

PUBLIC NOTICE

AGENDA

LOCKHART CITY COUNCIL

TUESDAY, APRIL 20, 2021

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3rd FLOOR
LOCKHART, TEXAS**

COUNCILMEMBER VIDEO AND AUDIO CONFERENCE PARTICIPATION

Pursuant to Section 551.127 of the Texas Government Code, one or more members of the Lockhart City Council may participate in a meeting remotely, following certain guidelines and notice requirements. The member of the Council presiding over the meeting will be physically present at the above public location. Video and audio conference equipment providing two-way video/audio communication with each member participating remotely will be made available, and each portion of the meeting held by video/audio conference that is required to be open to the public can be heard by the public at the location specified.

CITIZEN AND COUNCILMEMBER VOLUNTARY VIRTUAL CONFERENCE PARTICIPATION

- Join virtual meetings via Zoom.
- Mayor will call upon each citizen registered to address the Council virtually during the agenda item.
- Council agenda packets can be reviewed at http://www.lockhart-tx.org/page/gov_agendas_minutes
- Individuals may watch the Council meeting online at http://www.lockhart-tx.org/page/gov_meeting_videos

PUBLIC COMMENT

Persons wishing to have their comment read aloud during the public comment period of a public meeting must submit their written comments to cconstancio@lockhart-tx.org no later than 12 p.m. (noon) on the day of the meeting. Timely submitted comments will be read aloud by the Mayor during the public comment portion of the meeting.

PUBLIC HEARINGS

Persons wishing to virtually participate in any public hearing item listed on the agenda may do so as follows:

- Request a link to virtually join the public hearing portion of the meeting.
Requests to join a public hearing by virtual meeting must be sent to cconstancio@lockhart-tx.org no later than 12 p.m. (Noon) on the day of the hearing. Comments shall have a time limit of three minutes each. Citizens who join the public hearing virtually will be provided a Zoom invite or link to participate remotely.

Comments whether during public hearings or public comment periods, shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments are prohibited.

6:30 P.M.

WORK SESSION (No Action)

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issue discussed or reviewed during the work session.

DISCUSSION ONLY

- A. Presentation by Caldwell County Appraisal District regarding Temporary Disaster Exemption, Tax Code 11.35. 4-22
- B. Discuss minutes of the City Council meetings of March 16, 2021 and April 6, 2021. 40-55
- C. Discuss the 2nd Quarter Fiscal Year 2021 Investment Report. 56-68
- D. Discuss proposal and contractual engagement letter between BrooksWatson & Co., PLLC and the City of Lockhart for audit services, and appointing the Mayor and City Manager to sign the contractual engagement letter. 69-79
- E. Discuss Mayor's declaration of local disaster regarding requiring face coverings, and addressing other matters related to COVID-19, if necessary. 80-94

7:30 P.M. REGULAR MEETING

1. **CALL TO ORDER**

Mayor Lew White

2. **INVOCATION, PLEDGE OF ALLEGIANCE**

Invocation.

Pledge of Allegiance to the United States and Texas flags.

3. **PUBLIC COMMENT**

(The purpose of this item is to allow the public an opportunity to address the City Council on issues that are or are not on the agenda. No discussion can be carried out on the citizen/visitor comment about items not on the agenda. Comments are limited to three minutes per speaker.)

4. **PUBLIC HEARING/COUNCIL ACTION**

A. Hold a public hearing on application ZC-21-03 by Sanjay Parikh on behalf of Russell Smith for a Zoning Change from CHB Commercial Heavy Business District and AO Agricultural-Open Space District to 2.13 acres CHB Commercial Heavy Business District and 8.881 acres RHD Residential Heavy Business District on a total of 11.011 acres in the Francis Berry Survey, Abstract No. 2, and located at 1820 South Colorado Street (US 183). 23-39

B. Discussion and/or action to consider Ordinance 2021-10 amending the Official Zoning Map of the City of Lockhart, Texas to reclassify the property known as 11.011 acres in the Francis Berry Survey, Abstract No. 2, located at 1820 South Colorado Street (US 183), from CHB Commercial Heavy Business District and AO Agricultural-Open Space District to 2.13 acres CHB Commercial Heavy Business District and 8.881 acres RHD Residential High Density District.

5. **CONSENT AGENDA**

- A. Approve minutes of the City Council meetings of March 16, 2021 and April 6, 2021. 40-55
- B. Accept the 2nd Quarter Fiscal Year 2021 Investment Report. 56-68
- C. Approve the proposal and contractual engagement letter between BrooksWatson & Co., PLLC and the City of Lockhart for audit services, and appointing the Mayor and City Manager to sign the contractual engagement letter. 69-79

6. **DISCUSSION/ACTION ITEMS**

- A. Discussion and/or action to consider the Mayor's declaration of local disaster regarding requiring face coverings, and addressing other matters related to COVID-19, if necessary. 80-94
- B. Discussion and/or action regarding appointments to various boards, commissions or committees. 95-103

7. **CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION**

- LCRA completed landscaping projects at the Lockhart Animal Shelter as part of their Steps Forward community service effort.
- City Engineer and staff working on a new U.S. EPA requirement - "Risk and Resilience Assessment" for the City's water utility.
- Fiscal Year 2021 Mid-Year Financial Report.
- Virtual Fiesta del Mariachi event to be held on April 24, 2021.
- Update regarding the Household Hazardous Waste Collection event held on April 10.
- Firefighter-Capitan Promotional Exam was held on April 13, 2021.

8. **COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST**

(**Items of Community Interest defined below)

9. **ADJOURNMENT**

*** Items of Community Interest includes: 1) expressions of thanks, congratulations or condolence; 2) information regarding holiday schedules; 3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; 4) a reminder about an upcoming event organized or sponsored by the governing body; 5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official employee of the municipality; and 6) announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda. (SB 1182 - effective 09/01/2009)*

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

Posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 16th day of April 2021 at 2:40 p.m.

City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: April 20, 2021

AGENDA ITEM CAPTION: Presentation by Caldwell County Appraisal District – Temporary Disaster Exemption – Tax Code 11.35

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: Governor Abbott declared a statewide disaster for all 254 counties on February 12, 2021. This declaration invokes Texas Tax Code 11.35.

Section 11.35 of the Texas Tax Code

In 2019, the Texas Legislature passed a temporary exemption for qualified property damaged by a disaster, namely Section 11.35 of the Texas Tax Code. The exemption was adopted in response to Hurricane Harvey. To qualify for the exemption, a property must be located in an area declared by the Governor to be a disaster area. Importantly, the property must have been at least 15 percent damaged by the disaster.

Ms. Shanna Ramzinski, Caldwell County Chief Appraiser notified the City of Lockhart staff informing them of the possibility of filed exemptions under said tax code. It was staff's recommendation that Ms. Ramzinski appear during a live broadcast of the City of Lockhart Council to bring awareness of this temporary exemption to the citizens of Lockhart and Caldwell County.

AMOUNT & SOURCE OF FUNDING:

Finance Review initials 

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: no action required.

LIST OF SUPPORTING DOCUMENTS: Impact of Temporary Disaster Exemption on Tax Base Presentation.

Department Head initials:



City Manager's Review:



IMPACT OF TEMPORARY DISASTER EXEMPTION ON TAX BASE

CALDWELL COUNTY APPRAISAL DISTRICT

WINTER STORM URI (FEBRUARY 10-17, 2021)



DISASTER DECLARATIONS

Governor Abbott declared a statewide disaster for all 254 counties on February 12, 2021.

- Invokes Temporary Disaster Exemption
Tax Code 11.35 (adopted 2019)

STATE MANDATE VS LOCAL OPTION

- **State Mandated** if disaster occurs **before** tax rates are adopted.
- **Local Option** if disaster occurs **after** tax rates are adopted.

QUALIFIED PROPERTY

- Business Personal Property
 - Must file a rendition to qualify
 - Residential and Commercial Buildings
 - Mobile Homes
-
- Qualified property must be at least 15% damaged

APPLICATION

- Application required.
- Deadline to file is 105th day after the date that the Governor declares the disaster.
- Owner must submit estimated cost to repair and supporting documentation (photos, etc...).

Application deadline for Winter Storm Uri Disaster
Friday, May 28, 2021

ASSIGNING A DAMAGE ASSESSMENT LEVEL

Level 1 -- 15%

Between 15 and 30% damaged. Minimal damage, may continue to be used as intended

Level 2 -- 30%

Between 30 and 60% damaged. Nonstructural damage to roof, walls, foundation and mechanical components. Waterline < 18 in.

Level 3 -- 60%

Between 60 and 99% damaged. Structural damage requiring extensive repair. Waterline > 18 in.

Level 4 -- 100%

Total loss. Repair of building is not feasible.

** Exemption % does **not** apply to land value*

PRORATION

If the disaster happens after the beginning of the tax year, a proration is required.

- Divide total number of days in the year (365) by the number of days remaining in the year to include the day that the disaster declaration is issued.
 - $2/12/2021-12/31/2021 = 322$ days
 - $322/365 = 0.882192$

TYPES OF DAMAGE

- Frozen pipes and flooding
 - Plumbing
 - Slab and access repairs
 - Drywall
 - Flooring
- Fixtures and mechanical failures
- Roof damage from snow weight and falling tree limbs
- Business equipment and inventory
 - Business vehicle damage from accidents

EXAMPLE

Improvement	\$	230,000		
Land	\$	110,000		
	\$	340,000		
Damage Cost Estimates	\$	46,000		
Percent of Imprv				20.0%
Damage Assessment Level			1	
Level % Exemption				15%
Date of Disaster				2/12/2021
Days Remaining in Year				323
				365
Proration Percentage				88%
Exemption Amount	\$	34,500		
Prorated Exemption Amount	\$	30,360		

POTENTIAL IMPACT

- “We expect insured losses for US P&C insurers to total in the billions of dollars, with claims from homeowners, commercial property, and auto lines of business,” Moody’s said in its report.

POTENTIAL IMPACT

- The Insurance Council of Texas (ICT) has said the storm “may be the costliest winter weather event in the state’s history.” Hundreds of thousands of claims are expected as a result of the storm, according to ICT spokesperson Camille Garcia. The Independent Insurance Agents of Texas said in a statement on its website that it “is expected to be the largest insurance claim event in Texas history.”

POTENTIAL IMPACT

- Karen Clark & Company has told its clients in a briefing document that the ultimate industry loss from this winter storm was already likely in the double-digit billions of dollars, on a modelled estimate basis. Before later updating its insured industry loss for the storm to \$18 billion, more than half of which will be from Texas.

POTENTIAL IMPACT

Local Impact still to be determined

- Damage still being discovered
- Application deadline May 28, 2021
- Minimum 15% is a significant threshold for qualification that many properties, although damaged, may have difficulty meeting.
- Tax Code 11.35(g)(1) - "a Level 1 damage assessment rating if the property is at least 15 percent, but less than 30 percent, damaged, **meaning** *that the property suffered minimal damage* and may continue to be used as intended"
 - Statutory language, if interpreted differently by property owners and tax agents, may be protested and granted by Appraisal Review Boards significantly increasing the value lost to disaster exemption.

TAX RATE CALCULATIONS

In the tax rate calculation worksheets there is not a deduction of the disaster exemption amount from the taxable value; however, the disaster does invoke other provisions of the tax rate calculation affecting M&O and voter approval tax rates.

Taxing units should consult their attorney to determine how the disaster will impact their tax rate calculations.

TAX RATE CALCULATIONS

- **Taxing Units other than School District or Water District:**
 - "Taxing unit affected by disaster declaration. If the taxing unit is located in an area declared as disaster area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 38 by 1.08"

TAX RATE CALCULATIONS

- **School Districts:**

- "A district must complete an efficiency audit before seeking voter approval to adopt a M&O rate higher than the calculated M&O tax rate, hold an open meeting to discuss the results of the audit, and post the results of the audit on the district's website 30 days prior to the election. Additionally, a school district located in an area declared a disaster by the governor may adopt a M&O tax rate higher than the calculated M&O tax rate during the two-year period following the date of the declaration without conducting an efficiency audit".

TAX RATE CALCULATIONS

- **Water Districts:**

- “If any part of a developed water district is located in an area declared a disaster area during the current tax year by the governor or by the president, the board of the district may calculate the voter-approval tax rate in the manner provided in Water Code Section 49.23601(a) and determine whether an election is required to approve the adopted tax rate in the manner provided in Water Code Section 49.23601(c). In such cases, the developed water district may use this form to calculate its voter-approval tax rate.”

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: April 20, 2021

AGENDA ITEM CAPTION:

Hold a PUBLIC HEARING on application ZC-21-03 by Sanjay Parikh on behalf of Russell Smith, and discussion and/or action to consider Ordinance 2021-10, for a Zoning Change from CHB Commercial Heavy Business District and AO Agricultural–Open Space District to 2.13 acres CHB Commercial Heavy Business District and 8.881 acres RHD Residential Heavy Business District on a total of 11.011 acres in the Francis Berry Survey, Abstract No. 2, and located at 1820 South Colorado Street (US 183).

ORIGINATING DEPARTMENT AND CONTACT: Planning Department – Dan Gibson, City Planner

ACTION REQUESTED:

X ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

The applicant proposes commercial uses at the front of the property, and multifamily residential at the rear. The depth of the commercial portion will be slightly greater than the current area zoned CHB, and RHD zoning would replace the existing AO-zoned area for the multifamily portion. Most of the proposed 2.13-acre commercial portion of the site is already zoned CHB. The change from AO to RHD for the 8.881 acres behind the commercial area will allow a density of development up to 12 units per acre by-right, or up to 24 units per acre upon approval of a specific use permit. However, the existing industrial use abutting to the north, the bar abutting to the east, and the farm-supply outdoor storage abutting to the south are not compatible uses for being adjacent to any kind of residential development. The proposed CHB zoning classification for the front portion of the site is consistent with the Land Use Plan map designation of future General-Heavy Commercial, while the proposed RHD classification is *not* consistent with the future land use designation of Industry for the 8.881-acre rear portion of the site. More appropriate zoning classifications for that area would be CHB or IL. One letter of opposition from Pure Castings Company is attached to the staff report. No other public comments were expressed at the Planning and Zoning Commission meeting. ***Additional information is contained in the attached staff report.***

COMMITTEE/BOARD/COMMISSION ACTION:

At their April 14th meeting, the Planning and Zoning Commission voted 5-1 to recommend *APPROVAL of the 2.13 acres to CHB, and DENIAL of the 8.881 acres to RHD.*

STAFF RECOMMENDATION/REQUESTED MOTION:

APPROVAL of the 2.13 acres to CHB, and DENIAL of the 8.881 acres to RHD due to objections by an abutting property owner and consistency with the Land Use Plan.

LIST OF SUPPORTING DOCUMENTS:

- 1) Two versions of Ordinance 2021-10.
- 2) Exhibits containing legal descriptions and survey.
- 3) Maps.
- 4) Staff report.
- 5) Letter (e-mail) of opposition.
- 6) Application form.
- 7) Owner’s letter of authorization.

Department Head initials:

D. Gibson

City Manager’s Review:



ORDINANCE 2021-10

AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LOCKHART, TEXAS, TO RECLASSIFY THE PROPERTY KNOWN AS 11.011 ACRES IN THE FRANCIS BERRY SURVEY, ABSTRACT NO. 2, LOCATED AT 1820 SOUTH COLORADO STREET (US 183), FROM CHB COMMERCIAL HEAVY BUSINESS DISTRICT AND AO AGRICULTURE—OPEN SPACE DISTRICT TO 2.13 ACRES CHB COMMERCIAL HEAVY BUSINESS DISTRICT AND 8.881 ACRES RHD RESIDENTIAL HIGH DENSITY DISTRICT.

WHEREAS, on April 14, 2020, the Planning and Zoning Commission held a public hearing and voted to recommend approval of the 2.13 acres to CHB and denial of the 8.881 acres to RHD; and,

WHEREAS, the City Council desires to amend the zoning map as provided in Section 64-128 of the Code of Ordinances for both the 2.13 acres to CHB and the 8.881 acres to RHD; and,

WHEREAS, a public hearing was held in conformance with applicable law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

- I. The foregoing recitals are approved and adopted herein for all purposes.
- II. The above-referenced property described in Zoning Change request ZC-21-03 as 11.011 acres in the Francis Berry Survey, Abstract No. 2, more particularly described in Exhibits "A" and "B", and illustrated in Exhibit "C", located at 1820 South Colorado Street (US 183), will be reclassified from CHB Commercial Heavy Business District and AO Agriculture—Open Space District to 2.13 acres CHB Commercial Heavy Business District and 8.881 acres RHD Residential High Density District.
- III. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or unenforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision or regulation.
- IV. Repealer: That all other ordinances, sections, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.
- V. Publication: That the City Secretary is directed to cause this ordinance caption to be published in a newspaper of general circulation according to law.
- VI. Effective Date: That this ordinance shall become effective and be in full force immediately upon and from the date of its passage.

PASSED, APPROVED, AND ADOPTED AT A REGULAR MEETING OF THE LOCKHART CITY COUNCIL ON THIS THE 20th DAY OF APRIL, 2021.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

ORDINANCE 2021-10

AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LOCKHART, TEXAS, TO RECLASSIFY THE PROPERTY KNOWN AS 2.13 ACRES IN THE FRANCIS BERRY SURVEY, ABSTRACT NO. 2, LOCATED AT 1820 SOUTH COLORADO STREET (US 183), FROM CHB COMMERCIAL HEAVY BUSINESS DISTRICT AND AO AGRICULTURE-OPEN SPACE DISTRICT TO 2.13 ACRES CHB COMMERCIAL HEAVY BUSINESS DISTRICT.

WHEREAS, on April 14, 2020, the Planning and Zoning Commission held a public hearing to consider a request for a zoning change from CHB Commercial Heavy Business District and AO Agricultural-Open Space District on a total of 11.011 acres to 2.13 acres CHB Commercial Heavy Business District and 8.881 acres RHD Residential High Density District, and voted to recommend approval of the 2.13 acres to CHB and denial of the 8.881 acres to RHD; and,

WHEREAS, the City Council desires to amend the zoning map as provided in Section 64-128 of the Code of Ordinances for only the 2.13 acres from CHB and AO to CHB in accordance with the Planning and Zoning Commission's recommendation; and,

WHEREAS, a public hearing was held in conformance with applicable law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

- I. The foregoing recitals are approved and adopted herein for all purposes.
- II. The above-referenced property described in Zoning Change request ZC-21-03 as 2.13 acres in the Francis Berry Survey, Abstract No. 2, more particularly described in Exhibit "A", and, located at 1820 South Colorado Street (US 183), will be reclassified from CHB Commercial Heavy Business District and AO Agriculture-Open Space District to CHB Commercial Heavy Business District.
- III. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or unenforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision or regulation.
- IV. Repealer: That all other ordinances, sections, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.
- V. Publication: That the City Secretary is directed to cause this ordinance caption to be published in a newspaper of general circulation according to law.
- VI. Effective Date: That this ordinance shall become effective and be in full force immediately upon and from the date of its passage.

PASSED, APPROVED, AND ADOPTED AT A REGULAR MEETING OF THE LOCKHART CITY COUNCIL ON THIS THE 20th DAY OF APRIL, 2021.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

Monte Akers, City Attorney

EXHIBIT "A"



Being a legal description for zoning purposes only and situated in the City of Lockhart, Caldwell County, Texas and being a part of the Francis Berry Survey A-2 and being also all of a tract of land called 11.02017 acres and conveyed to Russell Louis Smith by deed recorded in Instrument #2018-001106 of the Official Public Records of Caldwell County, Texas and being more particularly described as follows:

BEGINNING at a 1/2" iron pin found used for basis of bearing in the NW corner of the above mentioned 11.02017 acre tract and the SW corner of Lot 3-A in Block 2 of Lockhart Industrial Park II as recorded in Plat Cabinet B Slide 131 of the Plat Records of Caldwell County, Texas for the NW corner this tract.

THENCE N 80 degrees 18 minutes 50 seconds E with the South line of the said Lot 3-A and the North line of the said 11.02017 acre tract **276.28 feet** to a concrete monument found in the SE corner of the said Lot 3-A and the SW corner of Lot 5-A of the said Block 2 for the NE corner this tract.

THENCE S 00 degrees 40 minutes 57 seconds E over and across the said 11.02017 acre tract **340.23 feet** to a point in the South line of the said 11.02017 acre tract and the interior of a tract of land designated as Second Tract 14.45 acre tract of land conveyed to Russell Louis Smith et al by deed recorded in Instrument #2018-001104 of the said Official Public Records for the SE corner this tract.

THENCE S 80 degrees 22 minutes 00 seconds W with the South line of the said 11.02017 acre tract and over and across the above mentioned 14.45 acre tract **276.23 feet** to a capped 1/2" iron pin set stamped "HINKLE SURVEYORS" in the SW corner of the said 11.02017 acre tract and the East line of South Colorado Street and the West line of the said 14.45 acre tract for the SW corner this tract.

THENCE N 00 degrees 41 minutes 02 seconds W with the West line of the said 11.02017 acre tract and the East line of South Colorado Street **339.97 feet** to the place of beginning containing **2.130 acres** of land more or less.

I hereby certify that the foregoing field notes are a true and correct description of a survey made from public records and are for zoning purposes only under my direct supervision. These field notes are not intended to be used for title issuance or conveyance of any kind.

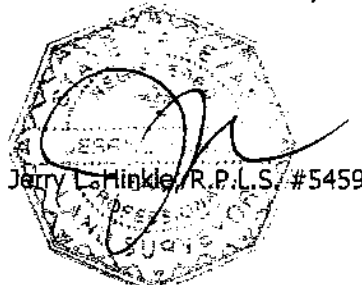


EXHIBIT "B"



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Job #20210283-
2-8.881ac

Being a legal description for zoning purposes only and situated in the City of Lockhart, Caldwell County, Texas and being a part of the Francis Berry Survey A-2 and being also all of a tract of land called 11.02017 acres and conveyed to Russell Louis Smith by deed recorded in Instrument #2018-001106 of the Official Public Records of Caldwell County, Texas and being more particularly described as follows:

BEGINNING at a concrete monument found in the North line of the above mentioned 11.02017 acre tract and the SE corner of Lot 3-A in Block 2 and SW corner of Lot 5-A in Block 2 of Lockhart Industrial Park II as recorded in Plat Cabinet B Slide 131 of the Plat Records of Caldwell County, Texas for the NW corner this tract and from which point a ½" iron pin found marking the NW corner of the said 11.02017 acre tract bears S 80 degrees 18 minutes 50 seconds W 276.28 feet.

THENCE with the North line of the said 11.02017 acre tract for the following three (3) courses:

(1) **N 80 degrees 24 minutes 23 seconds E** with the South line of the said Lot 5-A **230.38 feet** to a ½" iron pin found in the SW corner of Lot 6-A in the said Block 2 as recorded in Plat Cabinet B Slide 128 of the said Plat Records for an angle point this tract.

(2) **N 80 degrees 26 minutes 49 seconds E** with the South line of the said Lot 6-A **389.34 feet** to a ½" iron pin found in the SE corner of the said Lot 6-A and the SW corner of Lot 7A in Block 2 of the said Lockhart Industrial Park II and recorded in Plat Cabinet B Slide 130 of the said Plat Records for an angle point this tract.

(3) **N 80 degrees 19 minutes 15 seconds E** with the South line of the said lot 7-A and the South line of Lot 15-B in the said Block 2 **562.42 feet** to a capped iron pin found stamped "HINKLE SURVEYORS" used for basis of bearing in the NE corner of the said 11.02017 acre tract and the apparent NW corner of a tract of land called 3.379 acres and conveyed to Domingo Sanchez et ux by deed recorded in Instrument #2018-000795 of the said Official Public Records for the NE corner this tract.

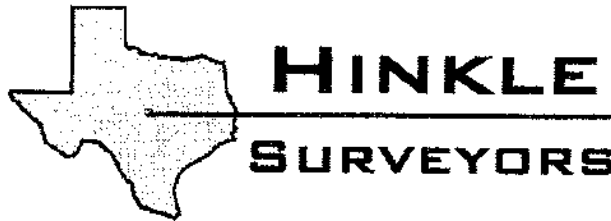
THENCE S 28 degrees 44 minutes 11 seconds E with the East line of the said 11.02017 acre tract and the apparent West line of the said 3.379 acre tract **186.74 feet** to a capped iron pin found stamped "HINKLE SURVEYORS" in the SE corner of the said 11.02017 acre tract and the apparent NW line of a tract of land designated as a 50' wide drainage ditch and conveyed to Texas Department of Transportation as recorded in Volume 221 Page 109 of the Deed Records of Caldwell County, Texas for the most Easterly SE corner this tract.

THENCE S 59 degrees 54 minutes 22 seconds W with the SE line of the said 11.02017 acre tract and the NW line of the above mentioned 50' wide drainage ditch **455.94 feet** to a capped ½" iron pin set stamped "HINKLE SURVEYORS" in the SE corner of the said 11.02017 acre tract and the SE line of the residue of a tract of land designated as Second Tract 14.45 acre tract of land conveyed to Russell Louis Smith et al by deed recorded in Instrument #2018-

©Hinkle Surveyors 2021 Firm Registration No. 100866-00

P.O. BOX 1027 LOCKHART, TEXAS 78644 PHONE (512) 398-2000
FAX (512) 398-7683 EMAIL: CONTACT@HINKLESURVEYORS.COM

EXHIBIT "B" - Continued



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2-8.881ac

001104 of the said Official Public Records for the most Westerly SE corner this tract.

THENCE S 80 degrees 22 minutes 00 seconds W with the South line of the said 11.02017 acre tract and over and across the above mentioned 14.45 acre tract **869.01 feet** to a point for the SW corner this tract.

THENCE N 00 degrees 40 minutes 57 seconds W over and across the said 11.02017 acre tract **340.23 feet** to the place of beginning containing **8.881 acres** of land more or less.

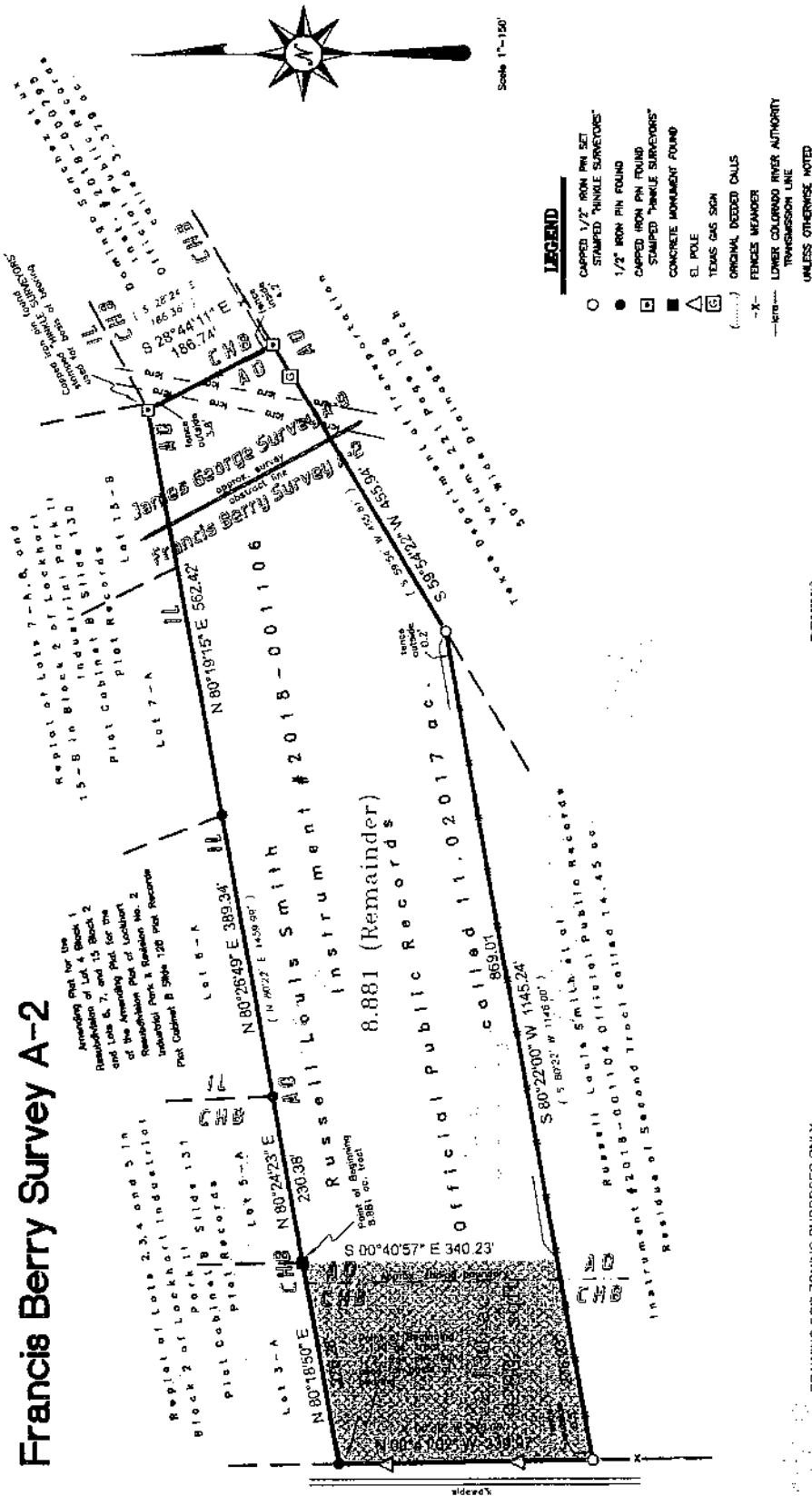
I hereby certify that the foregoing field notes are a true and correct description of a survey made from public records and are for zoning purposes only under my direct supervision. These field notes are not intended to be used for title issuance or conveyance of any kind.

A handwritten signature in black ink, appearing to be "J. Hinkle", written over a horizontal line.

Jerry L. Hinkle, R.P.L.S. #5459

EXHIBIT "C"

City of Lockhart, Caldwell County, Texas
Francis Berry Survey A-2



DRAWING FOR ZONING PURPOSES ONLY

This drawing was prepared for ZONING PURPOSES ONLY. Showing a 2.130 acre tract and a 8.881 acre tract of land out of the Francis Berry Survey A-2 in the City of Lockhart, Caldwell County, Texas. This drawing is not to be used for any conveyance or recording, transactions and is not to be relied upon as a Title Survey.

ZONING

AG Agricultural - Open Space
IL Industrial Light
CHS Commercial Heavy Business

Jerry Hinkle, E.L.S., Registered Professional Surveyor

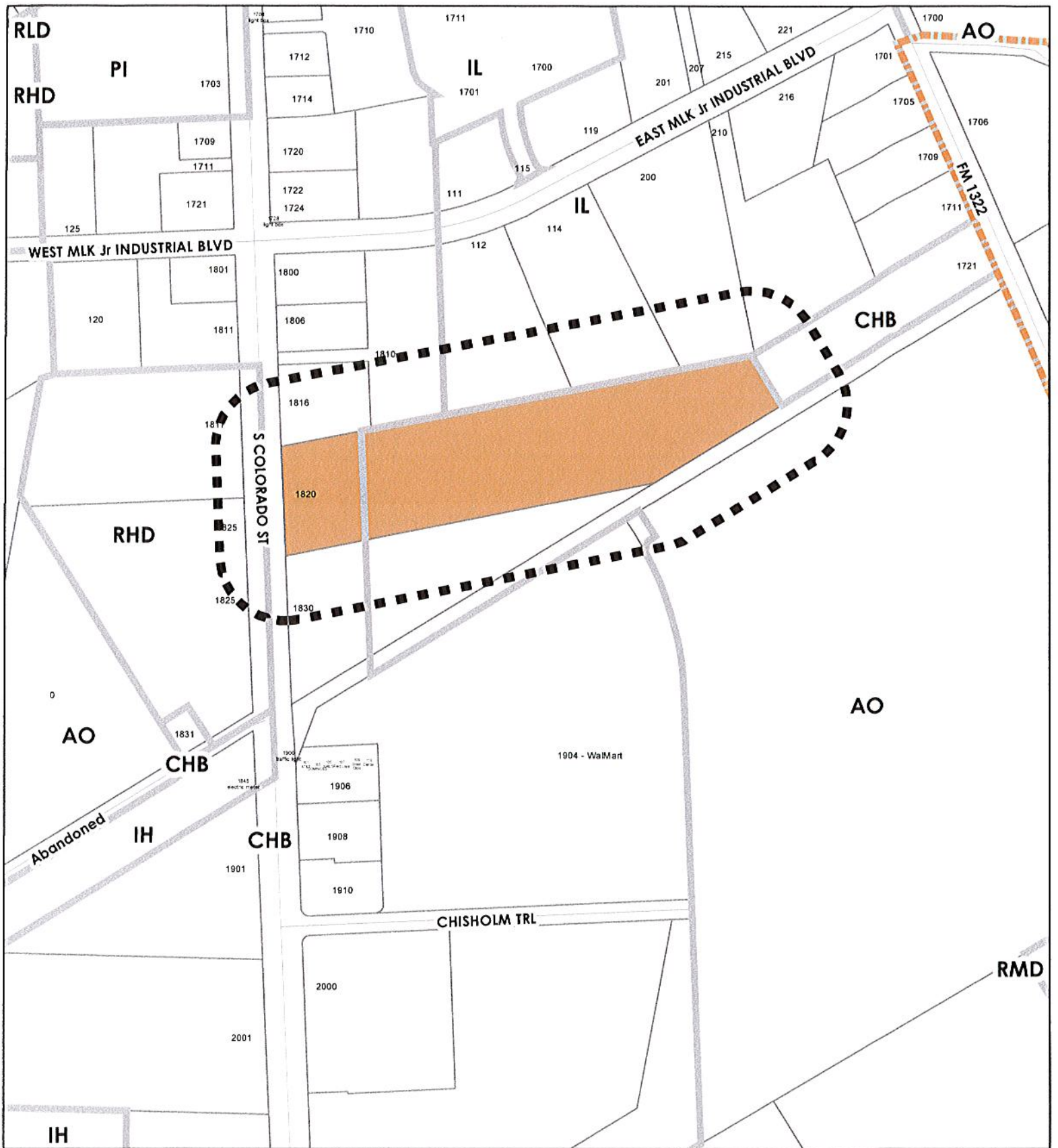
Field Book: 446
Book No: 20210003
Date: February 2021
Surveyed By: J.H. JOE

Drawn By: J.H. JOE
Reviewed: 20210203-2.0mg
West Book: Book: 03012021
Autocad File: 03012021

HINKLE SURVEYORS



P.O. Box 1027 1109 S. Main Street Lockhart, TX 78644
Ph: (512) 358-2000 Fax: (512) 358-7883 Email: contact@hinklesurveyors.com Firm Registration No: 100696-00



ZC-21-03

CHB & AO TO CHB & RHD

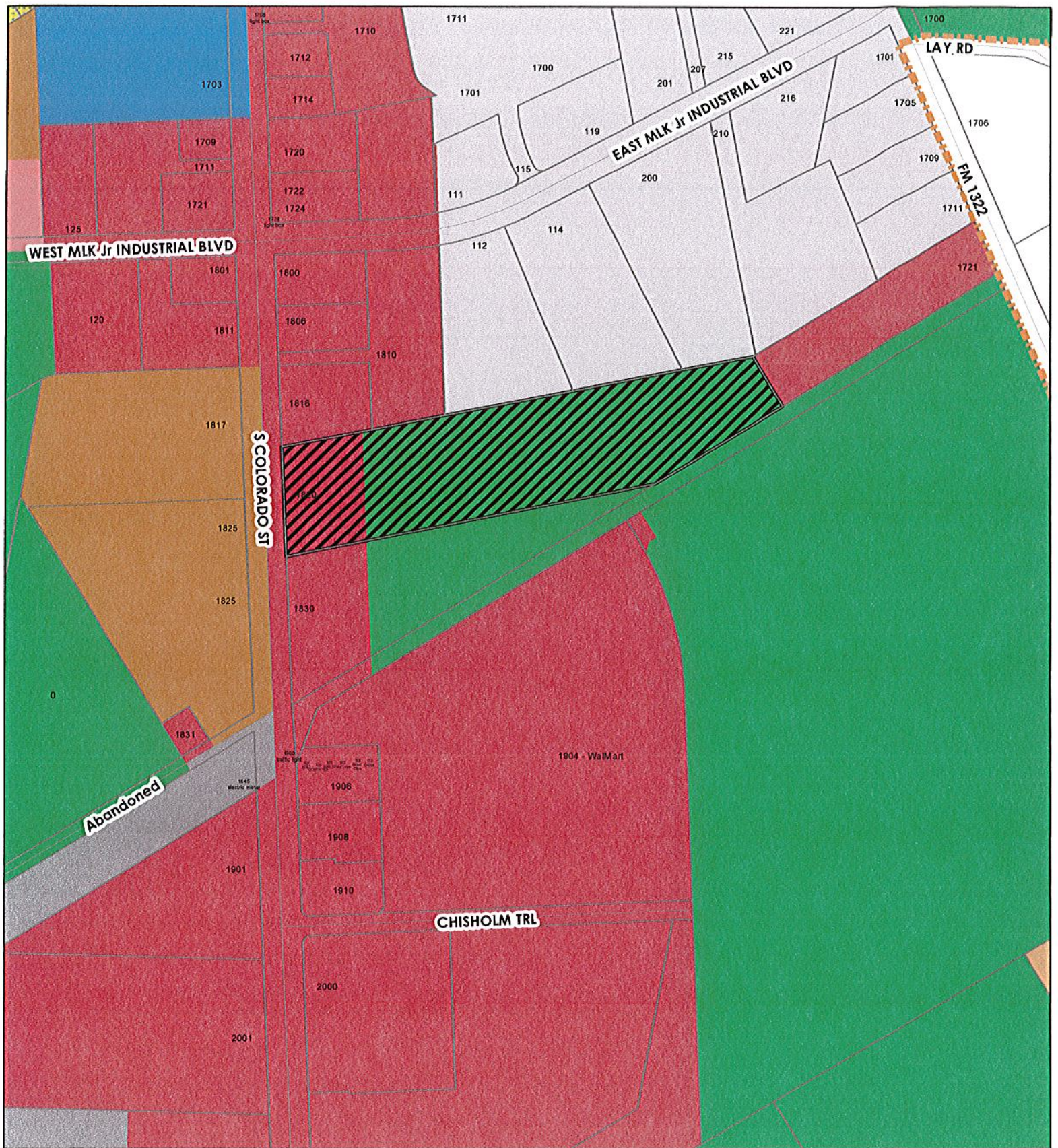
1820 S COLORADO ST



scale 1" = 400'

- SUBJECT PROPERTY
- ZONING BOUNDARY
- CITY LIMITS
- 200 FT BUFFER

30



ZC-21-03

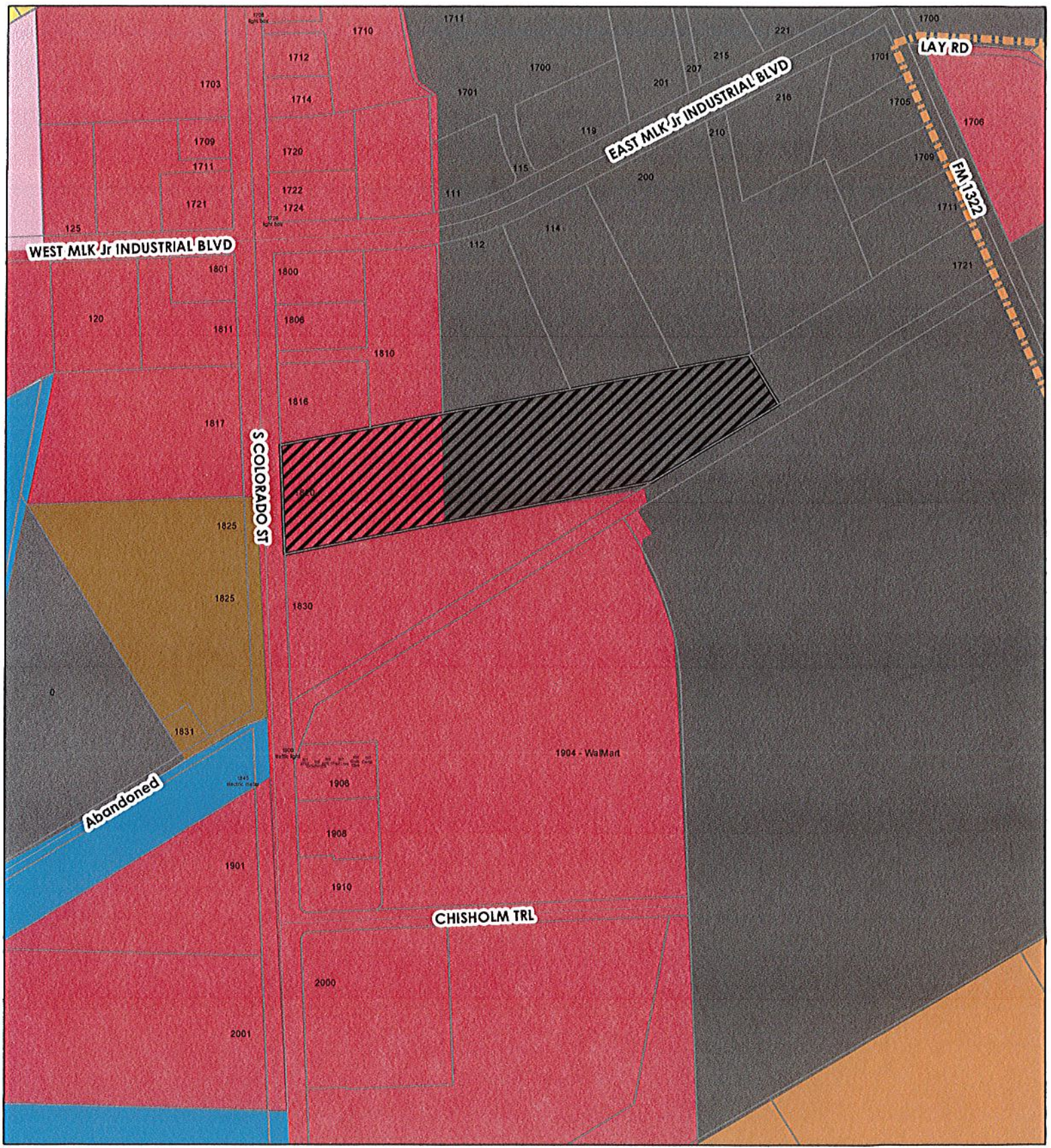
CHB & AO TO CHB & RHD

1820 S COLORADO ST



scale 1" = 400'

- ZONING DISTRICTS**
- AGRICULTURAL-OPEN SPACE
 - COMMERCIAL HEAVY BUSINESS
 - COMMERCIAL MEDIUM BUSINESS
 - INDUSTRIAL HEAVY
 - INDUSTRIAL LIGHT
 - PUBLIC AND INSTITUTIONAL
 - RESIDENTIAL HIGH DENSITY
 - RESIDENTIAL LOW DENSITY
 - RESIDENTIAL MEDIUM DENSITY
 - LOCKHART CITY LIMITS



FUTURE LANDUSE

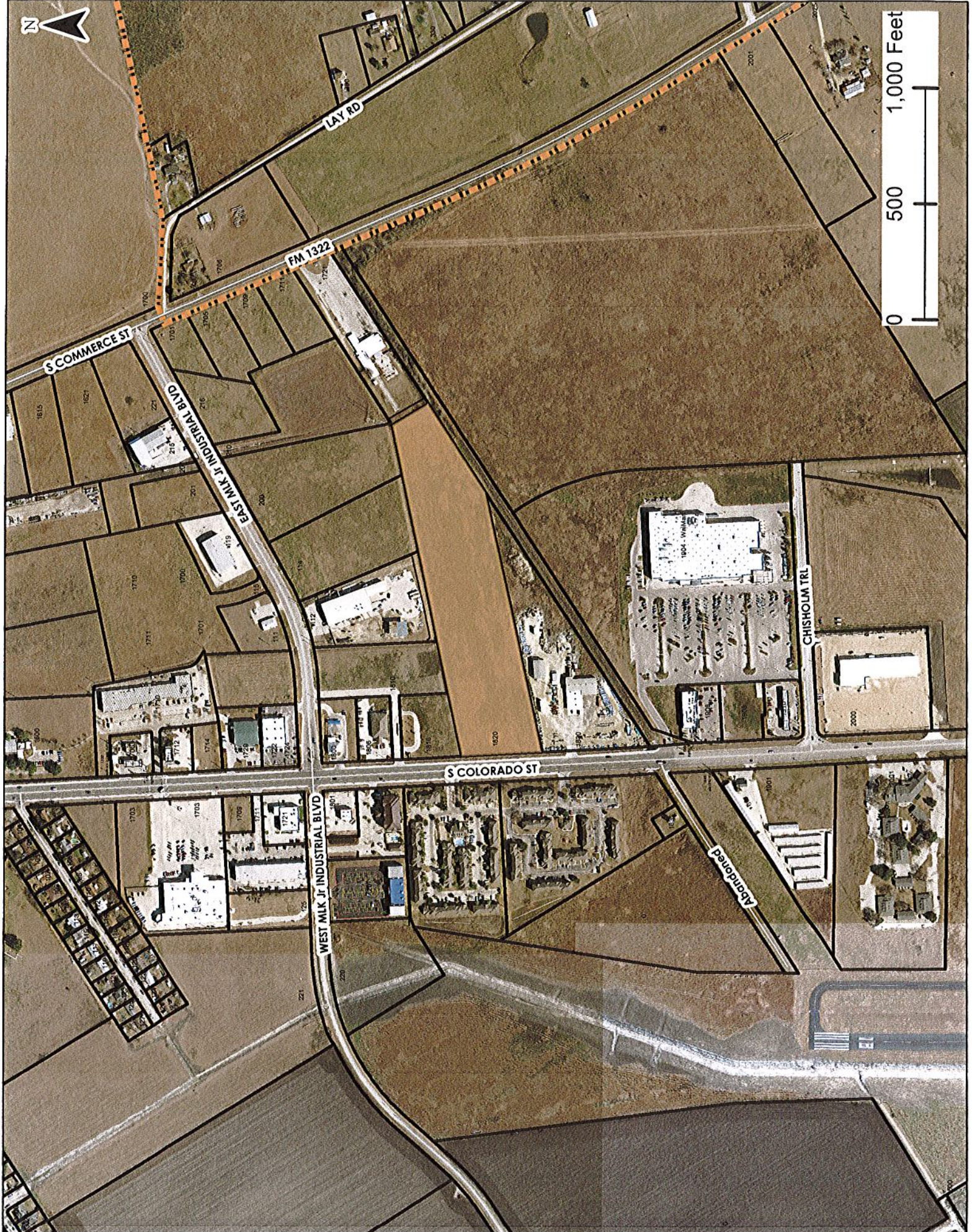
CHB & AO TO CHB & RHD

1820 S COLORADO ST



scale 1" = 400'

- GENERAL-HEAVY COMMERCIAL
- INDUSTRY
- LIGHT-MEDIUM COMMERCIAL
- PUBLIC AND INSTITUTIONAL
- RESIDENTIAL, HIGH DENSITY
- RESIDENTIAL, LOW DENSITY
- RESIDENTIAL, MEDIUM DENSITY



CASE SUMMARY

STAFF: Dan Gibson, City Planner CASE NUMBER: ZC-21-03
 REPORT DATE: April 8, 2021 [Updated 4-15-21]
 PLANNING AND ZONING COMMISSION HEARING DATE: April 14, 2021
 CITY COUNCIL HEARING DATE: April 20, 2021
 REQUESTED CHANGE: CHB & AO to CHB & RHD
 STAFF RECOMMENDATION: **Approval of 2.13 acres to CHB, and Denial of 8.881 acres to RHD**
 PLANNING AND ZONING COMMISSION RECOMMENDATION: **Approval of CHB, Denial of RHD**

BACKGROUND DATA

APPLICANT: Sanjay Parikh
 OWNER: Russell Smith
 SITE LOCATION: 1820 S. Colorado Street (US 183)
 LEGAL DESCRIPTION: Metes & bounds
 SIZE OF PROPERTY: 11.011 acres
 EXISTING USE OF PROPERTY: Vacant
 LAND USE PLAN DESIGNATION: General-Heavy Commercial, Industry

ANALYSIS OF ISSUES

REASON FOR REQUESTED ZONING CHANGE: The applicant proposes commercial uses at the front of the property, and multifamily residential at the rear. The depth of the commercial portion will be slightly greater than the current area zoned CHB, and RHD zoning would replace the existing AO-zoned area for the multifamily portion.

AREA CHARACTERISTICS:

	Existing Use	Zoning	Future Land Use Plan
North	Commercial, Vacant, Industrial	CHB, IL	General-Heavy Commercial, Industry
East	Vacant, Bar	IL, CHB, AO	Industry
South	Commercial, Vacant	CHB, AO	General-heavy Commercial, Industry
West	Apartments	RHD	High Density Residential, General-Heavy Commercial

TRANSITION OF ZONING DISTRICTS: The requested CHB zoning is essentially already existing, but just covers a slightly different area. Although there is no existing RHD zoning abutting the subject property, there is RHD zoning directly across Colorado Street where the Southpark Village apartments are located.

ADEQUACY OF INFRASTRUCTURE: Both water and wastewater utilities are available and adequate. Vehicular access will be from Colorado Street.

POTENTIAL NEIGHBORHOOD IMPACT: Most of the proposed 2.13 acre commercial portion of the site is already zoned for it. The change from AO to 8.881 acres RHD behind the commercial area will allow a density of development up to 12 units per acre by-right, or up to 24 units per acre upon approval of a specific use permit. With the bordering zoning classifications being CHB, IL, and AO (future industrial behind Walmart), the proposed multifamily development would not impose any greater negative potential impacts than industry, which is the property's future land use designation and could involve large trucks, bright night-lighting, and noise. However, the existing industrial use abutting to the north, the bar abutting to the east, and the farm-supply outdoor storage abutting to the south are not compatible uses for being adjacent to any kind of residential development.

CONSISTENCY WITH COMPREHENSIVE PLAN: The proposed CHB zoning classification for the front portion of the site is consistent with the Land Use Plan map designation of future General-Heavy Commercial. The proposed RHD High Density Residential classification is not consistent with the future land use designation of Industry for the rear portion of the site. However, the existing AO designation is also not consistent with the Land Use Plan.

ALTERNATIVE CLASSIFICATIONS: A reasonable alternative would be a zoning classification that is consistent the Land Use Plan future land use designation of Industry. That would be either IL or IH zoning. The IL district allows a variety of uses such as warehouses (including self-storage), manufacturing, food processing and preparation plant, research facilities, telecommunication center or agency, and welding or machine shop. Expansion of the CHB zoning classification to the entire property could also be appropriate in lieu of the requested RHD zoning classification at the rear. A rezoning of the rear 8.881 acres to a commercial or industrial classification would require a new application and public hearing process for that part of the property.

RESPONSE TO NOTIFICATION: The attached e-mail message was submitted by the Pure Castings Company, which occupies a lot in the Lockhart Industrial Park II abutting the north boundary of the subject property. They are opposed to the requested RHD zoning of the property, not because of how a multifamily development will affect them, but how they fear their operations will affect residents of the proposed development.

STAFF RECOMMENDATION: Staff's original recommendation was for approval of both the proposed CHB and RHD zoning classifications. However, the objection raised concerning compatibility of adjacent uses raises a valid point. If a residential development of any type is close to the Pure Castings property, they could be impacted by objectionable noise and odor that a fence may not be able to contain. Even if those impacts are within acceptable parameters of City ordinances, they may be noticeable and can occur 24 hours a day. For that reason, the Planning and Zoning Commission recommended denial of the RHD portion of the zoning change. Staff agrees that a nonresidential zoning classification would be more appropriate. If the RHD zoning classification is approved, the applicant should accept the risk of having unhappy tenants in their proposed development.

Kevin Waller

From: Greg Patek <gregp@purecastingsco.com>
Sent: Wednesday, April 14, 2021 4:44 PM
To: Kevin Waller
Cc: Andy Edgerton
Subject: Proposed Zoning Change - ZC-21-03

Dear City of Lockhart Planning and Zoning Commission,

I would like to express our concern of a possible zoning change next to properties owned by Pure Castings Co. and G&CJP Enterprises LLC. We are located in the Lockhart Industrial Park II which is designated for heavy industrial use. One reason we moved from Austin to Lockhart was this available industrial area which fits our metal manufacturing operations. We support local growth and improvements but having a residential high density district next to heavy industrial area may present future issues. Thank you considering our concerns.

Regards,

Greg Patek

Pure Castings Co.

512-472-1330

gregp@purecastingsco.com

G&CJP Enterprises LLC

ZONING CHANGE APPLICATION

CITY OF
Lockhart
TEXAS

(512) 398-3461 • FAX (512) 398-3833
P.O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

APPLICANT/OWNER

APPLICANT NAME Sanjay Parikh
DAY-TIME TELEPHONE 9043150089
E-MAIL Sp32086@aol.com

ADDRESS 105 Wigeon Cove
Cedar Park, TX 78613

OWNER NAME Russell Smith
DAY-TIME TELEPHONE 512-393-9951
E-MAIL rlsmith.email@gmail.com

ADDRESS 1820 South Colorado St
Lockhart, TX

PROPERTY

ADDRESS OR GENERAL LOCATION 1820 S. Colorado Street

LEGAL DESCRIPTION (IF PLATTED) _____

SIZE 11.01 ACRE(S) LAND USE PLAN DESIGNATION CBH/Industrial

EXISTING USE OF LAND AND/OR BUILDING(S) Agriculture

PROPOSED NEW USE, IF ANY Commercial, Multi-Family

REQUESTED CHANGE

FROM CURRENT ZONING CLASSIFICATION CHB & AO

TO PROPOSED ZONING CLASSIFICATION CHB & RHD

REASON FOR REQUEST To develop the front 2.13-acres (CHB) as Commercial/Retail and the rear 8.81-acres (RHD) as residential high-density

SUBMITTAL REQUIREMENTS

IF THE APPLICANT IS NOT THE OWNER, A LETTER SIGNED AND DATED BY THE OWNER CERTIFYING THEIR OWNERSHIP OF THE PROPERTY AND AUTHORIZING THE APPLICANT TO REPRESENT THE PERSON, ORGANIZATION, OR BUSINESS THAT OWNS THE PROPERTY.

NAME(S) AND ADDRESS(ES) OF PROPERTY LIEN-HOLDER(S), IF ANY.

IF NOT PLATTED, A METES AND BOUNDS LEGAL DESCRIPTION OF THE PROPERTY.

APPLICATION FEE OF \$ 370.22 PAYABLE TO THE CITY OF LOCKHART AS FOLLOWS:

1/4 acre or less	\$125
Between 1/4 and one acre	\$150
One acre or greater	\$170 plus \$20.00 per each acre over one acre

TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT, AND IT IS UNDERSTOOD THAT I OR ANOTHER REPRESENTATIVE SHOULD BE PRESENT AT ALL PUBLIC MEETINGS CONCERNING THIS APPLICATION.

SIGNATURE 

DATE 03/24/21

OFFICE USE ONLY

ACCEPTED BY Christine Banda

RECEIPT NUMBER _____

DATE SUBMITTED 3-24-2021

CASE NUMBER ZC - 21 - 03

DATE NOTICES MAILED _____

DATE NOTICE PUBLISHED 4-1-2021

PLANNING AND ZONING COMMISSION MEETING DATE 4-14-2021

PLANNING AND ZONING COMMISSION RECOMMENDATION _____

CITY COUNCIL MEETING DATE _____

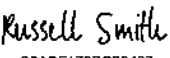
DECISION _____

March 23, 2020

To whom it may concern,

I am the owner of the property at 1820 South Colorado Street, Lockhart, TX. I authorize Sanjay Parikh to submit an application to change the zoning of the property.

Sincerely,

DocuSigned by:

C9ABF1787C28427...

Russell Smith

**REGULAR MEETING
LOCKHART CITY COUNCIL**

MARCH 16, 2021

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember Derrick David Bryant
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steven Lewis, City Manager
Monte Akers, City Attorney
Sean Kelley, Public Works Director
Dan Gibson, City Planner

Connie Constancio, City Secretary
Victoria Maranan, Public Information Officer
Pam Larison, Finance Director

Citizens/Visitors Addressing the Council: Stephen Van Manen of Harrison, Waldrop & Uherek; Rick Fraumann of Texas Disposal Systems; Brandon Alexander of Iron Ox; and, Citizens James Tiemann and John Castillo.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

DISCUSSION ONLY

A. PRESENTATION OF THE CITY OF LOCKHART'S AND LOCKHART ECONOMIC DEVELOPMENT CORPORATION'S FISCAL YEAR 2019-2020 COMPREHENSIVE ANNUAL FINANCE REPORT BY HARRISON, WALDROP & UHEREK, L.L.P.

Ms. Larison stated that Harrison, Waldrop & Uherek would provide information regarding the City's Comprehensive Annual Financial Report (CAFR). The most important element of the Introduction is the Transmittal Letter from the City Manager. The transmittal letter is one of the legal requirements for the annual report that typically includes the local government's profile, provides an economic update on the local economy, lists any major initiatives undertaken by the local government and states that financial reports are management's responsibility. The Financial Section includes all necessary financial information, narratives explaining financials, and an auditor's report. The third section is the statistical section. It outlines financial trends, revenue capacity, debt capacity, demographic information, and other operating information about the local government. The auditor's opinion of the CAFR presents an Unqualified Opinion, or "Clean Opinion", which is presumed to be free from material misstatements.

Stephen Van Manen of Harrison, Waldrop & Uherek presented information and there was discussion regarding the Fiscal Year 2019-2020 CAFR. Mr. Van Manen stated that it is the firm's opinion that the financial statements referred to in the report present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City as of September 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

B. DISCUSS MINUTES OF THE CITY COUNCIL MEETINGS OF FEBRUARY 23, 2021 AND MARCH 2, 2021.

Mayor White requested corrections to the minutes. There were none.

C. DISCUSS RESOLUTION 2021-05 ESTABLISHING A LEAK ADJUSTMENT POLICY FOR CITY WATER AND WASTEWATER SERVICES.

Ms. Larison stated that the Resolution will establish an officially adopted water and wastewater leak adjustment policy for the City of Lockhart. Historically, it has been considered a utility department practice to make an adjustment to a customer's account because of high water usage. There currently is no formally adopted leak adjustment policy in connection with excessive water usage. Although there is a wastewater rate adjustment mentioned in the City of Lockhart Code of Ordinance, the proposed resolution will allow the utility department to have a formal written policy approved and adopted by the Council. There was discussion. Mr. Larison recommended approval.

D. DISCUSS CONTRACTUAL AGREEMENT BETWEEN MATRIX IMAGING SOLUTIONS AND THE CITY OF LOCKHART, AND APPOINTING THE CITY MANAGER TO SIGN THE CONTRACTUAL AGREEMENT.

Ms. Larison stated that a strategic goal for the Utility department for Fiscal Year 2020-2021 was to discover ways to increase productivity and practice better customer service. With adjustments made for teleworking during COVID-19, it has been discovered that much of the utility department's time and efforts are concentrated on the two billing cycles. The Utility department is also operating with four employees instead of the five budgeted positions. This decrease in staff is mainly due to the social distancing that is required to operate the utility billing area. The concept of using a third party to handle the City's utility billing has been discussed to allow more time for the utility department to focus on better customer service and increase their daily productivity with the current four employees. The Utility department will still provide individual service to its customers. The option to contract the utility billing only includes printing and mailing of monthly bills and newsletters. The Utility department will still maintain the setting of rates, receipt of payments, making account adjustments, setting up new accounts, customer deposits, and all reads of city-owned meters. Matrix Imaging Solution has reached out to the City numerous times and has recently presented a proposal that is financially beneficial to the City and its customers. Matrix has agreed to waive all set-up costs and will handle the printing and mailing of the City of Lockhart's quarterly newsletters at less costs than it currently takes to produce. Other cities using Matrix Imaging for 3rd party billing include: Boerne, Aqua Water Supply in Bastrop, and Fair Oaks. Ms. Larison recommended approval. There was discussion.

E. DISCUSS THE SALE OF FIRE ENGINE 1, A 1984 PIERCE PUMPER.

Chief Jenkins stated that staff seeks Council's consideration to sale the 37-year old 1984 Pierce Pumper (Engine 1) that has exceeded its service life due to its age, operational reliability, fire pump capacity, and lack of safety features to protect firefighters and citizens. Engine 1 is currently located at Fire Station No. 2 and has not been in service front line or reserve for several years. The National Fire Protection Association (NFPA) 1901 Standard for Automotive Fire Apparatus (2016 version), Annex D recommends, as a best practice, to remove fire pumpers from all service after 25 years of service. A new Engine 1 Pumper has been ordered from Siddons-Martin and will arrive in the fall of 2021. The goal is to make space for the new fire pumper and therefore the 1984 Engine 1 needs to be removed from the apparatus bay. The new pumper will replace Engine 4, a 2010 Pierce, as the front-line pumper at Fire Station No. 1. Engine 4 will be located at Fire Station No. 2 and be utilized as the primary reserve pumper for Fire Station Nos. 1 and 2. Engine 2, a 1994 Pierce Pumper will be located at Fire Station No. 2 as a reserve. The city will continue to maintain the 1921 American LaFrance to use as a parade vehicle. Staff recommends disposing of Engine 1 (1984 Pierce) by using a broker or agent to list the pumper to potential buyers. Chief Jenkins recommended approval. There was discussion.

F. DISCUSS AMENDMENT TO ARTICLE 10-5 OF THE CITY CODE OF ORDINANCES IN REGARD TO OWNERSHIP OF ANIMALS IMPOUNDED AT THE CITY ANIMAL SHELTER AS OUTLINED IN ORDINANCE 2021-07.

Mr. Akers stated that recent events at the City Animal Shelter demonstrated a need to amend the City's animal control ordinance to bring it in line with a 2016 Texas Supreme Court case involving ownership of a dog adopted from an animal shelter in Houston. The court ruled that in order for title to the animal to have transferred from its owner to the shelter and then to the adopter, the City's ordinance needed to state that the prior ownership terminated due to the owner's failure to reclaim the animal within a specified time period. Houston's ordinance did not contain such a statement and the court held for the original owner. This amendment adds the necessary language to Lockhart's ordinance and makes related changes in order for the Lockhart Animal Shelter and any rescue agency assisting the shelter to be certain that future animal adoptions from the shelter are valid. There was discussion.

G. DISCUSS SELECTION OF TRC ENGINEERING AS THE BEST QUALIFIED PROFESSIONAL ENGINEERING SERVICES COMPANY TO ASSIST THE CITY IN ITS TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TXCDBG) APPLICATION PREPARATION AND PROJECT IMPLEMENTATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND CONTRACT, IF AWARDED, TO SUPPORT THE PUBLIC INFRASTRUCTURE (WATER/WASTEWATER) IMPROVEMENTS ACTIVITIES FOR THE CITY OF LOCKHART, AND APPOINTING THE MAYOR TO SIGN ANY REQUIRED DOCUMENTS FOR THE GRANT.

Mr. Kelley stated that advertisements for qualified engineering services for this TxCDBG grant preparation and submittal were completed in compliance with State law and CDBG requirements. Proposals were received from three companies that were ranked by using CDBG qualification criteria and scored by Lockhart's TxCDBG Evaluation Team. TRC Engineering submitted the beset proposal with a score of 266 out of 300. Mr. Kelley recommended approval.

H. DISCUSS THE MAYOR'S DECLARATION OF LOCAL DISASTER REGARDING REQUIRING FACE COVERINGS, AND ADDRESSING OTHER MATTERS RELATED TO COVID-19, IF NECESSARY.

There was no action taken.

RECESS: Mayor White announced that Council would recess for a break at 7:20 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 7:36 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Councilmember Mendoza gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. PUBLIC COMMENT.

Mayor White requested the following to address the Council:

James Tiemann, 406 Concho, expressed concern about the number of feral cats in the community.

Rick Fraumann of Texas Disposal System (TDS) requested that the Council seek proposals for solid waste services. He provided details about services that TDS provides to their solid waste customers.

John Castillo, 1106 Red River, requested that the City obtain additional information from the Guadalupe-Blanco River Authority about why the citizens had to boil water during the winter storm and that we request that they do what is necessary to avoid boil water issues during winter storms in the future. He thanked city staff and Council for their work during the storm.

Mayor White requested additional citizens to address the Council. There were none.

ITEM 4-A. HOLD A PUBLIC HEARING ON APPLICATION ZC-21-02 BY HAMISH MACFARLANE ON BEHALF OF BLACKJACK BLOCK 1, LLC, FOR A ZONING CHANGE FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO IL INDUSTRIAL LIGHT DISTRICT ON LOT 1, BLOCK 1, IRON OX ADDITION, CONSISTING OF 24.575 ACRES LOCATED AT 1205 REED DRIVE.

Mayor White opened the public hearing at 7:50 p.m.

Mr. Gibson stated that the applicant proposes to construct a commercial greenhouse on the subject property. Commercial greenhouses are allowed by-right in the current AO zoning of the property, but structures can cover only up to 30 percent of the lot. The ultimate coverage by buildings is anticipated to exceed 30 percent, so the applicant is requesting a zoning change to IL, which allows a lot coverage by structures up to 50 percent. Because the business grows produce in the greenhouse, packages it, and sells it wholesale, it is also consistent with uses such as agricultural processing plants, and warehouses that are allowed in the IL district. The proposed development will face Reed Drive. There is a residential neighborhood roughly 400 feet to the west of the west property line, but the vehicular parking and truck loading areas will be along Reed Drive, on the opposite side of the site. The proposed IL zoning classification is not consistent with the Land Use Plan map designations of future High Density Residential and Low Density Residential for the lot. However, the existing AO designation is also not consistent with the Land Use Plan. Mr. Gibson stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council.

Brandon Alexander of Iron Ox spoke in favor of the zoning change.

Mayor White requested citizens to address the Council in favor of or against the zoning change. There were none. He closed the public hearing at 7:59 p.m.

ITEM 4-B. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2021-06 AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LOCKHART, TEXAS, TO RECLASSIFY THE PROPERTY KNOWN AS LOT 1, BLOCK 1, IRON OX ADDITION, CONSISTING OF 24.575 ACRES LOCATED AT 1205 REED DRIVE, FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO IL INDUSTRIAL LIGHT DISTRICT.

Councilmember Michelson made a motion to approve Ordinance 2021-06, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

ITEM 5. CONSENT AGENDA.

Mayor Pro-Tem Sanchez made a motion to approve consent agenda items 5A, 5B, 5C, 5D, 5E, 5F and 5G. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

- 5A: Approve the City of Lockhart's and Lockhart Economic Development Corporation's Fiscal Year 2019-2020 Comprehensive Annual Finance Report by Harrison, Waldrop & Uherek, L.L.P.
- 5B: Approve minutes of the City Council meetings of February 23, 2021 and March 2, 2021.
- 5C: Approve Resolution 2021-05 establishing a Leak Adjustment Policy for City Water and Wastewater Services.
- 5D: Approve contractual agreement between Matrix Imaging Solutions and the City of Lockhart, and appointing the City Manager to sign the contractual agreement.
- 5E: Approve the sale of Fire Engine 1, a 1984 Pierce Pumper.
- 5F: Approve amendment to Article 10-5 of the City Code of Ordinances in regard to ownership of animals impounded at the City animal shelter as outlined in Ordinance 2021-07.
- 5G: Approve selection of TRC Engineering as the best qualified Professional Engineering Services Company to assist the City in its Texas Community Development Block Grant Program (TxCDBG) application preparation and project implementation to the Texas Department of Agriculture for the Community Development Fund contract, if awarded, to support the public infrastructure (water/wastewater) improvements activities for the City of Lockhart, and appointing the Mayor to sign any required documents for the grant.

ITEM 6-A. DISCUSSION AND/OR ACTION TO CONSIDER THE MAYOR'S DECLARATION OF LOCAL DISASTER REGARDING REQUIRING FACE COVERINGS, AND ADDRESSING OTHER MATTERS RELATED TO COVID-19, IF NECESSARY.

There was no action.

ITEM 6-B. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.

Councilmember Bryant made a motion to appoint Shawn Martinez to the Zoning Board of Adjustment. Councilmember Mendoza seconded. The motion passed by a vote of 7-0

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION.

- KidFish event Saturday, March 20, 2021 from 9 a.m. – 12 p.m. at City Park. Due to the pandemic, this year the event will only include a fishing tournament.
- Household Hazardous Waste collection event, Saturday, April 10 from 9 a.m. – 12 p.m. at City Park.
- Citywide Clean up Event - Saturday, March 27, 2021.
- Upcoming Civil Service Exams: Fire Fighter Exam - March 27, 2021 and Fire Captain promotional exam - April 13, 2021.
- Splash Pad tentatively set to open in early May and currently recruiting for swimming pool lifeguards.
- Improvements underway in the Downtown Park.
- Staff conducted cemetery cleanup the week of March 8.

ITEM 8. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST.

Councilmember Mendoza announced that soccer and little league games are back in session.

Mayor Pro-Tem Sanchez expressed condolences to all that have lost a family member.

Councilmember McGregor asked everyone to be safe during the Spring Break week.

Councilmember Bryant encouraged everyone to participate in the March 27 Citywide cleanup and to stay safe and healthy.

Councilmember Michelson encouraged everyone to stay safe. He reminded everyone about the KidFish event and the March 27 Citywide cleanup.

Mayor White stated that the City and Lockhart ISD have been discussing a Joint Summer Recreation Program at the Cisneros campus.

ITEM 9. EXECUTIVE SESSIONS

Mayor White announced that the Council would enter Executive Session at 8:15 p.m. regarding the following:

ITEM 9-A. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.086- TO DELIBERATE, VOTE, OR TAKE FINAL ACTION ON ANY COMPETITIVE MATTERS RELATING TO PUBLIC POWER UTILITIES. Consultation with consultant regarding energy supply contracts.

ITEM 9-B. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.071 - PRIVATE CONSULTATION WITH ITS ATTORNEY TO SEEK ADVICE ABOUT PENDING OR CONTEMPLATED LITIGATION; SETTLEMENT OFFER; OR LEGAL MATTERS SUBJECT TO ATTORNEY/CLIENT PRIVILEGE. Discuss legal issues related to solid waste services and extension of current solid waste contract.

ITEM 10. OPEN SESSION 10:40 p.m.

Mayor White announced that the Council would enter Open Session at 10:40 p.m.

ITEM 10-A. Discussion and/or action regarding solid waste services and extension of current solid waste contract.

Councilmember McGregor made a motion to open the Request for Proposal process for solid waste services. Councilmember Bryant seconded. The motion failed by a vote of 2-5, with Mayor White, Mayor Pro-Tem Sanchez and Councilmembers Mendoza, Michelson and Westmoreland opposing.

Mayor White made a motion to extend the solid waste contract with Central Texas Refuse for two months. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 5-2, with Councilmembers McGregor and Bryant opposing.

ITEM 10-A. DISCUSSION AND/OR ACTION REGARDING ENERGY SUPPLY CONTRACTS.

Mayor White made a motion to direct staff to prepare payment options to address a potential \$3 million financial exposure created by the storm event of 2021. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

ITEM 11. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 10:42 p.m.

PASSED and APPROVED this the 20th day of April 2021.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

**REGULAR MEETING
LOCKHART CITY COUNCIL**

APRIL 6, 2021

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffrey Michelson

Mayor Lew White
Councilmember Derrick David Bryant
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steven Lewis, City Manager
Monte Akers, City Attorney
Sean Kelly, Public Works Director
Dan Gibson, City Planner

Connie Constancio, City Secretary
Victoria Maranan, Public Information Officer
Pam Larison, Finance Director
Michael Kamerlander, Economic Development Dir.

Citizens/Visitors Addressing the Council: Brian Perkins of the Guadalupe-Blanco River Authority; Deanne Franco of 2021 Project Graduation Booster Club; and Citizens Suzy Falgout and Margaret Tiemann.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

PRESENTATION ONLY

A. PRESENTATION OF PROCLAMATIONS DECLARING APRIL 2021 AS CHILD ABUSE AND SEXUAL ASSAULT PREVENTION AND AWARENESS MONTH.

Mayor White presented the proclamation to a Representative of the Hays-Caldwell Women’s Center.

B. PRESENTATION BY CALDWELL COUNTY APPRAISAL DISTRICT REGARDING TEMPORARY DISASTER TAX EXEMPTION – TAX CODE 11.35.

Mayor White announced that the item was pulled from the agenda.

DISCUSSION ONLY

A. DISCUSS AMENDING CHAPTER 380 AGREEMENT WITH VISIONARY FIBER TECHNOLOGIES TO ALLOW A PRO-RATED REDUCTION IN GRANT PAYMENTS EQUAL TO ANY ANNUAL REDUCTION IN EMPLOYEES.

Mr. Kamerlander stated that 2020 was a difficult year for many of the businesses in Lockhart and the pandemic put a strain on the ability to retain and hire employees. Every Chapter 380 agreement has a job creation component that serves as a measuring stick for the rebate of property and/or sales taxes over the term of the agreement. Most Chapter 380 agreements that the City of Lockhart has approved include a mechanism to provide a pro-rata of taxes based on the number of jobs created during a current year. This provision in the Lockhart Chapter 380 agreement provides a predetermined method to deal with shortcomings between the two parties and the agreements have worked with great success. Visionary Fiber Technologies (VFT) is a departure from past practice in that its Chapter 380 agreement provides for a 25% grace rather than the normal pro-rata language used. This means the amount of the incentive for a given year is provided if VFT is within the 25% grace period. If VFT is required to have 30 jobs, then the

company may employ as few as 23 and still receive 100% of the tax rebate. This is not in line with previous Chapter 380 agreements. 2020 forced VFT to make hard decisions to continue to operate and the job retention/creation was below the 25% grace of 23 which means VFT would not qualify for an incentive for 2020. Amending VFT's contract would allow the company to receive a partial incentive for 2020 and bring its contract into line with Lockhart's other Chapter 380 agreements. Having similar language across all contracts helps staff apply policy in a uniform manner and is more equitable to the parties involved. The term Chapter 380 agreement is 10 years with VFT and 2020 was year two of the term. This amendment would apply to 2020's rebate and continue to be in effect through the remaining eight years of the term. Mr. Kamerlander recommended approval. There was discussion.

B. DISCUSS RESOLUTION 2021-06 AUTHORIZING SUBMISSION OF A TEXAS COMMUNITY BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE MAYOR AND/OR CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

Mr. Kelley stated that this grant application is to apply for \$350,000 to replace residential water meters in the City's distribution system. Replacing aging meters in the City's system will improve unidentified water losses and enhance the billing accuracy and it is recommended that water meters be replaced every 15-20 years. Consequently, the City has numerous water meters that have passed their life expectancy. This project will replace an estimated 1,500 residential meters consisting of approximately 30% of the entire water meter system. The meters would remain the same models that would have remote read capabilities. By replacing the aged meters, the City's system will improve unidentified water losses and enhance billing accuracy. If approved by Council and if the grant is awarded, the local match of \$70,000 (20%) would be funded from Fiscal Year 2021-2022 Water Distribution Budget. Staff anticipates the contractors that replace the meters to take approximately 120 days to install all the residential meters, dependent on water meter availability. Mr. Kelley recommended approval. There was discussion.

C. DISCUSS AWARDED BID TO PROGRESSIVE COMMERCIAL AQUATICS, INC. OF MANOR, TEXAS IN THE AMOUNT OF \$51,618.00 FOR THE CONSTRUCTION OF THE DON R. BRICE SWIMMING POOL FILTRATION SYSTEM REMODEL.

Mr. Kelley stated that the swimming pool filtration remodel is needed to replace aging equipment and ensure proper filtration of sediment and debris. This model includes removal of old equipment, installation of two pool filters, replacing plumbing manifolds/valves, installation of backwash site glass and flow meter, and providing the training to employees regarding the new system. Bids were advertised in compliance with State law. Five bids were received ranging from \$51,618 to a high of \$185,979. The lowest bid was submitted by Progressive Aquatics in the amount of \$51,618. Progressive Aquatics has completed similar jobs for the surrounding municipalities. Mr. Kelley recommended approval.

D. DISCUSS AWARDED CONTRACT TO ANIMAL CONTROL & CARE ACADEMY (ACCA) FOR AN OPERATIONAL AND PERFORMANCE EVALUATION OF THE LOCKHART ANIMAL SHELTER.

Mr. Kelley stated that recent events at the Animal Shelter demonstrate a need to conduct an independent assessment of the programs and operating policies and procedures of the Lockhart Animal Control Division. This comprehensive operational review will provide insight into current operations and opportunities for improvement.

The scope of work for this operational review includes:

- Examination of the Division's organizational structure.
- Evaluation of the current deployment of resources (budget, equipment, facilities, and staffing).
- Examination of the City/County operations agreement.
- Review of the scheduling and coverage requirements of the Division.
- A review of field operations, including vehicles, communications, uniforms, equipment, record keeping, enforcement and investigation procedures.
- An examination of training for the staff, supervisor, and other responsible managers.
- An analysis of the adequacy of current levels of office automation, communications, and I/T.
- An examination of shelter operations, including facility needs, operations, record accountability, injured animal protocol, policies and procedures, euthanasia, and adoptions.
- An examination of the effectiveness of community relations, i.e. programs, volunteers, fundraising, rescuing, fostering, TNR, etc.
- Provide a comparison of various aspects of the Division's functions versus a list of comparison cities (benchmarking).
- Evaluate existing animal control ordinance and provide input regarding possible additions and enhancements in light of "model" animal ordinance adopted or promoted by applicable professional organizations.
- Evaluate the adequacy of the current reports, indicators, and metrics tracked and offer recommendations for improvement.

This assessment will aid the City in developing a work plan that can align resources with objectives, define performance expectations, better delineate roles and responsibilities, and ensure cost effective operations. At the conclusion of the evaluation and when all benchmarking survey data have been completed, ACCA will create a final report with the findings and recommendations. ACCA will present a summary of the study to the City Council once the evaluation is completed.

There was discussion.

E. DISCUSS GRANTING A 0.1124-ACRE PERMANENT EASEMENT SITUATED IN THE JAMES GEORGE SURVEY, ABSTRACT NO. 9 IN CALDWELL COUNTY, TEXAS FOR THE PURPOSES OF TREATED WATER PIPELINE TO TRANSFER WATER FROM THE CARRIZO-GROUNDWATER SUPPLY PROJECT (CGSP) TO THE CITY OF LOCKHART, AND CONSIDER APPRAISED COMPENSATION FOR EASEMENT AND APPOINTING THE MAYOR TO SIGN CONTRACTUAL DOCUMENTS IF APPROVED.

Mr. Kelley stated that on February 19, 2019, the City of Lockhart committed to its one delivery point location. The water plant was chosen to utilize existing infrastructure and reduce additional Operation and Maintenance cost. The Guadalupe-Blanco River Authority (GBRA) is currently acquiring easements from several property owners for the construction, maintenance, and operation of a treated water pipeline between the CGSP pipeline and the City of Lockhart's delivery point.

Delivery pipe easement will consist of:

- 30' wide non-obstructed easement.
- Easement will not interfere with current and future water plant operations.
- General easement termination clause in the event the City no longer wants to receive water through this pipeline.

Brian Perkins of the GBRA provided information regarding the new Well field.

F. DISCUSS AGREEMENT BETWEEN THE LOCKHART INDEPENDENT SCHOOL DISTRICT AND THE CITY OF LOCKHART FOR A JOINT SUMMER RECREATION PROGRAM, AND AUTHORIZING THE MAYOR TO SIGN THE AGREEMENT IF APPROVED.

Mr. Kelley stated that additional recreational programs are needed in the City of Lockhart. The City and LISD are proposing to work cooperatively to provide this program jointly in order to avoid duplication of services. The LISD and the City negotiated a summer program that will create activities and opportunities for local youths aged 13-18 to be held at M. L. Cisneros Education Support Center and Adams Gym. If approved, the program will run from June 7 - July 2 and July 12 - August 6 from the hours of 12:00 p.m. - 5:00 p.m., Monday-Friday. Lunch will be provided to the participants by LISD. The term of the Agreement is for a one-time summer program. However, it could become reoccurring dependent on the success of the program. The Agreement also anticipates a 50/50 cost share between LISD and the City for personnel, supplies, and utilities. The Parks Advisory Board met on March 25, 2021 and voted unanimously to recommend approval of the program as outlined in the attached draft minutes.

Mayor White provided additional information regarding the Program. There was discussion.

G. DISCUSS REQUEST FROM THE LOCKHART HIGH SCHOOL PROJECT GRADUATION 2021 BOOSTER CLUB TO WAIVE FEES ASSOCIATED WITH THE USE OF THE CITY PARK.

Deanne Franco, President of the Lockhart High School Project Graduation 2021, requested that the City of Lockhart waive fees for the graduating class of 2021 to use the City Park on May 28, 2021 to celebrate their graduation. They request to use the City Park, amphitheater, all pavilions, both sides of the pool, the old softball fields, and the basketball courts. She provided information regarding the fundraising efforts that the Club has engaged in for the past year to enable a safe drug and alcohol free environment the night of the graduation for graduates to celebrate all night. Ms. Franco requested that the fees be waived for the rental of the park and the electrical usage (approximately \$1,325). Volunteer police officers will be available to provide security the entire night.

There was discussion.

H. DISCUSS ORDINANCE 2021-08 AMENDING CHAPTER 40 OF THE LOCKHART CODE OF ORDINANCES CREATING THE CITY OF LOCKHART PARKS AND RECREATION DEPARTMENT AND CREATING THE POSITION OF A PARKS AND RECREATION DIRECTOR.

Mr. Lewis stated that the City's current position of Parks/Cemetery Manager is a division head under the Public Works Director. The Public Works Director currently supervises the Parks/Cemetery Manager, along with a number of other division managers and functions such as animal services, streets, sanitation, drainage, water, sewer, and vehicle maintenance. Given the scope of the Public Works Director's responsibilities and the desire to meet residents changing expectations, it is believed that creating a new department of Parks and Recreation led by a professional trained in parks and recreation management, reporting to the City Manager, would be beneficial to the community. Developing a strong recreation program, well maintained, and aesthetically pleasing park and recreation facilities are key components to quality of life. Some of the key benefits to offering more opportunities in the services area include:

- Positioning the City to attract families and young professionals,
- Keeping citizens active plays a positive role in the impact on our aging population; and,
- Improving overall health outcomes of the community by supporting an active lifestyle.

The duties of the new position would include:

- Manage, direct, supervise, and coordinate various recreation programs and special events for the City; including the maintenance of parks and related facilities;
- Plan, direct, and supervise the work of full, part-time, and seasonal staff;
- Manage the department budget;
- Provide staff support to the Parks and Recreation Advisory Board;
- Facilitate use of City owned facilities to community sports organizations; and,
- Pursue grants and gifting opportunities.

The current Parks/Cemetery Manager position is vacant. The proposed creation of a Parks and Recreation Director does not create an additional employee. It reclassifies the Manager position into a Director. There was discussion regarding the salary and the position.

I. DISCUSS THE MAYOR'S DECLARATION REGARDING REQUIRING FACE COVERINGS, AND ADDRESSING OTHER MATTERS RELATED TO COVID-19, IF NECESSARY.

There was no action.

RECESS: Mayor White announced that the Council would recess for a break at 7:30 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 7:50 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Councilmember Bryant gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. PUBLIC COMMENT.

Mayor White requested the following citizens to address the Council:

Suzy Falgout, Citizen, informed the Council that she is forming an animal rescue non-profit organization to assist with providing homes to animals. She also commended employees and volunteers of the Lockhart Animal Shelter.

Margaret Tiemann expressed concern about what happens to animals when they are picked up by the Lockhart Animal Shelter. She encouraged that pet owners be given ample time to retrieve their pet from the shelter.

Mayor White requested additional citizens to address the Council. There were none.

ITEM 4-A. HOLD A PUBLIC HEARING ON A REQUEST BY ARNOLD AND MARCIA PROCTOR FOR DESIGNATION OF THEIR RESIDENCE ON LOT 4 AND PARTS OF LOTS 3, 7, AND 8, HEPPENSTALL ADDITION, LOCATED AT 515 SOUTH MAIN STREET, AS A HISTORIC LANDMARK, AND AMENDING THE HISTORIC OVERLAY ZONING MAP SUPPLEMENT TO THE OFFICIAL ZONING MAP BY ADDING THE "HL" HISTORIC LANDMARK ZONING OVERLAY CLASSIFICATION AS PROVIDED IN THE LOCKHART CODE OF ORDINANCES, CHAPTER 64 "ZONING", SECTION 64-196(N), AND IN CHAPTER 28 "HISTORIC DISTRICTS AND LANDMARKS", SECTIONS 28-5 AND 28-6.

Mayor White opened the public hearing at 7:59 p.m.

Mr. Gibson stated that in September 2018, the Council approved 11 properties as historic landmarks, with the accompanying Historic Overlay Zoning Map and designating the properties with "HL" zoning classification. The current application just adds a twelfth property to the original list, and to the map. The list of historic landmarks includes only those structures that are not within the Courthouse Square Historic District. All buildings in the historic district are already subject to the same requirements as the individual landmarks outside the district. Although the Historic Districts and Landmarks ordinance does not specify styles, materials, or color of improvements, any changes to load-bearing walls on the interior, or any changes to the exterior other than repainting existing painted surfaces, of a house or building designated as a historic landmark are subject to review and approval by the Historical Preservation Commission. Mr. Gibson stated that the Historical Preservation Commission and staff recommend approval. There was discussion.

Mayor White requested citizens in favor of or against the historic landmark and ordinance amendment to address the Council. There were none. He closed the public hearing at 8:03 p.m.

ITEM 4-B. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2021-09 AMENDING THE HISTORIC OVERLAY ZONING MAP AS A SUPPLEMENT TO THE OFFICIAL ZONING MAP, AS ESTABLISHED IN ARTICLE II, CHAPTER 64 "ZONING" OF THE LOCKHART CODE OF ORDINANCES; AND ADDING A HISTORIC LANDMARK WITH THE "HL" ZONING CLASSIFICATION, AS PROVIDED IN SECTION 64-196(N), CHAPTER 64 "ZONING", AND IN SECTIONS 28-5 AND 28-6, CHAPTER 28 "HISTORIC DISTRICTS AND LANDMARKS" OF THE LOCKHART CODE OF ORDINANCES, FOR THE PROPERTY ON LOT 4 AND PARTS OF LOTS 3, 7, AND 8, HEPPENSTALL ADDITION, LOCATED AT 515 SOUTH MAIN STREET.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2021-09, as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

ITEM 5. CONSENT AGENDA.

Councilmember McGregor made a motion to approve consent agenda items 5A, 5B, 5C, 5D, 5E, and 5F. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

- 5A: Approve amending Chapter 380 Agreement with Visionary Fiber Technologies to allow a pro-rated reduction in grant payments equal to any annual reduction in employees.
- 5B: Approve Resolution 2021-06 authorizing submission of a Texas Community Block Grant Program Application to the Texas Department of Agriculture for the Community Development Fund; and authorizing the Mayor and/or City Manager to act as the City's Executive Officer and authorized representative in all matters pertaining to the City's participation in the Community Development Block Grant Program.

- 5C: Award bid to Progressive Commercial Aquatics, Inc. of Manor, Texas in the amount of \$51,618.00 for the construction of the Don R. Brice Swimming Pool Filtration System remodel.
- 5D: Approve awarding contract to Animal Control & Care Academy (ACCA) for an operational and performance evaluation of the Lockhart Animal Shelter.
- 5E: Approve granting a 0.1124-acre permanent easement situated in the James George Survey, Abstract No. 9 in Caldwell County, Texas for the purposes of treated water pipeline to transfer water from the Carrizo-Groundwater Supply Project (CGSP) to the City of Lockhart, and consider appraised compensation for easement and appointing the Mayor to sign contractual documents if approved.
- 5F: Approve Agreement between the Lockhart Independent School District and the City of Lockhart for a Joint Summer Recreation Program, and authorizing the Mayor to sign the agreement if approved.

ITEM 6-A. DISCUSSION AND/OR ACTION TO CONSIDER REQUEST FROM THE LOCKHART HIGH SCHOOL PROJECT GRADUATION 2021 BOOSTER CLUB TO WAIVE FEES ASSOCIATED WITH THE USE OF THE CITY PARK.

Mayor White requested that the Booster Club notify the local residents about the event.

Mayor Pro-Tem Sanchez made a motion to waive fees associated with the use of the City Park for the 2021 Lockhart High School Project Graduation. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

ITEM 6-B. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2021-08 AMENDING CHAPTER 40 OF THE LOCKHART CODE OF ORDINANCES CREATING THE CITY OF LOCKHART PARKS AND RECREATION DEPARTMENT AND CREATING THE POSITION OF A PARKS AND RECREATION DIRECTOR.

Councilmember Michelson made a motion to approve Ordinance 2021-08, as presented. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

ITEM 6-C. DISCUSSION AND/OR ACTION TO CONSIDER THE MAYOR'S DECLARATION REGARDING REQUIRING FACE COVERINGS, AND ADDRESSING OTHER MATTERS RELATED TO COVID-19, IF NECESSARY.

There was no action.

Mayor White read a public comment from Buck Johnson that requested the Mayor to lift any mandates for masks and lockdowns in Lockhart.

Mayor White stated that the City of Lockhart encourages citizens to wear a face covering yet it is not required. The City follows Governor Abbott's current executive order.

ITEM 6-D. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.

Mayor White requested appointments to boards and commissions.

Councilmember Bryant made a motion to appoint Lonnie Jones to the Parks and Recreation Advisory Board. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION.

- Update regarding several Library events.
- Update regarding the City Wide Cleanup Event held on March 27.
- Household Hazardous Waste Collection (HHW) event, April 10 at City Park from 9 a.m. – 12 p.m.
- Update regarding the South Colorado Street sidewalk by South Park Apartments.
- Update regarding the Downtown Park.
- April 9 - LCRA Steps Forward will work on a community service project at the Animal Shelter to upgrade landscaping and create a meet and greet area for animals.
- Update regarding the 18" water main extension on FM 1322.
- Information regarding a dog park in City Park.
- Seven firefighter applicants passed the written and physical agility test given on March 27, 2021. The fire department currently has 1 open position.
- Special Council workshop scheduled on April 13 at 6:00 p.m. to discuss downtown improvements.

ITEM 8. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST.

Councilmember Westmoreland expressed condolences to the family of Conrad Ohlendorf for their loss.

Councilmember Mendoza suggested that a speed bump study be conducted to reduce vehicles speeding in neighborhoods.

Mayor Pro-Tem Sanchez expressed condolences to the families of Conrad Ohlendorf, Olivia Moreno, Dora Aponte, and Audelia Flores for their loss. She thanked the Library staff for the Easter Bunny photo session and for the KidFish event.

Councilmember McGregor congratulated the downtown businesses on a successful First Friday. She agreed with a speed bump study and she encouraged citizens to get their COVID shots.

Councilmember Bryant thanked James Torres for serving on the Parks Board the past several years. He thanked the 412 Kids Club for the Easter egg hunt and Clearfork Elementary for hosting a fundraiser.

Councilmember Michelson also thanked Clearfork for the fundraising event. He expressed condolences to the family of Conrad Ohlendorf for their loss. He encouraged citizens to get their COVID shot, wear face coverings and to be safe.

Mayor White expressed condolences to the family of Conrad Ohlendorf for their loss. He welcomed the Farmers Market back to the downtown square.

ITEM 9. EXECUTIVE SESSION in accordance with the provisions of the Government Code, Title 5, Subchapter D, Section 551.086- to deliberate, vote, or take final action on any competitive matters relating to public power utilities. Discussion regarding wholesale power purchases and payments related to the 2021 Winter Storm.

Mayor White announced that the Council would enter Executive Session at 8:32 p.m.

ITEM 10. OPEN SESSION. DISCUSSION AND/OR CONSIDERATION REGARDING WHOLESALE POWER PURCHASE AND PAYMENTS RELATED TO THE 2021 WINTER STORM.

Mayor White announced that the Council would enter Open Session at 9:50 p.m.

Ms. Larison stated that during the 2021 winter storm, the Energy Reliability Council of Texas (ERCOT) called on ancillary service providers to generate at record levels to maintain grid reliability and stability. Schneider Engineering has estimated the financial impact to result in 3.3 million dollars for ancillary services. The Lower Colorado River Authority (LCRA) staff informed the City that the financial impact for secondary services could be approximately \$734,000 by the end of LCRA’s fiscal year (June 30, 2021). Schneider Engineering has advised the City that American Energy Partners will issue a credit refund to the City of Lockhart for \$917,000 for balancing energy costs. The City Council proposes to offset additional costs from the existing Rate Mitigation Fund balance up to \$1,300,000 for emergency relief, according to the City’s Declared Disaster Rate Adjustment Plan and from the utilization of the Electric Fund balance up to \$500,000 for emergency relief, according to the Stabilization and Excess of Reserves Policy.

Mayor White read Resolution 2021-07 in its entirety.

Mayor Pro-Tem Sanchez made a motion to approve Resolution 2021-07, as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

ITEM 11. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 10:00 p.m.

PASSED and APPROVED this the 20th day of April 2021.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: April 20, 2021

AGENDA ITEM CAPTION: Consider, Review, and Acceptance of 2nd Quarter FY 2021 Investment Report.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: The Texas Public Funds Investment Act requires local governments to review and accept Quarterly Investment Reports for each quarterly reporting period of the year. The 2nd Quarter for Fiscal Year 2021, ending March 31, 2021 is provided for your review.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required: 0
Account Number: n/a
Funds Available: n/a
Account Name: n/a

Finance Review initials



FISCAL NOTE (if applicable):

Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully request a motion to accept the 2nd Quarter for Fiscal Year 2021 Investment Report.

LIST OF SUPPORTING DOCUMENTS:

2nd Quarter for Fiscal Year 2021 Investment Report

Department Head initials:



City Manager's Review:



CITY OF LOCKHART

Quarterly Investment Report
For the Quarter Ended March 30, 2021

April 20, 2021

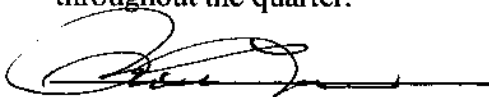
CITY of LOCKHART
Quarterly Investment Report
For the Quarter Ended March 30, 2021

This report is presented in accordance with the Texas Government Code, Title 10, Chapter 2256, Public Funds Investment; Section 2256.023 known as the "Public Funds Investment Act". Attached is a detailed City of Lockhart investment report for the period January 1, 2021 through March 30, 2021. The Investment Portfolio Summary reports the beginning and ending book values and market values for the quarterly reporting period as follows:

Investment Portfolio		
	Book Value	Market Value
<u>January 1, 2021</u>		
Cash	2,940,685	2,940,685
Marketable Securities	0	0
Investment Pools	27,713,875	27,717,167
Certificates of Deposits	0	0
Total:	30,654,560	30,657,852
<u>March 30, 2021</u>		
Cash	2,920,453	2,920,453
Marketable Securities	0	0
Investment Pools	27,651,957	27,655,196
Certificates of Deposits	0	0
Total:	30,572,410	30,575,649

Fund Availability		
<u>January 1, 2021</u>		
Unrestricted Funds	7,629,628	7,629,628
Restricted Funds	23,024,932	23,028,224
Total Funds	30,654,560	30,657,852
<u>March 30, 2021</u>		
Unrestricted Funds	12,590,571	12,590,571
Restricted Funds	17,981,839	17,985,078
Total Funds	30,572,410	30,575,649

The investment portfolio, at all times during the quarter, complied with the Public Funds Investment Act and the City of Lockhart Investment Policy. TexPool, Texas CLASS and TexSTAR were also in compliance with the Public Funds Investment Act and the City of Lockhart Investment Policy throughout the quarter.


Pam Larison
Finance Director

4/14/21
Date

CITY of LOCKHART
Investment Portfolio Summary
For the Quarter Ended March 30, 2021

	Investment Portfolio			
	Book Value	% of Total	Market Value	% of Total
<u>January 1, 2021</u>				
Cash	2,940,685	9.6%	2,940,685	9.6%
Marketable Securities	0	0.0%	0	0.0%
Investment Pools	27,713,875	90.4%	27,717,167	90.4%
Certificates of Deposits	0	0.0%	0	0.0%
Portfolio Total	30,654,560	100.0%	30,657,852	100.0%
<u>March 30, 2021</u>				
Cash	2,920,453	9.6%	2,920,453	9.6%
Marketable Securities	0	0.0%	0	0.0%
Investment Pools	27,651,957	90.4%	27,655,196	90.4%
Certificates of Deposits	0	0.0%	0	0.0%
Portfolio Total	30,572,410	100.0%	30,575,649	100.0%
<u>Change in Value</u>				
Cash	(20,232)		(20,232)	
Marketable Securities	0		0	
Investment Pools	(61,918)		(61,971)	
Certificates of Deposits	0		0	
Portfolio Total	(82,150)		(82,203)	
	0			
<u>Maturity Data</u>	Book Value @ 3/30/2021	Weighted Average Maturity	Yield to Maturity	
Cash	2,920,453	0 Days	1.18%	
Marketable Securities	0	0 Days	0.00%	
Investment Pools - Texas CLASS	11,421,108	53 Days *	0.12%	
Investment Pools - TexPool	7,793,417	29 Days *	0.02%	
Investment Pools - TexSTAR	8,437,433	40 Days *	0.02%	
Certificates of Deposits	0	0 Days	0.00%	
	30,572,410	38 Days	0.17%	

Benchmark - 4 Week Treasury Bills - Secondary Market @ March 30, 2021 0.08%

* Weighted Average Maturity of Pool Investments - City funds are available from pools upon request.

<u>Total Return On Investment</u>	Interest Earned
Cash	7,141
Marketable Securities	0
Investment Pools - Texas CLASS	3,251
Investment Pools - TexPool	1,006
Investment Pools - TexSTAR	371
Certificates of Deposits	0
Total Return on Investment	11,768

CITY OF LOCKHART
Cash Accounts (as reconciled to FLNB)
For the Quarter Ended March 30, 2021

General Operating Account - FLNB		
		<u>Value</u>
January 1, 2021	\$	2,940,685
Deposits		13,510,513
Withdrawals		(13,537,886)
Interest Earned		7,141
March 30, 2021	\$	2,920,453

Total Cash Accounts		
		<u>Value</u>
January 1, 2021	\$	2,940,685
Deposits		13,510,513
Withdrawals		(13,537,886)
Interest Earned		7,141
March 30, 2021	\$	2,920,453

CITY of LOCKHART
Marketable Securities Transaction Summary
For the Quarter Ended March 30, 2021

<u>Holdings During the Quarter</u>		Purchase Date	Par Value	Coupon 0.34%	Date of Maturity	Yield to Maturity	Purchase Price	Quarterly Interest Earned	Beginning Value @ Par	Beginning Book Value	Beginning Market Value	Ending Value @ Par	Ending Book Value	Ending Market Value
Type of Security	CUSIP								January 1, 2021	March 30, 2021				
-														
-														
Totals		\$ -					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Purchases</u>									
Type of Security	CUSIP	Purchase Date	Par Value	0.22%		Settlement Total	Price	Accrued Interest	
				Coupon Rate	Date of Maturity				
Totals		\$ -				\$ -		\$ -	

<u>Maturities</u>							
Type of Security	CUSIP	Purchase Date	Par Value	Coupon Rate	Date of Maturity	Yield to Maturity	Settlement Total
Totals		\$ -		0.59%			\$ -

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CITY OF LOCKHART
Investment Pool Transactions Summary
For the Quarter Ended March 30, 2021

TexPool					
	<u>Book Value</u>	<u>Market Value</u>	<u>Net Asset Value</u>	<u>Weighted Aver. Maturity</u>	<u>Average Monthly Yield</u>
January 1, 2021	7,858,957	7,860,371	1.00018	37 Days	0.0900%
Deposits	5,996,000				
Withdrawals	(6,062,546)				
Interest Earned	1,006				
March 30, 2021	7,793,417	7,794,742	1.00017	29 Days	0.0200%

Texas CLASS					
	<u>Book Value</u>	<u>Market Value</u>	<u>Net Asset Value</u>	<u>Weighted Aver. Maturity</u>	<u>Average Monthly Yield</u>
January 1, 2021	11,417,857	11,418,191	1.00003	49 Days	0.1422%
Deposits	0				
Withdrawals	0				
Interest Earned	3,251				
March 30, 2021	11,421,108	11,421,723	1.00005	53 Days	0.1154%

TexSTAR					
	<u>Book Value</u>	<u>Market Value</u>	<u>Net Asset Value</u>	<u>Weighted Aver. Maturity</u>	<u>Average Monthly Yield</u>
January 1, 2021	8,437,062	8,438,606	1.00018	45 Days	0.0676%
Deposits	0				
Withdrawals	0				
Interest Earned	371				
March 30, 2021	8,437,433	8,438,732	1.00015	40 Days	0.0216%

CITY of LOCKHART
Certificates of Deposit Transaction Summary
For the Quarter Ended March 30, 2021

Holdings During the Quarter

CD Number	Holder	Purchase Date	Face Value	Interest Rate	Date of Maturity	Yield to Maturity	Purchase Price	Quarterly Interest Earned	Beginning		Ending	
									Face Value	Market Value	Face Value	Market Value
									January 1, 2021	March 30, 2021		
			\$ -					\$ -	\$ -	\$ -	\$ -	\$ -

Purchases

CD Number	Holder	Purchase Date	Face Value	Interest Rate	Date of Maturity	Yield to Maturity	Purchase Price
			\$ -				\$ -

Maturities

CD Number	Holder	Purchase Date	Face Value	Interest Rate	Date of Maturity	Yield to Maturity	Settlement Total
			\$ -				\$ -

City of Lockhart

Investment Pools

Standard and Poor's Ratings

<u>Month</u>	<u>TexPool</u>	<u>TexSTAR</u>	<u>Texas CLASS</u>
April-20	AAAm	AAAm	AAAm
May-20	AAAm	AAAm	AAAm
June-20	AAAm	AAAm	AAAm
July-20	AAAm	AAAm	AAAm
August-20	AAAm	AAAm	AAAm
September-20	AAAm	AAAm	AAAm
October-20	AAAm	AAAm	AAAm
November-20	AAAm	AAAm	AAAm
December-20	AAAm	AAAm	AAAm
January-21	AAAm	AAAm	AAAm
February-21	AAAm	AAAm	AAAm
March-21	AAAm	AAAm	AAAm

City of Lockhart

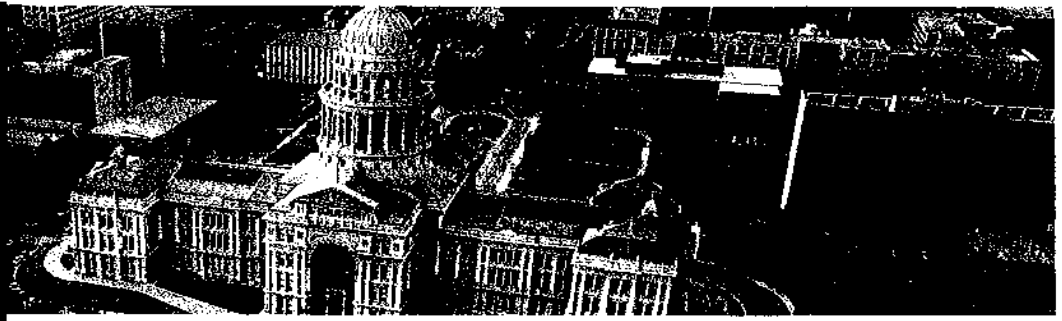
Bank Collateralization

Standard and Poor's Ratings

<u>Month</u>			<u>FLNB Collateralization *</u>
April-20			AAA
May-20			AAA
June-20			AAA
July-20			AAA
August-20			AAA
September-20			AAA
October-20			AAA
November-20			AAA
December-20			AAA
January-21			AAA
February-21			AAA
March-21			AAA

* Guaranteed by US government (AAA)

TexSTAR
MONTHLY NEWSLETTER
MARCH
2021



PERFORMANCE

As of March 31, 2021

Current Invested Balance	\$9,103,231,627.43
Weighted Average Maturity (1)	40 Days
Weighted Average Maturity(2)	77 Days
Net Asset Value	1.000154
Total Number of Participants	935
Management Fee on Invested Balance	0.06%*
Interest Distributed	\$644,202.21
Management Fee Collected	\$473,644.15
% of Portfolio Invested Beyond 1 Year	3.45%
Standard & Poor's Current Rating	AAAm

Rates reflect historical information and are not an indication of future performance.

March Averages

Average Invested Balance	\$9,294,830,901.64
Average Monthly Yield, on a simple basis	0.0216%
Average Weighted Maturity (1)*	47 Days
Average Weighted Life (2)*	86 Days

Definition of Weighted Average Maturity (1) & (2)

(1) This weighted average maturity calculation uses the SEC Rule 2a-7 definition for stated maturity for any floating rate instrument held in the portfolio to determine the weighted average maturity for the pool. This Rule specifies that a variable rate instruction to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.
 (2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

The maximum management fee authorized for the TexSTAR Cash Reserve Fund is 12 basis points. This fee may be waived in full or in part in the discretion of the TexSTAR co-administrators at any time as provided for in the TexSTAR Information Statement.

NEW PARTICIPANTS

We would like to welcome the following entity who joined the TexSTAR program in March:

- * Liberty Hill Independent School District

PROGRAM UPDATES

TexSTAR Board Updates

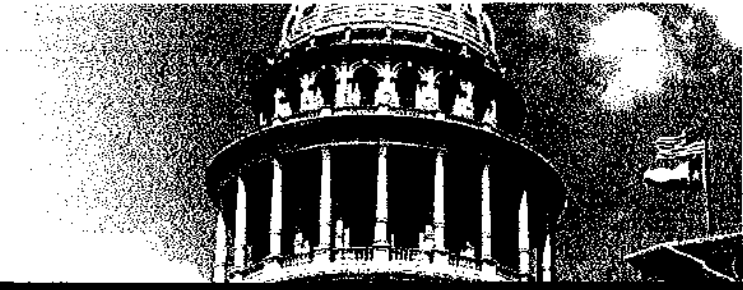
The TexSTAR Governing Board will have some new faces starting in April, as long-time Board President William Chapman and Vice President Nell Lange have announced their retirement. Bill and Nell were original Governing Board members at TexSTAR's inception in 2002 and have dedicated their time and support to TexSTAR for the past 20+ years. They have left an indelible mark on the TexSTAR program which has benefited from their leadership and commitment. We are sad to see them go but wish them the very best.

We are proud to announce that the TexSTAR Governing Board has appointed Advisory Board member Monte Mercer, Deputy Executive Director of the North Central Texas Council of Governments, as President and David Pate, Chief Financial Officer of Richardson ISD, as Vice President. In addition, the Board has appointed Anita Cothran, Chief Financial Officer of the City of Frisco, as Treasurer and Bret Starr, Finance Director with the City of Irving, to the TexSTAR Advisory Board. We also want to thank Advisory Board Member Becky Brooks, Chief Financial Officer with the City of Grand Prairie, who retires this year for her service to TexSTAR and wish her well. We are excited to welcome our new board members who are recognized leaders in Texas public finance and look forward to their leadership of the TexSTAR program.

TexSTAR Internet Transaction System Upgrade

TexSTAR will be upgrading to a new version of our internet transaction system in early May. The system will maintain the same basic functionality that participants enjoy today. The upgrade will provide a more modern interface with flexibility for participants to tailor how they view their TexSTAR data. We have upgraded the overall platform infrastructure and real time connectivity to allow for quicker trading and allow for more customization in your everyday reporting. TexSTAR continues to leverage J.P. Morgan's state of the art technology infrastructure with its own dedicated cyber security team to keep your information secure including password protected multi factor authentication, automatic time-out for inactivity, and mandatory password resets. Please watch your email for information over the next few weeks regarding the conversion date and updated system user guide. The upgrade will not require any changes to your log in or account information. Should you have any questions in advance of receiving this data, please contact TexSTAR Participant Services at 1-800-839-7827.

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Monthly Newsletter: April 2021

ANNOUNCEMENTS

We welcome the following entities who joined TexPool in March 2021:

TexPool

City of Garland TX Zions Bancorporation NA aba Amegy Bank as TTEE

TexPool Prime

No New Participants

Upcoming Events

April 19 2021 - April 22 2021
49th Annual County Treasurers Continuing Education Seminar

Embassy Suites San Marcos Hotel & Conference Center, San Marcos, Texas

June 14, 2021 - June 16, 2021,
TASBO Summer Solutions Conference
Round Rock

June 17, 2021 - June 19, 2021
AWBD Annual Conference
Henry B. Gonzalez Convention Center
San Antonio, Texas

TexPool Advisory Board Members

David Garcia	Jerry Dale
Patrick Krishock	David Landeros
Belinda Weaver	Sharon Matthews
Deborah Laudermilk	Vivian Wood

Overseen by the State of Texas Comptroller of Public Accounts Glenn Hegar.

Operated under the supervision of the Texas Treasury Safekeeping Trust Company

Economic and Market Commentary: Questions, questions

April 1, 2021

With concern about inflation on many minds, Federal Reserve officials took countless questions last month about when they will scale back accommodative policy. To Chair Jerome Powell, it probably sounded like kids in the back seat of a car on a trip—“Are we there yet?”—to which he had to repeat, “Not yet!”

Policymakers do not think that the backup in long rates means inflation is even on the tarmac, let alone ready to take off. In testimony on Capitol Hill, Chair Powell said the surge in the 10-year Treasury yield had more to do with the progress of vaccinations and expectations of growth. The Fed is not going to change policy for “some time,” the same indefinite period in which it will let core inflation exceed 2%. Projections from the March Federal Open Market Committee meeting showed a slight shift earlier to a 2022 timeframe, but that’s it. The news from the meeting that disappointed cash managers was that the committee didn’t lift its rates on overnight lending.

The rise in the 10-year yield so dominated the financial press, you’d think the \$1.9 trillion American Rescue Plan didn’t pass. So far, most of the dispersed dollars have gone to personal stimulus checks, but the Plan provides substantial direct aid

(continued page 6)

Performance as of March 31, 2021

	TexPool	TexPool Prime
Current Invested Balance	\$26,406,501,473.55	\$9,633,215,680.86
Weighted Average Maturity**	29	51
Weighted Average Life**	89	59
Net Asset Value	1.00017	1.00008
Total Number of Participants	2,644	441
Management Fee on Invested Balance	0.0450%	0.0550%
Interest Distributed	\$436,469.97	\$784,187.10
Management Fee Collected	\$1,042,733.57	\$438,380.91
Standard & Poor’s Current Rating	AAAm	AAAm
Month Averages		
Average Invested Balance	\$27,359,749,358.29	\$10,092,786,950.20
Average Monthly Rate*	0.02%	0.09%
Average Weighted Average Maturity**	30	52
Average Weighted Average Life**	87	60

*This average monthly rate for TexPool Prime for each date may reflect a waiver of some portion or all of each of the management fees.

** See page 2 for definitions.

Past performance is no guarantee of future results.

TEXAS CLASS

Date	Daily Rate (%)	YTD Yield (%)	7-Day Yield (%)	WAM Days to Reset	WAM Days to Final	Daily Dividend	Net Asset Value (NAV)
3/31/2021	0.1051	0.1154	0.1051	53	81	2.87945E-06	1.00005385

City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: April 20, 2021

AGENDA ITEM CAPTION: Discussion and/or action regarding the proposal and contractual engagement letter between BrooksWatson and Company and the City of Lockhart; and appointing the Mayor and City Manager to sign the contractual engagement letter.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: The City of Lockhart's Charter requires that "the City shall have its records and accounts audited annually and shall have an annual financial statement prepared based on the audit. The City Council shall employ a certified public accountant who holds a permit to practice from the Texas State Board of Public Accountancy." Additionally, "the accountant shall not maintain or keep any of the City's accounts or records and shall not perform the City's annual audit for more than five (5) consecutive years in succession" (Section 3.14).

At the end of fiscal year 09/30/2020, Harrison, Waldrop, and Uherek fulfilled their five-year term with the City of Lockhart. Request for Proposals for Auditing Services for the City of Lockhart was then published in the newspaper of record on March 11, 2021 and advertised on the City's website. The deadline for all proposals was April 1, 2021 at 3:00 p.m. Four proposals were received by Finance before the deadline. A review panel of three City Finance personnel scored the four proposals on qualifications prior to the opening of the cost bids. Of the two most qualified proposals, BrooksWatson and Company had the lowest fee. A recommendation by the panel was sent to the City Manager for review. The City Manager reviewed the qualifications and held a virtual interview with Mike Brooks, a partner of BrooksWatson and Company.

It is both the recommendation of the review panel and the City Manager to have Council approve the recommendation to award the auditing services contract to BrooksWatson and Company for a term of three (3) years. This three-year term will begin for fiscal year ending September 2021, 2022, and 2023 with the option to extend an additional two years.

AMOUNT & SOURCE OF FUNDING:

Funds Required: \$32,450
Account Number: multiple departments
Funds Available: \$38,350
Account Name: Accounting & Financial

Finance Review initials



FISCAL NOTE: All major funds are budgeted for annual auditing services by percentage of expenses. The Lockhart Economic Development Corporation is budgeted separately accordingly. This engagement letter consists of an audit fee for LEDC of \$3,500 of which \$4,000 is budgeted for Fiscal Year 2020-21 and 2021-22.

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully request approval of the engagement letter as presented.

LIST OF SUPPORTING DOCUMENTS: Review Panel Results & BrooksWatson & Company Engagement Letter.

Department Head initials:



City Manager's Review:



Audit Services
Associated Costs using BrooksWatson & Company PLLC

	FY END 2021	FY END 2022	FY END 2023
Auditing Service for City	32,450	33,424	34,639
Auditing Service for Component Unit.	3,500	3,605	3,501
	<u>35,950</u>	<u>37,029</u>	<u>38,140</u>

Audit Services
Scoring Summary of Panel Reviews & Associated Costs

	Individual Reviewers			
	#1	#2	#3	Totals
Singleton, Clark & Co	68	69	88	225
Armstrong, Vaughan	69	75	88	232
BrooksCardiel	72	90	89	251
ABIP	70	90	89	249



BROOKSWATSON & CO.
CERTIFIED PUBLIC ACCOUNTANTS

April 21, 2021

City of Lockhart, Texas
308 W. San Antonio St.
Lockhart, Texas 78644

The following represents our understanding of the services we will provide the City of Lockhart, Texas.

You have requested that we audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Lockhart, Texas, as of September 30, 2021 through September 30, 2023, and for the years then ended and the related notes to the financial statements, which collectively comprise the City of Lockhart, Texas's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on each opinion unit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, pension information, and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- 1) Management's discussion and analysis
- 2) Budgetary Comparison Information
- 3) Pension and OPEB schedules

Supplementary information other than RSI will accompany the City of Lockhart, Texas's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- 1) Individual nonmajor fund financial statements and schedules
- 2) Combining statements

Also, the document we submit to you will include the following other additional information that will not be subject to the auditing procedures applied in our audit of the financial statements:

- 1) Introductory section
- 2) Statistical section

The Objective of an Audit

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in accordance with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

General Audit Procedures

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the

financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Internal Control Audit Procedures

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

Compliance with Laws and Regulations

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Lockhart, Texas's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that management and those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and

3. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit; and
 - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
4. For including the auditor's report in any document containing financial statements that indicates that such financial statements have been audited by the entity's auditor;
5. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities; and
6. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We will assist the City with the preparation of the comprehensive annual financial report, which is considered to be a nonattest service. With respect to this and any other nonattest services we perform, the City of Lockhart, Texas's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Reporting

We will issue a written report upon completion of our audit of the City of Lockhart, Texas’s basic financial statements. Our report will be addressed to the governing body of the City of Lockhart, Texas. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers’ proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Provisions of Engagement Administration, Timing and Fees

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

The timing of our audit will be scheduled for performance and completion as follows:

	Begin	Complete
Document internal control and preliminary tests		July 31st
Observe physical inventories (if necessary)		n/a
Mail confirmations		October 1st
Perform year-end audit procedures		December/January
Issue audit report		February

Mike Brooks is the engagement partner for the audit services specified in this letter. His responsibilities include supervising BrooksWatson & Co., PLLC’s services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees for the financial statement audits are all inclusive as follows:

Financial Statement Audits			
Fiscal Year	City	EDC	Total
2021	\$ 32,450	\$ 3,500	\$ 35,950
2022	\$ 33,424	\$ 3,605	\$ 37,029
2023	\$ 34,639	\$ 3,501	\$ 38,140

We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the City of Lockhart, Texas's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

The invoice shall be rendered monthly based upon actual hours billed during the invoice period. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. In addition, we will work with you to identify any federal awards that might meet the criteria for an (OMB) Uniform Guidance audit.

Other Matters

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

At the conclusion of our audit engagement, we will communicate to those charged with governance the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and

- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of BrooksWatson & Co., PLLC and constitutes confidential information. However, we may be requested to make certain audit documentation available to certain regulators and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of BrooksWatson & Co., PLLC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,



BrooksWatson & Co.
14950 Heathrow Forest Pkwy | Ste 530
Houston, TX 77032

RESPONSE:

This letter correctly sets forth our understanding.

The City of Lockhart, Texas

Acknowledged and agreed on behalf of the City of Lockhart, Texas by:

Management

Name: _____

Title: _____

Date: _____

Mayor or Council Representative

Name: _____

Title: _____

Date: _____

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: April 20, 2021

AGENDA ITEM CAPTION:

Discussion and/or action to consider the Mayor's declaration of local disaster regarding requiring face coverings, and addressing other matters related to COVID-19, if necessary.

ORIGINATING DEPARTMENT AND CONTACT: Mayor Lew White and Steve Lewis, City Manager

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

On September 1, 2020, the City Council adopted Resolution 2020-20 renewing and adopting a requirement that commercial establishments in the City post a notice that facial coverings are a requirement of employees and persons entering such establishments. The requirement that such notice be posted shall remain in effect until terminated or amended by the City Council.

On October 7, 2020, Governor Greg Abbott issued Executive Order GA-32 to allow certain bars and similar establishments to operate at 50% capacity with permission from the County Judge. GA-32 increased the occupancy levels for all business establishments other than bars to 75%. GA-32 also provides that outdoor gatherings in excess of 10 people is prohibited unless the Mayor of the City in which the gathering is held, approves of the gathering, and such approval can be made subject to certain conditions or restrictions not inconsistent with GA-32.

Mayor's statement on reduced business capacity in Caldwell County. At 12:01 a.m. on Wednesday, January 13, 2021 the provisions of Governor Greg Abbott's Executive Order GA-32 that suspend elective surgeries, close bars and reduce business capacity to 50 percent went into effect in Lockhart and Caldwell County. This was occurring because under GA-32, these specific provisions took effect when a Trauma Service Area had seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total capacity exceeded 15 percent. This was the case in Trauma Service Area O, which included Caldwell County.

COVID Relief Fund update. On January 19, 2021, the Council voted to offer a six-month forbearance to businesses that received a COVID-19 Recovery Loan in 2020. Council re-opened the COVID Relief Grants to small businesses for \$5,000 per business that qualifies. Restaurants and bars that were affected by the Governor's order earned higher points on the application process.

During the February 23, 2021 meeting, Chief Jenkins provided an update of COVID compliance for local businesses.

On March 2, 2021, Governor Abbot issued GA-34 that was effective March 10, 2021. It provides that the State no longer requires face covering and it does not allow local jurisdictions to require face coverings. GA-34 supercedes all orders issued by local officials that conflict with regard to services or local orders and provides that businesses and other establishments may require customers and employees to wear face coverings. The consensus of the Council was to leave the Mayor's Declaration in effect and to encourage citizens to continue to wear face coverings and to maintain a six foot distance.

This item is returned to Council for consideration, if necessary.

STAFF RECOMMENDATION/REQUESTED MOTION: None.

LIST OF SUPPORTING DOCUMENTS:

Resolution 2020-20, GA-32, and GA-34.

Department Head initials:

City Manager's Review:



RESOLUTION NO. 2020-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, RENEWING AND ADOPTING A REQUIREMENT THAT COMMERCIAL ESTABLISHMENTS IN THE CITY POST A NOTICE THAT FACIAL COVERINGS ARE REQUIRED OF PERSONS ENTERING SUCH ESTABLISHMENTS

WHEREAS, by amended Declaration of State Declaration of Local State of Disaster related to the Coronavirus pandemic, effective on June 25, 2020 at 11:59 p.m., the Mayor or Lockhart required all commercial entities in the City providing goods or services directly to the public to require, at a minimum, that all employees and visitors wear facial covering of the nose and mouth while on the commercial entity's business premises or other facilities except in certain circumstances; and

WHEREAS, the amended Declaration provided an attached notice of the requirement for facial coverings and ordered that it be posted at the entrances to each commercial establishment or other conspicuous location sufficient to provide notice to employees and visitors of all health and safety requirements; and

WHEREAS, by Executive Order GA-29 issued by the Governor of Texas, effective statewide July 3, 2020, every person in Texas was required to wear a face covering over the nose and mouth when inside a commercial entity or other building or space open to the public, or when in an outdoor public space, wherever it is not feasible to maintain six feet of social distancing from another person not in the same household, except in certain enumerated circumstances listed in the order; and

WHEREAS, the City Council of Lockhart desires to renew and adopt the requirement that the notice that was attached to the amended Declaration be posted at the entrances to each commercial establishment or other conspicuous location sufficient to provide notice to employees and visitors of the requirement for facial covering and other health-related rules, which notice was not required under GA-29;


NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, that:

1. The foregoing recitals are adopted and incorporated herein for all purposes.

2. Effective immediately, a notice of the requirement for facial coverings, in the form attached, shall be posted in the City of Lockhart at the entrances to each commercial establishment or other conspicuous location sufficient to provide notice to employees and visitors of the requirement for facial coverings and other health and safety requirements.
3. The requirement that such notice be posted shall remain in effect until terminated or amended by the City Council of Lockhart.


APPROVED AND ADOPTED on this the 1st day of September 2020.

CITY OF LOCKHART



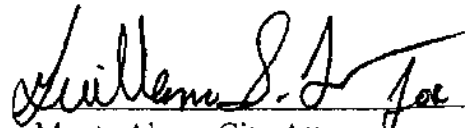
Lew White, Mayor

ATTEST:



Connie Constancio, City Secretary

Approved as to form:



Monte Akers, City Attorney

NOTICE

FACIAL COVERING REQUIRED

BY ORDER OF THE MAYOR OF LOCKHART UNDER THE TEXAS DISASTER ACT OF 1975:

All persons over the age of 10 entering, working, or visiting this establishment are required to wear covering over the nose and mouth for the purpose of slowing the spread of the COVID-19 virus and promoting the re-opening of the Lockhart economy.

Your cooperation is both critical and appreciated to protect public health and safety. We look forward to serving you with your mask.



AVISO

SE REQUIERE MASCARILLA

POR ORDEN DEL ALCALDE DE LOCKHART BAJO LA LEY DE DESASTRES DE TEXAS DE 1975:

Todas las personas mayores de 10 años que entren, trabajen o visiten este establecimiento están requeridos a cubrirse la nariz y la boca para el propósito de lentar el sparcimiento del virus de COVID-19 y promoviendo la reapertura de la economía de Lockhart.

Su cooperación es ambos críticos y apreciados para proteger la salud y la seguridad publica. Esperamos servirle con máscara.



Executive Order

BY THE
GOVERNOR OF THE STATE OF TEXAS

Executive Department
Austin, Texas
October 7, 2020

EXECUTIVE ORDER
GA 32

Relating to the continued response to the COVID-19 disaster as Texas reopens.

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, I have issued executive orders and suspensions of Texas laws in response to COVID-19, aimed at protecting the health and safety of Texans and ensuring an effective response to this disaster; and

WHEREAS, I issued Executive Order GA-08 on March 19, 2020, mandating certain social-distancing restrictions for Texans in accordance with guidelines promulgated by President Donald J. Trump and the Centers for Disease Control and Prevention (CDC); and

WHEREAS, I issued Executive Order GA-14 on March 31, 2020, expanding the social-distancing restrictions for Texans based on guidance from health experts and the President; and

WHEREAS, I subsequently issued Executive Orders GA-16, GA-18, GA-21, GA-23, and GA-26 from April through early June 2020, aiming to achieve the least restrictive means of combatting the threat to public health by continuing certain social-distancing restrictions, while implementing a safe, strategic plan to reopen Texas; and

WHEREAS, as Texas reopens in the midst of COVID-19, increased spread is to be expected, and the key to controlling the spread and keeping Texas residents safe is for all Texans to consistently follow good hygiene and social-distancing practices, especially those set forth in the minimum standard health protocols from the Texas Department of State Health Services (DSHS); and

WHEREAS, in June 2020, Texas experienced substantial increases in COVID-19 cases and hospitalizations, necessitating targeted and temporary adjustments to the reopening plan to achieve the least restrictive means for reducing the growing spread of COVID-19 and the resulting imminent threat to public health, and to avoid a need for more extreme measures; and

WHEREAS, I therefore issued Executive Orders GA-28 and GA-29 in late June and early

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July 2020, respectively, and amended Executive Order GA-28 by proclamation on July 2, 2020; and

WHEREAS, due to improved medical treatments for COVID-19 patients, substantial increases in testing, abundant supplies of personal protective equipment, and Texans' adherence to safe practices like social distancing, hand sanitizing, and use of face coverings, the spread of COVID-19 and the number of new COVID-19 cases and hospitalizations have steadily and significantly declined since late July; and

WHEREAS, I therefore issued Executive Orders GA-30 and GA-31 on September 17, 2020, allowing additional reopening and non-essential medical surgeries and procedures in Texas, except in some areas with high hospitalizations as defined in those orders; and

WHEREAS, as Texas continues to reopen, everyone must act safely, and to that end, this executive order and prior executive orders provide that all persons should follow the health protocols from DSHS, which whenever achieved will mean compliance with the minimum standards for safely reopening, but which should not be used to fault those who act in good faith but can only substantially comply with the standards in light of scarce resources and other extenuating COVID-19 circumstances; and

WHEREAS, in the Texas Disaster Act of 1975, the legislature charged the governor with the responsibility "for meeting ... the dangers to the state and people presented by disasters" under Section 418.011 of the Texas Government Code, and expressly granted the governor broad authority to fulfill that responsibility; and

WHEREAS, under Section 418.012, the "governor may issue executive orders ... hav[ing] the force and effect of law;" and

WHEREAS, failure to comply with any executive order issued during the COVID-19 disaster is an offense punishable under Section 418.173 by a fine not to exceed \$1,000, and may be subject to regulatory enforcement;

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, and in accordance with guidance from the Commissioner of the Texas Department of State Health Services, Dr. John Heilerstedt, other medical advisors, the White House, and the CDC, do hereby order the following on a statewide basis effective at 12:01 a.m. on October 14, 2020:

Every business establishment in Texas shall operate at no more than 75 percent of the total listed occupancy of the establishment; provided, however, that:

1. There is no occupancy limit for the following:
 - a. any services listed by the U.S. Department of Homeland Security's Cybersecurity and Infrastructure Security Agency (CISA) in its Guidance on the Essential Critical Infrastructure Workforce, Version 4.0 or any subsequent version;
 - b. religious services, including those conducted in churches, congregations, and houses of worship;
 - c. local government operations, including county and municipal governmental operations relating to licensing (including marriage licenses), permitting, recordation, and document-filing services, as determined by the local government;

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- d. child-care services;
 - e. youth camps, including but not limited to those defined as such under Chapter 141 of the Texas Health and Safety Code, and including all summer camps and other daytime and overnight camps for youths;
 - f. recreational sports programs for youths and adults;
 - g. any public or private schools, and any public or private institutions of higher education, not already covered above;
 - h. drive-in concerts, movies, or similar events, under guidelines that facilitate appropriate social distancing, that generally require spectators to remain in their vehicles, and that minimize in-person contact between people who are not in the same household or vehicle; and
 - i. the following establishments that operate with at least six feet of social distancing between work stations: cosmetology salons, hair salons, barber shops, nail salons/shops, and other establishments where licensed cosmetologists or barbers practice their trade; massage establishments and other facilities where licensed massage therapists or other persons licensed or otherwise authorized to practice under Chapter 455 of the Texas Occupations Code practice their trade; and other personal-care and beauty services such as tanning salons, tattoo studios, piercing studios, hair removal services, and hair loss treatment and growth services.
2. In areas with high hospitalizations as defined below, any business establishment that otherwise would have a 75 percent occupancy or operating limit may operate at up to only 50 percent. This paragraph does not apply, however, to business establishments located in a county that has filed with DSHS, and is in compliance with, the requisite attestation form promulgated by DSHS regarding minimal cases of COVID-19.
- “Areas with high hospitalizations” means any Trauma Service Area that has had seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total hospital capacity exceeds 15 percent, until such time as the Trauma Service Area has seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total hospital capacity is 15 percent or less. A current list of areas with high hospitalizations will be maintained at www.dshs.texas.gov/ga3031.
3. Except as provided below by paragraph No. 5, there is no occupancy limit for outdoor areas, events, and establishments, with the exception of the following outdoor areas, events, or establishments that may operate at no more than 75 or 50 percent, as applicable, of the normal operating limits as determined by the owner:
- a. amusement parks;
 - b. water parks;
 - c. swimming pools;
 - d. museums and libraries; and
 - e. zoos, aquariums, natural caverns, and similar facilities.
4. All indoor and outdoor professional, collegiate, and similar sporting events, including rodeos and equestrian events, shall remain limited to 50 percent of the normal operating limits as determined by the owner.
5. For any outdoor gathering in excess of 10 people, including rafting, tubing, and related services, other than those set forth above in paragraph Nos. 1, 3, or 4, the gathering is prohibited unless the mayor of the city in which the gathering is held, or the county judge in the case of a gathering in an unincorporated area, approves of the gathering, and such approval can be made subject to certain conditions or restrictions not inconsistent with this executive order.

6. Restaurants that have less than 51 percent of their gross receipts from the sale of alcoholic beverages, and whose customers eat or drink only while seated, may offer dine-in services.
7. Bars or similar establishments that hold a permit from the Texas Alcoholic Beverage Commission (TABC), and are not restaurants as defined above in paragraph No. 6, may offer on-premises services only as described by this paragraph. A bar or similar establishment may offer on-premises services at up to 50 percent of the total listed occupancy of the establishment *if*:
 - a. the bar or similar establishment is not in an area with high hospitalizations as defined above, and the county judge of the county in which the bar or similar establishment is located files the requisite form with TABC; or
 - b. the bar or similar establishment is in an area with high hospitalizations as defined above, but is located in a county that has filed with DSHS, and is in compliance with, the requisite attestation form promulgated by DSHS regarding minimal cases of COVID-19, and the county judge of the county in which the bar or similar establishment is located also files the requisite form with TABC.

Patrons at bars or similar establishments operating under this paragraph may eat or drink only while seated, except that in an establishment that holds a permit from TABC as a brewer, distiller/rectifier, or winery, customers may sample beverages while standing so long as they are in a group of six people or fewer and there is at least six feet of social distancing or engineering controls, such as partitions, between groups.

Where applicable, this 50 percent occupancy limit applies only indoors; the limit does not apply to outdoor areas, events, or establishments, although social distancing and other protocols must be followed.

People shall not visit bars or similar establishments that are located in counties not included in parts (a) or (b) above. A current list of all counties reopening under this paragraph will be maintained on TABC's website.

The use by bars or similar establishments of drive-thru, pickup, or delivery options for food and drinks remains allowed to the extent authorized by TABC.

8. For purposes of this executive order, facilities with retractable roofs are considered indoor facilities, whether the roof is opened or closed.
9. Staff members are not included in determining operating levels, except for manufacturing services and office workers.
10. Except as provided in this executive order or in the minimum standard health protocols recommended by DSHS, found at www.dshs.texas.gov/coronavirus, people shall not be in groups larger than 10 and shall maintain six feet of social distancing from those not in their group.
11. People over the age of 65 are strongly encouraged to stay at home as much as possible; to maintain appropriate distance from any member of the household who has been out of the residence in the previous 14 days; and, if leaving the home, to implement social distancing and to practice good hygiene, environmental cleanliness, and sanitation.
12. In providing or obtaining services, every person (including individuals, businesses, and other legal entities) should use good-faith efforts and available resources to follow the minimum standard health protocols recommended by DSHS.
13. Nothing in this executive order or the DSHS minimum standards precludes requiring a customer to follow additional hygiene measures when obtaining

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services.

14. People may visit nursing homes, state supported living centers, assisted living facilities, or long-term care facilities as determined through guidance from the Texas Health and Human Services Commission (HHSC). Nursing homes, state supported living centers, assisted living facilities, and long-term care facilities should follow infection control policies and practices set forth by HHSC, including minimizing the movement of staff between facilities whenever possible.
15. Public schools may operate as provided by, and under the minimum standard health protocols found in, guidance issued by the Texas Education Agency (TEA). Private schools and institutions of higher education are encouraged to establish similar standards.

Notwithstanding anything herein to the contrary, the governor may by proclamation add to the list of establishments or venues that people shall not visit.

This executive order shall supersede any conflicting order issued by local officials in response to the COVID-19 disaster, but only to the extent that such a local order restricts services allowed by this executive order, allows gatherings prohibited by this executive order, or expands the list or scope of services as set forth in this executive order. Pursuant to Section 418.016(a) of the Texas Government Code, I hereby suspend Sections 418.1015(b) and 418.108 of the Texas Government Code, Chapter 81, Subchapter E of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions in response to the COVID-19 disaster that are inconsistent with this executive order, provided that local officials may enforce this executive order as well as local restrictions that are consistent with this executive order.

All existing state executive orders relating to COVID-19 are amended to eliminate confinement in jail as an available penalty for violating the executive orders. To the extent any order issued by local officials in response to the COVID-19 disaster would allow confinement in jail as an available penalty for violating a COVID-19-related order, that order allowing confinement in jail is superseded, and I hereby suspend all relevant laws to the extent necessary to ensure that local officials do not confine people in jail for violating any executive order or local order issued in response to the COVID-19 disaster.

This executive order supersedes Executive Order GA-30, but does not supersede Executive Orders GA-10, GA-13, GA-17, GA-24, GA-25, GA-29, or GA-31. This executive order shall remain in effect and in full force unless it is modified, amended, rescinded, or superseded by the governor. This executive order may also be amended by proclamation of the governor.



Given under my hand this the 7th
day of October, 2020.

Handwritten signature of Greg Abbott in black ink.


GREG ABBOTT
Governor

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
3:22 PM O'CLOCK

OCT 07 2020

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ATTESTED BY:



RUTH R. HUGHS
Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
3:23 O'CLOCK

OCT 07 2020

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Executive Order

BY THE
GOVERNOR OF THE STATE OF TEXAS

Executive Department
Austin, Texas
March 2, 2021

EXECUTIVE ORDER
GA 34

Relating to the opening of Texas in response to the COVID-19 disaster.

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, I have issued executive orders and suspensions of Texas laws in response to COVID-19, aimed at protecting the health and safety of Texans and ensuring an effective response to this disaster; and

WHEREAS, I issued Executive Order GA-08 on March 19, 2020, mandating social-distancing restrictions in accordance with guidelines promulgated by President Donald J. Trump and the Centers for Disease Control and Prevention (CDC); and

WHEREAS, I subsequently issued a series of superseding executive orders aiming to achieve the least restrictive means of combatting the evolving threat to public health by adjusting social-distancing restrictions while implementing a safe, strategic plan to reopen Texas; and

WHEREAS, under Executive Order GA-32, in effect since October 14, 2020, most establishments have been able to operate up to at least 75 percent of total occupancy, except in some areas with high hospitalizations as defined in that order, where most establishments have been able to operate up to at least 50 percent of total occupancy; and

WHEREAS, I also issued Executive Order GA-29, regarding the use of face coverings to control the spread of COVID-19, and a series of executive orders, most recently GA-31, limiting certain medical surgeries and procedures; and

WHEREAS, COVID-19 hospitalizations and the rate of new COVID-19 cases have steadily declined due to the millions of Texans who have voluntarily been vaccinated, many more who are otherwise immune, improved medical treatments for COVID-19 patients, abundant supplies of testing and personal protective equipment, and Texans' adherence to safe practices like social distancing, hand sanitizing, and use of face coverings; and

WHEREAS, in the Texas Disaster Act of 1975, the legislature charged the governor with the responsibility "for meeting ... the dangers to the state and people presented by

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disasters” under Section 418.011 of the Texas Government Code, and expressly granted the governor broad authority to fulfill that responsibility; and

WHEREAS, under Section 418.012, the “governor may issue executive orders ... hav[ing] the force and effect of law;”

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, and in accordance with guidance from medical advisors, do hereby order the following on a statewide basis effective at 12:01 a.m. on March 10, 2021:

1. In all counties not in an area with high hospitalizations as defined below:
 - a. there are no COVID-19-related operating limits for any business or other establishment; and
 - b. individuals are strongly encouraged to wear face coverings over the nose and mouth wherever it is not feasible to maintain six feet of social distancing from another person not in the same household, but no person may be required by any jurisdiction to wear or to mandate the wearing of a face covering.

“Area with high hospitalizations” means any Trauma Service Area that has had seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total hospital capacity exceeds 15 percent, until such time as the Trauma Service Area has seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total hospital capacity is 15 percent or less. A current list of areas with high hospitalizations will be maintained at www.dshs.texas.gov/ga3031.

2. In any county located in an area with high hospitalizations as defined above:
 - a. there are no state-imposed COVID-19-related operating limits for any business or other establishment;
 - b. there is no state-imposed requirement to wear a face covering; and
 - c. the county judge may use COVID-19-related mitigation strategies: provided, however, that:
 - i. business and other establishments may not be required to operate at less than 50 percent of total occupancy, with no operating limits allowed to be imposed for religious services (including those conducted in churches, congregations, and houses of worship), public and private schools and institutions of higher education, and child-care services;
 - ii. no jurisdiction may impose confinement in jail as a penalty for violating any order issued in response to COVID-19; and
 - iii. no jurisdiction may impose a penalty of any kind for failure to wear a face covering or failure to mandate that customers or employees wear face coverings, except that a legally authorized official may act to enforce trespassing laws and remove violators at the request of a business establishment or other property owner.
3. In providing or obtaining services, every person (including individuals, businesses, and other legal entities) is strongly encouraged to use good-faith efforts and available resources to follow the Texas Department of State Health Services (DSHS) health recommendations, found at www.dshs.texas.gov/coronavirus.
4. Nothing in this executive order precludes businesses or other establishments from requiring employees or customers to follow additional hygiene measures, including the wearing of a face covering.
5. Nursing homes, state supported living centers, assisted living facilities, and long-

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- term care facilities should follow guidance from the Texas Health and Human Services Commission (HHSC) regarding visitations, and should follow infection control policies and practices set forth by HHSC, including minimizing the movement of staff between facilities whenever possible.
6. Public schools may operate as provided by, and under the minimum standard health protocols found in, guidance issued by the Texas Education Agency. Private schools and institutions of higher education are encouraged to establish similar standards.
 7. County and municipal jails should follow guidance from the Texas Commission on Jail Standards regarding visitations.
 8. Executive Orders GA-17, GA-25, GA-29, and GA-31 are rescinded in their entirety.
 9. This executive order shall supersede any conflicting order issued by local officials in response to the COVID-19 disaster, but only to the extent that such a local order restricts services allowed by this executive order or allows gatherings restricted by this executive order. Pursuant to Section 418.016(a) of the Texas Government Code, I hereby suspend Sections 418.1015(b) and 418.108 of the Texas Government Code, Chapter 81, Subchapter E of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions in response to the COVID-19 disaster that are inconsistent with this executive order, provided that local officials may enforce this executive order as well as local restrictions that are consistent with this executive order.
 10. All existing state executive orders relating to COVID-19 are amended to eliminate confinement in jail as an available penalty for violating the executive orders. To the extent any order issued by local officials in response to the COVID-19 disaster would allow confinement in jail as an available penalty for violating a COVID-19-related order, that order allowing confinement in jail is superseded, and I hereby suspend all relevant laws to the extent necessary to ensure that local officials do not confine people in jail for violating any executive order or local order issued in response to the COVID-19 disaster.

This executive order supersedes Executive Orders GA-17, GA-25, GA-29, GA-31, and GA-32, but does not supersede Executive Orders GA-10 or GA 13. This executive order shall remain in effect and in full force unless it is modified, amended, rescinded, or superseded by the governor. This executive order may also be amended by proclamation of the governor.



Given under my hand this the 2nd
day of March, 2021.

A handwritten signature in cursive script that reads "Greg Abbott".

GREG ABBOTT
Governor

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
11:52 AM O'CLOCK

MAR 02 2021

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ATTESTED BY:



RUTH R. HUGHS
Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
1:15 PM O'CLOCK
MAR 02 2021

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LIST OF BOARD/COMMISSION VACANCIES

Updated: 03/17/2021

Board Name	Reappointments/Vacancies	Council member
Board of Adjustment	One Alternate position	Any Councilmember

APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION

APPLICANT	BOARD REQUESTED	DATE RECEIVED	RESIDENCE DISTRICT
Dennis McCown	LHPC	August 10, 2020	District 2
Anna Lowe	1 st pick - Planning & Zoning 2 nd pick – LHPC	August 13, 2020	Caldwell County Resident
Kristopher Krueger	LHPC Library Parks	December 21, 2020	District 3
Elizabeth Pickett	To be determined	December 21, 2020	District 3

<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p>NOTES: AIRPORT ADVISORY BOARD</p>	<p>Sec. 4-26. Membership; appointments. The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment.</p> <p>Sec. 4-28. Eligibility for board membership. No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p>Sec. 4-32. Limitations of authority. The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p>NOTES: CONSTRUCTION BOARD APPOINTMENTS</p>	<p><i>Section B101.4, Board Decision, is amended to read as follows:</i> The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board, is amended to read as follows:</i> Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p>NOTES: ELECTRIC BOARD APPOINTMENTS</p>	<p>Sec. 12-132. Members. (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city; and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p>Sec. 12-133. Officers and quorum. The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p>NOTES: HISTORIC PRESERVATION COMMISSION</p>	<p>Sec. 28-3. Historical preservation commission. (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities: (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.</p>
<p>NOTES: PARKS ADVISORY BOARD</p>	<p>Sec. 40-133. Members. (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>

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<p>NOTES: Lockhart Economic Dev Corp</p>	<p>LEDC Bylaws – Article II. Board of Directors Section 1. Powers, Number and Term of Office</p> <ul style="list-style-type: none"> a. The property and affairs of the Corporation shall be managed and controlled by a Board of Directors (The “Board”) under the guidance and direction of the Lockhart City Council and, subject to the restrictions imposed by law, by the Articles of Incorporation, and by these Bylaws the Board shall exercise all of the powers of the Corporation. b. The Board shall consist of seven directors, each of whom shall be appointed by the City Council of the City. Each director shall occupy a place (individually the “Place” and collectively, the “Places”) as designated herein. Places 1-4 are designated for Councilmember Directors from Councilmember Districts 1 through 4 respectively. In the event that a particular Councilmember from said District is unable or unwilling to serve in the capacity as a Director, that Councilmember shall have the right to nominate a non-councilmember for approval and appointment. Places 5-7 are designated for Citizen Member Directors. c. The directors constituting the first Board shall be those directors named in the Articles of Incorporation. Successor directors shall have the qualifications, shall be of the classes of directors, and shall be appointed to the terms set forth in the Articles of Incorporation. d. Any director may be removed from office by the City Council at will.
<p>NOTES: ORDINANCE RE: ALL BOARD, COMMISSION APPOINTMENTS</p>	<p>Sec. 2-209. - Rules for appointment. The city council hereby sets the following rules:</p> <ul style="list-style-type: none"> (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic. (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions. (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission. (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization. (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals. <p>Section 2-210. Method of selection; number of members; terms.</p> <ul style="list-style-type: none"> (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council. (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except as provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor’s position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations. (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above. (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example. (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council. (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission. (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable. <p>Sec. 2-212. Removal and resignation of members.</p> <ul style="list-style-type: none"> (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council. (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member’s term.

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<p>NOTES: PARKS MASTER PLAN STEERING COMMITTEE (Est. 09/05/2017)</p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> • Councilmembers • City staff • Two Parks Advisory Board members • Business owners • Civic Organization members <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p>NOTES: AD-HOC COMMITTEE – ST. PAUL UNITED CHURCH OF CHRIST PROPERTY (Est. 09/05/2017)</p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p>NOTES: WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC (Est. 01/02/2018)</p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p> <p>NOTE: First Branding and Wayfinding Committee disbanded/dissolved on December 18, 2018.</p> <p>UPDATE: Second Branding and Wayfinding Committee appointed on March 5, 2019.</p>

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NOTES:
HOTEL
OCCUPANCY
TAX ADVISORY
BOARD
(Est. 12-3-
2019)

Sec. 54-127 MEMBERSHIP AND MEETING FREQUENCY

- a. The HOT Advisory Board should consist of five (5) members.
- b. Members shall consist of the following, the appointment of whom shall be confirmed by the City Council
 - i. A lodging facility representative;
 - ii. The City Manager or his/her designee;
 - iii. A former member of the City Council; and
 - iv. Two citizens nominated by Mayor.
- c. The HOT Advisory Board shall meet at least quarterly for allocation of funds and post-event reviews.
- d. Three Board members shall constitute a quorum.
- e. Each Board member shall serve a term of two years.
- f. Vacancies on the Board shall be filled by appointment by the City Council for the remainder of the existing term.

Sec. 54-128 PURPOSE AND RESPONSIBILITY

- a. The legislative functions of the city council shall in no way be delegated to the HOT Advisory Board. The HOT Advisory Board shall be considered a special purpose advisory committee.
- b. The purposes and responsibility of the HOT Advisory Board shall be:
 - i. To receive, review, and evaluate applications from organizations requesting HOT funds;
 - ii. To recommend allocation of HOT funds (as authorized by the Texas Tax Code, Chapter 351) to the City Council;
 - iii. To review the actual expenditures of HOT Funds;
 - iv. To offer suggestions for improvements or changes to the use or administration of HOT funds; and
 - v. To submit an annual report to the City Council that identifies approved expenditures by the City for the preceding year, reviews such approved expenditures in the context of compliance with state laws regarding the use of HOT funds, and evaluates the effectiveness of the approved HOT expenditures and the program.

Sec. 54-129 HOT FUND GRANT PROCESS AND POST-EVENT REPORTING

- a. Applications for funding will be considered at each meeting. Completed applications must be received ten (10) days prior to a meeting of the Board at which it will be reviewed.
- b. Applicants will be notified of the award of funds following approval by the City Council of the award, at which time one-half of approved funding will be awarded.
- c. The Board shall produce guidelines for approved applicants regarding a post-event report from each such applicant that demonstrates qualified expenditures
- d. A post-event report from each approved applicant is required in order for the applicant to receive final payment.

Sec. 54-130 HOT FUND GRANT PROCESS GUIDELINES.

In considering the grant of HOT Funds, the Board and City Council shall:

- i. Ensure that each funding requests for HOT revenues is for one or more statutorily defined purpose;
- ii. Establish and implement a policy of properly utilizing 100% of available HOT funds each year;
- iii. Consider whether funding should be based on a formula for pre-determined activities consistent with authorized uses (e.g. advertising, arts, signage, historical restoration/preservation);
- iv. Consider funding approaches that will allow for equitable funding
- v. opportunities for new as well as established events and activities; and
- vi. Consider eligibility criteria beyond the Tax Code requirements (e.g. limiting grants to 25% of the total event budget or disallowing/limiting use of HOT funds for events' programs that occur on a regular (e.g. monthly) basis.

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

Councilmember	Board/Commission	Appointee	Date Appointed
Mayor – Lew White	Airport Board	John Hinnekamp	01/19/21
	Board of Adjustment	Mike Annas	01/19/21
	Construction Board	Raymond DeLeon	01/19/21
	Ec Dev. Corp. ½ Cent Sales Tax	Alan Fielder, Vice-Chair	01/19/21
	Electric Board	Joe Colley, Chair	01/19/21
	Historical Preservation	John Lairsen	01/19/21
	Library Board	Stephanie Riggins	01/19/21
	Parks and Recreation	Karla Tate	02/02/21
	Planning & Zoning	Ron Peterson	01/19/21
	ETJ Rep-Impact Fee Adv Comm	Larry Metzler	01/19/21
District 1 – Juan Mendoza	Airport Board	Larry Burrier	03/07/17
	Board of Adjustment	Lori Rangel	03/07/17
	Construction Board	Mike Votee	12/17/19
	Eco Dev. Corp. ½ Cent Sales Tax	Dyral Thomas	12/17/19
	Electric Board	Frank Gomillion	12/17/19
	Historical Preservation	Christine Ohlendorf	06/02/20
	Library Board	Shirley Williams	12/17/19
	Parks and Recreation	Linda Thompson-Bennett	03/07/17
	Planning & Zoning	Chris St. Leger	12/17/19 CM McGregor on behalf of Councilman Mendoza
District 2– David Bryant	Airport Board	Todd Blomerth	05/05/20
	Board of Adjustment	Shawn Martinez	03/17/21
	Construction Board	Oscar Torres	10/20/20
	Eco Dev. Corp. ½ Cent Sales Tax	Umesh Patel	10/20/20
	Electric Board	James Briceno	10/20/20
	Historical Preservation	Ron Faulstich	10/20/20
	Library Board	Quartermetra Hughes	10/20/20
	Parks and Recreation	Lonnie Jones	04/06/21
	Planning & Zoning	Manuel Oliva	10/20/20

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

District 3 – Kara McGregor	Airport Board Board of Adjustment Construction Board Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Ray Chandler Anne Clark, Vice-Chair Kirk Smith (Alternate) Jerry West, Vice-Chair Sally Daniel John Voigt Ronda Reagan Jean Clark Fox, Chair Warren Burnett Philip McBride, Chair	02/06/18 02/23/21 12/05/17 01/19/21 01/05/21 01/19/21 01/19/21 01/19/21 01/19/21 01/19/21
District 4 - Jeffry Michelson	Airport Board Board of Adjustment Construction Board Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Mark Brown, Vice-Chair Wayne Reeder Rick Winnett Doug Foster Ian Stowe Michel Royal Donaly Brice Russell Wheeler Rick Arnic	03/07/17 12/15/20 12/05/17 11/17/20 12/15/20 07/07/20 12/15/20 12/15/20 12/15/20
Mayor Pro-Tem (At-Large) – Angie Gonzales-Sanchez	Airport Board Board of Adjustment Construction Board Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Andrew Reyes Laura Cline, Chair Paul Martinez Alfredo Munoz Ray Ramsey Jodi King Chris Schexnayder Philip Ruiz, Vice-Chair	01/07/20 01/07/20 01/07/20 01/07/20 07/07/20 01/07/20 03/07/17 01/07/20

COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

At-Large - Brad Westmoreland	Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Jayson "Tex" Cordova Severo Castillo Gary Shafer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Brad Lingvai	02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20
	Charter Review Commission (Five member commission) Term - 24 months after appointment	Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder	03/01/16 - Michelson 03/01/16 - Michelson 03/01/16 - Michelson 03/01/16 - Hilburn 03/15/16 - Hilburn
	Sign Review Committee (no longer meeting)	Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark	03/17/15 - Mayor Pro-Tem Sanchez 04/21/15 - Councilmember Mendoza 12/19/17- Councilmember McGregor 03/17/15 - Mayor White 03/17/15 - Councilmember Castillo 03/17/15- Councilmember Michelson
	Parks Master Plan Steering Committee (8-10 members)	Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill	09/05/17 - Parks Bd appointee 09/05/17 - Parks Bd appointee 12/05/17- McGregor 09/19/17- Michelson 09/19/17 - Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 - Westmoreland 09/19/17 - Mayor White
	Church Property Ad-hoc Committee (7 members)	Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black	09/05/17 - Westmoreland 09/05/17 - Westmoreland 09/05/17 - Mayor White 09/1917 - Sanchez 12/19/17 - McGregor

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		Jane Brown Raymond DeLeon Dyral Thomas	09/19/17 – Michelson 09/20/17 – Castillo 09/22/17 – Mendoza
	Wayfinding Signage and Community Branding Ad-Hoc Committee (5 members) THIS COMMITTEE WAS - RE-ESTABLISHED ON MARCH 5, 2019	Roy Watson Ronda Reagan Sally Daniel Rob Ortiz Bobby Herzog	03/05/19 03/05/19 03/05/19 03/05/19 03/05/19 Appointed by Mayor with consensus of Council
	HOT Advisory Bd	Ray Sanders Alfredo Munoz Archana "Archie" Gandhi Roxanne Rix Steve Lewis and Pam Larison Sally Daniel (Alternate) Janet Grigar (Alternate)	All members appointed by consensus of the Council on 12/03/2019



City of Lockhart

2020-2021 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On January 17 & 18, 2020 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, January 17, 2020 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then conducted a group brainstorm exercise called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2020-2021 goal and strategy development to recommend to the City Council the following day.

On Saturday, January 18, 2020, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- Holistic view of the City
- Understanding other departments better
- Council to continue to be open to new ideas
- As the city grows, facilities and staff must keep up
- Next comprehensive master plan
- Establish an IT 3-5-year plan to keep current
- Replace phone systems and phone equipment
- Discuss records storage
- What is there for teens and tweens to do?
- Need administrative assistance
- Public Information Officer – keep information on point, factual, and streamlining voice: sharing voice vs. many voices
- Law enforcement: recruitment and administrative assistance
- Stick to implementing plan
- Fire equipment replacement plan and funding
- Achieve “needs” so we can work on “wants” for the future
- Customer service needs additional staff – same staffing level as 1000 accounts ago
- Technology training needed in Library (provide for public)
- Additional Library storage needed
- Electric services study needed and replace needed items
- Salary and compensation study to begin soon – want council to support and fund the results of the study

City Council Expectations for the Day's Discussion Topics

- Improve work environment for staff
- Accomplish unfinished business from last strategic plan
- 142 & I-130 development
- Low-hanging fruit and larger longer-term goals
- Eliminate the red tape
- Look ahead to see what's next
- Balance citizen needs and staff needs
- Keep on track
- Prepare for quality growth
- Neighborhood beautification
- City Hall facilities
- Discuss hospital/after-hours clinic
- Hear staff recommendations

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Long-term street paving plan (paving/resurfacing)
- Electrical system study
- Formal grantsmanship program
- Records storage facility
- Digitize public works and utility records/maps
- Establish fee schedule for fire plan reviews and inspections
- Review development related fees
- Improve customer service at Police Department and Utilities Department by increasing administrative staff
- Start a Main Street Program
- New City facilities (abolish sewer smell)
- Consider a 4-day/10-hour work week option
- Annual review of facility maintenance, i.e. HVAC systems, etc.
- Make Parks Department into Parks and Recreation Department (start recreation program)
- Review and fund vehicle replacement fund
- Expand/improve airport facilities
- Figuring out how to generate more general fund revenues to pay for items on this “start” list

Stop

- Printing reports – use digital reports when we can
- The waste in Archives
- Excessive paperwork related to personnel (consider paper reduction techniques instead)
- Making new employees wait 6 months to take time off/sick days/etc (other cities do 3 months)
- Excessive engine idling of city vehicles
- Worrying about other departments and focus on making your own team better
- Picking up commercial recycling for free
- Hanging highway banners for free
- Circulating city council department head reports monthly (do quarterly instead)
- Workshop portion of council meetings unless needed (they run too long)
- Referencing the past as “we have always done it that way” (we can be more innovative)

Continue

- Effective communication with customers/website
- Planning for the future
- Maintaining hiring standards
- Improving community amenities finding external funding sources
- Succession planning and cross-training
- Staff meetings
- Learning new ways of doing things
- Employee longevity and retention efforts
- Good customer service
- Acknowledging staff accomplishments
- Great teamwork
- Parks improvements/parks master plan
- Efforts on wayfinding program
- Replacing aged power lines
- Planning and engineering for downtown paving and drainage improvements
- Providing utilities to areas of anticipated future growth and development
- Planning for future industrial parks
- Accreditation for Police and Fire Departments

Recommendations from Staff:

The following items were recommendations from staff to city council. Items that have a checkbox (R) had agreement of city council the following day. The one item with no checkbox was rolled to consideration for 2022.

- Create and adopt 5-7-year paving/resurfacing plan (roads and sidewalks)
- Lockhart Police Department to conduct Active Shooter training for all City staff and elected officials and review official safety procedures for council meetings
- Explore asking the county for grant writer assistance
- Establish fee schedule for fire plan reviews and inspections
- Considering increasing existing fees for applications and development fees
- Develop an Airport Business Plan
- Research options for additional records storage
- Transition staff department reports from monthly to quarterly
- Pursue agenda management process and software
- Streamline paper processes where possible/evaluate software options
 - Utility billing
 - Applications
 - Council, boards, commissions:
 - Packets
 - Minutes




Goal Development from City Council:

The following items were items identified by council to move forward on for 2020-2021:




- Establish a Hospital with an Emergency Room in town
- Sell church property
- Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing
- Create a Youth Advisory Board to explore options around youth programs/activities
- Adopt a TIF (tax increment financing) policy prior to project being submitted
- Implement downtown drainage improvements
- Develop fiber down 142, 183, and the Central Business District
- Traffic safety improvements: turn lanes and traffic lights
- Consider submitting a multi-year street bond program to voters
- Begin TXDOT safety projects
- Promote a Neighborhood Watch Program
- Promote beautification projects through teamwork
- Clean up trash/enforcement
- Enhance lower income districts/beautification efforts









Progress Reporting

The following icons are used to document progress of the following goals and strategies:

 = Completed
 = On Target or In Progress
 = Not on Target

Goal 1: Economic Development / Planning

Strategies	2019-2020 Progress	2020-2021 Progress
1. Continue to partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)	 Partner with Boy Scouts to develop Police Explorer Program. Fire personnel attend and participate in LISD career days.	
2. Better collaborate with downtown stakeholders and both Chambers of Commerce		
3. Complete updating our development ordinances	 Revised Engineering Standards – presented to Council January 2020. Subdivision Regulations to follow.	







<p>4. Consider development tools to facilitate attraction / recruitment to SH 130 corridor</p>	 IEDC business park development study completed. Future consideration by LEDC.	
<p>5. Bring utilities, assist assembling parcels, rezoning tracts along SH 130/142 and become shovel-ready</p>	 Mostly done. Site development will facilitate the remainder.	
<p>6. Pursue prospects and developers and create a BRE (business retention and expansion) program</p>	 Hiring a second Economic Development practitioner.	
<p>7. Start investing in more property for growth</p>	 IEDC study.	
<p>8. Explore next industrial park</p>	 IEDC study.	
<p>9. HOT (Hotel Occupancy Tax) Funds – board to develop and adopt new process to collect payments from B&Bs</p>	 HOT Advisory Board created. Board training and funding processes under review.	
<p>10. Adopt and implement the Economic Development Strategic Plan (currently underway by Garner Economics) by Q4 2020</p>	 LEDC Board hired Garner Economics January 2020	
<p>11. Robust LEDC website</p>	 Underway with EDsuite contract.	
<p>12. Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing</p>	<p><i>N/A Brand new/created in 2020</i></p>	

Strategies	2019-2020 Progress	2020-2021 Progress
13. Adopt a TIF (tax increment financing) policy prior to project being submitted	<i>N/A Brand new/created in 2020</i>	
14. Develop fiber down 142, 183, and the Central Business District	<i>N/A Brand new/created in 2020</i>	

Goal #1 KPIs / Metrics:

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we collaborate with downtown stakeholders and both Chambers of Commerce?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?
- # of quality home builders the Lockhart EDC proactively reached out to in 2020-2021? _____
- Did we adopt a new TIF policy?
- # of miles of new fiber optics laid in Lockhart in 2020-2021? _____

Goal 2: Quality of Life / Quality of Facilities

Strategies	2019-2020 Progress	2020-2021 Progress
1. Invest money to improve the appearance of our town (streets, parks, entry signs)	 Doubled street resurfacing funds in FY 20; Parks Master Plan projects.	
2. Conduct and implement a Space Study of City Buildings and facilities including City Hall	 Budget established for FY 20 Space Study. RFP under development.	
3. Improve the image of City facilities as needed and conduct cosmetic improvements in the meantime	 See No. 2 above.	
4. Update, renovate, and construct City facilities as needed, based on the space study. Realize that remodel of Central Fire Station is likely next.	 Electrical panel upgrade at the Water Treatment Plant; Budget established for FY 20 Space Study; Fire Station No. 2 completed.	
5. Implement the Parks Master Plan, improving the quality of life for the community. What is in Phase 2: splash pad, restroom renovations, dog park, picnic shelter upgrades, and tree planting initiatives	 Multiple Phase I projects underway.	
6. Conduct a citywide quality of life citizen survey and ask council to fund.	 Allocate funds in FY 20-21; assign project to PIO.	
7. Establish a Hospital with an Emergency Room in town	<i>N/A Brand new/created in 2020</i>	
8. Sell church property	<i>N/A Brand new/created in 2020</i>	
9. Create a Youth Advisory Board to explore options around youth programs/activities	<i>N/A Brand new/created in 2020</i>	
10. Implement downtown drainage improvements	<i>N/A Brand new/created in 2020</i>	

Strategies	2019-2020 Progress	2020-2021 Progress
11. Consider submitting a multi-year street bond program to voters	<i>N/A Brand new/created in 2020</i>	
12. Promote beautification projects through teamwork	<i>N/A Brand new/created in 2020</i>	
13. Clean up trash/enforcement citywide	<i>N/A Brand new/created in 2020</i>	
14. Enhance lower income districts with beautification efforts	<i>N/A Brand new/created in 2020</i>	

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019? \$ _____

\$ amount invested in parks in 2019? \$ _____

\$ amount invested in gateway entry signs in 2019? \$ _____

\$ amount invested in streets in 2020? \$ _____







\$ amount invested in parks in 2020? \$ _____




\$ amount invested in gateway entry signs in 2020? \$ _____

Which facilities did we improve the image of? _____

- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- # of City-owned buildings we renovated or retrofitted? _____
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?
- Did we court hospital providers?
- Did we sell the church property?
- Did we create a Youth Advisory Board?
- Did we implement downtown drainage improvements?
- Did we fully investigate issuing a street bond?
- Did we fully enforce trash clean up around town?
- Did we specifically target lower income neighborhoods for new beautification projects?

Goal 3: Staffing / Personnel

Strategies	2019-2020 Progress	2020-2021 Progress
1. Consider hiring additional personnel (engineer, IT, etc.)	 In FY 20, staffing levels were increased by 2 full-time and 1 part-time positions.	
2. Conduct a staffing study that includes evaluating efficiencies and compensation	 Classification and Compensation Study underway.	
3. Right size staffing levels city-wide based on study results	 No funding was allocated for such a study; discuss need/timing of study during FY 20-21 budget process.	
4. Consider starting salaries that compete with surrounding communities	 Classification and Compensation Study underway.	
5. Be consistent with staff development / policies / purchasing procedures	 Comprehensive Purchasing Policy under development (anticipated to be complete 1 st quarter of 2020). Revision of City Personnel Policy underway.	
6. Implement a staff development program (be consistent)	 House Bill 3834 mandated cybersecurity training for all employees with computer access and elected officials – cybersecurity training program underway.	

Strategies	2019-2020 Progress	2020-2021 Progress
7. Start developing / preparing current staff to take on leadership roles within the organization in the future. Work on succession planning: add Fire, add Electric, add Streets, and add Animal Control.	 Emphasis on leadership training for police personnel, cross training of job duties underway in Finance Department.	
8. Recruit and attract more bi-lingual staff	 No funding was allocated to recruit bi-lingual staff; explore possible options during FY 20-21 budget process and the classification and compensation study.	
9. Customer service / experience excellence training for the Utility and Planning Development teams	 Training budgeted item in FY 20 for Utility Customer Services staff.	

Goal #3 KPIs / Metrics:

of new positions in 2019? _____

of new positions in 2020 and 2021? _____

Did we perform a staffing efficiency/compensation study?

Did we right-size our salaries based on that study by the end of 2020?

Did we develop new consistent policies and procedures regarding professional development of staff?

Did we develop new consistent policies and procedures regarding purchasing/procurement?

Did we create and implement a new staff development program to ensure everyone has training opportunities?







Did we begin grooming current staff for future leadership roles?



How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 through 2021 who are bilingual? _____

Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT Management and Services



Strategies	2019-2020 Progress	2020-2021 Progress
1. Improve technology / create specific strategies to have better IT support based on Assessment results	 New outside IT management team hired; Strategic plan for current and emerging issues (cyber) near completion.	
2. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals. \$100K will pay for equipment, \$20K is licensing agreement costs.	 City-wide replacement of desktops with current operating systems complete; new servers in current fiscal year.	
3. Create a 5-year rolling IT equipment replacement plan	 See above notes 1 and 2.	
4. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website.) Purchase next modules: INCODE	 New PIO hired. Increased social media updates. INCODE permits and inspections software module implemented to track permit and inspections progress; online access to permit applications and tracking underway.	
5. Upgrade the server system	 Desktop operating systems upgrade 100% complete. Server upgrades in progress.	
6. Streamline technology hardware, software processes within the City, based on Assessment recommendations	 Ongoing and FY 20-21.	





Strategies	2019-2020 Progress	2020-2021 Progress
7. Upgrade all equipment and software and be trained on specific software to be used to maximum potential and determine which staff will require which trainings.	 Current year 2020 departmental goal.	
8. Explore implementing downtown Wi-Fi	 To be addressed in 2020 or 2021. Explore options with the Downtown Business Association and both Chambers of Commerce.	

Goal #4 KPIs / Metrics:

- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?
- % of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we upgrade our City server system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies	2019-2020 Progress	2020-2021 Progress
1. Provide quality public safety to all citizens of Lockhart		
a. Develop a specific Retention Strategy first	 City-wide classification and compensation study underway. Fire: Council approved 7% salary adjustment in FY 19-20. Police: all officers to attend leadership training, host ceremonial recognition events, retention strategy under development.	
b. Continue to implement hiring strategies we developed such as Fire and Police.	 Fire: Use of recruitment video; developing recruitment flyer for use with LISD and the public; career day with Lockhart High School students; Fire Chief to serve on LISD Career and Technical Education Advisory Committee. Police: In 2019, Lockhart Police Officers visited with police cadets attending the AACOG Academy and made presentations to 2 classes of prospective candidates. In 1 st quarter of 2020, LPD will make presentations to the CAPCOG Academy currently in progress.	

Strategies	2019-2020 Progress	2020-2021 Progress
c. Long-term public safety facility planning for Station #1.	 Completed Fire Station No. 2. Analysis and cost estimate to remodel and upgrade Fire Station No. 1 underway.	
d. Develop an equipment replacement schedule. Seek funding for existing equipment (fire apparatus and patrol cars) replacements.	 Developed an ambulance replacement schedule with Caldwell County and Seton. Upgrades to two-way radios (portables and mobiles) underway.	
e. Continue to ensure use of best practices / standards (research best practices, then implement)	 Fire: Fire Department is preparing an emergency management tabletop exercise for City staff. Police: Upgraded Police Officer body-worn cameras to 3 rd generation models.	
f. Evaluate Accreditation opportunities	 Fire: Reviewing the Texas Fire Chief’s Association (TFCA) accreditation process before formal enrollment. Police: Currently reviewing the 166 Texas Law Enforcement Best Practices. Will submit for recognition in the 3 rd quarter of 2020.	

Strategies	2019-2020 Progress	2020-2021 Progress
g. Traffic safety improvements: turn lanes and traffic lights	<i>N/A Brand new/created in 2020</i>	
h. Begin TXDOT safety projects	<i>N/A Brand new/created in 2020</i>	
i. Promote a Neighborhood Watch Program	<i>N/A Brand new/created in 2020</i>	

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019? _____

of new law enforcement officers hired in 2020? _____

of new law enforcement officers hired in 2021? _____

% law enforcement officers retained? _____%

of new firefighters hired in 2019? _____

of new firefighters hired in 2020? _____

of new firefighters hired in 2021? _____

% firefighters retained? _____%

- Did we develop a long-term public safety facilities plan?
- Did we develop a public safety equipment replacement schedule?
- Did we implement that new replacement schedule?
- Did we research and record best practices across the country regarding public safety policy?
- Did we make any modifications to our public safety policies based on that research?
- Did we explore and evaluate Accreditation opportunities?
- Did we implement new turn lane and traffic light improvements in 2020-2021?
- Did we begin the TXDOT safety projects?
- Did we proactively promote a Neighborhood Watch Program for Lockhart?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The city council and management team agreed to use this document regularly throughout 2020 and 2021 to track progress and measure accomplishments.



City of Lockhart

2019-2020 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On February 1 & 2, 2019 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, February 1, 2019 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then took the team through a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis. The next group exercise was a brainstorm called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2019-2020 goal and strategy development to recommend to the City Council the following day.

On Saturday, February 2, 2019, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- That City Council will take what we say seriously
- Consider all staff in decisions
- Hear each other's goals
- Live by the plans we create / develop
- That Council develop goals / priorities based on sound data / research
- Focus
- Consider quality of life as over-arching goal
- Discuss business attraction vs. recruitment
- Being prepared for growth
- Facilities improvements
- Facilities maintenance
- How do we give back to those who need extra help?
- Smart land use practices
- Discuss Tourists/Tourism – what is there for kids to do while in town visiting family?

City Council Expectations for the Day's Discussion Topics

- Capitalize on Tourism
- Discuss Wi-Fi
- Capitalize on BBQ Capital of Texas
- Cleaning up of unsightly properties (residential)
- Work in unity today
- Serve our community
- Focus
- To discuss Economic Development targeting technology jobs
- Industrial Park is full – now what?
- Cleaning up of City properties / facilities
- Actually implement our goals
- Discuss the direction of Economic Development
- Think bigger / think change / embrace change
- Develop our identity
- Attractive gateway signage
- Employee wages
- Technology infrastructure

SWOT Analysis

The facilitator guided the participants through an analysis of their current Strengths, the current Weaknesses or Challenges they are facing, Opportunities that may come their way in the future, and Threats that are possible to occur in the future. Note that there are no right or wrong answers here and no implication of likelihood. This is simply a brainstorm of the opinions of the participants to get them thinking about goals in the next portion. The Management Team listed their responses first, then the City Council added additional items the following day.

Strengths

- Historic district
- County seat
- BBQ Capital of Texas
- Location to highways
- Tourism
- Small town (family-oriented)
- Growing – room for more
- Desire to manage growth
- Good development process
- Proximity to Austin
- Comparable housing prices
- Existing capacity of utilities
- Easy mobility
- Economic Development Sales tax
- Clark Library
- Baker Theatre
- Ease of developing land (flat)
- Employees who experience long tenure
- Volunteers
- CTR (Chisholm Trail Roundup) & other local events
- Community support
- Recognizable court house
- Movies / film production (TFC)
- Long-term water planning
- High-level financial planning
- Competitive building / development fees
- “Real” city with well-managed growth
- New energy
- Proximity to large cities / airport
- New residents – new ideas – changing priorities
- Diversity
- First Friday Downtown Event

Weaknesses / Challenges

- Incentives – Economic Development lack of use
- Technology – aging equipment and software
- Infrastructure
- Facilities – condition / maintenance
- Competitive salaries within region
- Training opportunities
 - Professional development
 - Budget
- Closed minds – have always done it this way
- Tourism
- Managing growth
- Need for succession planning
- Public perception influencing job applicant pool
- Weak tax base
- Limited in-town post-secondary educational opportunities
- Lack of retail
- Lack of entertainment (kids)
- Limited grocery options
- City-owned property
- College
- Venue / convention center
- Lack of hotels
- Entryways to community
- Not using TIF financing
- Emerging downtown organization
- How to effectively support increasing, ever-growing number of festivals
 - Create packages for vendors and festivals
- No city recreation programs
- In-kind services
- Very limited public transportation services
- Outdated web information
- Poor communication with citizens

Opportunities

- Expand airport (hangars)
 - Install AWOS (Automated Weather Observing System)
- Improve working conditions of employees
- Proximity to Austin
- Implement first phase of parks master plan
- SH-130 has great properties but not city-owned property
- Undeveloped lots on Square and north / northwest of Square
- Long-tenured elected leadership
- Increase community involvement
- To develop positive relationship with County, School, and organizations
- Quality economic growth
- Franchise recreational or entertainment venues (theaters, bowling, outlets, concerts, water parks)
- Community college campus
- Increased communication needed with ISD for school planning, infrastructure, etc.
- Expand walking / biking opportunities for exercise and community involvement
- Lockhart Springs (natural spring)
- Lockhart State Park transfer to City
- Potential residential development around golf course
- Development within historic district
- School district growth
- Housing growth
- Business growth
- St. Paul Church and other redevelopment opportunities
- Hospital / medical facilities
- Public bathrooms downtown
- Develop Industrial Park
- More involvement with San Marcos Greater Partnership
- Partnership with Austin Chamber
- EDC \$ will go further today than in 2 years (spec buildings, parking)

Threats

- Economic recession
- Voter turnout
- Government shutdown
- Citizen input
- Natural disaster
- Leadership in government
- Lack of economic development direction
- Competition from other cities
- Lack of resources
- Building maintenance
- Technology – cyber security
- Surging population
- Infrastructure improvement
- Maintaining reputation
- Planning without follow through
- Lack of educated workforce – skilled labor
- Crime
- Lack of workforce – people
- Retention and hiring
- Youth retention
- School quality
- Lack of industry
- Lack of racial unity
- Micro-managing
- Other utilities providers
- Homeless services – transportation
- Types of future growth

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Space allocation study
- Renovate City buildings – construct
- Downtown bathrooms
- Improve salaries – salary survey
- Staff development program / policies / procedures
- Consistency in purchasing
 - Revamp purchasing policy
- Replacing capital equipment / vehicles – vehicle fund
- Mandatory single stream recycling
- IT department, in-house City Engineer
- New technology in terms of equipment, network, server, software
- Re-assess who is in charge of downtown redevelopment
 - Name which entity (or entities) funds downtown redevelopment initiatives
 - Name which entity (or entities) manages downtown redevelopment initiatives
- 2020 Comprehensive Master Plan Update that includes a future land use plan and map

Stop

- In-house utility billing (consider outsourcing)
- Outsourcing IT (consider bringing in-house)
- Repetitive useless paperwork (paperwork/policies must be updated and streamlined)
- Increasing overtime in fire and police (hire more to fix this issue)
- Using outdated equipment
- Hand -picking collections of recycled goods (business pick up)
- Laying asphalt driveway approaches for “free”
- Demolition of condemned houses – stop doing in-house (needs to be outsourced)

Continue

- Meeting with County, City, School, Chamber, EDC
- Implementing 2020 Plan and Updates
- Attracting businesses – growth
- Providing superior service
- Redeveloping Downtown
- Implement Parks Master Plan
- Being a great place to work
- Public investments along SH-130
- Supporting festivals / movie projects
- Financial planning
- Embracing tourism

Goal 1: Economic Development / Planning

Strategies
1. Partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)
2. Reassess who is in charge of managing and funding downtown development and tourism
3. Attract a post-secondary education campus / facility
4. Complete updating our development ordinances
5. Consider development tools to facilitate attraction / recruitment to SH 130 corridor
6. Bring utilities, assist assembling parcels, rezoning tracts along SH 130
a) Shovel ready
b) Pursue prospects
7. Start investing in more property for growth
8. Explore next industrial park
9. HOT (Hotel Occupancy Tax) Funds – revamp structure
10. Economic Development Strategic Plan
11. Robust LEDC website

Goal #1 KPIs / Metrics:

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we reassess downtown development and tourism initiatives and who leads each?
- Did we initiate efforts to attract a post-secondary educational institution or facility to Lockhart?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?

Goal 2: Quality of Life / Quality of Facilities

Strategies
1. Invest money to improve the appearance of our town (streets, parks, entry signs)
2. Conduct a Space Study of City Buildings and facilities including City Hall
3. Improve the image of City facilities as needed
4. Update, renovate, and construct City facilities as needed
5. Implement the Parks Master Plan, improving the quality of life for community
6. Conduct a citywide quality of life citizen survey

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019 and 2020? \$ _____

\$ amount invested in parks in 2019 and 2020? \$ _____

\$ amount invested in gateway entry signs in 2019 and 2020? \$ _____

of City facilities we improved the appearance of? _____

- Which facilities did we improve the image of?
- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- How many City-owned buildings did we renovate or retrofit?
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?

Goal 3: Staffing / Personnel

Strategies
1. Consider hiring additional personnel (engineer, IT, etc.)
2. Conduct a staffing study that includes evaluating efficiencies and compensations
3. Right size staffing levels city-wide based on study results
3. Consider starting salaries that compete with surrounding communities
4. Be consistent with staff development / policies / purchasing procedures
5. Implement a staff development program (be consistent)
6. Start developing / preparing current staff to take on leadership roles within the organization in the future
7. Bi-lingual staff
8. Customer service / experience excellence training

Goal #3 KPIs / Metrics:

of new positions in 2019 and 2020? _____

- Did we perform a staffing efficiency/compensation study?
- Did we right-size our salaries based on that study by the end of 2020?
- Did we develop new consistent policies and procedures regarding professional development of staff?
- Did we develop new consistent policies and procedures regarding purchasing/procurement?
- Did we create and implement a new staff development program to ensure everyone has training opportunities?
- Did we begin grooming current staff for future leadership roles?
- How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 and 2020 who are bilingual? _____

- Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT / Software and Hardware

Strategies
1. Conduct a Technology Assessment that yields specific recommendations
2. Improve technology / create specific strategies to have better IT support based on Assessment results
3. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals
4. Start replacing old equipment
5. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website)
6. Carefully weigh all the pros and cons of considering bringing IT in-house
7. Upgrade the operating system
8. Streamline technology hardware, software processes within the City, based on Assessment recommendations
9. Upgrade all equipment and software and be trained on specific software to be used to maximum potential
10. Explore implementing downtown Wi-Fi

Goal #4 KPIs / Metrics:

- Did we conduct a Technology Assessment?
- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?
% of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we carefully weigh all the pros and cons of keeping IT outsourced vs. bringing it in-house?
- Did we upgrade our City operating system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies
1. Provide quality public safety to all citizens of Lockhart
a) Develop a specific Retention Strategy first
b) Develop a specific Hiring Strategy
c) Long-term public safety facility planning
d) Develop an equipment replacement schedule
e) Ensure use of best practices / standards (research best practices, then implement)
f) Evaluate Accreditation opportunities

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019?

of new law enforcement officers hired in 2020?

% law enforcement officers retained?

of new firefighters hired in 2019?

of new firefighters hired in 2020?

% firefighters retained?

Did we develop a long-term public safety facilities plan?

Did we develop a public safety equipment replacement schedule?

Did we implement that new replacement schedule?

Did we research and record best practices across the country regarding public safety policy?

Did we make any modifications to our public safety policies based on that research?

Did we explore and evaluate Accreditation opportunities?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,))
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,))
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	Public relations position work with social media/ get the word out about Lockhart
MENDOZA	4	City Facilities: Maintenance and repairs

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material.
GONZALES-SANCHEZ	5	
MCGREGOR	5	Free public wifi on the square
MENDOZA	5	Parks improvements
MICHELSON	5	Continued police community committee involvement, neighborhood watch, gang awareness
WESTMORELAND	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees



CITY COUNCIL FY 18-19 GOALS

Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accomodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl
		Economic Development	GF	Econo Devl
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl
		Economic Development: Recruit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the speciality shops and boutiques in or around the sqare.	GF	Econo Devl
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off altenating system, especailly during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision developemnt to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
JC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	5	Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	Working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for charge that comes from employees in such positions. All department heads/supervisors are encourage to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	9	Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl	Robert Tobias working with several companies now
JC	2	Economic Development	GF	Econo Devl	See above

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
JEFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service= \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
IC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$586 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering of subdivisions has begun.
IC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	Ja-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 Blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	5	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House General	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County Judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properties		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue oppportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart
Future Debt Payments as of 9/30/18

Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																					
Hotel Tax Fund																					
2016 GO Refunding			40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
Total Hotel Tax Fund P & I			-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	400,000
LEDC																					
2015 Tax & Revenue	100.00%		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
Total LEDC Fund P & I			48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
2015 Capital Projects Fund																					
2015 Tax & Revenue																					-
Total 2015 Capital Projects Fund Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drainage																					
2015 Tax & Revenue			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
Total Drainage Fund P & I			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
General Fund																					
2015 Tax & Revenue																					-
Total General Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service Fund																					
2006 Tax & Rev CO's	100.00%		47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%		267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF		186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%		117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%		171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350	-	-	-	-	-	-	-	5,735,766
Total Debt Service Fund P & I			790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
Total General Government			938,587	1,157,273	1,169,731	1,164,154	1,295,686	1,305,945	1,299,241	1,304,794	1,311,046	1,309,331	1,317,529	617,619	616,651	616,940	616,069	616,979	616,594	617,881	16,953,464

Future Debt Payments as of 9/30/18

Description	Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
Proprietary																				
Electric Fund																				
2013 SIB Loan	30.81%	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152			1,067,268
Total Electric Fund P & I	-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Water Fund																				
2006A Tax & Rev CO's	7.00%	20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%	486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%	49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676			1,240,140
Total Water Fund P & I	-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
Sewer Fund																				
2015 Tax & Revenue	4.30%	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
2016 GO Refunding	3.35%	7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
2013 SIB Loan	33.39%	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102			1,156,537
Total Sewer Fund P & I		126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
Total Proprietary Fund P & I	-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
Grand Total		1,776,208	2,053,476	2,071,326	2,063,887	2,447,555	2,461,455	2,451,267	2,458,910	2,467,369	2,465,767	2,477,068	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324	33,940,927

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017											
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
\$14,124,890.00		TOTAL PROJECT COST																																							
\$2,068,024.00	1	DRAINING IMPROVEMENTS CONTRACT 1 - Mesquite/Wichita Street & Richland Drive																																							
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15																																				
		Survey	30 days	Mon 3/23/15	Tue 4/21/15																																				
		Acquisition	120 days	Wed 4/22/15	Wed 8/19/15																																				
		Engineering Design	90 days	Wed 4/22/15	Mon 7/20/15																																				
		Bid Ad/NTP	60 days	Tue 7/21/15	Fri 9/18/15																																				
		Construction	180 days	Sat 9/19/15	Wed 3/16/16																																				
\$1,999,200.00	2	DRAINAGE IMPROVEMENTS CONTRACT 2 - Century Oaks/Market Street, & Ash/Comal Streets																																							
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15																																				
		Survey	30 days	Sat 4/25/15	Sun 5/24/15																																				
		Acquisition	150 days	Mon 5/25/15	Wed 10/21/15																																				
		Engineering Design	120 days	Mon 5/25/15	Mon 9/21/15																																				
		Bid Ad/NTP	60 days	Tue 9/22/15	Fri 11/20/15																																				
		Construction	180 days	Sat 11/21/15	Wed 5/18/16																																				
\$3,394,038.00	3	DRAINAGE IMPROVEMENTS CONTRACT 3 - Downtown Improvements Project																																							
		Surveying Proposal	15 days	Sun 8/2/15	Sun 8/16/15																																				
		Survey	45 days	Mon 8/17/15	Wed 9/30/15																																				
		Engineering Design	180 days	Thu 10/1/15	Mon 3/28/16																																				
		Bid Ad/NTP	60 days	Tue 3/29/16	Fri 5/27/16																																				
		Construction	365 days	Sat 5/28/16	Sat 5/27/17																																				
\$323,400.00	4	DRAINAGE IMPROVEMENTS CONTRACT 4 - Medina & US183 Project																																							
		Surveying Proposal	15 days	Sun 11/1/15	Sun 11/15/15																																				
		Survey	7 days	Mon 11/16/15	Sun 11/22/15																																				
		Acquisition	90 days	Mon 11/23/15	Sat 2/20/16																																				
		Engineering Design	60 days	Mon 11/23/15	Thu 1/21/16																																				
		Bid Ad/NTP	60 days	Fri 1/22/16	Mon 3/21/16																																				
		Construction	90 days	Tue 3/22/16	Sun 6/19/16																																				
\$1,764,000.00	5	FM 2001 ELEVATED TANK PROJECT																																							
		Surveying Proposal	15 days	Sat 1/2/16	Sat 1/16/16																																				
		Survey	15 days	Sun 1/17/16	Sun 1/31/16																																				
		Acquisition	120 days	Mon 2/1/16	Mon 5/30/16																																				
		Engineering Design	90 days	Mon 2/1/16	Sat 4/30/16																																				
		Bid Ad/NTP	60 days	Sun 5/1/16	Wed 6/29/16																																				

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017											
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
\$1,355,516.00	6	Construction	365 days	Thu 6/30/16	Thu 6/29/17																																				
		Surveying Proposal	15 days	Mon 1/18/16	Mon 2/1/16																																				
		Survey	30 days	Tue 2/2/16	Wed 3/2/16																																				
		Acquisition	150 days	Thu 3/3/16	Sat 7/30/16																																				
		Engineering Design	120 days	Thu 3/3/16	Thu 6/30/16																																				
		Bid Ad/NTP	60 days	Fri 7/1/16	Mon 8/29/16																																				
		Construction	300 days	Fri 9/2/16	Wed 6/28/17																																				
\$470,400.00	7	SH130 PUMP STATION PROJECT	7 days	Mon 4/25/16	Sun 5/1/16																																				
		Survey	90 days	Mon 5/2/16	Sat 7/30/16																																				
		Bid Ad/NTP	60 days	Sun 7/31/16	Wed 9/28/16																																				
		Construction	270 days	Sun 10/2/16	Wed 6/28/17																																				
\$859,186.00	8	SH130/TOWN BRANCH SEWER PROJECT	15 days	Fri 5/20/16	Fri 6/3/16																																				
		Surveying Proposal	30 days	Sat 6/4/16	Sun 7/3/16																																				
		Acquisition	120 days	Mon 7/4/16	Mon 10/31/16																																				
		Engineering Design	90 days	Mon 7/4/16	Sat 10/1/16																																				
		Bid Ad/NTP	60 days	Sun 10/2/16	Wed 11/30/16																																				
		Construction	240 days	Mon 12/5/16	Tue 8/1/17																																				
\$1,891,126.00	9	WATER TRANSMISSION MAIN PROJECT - Water Plant Transmission Main, MLK to FM 20 West Transmission Main	17 days	Wed 11/16/16	Fri 12/2/16																																				
		Surveying Proposal	30 days	Sat 12/3/16	Sun 1/1/17																																				
		Acquisition	120 days	Mon 1/2/17	Mon 5/1/17																																				
		Engineering Design	90 days	Mon 1/2/17	Sat 4/1/17																																				
		Bid Ad/NTP	60 days	Sun 4/2/17	Wed 5/31/17																																				
		Construction	180 days	Mon 6/5/17	Fri 12/1/17																																				