shall defend, indemnify, and hold harmless, to the extent permitted by law, the other Party, its officers, agents, employees, and representatives, as against any third-party claims, losses, damages, suits, actions, and administrative proceedings, and demands and all expenditures and costs relating to acts or omissions of the indemnitor, its officers, agents, employees, and representatives arising out of or incidental to the indemnitor's performance of this Agreement. Neither party waives any immunity or defense on behalf of itself, its officers, employees, or agents as a result of the foregoing or its execution or performance of this Agreement.

11. For purposes of liaison and the administration of this Agreement, the Travis County Fire Rescue ESD #11 Fire Chief and the Lockhart Fire Rescue Fire Chief are designated as the representatives of the respective Parties to this Agreement, and they shall be jointly responsible for administration of this Agreement.

12. This Agreement shall become operational and effective upon execution by both Parties. The Agreement shall remain in effect until termination by either Party. It is further agreed that either Party may terminate the Agreement at any time by giving at least sixty (60) days written notice to the other Party.

13. The Parties agree that the provisions of this Agreement are not intended to create any rights in, and shall not be enforceable by, any third party.

14. If a provision contained in this Agreement is held invalid for any reason, the invalidity does not affect other provisions of the Agreement that can be given effect without the invalid provision, and to this end the provisions of this Agreement are severable.

15. This Agreement shall be governed by the laws of the State of Texas. Venue for an action arising under this Agreement shall be in accordance with the Texas Rules of Civil Procedure.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on the day and year first above written.

**Travis County Fire Rescue ESD #11 Fire Chief**

By: \_\_\_\_\_  
*Signature*

Dated: \_\_\_\_\_

\_\_\_\_\_  
*Print Name*

**Lockhart Fire Rescue Fire Chief**

By: \_\_\_\_\_  
*Signature*

Dated: \_\_\_\_\_

\_\_\_\_\_  
*Print Name*

**AUTOMATIC AID  
AGREEMENT  
TRAVIS COUNTY FIRE RESCUE ESD #11 & LOCKHART FIRE RESCUE**

**APPROVED AS TO FORM:**

**By:** \_\_\_\_\_  
Travis County ESD #11 Attorney

**Dated:** \_\_\_\_\_

**By:** \_\_\_\_\_  
City Attorney, City of Lockhart

**Dated:** \_\_\_\_\_

**By:** \_\_\_\_\_  
City Manager, City of Lockhart

**Dated:** \_\_\_\_\_

**By:** \_\_\_\_\_  
Mayor, City of Lockhart

**Dated:** \_\_\_\_\_

**EXHIBIT "A"**  
**MEMORANDUM OF UNDERSTANDING**  
**Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue**

This Memorandum of Understanding ("MOU") is authorized by Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue (collectively the "Parties") pursuant to that certain Automatic aid Agreement dated August 17<sup>th</sup>, 2021 (the "Agreement") and is subject to the terms and conditions set forth in said Agreement. This MOU replaces any existing MOU in effect between the Parties.

This MOU sets forth the structural fire response services and resources to be provided and identifies the designated response areas.

**RESOURCES/DEFINITIONS**

Capitalized terms utilized herein and not otherwise defined herein shall have the meaning ascribed thereto as set out in this Agreement.

**Incident Commander:** The senior officer responsible for commanding incident resources and overall scene management as outlined within the Incident Command System (ICS).

**Engine:** A fire department vehicle meeting the equipment standards of a 1,000 GPM pump capacity, 1,000' of 5-inch supply line, 2 or more hand lines capable of delivering a minimum of 150 GPM, and a minimum staffing of 2 personnel.

**Ladder Truck:** A fire department vehicle meeting the equipment standards of a 100' aerial ladder, 5-inch supply line, equipment, and a minimum staffing of 2 personnel.

**Mini-Pumper:** A fire department vehicle meeting the equipment standards of 1,000 GPM pump capacity, 400' of 5-inch supply line, 2 or more hand lines capable of delivering a minimum of 150 GPM, and a minimum staffing of 2 personnel.

**Squad:** A fire department vehicle meeting the equipment standards of 250 GPM pump capacity, pump, and roll capability, 1 or more hand lines capable of delivering a minimum of 150 GPM, and a minimum staffing of 2 personnel.

**Jurisdictional Party:** The Party with jurisdiction over the area in which the structural fire occurs and requests aid under the Agreement.

**Responding Party:** The Party responding to a request for aid under the Agreement.



## **SERVICES PROVIDED**

### 1. TRAVIS COUNTY FIRE RESCUE ESD #11

Travis County Fire Rescue ESD #11 agrees to respond with one (1) Engine or Squad and one (1) Ladder Truck, if available, into the City of Lockhart to assist Lockhart Fire Rescue, only within their jurisdictional City limits (see map in Exhibit “B”). The draw from Travis County Fire Rescue ESD #11 will be automatic until Travis County Fire Rescue ESD #11 has provided Lockhart Fire Rescue up to one (1) Engine or Squad and one (1) Ladder Truck.

### 2. LOCKHART FIRE RESUCE

Lockhart Fire Rescue agrees to respond with one (1) Engine or Mini-Pumper, if available, into Travis County Fire Rescue ESD # 11 to assist Travis County Fire Rescue ESD #11, within the pre-determined Travis County Fire Rescue ESD #11's jurisdictional area (see map in Exhibit “C”). The draw from Lockhart Fire Rescue will be automatic until Lockhart Fire Rescue has provided Travis County Fire Rescue ESD #11 up to one (1) Engine or Mini-Pumper.

### 3. Additional resources not described in this MOU may be requested by the Shift Officer or appropriate dispatch center through the communications procedures set forth herein.

## **DISPATCH AND COMMUNICATION PROCEDURES**

1. Requests for structure fire response shall be automatic for reported structure fires and requested through pre-established communication links between the two 911 Communication Centers. Each request shall identify the resource(s) requested by unit type, as defined in this MOU.
2. All necessary information including address, type of emergency, tactical radio frequency and related information available shall be relayed to responding units and updated as appropriate.
3. The Party receiving the request shall dispatch the requested resource, if available, and shall provide the responding units with all pertinent information, identifying the jurisdictional dispatch center and tactical radio frequency.
4. If the specific type of unit is not in the station and cannot be located in a manner so as not to result in an extended response time, the requesting Party's dispatch center will be advised of the delay to ensure the closest unit will respond.
5. If the requested unit encounters delays resulting from seasonal, traffic, or other unforeseen restrictions so as to result in an extended response time, the requesting Party's dispatch center will immediately be advised of the delay.

**OPERATIONAL COMMAND**

The first arriving officer will assume command until he or she reassigns command or is relieved by a higher-ranking officer. The highest-ranking officer from the Jurisdictional Party will have the ultimate authority to assume command. All operations will be conducted in a coordinated and organized manner.

**INCIDENT REPORTS**

When units of both Parties have responded to an incident, the unit of the Jurisdictional Party will be responsible for preparing the incident report. When no units from the Jurisdictional Party respond to an incident, the units from the Responding Party shall prepare their own incident report and the Responding Party shall provide copies of the incident report to the Jurisdictional Party.

**TRAINING**

Periodic interagency training shall be conducted for the purpose of improving working relationships and operational coordination between Travis County Fire Rescue ESD #11 and Lockhart Fire Rescue response personnel. This training shall be coordinated through the Travis County Fire Rescue ESD #11 Training Officer and the Lockhart Fire Rescue Training Officer.

**RESPONSE MAPS AND PREPLANS**

Upon execution of this MOU, each Party shall provide the other with a current grid-mapping system and shall provide updated versions as changes occur.

**EVALUATION**

The effectiveness of the procedures contained in this MOU shall be evaluated annually, or as significant changes occur, by the Travis County Fire Rescue ESD #11 Fire Chief and the Lockhart Fire Rescue Fire Chief, or their respective designees.

**AMENDMENT**

Changes in this written MOU may be made at any time by mutual written agreement of Travis County Fire Rescue ESD #11 Fire Chief and the Lockhart Fire Rescue Fire Chief. A signed amendment to this document will be prepared accordingly and distributed to all holders.

**Travis County ESD #11 Fire Rescue**

**Lockhart Fire Rescue**

By: \_\_\_\_\_  
Ken Bailey  
Fire Chief

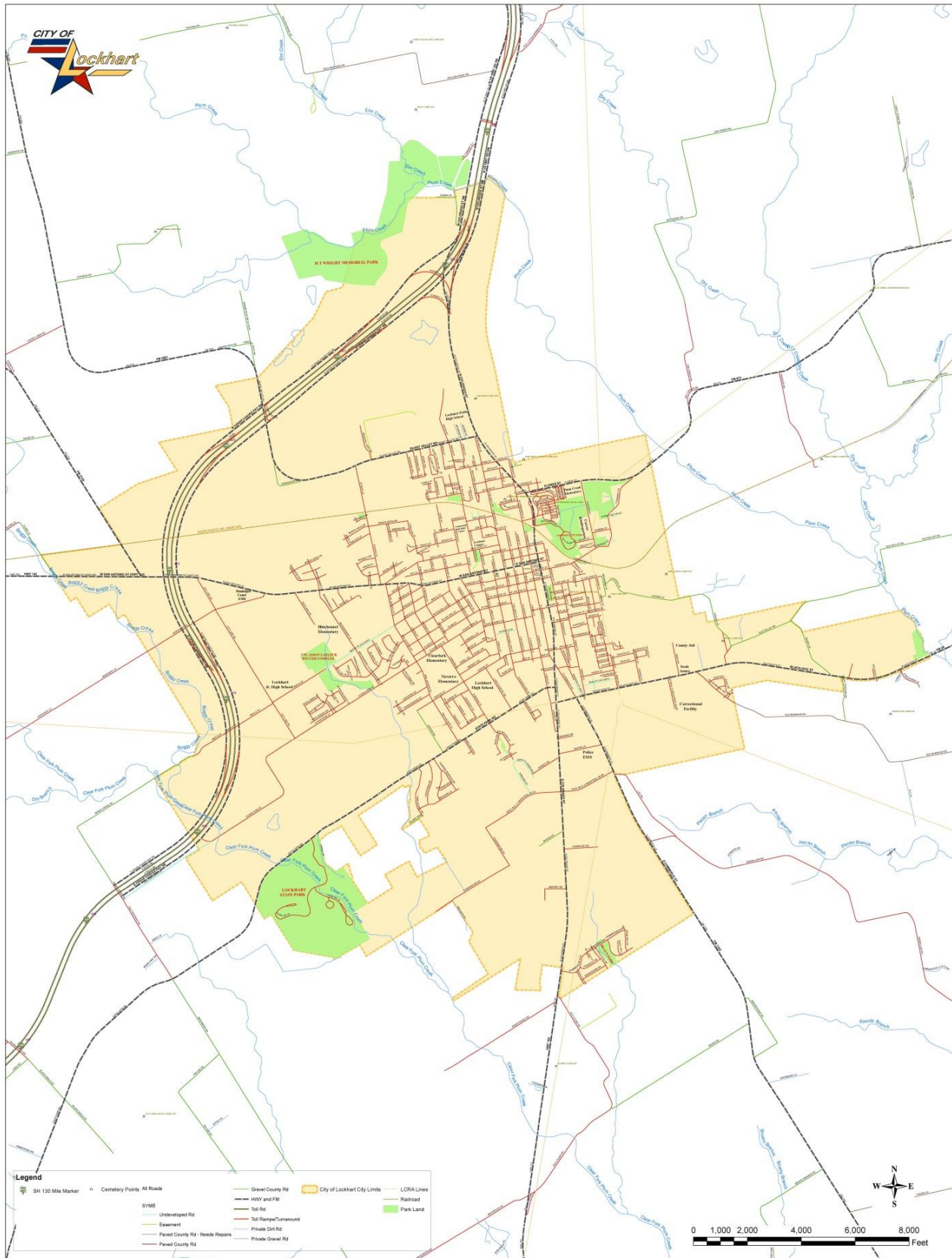
By: \_\_\_\_\_  
W R. Jenkins  
Fire Chief

Date: \_\_\_\_\_

Date: \_\_\_\_\_

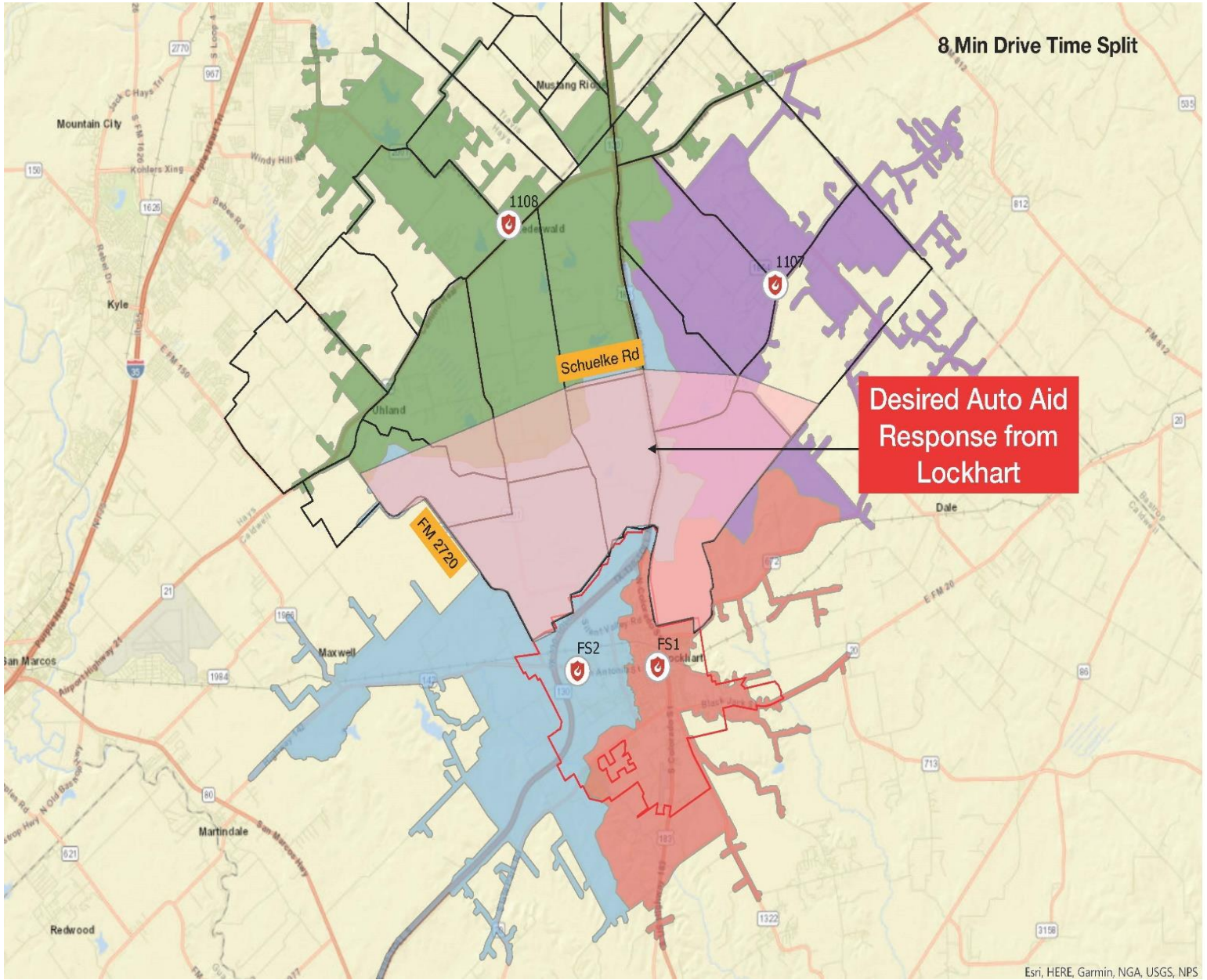
# Exhibit "B"

## Lockhart City Limits Map



# Exhibit "C"

## Travis County Fire Rescue ESD #11 Response Map

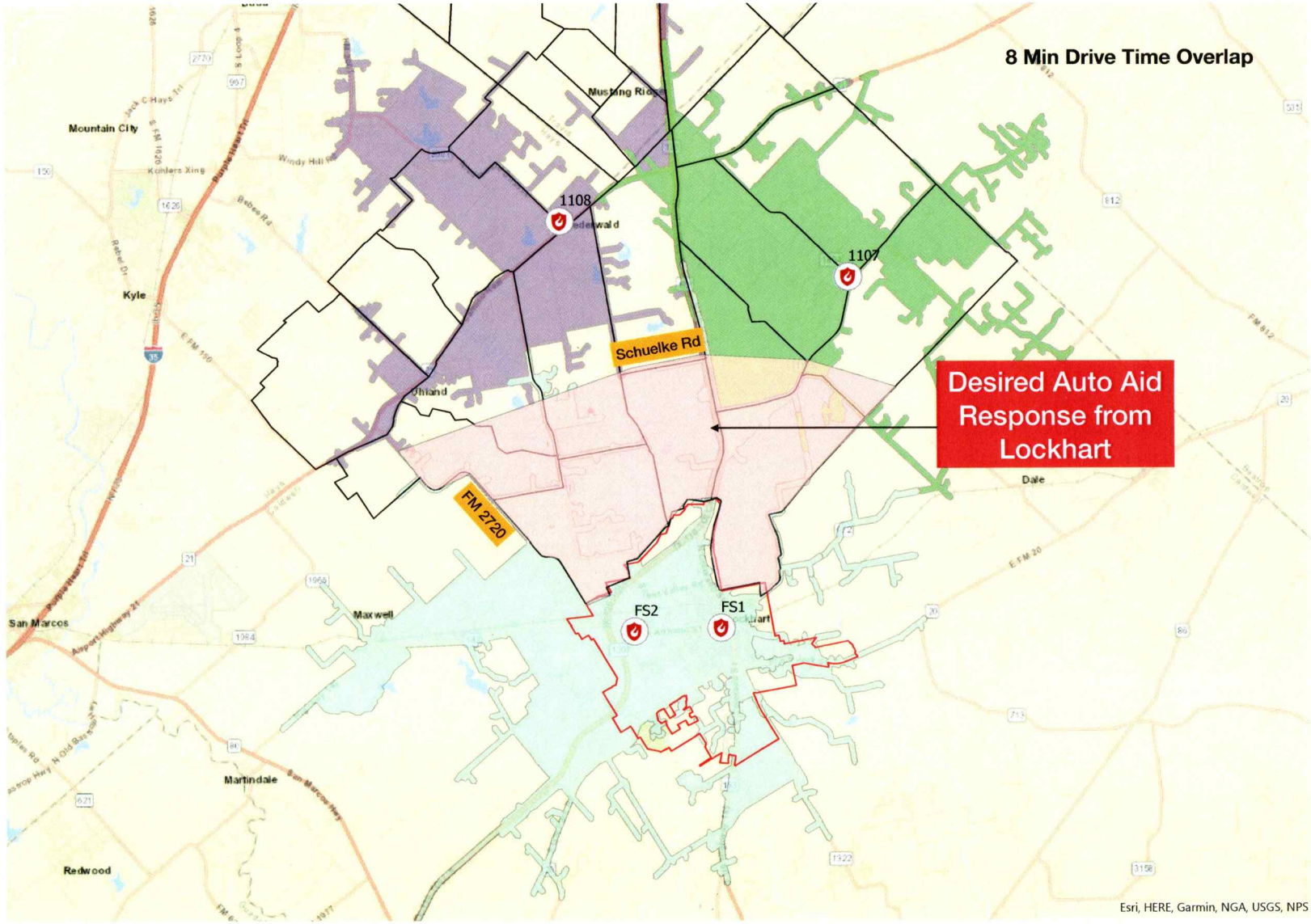


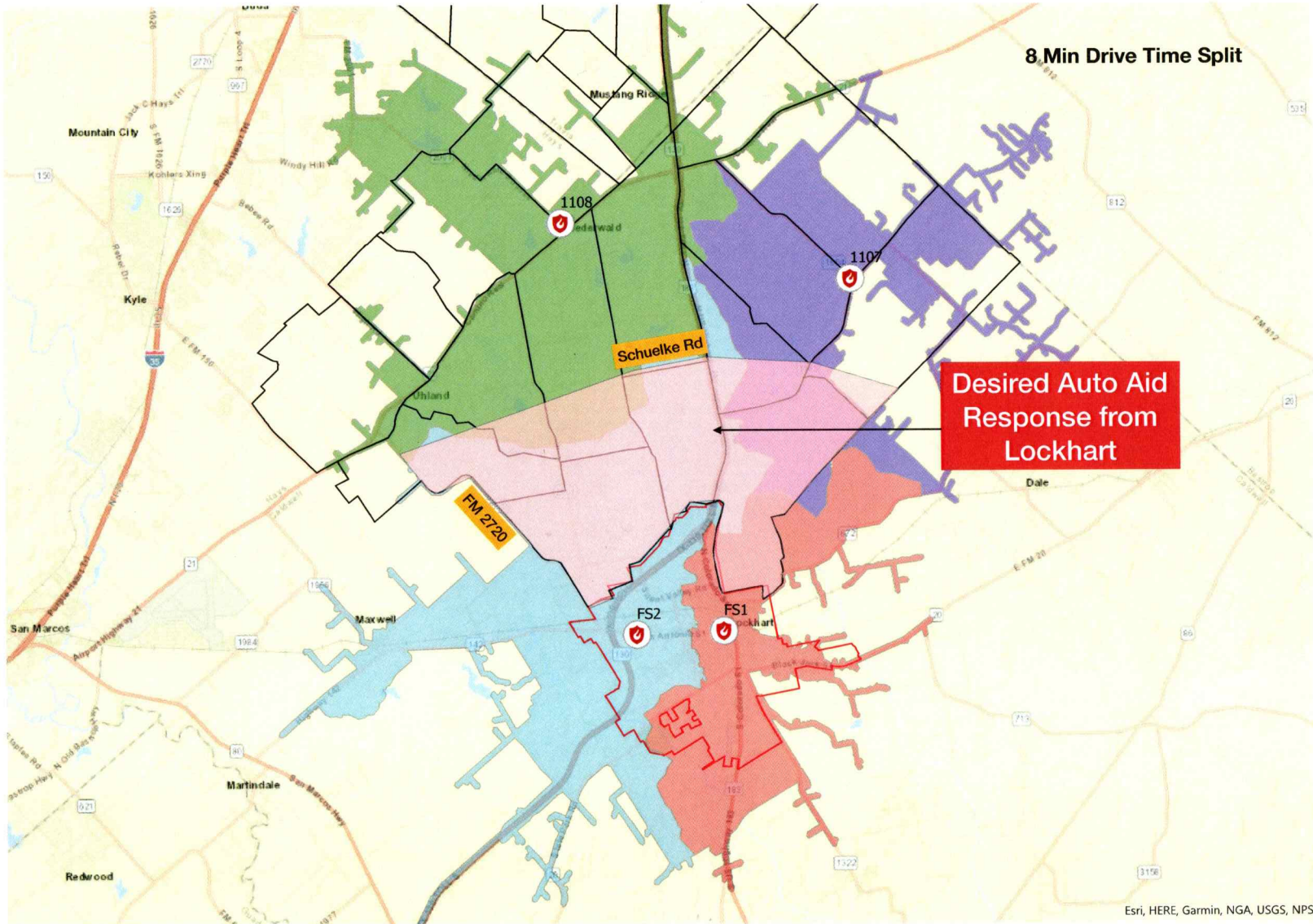
# **Lockhart FD / TCFR Auto Aid**

**Maps with potential service areas.**

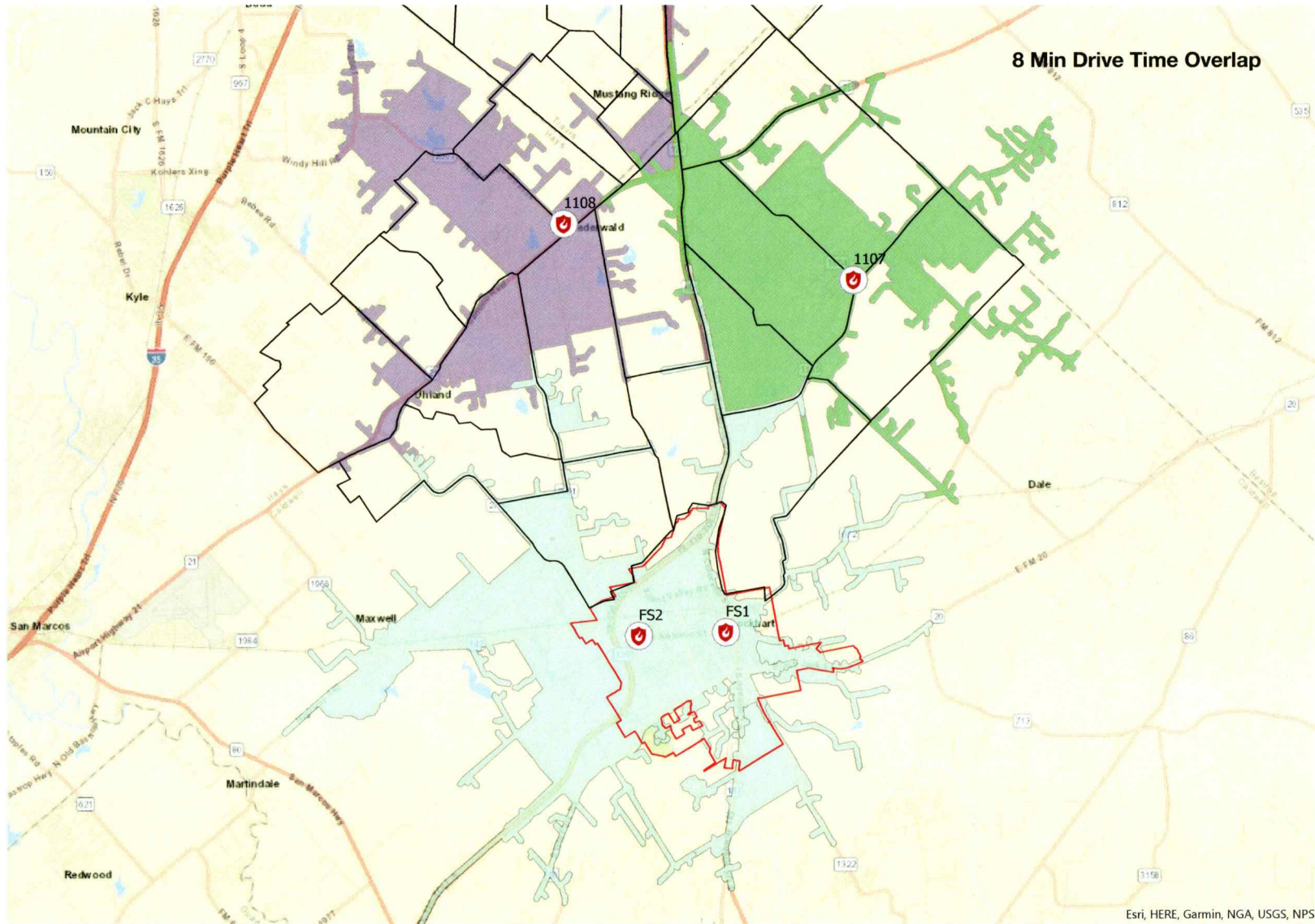
**TCFR 7/14/21**

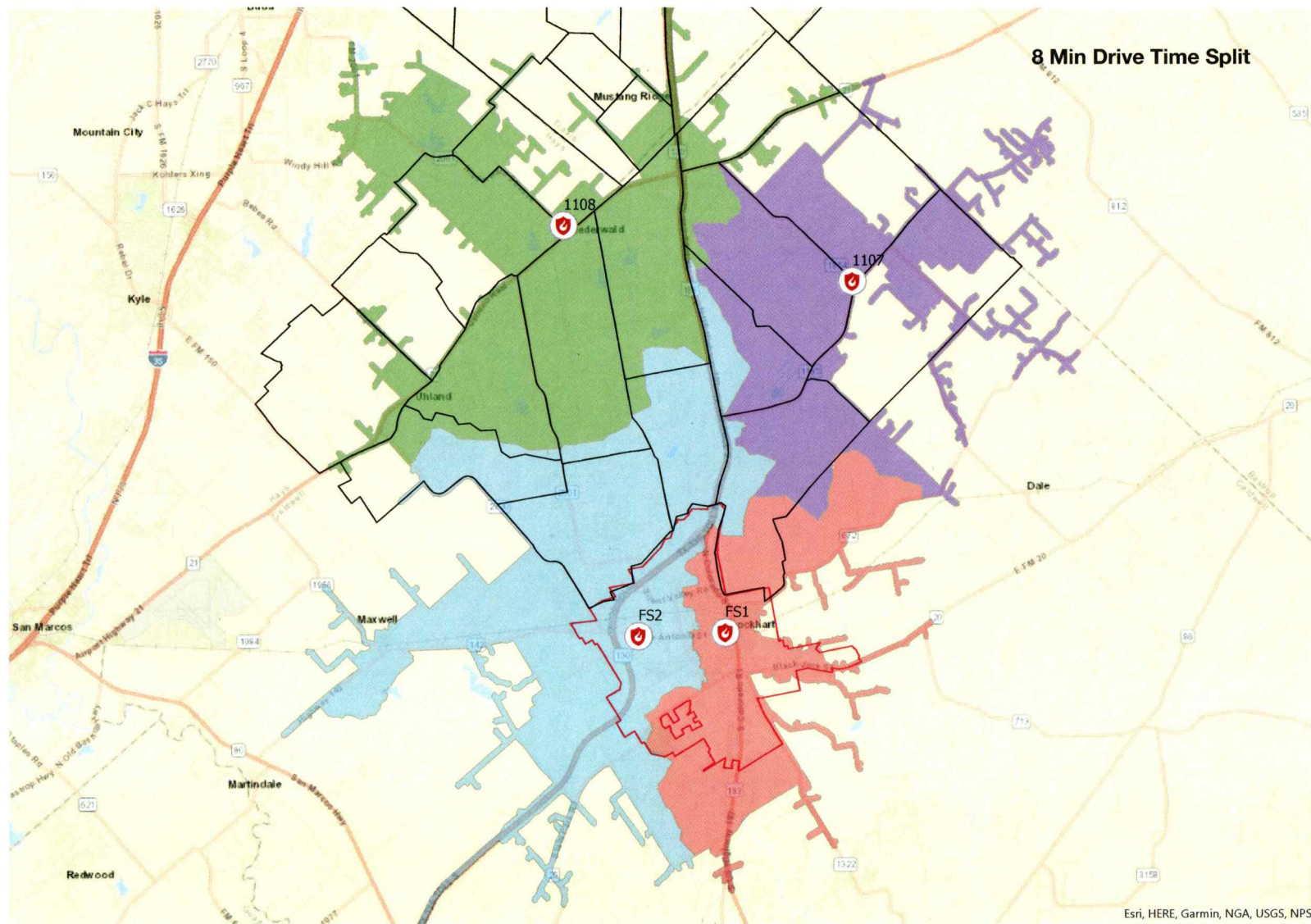


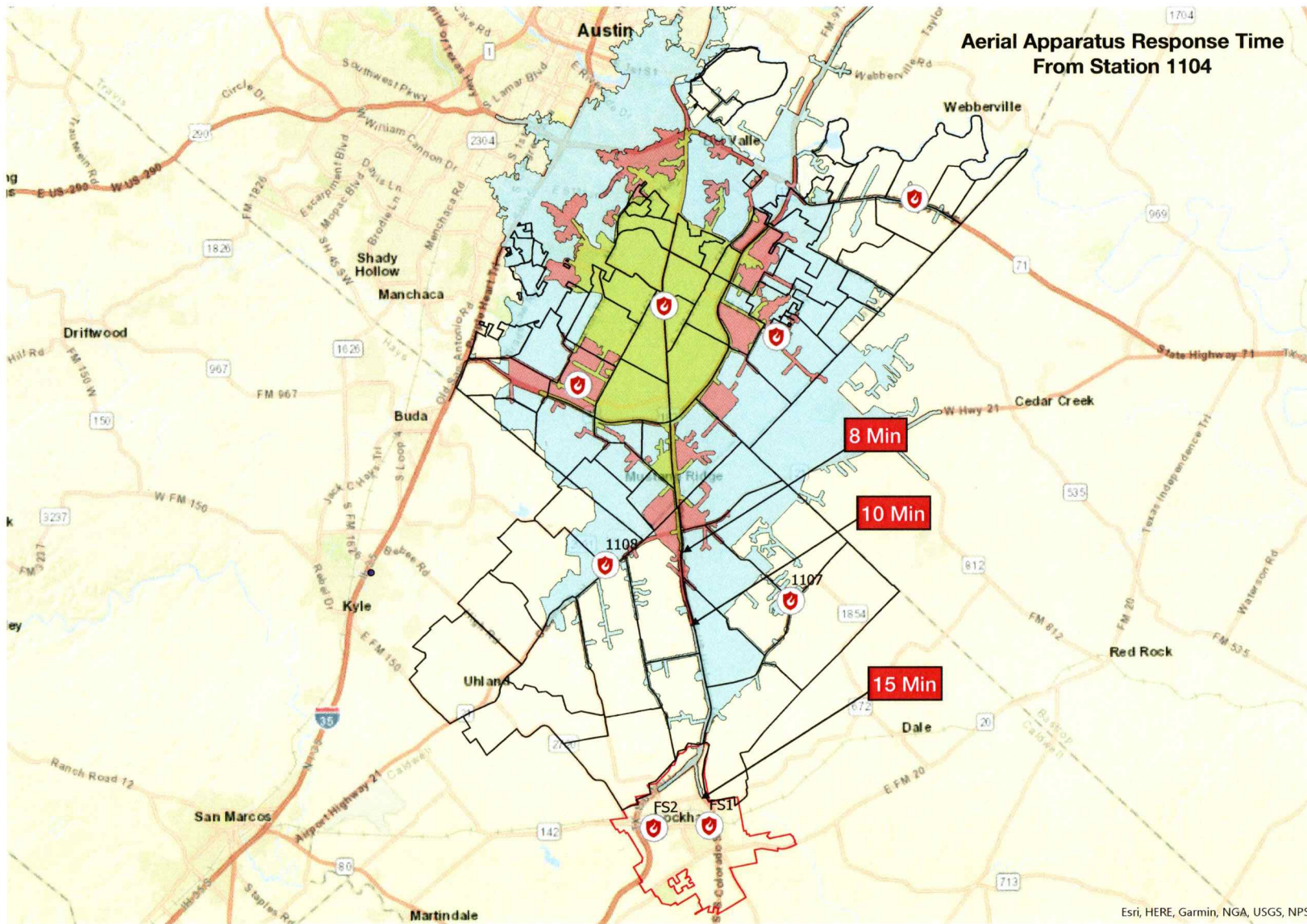












# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** August 17, 2021

**AGENDA ITEM CAPTION:** Discussion and/or action regarding setting the 2021 combined maintenance and operations and interest and sinking proposed property tax rate for the City of Lockhart. If the proposed tax rate exceeds either the no new revenue rate or voter approval rate, a record vote must be taken to place a proposal to adopt the rate on the agenda for a future Council meeting. If the motion passes, the Council must schedule and announce the date, time, and location of one (1) public hearing regarding the proposed tax rate set by the Council.

**ORIGINATING DEPARTMENT AND CONTACT:** Finance - Pam Larison

**ACTION REQUESTED:** Consensus

**BACKGROUND/SUMMARY/DISCUSSION:** The action taken by the Council is required by the State of Texas in adherence with the Truth-In-Taxation laws. As directed by Council, a record vote will need to be taken and the date announced for the aforementioned public hearing scheduled on September 7, 2021, at 7:30 p.m. in the Council Chambers located at the Clark Library Annex - Council Chambers, 217 South Main Street, 3rd Floor, Lockhart, Texas.

Senate Bill 2 has limited the percentage increase from No New Revenue to Voter Approval rate by 3.5% but has added a new unused incremental rate adjustment. Because of this, the City's adjusted Voter Approval rate has been increased by the unused incremental rate received from last year, which is 0.0123/\$100, setting the new Voter Approval rate to 0.6459/\$100.

**PROJECT SCHEDULE (if applicable):** N/A

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:** N/A

**Account Number:** N/A

**Funds Available:** N/A

**Account Name:** N/A

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** N/A

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**STAFF RECOMMENDATION/REQUESTED MOTION:** It is staff's recommendation that the City Council set a tax rate for 2021; record the vote; schedule a public hearing on September 7, 2021 and announce the date, time and location of the public hearing.

**LIST OF SUPPORTING DOCUMENTS:** Notice of 2021 Tax Rate, 21 Tax Rate Calculations

## Notice About 2021 Tax Rates

Property Tax Rates in City of Lockhart. This notice concerns the 2021 property tax rates for City of Lockhart. This notice provides information about two tax rates used in adopting the current tax year's tax rate. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. In most cases, the voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

**This year's no-new-revenue tax rate:** \$0.585700/\$100

**This year's voter-approval tax rate:** \$0.6459/\$100

To see the full calculations, please visit [caldwell.truthintaxation.com](http://caldwell.truthintaxation.com) for a copy of the Tax Rate Calculation Worksheet.

### Unencumbered Fund Balances:

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by corresponding debt obligation.

Type of Fund	Balance
Debt Service - I&S	\$66,314

### Current Year Debt Service:

The following amounts are for long-term debts that are secured by property taxes. These amounts will be paid from upcoming property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
2015 Tax & Revenue CO	\$316,045	\$182,742	\$0	\$498,787
2016 GO Refunding	\$538,848	\$147,987	\$0	\$686,835
Total required for 2021 debt service				\$1,185,622
-	Amount (if any) paid from funds listed in unencumbered funds			\$66,314
-	Amount (if any) paid from other resources			\$273,490
-	Excess collections last year			\$0
=	Total to be paid from taxes in 2021			\$845,818
+	Amount added in anticipation that the taxing unit will collect only 102.000000% of its taxes in 2021			\$-16,585
=	Total Debt Levy			\$829,233

This notice contains a summary of the no-new-revenue and voter-approval calculations as certified by

Name of person preparing this notice: Vicki Schneider

Position: Deputy Tax Assessor Collector

Date prepared: August 5, 2021

**City Of Lockhart  
FY 21-22 Property Tax Revenue  
Different Tax Rate Assumptions**

	2019 Tax Rate	2020 Tax Rate	2021 No New Revenue Rate	3 Cent Increase	No increase to budget	4 Cent Increase	Last Year's Tax Rate	Unused Incremental 0.0123	Cities with population under 30K only
								New Voter Approval Rate	De Minimus Rate (raise 500k above NNR)
<b>Selected Rate</b>	<b>0.6842</b>	<b>0.6354</b>	0.5857	0.6157	0.6244	0.6257	0.6354	0.6459	0.6795
<b>Less: Debt Rate</b>	<b>0.0980</b>	<b>0.0833</b>	0.1057	0.1057	0.1057	0.1057	0.1057	0.1057	0.1057
<b>M &amp; O Rate per \$100 Valuation</b>	<b>0.5862</b>	<b>0.5521</b>	0.4800	0.5100	0.5187	0.5200	0.5297	0.5402	0.5738
<b>Certified Taxable Value</b>	\$641,737,871	\$ 703,904,478	\$ 788,626,612	\$ 788,626,612	\$ 788,626,612	\$ 788,626,612	\$ 788,626,612	\$ 788,626,612	\$ 788,626,612
<b>M &amp; O Levy</b>	\$ 3,761,867	\$ 3,886,257	\$ 3,785,408	\$ 4,021,996	\$ 4,090,606	\$ 4,100,858	\$ 4,177,355	\$ 4,260,161	\$ 4,525,139
<b>Collectible Revenue @ 98%</b>	\$ 3,686,630	\$ 3,808,531	\$ 3,709,700	\$ 3,941,556	\$ 4,008,794	\$ 4,018,841	\$ 4,093,808	\$ 4,174,958	\$ 4,434,637
<b>Actual Tax @ 98%</b>	625,169	\$ 682,903	\$ 732,757	\$ 732,757	\$ 732,757	\$ 732,757	\$ 732,757	\$ 732,757	\$ 732,757
<b>Property Tax Revenue</b>	<b>\$ 4,311,799</b>	<b>\$ 4,491,435</b>	<b>\$ 4,442,456</b>	<b>\$ 4,674,312</b>	<b>\$ 4,741,551</b>	<b>\$ 4,751,598</b>	<b>\$ 4,826,565</b>	<b>\$ 4,907,714</b>	<b>\$ 5,167,393</b>
<b>Amount in proposed budget: \$4,740,800</b>			\$4,740,800	\$4,740,800	\$4,740,800	\$4,740,800	\$4,740,800	\$4,740,800	\$4,740,800
<b>Difference</b>			\$ (298,344)	\$ (66,488)	\$ 751	\$ 10,798	\$ 85,765	\$ 166,914	\$ 426,593
<b>Debt Rate Revenue</b>	<b>628,903</b>	<b>586,352</b>	<b>833,578</b>	<b>833,578</b>	<b>833,578</b>	<b>833,578</b>	<b>833,578</b>	<b>833,578</b>	<b>833,578</b>

<b>Tax on Property Valued at:</b>		<b>2020</b>		<b>2021</b>					
\$ 50,000		\$ 317.70	\$ 292.85	\$ 307.85	\$ 312.20	\$ 312.85	\$ 317.70	\$ 322.95	\$ 339.75
\$ 75,000		\$ 476.55	\$ 439.28	\$ 461.78	\$ 468.30	\$ 469.28	\$ 476.55	\$ 484.43	\$ 509.63
\$ 100,000		\$ 635.40	\$ 585.70	\$ 615.70	\$ 624.40	\$ 625.70	\$ 635.40	\$ 645.90	\$ 679.50
\$ 150,000		\$ 953.10	\$ 878.55	\$ 923.55	\$ 936.60	\$ 938.55	\$ 953.10	\$ 968.85	\$ 1,019.25
\$ 202,936	Avg. appraised home value	\$ 1,289.46	\$ 1,188.60	\$ 1,249.48	\$ 1,267.13	\$ 1,269.77	\$ 1,289.46	\$ 1,310.76	\$ 1,378.95
\$ 250,000		\$ 1,588.50	\$ 1,464.25	\$ 1,539.25	\$ 1,561.00	\$ 1,564.25	\$ 1,588.50	\$ 1,614.75	\$ 1,698.75

	2019	2020	2021
Increase in appraised value	95,278,110	89,237,916	98,399,872
New construction appraised value	17,790,837	19,858,380	20,341,950

# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** August 17, 2021

**AGENDA ITEM CAPTION:** Discuss and review Fiscal Year 2021-2022 City Manager's proposed budget.

**ORIGINATING DEPARTMENT AND CONTACT:** Finance - Pam Larison

**ACTION REQUESTED:** Direction

**BACKGROUND/SUMMARY/DISCUSSION:** To review and discuss rates, personnel, and one-time expenditures. Staff request direction to finalize budget allocations for September 7, 2021 adoption of the City Manager's Budget for Fiscal year 2021-2022.

**PROJECT SCHEDULE (if applicable):** N/A

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:** N/A

**Account Number:** N/A

**Funds Available:** N/A

**Account Name:** N/A

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** N/A

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** N/A

**LIST OF SUPPORTING DOCUMENTS:** Budget workshop discussion presentation.



# Tax Rate

**City Of Lockhart  
FY 21-22 Property Tax Revenue  
Different Tax Rate Assumptions**

	2019 Tax Rate	2020 Tax Rate	2021 No New Revenue Rate	3 Cent Increase	No increase to budget	4 Cent Increase	Last Year's Tax Rate	Unused Incremental 0.0123	Cities with population under 30K only
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Certified Taxable Value	\$641,737,871	\$ 703,904,478	\$ 788,626,612	\$ 788,626,612	\$ 788,626,612	\$ 788,626,612	\$ 788,626,612	\$ 788,626,612	\$ 788,626,612
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Collectible Revenue @ 98%	\$ 3,686,630	\$ 3,808,531	\$ 3,709,700	\$ 3,941,556	\$ 4,008,794	\$ 4,018,841	\$ 4,093,808	\$ 4,174,958	\$ 4,434,637
Actual Tax @ 98%	625,169	\$ 682,903	\$ 732,757	\$ 732,757	\$ 732,757	\$ 732,757	\$ 732,757	\$ 732,757	\$ 732,757
Property Tax Revenue	\$ 4,311,799	\$ 4,491,435	\$ 4,442,456	\$ 4,674,312	\$ 4,741,551	\$ 4,751,598	\$ 4,826,565	\$ 4,907,714	\$ 5,167,393
Amount in proposed budget: \$4,740,800			\$4,740,800	\$4,740,800	\$4,740,800	\$4,740,800	\$4,740,800	\$4,740,800	\$4,740,800
Difference			\$ (298,344)	\$ (66,488)	\$ 751	\$ 10,798	\$ 85,765	\$ 166,914	\$ 426,593
Debt Rate Revenue	628,903	586,352	833,578	833,578	833,578	833,578	833,578	833,578	833,578

Tax on Property Valued at:		2020	2021						
\$ 50,000		\$ 317.70	\$ 292.85	\$ 307.85	\$ 312.20	\$ 312.85	\$ 317.70	\$ 322.95	\$ 339.75
\$ 75,000		\$ 476.55	\$ 439.28	\$ 461.78	\$ 468.30	\$ 469.28	\$ 476.55	\$ 484.43	\$ 509.63
\$ 100,000		\$ 635.40	\$ 585.70	\$ 615.70	\$ 624.40	\$ 625.70	\$ 635.40	\$ 645.90	\$ 679.50
\$ 150,000		\$ 953.10	\$ 878.55	\$ 923.55	\$ 936.60	\$ 938.55	\$ 953.10	\$ 968.85	\$ 1,019.25
\$ 202,936	Avg. appraised home value	\$ 1,289.46	\$ 1,188.60	\$ 1,249.48	\$ 1,267.13	\$ 1,269.77	\$ 1,289.46	\$ 1,310.76	\$ 1,378.95
\$ 250,000		\$ 1,588.50	\$ 1,464.25	\$ 1,539.25	\$ 1,561.00	\$ 1,564.25	\$ 1,588.50	\$ 1,614.75	\$ 1,698.75

	2019	2020	2021
Increase in appraised value	95,278,110	89,237,916	98,399,872
New construction appraised value	17,790,837	19,858,380	20,341,950

# City of Lockhart

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## Water and Wastewater Utility Rate Study Results

August 17, 2021



# Agenda

## 1. Bill Impacts

# Bill Impacts

# Commercial

# Water Commercial Meter Counts

## Meter Count (as of June 2021)

### Commercial Class

Size	FY 2021
5/8" & 3/4"	489
1"	63
1.5"	12
2"	69
3"	11
4"	3

# Water Commercial Rate Impacts

Description	Average Consumption (000's)	Existing 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Average Adjustment
<b>Commercial Water Bill Impacts By Meter Size/Average Consumption</b>								
<b>Scenario 1</b>								
5/8" & 3/4"	8.2	\$ 65.19	\$ 67.47	\$ 71.52	\$ 75.81	\$ 80.36	\$ 83.57	\$ 3.68
1"	9.9	74.20	76.80	81.40	86.29	91.47	95.13	4.19
1.5"	17.0	117.08	121.18	128.45	136.16	144.32	150.10	6.60
2"	49.1	311.29	322.18	341.51	362.00	383.72	399.07	17.56
3"	66.3	415.35	429.88	455.67	483.02	512.00	532.48	23.43
4"	832.5	5,050.86	5,227.63	5,541.29	5,873.77	6,226.20	6,475.24	284.88
<b>Scenario 2</b>								
5/8" & 3/4"	8.2	\$ 65.19	\$ 61.11	\$ 64.77	\$ 68.66	\$ 72.78	\$ 75.69	\$ 2.10
1"	9.9	74.20	105.12	111.43	118.11	125.20	130.21	11.20
1.5"	17.0	117.08	197.96	209.84	222.43	235.77	245.20	25.62
2"	49.1	311.29	414.79	439.68	466.06	494.03	513.79	40.50
3"	66.3	415.35	662.94	702.72	744.88	789.57	821.15	81.16
4"	832.5	5,050.86	4,333.01	4,592.99	4,868.57	5,160.68	5,367.11	63.25
<b>Scenario 3</b>								
5/8" & 3/4"	8.2	\$ 65.19	\$ 62.40	\$ 66.39	\$ 70.60	\$ 75.05	\$ 78.31	\$ 2.62
1"	9.9	74.20	105.61	110.40	115.46	120.79	124.71	10.10
1.5"	17.0	117.08	198.22	206.47	215.17	224.36	231.09	22.80
2"	49.1	311.29	420.89	444.76	469.94	496.51	516.00	40.94
3"	66.3	415.35	667.72	699.99	734.02	769.94	796.29	76.19
4"	832.5	5,050.86	4,527.88	4,932.90	5,360.15	5,811.00	6,141.71	218.17



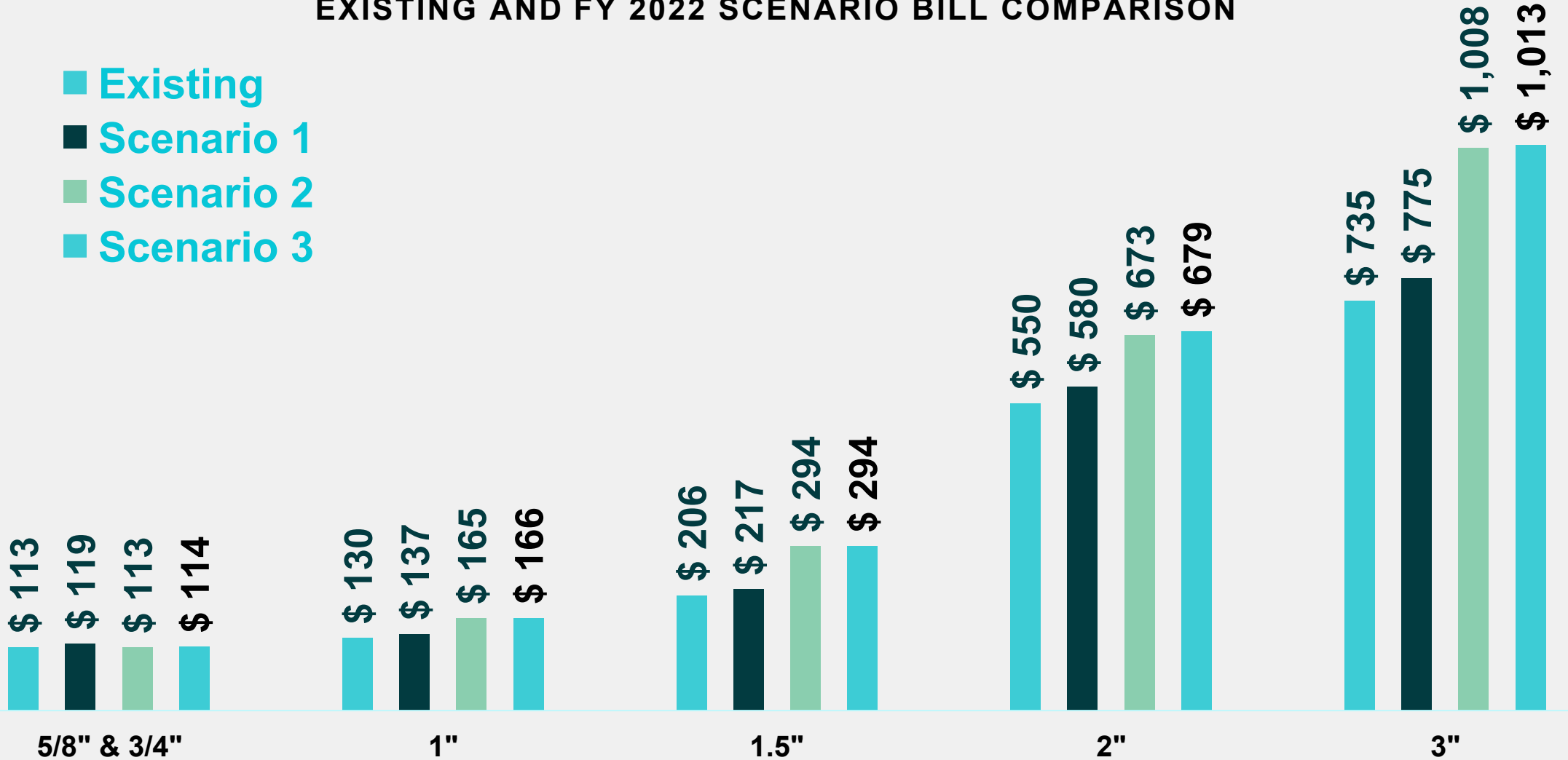
# Combined Bill Commercial Rate Impacts

Description	Average Consumption (000's)	Existing 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Average Adjustment
<b>Commercial Total Bill Impacts By Meter Size/Average Consumption</b>								
<b>Scenario 1</b>								
5/8" & 3/4"	8.2	\$ 113.29	\$ 119.42	\$ 127.10	\$ 135.29	\$ 144.00	\$ 151.67	\$ 7.68
1"	9.9	130.00	137.07	145.89	155.29	165.30	174.12	8.82
1.5"	17.0	206.07	217.29	231.29	246.19	262.06	276.08	14.00
2"	49.1	550.21	580.22	617.62	657.44	699.84	737.31	37.42
3"	66.3	734.87	774.97	824.92	878.11	934.74	984.81	49.99
4"	832.5	8,948.51	9,437.10	10,045.42	10,693.19	11,382.97	11,993.00	608.90
<b>Scenario 2</b>								
5/8" & 3/4"	8.2	\$ 113.29	\$ 113.05	\$ 120.36	\$ 128.13	\$ 136.42	\$ 143.78	\$ 6.10
1"	9.9	130.00	165.39	175.91	187.11	199.03	209.21	15.84
1.5"	17.0	206.07	294.07	312.67	332.46	353.51	371.18	33.02
2"	49.1	550.21	672.84	715.79	761.50	810.14	852.03	60.36
3"	66.3	734.87	1,008.03	1,071.96	1,139.97	1,212.32	1,273.49	107.72
4"	832.5	8,948.51	8,542.48	9,097.12	9,687.99	10,317.46	10,884.86	387.27
<b>Scenario 3</b>								
5/8" & 3/4"	8.2	\$ 113.29	\$ 114.35	\$ 121.98	\$ 130.08	\$ 138.68	\$ 146.40	\$ 6.62
1"	9.9	130.00	165.87	174.89	184.46	194.62	203.71	14.74
1.5"	17.0	206.07	294.33	309.31	325.21	342.10	357.08	30.20
2"	49.1	550.21	678.93	720.86	765.37	812.63	854.24	60.81
3"	66.3	734.87	1,012.81	1,069.23	1,129.11	1,192.69	1,248.63	102.75
4"	832.5	8,948.51	8,737.35	9,437.03	10,179.57	10,967.78	11,659.47	542.19

# Commercial Rate Impacts FY 2022

EXISTING AND FY 2022 SCENARIO BILL COMPARISON

- Existing
- Scenario 1
- Scenario 2
- Scenario 3



# Residential

# Water Residential Meter Counts

## Meter Count (as of June 2021)

### Residential Class

Size	FY 2021
5/8" & 3/4"	4,421
1"	46
1.5"	3
2"	26

# Water Residential Rate Impacts (5/8” Meter and 6,000 gallons)

Description	Existing 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026
<b>Scenario 1</b>						
Monthly Bill	\$ 42.80	\$ 44.30	\$ 46.96	\$ 49.77	\$ 52.76	\$ 54.87
Difference \$		\$ 1.50	\$ 2.66	\$ 2.82	\$ 2.99	\$ 2.11
<b>Scenario 2</b>						
Monthly Bill	\$ 42.80	\$ 41.72	\$ 44.22	\$ 46.87	\$ 49.69	\$ 51.67
Difference \$		\$ (1.08)	\$ 2.50	\$ 2.65	\$ 2.81	\$ 1.99
<b>Scenario 3</b>						
Monthly Bill	\$ 42.80	\$ 42.32	\$ 45.37	\$ 48.54	\$ 51.85	\$ 54.34
Difference \$		\$ (0.48)	\$ 3.04	\$ 3.17	\$ 3.31	\$ 2.49

# Wastewater Residential Rate Impacts

(5/8” Meter and 6,000 gallons)

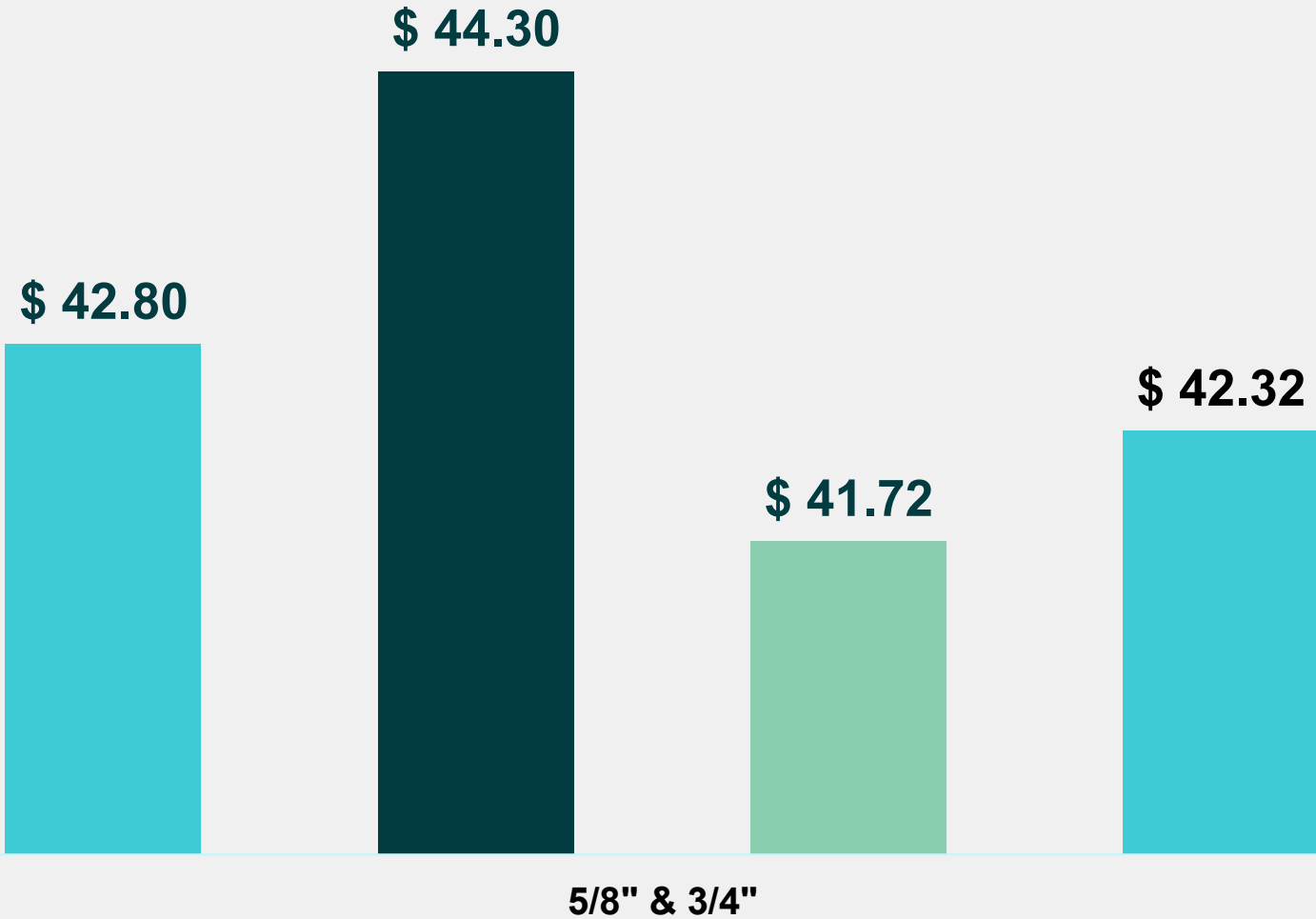
Description	Existing 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026
Monthly Bill	\$ 34.19	\$ 36.93	\$ 39.51	\$ 42.28	\$ 45.23	\$ 48.40
Difference		\$ 2.74	\$ 2.58	\$ 2.77	\$ 2.96	\$ 3.17

Calculated Bills assume a Winter Average of 6,000 gallons

# Residential Rate Impacts FY 2022

## EXISTING AND FY 2022 SCENARIO BILL COMPARISON

- Existing
- Scenario 1
- Scenario 2
- Scenario 3



# Phase-in Water Base Charge Rates



# Fixed Meter Charge (3 Year Phase-In)

Description		Existing 2021	Proposed 2022	Proposed 2023	Proposed 2024	\$ Change
1"	\$/Mo	\$ 34.83	\$ 46.09	\$ 57.35	\$ 68.61	\$ 33.78
1-1/2"	\$/Mo	34.83	68.96	103.09	137.23	102.40
2"	\$/Mo	34.83	96.41	157.98	219.56	184.73
3"	\$/Mo	34.83	160.45	286.06	411.68	376.85
4"	\$/Mo	34.83	251.93	469.03	686.13	651.30

## Impact to Fund Balance

Proposed 2022	Proposed 2023	Proposed 2024
(236,929.67)	(120,167.32)	-

**Note: Shortfall is difference between full rate implementation FY2022 and phase-in.**

# Thank you!

## Contacts:

**Justin Rasor**

**737 471 0146 / [jrasor@raftelis.com](mailto:jrasor@raftelis.com)**



# Solid Waste Rates

	# of accts	CURRENT	OPTION 1	OPTION 2	OPTION 3	OPTION 4
Residential	3957	\$21.20	\$19.20	\$19.00	\$18.75	\$18.50
Senior	900	13.15	12.15	12.10	12.10	12.10
Add'l Cart	596	6.18	6.05	6.05	6.05	6.05
Recycling	843	5.87	3.50	3.50	3.50	3.50
Commercial	234	34.04	34.04	34.04	34.04	34.04
	6530	\$80.44	\$74.94	\$74.69	\$74.44	\$74.19
ANNUAL FUND BALANCE INCREASE			\$100,301	\$80,711	\$61,121	\$41,531

# Cemetery

# 2021 CEMETERY WITHIN CITY LIMITS PRICE COMPARISON

MUNICIPALITY	RESIDENT	NON-RESIDENT
LOCKHART	\$500.00	\$1200.00
St. Mary's	\$700.00	\$700.00
San Pablo	\$500.00	\$550.00
Navarro	\$500.00	\$500.00
<b>AVERAGE</b>	<b>\$550.00</b>	<b>\$737.50</b>

# 2021 CITY-OWNED CEMETERY PRICE COMPARISON

MUNICIPALITY	POPULATION	RESIDENT	COUNTY	NON-RESIDENT	ADULT	CHILD/SMALL
SCHULENBURG	<u>2913</u>	\$1,500.00		\$2,000.00		
SMITHVILLE	<u>4515</u>	\$750.00		\$1,500.00		
MCGREGOR	<u>5331</u>	\$350.00		\$450.00		
LULING	<u>5869</u>				\$300.00	
BURNET	<u>6406</u>	\$500.00				
LAMPASAS	<u>7982</u>				\$1,100.00	
BASTROP / FAIRVIEW CEM.	<u>9242</u>	\$1,500.00		\$3,500.00		
<b>LOCKHART</b>	<b><u>14133</u></b>	<b>\$500.00</b>	<b>\$600.00</b>	<b>\$1,200.00</b>		
TAYLOR	<u>17383</u>				\$1,196.00	\$597.00
BOERNE	<u>18232</u>	\$3,000.00				\$1,100.00
SAN BENITO	<u>24243</u>				\$950.00	\$195.00
COPPERAS COVE	<u>33235</u>				\$700.00	\$300.00
SAN MARCOS	<u>64776</u>	\$1,950.00		\$2,450.00		
AVERAGE		\$1,256.25	\$600.00	\$1,850.00	\$849.20	\$548.00

# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** August 17, 2021

**AGENDA ITEM CAPTION:** Discussion and/or action to consider a Budget Amendment to the Water and Wastewater Funds for Fiscal Year 2020-2021; and approving Budget Amendment #58, as outlined in Ordinance 2021-25.

**ORIGINATING DEPARTMENT AND CONTACT:** Finance - Pam Larison

**ACTION REQUESTED:** Ordinance

**BACKGROUND/SUMMARY/DISCUSSION:** On February 2, 2021, the City Council approved the contract to Raftelis Financial Consultants, Inc. to perform a rate study that would determine the total cost of providing water and wastewater services, equitably distribute costs to customers, and design rates to safeguard the financial integrity of the City.

City Council acknowledged that a budget amendment would be necessary and approved the following:

- 520-5799-299 Contracts and Services to Water Fund \$18,191.50
- 540-5799-299 Contracts and Services to Wastewater Fund \$18,191.50

**PROJECT SCHEDULE (if applicable):** N/A

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:** \$36,383.00

**Account Number:** 520-5799-299 & 540-5799-299

**Funds Available:** 0

**Account Name:** Contracts and Services

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** Council approved Contractual Agreement with Raftelis Financial Consultants, Inc. with anticipated budget amendment.

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** Staff request approval of this item.

**LIST OF SUPPORTING DOCUMENTS:** Ordinance 2021-25 , Budget Amendment 58

**ORDINANCE 2021-25**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR 2021 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; RE-APPROPRIATING THE VARIOUS AMOUNTS HEREIN, AS ATTACHED IN BUDGET AMENDMENT NO. 58; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HEREWITH; AND ESTABLISHING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Manager of the City of Lockhart, Texas has submitted to the Mayor and City Council a proposed amendment to the budget of the expenditures/expenses of conducting affairs of said city and providing a complete financial plan for Fiscal Year 2021; and

**WHEREAS**, the City Manager has requested budget amendments to the Water Fund;

**WHEREAS**, the City Manager has requested budget amendment to the Wastewater Fund; and

**WHEREAS**, the Mayor and Council concur with the recommendation for the City Manager and staff that the budget amendment be processed to reflect the proper expense accounts within the Water and Wastewater Fund; and

**NOW, THEREFORE**, be it ordained by the City Council for the City of Lockhart, Texas:

That Ordinance 2021-25 is hereby adopted amending the Water and Wastewater Fund Budget for Fiscal Year 2020-2021 as the same are contained in Budget Amendments 58, which are attached hereto and incorporated herein for all purposes.

This Ordinance shall be and remain in full force and effect from and after its final passage and publication in accordance with existing statutory requirements.

**PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE 17<sup>th</sup> DAY OF AUGUST, 2021.**

**CITY OF LOCKHART**

\_\_\_\_\_  
Lew White, Mayor

**Attest:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Connie Constancio, TRMC, City Secretary

\_\_\_\_\_  
Monte Akers, City Attorney



**CITY OF LOCKHART**  
**BUDGET AMENDMENT FORM**  
 Amendment No. 58

EXPENSES	ACCOUNT NO.	Adopted Budget	Current Amendment	Total Budget after Current Amendment
CONTRACTS & SERVICES	520-5799-299	\$0.00	\$18,191.50	\$18,191.50
CONTRACTS & SERVICES	540-5799-299	0.00	18,191.50	\$18,191.50
				0.00

\$36,383.00

REVENUES	ACCOUNT NO.	AMOUNT
		\$0.00
		\$0.00
		\$0.00

**REASON FOR AMENDMENT**

COUNCIL APPROVED WATER AND WASTEWATER RATE STUDY ON 02/02/2021 (ATTACHED AGENDA ITEM)

REQUESTED BY: FINANCE DEPT.  8/12/2021  
 DATE

APPROVED BY: \_\_\_\_\_  
 DATE

POSTED FINANCE \_\_\_\_\_  
 DATE

**REGULAR MEETING  
LOCKHART CITY COUNCIL**

**JULY 20, 2021**

**6:30 P.M.**

**CLARK LIBRARY ANNEX – COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3<sup>RD</sup>  
FLOOR, LOCKHART, TEXAS**

**Council present:**

Councilmember Derrick David Bryant  
Councilmember Kara McGregor  
Councilmember Brad Westmoreland  
Mayor Pro-Tem Angie Gonzales-Sanchez (arrived at 7:08 p.m.)

Mayor Lew White  
Councilmember Juan Mendoza  
Councilmember Jeffry Michelson

**Staff present:**

Steven Lewis, City Manager  
Monte Akers, City Attorney  
Pam Larison, Finance Director  
Sean Kelley, Public Works Director  
Mike Kamerlander, Economic Development Director

Connie Constancio, City Secretary  
Victoria Maranan, Public Information Officer  
Shane Mondin, Building Official  
Julie Bowermon, Civil Service/HR Director

**Citizens/Visitors Addressing the Council:** Brian Perkins of Guadalupe-Blanco River Authority; and Jason Wolcott, Citizen.

**Work Session 6:30 p.m.**

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

Mayor White announced that Mayor Pro-Tem Sanchez will be late to the meeting.

**DISCUSSION ONLY**

**A. DISCUSS ORDINANCE 2021-19 ADDING A NEW ARTICLE IV, TITLED "USE OF PUBLIC AREAS", TO CHAPTER 18, "ENVIRONMENT" OF THE CITY OF LOCKHART CODE OF ORDINANCES TO PROHIBIT CAMPING, BATHING, AND URINATING AND DEFECATING IN PUBLIC AREAS; AND PROVIDING FOR PENALTY NOT TO EXCEED \$500.00 FOR EACH OFFENSE.**

Mr. Akers stated that the ordinance clarifies and consolidates existing regulations which are applicable and effective in reducing or preventing the effects of homelessness and protects public property. He recommended approval.

**B. DISCUSS ORDINANCE 2021-21 IMPLEMENTING THE REQUIREMENTS OF HB 2073 AND SECTION 180.008, LOCAL GOVERNMENT CODE TO ESTABLISH A PAID QUARANTINE LEAVE POLICY FOR FIRE FIGHTERS, PEACE OFFICERS, DETENTION OFFICERS, AND MEDICAL TECHNICIANS EMPLOYED BY THE CITY.**

Ms. Bowermon stated that House Bill (HB) 2073 was passed during the recent 87th Texas Legislative Session. HB 2073 amends Chapter 180 of the Texas Local Government Code requiring the governing body of a city to develop and implement a paid quarantine leave policy for fire fighters, peace officers, detention officers, and emergency medical technicians (EMTs) who are employed by that city. According to the new state law, when fire fighters, peace officers, detention officers, or EMTs are ordered to quarantine due to a possible or know exposure to a communicable disease while on duty,

these employees must be paid, at their full rate of pay and continue to receive employment benefits without having to use accrued leave such as sick or vacation leave. HB 2073 also requires that these employees be reimbursed for reasonable costs related to the quarantine, including lodging, medical, and transportation. The intent of the proposed Public Safety Quarantine Leave Policy is to comply with HB 2073. The proposed policy clarifies that the quarantine must be ordered by the City's Health Authority. Although HB 2073 does not define specific illnesses that would be considered a communicable disease, the proposed policy authorizes the City Health Authority to determine what justifies and when to order a quarantine. The proposed policy does not apply to exposures while off duty, such as from a family member. In those instances, the employee would use their own accrued sick and or vacation leave. If the employee were to test positive for COVID-19, while on an ordered quarantine resulting from an on duty COVID-19 exposure, they would then be treated as a work injury, workers' compensation and civil service would apply. There was discussion. Ms. Bowermon recommended approval.

### **C. DISCUSS 3RD QUARTER INVESTMENT REPORT FOR FISCAL YEAR 2020-2021.**

Ms. Larison stated that the Texas Public Funds Investment Act requires local governments to review and accept quarterly investment reports for each quarterly reporting period of the fiscal year. She provided information regarding the following and there was discussion about the 3rd Quarter for Fiscal Year 2020-21 ending June 30, 2021:

- Quarterly investment report.
- Investment portfolio summary.
- Cash accounts.
- Marketable security transaction summary.
- Investment pool transactions summary.
- Certificates of deposit transaction summary.
- Investment pools.
- Bank collateralization.

### **D. DISCUSS ANNUAL SERVICE AGREEMENT WITH MOTOROLA SOLUTIONS, INC.**

Ms. Larison stated that the City of Lockhart annually reviews and renews a service agreement with Motorola Solutions, Inc. for maintenance, repairs, and replacement of the 700/800 mhz radio infrastructure system which supports radio communications for the City of Lockhart, Concessions Group, Caldwell County, City of Luling, and City of Martindale. According to existing interlocal agreement with each entity, the City of Lockhart is responsible for billing each entity according to the number of radio units owned and in operations in the system. The current total number of radios on the infrastructure system is 730; of that the City of Lockhart owns 199 radios. Lockhart's share of the service agreement for the fiscal year of 2021-2022 would be \$41,815.87. The Service Agreement is for the fiscal year October 1, 2021 through September 30, 2022. The total amount of the 2021-2022 agreement reflects a 3% increase from last year's agreement. There was discussion. Ms. Larison recommended approval.

**E. DISCUSS MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN GUADALUPE-BLANCO RIVER AUTHORITY (GBRA), THE CITY OF LOCKHART, GOFORTH SUD, COUNTY LINE SUD, MAXWELL SUD, AND THE CITY OF MUSTANG RIDGE FOR THE PURPOSE OF DEFINING EXPECTATIONS AND RESPONSIBILITIES OF THE PARTIES RELATED TO THE NEED FOR A WATER SUPPLY ALONG THE TEXAS 130 CORRIDOR.**

Mr. Kelley stated that the Carrizo Spring Groundwater Project (CSGP) and Mid-Basin Water Supply Project were developed to meet the growing needs of water supply between Austin and San Antonio. As part of these projects, GBRA has secured 75,000 acre-feet of water in which the City of Lockhart has the ability to receive up to 3,000 acre-feet. When the City of Lockhart begins receiving water in 2023, the supplied amount to the City will be in excess of the initial demands of Lockhart's system allowing for the opportunity to pursue sales of excess treated water. This MOU between GBRA, the City of Lockhart, Goforth SUD, County Line SUD, Maxwell SUD, and the City of Mustang Ridge outlines the responsibilities and objectives of each party for the purposes of feasibility and does not obligate the City of Lockhart to sell excess water supply.

This MOU also consists of the following:

- Establish timeline and the anticipated water needs of Goforth, County Line, Maxwell, and Mustang Ridge.
- Identify infrastructure required to expand the project to provide water and the timing involved.
- Estimate cost and phasing of treated water to Goforth, County Line, Maxwell and Mustang Ridge.
- Expansion of the initial phase of the CSGP cannot result in an increase of infrastructure cost, decrease of water supply, or delay the supply timing to any of the original CSGP partners (Lockhart, Goforth, and NBU).

Once the analysis is complete, GBRA may work with the parties to develop and execute treated water supply agreements and other agreements that may be required to expand, extend, and add infrastructure, and deliver water to the Lockhart area and Goforth County Line, Maxwell, and Mustang Ridge. In the event that any of these Parties decide to participate as a customer in the expansion of the initial phase of the CSGP, the additional water supply agreements will be brought back to City Council for consideration.

Brian Perkins of the Guadalupe-Blanco River Authority (GBRA) provided information regarding the CGSP project overview, program update, drilling package update, raw water transmission pipeline, schedule update, Lockhart delivery line acquisition, TX 130 supply project (CGSP expansion), and GVEC update. There was discussion.

**F. DISCUSS RESOLUTION 2021-11 SUPPORTING THE CITY OF LOCKHART'S SUBMISSION OF AN US ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) GRANT APPLICATION FOR ENGINEERING AND CONSTRUCTION OF WASTEWATER LINE; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTATION; AND ESTABLISHING AN EFFECTIVE DATE.**

Mr. Kamerlander stated that the EDA is about to issue grants in the territory that includes Texas and four of our neighboring states that is a normal EDA grant. Like any EDA grant, it is about economic growth and job creation. The expected location for large scale growth in residential, commercial, and industrial development is on the western side of the city along SH 142 including LEDC's new 75-acre industrial park. The main wastewater line serving that area is inadequate for large sustained growth in the future and it also serves properties between our new industrial park and the wastewater treatment plant.

Currently, there is 2.5 miles of an 8” wastewater line that runs along the rail line from SH 130 East to along Tank Street to the Larremore wastewater treatment plant on the creek. This EDA Project would expand the line to a 12” line the majority of the length as well as 15” in areas that would collect more effluent such as in town where there are more connections. This line would follow the same path but just make it larger to handle more capacity. This EDA grant would allow the City to apply and potentially receive enough funds to design and build the project to accommodate the expected future growth with a 20% match. Under the terms of the grant, infrastructure grants must be completed within 5 years. LEDC has applied twice before for similar grant funding in 2020 from an EDA Disaster grant. We were denied once and left pending on the second application for this project due to lack of funding or inadequate “beneficiaries”. Those denials or funding losses were mainly because we lacked ownership of the park and real economic development projects considering the site. Now that LEDC owns and is actively developing the park and have a user with others looking too, our chance of getting the funding is better. Other new projects that are in the works along the line are also further along in their development and would be able to sign off as a beneficiary. LEDC staff believes Lockhart's chances of being funded this round in this new grant are much better than a year ago. CAPCOG and EDA also feel this way. Like the last EDA Grant funding opportunity in 2020, this EDA grant would allow us to apply and potentially receive enough funds to design and build the project to accommodate the expected future growth with a 20% match. The LEDC Board and City Council authorized \$300,000 last fiscal year for this project based on approximately a \$1.5 million grant. We know the cost of materials have gone up significantly and are adjusting the grant request up to \$2.0 million. That means the 20% match is now \$400,000 instead of \$300,000. The funds must be available and unencumbered in order to apply. The LEDC Board unanimously passed its resolution supporting application for this EDA Grant and also approved a budget amendment to cover the 20% match of \$400,000. There was discussion. Mr. Kamerlander recommended approval.

Mayor Pro-Tem Sanchez arrived at 7:08 p.m.

**G. DISCUSS ORDINANCE 2021-20 OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR 2021 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; RE-APPROPRIATING THE VARIOUS AMOUNTS HEREIN, AS ATTACHED IN BUDGET AMENDMENT NO. 55; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HERewith; AND ESTABLISHING FOR AN EFFECTIVE DATE.**

Mr. Kamerlander stated that the budget amendment is to approve a \$400,000 transfer from the LEDC Fund balance for the required 20% match for the EDA Grant. In order to apply for the EDA Grant, the 20% match must be immediately available and unencumbered. Mr. Kamerlander recommended approval. There was discussion.

**H. DISCUSS AMENDMENT TO AN ECONOMIC DEVELOPMENT PERFORMANCE AGREEMENT WITH VISIONARY FIBER TECHNOLOGIES.**

Mr. Kamerlander stated that in June 2020, the LEDC Board and City Council provided a one-time loan to Visionary Fiber Technologies (VFT) in the amount of \$250,000. It was to be paid by June 16, 2021 in full with 3.25% interest. The loan was not paid in full in the time provided and LEDC and City staff have been working with VFT for a solution for repayment. VFT did pay \$50,000 plus the interest due on June 16, 2021 leaving \$200,000 in principal remaining to pay.

The board met on Monday, July 12, 2021 during its regular meeting and passed the following repayment schedule and terms:

- \$50,000 principal plus interest to be paid on or before July 31, 2021
- \$50,000 principal plus interest to be paid on or before August 30, 2021
- \$100,000 principal plus interest to be paid on or before September 30, 2021

The interest rate will increase to 4.25% for these payments and should VFT fail to pay the principal for each deadline, a default interest rate of 10% will be assessed for the unpaid balance until it is paid.

Mr. Kamerlander recommended approval. There was discussion.

#### **I. PRESENTATION AND DISCUSSION REGARDING THE STATUS OF THE LOCKHART COVID-19 ECONOMIC RECOVERY FUND.**

Mr. Kamerlander stated that on April 7, 2020, the Lockhart City Council adopted Ordinance 2020-08 which dissolved the Economic Development Loan Commission and the Revolving Loan Fund and reallocated the \$235,000 for a new purpose, the COVID-19 Economic Recovery Fund. The fund provides 0% interest rate loans for three years of either \$5,000 or \$7,500 for non-essential businesses only. Businesses, like restaurants, that provided a reduced level of service are eligible for the \$7,500 loan while businesses that were forced to close are eligible for the \$5,000 loan. The City Council also allocated \$25,000 from the \$235,000 to continue the Lockhart Chamber's program of providing \$2,500 grants to companies in May 2020. The City's \$25,000 allocated towards continuation of the Chamber grant program in May 2020 was expended immediately as more than 10 applicants were ready for funding. As soon as the City Council made the resources available, City staff reviewed and executed the grants to 10 businesses in Lockhart. City grants did not go to companies that had already received loans from the City and only went to businesses that had brick and mortar presence within Lockhart. City Council allocated another \$25,000 towards COVID-19 relief grants from the remaining balance of the COVID-19 Economic Relief Fund in August 2020. Like the grant program in May, the City funded six additional grants of \$2,500 each to businesses in Lockhart as they continue to deal with the effects of the pandemic. Businesses who have received a COVID Loan or Grant from the city prior to the August grant round opening were not eligible. Council then provided an additional \$25,000 toward grants in January 2021 which has resulted in seven additional grants since then. Today, the COVID-19 Economic Relief Fund has \$65,412.86 available. The City has provided 29 grants of \$2,500 each totaling \$72,500 and 18 loans totaling \$110,000. Staff did not fund businesses that were not categorized as a restaurant or bar as preference was given to those businesses. There are seven businesses who applied but fall into that category which, if funded, would be another \$17,500 in grants resulting in a fund balance of \$47,912.86.

CONSENSUS: After discussion, the consensus of the Council was to stop the Economic Development COVID-19 Relief Loan Program and to allocate \$2,500 of debt relief to the recipients of COVID-19 Relief Loans and to hold on to the balance and re-evaluate in six months.

#### **J. DISCUSS AND REVIEW FISCAL YEAR 2021-2022 CITY MANAGER'S PROPOSED BUDGET.**

Ms. Larison provided information and there was discussion regarding the following:

- Budget calendar adds a meeting on September 14, 2021 to possibly hold the second public hearing on the tax rate if the tax rate exceeds the No New Revenue tax rate.
- General fund increase in revenues by \$450,979 with the remainder of American Rescue Plan (ARP) allocation from use in water fund. These funds are restricted and cannot be used for new positions or ongoing wage adjustments. Discussion regarding eligible uses.
- Electric fund has a minor change to revenue due to local charge revenues.

- Water fund has an increase in expenditures due to Guadalupe-Blanco River Authority (GBRA) budgets for Lockhart and Luling Water Plant operations and maintenance and the Carrizo water debt payment.
- One-time expenditures: Space Study - \$40,000; Street improvements - \$100,000; Fire Station No. 2 renovations - \$455,252 with engineering and architect; and Clark Building renovations - \$59,000.

There was discussion.

**K. DISCUSS ORDINANCE NO. 2021-22 TO ADD A NEW ARTICLE IV, "DONATION BOXES" TO CHAPTER 26 OF THE CODE OF ORDINANCES, PROVIDING FOR REGISTRATION, APPEALS, AND A PENALTY.**

Mr. Mondin stated that organizations have placed donation boxes in the City to receive clothing, household items, and similar goods for charitable purposes that potentially become unsightly due to over-filling, lack of maintenance, rummaging, items placed outside the boxes, broken glass, and other concerns. The Ordinance will require all such organizations and persons to register each box with the City, imposes construction and placement standards for such boxes, and details the procedure and requirements for registration and the appeal of denial of registrations. Mr. Mondin recommended approval. There was discussion.

**L. DISCUSS MATTERS RELATED TO COVID-19, IF NECESSARY.**

Mr. Akers stated that on June 30, 2021, Governor Abbott's office approved a request by the Attorney General to lift the Open Meetings Act (OMA) suspensions effective at 12:01 a.m. on September 1, 2021. All Texas governmental bodies subject to the OMA must thereafter conduct their meetings in full compliance with the OMA as written in state law. The following are provisions in the OMA suspension that will no longer be allowed effective September 1, 2021: 1) Video conferencing capability will change in that a member of the governing body or board can meet virtually but there must be a quorum physically present at the meeting location. 2) Telephone conference meetings of governmental bodies will not be allowed to continue and are only allowed in an emergency. There was discussion.

RECESS: Mayor White announced the Council would recess for a break at 7:50 p.m.

**REGULAR MEETING**

**ITEM 1. CALL TO ORDER.**

Mayor Lew White called the meeting to order at 8:05 p.m.

**ITEM 2. INVOCATION. PLEDGE OF ALLEGIANCE.**

Councilmember Mendoza gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

**ITEM 3. PUBLIC COMMENT.**

Mayor White requested the following citizen to address the Council who was present virtually via Zoom:

Jason Wolcott, Lockhart, requested that the Council consider re-establish citywide mosquito spraying.

**ITEM 4. CONSENT AGENDA.**

Councilmember McGregor made a motion to approve consent agenda items 4A, 4B, 4C, and 4D. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

- 4A: Approve Ordinance 2021-19 adding a new Article IV, Titled "Use of Public Areas", to Chapter 18, "Environment" of the City of Lockhart Code of Ordinances to prohibit camping, bathing, and urinating and defecating in public areas; and providing for penalty not to exceed \$500.00 for each offense.
- 4B: Approve Ordinance 2021-21 implementing the requirements of HB2073 and Section 180.008, Local Government Code to establish a paid Quarantine Leave Policy for Fire Fighters, Peace Officers, Detention Officers, and Medical Technicians employed by the City.
- 4C: Accept 3rd Quarter Investment Report for Fiscal Year 2020-2021.
- 4D: Approve Annual Service Agreement with Motorola Solutions, Inc.

**ITEM 5-A. DISCUSSION AND/OR ACTION TO CONSIDER ENTERING A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN GUADALUPE-BLANCO RIVER AUTHORITY (GBRA), THE CITY OF LOCKHART, GOFORTH SUD, COUNTY LINE SUD, MAXWELL SUD, AND THE CITY OF MUSTANG RIDGE FOR THE PURPOSE OF DEFINING EXPECTATIONS AND RESPONSIBILITIES OF THE PARTIES RELATED TO THE NEED FOR A WATER SUPPLY ALONG THE TEXAS 130 CORRIDOR.**

Councilmember Westmoreland made a motion to approve the Memorandum of Understanding, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

**ITEM 5-B. DISCUSSION AND/OR ACTION TO CONSIDER RESOLUTION 2021-11 SUPPORTING THE CITY OF LOCKHART'S SUBMISSION OF AN US ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) GRANT APPLICATION FOR ENGINEERING AND CONSTRUCTION OF WASTEWATER LINE; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTATION; AND ESTABLISHING AN EFFECTIVE DATE.**

Councilmember Michelson made a motion to approve Resolution 2021-11, as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

**ITEM 5-C. DISCUSSION AND/OR ACTION REGARDING ORDINANCE 2021-20 OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR 2021 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; RE-APPROPRIATING THE VARIOUS AMOUNTS HEREIN, AS ATTACHED IN BUDGET AMENDMENT NO. 55; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HERewith; AND ESTABLISHING FOR AN EFFECTIVE DATE.**

Councilmember Bryant made a motion to approve Budget Amendment No. 55 as outlined in Ordinance 2021-20, as presented. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.



**ITEM 5-D. DISCUSSION AND/OR ACTION REGARDING AN AMENDMENT TO AN ECONOMIC DEVELOPMENT PERFORMANCE AGREEMENT WITH VISIONARY FIBER TECHNOLOGIES.**

Councilmember McGregor made a motion to approve an amendment to the Economic Development Performance Agreement with Visionary Fiber Technologies, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

**ITEM 5-E. PRESENTATION AND DISCUSSION REGARDING THE STATUS OF THE LOCKHART COVID-19 ECONOMIC RECOVERY FUND.**

CONSENSUS: After discussion, the consensus of the Council was to direct staff to return with additional information at the next meeting.

**ITEM 5-F. DISCUSS AND REVIEW FISCAL YEAR 2021-2022 CITY MANAGER'S PROPOSED BUDGET.**

CONSENSUS: After discussion, the consensus of the Council was to direct staff to approve the items listed in the budget changes and to proceed with one-time expenditures as follows: Space study-\$50,000; street improvements-\$100,000; Fire station No. 1 renovations including engineering and architect-\$455,252; and Clark Building renovations-\$59,000.

**ITEM 5-G. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE NO. 2021-22 TO ADD ANEW ARTICLE IV, "DONATION BOXES" TO CHAPTER 26 OF THE CODE OF ORDINANCES, PROVIDING FOR REGISTRATION, APPEALS, AND A PENALTY.**

Mr. Akers clarified that Ordinance 2021-22 applies to all donation boxes regardless of whether said boxes were placed prior to the effective date of the regulations. No previously placed donations boxes shall be granted any inherent legal or "grandfathered" status under the Lockhart Code of Ordinances, as amended. Boxes that are not registered within 45 days of the passage of this Article must be removed. After a donation box is impounded, the owner has up to 10 days to reclaim it or the city can destroy it. There was discussion.

Councilmember McGregor made a motion to approve Ordinance 2021-22, as presented. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

**ITEM 5-H. DISCUSSION AND/OR ACTION TO CONSIDER ADDRESSING MATTERS RELATED TO COVID-19, IF NECESSARY.**

There was no action.

**ITEM 5-I. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.**

Mayor White requested appointments to boards or committees. There were none.

**ITEM 6. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION.**

- Update regarding Construction Board of Appeals activity.
- American Rescue Plan update.
- Street resurfacing bids received.
- Emergency generator installed at Fire Station No. 2.
- Update regarding the Evaluation of the Lockhart Animal Shelter and consider a special meeting to meet with the consultant on August 5.

**ITEM 7. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST.**

Councilmember Westmoreland reminded citizens not to blow grass clippings onto the street.

Councilmember Mendoza thanked staff for their work

Mayor Pro-Tem Sanchez congratulated Library staff for a successful movie night on Friday. She thanked the Electric department for working hard to quickly restore power during a recent outage and she thanked citizens for being patient.

Councilmember McGregor encouraged everyone to get vaccinated and to continue to be careful and stay safe.

Councilmember Bryant thanked citizens for keeping city parks clean.

Councilmember Michelson thanked staff and all involved with the new dog park in City Park. He reminded the community about the Courthouse Nights music event this Friday.

Mayor White thanked Library staff for the movie night. He thanked the Economic Development department for their good work.

**ITEM 8. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE. TITLE 51 SUBCHAPTER D. SECTION 551.087 TO DELIBERATE OR FOR DISCUSSION REGARDING COMMERCIAL OR FINANCIAL INFORMATION THAT THE GOVERNMENTAL BODY HAS RECEIVED FROM A BUSINESS PROSPECT THAT THE GOVERNMENTAL BODY SEEKS TO HAVE LOCATE, STAY, OR EXPAND IN OR NEAR THE TERRITORY OF THE GOVERNMENTAL BODY AND WITH WHICH THE GOVERNMENTAL BODY IS CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS; OR TO DELIBERATE THE OFFER OF A FINANCIAL OR OTHER INCENTIVE TO A BUSINESS PROSPECT.**  
**Discussion regarding Economic Development negotiations with Project Dynamo.**

Mayor White announced that the Council would enter Executive Session at 8:48 p.m.

**ITEM 9. OPEN SESSION. Discussion and/or action regarding Economic Development negotiations with Project Dynamo.**

Mayor White announced that the Council would enter Open Session at 9:10 p.m.

Mayor Pro-Tem Sanchez made a motion to authorize the City Manager to proceed with negotiations as discussed in Executive Session. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

**ITEM 10. ADJOURNMENT.**

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 9:13 p.m.

PASSED and APPROVED this the 17<sup>th</sup> day of August 2021.

**CITY OF LOCKHART**

\_\_\_\_\_  
Lew White, Mayor

ATTEST:

\_\_\_\_\_  
Connie Constancio, TRMC  
City Secretary

**REGULAR MEETING  
LOCKHART CITY COUNCIL**

**AUGUST 3, 2021**

**6:30 P.M.**

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3RD FLOOR LOCKHART, TEXAS**

**Council present:**

Mayor Pro-Tem Angie Gonzales-Sanchez  
Councilmember Juan Mendoza  
Councilmember Jeffry Michelson

Mayor Lew White  
Councilmember Derrick David Bryant  
Councilmember Kara McGregor  
Councilmember Brad Westmoreland

**Staff present:**

Steven Lewis, City Manager  
Monte Akers, City Attorney  
Sean Kelley, Public Works Director  
Pam Larison, Finance Director  
Randy Jenkins, Fire Chief

Connie Constancio, City Secretary  
Victoria Maranan, Public Information Officer  
Dan Gibson, City Planner  
Mike Kamerlander, Economic Development Dir.

**Citizens/Visitors Addressing the Council:** Jeff Dahm of TRC Engineers; Jason Rasor of Raftelis Consulting; and Citizens: Andrew Dodson, Hunter Meuth, Chaz Bassett, B.J. Westmoreland, and Winn Smith.

**Work Session 6:30 p.m.**

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

Mayor Pro-Tem Sanchez arrived at 6:35 p.m.

**DISCUSSION ONLY**

**A. PRESENTATION OF DOWNTOWN REVITALIZATION PROJECT AND DISCUSS AGREEMENT WITH TRC ENGINEERS, INC. FOR ENGINEERING SERVICES OF CONCEPTUAL DESIGN ALTERNATIVES OF THE CITY OF LOCKHART DOWNTOWN REVITALIZATION PROJECT AND AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENT.**

Jeff Dahm of TRC Engineers provided information regarding proposed conceptual designs. There was discussion.

**B. PRESENTATION AND DISCUSSION OF RAFTELIS WATER AND WASTEWATER RATE STUDY.**

Ms. Larison stated that on February 2, 2021, the City Council awarded a contract to Raftelis Financial Consultants, Inc. to perform a water and wastewater rate study. The purpose of the study is to determine the total cost of providing water and wastewater services, equitably distribute costs to customers, and design rates to safeguard the financial integrity of the city utility systems. Besides monitoring the City's current capital needs and increasing demand against its current supply, other factors determine if rates are meeting the needs of the systems, maintaining current infrastructure, and meeting debt obligations. This

presentation will help the City develop a multi-year financial plan that is achievable to meet debt payments for all Water and Wastewater obligations including the Carrizo Groundwater Project while allowing the City to be prepared for any future capital improvement projects.

Jason Razor with Raftelis provided information and there was discussion regarding the following:

- Financial plan for water and sewer rates.
- Water and wastewater rate designs.
- Monthly rate comparison for water and wastewater rates.

**C. DISCUSS CITY COUNCIL MINUTES OF THE JULY 6, 2021 MEETING.**

Mayor White requested corrections to the minutes. There were none.

RECESS: Mayor White announced that the Council would recess for a break at 7:20 p.m.

**REGULAR MEETING**

**ITEM 1. CALL TO ORDER**

Mayor Lew White called the meeting to order at 7:35 p.m.

**ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE**

Mayor White gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

**ITEM 3-A. HOLD A PUBLIC HEARING ON APPLICATION ZC-21-10 BY ANDREW DODSON ON BEHALF OF MELVIN H. ALEX AND JONELLE SCHULZE, AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2021-23, FOR A ZONING CHANGE FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO CHB COMMERCIAL HEAVY BUSINESS DISTRICT ON 15.171 ACRES IN THE JAMES GEORGE SURVEY, ABSTRACT 9, LOCATED AT 1501 AND 1503 BLACKJACK STREET (FM 20).**

Mayor White opened the public hearing at 7:38 p.m.

Mr. Gibson stated that the subject property currently contains a tire shop at the front of the property and a water pump business midway along the east side of the property. However, the property is for sale, and the application states that the proposed use of the property is a large civil construction company with an office and equipment yard. This would be considered a heavy commercial use, which the CHB zoning classification would accommodate. There is a small area of CHB zoning adjacent to the west side of the subject property, and on the south side of Blackjack Street. The potential transition of land use intensity with the existing IL zoning adjacent to the southeast portion of the subject property, and with the existing PI zoning adjacent to the west, is acceptable, but the proposed CHB zoning does not provide a compatible transition to the existing RMD zoning along much of the eastern boundary where future residential development is anticipated. The Land Use Plan map designates the front (south) portion of the property as future General-Heavy Commercial, which is consistent with the requested CHB zoning. However, the future land use designation for the rear (north) portion is Low Density Residential, which is far from being

compatible with CHB, which is the city’s highest intensity commercial zoning classification. One person inquired about the proposed zoning and use of the property, but no opposition has been expressed either in writing or in person at the Planning and Zoning Commission hearing. Mr. Gibson stated that the Planning and Zoning Commission recommended approval and that staff recommends approval since there was no public opposition. There was discussion.

Mayor White requested the applicant’s representative to address the Council.

Andrew Dodson stated that the proposed business would be moving their Austin facility to Lockhart and that they would generate approximately 40 jobs. He requested approval.

Mayor White requested citizens in favor of the zoning change to address the Council.

Hunter Meuth, Austin, stated that he represents the buyers and he spoke in favor of the zoning change. He stated that the business owners are moving from their current location and that they look forward to locating their business to Lockhart. The business will generate approximately 40 jobs in Lockhart.

Mayor White requested citizens in favor of or against the zoning change to address the Council. There were none. He closed the public hearing at 7:50 p.m.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2021-23, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

**ITEM 4. PUBLIC COMMENT**

Mayor White requested citizens to address the Council regarding items that are not on the agenda.

Chaz Bassett, Sabine St., expressed concern about the lack of short term rentals in Lockhart.

Mayor White requested additional citizens to address the Council. There were none.

**ITEM 6-D. DISCUSSION AND/OR ACTION TO APPROVE PARTIAL LOAN RELIEF TO COVID-19 RELIEF LOAN RECIPIENTS.**

Ms. Larison stated that on July 20, 2021, the City Council instructed the Lockhart Economic Development Director to work with staff to present information regarding a one-time loan relief option for Council’s consideration. It was the consensus of the Council that \$2,500.00 of loan relief be considered to be credited to the recipients of COVID-19 Relief Loans. This amount is being considered because it is the same amount that was allocated for COVID-19 Relief Grants. In order to continue to support the local business community, partial debt relief will benefit the recipients by reducing their current liability to the City of Lockhart. There was discussion.

Mayor Pro-Tem Sanchez made a motion to approve the partial loan relief payment to COVID-19 Relief Loan recipients in the amount of \$2,500. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

**ITEM 6-C. DISCUSSION AND/OR ACTION ON CITY MANAGER'S PROPOSED BUDGET AND SET TWO PUBLIC HEARINGS ON THE FISCAL YEAR 2021-2022 PROPOSED BUDGET.**

Ms. Larison stated that according to the City of Lockhart Charter, Article 9, Section 9.07, Public Hearing on Budget, the City Council shall hold a public hearing on the budget submitted and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained. The City of Lockhart is required by Charter to hold one public hearing on the budget. Staff recommends conducting two public hearings to allow the citizens of Lockhart the opportunity to discuss any item or amount presented in the Fiscal Year 2021-2022 Budget. The proposed dates for the public hearings are August 17, 2021 at 6:30 p.m. and September 7, 2021 at 6:30 p.m. in the Council Chambers.

There was discussion regarding the proposed Fiscal Year 2021-2022 tax rate and proposed monthly solid waste rates.

CONSENSUS: After discussion, the consensus of the Council was to select Option 2 for the monthly solid waste rates.

There was discussion regarding the following:

- Cemetery comparison rates and the recycling rates.
- Additional one-time expenditures for street/sidewalks, City Hall, Parks & Recreation improvements and AWIA Risk & Resilience Assessment – water infrastructure.

Mr. Kelley provided an update regarding park improvement expenses that are estimated to cost an additional \$500,000 from what is budgeted.

B.J. Westmoreland, Chairman of the Lockhart Chamber of Commerce, reported that the 2021 Chisholm Trail Roundup was the most successful. He stated that the Lockhart Chamber would like to re-dedicate funds in the amount of \$26,500 back to the City of Lockhart and expressed appreciation to the City of Lockhart for sharing the city park and co-sponsoring the event. The Lockhart Chamber hopes that those funds could be used towards park improvements. He encouraged the City Council to consider upgrading ADA compliance issues, restrooms, and the amphitheater at City Park.

Winn Smith, Austin, also recommended the improvements as mentioned by BJ Westmoreland. He suggested that the City consider commit to saving funds in a certain amount for 3-5 years to cover costs of necessary park improvements.

There was discussion regarding updates at the City Park and researching different grants to assist in funding park improvements.

Mr. Kelley provided information regarding resurfacing streets for a cost of \$400,000.

Mayor White encouraged the Council to consider setting aside \$1million for the next few years for City Hall renovations.

Councilmember Michelson made a motion to set public hearings on the budget August 17, 2021 and September 7, 2021. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

**ITEM 5-A: APPROVE CITY COUNCIL MINUTES OF THE JULY 6, 2021 MEETING.**

Mayor Pro-Tem Sanchez made a motion to approve the minutes. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

**ITEM 5-B. APPROVE THE PURCHASE OF A POWERED LOADING SYSTEM AND POWERED COT THROUGH STRYKER MEDICAL FOR LOCKHART EMS MEDIC 3, AND AN AMBULANCE REMOUNT FOR MEDIC 1 THROUGH SIDDONS-MARTIN EMERGENCY GROUP UTILIZING HOUSTON-GALVESTON AREA COUNCIL (H-GAC).**

Chief Jenkins stated that the “powered loading and cot system” is a method for managing the stretcher during loading and unloading in the ambulance, while increasing the safety of the patient and personnel. The powered loading system (Stryker MTS Power Load) and the powered ambulance cot (Stryker Power-PRO XT) are for Medic 3, a 2013 ambulance with approximately 176,000 miles. Medic 3 currently does not have a powered loading and cot system. The powered loading and cot system is currently used on other Lockhart EMS ambulances and is sole source through Stryker Medical. The cost for the powered loading and cot system is \$53,071.22 plus approximately \$3,000 to install for a total of \$56,000. A trade-in credit for an existing cot is included. An ambulance remount is where the patient box of an existing ambulance is removed from the existing cab and chassis and mounted onto a new cab and chassis. The remount will be for Medic 1, a 2016 Demers (Ford cab and chassis) with approximately 211,000 miles. Current cab and chassis will be a trade-in. The best practice is to remount an ambulance at 200,000 miles. The remount will be a new Dodge RAM 4500 Type 1 cab and chassis. The estimated cost including H-GAC fees for the remount is \$125,000. Due to the shortage of cab and chassis, the exact cost will depend on the availability once the purchase is approved. Caldwell County has budgeted their 50% share of this purchase. Chief Jenkins recommended approval.

Councilmember McGregor made a motion to approve the purchase of a powered loading system and powered cot through Stryker Medical for Lockhart EMS Medic 3, and an ambulance remount for Medic 1 through Siddons-Martin Emergency Group utilizing Houston-Galveston Area Council. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

**ITEM 5-C. APPROVE RECOMMENDATION TO AWARD BID TO LONE STAR PAVING OF AUSTIN, TEXAS IN THE AMOUNT OF \$488,740.00 FOR THE 2021 STREET IMPROVEMENTS PROJECT TO INCLUDE STREET IMPROVEMENTS TO PENDERGRASS STREET, LAKEVIEW DRIVE, BLUESTEM DRIVE, NUECES STREET, SUNSET DRIVE, LA FELICIANA DRIVE, ARANSAS STREET, LAREDO STREET, 2ND STREET, 3RD STREET, 4TH STREET, MONTERREY STREET AND THE MUNICIPAL COURT PARKING LOT, AND APPOINTING THE MAYOR TO SIGN ALL CONTRACTUAL DOCUMENTS.**

Mr. Kelley stated that on September 17, 2019, City Council approved a 3-year plan to make enhancements on various streets. An aggressive approach to the plan was taken by allocating the use of an additional \$400,000 this year in Unassigned Fund Balance one-time expenditures. An amended street improvement plan was approved by City Council on May 4, 2021 to ensure use of the allocated funds for Capital Street Improvements in Fiscal Year 2020-2021. Street improvements in this project will include repaving the Municipal Court's parking lot and street resurfacing on several streets throughout the city. Bids were



advertised in compliance with State law for the construction of the 2021 Street Improvements Project. Four (4) bids were received ranging from \$488,740.00 to \$577,684.00. The lowest bid was submitted by Lone Star Paving. This company has a commendable reputation in the construction business. Mr. Kelley recommended approval.

Councilmember Michelson made a motion to award the bid to Lone Star Paving, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

**ITEM 5-D. APPROVE BUDGET AMENDMENT #56 APPROVING THE ONE-TIME EXPENDITURE TO THE STREET DEPARTMENT FOR CAPITAL IMPROVEMENTS AND ALLOCATING FUNDS TO THE EMS BUDGET TO COVER ONE-HALF COSTS ASSOCIATED WITH THE MUNICIPAL COURT PARKING LOT REPAIRS, AS OUTLINED IN ORDINANCE 2021-24.**

Ms. Larison stated that during the preparation of Fiscal Year 2020-2021 City of Lockhart Budget, the Council approved a one-time expenditure to the Street Department in the amount of \$400,000 in additional funds to repair city streets. During this meeting, the City Council awarded a bid for street repairs which resulted in a budget amendment due to increased cost of goods. This increase also affects the cost of the budgeted paving repairs for Municipal Court. It is staff's request that the Municipal Court parking area be shared with the EMS Fund due to the use by both departments. The presented Budget Amendment will increase the approved one-time expenditure for street repairs to \$435,000 to the General Fund and increase the EMS Fund budget by \$27,500. Ms. Larison recommended approval.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2021-24 and budget amendment 56, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

**ITEM 5-E. RATIFY THE AUTOMATIC REVERSION OF THE MH MANUFACTURED HOME DISTRICT ZONING CLASSIFICATION AS PROVIDED IN SECTION 64-196(M) FOR THE LOCKHART CODE OF ORDINANCES BY ORDERING AN AMENDMENT OF THE OFFICIAL ZONING MAP TO RECLASSIFY LOT 23, BLOCK 2, EAST SIDE ADDITION, CONSISTING OF 0.129 ACRE OWNED BY GIOVANNA LLAMAS AND LOCATED AT 519 SAN SABA STREET, FROM MH MANUFACTURED HOME DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT.**

Mr. Gibson stated that Section 64-196(m) of the zoning ordinance provides that individual lots within the city presently zoned MH and not within a manufactured home subdivision or manufactured home park shall revert to the predominant zoning district classification adjacent to said lot upon removal, or by cessation of occupancy by utility disconnection in excess of 30 days, of an existing mobile or manufactured home thereon. Because the manufactured home that was previously on the subject property have been removed, the zoning has now reverted to RMD, which is the surrounding district classification. Section 64-196(m) further states that the City Council shall ratify such action by an agenda item ordering a corresponding amendment of the zoning map. No notice or hearing is required other than notification to the owner of the property. A map and copy of the notice sent to the owners. The RMD zoning classification allows a site-built single-family dwelling on a parcel of this size.

Councilmember McGregor made a motion to ratify the automatic reversion of the MH Manufactured Home District zoning classification as provided in Section 64-196(m) for the Lockhart Code of Ordinances by ordering an amendment of the Official Zoning Map to reclassify Lot 23, Block 2, East Side Addition, consisting of 0.129 acre owned by Jiovanna Llamas and located at 519 San Saba Street, from MH Manufactured Home District to RMD Residential Medium Density District. Councilmember Bryant seconded. The motion passed by a vote of 7-0.

**ITEM 6-A. PRESENTATION AND DISCUSSION OF RAFTELIS WATER AND WASTEWATER RATE STUDY.**

Mayor stated that the presentation was made during the work session.

**ITEM 6-B. PRESENTATION OF DOWNTOWN REVITALIZATION PROJECT AND CONSIDER AGREEMENT WITH TRC ENGINEERS, INC. FOR ENGINEERING SERVICES OF CONCEPTUAL DESIGN ALTERNATIVES OF THE CITY OF LOCKHART DOWNTOWN REVITALIZATION PROJECT AND AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENT.**

Mayor White stated that the presentation was made during the work session.

Councilmember Michelson made a motion to approve the agreement with TRC Engineers, Inc., as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

**ITEM 6-E. DISCUSSION REGARDING MATTERS RELATED TO COVID-19, IF NECESSARY.**

Mayor White stated that there are no Orders that affect governmental entities. He encouraged citizens to wear face coverings due to the increase of COVID cases and citizens to get vaccinated. He informed the citizens that the city cannot monitor events and/or the number of individuals attending.

**ITEM 6-F. DISCUSSION REGARDING CITYWIDE MOSQUITO SPRAYING.**

Mr. Kelley provided information and there was discussion regarding the history of citywide mosquito spraying in Lockhart.

CONSENSUS: After discussion, the consensus of the Council was not to implement citywide mosquito spraying in Lockhart.

**ITEM 6-G. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.**

Mayor White requested appointments to boards and committees. There were none.

**ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION**

- Movie in the Park - "The Croods" on August 7.
- Special Council Meeting - Thursday, August 5, 2021 at 6:30 p.m. regarding Lockhart Animal Shelter.
- Northern Caldwell County Coalition meeting will be held on Wednesday, August 4 at 2:00 p.m. in the Caldwell County Courthouse, 110 S. Main St.
- Fire Fighter entrance exam will be held Saturday, August 28, 2021.

**ITEM 8. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST**

Councilmember Mendoza congratulated St. Mary’s Catholic Church for a successful Jamaica.

Mayor Pro-Tem Sanchez expressed condolences to the families of Christina Moya Martinez, Lucia Silva Malaer, and Luis Sanchez, Sr. for their loss. She congratulated St. Mary’s Catholic Church for a successful Jamaica.

Councilmember McGregor encouraged everyone to stay safe. She commented about the short term lease issue.

Mayor White also commented about short term leases and asked if the Council would like the item to be placed on a future agenda. The council decided not to discuss further.

**ITEM 9. ADJOURNMENT**

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded.  
The motion passed by a vote of 7-0. The meeting was adjourned at 9:46 p.m.

PASSED and APPROVED this the 17<sup>th</sup> day of August 2021.

**CITY OF LOCKHART**

\_\_\_\_\_  
Lew White, Mayor

ATTEST:

\_\_\_\_\_  
Connie Constancio, TRMC  
City Secretary

**SPECIAL MEETING  
LOCKHART CITY COUNCIL**

**AUGUST 5, 2021**

**6:30 P.M.**

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3<sup>rd</sup> FLOOR,  
LOCKHART, TEXAS**

**Council present:**

Mayor Pro-Tem Angie Gonzales-Sanchez  
Councilmember Kara McGregor  
Councilmember Brad Westmoreland

Mayor Lew White  
Councilmember Derrick David Bryant  
Councilmember Jeffrey Michelson

**Council absent:**

Councilmember Juan Mendoza

**Staff present:**

Steven Lewis, City Manager  
Victoria Maranan, Public Information Officer  
Ernest Pedraza, Police Chief

Connie Constancio, City Secretary  
Sean Kelley, Public Works Director  
Jesse Bell, Police Captain

**Citizens/Visitors Addressing the Council:** John Mays of Animal Control & Care Academy; and Citizens, James Tiemann, Suzy Falgout and Leslie Banks.

**ITEM 1. CALL TO ORDER.**

Mayor Lew White called the meeting to order at 6:30 p.m.

**ITEM 2-A. PRESENTATION BY ANIMAL CONTROL AND CARE ACADEMY OF THE LOCKHART ANIMAL SERVICES PROGRAM EVALUATION REPORT.**

John Mays of Animal Control & Care Academy provided detailed information about the Lockhart Animal Services Program Evaluation Report.

Mr. Mays provided details and there was discussion regarding the following topics:

**The Importance of Staff and Volunteers**

The employees of Lockhart Animal Services are committed to providing quality Animal Control/Care services to the citizens and animals they serve. The majority of the staff’s labor hours each day is focused on animal care/cleaning related duties. Without the support from the shelter’s volunteers and the rescue community, the current Animal Services’ staff - and budget - would be stressed. These individuals and groups offer additional financial/product resources to support the agency’s vaccination protocols and the medical needs of impounded animals.

**Animal Shelter Hours – Shelter Operations**

It is suggested that shelter hours have a later start time (such as 11:00 am) and a later close time (such as 6:00 pm). The later opening time would allow the shelter to be in a “presentable” condition prior to opening (the Animal Shelter Attendants could begin work at 7:00 am). On Saturday, the shelter could open at 12:00 pm and close at 4:00 pm. The shelter could remain closed to the public on Sundays and Mondays.

### **Legal Animal Impound Periods**

The impound periods for animals should begin at the exact time when the animal is impounded. The recommendation for the stray hold period is 3 business days; for “owned” animals, the recommendation is 5 business days. A business day should be defined as a day that the shelter is open to the public, per established and advertised visiting hours. In addition, the hold period for Caldwell County animals impounded at the facility should mirror the City’s legal hold period.

### **Community Cat Management**

In order to protect feral, stray and owned cats, local governments should require the vaccination and licensing of all cats in their community. The law should also require that all owned cats be identified with a traceable license, microchip, or tattoo so as to identify them from feral cats. In an effort to address the cat overpopulation issue, the City of Lockhart and Caldwell County should partner and collaborate with local organizations and veterinarians in order to manage cats in the community.

### **Animal Limitations**

Jurisdictions enact animal limitation ordinances as a means of curbing pet overpopulation and nuisance complaints and to prevent the proliferation of so-called animal hoarders. To work well, animal limitation laws should have a grandfather clause as well as allow for ownership of a greater number of animals. Caretakers of feral cat colonies or animal rescue organizations could be exempt from the animal limits requirement. An example, such as limiting a household to own four animals.

### **Breed Restrictions**

Based upon the numbers of animals impounded annually, the City of Lockhart and Caldwell County should consider restrictions on the breeding of dogs and cats.

### **Reassigning Animal Services**

The City should consider reassigning the administration of Animal Services to a department that may be a more “natural fit” and possesses some knowledge of public safety and health issues, such as the Police Department or the City Manager’s office. Of course, the transfer of such responsibilities should include additional administrative support (such as a Police Department Sergeant or an Assistant City Manager), and animal control-specific training for those involved in overseeing these responsibilities.

### **Policies and Procedures**

The agency should review and revise its current policy/procedure manual as soon as possible. The manual should be inclusive of every work area within the agency to allow employees to become familiar with all areas of the operation. This book should then be distributed to all personnel, and employees should be required to “sign off” upon receiving the manual. Employee safety issues should be addressed within each procedure.

### **Develop a Long-Range Plan**

Animal Services should develop a long-range plan (strategic planning), to include agency goals, objectives and action plans, formally identifying agency strengths and weaknesses. A formal evaluation program should be created to measure success of methods and activities implemented to achieve agency goals. Planning should hinge on future facility upgrades and increased service delivery.

### **Veterinary Care**

Animal Services should secure some level of veterinary care through a contractual relationship to oversee the agency's sanitation and animal care responsibilities, and to make behavioral recommendations for long-term shelter stays. In these instances, the contract veterinarian and/or a veterinary technician offers on-site services (such as health examinations, administering treatments), with a set work schedule. In addition, after-hours care should be a requirement of the contract, allowing Animal Services and the Police Department to transport injured/ill animals directly to the contract veterinarian for examination (and thus limit the need for "wait" time for an animal to obtain treatment). Contracts should set pricing limits such as daily fees being less than after hour fees and to set cost limits for services and drugs.

### **Safety Related Issues**

A continuing safety program should be developed for all employees. Areas that should be included are animal behavior and handling, officer safety, lifting techniques, self-defense, conflict resolution and zoonotic diseases. Unreported safety-related incidents involving any staff member or volunteer is a serious concern. Such reporting should be mandated. If any safety-related incident is not reported, the staff member or volunteer involved should be disciplined or terminated.

### **Response to Calls for Service**

Response to calls for service by the Animal Control Officer (ACO) is largely dictated by shelter-related responsibilities. Utilizing the Animal Control Officer for shelter-related duties promotes delays in field service delivery and limits proactive enforcement. The agency should release the ACO from these assignments. The ACO should not be utilized as a shelter worker unless serious staffing deficiencies exist.

### **Communications**

Animal Services should consider establishing an alternative dispatch scenario, such as utilizing Police dispatch, to improve service delivery to citizens and release shelter personnel from this responsibility.

### **The Need to be Proactive**

Animal Services needs to increase its role and visibility within the community. The agency must cultivate and improve media relations by providing information relating to the positive aspects of the organization. The agency should take a more aggressive approach to public relations and "sell" the organization to the community on a continuing basis to increase support among taxpayers and improve its level of funding.

### **Cat Population**

There was discussion regarding the cat population in the Lockhart. Mr. Mays suggested that the city address the cat issue because there are too many cats in the community.

### **Condition of the Current Animal Shelter Facility**

Mr. Mays stated that the current facility is adequate yet he recommends that the city consider building a new facility to accommodate future growth.

### **Trap-Neuter-Release (TNR) Program**

Discussion regarding the TNR program. Consider consulting with surrounding organizations about how to implement a TNR program that includes animals in the County.

Mayor White requested the following citizens to address the Council:

James Tiemann, 406 Concho, encouraged the Council to seek options to help cats in the community.

Suzy Falgout, 710 S. Commerce, commended the Council for moving forward with the evaluation of the Animal Shelter. She stated that she has formed a 501C3 non-profit organization that has a team that can come to Lockhart six times a year to provide low cost spay/neuter services. She expressed concern about how cash donations are used towards the Animal Shelter. She commended the shelter staff for their dedication.

Leslie Banks, 525 S. Guadalupe, President of Lockhart Cause for Paws, thanked the Council for moving forward with the evaluation of the Animal Shelter and she offered assistance with improvements. She encouraged the Council to consider implementing the TNR program and offering spay/neuter services at the Animal Shelter.

Mayor White read several questions that were submitted from the public about the Lockhart Animal Shelter (LAS):

How can the LAS uphold the Mission statement in regard to protecting stray, injured, abused and unwanted animals? Mr. Mays replied that the LAS is dedicated to helping animals. He suggested that the Lockhart Police Department handle all complaints about animal abuse and stated that the Mission Statement could be revised if necessary.

How would a Trap-Neuter-Release (TNR) program be implemented? Mr. Mays suggested that the staff seek information from surrounding organizations that utilize a TNR program and that the community and staff get together with Council to come up with a final TNR program.

How are donations made to the LAS used? Mr. Mays replied that he did not know how those funds were being used. He believes that staff mentioned that those funds are used towards improvements at the LAS.

Mr. Mays suggested that Lockhart begin implementing programs that will help the LAS be a safer place for animals and that will accommodate future growth.

Mayor White thanked staff, volunteers, and volunteer groups for their dedication to animals and the Lockhart Animal Shelter.

**ITEM 3. ADJOURNMENT.**

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 7:43 p.m.

PASSED and APPROVED this the 17<sup>th</sup> day of August 2021.

**CITY OF LOCKHART**

\_\_\_\_\_  
Lew White, Mayor

ATTEST:

\_\_\_\_\_  
Connie Constancio, TRMC  
City Secretary

# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** August 17, 2021

**AGENDA ITEM CAPTION:** Discuss request by Lockhart Chamber of Commerce regarding Park Improvements.

**ORIGINATING DEPARTMENT AND CONTACT:** Council - Mayor Lew White

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:** Mayor White asked that an item be placed on the agenda to discuss the Lockhart Chamber's request regarding improvements to City Park.

On August 3, 2021, the Lockhart Chamber of Commerce stated that it was their intent to return \$26,500 in the Mayor/Council budget funds to the City. The Chamber has requested that those funds be used towards park improvements to upgrade ADA compliance issues, upgrade the restrooms, and to upgrade the amphitheater at City Park and that the City match those funds. The Lockhart Chamber believes that the park improvements would make the park safe for the community events held at City Park.

**PROJECT SCHEDULE (if applicable):** N/A

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:** N/A

**Account Number:** N/A

**Funds Available:** N/A

**Account Name:** N/A

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** N/A

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** None.

**LIST OF SUPPORTING DOCUMENTS:**



# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** August 17, 2021

**AGENDA ITEM CAPTION:** Discussion regarding matters related to COVID-19, if necessary.

**ORIGINATING DEPARTMENT AND CONTACT:** Administration - Steven Lewis, Monte Akers

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:** On May 18, 2021, Governor Abbot issued GA-36 that prohibited governmental entities from mandating face coverings or restricting activities in response to the COVID-19 disaster. As a result, the Lockhart City Council rescinded the Mayor's Declaration to require face coverings and encouraged citizens to continue to follow the CDC guidelines in regard to COVID-19.

Also, as a result of the Governor opening Texas on March 2, 2021 (GA-34), community events are back on schedule such as the Chisholm Trail Roundup, Fireworks show, and City venues such as the city splash pad are open to the public. Face coverings are not required during the events or at city facilities.

An update of COVID-19 orders and Council actions is attached.

### Open Meetings Act Suspensions Terminate effective September 1, 2021

In March 2020, Governor Abbott's office granted the Attorney General's request to suspend certain open meetings statutes. The temporary suspension allows for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings, thereby allowing governmental bodies and/or board commissions to hold a meeting virtually without a quorum being present at the meeting location.

On June 30, 2021, the Governor's office approved a request by the Attorney General to lift the open meetings suspensions effective at 12:01 a.m. on September 1, 2021. All Texas governmental bodies subject to the OMA must thereafter conduct their meetings in full compliance with the OMA as written in state law.

The following are provisions in the OMA suspension that will no longer be allowed effective September 1, 2021:

- 1) Video conferencing capability will change in that a member of the governing body or board can meet virtually but there must be a quorum physically present at the meeting location.
- 2) Telephone conference meetings will not be allowed to continue and are only allowed in an emergency.

# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

On July 29, 2021, Governor Abbott issued Executive Order 38, that combined several existing COVID-19 executive orders to promote statewide uniformity and certainty in the state's COVID-19 response. Governor Abbott stated that "The new Executive Order emphasizes that the path forward relies on personal responsibility rather than government mandates".

On August 13, 2021, TML provided the following information regarding actions taken by governmental entities and the Attorney General in regards to face coverings:

- **Mask Mandate Update:** Tuesday afternoon, two state district court judges in Dallas and Bexar counties granted local authorities in those jurisdictions temporary restraining orders blocking Governor Abbott's [ban on mask mandates](#). In response to the rulings, the City of San Antonio issued a requirement for face coverings inside city facilities, and the Dallas County Judge issued an emergency order on Wednesday related to face coverings. Temporary restraining orders are by definition temporary and require further court proceedings to become permanent. TML will continue to monitor these developments. In related news, Houston's Mayor Sylvester Turner is requiring masks in city facilities when physical distancing is not doable.

Additionally, a number of large school districts ("ISDs") across the state, including [Dallas ISD](#), [Houston ISD](#), [Austin ISD](#), [Fort Worth ISD](#), and [San Antonio ISD](#), are requiring masks on school property.

- **Attorney General Issues Two COVID-related opinions:** On August 11, the Attorney General released two opinions related to mask mandates and vaccines.
  1. In [Opinion KP-0379](#), the Attorney General was asked whether COVID-19 vaccines could be required as a condition to enter a government building. Citing the Governor's [Executive Order No. 38](#) as well as the recently passed [S.B. 968](#), the Attorney General opined that government entities may not require COVID-19 vaccines as a condition to enter a government facility.
  2. In [Opinion No. KP-0380](#), the Attorney General was asked to opine on the effect of the Governor's executive orders on federal requirements related to face coverings on public transit. The AG ultimately opined that he is unconvinced that CDC and TSA rules as well as federal law preempt the Governor's orders prohibiting mask mandates.

Please remember that Attorney General opinion are just that: opinions. They are legal guidance but do not carry the force of law or court order.

- **Counties Across Texas Seeing Rise in COVID-19 Threat Levels:** Over the last few weeks, we have reported on the rise in COVID-19 threat levels in counties and cities across the state. That rise continues, with Travis, Harris, Dallas, and Williamson counties, among others, back at the highest threat levels as the Delta variant spreads across the state and [ICU bed availability drops](#).

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

This item is returned to Council for consideration, if necessary.

**PROJECT SCHEDULE (if applicable):** N/A

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:** N/A

**Account Number:** N/A

**Funds Available:** N/A

**Account Name:** N/A

**FISCAL NOTE (if applicable):** None.

**PREVIOUS COUNCIL ACTION:** N/A

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** None.

**LIST OF SUPPORTING DOCUMENTS:** Update of COVID-19 orders and Council actions, GA 36 and, GA-38

## **HISTORY OF COVID-19 ORDERS/COUNCIL ACTIONS**

On September 1, 2020, the City Council adopted Resolution 2020-20 renewing and adopting a requirement that commercial establishments in the City post a notice that facial coverings are a requirement of employees and persons entering such establishments. The requirement that such notice be posted shall remain in effect until terminated or amended by the City Council.

On October 7, 2020, Governor Greg Abbott issued Executive Order GA-32 to allow certain bars and similar establishments to operate at 50% capacity with permission from the County Judge. GA-32 increased the occupancy levels for all business establishments other than bars to 75%. GA-32 also provides that outdoor gatherings in excess of 10 people is prohibited unless the Mayor of the City in which the gathering is held, approves of the gathering, and such approval can be made subject to certain conditions or restrictions not inconsistent with GA-32.

Mayor's statement on reduced business capacity in Caldwell County. At 12:01 a.m. on Wednesday, January 13, 2021 the provisions of Governor Greg Abbott's Executive Order GA-32 that suspend elective surgeries, close bars and reduce business capacity to 50 percent went into effect in Lockhart and Caldwell County. This was occurring because under GA-32, these specific provisions took effect when a Trauma Service Area had seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total capacity exceeded 15 percent. This was the case in Trauma Service Area O, which included Caldwell County.

COVID Relief Fund update. On January 19, 2021, the Council voted to offer a six-month forbearance to businesses that received a COVID-19 Recovery Loan in 2020. Council re-opened the COVID Relief Grants to small businesses for \$5,000 per business that qualifies. Restaurants and bars that were affected by the Governor's order earned higher points on the application process.

During the February 23, 2021 meeting, Chief Jenkins provided an update of COVID compliance for local businesses.

On March 2, 2021, Governor Abbot issued GA-34 that was effective March 10, 2021. It provides that the State no longer requires face covering and it does not allow local jurisdictions to require face coverings. GA-34 supercedes all orders issued by local officials that conflict with regard to services or local orders and provides that businesses and other establishments may require customers and employees to wear face coverings. The consensus of the Council was to leave the Mayor's Declaration in effect and to encourage citizens to continue to wear face coverings and to maintain a six foot distance.

On May 13, 2021, the CDC announced that fully vaccinated individuals no longer need to mask up or social distance indoors and outdoors, including crowds. Attached is information from the CDC about how to stay safe around individuals that are or are not fully vaccinated.

On June 15, 2021, the consensus of the Council was to continue virtual attendance at meetings.

On June 30, 2021, the Governor's office approved a request by the Attorney General to lift the temporary Open Meetings Act suspensions, effective at 12:01 a.m. on September 1, 2021. The change in virtual meetings is that a member of the governing body or board member may attend a meeting virtually but there must be a quorum physically present at the meeting location.

On July 29, 2021, Governor Abbott issued Executive Order 38, that combined several existing COVID-19 executive orders to promote statewide uniformity and certainty in the state's COVID-19 response. Governor Abbott stated that "The new Executive Order emphasizes that the path forward relies on personal responsibility rather than government mandates".

# Executive Order

BY THE  
GOVERNOR OF THE STATE OF TEXAS

Executive Department  
Austin, Texas  
May 18, 2021

EXECUTIVE ORDER  
GA 36

*Relating to the prohibition of governmental entities and officials from mandating face coverings or restricting activities in response to the COVID-19 disaster.*

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WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, I issued Executive Order GA-34 on March 2, 2021, to open Texas 100 percent and remove face-covering requirements; and

WHEREAS, since then, COVID-19 hospitalizations and the rate of new COVID-19 cases have continued their steady decline; and

WHEREAS, Executive Order GA-34 specifically provides that "no person may be required by any jurisdiction to wear or to mandate the wearing of a face covering," and, notwithstanding that order, some local governmental entities have caused confusion by nonetheless purporting to require face coverings; and

WHEREAS, Executive Order GA-34 also provides that "there are no COVID-19-related operating limits for any business or other establishment," that any "conflicting order issued by local officials in response to the COVID-19 disaster" is superseded, and that all relevant statutes are suspended to the extent necessary to preclude inconsistent local orders; and

WHEREAS, to further ensure statewide uniformity, and based on the continued improvement of conditions in Texas, revised standards are appropriate to achieve the least restrictive means of combatting COVID-19; and

WHEREAS, in the Texas Disaster Act of 1975, the legislature charged the governor with the responsibility "for meeting ... the dangers to the state and people presented by disasters" under Section 418.011 of the Texas Government Code, and expressly granted the governor broad authority to fulfill that responsibility; and

WHEREAS, under Section 418.012, the "governor may issue executive orders ... hav[ing] the force and effect of law;" and

WHEREAS, under Section 418.016(a), the "governor may suspend the provisions of any regulatory statute prescribing the procedures for conduct of state business ... if strict compliance with the provisions ... would in any way prevent, hinder, or delay necessary action in coping with a disaster;" and

FILED IN THE OFFICE OF THE  
SECRETARY OF STATE  
12:15 PM O'CLOCK

MAY 18 2021

WHEREAS, under Section 418.018(c), the “governor may control ingress and egress to and from a disaster area and the movement of persons and the occupancy of premises in the area;” and

WHEREAS, under Section 418.173, the legislature authorized as “an offense,” punishable by a fine up to \$1,000, any “failure to comply with the [state emergency management plan] or with a rule, order, or ordinance adopted under the plan;”

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby order the following on a statewide basis effective immediately:

1. No governmental entity, including a county, city, school district, and public health authority, and no governmental official may require any person to wear a face covering or to mandate that another person wear a face covering; provided, however, that:
  - a. state supported living centers, government-owned hospitals, and government-operated hospitals may continue to use appropriate policies regarding the wearing of face coverings; and
  - b. the Texas Department of Criminal Justice, the Texas Juvenile Justice Department, and any county and municipal jails acting consistent with guidance by the Texas Commission on Jail Standards may continue to use appropriate policies regarding the wearing of face coverings.
2. Notwithstanding the above, public schools may continue to follow policies regarding the wearing of face coverings to the extent reflected in current guidance by the Texas Education Agency, until June 4, 2021. The Texas Education Agency shall revise its guidance such that, effective 11:59 p.m. on June 4, 2021, no student, teacher, parent, or other staff member or visitor may be required to wear a face covering.
3. This executive order shall supersede any face-covering requirement imposed by any local governmental entity or official, except as explicitly provided in paragraph numbers 1-2. To the extent necessary to ensure that local governmental entities or officials do not impose any such face-covering requirements, I hereby suspend the following:
  - a. Sections 418.1015(b) and 418.108 of the Texas Government Code;
  - b. Chapter 81, Subchapter E of the Texas Health and Safety Code;
  - c. Chapters 121, 122, and 341 of the Texas Health and Safety Code;
  - d. Chapter 54 of the Texas Local Government Code; and
  - e. any other statute invoked by any local governmental entity or official in support of a face-covering requirement.

Pursuant to the legislature’s command in Section 418.173 of the Texas Government Code and the State’s emergency management plan, the imposition of any such face-covering requirement by a local governmental entity or official constitutes a “failure to comply with” this executive order that is subject to a fine up to \$1,000, beginning at 11:59 p.m. on May 21, 2021.

4. Under Executive Order GA-34, business activities and legal proceedings are free to proceed without COVID-19-related limitations imposed by local governmental entities or officials, in all counties not in an area of high hospitalizations as defined in that executive order. Executive Order GA-34 also superseded any conflicting local order in response to the COVID-19 disaster, and directed that all relevant laws

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SECRETARY OF STATE  
12:15 PM O'CLOCK  
MAY 18 2021

are suspended to the extent necessary to preclude any such inconsistent local orders. Pursuant to the legislature's command in Section 418.173 of the Texas Government Code and the State's emergency management plan, the imposition of any conflicting or inconsistent limitation by a local governmental entity or official constitutes a "failure to comply with" this executive order that is subject to a fine up to \$1,000, beginning at 11:59 p.m. on May 21, 2021.

This executive order supersedes subparagraph numbers 1(b) and 2(c)(iii) of Executive Order GA-34, but does not otherwise supersede Executive Orders GA-10, GA-13, GA-34, or GA-35. This executive order shall remain in effect and in full force unless it is modified, amended, rescinded, or superseded by the governor. This executive order may also be amended by proclamation of the governor.



Given under my hand this the 18th  
day of May, 2021.

Handwritten signature of Greg Abbott in cursive script.

GREG ABBOTT  
Governor

ATTESTED BY:

Handwritten signature of Ruth R. Hughs in cursive script.

RUTH R. HUGHS  
Secretary of State

FILED IN THE OFFICE OF THE  
SECRETARY OF STATE  
12:15 PM O'CLOCK

MAY 18 2021



GOVERNOR GREG ABBOTT

July 29, 2021

FILED IN THE OFFICE OF THE  
SECRETARY OF STATE  
3:15 PM O'CLOCK

JUL 29 2021

Secretary of State

Mr. Joe A. Esparza  
Deputy Secretary of State  
State Capitol Room 1E.8  
Austin, Texas 78701

Dear Deputy Secretary Esparza:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

Executive Order No. GA-38 relating to the continued response to the COVID-19 disaster.

The original executive order is attached to this letter of transmittal.

Respectfully submitted,

  
Gregory S. Davidson  
Executive Clerk to the Governor

GSD/gsd

Attachment



# Executive Order

BY THE  
GOVERNOR OF THE STATE OF TEXAS

Executive Department  
Austin, Texas  
July 29, 2021

EXECUTIVE ORDER  
GA 38

*Relating to the continued response to the COVID-19 disaster.*

---

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all Texas counties; and

WHEREAS, in each subsequent month effective through today, I have renewed the COVID-19 disaster declaration for all Texas counties; and

WHEREAS, from March 2020 through May 2021, I issued a series of executive orders aimed at protecting the health and safety of Texans, ensuring uniformity throughout Texas, and achieving the least restrictive means of combatting the evolving threat to public health by adjusting social-distancing and other mitigation strategies; and

WHEREAS, combining into one executive order the requirements of several existing COVID-19 executive orders will further promote statewide uniformity and certainty; and

WHEREAS, as the COVID-19 pandemic continues, Texans are strongly encouraged as a matter of personal responsibility to consistently follow good hygiene, social-distancing, and other mitigation practices; and

WHEREAS, receiving a COVID-19 vaccine under an emergency use authorization is always voluntary in Texas and will never be mandated by the government, but it is strongly encouraged for those eligible to receive one; and

WHEREAS, state and local officials should continue to use every reasonable means to make the COVID-19 vaccine available for any eligible person who chooses to receive one; and

WHEREAS, in the Texas Disaster Act of 1975, the legislature charged the governor with the responsibility "for meeting ... the dangers to the state and people presented by disasters" under Section 418.011 of the Texas Government Code, and expressly granted the governor broad authority to fulfill that responsibility; and

WHEREAS, under Section 418.012, the "governor may issue executive orders ... hav[ing] the force and effect of law;" and

WHEREAS, under Section 418.016(a), the "governor may suspend the provisions of any regulatory statute prescribing the procedures for conduct of state business ... if strict compliance with the provisions ... would in any way prevent, hinder, or delay necessary action in coping with a disaster;" and

WHEREAS, under Section 418.018(c), the "governor may control ingress and egress to

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JUL 29 2021

and from a disaster area and the movement of persons and the occupancy of premises in the area;" and

WHEREAS, under Section 418.173, the legislature authorized as "an offense," punishable by a fine up to \$1,000, any "failure to comply with the [state emergency management plan] or with a rule, order, or ordinance adopted under the plan;"

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby order the following on a statewide basis effective immediately:

1. To ensure the continued availability of timely information about COVID-19 testing and hospital bed capacity that is crucial to efforts to cope with the COVID-19 disaster, the following requirements apply:
  - a. All hospitals licensed under Chapter 241 of the Texas Health and Safety Code, and all Texas state-run hospitals, except for psychiatric hospitals, shall submit to the Texas Department of State Health Services (DSHS) daily reports of hospital bed capacity, in the manner prescribed by DSHS. DSHS shall promptly share this information with the Centers for Disease Control and Prevention (CDC).
  - b. Every public or private entity that is utilizing an FDA-approved test, including an emergency use authorization test, for human diagnostic purposes of COVID-19, shall submit to DSHS, as well as to the local health department, daily reports of all test results, both positive and negative. DSHS shall promptly share this information with the CDC.
2. To ensure that vaccines continue to be voluntary for all Texans and that Texans' private COVID-19-related health information continues to enjoy protection against compelled disclosure, in addition to new laws enacted by the legislature against so-called "vaccine passports," the following requirements apply:
  - a. No governmental entity can compel any individual to receive a COVID-19 vaccine administered under an emergency use authorization. I hereby suspend Section 81.082(f)(1) of the Texas Health and Safety Code to the extent necessary to ensure that no governmental entity can compel any individual to receive a COVID-19 vaccine administered under an emergency use authorization.
  - b. State agencies and political subdivisions shall not adopt or enforce any order, ordinance, policy, regulation, rule, or similar measure that requires an individual to provide, as a condition of receiving any service or entering any place, documentation regarding the individual's vaccination status for any COVID-19 vaccine administered under an emergency use authorization. I hereby suspend Section 81.085(i) of the Texas Health and Safety Code to the extent necessary to enforce this prohibition. This paragraph does not apply to any documentation requirements necessary for the administration of a COVID-19 vaccine.
  - c. Any public or private entity that is receiving or will receive public funds through any means, including grants, contracts, loans, or other disbursements of taxpayer money, shall not require a consumer to provide, as a condition of receiving any service or entering any place, documentation regarding the consumer's vaccination status for any COVID-19 vaccine administered under an emergency use authorization. No consumer may be denied entry to a facility financed

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JUL 29 2021

- in whole or in part by public funds for failure to provide documentation regarding the consumer's vaccination status for any COVID-19 vaccine administered under an emergency use authorization.
- d. Nothing in this executive order shall be construed to limit the ability of a nursing home, state supported living center, assisted living facility, or long-term care facility to require documentation of a resident's vaccination status for any COVID-19 vaccine.
  - e. This paragraph number 2 shall supersede any conflicting order issued by local officials in response to the COVID-19 disaster. I hereby suspend Sections 418.1015(b) and 418.108 of the Texas Government Code, Chapter 81, Subchapter E of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions in response to the COVID-19 disaster that are inconsistent with this executive order.
3. To ensure the ability of Texans to preserve livelihoods while protecting lives, the following requirements apply:
- a. There are no COVID-19-related operating limits for any business or other establishment.
  - b. In areas where the COVID-19 transmission rate is high, individuals are encouraged to follow the safe practices they have already mastered, such as wearing face coverings over the nose and mouth wherever it is not feasible to maintain six feet of social distancing from another person not in the same household, but no person may be required by any jurisdiction to wear or to mandate the wearing of a face covering.
  - c. In providing or obtaining services, every person (including individuals, businesses, and other legal entities) is strongly encouraged to use good-faith efforts and available resources to follow the Texas Department of State Health Services (DSHS) health recommendations, found at [www.dshs.texas.gov/coronavirus](http://www.dshs.texas.gov/coronavirus).
  - d. Nursing homes, state supported living centers, assisted living facilities, and long-term care facilities should follow guidance from the Texas Health and Human Services Commission (HHSC) regarding visitations, and should follow infection control policies and practices set forth by HHSC, including minimizing the movement of staff between facilities whenever possible.
  - e. Public schools may operate as provided by, and under the minimum standard health protocols found in, guidance issued by the Texas Education Agency. Private schools and institutions of higher education are encouraged to establish similar standards.
  - f. County and municipal jails should follow guidance from the Texas Commission on Jail Standards regarding visitations.
  - g. As stated above, business activities and legal proceedings are free to proceed without COVID-19-related limitations imposed by local governmental entities or officials. This paragraph number 3 supersedes any conflicting local order in response to the COVID-19 disaster, and all relevant laws are suspended to the extent necessary to preclude any such inconsistent local orders. Pursuant to the legislature's command in Section 418.173 of the Texas Government Code and the State's emergency management plan, the imposition of any conflicting or inconsistent limitation by a local governmental entity or official constitutes a "failure to comply with" this executive order that is subject to a fine up to \$1,000.

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JUL 29 2021

4. To further ensure that no governmental entity can mandate masks, the following requirements shall continue to apply:
  - a. No governmental entity, including a county, city, school district, and public health authority, and no governmental official may require any person to wear a face covering or to mandate that another person wear a face covering; provided, however, that:
    - i. state supported living centers, government-owned hospitals, and government-operated hospitals may continue to use appropriate policies regarding the wearing of face coverings; and
    - ii. the Texas Department of Criminal Justice, the Texas Juvenile Justice Department, and any county and municipal jails acting consistent with guidance by the Texas Commission on Jail Standards may continue to use appropriate policies regarding the wearing of face coverings.
  - b. This paragraph number 4 shall supersede any face-covering requirement imposed by any local governmental entity or official, except as explicitly provided in subparagraph number 4.a. To the extent necessary to ensure that local governmental entities or officials do not impose any such face-covering requirements, I hereby suspend the following:
    - i. Sections 418.1015(b) and 418.108 of the Texas Government Code;
    - ii. Chapter 81, Subchapter E of the Texas Health and Safety Code;
    - iii. Chapters 121, 122, and 341 of the Texas Health and Safety Code;
    - iv. Chapter 54 of the Texas Local Government Code; and
    - v. Any other statute invoked by any local governmental entity or official in support of a face-covering requirement.

Pursuant to the legislature's command in Section 418.173 of the Texas Government Code and the State's emergency management plan, the imposition of any such face-covering requirement by a local governmental entity or official constitutes a "failure to comply with" this executive order that is subject to a fine up to \$1,000.
  - c. Even though face coverings cannot be mandated by any governmental entity, that does not prevent individuals from wearing one if they choose.
5. To further ensure uniformity statewide:
  - a. This executive order shall supersede any conflicting order issued by local officials in response to the COVID-19 disaster, but only to the extent that such a local order restricts services allowed by this executive order or allows gatherings restricted by this executive order. Pursuant to Section 418.016(a) of the Texas Government Code, I hereby suspend Sections 418.1015(b) and 418.108 of the Texas Government Code, Chapter 81, Subchapter E of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions in response to the

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JUL 29 2021

- COVID-19 disaster that are inconsistent with this executive order, provided that local officials may enforce this executive order as well as local restrictions that are consistent with this executive order.
- b. Confinement in jail is not an available penalty for violating this executive order. To the extent any order issued by local officials in response to the COVID-19 disaster would allow confinement in jail as an available penalty for violating a COVID-19-related order, that order allowing confinement in jail is superseded, and I hereby suspend all relevant laws to the extent necessary to ensure that local officials do not confine people in jail for violating any executive order or local order issued in response to the COVID-19 disaster.

This executive order supersedes all pre-existing COVID-19-related executive orders and rescinds them in their entirety, except that it does not supersede or rescind Executive Orders GA-13 or GA-37. This executive order shall remain in effect and in full force unless it is modified, amended, rescinded, or superseded by the governor. This executive order may also be amended by proclamation of the governor.



Given under my hand this the 29th  
day of July, 2021.

Handwritten signature of Greg Abbott in black ink.

GREG ABBOTT  
Governor

ATTESTED BY:

Handwritten signature of Joe A. Esparza in black ink.  
\_\_\_\_\_  
JOE A. ESPARZA  
Deputy Secretary of State

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SECRETARY OF STATE  
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JUL 29 2021

**LIST OF BOARD/COMMISSION VACANCIES**

Updated: 08/09/2021

<b>Board Name</b>	<b>Reappointments/Vacancies</b>	<b>Council member</b>
Board of Adjustment	One Alternate position	Any Councilmember
LEDC	VACANT – Replace Umesh Patel	Councilmember Bryant

**APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION**

<b>APPLICANT</b>	<b>BOARD REQUESTED</b>	<b>DATE RECEIVED</b>	<b>RESIDENCE DISTRICT</b>
Dennis McCown	LHPC	August 10, 2020	District 2
Anna Lowe	1 <sup>st</sup> - Planning & Zoning 2 <sup>nd</sup> – LHPC	August 13, 2020	Caldwell County Resident
Kristopher Krueger	LHPC Library Parks	December 21, 2020	District 3
Elizabeth Pickett	To be determined	December 21, 2020	District 3
Adella Fernandez	1 <sup>st</sup> - LEDC 2 <sup>nd</sup> - Planning & Zoning 3 <sup>rd</sup> – Parks & Recreation	July 21, 2021	District 3
Lee Parra (Application attached)	Parks Board	August 9, 2021	District 2

CITY OF LOCKHART

ADVISORY BOARD/COMMISSION QUESTIONNAIRE/APPLICATION

NAME: Lee Parra E-mail: leestees78644@gmail.com

ADDRESS: 209 Windridge Dr N HOME#: \_\_\_\_\_

WORK#: \_\_\_\_\_

OCCUPATION: SELF-EMPLOYED (Lee's Fees) CELL# (512) 660-3995

EDUCATION (optional): Some College

How long have you been a resident of Lockhart? 38+ years

Are you a qualified voter of the City? Yes [checked] No [ ] VOTER REG. #: \_\_\_\_\_

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES: Soccer Coach, baseball coach, LYSA board member

ADDITIONAL PERTINENT INFORMATION/REFERENCES: \_\_\_\_\_

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS, COMMISSIONS, OR COMMITTEES: (Please limit your selection to no more than three. List in order of preference: 1,2,3)

- \_\_\_ Airport Advisory Board \_\_\_ Electric Board
\_\_\_ Board of Adjustments & Appeals \_\_\_ Historic Preservation Commission
\_\_\_ Construction Board of Appeals \_\_\_ Library Board Advisory Bd.
\_\_\_ Economic Development Revolving Loan [checked] Parks and Recreation Advisory Bd.
\_\_\_ Economic Development Corp (1/2 Cent Sales Tax) \_\_\_ Planning & Zoning Commission

Do you serve on any other board/commission/committee at this time? If so, please list: NO

Do you have any relative working for the City of Lockhart? Yes [checked] No [ ]

Do you receive any direct compensation or gain from the City of Lockhart? Yes [ ] No [checked]

Do you receive any direct compensation or gain from any other governmental body? Yes [ ] No [checked] If yes, what type? \_\_\_\_\_

(Signature of Applicant)

8/9/2021 RECEIVED CITY OF LOCKHART (Date)

Return application to: City of Lockhart City Secretary's Office PO Box 239 Lockhart, TX 78644 cconstancio@lockhart-tx.org

AUG 09 2021 RECVD. BY: \_\_\_\_\_ TIME RECVD: \_\_\_\_\_

If you have any questions, please contact the City Secretary's Office at 512/398-3461.

<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p><b>NOTES:</b> AIRPORT ADVISORY BOARD</p>	<p><b>Sec. 4-26. Membership; appointments.</b> The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment.</p> <p><b>Sec. 4-28. Eligibility for board membership.</b> No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p><b>Sec. 4-32. Limitations of authority.</b> The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p><b>NOTES:</b> CONSTRUCTION BOARD APPOINTMENTS</p>	<p><i>Section B101.4, Board Decision,</i> is amended to read as follows: The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board,</i> is amended to read as follows: Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p><b>NOTES:</b> ELECTRIC BOARD APPOINTMENTS</p>	<p><b>Sec. 12-132. Members.</b> (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city; and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p><b>Sec. 12-133. Officers and quorum.</b> The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p><b>NOTES:</b> HISTORIC PRESERVATION COMMISSION</p>	<p><b>Sec. 28-3. Historical preservation commission.</b> (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities: (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.</p>
<p><b>NOTES:</b> PARKS ADVISORY BOARD</p>	<p><b>Sec. 40-133. Members.</b> (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>



<p><b>NOTES:</b> Lockhart Economic Dev Corp</p>	<p><b>LEDC Bylaws – Article II. Board of Directors</b>  <b>Section 1. Powers, Number and Term of Office</b>                  a. The property and affairs of the Corporation shall be managed and controlled by a Board of Directors (The “Board”) under the guidance and direction of the Lockhart City Council and, subject to the restrictions imposed by law, by the Articles of Incorporation, and by these Bylaws the Board shall exercise all of the powers of the Corporation.                  b. The Board shall consist of seven directors, each of whom shall be appointed by the City Council of the City. Each director shall occupy a place (individually the “Place” and collectively, the “Places”) as designated herein. Places 1-4 are designated for Councilmember Directors from Councilmember Districts 1 through 4 respectively. In the event that a particular Councilmember from said District is unable or unwilling to serve in the capacity as a Director, that Councilmember shall have the right to nominate a non-councilmember for approval and appointment. Places 5-7 are designated for Citizen Member Directors.                  c. The directors constituting the first Board shall be those directors named in the Articles of Incorporation. Successor directors shall have the qualifications, shall be of the classes of directors, and shall be appointed to the terms set forth in the Articles of Incorporation.                  d. Any director may be removed from office by the City Council at will.</p>
<p><b>NOTES:</b> ORDINANCE RE: ALL BOARD, COMMISSION APPOINTMENTS</p>	<p><b>Sec. 2-209. - Rules for appointment.</b>                  The city council hereby sets the following rules:                  (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic.                  (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions.                  (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.                  (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.                  (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals.  <b>Section 2-210. Method of selection; number of members; terms.</b>                  (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council.                  (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except as provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor's position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations.                  (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above.                  (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example.                  (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council.                  (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission.                  (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable.  <b>Sec. 2-212. Removal and resignation of members.</b>                  (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council.                  (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member's term.</p>

<p><b>NOTES:</b>                  PARKS MASTER                  PLAN STEERING                  COMMITTEE                  (Est. 09/05/2017)</p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> <li>• Councilmembers</li> <li>• City staff</li> <li>• Two Parks Advisory Board members</li> <li>• Business owners</li> <li>• Civic Organization members</li> </ul> <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p><b>NOTES:</b>                  AD-HOC                  COMMITTEE – ST.                  PAUL UNITED                  CHURCH OF                  CHRIST PROPERTY                  (Est. 09/05/2017)</p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p><b>NOTES:</b>                  WAYFINDING                  SIGNAGE AND                  COMMUNITY                  BRANDING                  AD-HOC                  (Est. 01/02/2018)</p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p> <p>NOTE: First Branding and Wayfinding Committee disbanded/dissolved on December 18, 2018.</p> <p>UPDATE: Second Branding and Wayfinding Committee appointed on March 5, 2019.</p>

**NOTES:**  
HOTEL  
OCCUPANCY  
TAX ADVISORY  
BOARD  
(Est. 12-3-  
2019)

Sec. 54-127 MEMBERSHIP AND MEETING FREQUENCY

- a. The HOT Advisory Board should consist of five (5) members.
- b. Members shall consist of the following, the appointment of whom shall be confirmed by the City Council
  - i. A lodging facility representative;
  - ii. The City Manager or his/her designee;
  - iii. A former member of the City Council; and
  - iv. Two citizens nominated by Mayor.
- c. The HOT Advisory Board shall meet at least quarterly for allocation of funds and post-event reviews.
- d. Three Board members shall constitute a quorum.
- e. Each Board member shall serve a term of two years.
- f. Vacancies on the Board shall be filled by appointment by the City Council for the remainder of the existing term.

Sec. 54-128 PURPOSE AND RESPONSIBILITY

- a. The legislative functions of the city council shall in no way be delegated to the HOT Advisory Board. The HOT Advisory Board shall be considered a special purpose advisory committee.
- b. The purposes and responsibility of the HOT Advisory Board shall be:
  - i. To receive, review, and evaluate applications from organizations requesting HOT funds;
  - ii. To recommend allocation of HOT funds (as authorized by the Texas Tax Code, Chapter 351) to the City Council;
  - iii. To review the actual expenditures of HOT Funds;
  - iv. To offer suggestions for improvements or changes to the use or administration of HOT funds; and
  - v. To submit an annual report to the City Council that identifies approved expenditures by the City for the preceding year, reviews such approved expenditures in the context of compliance with state laws regarding the use of HOT funds, and evaluates the effectiveness of the approved HOT expenditures and the program.

Sec. 54-129 HOT FUND GRANT PROCESS AND POST-EVENT REPORTING

- a. Applications for funding will be considered at each meeting. Completed applications must be received ten (10) days prior to a meeting of the Board at which it will be reviewed.
- b. Applicants will be notified of the award of funds following approval by the City Council of the award, at which time one-half of approved funding will be awarded.
- c. The Board shall produce guidelines for approved applicants regarding a post-event report from each such applicant that demonstrates qualified expenditures
- d. A post-event report from each approved applicant is required in order for the applicant to receive final payment.

Sec. 54-130 HOT FUND GRANT PROCESS GUIDELINES.

- In considering the grant of HOT Funds, the Board and City Council shall:
- i. Ensure that each funding requests for HOT revenues is for one or more statutorily defined purpose;
  - ii. Establish and implement a policy of properly utilizing 100% of available HOT funds each year;
  - iii. Consider whether funding should be based on a formula for pre-determined activities consistent with authorized uses (e.g. advertising, arts, signage, historical restoration/preservation);
  - iv. Consider funding approaches that will allow for equitable funding opportunities for new as well as established events and activities; and
  - vi. Consider eligibility criteria beyond the Tax Code requirements (e.g. limiting grants to 25% of the total event budget or disallowing/limiting use of HOT funds for events' programs that occur on a regular (e.g. monthly) basis.

**COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS**

<b>Councilmember</b>	<b>Board/Commission</b>	<b>Appointee</b>	<b>Date Appointed</b>
Mayor – Lew White	Airport Board Board of Adjustment Construction Board Ec Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning ETJ Rep-Impact Fee Adv Comm	John Hinnekamp Mike Annas Raymond DeLeon Alan Fielder, Vice-Chair Joe Colley, Chair John Lairsen Stephanie Riggins Karla Tate Ron Peterson Larry Metzler	01/19/21 01/19/21 01/19/21 01/19/21 01/19/21 01/19/21 01/19/21 02/02/21 01/19/21 01/19/21
District 1 – Juan Mendoza	Airport Board Board of Adjustment Construction Board Eco Dev. Corp, ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Larry Burrier Lori Rangel Mike Votee Dyrall Thomas Frank Gomillion Christine Ohlendorf Shirley Williams Linda Thompson-Bennett Chris St. Leger	03/07/17 03/07/17 12/17/19 12/17/19 12/17/19 12/17/19 06/02/20 12/17/19 03/07/17 12/17/19 CM McGregor on behalf of Councilman Mendoza
District 2– David Bryant	Airport Board Board of Adjustment Construction Board Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Todd Blomerth Shawn Martinez Oscar Torres Umesh Patel James Briceno Ron Faulstich Quartermetra Hughes Lonnie Jones Manuel Oliva	05/05/20 03/17/21 10/20/20 10/20/20 10/20/20 10/20/20 10/20/20 10/20/20 04/06/21 10/20/20

**COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS**

District 3 – Kara McGregor	Airport Board Board of Adjustment  Construction Board Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Ray Chandler Anne Clark, Vice-Chair Kirk Smith (Alternate) Jerry West, Vice-Chair Sally Daniel John Voigt Ronda Reagan Jean Clark Fox, Chair Warren Burnett Philip McBride, Chair	02/06/18 02/23/21 12/05/17 01/19/21 01/05/21 01/19/21 01/19/21 01/19/21 01/19/21 01/19/21
District 4 - Jeffry Michelson	Airport Board Board of Adjustment Construction Board Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Mark Brown, Vice-Chair Wayne Reeder Rick Winnett Doug Foster Ian Stowe Michel Royal Donaly Brice Russell Wheeler Rick Arnic	03/07/17 12/15/20 12/05/17 11/17/20 12/15/20 07/07/20 12/15/20 12/15/20 12/15/20
Mayor Pro-Tem (At-Large) – Angie Gonzales-Sanchez	Airport Board Board of Adjustment Construction Board Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Andrew Reyes Laura Cline, Chair Paul Martinez Alfredo Munoz Ray Ramsey Jodi King Chris Schexnayder Philip Ruiz, Vice-Chair	01/07/20 01/07/20 01/07/20 01/07/20 07/07/20 01/07/20 03/07/17 01/07/20

**COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS**

<p>At-Large - Brad Westmoreland</p>	<p>Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning &amp; Zoning</p>	<p>Jayson “Tex” Cordova Severo Castillo Gary Shafer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Brad Lingvai</p>	<p>02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20</p>
	<p>Charter Review Commission (Five member commission) Term – 24 months after appointment</p>	<p>Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder</p>	<p>03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Hilburn 03/15/16 – Hilburn</p>
	<p>Sign Review Committee (no longer meeting)</p>	<p>Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark</p>	<p>03/17/15 - Mayor Pro-Tem Sanchez 04/21/15 – Councilmember Mendoza 12/19/17– Councilmember McGregor 03/17/15 – Mayor White 03/17/15 – Councilmember Castillo 03/17/15– Councilmember Michelson</p>
	<p>Parks Master Plan Steering Committee (8-10 members)</p>	<p>Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill</p>	<p>09/05/17 – Parks Bd appointee 09/05/17 – Parks Bd appointee 12/05/17– McGregor 09/19/17– Michelson 09/19/17 – Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 – Westmoreland 09/19/17 – Mayor White</p>

	Church Property Ad-hoc Committee (7 members)	Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black Jane Brown Raymond DeLeon Dyrall Thomas	09/05/17 – Westmoreland 09/05/17 – Westmoreland 09/05/17 – Mayor White 09/1917 – Sanchez 12/19/17 – McGregor 09/19/17 – Michelson 09/20/17 – Castillo 09/22/17 – Mendoza
	Wayfinding Signage and Community Branding Ad-Hoc Committee (5 members)  <b>THIS COMMITTEE WAS -                  RE-ESTABLISHED ON                  MARCH 5, 2019</b>	Roy Watson Ronda Reagan Sally Daniel Rob Ortiz Bobby Herzog	03/05/19 03/05/19 03/05/19 03/05/19 03/05/19 Appointed by Mayor with consensus of Council
	HOT Advisory Bd	Ray Sanders Alfredo Munoz Archana “Archie” Gandhi Roxanne Rix Steve Lewis and Pam Larison Sally Daniel (Alternate) Janet Grigar (Alternate)	All members appointed by consensus of the Council on 12/03/2019



# City of Lockhart

2020-2021 Strategic Priorities

Prepared by:





## City of Lockhart

### Summary

On January 17 & 18, 2020 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, January 17, 2020 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then conducted a group brainstorm exercise called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2020-2021 goal and strategy development to recommend to the City Council the following day.

On Saturday, January 18, 2020, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

## Management Team Expectations for the Day's Discussion Topics

- Holistic view of the City
- Understanding other departments better
- Council to continue to be open to new ideas
- As the city grows, facilities and staff must keep up
- Next comprehensive master plan
- Establish an IT 3-5-year plan to keep current
- Replace phone systems and phone equipment
- Discuss records storage
- What is there for teens and tweens to do?
- Need administrative assistance
- Public Information Officer – keep information on point, factual, and streamlining voice: sharing voice vs. many voices
- Law enforcement: recruitment and administrative assistance
- Stick to implementing plan
- Fire equipment replacement plan and funding
- Achieve “needs” so we can work on “wants” for the future
- Customer service needs additional staff – same staffing level as 1000 accounts ago
- Technology training needed in Library (provide for public)
- Additional Library storage needed
- Electric services study needed and replace needed items
- Salary and compensation study to begin soon – want council to support and fund the results of the study

## City Council Expectations for the Day's Discussion Topics

- Improve work environment for staff
- Accomplish unfinished business from last strategic plan
- 142 & I-130 development
- Low-hanging fruit and larger longer-term goals
- Eliminate the red tape
- Look ahead to see what's next
- Balance citizen needs and staff needs
- Keep on track
- Prepare for quality growth
- Neighborhood beautification
- City Hall facilities
- Discuss hospital/after-hours clinic
- Hear staff recommendations

## Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

### Start

- Long-term street paving plan (paving/resurfacing)
- Electrical system study
- Formal grantsmanship program
- Records storage facility
- Digitize public works and utility records/maps
- Establish fee schedule for fire plan reviews and inspections
- Review development related fees
- Improve customer service at Police Department and Utilities Department by increasing administrative staff
- Start a Main Street Program
- New City facilities (abolish sewer smell)
- Consider a 4-day/10-hour work week option
- Annual review of facility maintenance, i.e. HVAC systems, etc.
- Make Parks Department into Parks and Recreation Department (start recreation program)
- Review and fund vehicle replacement fund
- Expand/improve airport facilities
- Figuring out how to generate more general fund revenues to pay for items on this “start” list

## Stop

- Printing reports – use digital reports when we can
- The waste in Archives
- Excessive paperwork related to personnel (consider paper reduction techniques instead)
- Making new employees wait 6 months to take time off/sick days/etc (other cities do 3 months)
- Excessive engine idling of city vehicles
- Worrying about other departments and focus on making your own team better
- Picking up commercial recycling for free
- Hanging highway banners for free
- Circulating city council department head reports monthly (do quarterly instead)
- Workshop portion of council meetings unless needed (they run too long)
- Referencing the past as “we have always done it that way” (we can be more innovative)

## Continue

- Effective communication with customers/website
- Planning for the future
- Maintaining hiring standards
- Improving community amenities finding external funding sources
- Succession planning and cross-training
- Staff meetings
- Learning new ways of doing things
- Employee longevity and retention efforts
- Good customer service
- Acknowledging staff accomplishments
- Great teamwork
- Parks improvements/parks master plan
- Efforts on wayfinding program
- Replacing aged power lines
- Planning and engineering for downtown paving and drainage improvements
- Providing utilities to areas of anticipated future growth and development
- Planning for future industrial parks
- Accreditation for Police and Fire Departments

## Recommendations from Staff:

The following items were recommendations from staff to city council. Items that have a checkbox (R) had agreement of city council the following day. The one item with no checkbox was rolled to consideration for 2022.

- Create and adopt 5-7-year paving/resurfacing plan (roads and sidewalks)
- Lockhart Police Department to conduct Active Shooter training for all City staff and elected officials and review official safety procedures for council meetings
- Explore asking the county for grant writer assistance
- Establish fee schedule for fire plan reviews and inspections
- Considering increasing existing fees for applications and development fees
- Develop an Airport Business Plan
- Research options for additional records storage
- Transition staff department reports from monthly to quarterly
- Pursue agenda management process and software
- Streamline paper processes where possible/evaluate software options
  - Utility billing
  - Applications
  - Council, boards, commissions:
    - Packets
    - Minutes




## Goal Development from City Council:

The following items were items identified by council to move forward on for 2020-2021:




- Establish a Hospital with an Emergency Room in town
- Sell church property
- Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing
- Create a Youth Advisory Board to explore options around youth programs/activities
- Adopt a TIF (tax increment financing) policy prior to project being submitted
- Implement downtown drainage improvements
- Develop fiber down 142, 183, and the Central Business District
- Traffic safety improvements: turn lanes and traffic lights
- Consider submitting a multi-year street bond program to voters
- Begin TXDOT safety projects
- Promote a Neighborhood Watch Program
- Promote beautification projects through teamwork
- Clean up trash/enforcement
- Enhance lower income districts/beautification efforts

## Progress Reporting









The following icons are used to document progress of the following goals and strategies:

 = Completed
 = On Target or In Progress
 = Not on Target

### Goal 1: Economic Development / Planning

Strategies	2019-2020 Progress	2020-2021 Progress
1. Continue to partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)	 Partner with Boy Scouts to develop Police Explorer Program. Fire personnel attend and participate in LISD career days.	
2. Better collaborate with downtown stakeholders and both Chambers of Commerce		
3. Complete updating our development ordinances	 Revised Engineering Standards – presented to Council January 2020. Subdivision Regulations to follow.	









<p>4. Consider development tools to facilitate attraction / recruitment to SH 130 corridor</p>	 IEDC business park development study completed. Future consideration by LEDC.	
<p>5. Bring utilities, assist assembling parcels, rezoning tracts along SH 130/142 and become shovel-ready</p>	 Mostly done. Site development will facilitate the remainder.	
<p>6. Pursue prospects and developers and create a BRE (business retention and expansion) program</p>	 Hiring a second Economic Development practitioner.	
<p>7. Start investing in more property for growth</p>	 IEDC study.	
<p>8. Explore next industrial park</p>	 IEDC study.	
<p>9. HOT (Hotel Occupancy Tax) Funds – board to develop and adopt new process to collect payments from B&amp;Bs</p>	 HOT Advisory Board created. Board training and funding processes under review.	
<p>10. Adopt and implement the Economic Development Strategic Plan (currently underway by Garner Economics) by Q4 2020</p>	 LEDC Board hired Garner Economics January 2020	
<p>11. Robust LEDC website</p>	 Underway with EDsuite contract.	
<p>12. Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing</p>	<p><i>N/A Brand new/created in 2020</i></p>	

Strategies	2019-2020 Progress	2020-2021 Progress
13. Adopt a TIF (tax increment financing) policy prior to project being submitted	<i>N/A Brand new/created in 2020</i>	
14. Develop fiber down 142, 183, and the Central Business District	<i>N/A Brand new/created in 2020</i>	

**Goal #1 KPIs / Metrics:**

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we collaborate with downtown stakeholders and both Chambers of Commerce?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?
- # of quality home builders the Lockhart EDC proactively reached out to in 2020-2021? \_\_\_\_\_
- Did we adopt a new TIF policy?
- # of miles of new fiber optics laid in Lockhart in 2020-2021? \_\_\_\_\_

**Goal 2: Quality of Life / Quality of Facilities**

Strategies	2019-2020 Progress	2020-2021 Progress
1. Invest money to improve the appearance of our town (streets, parks, entry signs)	 Doubled street resurfacing funds in FY 20; Parks Master Plan projects.	
2. Conduct and implement a Space Study of City Buildings and facilities including City Hall	 Budget established for FY 20 Space Study. RFP under development.	
3. Improve the image of City facilities as needed and conduct cosmetic improvements in the meantime	 See No. 2 above.	
4. Update, renovate, and construct City facilities as needed, based on the space study. Realize that remodel of Central Fire Station is likely next.	 Electrical panel upgrade at the Water Treatment Plant; Budget established for FY 20 Space Study; Fire Station No. 2 completed.	
5. Implement the Parks Master Plan, improving the quality of life for the community. What is in Phase 2: splash pad, restroom renovations, dog park, picnic shelter upgrades, and tree planting initiatives	 Multiple Phase I projects underway.	
6. Conduct a citywide quality of life citizen survey and ask council to fund.	 Allocate funds in FY 20-21; assign project to PIO.	
7. Establish a Hospital with an Emergency Room in town	<i>N/A Brand new/created in 2020</i>	
8. Sell church property	<i>N/A Brand new/created in 2020</i>	
9. Create a Youth Advisory Board to explore options around youth programs/activities	<i>N/A Brand new/created in 2020</i>	
10. Implement downtown drainage improvements	<i>N/A Brand new/created in 2020</i>	

Strategies	2019-2020 Progress	2020-2021 Progress
11. Consider submitting a multi-year street bond program to voters	<i>N/A Brand new/created in 2020</i>	
12. Promote beautification projects through teamwork	<i>N/A Brand new/created in 2020</i>	
13. Clean up trash/enforcement citywide	<i>N/A Brand new/created in 2020</i>	
14. Enhance lower income districts with beautification efforts	<i>N/A Brand new/created in 2020</i>	

**Goal #2 KPIs / Metrics:**

\$ amount invested in streets in 2019? \$ \_\_\_\_\_

\$ amount invested in parks in 2019? \$ \_\_\_\_\_

\$ amount invested in gateway entry signs in 2019? \$ \_\_\_\_\_

\$ amount invested in streets in 2020? \$ \_\_\_\_\_







\$ amount invested in parks in 2020? \$ \_\_\_\_\_




\$ amount invested in gateway entry signs in 2020? \$ \_\_\_\_\_

Which facilities did we improve the image of? \_\_\_\_\_

- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- # of City-owned buildings we renovated or retrofitted? \_\_\_\_\_
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?
- Did we court hospital providers?
- Did we sell the church property?
- Did we create a Youth Advisory Board?
- Did we implement downtown drainage improvements?
- Did we fully investigate issuing a street bond?
- Did we fully enforce trash clean up around town?
- Did we specifically target lower income neighborhoods for new beautification projects?

**Goal 3: Staffing / Personnel**

Strategies	2019-2020 Progress	2020-2021 Progress
1. Consider hiring additional personnel (engineer, IT, etc.)	 In FY 20, staffing levels were increased by 2 full-time and 1 part-time positions.	
2. Conduct a staffing study that includes evaluating efficiencies and compensation	 Classification and Compensation Study underway.	
3. Right size staffing levels city-wide based on study results	 No funding was allocated for such a study; discuss need/timing of study during FY 20-21 budget process.	
4. Consider starting salaries that compete with surrounding communities	 Classification and Compensation Study underway.	
5. Be consistent with staff development / policies / purchasing procedures	 Comprehensive Purchasing Policy under development (anticipated to be complete 1 <sup>st</sup> quarter of 2020). Revision of City Personnel Policy underway.	
6. Implement a staff development program (be consistent)	 House Bill 3834 mandated cybersecurity training for all employees with computer access and elected officials – cybersecurity training program underway.	

Strategies	2019-2020 Progress	2020-2021 Progress
7. Start developing / preparing current staff to take on leadership roles within the organization in the future. Work on succession planning: add Fire, add Electric, add Streets, and add Animal Control.	 Emphasis on leadership training for police personnel, cross training of job duties underway in Finance Department.	
8. Recruit and attract more bi-lingual staff	 No funding was allocated to recruit bi-lingual staff; explore possible options during FY 20-21 budget process and the classification and compensation study.	
9. Customer service / experience excellence training for the Utility and Planning Development teams	 Training budgeted item in FY 20 for Utility Customer Services staff.	

**Goal #3 KPIs / Metrics:**

# of new positions in 2019? \_\_\_\_\_

# of new positions in 2020 and 2021? \_\_\_\_\_

Did we perform a staffing efficiency/compensation study?

Did we right-size our salaries based on that study by the end of 2020?

Did we develop new consistent policies and procedures regarding professional development of staff?

Did we develop new consistent policies and procedures regarding purchasing/procurement?

Did we create and implement a new staff development program to ensure everyone has training opportunities?







Did we begin grooming current staff for future leadership roles?



How many staff do we have on a leadership track by the end of 2020?

# of new employees added in 2019 through 2021 who are bilingual? \_\_\_\_\_

Did we deliver Customer Experience Excellence training to every City employee?

**Goal 4: Procedures / IT Management and Services**

Strategies	2019-2020 Progress	2020-2021 Progress
1. Improve technology / create specific strategies to have better IT support based on Assessment results	 New outside IT management team hired; Strategic plan for current and emerging issues (cyber) near completion.	
2. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals. \$100K will pay for equipment, \$20K is licensing agreement costs.	 City-wide replacement of desktops with current operating systems complete; new servers in current fiscal year.	
3. Create a 5-year rolling IT equipment replacement plan	 See above notes 1 and 2.	
4. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website.) Purchase next modules: INCODE	 New PIO hired. Increased social media updates. INCODE permits and inspections software module implemented to track permit and inspections progress; online access to permit applications and tracking underway.	
5. Upgrade the server system	 Desktop operating systems upgrade 100% complete. Server upgrades in progress.	
6. Streamline technology hardware, software processes within the City, based on Assessment recommendations	 Ongoing and FY 20-21.	



Strategies	2019-2020 Progress	2020-2021 Progress
7. Upgrade all equipment and software and be trained on specific software to be used to maximum potential and determine which staff will require which trainings.	 Current year 2020 departmental goal.	
8. Explore implementing downtown Wi-Fi	 To be addressed in 2020 or 2021. Explore options with the Downtown Business Association and both Chambers of Commerce.	





**Goal #4 KPIs / Metrics:**

- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?
- % of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? \_\_\_\_\_
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we upgrade our City server system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?



**Goal 5: Public Safety**

Strategies	2019-2020 Progress	2020-2021 Progress
1. Provide quality public safety to all citizens of Lockhart		
a. Develop a specific Retention Strategy first	 <p>City-wide classification and compensation study underway.  <b>Fire:</b> Council approved 7% salary adjustment in FY 19-20.  <b>Police:</b> all officers to attend leadership training, host ceremonial recognition events, retention strategy under development.</p>	
b. Continue to implement hiring strategies we developed such as Fire and Police.	 <p><b>Fire:</b> Use of recruitment video; developing recruitment flyer for use with LISD and the public; career day with Lockhart High School students; Fire Chief to serve on LISD Career and Technical Education Advisory Committee.  <b>Police:</b> In 2019, Lockhart Police Officers visited with police cadets attending the AACOG Academy and made presentations to 2 classes of prospective candidates. In 1<sup>st</sup> quarter of 2020, LPD will make presentations to the CAPCOG Academy currently in progress.</p>	

Strategies	2019-2020 Progress	2020-2021 Progress
c. Long-term public safety facility planning for Station #1.	 Completed Fire Station No. 2. Analysis and cost estimate to remodel and upgrade Fire Station No. 1 underway.	
d. Develop an equipment replacement schedule. Seek funding for existing equipment (fire apparatus and patrol cars) replacements.	 Developed an ambulance replacement schedule with Caldwell County and Seton. Upgrades to two-way radios (portables and mobiles) underway.	
e. Continue to ensure use of best practices / standards (research best practices, then implement)	 <b>Fire:</b> Fire Department is preparing an emergency management tabletop exercise for City staff. <b>Police:</b> Upgraded Police Officer body-worn cameras to 3 <sup>rd</sup> generation models.	
f. Evaluate Accreditation opportunities	 <b>Fire:</b> Reviewing the Texas Fire Chief’s Association (TFCA) accreditation process before formal enrollment. <b>Police:</b> Currently reviewing the 166 Texas Law Enforcement Best Practices. Will submit for recognition in the 3 <sup>rd</sup> quarter of 2020.	

Strategies	2019-2020 Progress	2020-2021 Progress
g. Traffic safety improvements: turn lanes and traffic lights	<i>N/A Brand new/created in 2020</i>	
h. Begin TXDOT safety projects	<i>N/A Brand new/created in 2020</i>	
i. Promote a Neighborhood Watch Program	<i>N/A Brand new/created in 2020</i>	

**Goal #5 KPIs / Metrics:**

# of new law enforcement officers hired in 2019? \_\_\_\_\_

# of new law enforcement officers hired in 2020? \_\_\_\_\_

# of new law enforcement officers hired in 2021? \_\_\_\_\_

% law enforcement officers retained? \_\_\_\_\_%

# of new firefighters hired in 2019? \_\_\_\_\_

# of new firefighters hired in 2020? \_\_\_\_\_

# of new firefighters hired in 2021? \_\_\_\_\_

% firefighters retained? \_\_\_\_\_%

- Did we develop a long-term public safety facilities plan?
- Did we develop a public safety equipment replacement schedule?
- Did we implement that new replacement schedule?
- Did we research and record best practices across the country regarding public safety policy?
- Did we make any modifications to our public safety policies based on that research?
- Did we explore and evaluate Accreditation opportunities?
- Did we implement new turn lane and traffic light improvements in 2020-2021?
- Did we begin the TXDOT safety projects?
- Did we proactively promote a Neighborhood Watch Program for Lockhart?

## **Conclusion**

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The city council and management team agreed to use this document regularly throughout 2020 and 2021 to track progress and measure accomplishments.



# City of Lockhart

2019-2020 Strategic Priorities

Prepared by:



# City of Lockhart

## Summary

On February 1 & 2, 2019 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, February 1, 2019 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then took the team through a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis. The next group exercise was a brainstorm called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2019-2020 goal and strategy development to recommend to the City Council the following day.

On Saturday, February 2, 2019, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

## Management Team Expectations for the Day's Discussion Topics

- That City Council will take what we say seriously
- Consider all staff in decisions
- Hear each other's goals
- Live by the plans we create / develop
- That Council develop goals / priorities based on sound data / research
- Focus
- Consider quality of life as over-arching goal
- Discuss business attraction vs. recruitment
- Being prepared for growth
- Facilities improvements
- Facilities maintenance
- How do we give back to those who need extra help?
- Smart land use practices
- Discuss Tourists/Tourism – what is there for kids to do while in town visiting family?

## City Council Expectations for the Day's Discussion Topics

- Capitalize on Tourism
- Discuss Wi-Fi
- Capitalize on BBQ Capital of Texas
- Cleaning up of unsightly properties (residential)
- Work in unity today
- Serve our community
- Focus
- To discuss Economic Development targeting technology jobs
- Industrial Park is full – now what?
- Cleaning up of City properties / facilities
- Actually implement our goals
- Discuss the direction of Economic Development
- Think bigger / think change / embrace change
- Develop our identity
- Attractive gateway signage
- Employee wages
- Technology infrastructure

## SWOT Analysis

The facilitator guided the participants through an analysis of their current Strengths, the current Weaknesses or Challenges they are facing, Opportunities that may come their way in the future, and Threats that are possible to occur in the future. Note that there are no right or wrong answers here and no implication of likelihood. This is simply a brainstorm of the opinions of the participants to get them thinking about goals in the next portion. The Management Team listed their responses first, then the City Council added additional items the following day.

### Strengths

- Historic district
- County seat
- BBQ Capital of Texas
- Location to highways
- Tourism
- Small town (family-oriented)
- Growing – room for more
- Desire to manage growth
- Good development process
- Proximity to Austin
- Comparable housing prices
- Existing capacity of utilities
- Easy mobility
- Economic Development Sales tax
- Clark Library
- Baker Theatre
- Ease of developing land (flat)
- Employees who experience long tenure
- Volunteers
- CTR (Chisholm Trail Roundup) & other local events
- Community support
- Recognizable court house
- Movies / film production (TFC)
- Long-term water planning
- High-level financial planning
- Competitive building / development fees
- “Real” city with well-managed growth
- New energy
- Proximity to large cities / airport
- New residents – new ideas – changing priorities
- Diversity
- First Friday Downtown Event



## Weaknesses / Challenges

- Incentives – Economic Development lack of use
- Technology – aging equipment and software
- Infrastructure
- Facilities – condition / maintenance
- Competitive salaries within region
- Training opportunities
  - Professional development
  - Budget
- Closed minds – have always done it this way
- Tourism
- Managing growth
- Need for succession planning
- Public perception influencing job applicant pool
- Weak tax base
- Limited in-town post-secondary educational opportunities
- Lack of retail
- Lack of entertainment (kids)
- Limited grocery options
- City-owned property
- College
- Venue / convention center
- Lack of hotels
- Entryways to community
- Not using TIF financing
- Emerging downtown organization
- How to effectively support increasing, ever-growing number of festivals
  - Create packages for vendors and festivals
- No city recreation programs
- In-kind services
- Very limited public transportation services
- Outdated web information
- Poor communication with citizens

## Opportunities

- Expand airport (hangars)
  - Install AWOS (Automated Weather Observing System)
- Improve working conditions of employees
- Proximity to Austin
- Implement first phase of parks master plan
- SH-130 has great properties but not city-owned property
- Undeveloped lots on Square and north / northwest of Square
- Long-tenured elected leadership
- Increase community involvement
- To develop positive relationship with County, School, and organizations
- Quality economic growth
- Franchise recreational or entertainment venues (theaters, bowling, outlets, concerts, water parks)
- Community college campus
- Increased communication needed with ISD for school planning, infrastructure, etc.
- Expand walking / biking opportunities for exercise and community involvement
- Lockhart Springs (natural spring)
- Lockhart State Park transfer to City
- Potential residential development around golf course
- Development within historic district
- School district growth
- Housing growth
- Business growth
- St. Paul Church and other redevelopment opportunities
- Hospital / medical facilities
- Public bathrooms downtown
- Develop Industrial Park
- More involvement with San Marcos Greater Partnership
- Partnership with Austin Chamber
- EDC \$ will go further today than in 2 years (spec buildings, parking)

## Threats

- Economic recession
- Voter turnout
- Government shutdown
- Citizen input
- Natural disaster
- Leadership in government
- Lack of economic development direction
- Competition from other cities
- Lack of resources
- Building maintenance
- Technology – cyber security
- Surging population
- Infrastructure improvement
- Maintaining reputation
- Planning without follow through
- Lack of educated workforce – skilled labor
- Crime
- Lack of workforce – people
- Retention and hiring
- Youth retention
- School quality
- Lack of industry
- Lack of racial unity
- Micro-managing
- Other utilities providers
- Homeless services – transportation
- Types of future growth

## Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

### Start

- Space allocation study
- Renovate City buildings – construct
- Downtown bathrooms
- Improve salaries – salary survey
- Staff development program / policies / procedures
- Consistency in purchasing
  - Revamp purchasing policy
- Replacing capital equipment / vehicles – vehicle fund
- Mandatory single stream recycling
- IT department, in-house City Engineer
- New technology in terms of equipment, network, server, software
- Re-assess who is in charge of downtown redevelopment
  - Name which entity (or entities) funds downtown redevelopment initiatives
  - Name which entity (or entities) manages downtown redevelopment initiatives
- 2020 Comprehensive Master Plan Update that includes a future land use plan and map

## Stop

- In-house utility billing (consider outsourcing)
- Outsourcing IT (consider bringing in-house)
- Repetitive useless paperwork (paperwork/policies must be updated and streamlined)
- Increasing overtime in fire and police (hire more to fix this issue)
- Using outdated equipment
- Hand -picking collections of recycled goods (business pick up)
- Laying asphalt driveway approaches for “free”
- Demolition of condemned houses – stop doing in-house (needs to be outsourced)

## Continue

- Meeting with County, City, School, Chamber, EDC
- Implementing 2020 Plan and Updates
- Attracting businesses – growth
- Providing superior service
- Redeveloping Downtown
- Implement Parks Master Plan
- Being a great place to work
- Public investments along SH-130
- Supporting festivals / movie projects
- Financial planning
- Embracing tourism

**Goal 1: Economic Development / Planning**

<b>Strategies</b>
1. Partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)
2. Reassess who is in charge of managing and funding downtown development and tourism
3. Attract a post-secondary education campus / facility
4. Complete updating our development ordinances
5. Consider development tools to facilitate attraction / recruitment to SH 130 corridor
6. Bring utilities, assist assembling parcels, rezoning tracts along SH 130
a) Shovel ready
b) Pursue prospects
7. Start investing in more property for growth
8. Explore next industrial park
9. HOT (Hotel Occupancy Tax) Funds – revamp structure
10. Economic Development Strategic Plan
11. Robust LEDC website

***Goal #1 KPIs / Metrics:***

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we reassess downtown development and tourism initiatives and who leads each?
- Did we initiate efforts to attract a post-secondary educational institution or facility to Lockhart?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?



**Goal 2: Quality of Life / Quality of Facilities**

<b>Strategies</b>
1. Invest money to improve the appearance of our town (streets, parks, entry signs)
2. Conduct a Space Study of City Buildings and facilities including City Hall
3. Improve the image of City facilities as needed
4. Update, renovate, and construct City facilities as needed
5. Implement the Parks Master Plan, improving the quality of life for community
6. Conduct a citywide quality of life citizen survey

**Goal #2 KPIs / Metrics:**

- \$ amount invested in streets in 2019 and 2020? \$ \_\_\_\_\_
- \$ amount invested in parks in 2019 and 2020? \$ \_\_\_\_\_
- \$ amount invested in gateway entry signs in 2019 and 2020? \$ \_\_\_\_\_
- # of City facilities we improved the appearance of? \_\_\_\_\_
- Which facilities did we improve the image of?
- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- How many City-owned buildings did we renovate or retrofit?
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?

### Goal 3: Staffing / Personnel

Strategies
1. Consider hiring additional personnel (engineer, IT, etc.)
2. Conduct a staffing study that includes evaluating efficiencies and compensations
3. Right size staffing levels city-wide based on study results
3. Consider starting salaries that compete with surrounding communities
4. Be consistent with staff development / policies / purchasing procedures
5. Implement a staff development program (be consistent)
6. Start developing / preparing current staff to take on leadership roles within the organization in the future
7. Bi-lingual staff
8. Customer service / experience excellence training

#### **Goal #3 KPIs / Metrics:**

# of new positions in 2019 and 2020? \_\_\_\_\_

- Did we perform a staffing efficiency/compensation study?
- Did we right-size our salaries based on that study by the end of 2020?
- Did we develop new consistent policies and procedures regarding professional development of staff?
- Did we develop new consistent policies and procedures regarding purchasing/procurement?
- Did we create and implement a new staff development program to ensure everyone has training opportunities?
- Did we begin grooming current staff for future leadership roles?
- How many staff do we have on a leadership track by the end of 2020?

# of new employees added in 2019 and 2020 who are bilingual? \_\_\_\_\_

- Did we deliver Customer Experience Excellence training to every City employee?

**Goal 4: Procedures / IT / Software and Hardware**

<b>Strategies</b>
1. Conduct a Technology Assessment that yields specific recommendations
2. Improve technology / create specific strategies to have better IT support based on Assessment results
3. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals
4. Start replacing old equipment
5. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website)
6. Carefully weigh all the pros and cons of considering bringing IT in-house
7. Upgrade the operating system
8. Streamline technology hardware, software processes within the City, based on Assessment recommendations
9. Upgrade all equipment and software and be trained on specific software to be used to maximum potential
10. Explore implementing downtown Wi-Fi

**Goal #4 KPIs / Metrics:**

- Did we conduct a Technology Assessment?
- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?  
% of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? \_\_\_\_\_
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we carefully weigh all the pros and cons of keeping IT outsourced vs. bringing it in-house?
- Did we upgrade our City operating system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?

## Goal 5: Public Safety

Strategies
1. Provide quality public safety to all citizens of Lockhart
a) Develop a specific Retention Strategy first
b) Develop a specific Hiring Strategy
c) Long-term public safety facility planning
d) Develop an equipment replacement schedule
e) Ensure use of best practices / standards (research best practices, then implement)
f) Evaluate Accreditation opportunities

### Goal #5 KPIs / Metrics:

# of new law enforcement officers hired in 2019?

# of new law enforcement officers hired in 2020?

% law enforcement officers retained?

# of new firefighters hired in 2019?

# of new firefighters hired in 2020?

% firefighters retained?

Did we develop a long-term public safety facilities plan?

Did we develop a public safety equipment replacement schedule?

Did we implement that new replacement schedule?

Did we research and record best practices across the country regarding public safety policy?

Did we make any modifications to our public safety policies based on that research?

Did we explore and evaluate Accreditation opportunities?

## Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.

**CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)**

**PRIORITY ORDER**

<b>COUNCILMEMBER</b>	<b>PRIORITY</b>	<b>FY 18-19 GOALS</b>
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,) )
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,) )
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	Public relations position work with social media/ get the word out about Lockhart
MENDOZA	4	City Facilities: Maintenance and repairs

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**CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)**

**PRIORITY ORDER**

<b>COUNCILMEMBER</b>	<b>PRIORITY</b>	<b>FY 18-19 GOALS</b>
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material.
GONZALES-SANCHEZ	5	
MCGREGOR	5	Free public wifi on the square
MENDOZA	5	Parks improvements
MICHELSON	5	Continued police community committee involvement, neighborhood watch, gang awareness
WESTMORELAND	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees

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## CITY COUNCIL FY 18-19 GOALS

### Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accomodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl
		Economic Development	GF	Econo Devl
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl
		Economic Development: Recruit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the speciality shops and boutiques in or around the sqare.	GF	Econo Devl
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off altenating system, especailly during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision developemnt to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
JC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	5	Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	Working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for charge that comes from employees in such positions. All department heads/supervisors are encouraged to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	9	Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl	Robert Tobias working with several companies now
JC	2	Economic Development	GF	Econo Devl	See above

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
JEFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service= \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
IC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$586 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering of subdivisions has begun.
IC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 Blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

R:\56 AMU\ Vance Files\1A Public Works\City Council\Goals and Objectives\FY 18-19\COUNCIL COMBINED FY 18-19 Goals

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	5	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House General	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County Judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above



LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properties		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue oppportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

**Lockhart City Council**  
**FY 16-17 Goals**  
**Revised 3-10-2016, 8:30 pm**

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

**Lockhart City Council**  
**FY 16-17 Goals**  
**Revised 3-10-2016, 8:30 pm**

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

**Lockhart City Council**  
**FY 16-17 Goals**  
**Revised 3-10-2016, 8:30 pm**

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart  
Future Debt Payments as of 9/30/18

Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
<b>General Government</b>																					
<b>Hotel Tax Fund</b>																					
2016 GO Refunding				40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
<b>Total Hotel Tax Fund P &amp; I</b>			-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	400,000
<b>LEDC</b>																					
2015 Tax & Revenue	100.00%		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
<b>Total LEDC Fund P &amp; I</b>			48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
<b>2015 Capital Projects Fund</b>																					
2015 Tax & Revenue																					-
<b>Total 2015 Capital Projects Fund Fund P &amp; I</b>			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Drainage</b>																					
2015 Tax & Revenue			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
<b>Total Drainage Fund P &amp; I</b>			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
<b>General Fund</b>																					
2015 Tax & Revenue																					-
<b>Total General Fund P &amp; I</b>			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Debt Service Fund</b>																					
2006 Tax & Rev CO's	100.00%		47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%		267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF		186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%		117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%		171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350	-	-	-	-	-	-	-	5,735,766
<b>Total Debt Service Fund P &amp; I</b>			790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
<b>Total General Government</b>			<b>938,587</b>	<b>1,157,273</b>	<b>1,169,731</b>	<b>1,164,154</b>	<b>1,295,686</b>	<b>1,305,945</b>	<b>1,299,241</b>	<b>1,304,794</b>	<b>1,311,046</b>	<b>1,309,331</b>	<b>1,317,529</b>	<b>617,619</b>	<b>616,651</b>	<b>616,940</b>	<b>616,069</b>	<b>616,979</b>	<b>616,594</b>	<b>617,881</b>	<b>16,953,464</b>

Future Debt Payments as of 9/30/18

Description	Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
<b>Proprietary</b>																				
<b>Electric Fund</b>																				
2013 SIB Loan	30.81%	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
<b>Total Electric Fund P &amp; I</b>	-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
<b>Water Fund</b>																				
2006A Tax & Rev CO's	7.00%	20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%	486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%	49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	1,240,140
<b>Total Water Fund P &amp; I</b>	-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
<b>Sewer Fund</b>																				
2015 Tax & Revenue	4.30%	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
2016 GO Refunding	3.35%	7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
2013 SIB Loan	33.39%	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,102	77,102	1,156,537
<b>Total Sewer Fund P &amp; I</b>		126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
<b>Total Proprietary Fund P &amp; I</b>	-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
<b>Grand Total</b>		<b>1,776,208</b>	<b>2,053,476</b>	<b>2,071,326</b>	<b>2,063,887</b>	<b>2,447,555</b>	<b>2,461,455</b>	<b>2,451,267</b>	<b>2,458,910</b>	<b>2,467,369</b>	<b>2,465,767</b>	<b>2,477,068</b>	<b>1,570,668</b>	<b>1,568,566</b>	<b>1,569,193</b>	<b>1,567,305</b>	<b>1,569,280</b>	<b>1,337,513</b>	<b>1,340,324</b>	<b>33,940,927</b>





City of Lockhart  
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017											
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
\$1,355,516.00	6	Construction	365 days	Thu 6/30/16	Thu 6/29/17																																				
		Surveying Proposal	15 days	Mon 1/18/16	Mon 2/1/16																																				
		Survey	30 days	Tue 2/2/16	Wed 3/2/16																																				
		Acquisition	150 days	Thu 3/3/16	Sat 7/30/16																																				
		Engineering Design	120 days	Thu 3/3/16	Thu 6/30/16																																				
		Bid Ad/NTP	60 days	Fri 7/1/16	Mon 8/29/16																																				
		Construction	300 days	Fri 9/2/16	Wed 6/28/17																																				
\$470,400.00	7	SH130 PUMP STATION PROJECT	7 days	Mon 4/25/16	Sun 5/1/16																																				
		Survey	90 days	Mon 5/2/16	Sat 7/30/16																																				
		Bid Ad/NTP	60 days	Sun 7/31/16	Wed 9/28/16																																				
		Construction	270 days	Sun 10/2/16	Wed 6/28/17																																				
\$859,186.00	8	SH130/TOWN BRANCH SEWER PROJECT	15 days	Fri 5/20/16	Fri 6/3/16																																				
		Surveying Proposal	30 days	Sat 6/4/16	Sun 7/3/16																																				
		Survey	120 days	Mon 7/4/16	Mon 10/31/16																																				
		Acquisition	90 days	Mon 7/4/16	Sat 10/1/16																																				
		Engineering Design	60 days	Sun 10/2/16	Wed 11/30/16																																				
		Bid Ad/NTP	240 days	Mon 12/5/16	Tue 8/1/17																																				
\$1,891,126.00	9	WATER TRANSMISSION MAIN PROJECT - Water Plant Transmission Main, MLK to FM 20 West Transmission Main	17 days	Wed 11/16/16	Fri 12/2/16																																				
		Surveying Proposal	30 days	Sat 12/3/16	Sun 1/1/17																																				
		Survey	120 days	Mon 1/2/17	Mon 5/1/17																																				
		Acquisition	90 days	Mon 1/2/17	Sat 4/1/17																																				
		Engineering Design	60 days	Sun 4/2/17	Wed 5/31/17																																				
		Bid Ad/NTP	180 days	Mon 6/5/17	Fri 12/1/17																																				
		Construction																																							