

**PUBLIC NOTICE**

**AGENDA**

**LOCKHART CITY COUNCIL**

**THURSDAY, NOVEMBER 14, 2019**

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS  
217 SOUTH MAIN STREET, 3<sup>rd</sup> FLOOR  
LOCKHART, TEXAS**

**6:30 P.M.**

**WORK SESSION (No Action)**

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issue discussed or reviewed during the work session.

**DISCUSSION ONLY**

- A. Discussion Ordinance 2019-27 amending Chapter 56, Article IX, Wreckers, Division 4, Limitations on Rates for Non-consent Tows, increasing fees for police authorized tows from an accident scene, police authorized tow-impounds and all other non-consent tows, and adding a section to establish procedures by which a towing company may request that a towing fee study be performed. 4-42
- B. Discussion analysis and allow the City Manager to negotiate an agreement for IT Management Services with Blue Layer Innovative Technology Services. 43-60
- C. Discuss Resolution 2019-33 canvassing the General Election held on November 5, 2019 for the election of Councilmember District 1, Councilmember District 2, and Two Councilmembers At-Large. 61-70

**7:30 P.M. REGULAR MEETING**

**1. CALL TO ORDER**

Mayor Lew White

**2. INVOCATION, PLEDGE OF ALLEGIANCE**

Invocation.

Pledge of Allegiance to the United States and Texas flags.

**3. PUBLIC COMMENT**

(The purpose of this item is to allow the public an opportunity to address the City Council on issues that are or are not on the agenda. No discussion can be carried out on the citizen/visitor comment about items not on the agenda.)

4. **DISCUSSION/ACTION ITEMS**

- D. Discussion and/or action to consider Ordinance 2019-27 amending Chapter 56, Article IX, Wreckers, Division 4, Limitations on Rates for Non-consent Tows, increasing fees for police authorized tows from an accident scene, police authorized tow-impounds and all other non-consent tows, and adding a section to establish procedures by which a towing company may request that a towing fee study be performed. 4-42
- E. Discussion and/or action to consider approval of analysis and allow the City Manager to negotiate an agreement for IT Management Services with Blue Layer Innovative Technology Services. 43-60
- F. Discussion and/or action regarding appointments to various boards, commissions or committees. 71-78

5. **CITY MANAGER’S REPORT, PRESENTATION AND POSSIBLE DISCUSSION**

- Tree of Angels ceremony – Monday, December 2 at 7:00 p.m. at First Lockhart Baptist Church.
- Dickens’ Lighted parade will be on Friday, December 6 at 7:00 p.m. with festivities continuing December 7<sup>th</sup>.
- Light Up Lockhart and pictures with Santa on the Downtown Square on Sunday, December 8 at 3:30 p.m.
- Fire Department had eight out of five candidates pass the written and physical ability tests on November 2, 2019. Fire Department currently has three positions open. Interviews will begin soon.

6. **COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST**

*(\*\*Items of Community Interest defined below)*

7. **EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.087 TO DELIBERATE OR FOR DISCUSSION REGARDING COMMERCIAL OR FINANCIAL INFORMATION THAT THE GOVERNMENTAL BODY HAS RECEIVED FROM A BUSINESS PROSPECT THAT THE GOVERNMENTAL BODY SEEKS TO HAVE LOCATE, STAY, OR EXPAND IN OR NEAR THE TERRITORY OF THE GOVERNMENTAL BODY AND WITH WHICH THE GOVERNMENTAL BODY IS CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS; OR TO DELIBERATE THE OFFER OF A FINANCIAL OR OTHER INCENTIVE TO A BUSINESS PROSPECT.**

- A. Discussion regarding Economic Development negotiations with Project AI.

**EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.086- TO DELIBERATE, VOTE, OR TAKE FINAL ACTION ON ANY COMPETITIVE MATTERS RELATING TO PUBLIC POWER UTILITIES.**

- A. Discussion of entering into a contract with AEP regarding the City’s wholesale electric power supply and customer supply obligation.

**EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.071, PRIVATE CONSULTATION WITH ITS ATTORNEY TO SEEK ADVICE ABOUT PENDING OR CONTEMPLATED LITIGATION; AND/OR SETTLEMENT OFFER; (2) AND/OR A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENT BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER.**

A. Consultation with City Attorney regarding National Prescription Opiate Litigation.

**8. OPEN SESSION.**

A. Discussion and/or action regarding Economic Development negotiations with Project AI.

B. Discussion and/or action regarding a contract with AEP regarding the City's wholesale electric power supply and customer supply obligation.

C. Discussion and/or action regarding National Prescription Opiate Litigation.

**9. COUNCIL ACTION REGARDING THE NOVEMBER 5, 2019 GENERAL ELECTION**

A. Discussion and/or action to consider Resolution 2019-33 canvassing the General Election held on November 5, 2019 for the election of Councilmember District 1, Councilmember District 2, and Two Councilmembers At-Large. 61-70

B. Administer Oath of Office to newly elected Councilmembers as follows:

- Councilmember District 1 – Juan Mendoza
- Councilmember District 2 – Derrick David Ray Bryant
- Councilmember At-Large – Angie Gonzales-Sanchez
- Councilmember At-Large – Brad Westmoreland

**10. ADJOURNMENT**

*\*\* Items of Community Interest includes: 1) expressions of thanks, congratulations or condolence; 2) information regarding holiday schedules; 3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; 4) a reminder about an upcoming event organized or sponsored by the governing body; 5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official employee of the municipality; and 6) announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda. (SB 1182 - effective 09/01/2009)*

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

Posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 8th day of November 2019 at 5:15 pm.

# City of Lockhart, TX

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** November 14, 2019

**AGENDA ITEM CAPTION:** Discussion and/or action to consider Ordinance 2019-27 amending Chapter 56, Article IX, Wreckers, Division 4, Limitations on Rates for Non-consent Tows, increasing fees for police authorized tows from an accident scene, police authorized tow-impounds and all other non-consent tows, and adding a section to establish procedures by which a towing company may request that a towing fee study be performed.

**ORIGINATING DEPARTMENT AND CONTACT:** Police Department, Chief Ernest Pedraza, 512-398-4401

**ACTION REQUESTED:**

ORDINANCE       RESOLUTION       CHANGE ORDER       AGREEMENT  
 APPROVAL OF BID       AWARD OF CONTRACT       CONSENSUS       OTHER

**BACKGROUND/SUMMARY/DISCUSSION:**

On November 7, 2019, the Council discussed the request from the Lockhart area towing companies relative to a proposed increase. During the meeting, a representative of the towing companies expressed disagreement with the LPD's recommendation of revised towing fees. The towing companies' request of fee increases are listed below and are consistent with the reported fees in Caldwell County and City of Luling:

Towing Type	Current	Towing Companies Request/ Caldwell County and Luling	LPD Revised Proposed Fee
Non-consent arrest tows	\$100	\$200	\$172
Crash impounds	\$135	\$250	\$172
Dollies/Sling	N/A	\$50	\$50
Clean Up	N/A	\$50	\$50
Winching	N/A	\$35 per ½ hr	\$35 per ½ hr
Mileage		\$3.00 per loaded mile	
Drop fee	\$30	\$40	\$40
Storage under 24 ft. per day or any part of the day	N/A	\$20*	**
Storage over 24 ft. per day or any part of the day	N/A	\$35	**
Releasing Vehicles	N/A	\$0	**
Officer Inspection	N/A	\$0	**
Preservation Fee	N/A	Not to exceed \$20	**
Waiting	N/A	\$50 per hour after first hour	**
Extraordinary Recovery Fee	\$20	\$35	\$35
Second vehicle transport	\$35	\$45	\$45

\* It appears that Caldwell County charges \$25

\*\*Pending Council deliberations/direction

**STAFF RECOMMENDATION/REQUESTED MOTION:** Approval of Ordinance 2019-27 amending Chapter 56, Article IX, wreckers, Division 4, increasing towing fees as presented. However, should the City Council direct other amendments to incorporate the towing companies request, the staff would suggest that additional time be granted in order to redraft the Ordinance consistent with Council's direction.

**LIST OF SUPPORTING DOCUMENTS:** Ordinance 2019-27, Austin Tow Study Comparison, Towing at a Glance, packet documents from November 7, 2019 meeting, information from Linda Barron outlining expenses and requesting rate increase, letter from Towing companies with their request, and comparisons from City of Seguin, Hays County, and Caldwell County.

Department Head initials:

City Manager's Review:



## Ordinance 2019-27

AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS, AMENDING CHAPTER 56, ARTICLE IX, WRECKERS, DIVISION 4, LIMITATIONS ON RATES FOR NON-CONSENT TOWS, SECTION 56-470, LIMITS ON FEE AMOUNTS, (A) FEES, CODE OF ORDINANCES, INCREASING FEES FOR POLICE-AUTHORIZED TOWS FROM AN ACCIDENT SCENE; POLICE AUTHORIZED TOW-IMPOUNDS; AND ALL OTHER NON-CONSENT TOWS; ADDING SECTION 56-473 TOWING FEE STUDY, TO ESTABLISH PROCEDURES BY WHICH A TOWING COMPANY MAY REQUEST A TOWING FEE STUDY BE PERFORMED; PROVIDING FOR A REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION, PROVIDING FOR PENALTY, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lockhart, Texas, wishes to amend the local wrecker ordinance due to increased fuel and higher rates being charged by other cities in the area.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS:

- I. That Chapter 56, Article IX Wreckers, Division 4, Limitations on Rates for Non-consent Tows, Section 56-470, Limits on fee amounts, (a) Fees, of the Code of Ordinance, is hereby amended to include:

**Sec. 56-470. - Limits on fee amounts.**

- a) *Fees.*
  - (1) Police-authorized tow from accident scene ... \$172.00
  - (2) Police-authorized tow—Impound/non-accident ... \$172.00
  - (3) All other non-consent tows ... \$172.00
  - (4) Drop fee—For non-consent tow where owner requests release of vehicle after wheels are lifted but before it leaves the property ... \$40.00
  - (5) Additional fee for extraordinary recovery, extraordinary cleanup, or waiting time at police request in excess of one hour (all inclusive), per half-hour ... \$35.00
  - (6) Second vehicle transported by same tow ... \$45.00
  - (7) Winching per ½ hours ...\$35
  - (8) Dollies...\$50
  - (9) Clean up...\$50
- b) *Miscellaneous and storage fees.* Fees charged for vehicle storage, owner notification and other services provided by storage facilities for non-consent tows originating in the city limits shall not exceed the limitations set in the storage facility act or storage facility regulations.

## II. Add Sec. 56-473 – Towing Fee Study

### Sec. 56-473 - Towing Fee Study

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- (a) In this section, a "towing fee study" is a study to determine the fair market value of a non-consent tow originating in the City, considering financial information provided to the City by the towing company requesting the study.
- (b) A towing company may request that the City conduct a towing fee study by filing a written request with the city manager by certified mail, return receipt requested, or by hand delivery.
- (c) Within 90 days after the filing of an initial request, additional towing companies may join the request by filing written requests in accordance with Subsection (b).
- (d) The City shall conduct a towing fee study if the initial requestor and the additional requestors, if any:
  - (a) accounted for not less than 50 percent of the non-consent tows performed in the City during the preceding twelve-month period, as determined by the city manager; and
  - (b) deposit with the city manager a fee of \$1,000.
- (e) If the towing fee study is not conducted the City shall refund the fee, less an administrative fee of \$250.
- (f) Each towing company requesting the towing fee study shall cooperate with the City to conduct the study. Each such towing company shall provide to the City information determined by the city manager to be reasonably necessary to determine the fair market value of towing services regulated under this Chapter.
- (g) The City shall complete a towing fee study not later than the 120th day after receiving all information required under Subsection (f).
- (h) The city manager shall present to the city council the results of the towing fee study. The city manager shall give to each towing company that owns or leases tow trucks registered with the City written notice of the time, date, and location of the city council meeting at which the study is to be considered. The notice must be sent by United States regular mail to the towing company's address listed in the latest registration application on file with the police chief.
- (i) Based on the results of the towing fee study, the city council may change the non-consent towing fees. The maximum fees must represent the fair market value of the services of a towing company performing non-consent tows originating in the City.

(j) The City is not required to conduct more than one towing fee study within a two-year time period measured from the date the city council most recently considered a towing fee study.

**{All other sections remain unchanged.}**

- III. Severability: if any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforce, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.
- IV. Repealer: That all other instances, section, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.
- V. Penalty: any person who violates any provision of this ordinances shall be guilty of a misdemeanor, and upon conviction shall be fined as provided in Section 1-8 of the City Code.
- VI. Publication: That the City Secretary is directed to cause this ordinance caption to be published in a newspaper of general circulation according to law.
- VII. Effective Date: That this ordinance shall become effective within 10 days of the date of its passage.

PASSED, APPROVED AND ADOPTED this the 14th day of November, 2019.

CITY OF LOCKHART

\_\_\_\_\_  
LEW WHITE, MAYOR

ATTEST:

\_\_\_\_\_  
CONNIE CONSTANCIO, TRMC  
CITY SECRETARY

APPROVED AS TO FORM:

\_\_\_\_\_  
MONTE AKERS  
CITY ATTORNEY

November 8, 2019

Lockhart City Manager  
Lockhart City Hall

Dear Mr. Lewis:

AS per the city council meeting of November 8, 2019 we are submitting our request to increase the tow fees in the city of Lockhart.

Attached you will find a letter signed by all the Towing Companies requesting a Tow fee increase. We have also attached the Caldwell County Tow Fee Schedule and a Fee schedule of what other cities and counties the size or close to the size of Lockhart are charging. Please contact me if additional information is needed.



Linda Barron, Johnny's Wrecker Service

**RECEIVED**

NOV 8 2019

**CITY OF LOCKHART  
CITY SECRETARY'S OFFICE**

8



Revised 11/07/2019

Lockhart City Manager  
Lockhart City Council

Thank you for the opportunity to re-submit our request for an increase in city called tows.

We are asking city council to increase the tow fees for Non-consent Tows, for Police Authorized accident tows and Police authorized non-consent Tows. The fee increase will be the same as those charged for Caldwell County. We also, are requesting that the word "all inclusive" be removed from city ordinance sec. 56-470, item a, #1. By doing this, it will allow the towing company to add the necessary charges as needed.

Accident \$250.00

Non accident \$200.00

**Charges that may be charged as needed.**

Winching \$ 35.00 per half hour

Clean-up \$ 50.00

Wait time \$ 50.00 per half hour after 1<sup>st</sup> hour

Dolly/Sling \$ 50.00

Mileage \$ 3.00 per loaded

We would like to thank you for your time and consideration.

Big Boyz Towing 

Cash Towing 

Fly Towing 

Henry's Towing 

Johnny's Wrecker Service 

Tow Dispatch 911 

**RECEIVED**

NOV 8 2019

CITY OF LOCKHART  
CITY SECRETARY'S OFFICE

<b>CITIES:</b>	<b>TOW FEES:</b>
BASTROP:	<b>Fees For NonConsent Fees.</b>  <b>Maxium Towing Fees:</b> * Regular Towing Charge ( For Vehicles Not Requiring The Use Of Heavy-Duty Wrecker) For Vehicles 10,000 Pounds: \$300.00 * If Medium Duty Or Heavy-Duty Wrecker Is Used To Tow Vehciles In Excess Of 10,000 Pounds: \$300.00
BUDA:	Accidents, Arrest, Abandoned Vehicles, Illegally Parked Vehicles: *Regular Non-consent Tow For Vehicles Under 10,000 lbs: \$250.00 *Regular Non-consent Tow For Vehicles 10,0010-25,999: \$400.00 *Regular Non-consent Tow For Vehicles 26,000+: \$800.00
GONZALES:	No City Ordinance On Towing Fees, Only Go By Caldwell County Fees.
KYLE:	\$250.00
LOCKHART:	\$135.00
LULING:	\$250.00
SAN MARCOS:	\$150.00
SEGUIN:	\$200.00
HAYS COUNTY:	\$250.00
GONZALES COUNTY:	\$150.00 + \$15.00 Fuel Surcharge
BASTROP COUNTY:	\$300.00
FAYETTE COUNTY:	N/A
TRAVIS COUNTY:	\$275.00

**RECEIVED**

NOV 8 2019

CITY OF LOCKHART  
CITY SECRETARY'S OFFICE

\*\*All Fees Are not Inclusive. Other Fees May APPLY. As every situation is different.  
Ex: Overturned Vehicles, Excessive Winching, Excessive Wait Time.

## FEEES CHARGED

FEEES CHARGED ON ROTATION CALLS ARE NOT TO EXCEED...

1.	Non-consent Tow	\$200.00
2.	Accident Tow	\$250.00
3.	Dolly/Sling	\$ 50.00
4.	Clean-up	\$ 50.00
5.	Winching	\$ 35.00 per half hour
6.	Mileage	\$ 3.00 per loaded mile
7.	Storage Under 24'	\$ 20.00 per day or any part of a day
8.	Storage Over 24'	\$ 35.00 per day or any part of a day
9.	Releasing Vehicles	No charge
10.	Officer Inspection	No charge
11.	Preservation Fee	Not to exceed \$20.00
12.	Waiting	\$50.00 per hour after 1 <sup>st</sup> hour

**NOTE:** Wrecker Drivers should obtain a copy of the vehicle impound report from the deputy on the scene and should be aware that any hold placed on the vehicle by that deputy should be noted on the report.

Wrecker drivers are not bound by verbal instructions to hold a vehicle.

**RECEIVED**

NOV 8 2019

CITY OF LOCKHART  
CITY SECRETARY'S OFFICE

JOHNNY'S WRECKER SERVICE  
BARRON'S WRECKER SERVICE  
BARRON'S STORAGE FACILITY 0650002VSF  
1400 S. Commerce St. Lockhart, TX 78644  
512-668-4840 / 512-668-4839

July 23, 2019

Lockhart Police Department  
Chief Ernest Pedraza

I hope this is what is needed to complete the survey.

Cost of doing business (includes two wrecker services, Storage Facility and three wreckers)*	\$94,333.00
Operating Expenses labor & fuel (fuel for three wreckers & labor for 4 employees)*	35,000.00
# of calls per year (city - estimate only)	105 - CALLS
# of non-consent tows accident calls per year	n/a
# of other non-consent non accident tows per year	15

\*amounts indicated were split between Automotive Shop, Wrecker Services and Storage Facility.

# CAIAWELL COUNTY

## FEEES CHARGED

FEEES CHARGED ON ROTATION CALLS ARE NOT TO EXCEED...

1.	Non-consent Tow	\$200.00
2.	Accident Tow	\$250.00
3.	Dolly/Sling	\$ 50.00
4.	Clean-up	\$ 50.00
5.	Winching	\$ 35.00 per half hour
6.	Mileage	\$ 3.00 per loaded mile
7.	Storage Under 24'	\$ 25.00 per day or any part of a day
8.	Storage Over 24'	\$ 35.00 per day or any part of a day
9.	Releasing Vehicles	No charge
10.	Officer Inspection	No charge
11.	Preservation Fee	Not to exceed \$20.00
12.	Waiting	\$50.00 per hour after 1 <sup>st</sup> hour

**NOTE:** Wrecker Drivers should obtain a copy of the vehicle impound report from the deputy on the scene and should be aware that any hold placed on the vehicle by that deputy should be noted on the report.

Wrecker drivers are not bound by verbal instructions to hold a vehicle.

C. Towing Fees

The categories and pricing listed in the Sections below are meant to relate to basic services provided by a Company. It is expected that the "fees" cited below will be charged for basic services, along with any other categorical charges that apply to an event.

When appropriate, the Office will allow a Company to qualify certain work as an Incident Management Tow. An 'Incident' is any event which is not part of the standard operation of the service and which causes, or may cause, a notable increase in the time and labor associated with the service. The objective of Incident Management is to restore normal operations as quickly as possible with the least possible impact on either the business or the user, at a cost-effective, reasonable price.

Due to the impossibility of listing every possible piece of equipment than might be required to handle the incident, as well as new technology as it becomes available, there may be items that were not listed below, but which are billed. The Office may require a detailed explanation if any such items are billed and an inquiry is made about the bill or as a result of an inspection of company records.

**FEES FOR BASIC SERVICES**

**Class "A" Light (1.5 ton and up) duty tow truck under this Agreement:**

Towing – Vehicles 10,000 pounds or less \$250.00

In addition, the following special services rendered in connection with Class A tow hauling under this Agreement may be charged:

Storage	\$20.00	per day
Storage – over 21 feet	\$35.00	per day
Dollies/flatbed	\$50.00	supplementary wheel system
Winching	\$50.00	for one or more hookups of the same vehicle
Waiting time at scene	\$50.00	per hour, after the first hour on scene
Clean up	\$50.00	per hour, (cargo/load) after first hour on scene
Extra labor	\$50.00	additional manpower

**Class "B" Medium (2 ton and larger) duty tow trucks under this Agreement**

Towing – Vehicles in excess of 10,000 pounds \$400.00  
But less than 26,000 pounds

In addition, the following special services rendered in connection with Class B tow hauling under this Agreement may be charged:

Storage	\$20.00	per day
Storage – over 21 feet	\$35.00	per day
Dollies/flatbed	\$50.00	supplementary wheel system
Winching	\$50.00	for one or more hookups of the same vehicle
Waiting time at scene	\$50.00	per hour, after the first hour on scene
Clean up	\$50.00	per hour, (cargo/load) after first hour on scene
Other Specialized Equipment	Rental cost plus 35% Class "B" only	

*City.*

Sec. 106-151. - Limits on fee amounts.

(a) *Category A wreckers:*

Service Description		Max. fee
1.	Police-authorized tow from accident scene - a flat fee of \$200.00 unless a police officer determines that any of the following services are needed:	\$200.00
a.	Waiting time - each additional ½ hour after the first ½ hour - \$50.00	
b.	Winching fee - \$100.00 plus \$75.00 per each additional ½ hour	
c.	Additional labor for clean-up - \$75.00 plus \$50.00 per each additional ½ hour .	
d.	Dollies or rollback trucks where required - \$100.00	
e.	Drive shaft removal - \$75.00	
f.	Fuel surcharge for any tows over four miles - \$25.00	
2.	Police-authorized tow - Impound/non-accident (all inclusive) [dollies, winching, flatbed, waiting time, cleanup etc.]	\$200.00
a.	Fuel surcharge \$1.00/mile for any tows over 4 miles	
3.	Roadside assists - when requested by police officer - fee not to exceed:	\$100.00

# Austin Police Department Highway Enforcement Command Tow Fee Study



# Request for Increase

The Austin Towing Association has requested an increase for Non-Consent Tows performed in the City of Austin

- Current Rate        \$150.00
- Requested Rate    \$225.00
- An increase of     50%

# History of Tow Fee Increases

Year	Increase	Non-Consent Tow rate
19-Jun-2006	58%	\$150.00
18-Mar-2001	46%	\$95.00
18-Jul-1996	18%	\$65.00
26-Jan-1989		\$55.00

\* 13-6-141 TOWING FEE STUDY

\*

\* In this section, a “towing fee study” is a study to determine the fair market value of a non-consent tow originating in the City, including consideration of financial information provided to the City by the towing company requesting the study.

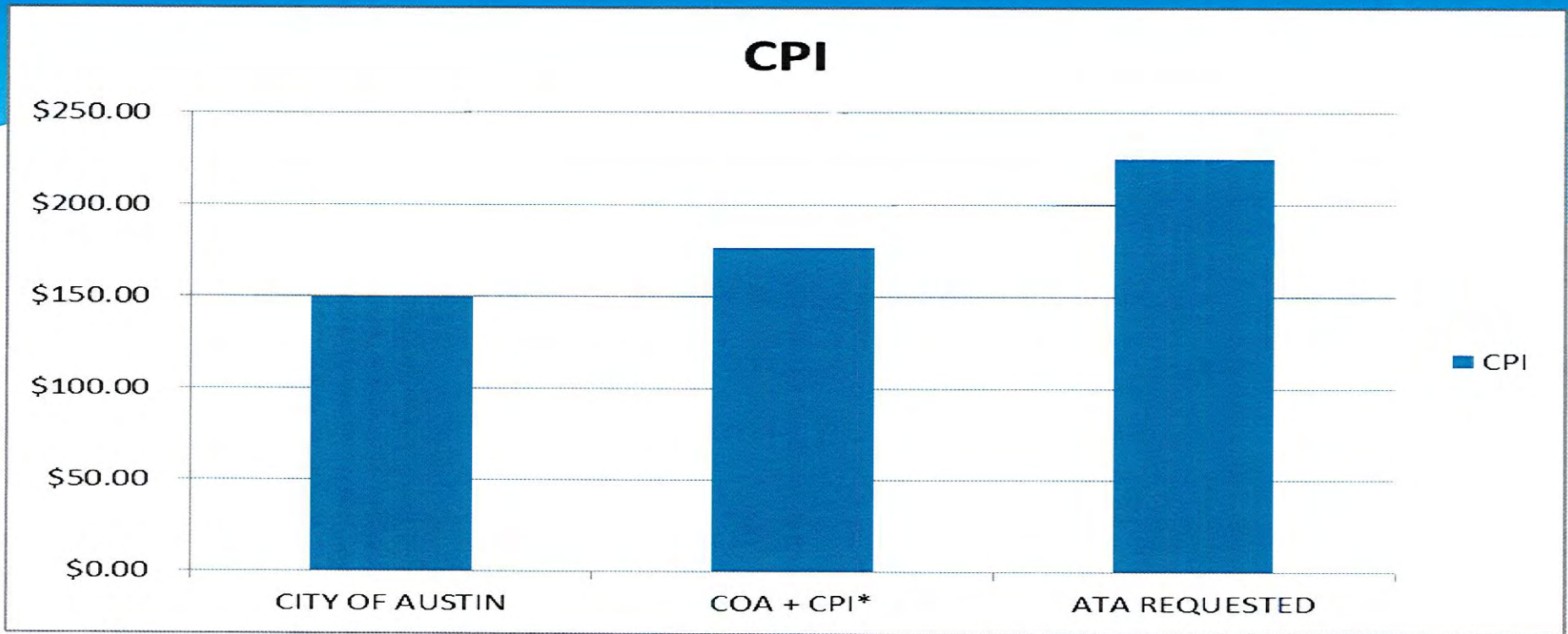
# Consumer Price Index

The Consumer Price Index (CPI) is a measure of the average change over time in the prices paid by urban consumers for a market basket of consumer goods and services.

# Consumer Price Index plus tow rate

Consumer price index from January 2006 to January 2014 has increased 18.05% at a rate of 1.99% per year.

Using the CPI increase since 2006, the \$150 rate for Non-consent tows would now equal \$177.08



- COA + CPI (150 X 1.1805 = 177.08)

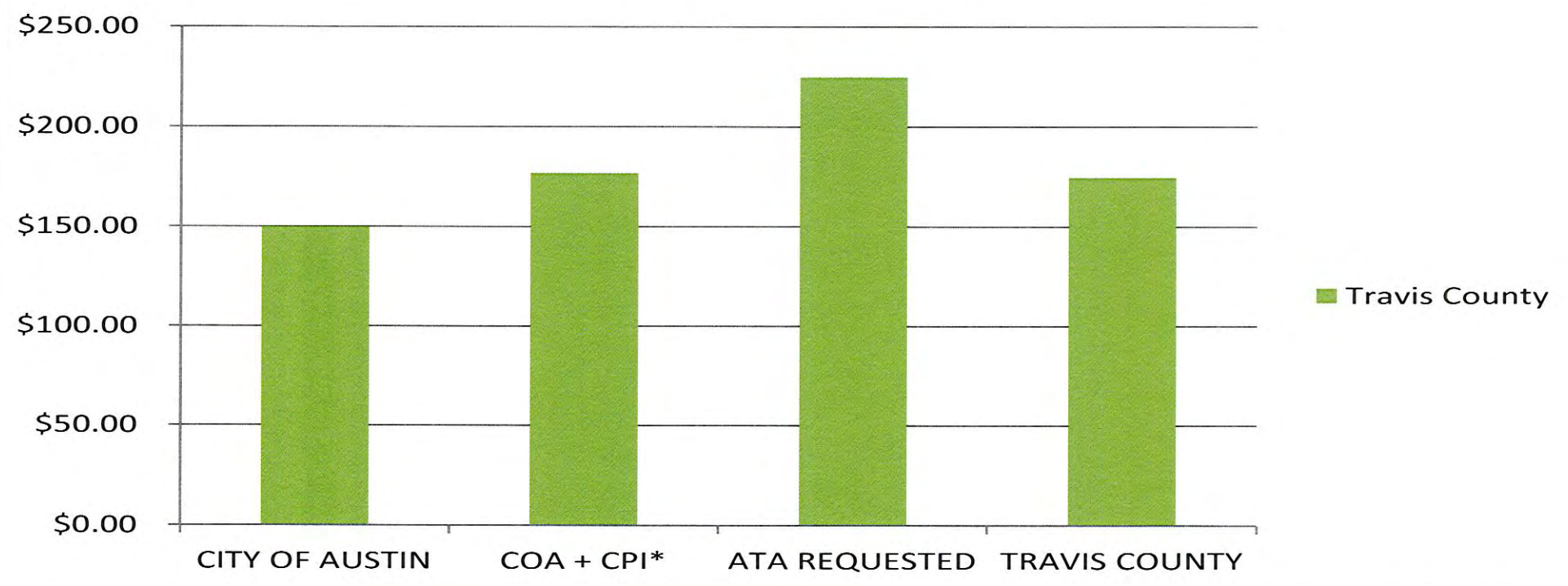
CITY OF AUSTIN CURRENT TOW RATE	\$150.00
COA TOW RATE + CPI	\$177.08
AUSTIN TOWING ASSOC. REQUESTED	\$225.00

# Travis County

On August 13, 2012, the Travis County Commissioner's Court discussed and mutually agreed with the Austin Towing Association on a 35% increase in Non-Consent tow fees from the previous \$130 to a new rate of \$175 in Travis County.

# TRAVIS COUNTY COMPARISON

## Travis County



CITY OF AUSTIN CURRENT TOW RATE	\$150.00
COA TOW RATE + CPI	\$177.08
AUSTIN TOWING ASSOC. REQUESTED	\$225.00
TRAVIS COUNTY	\$175.00

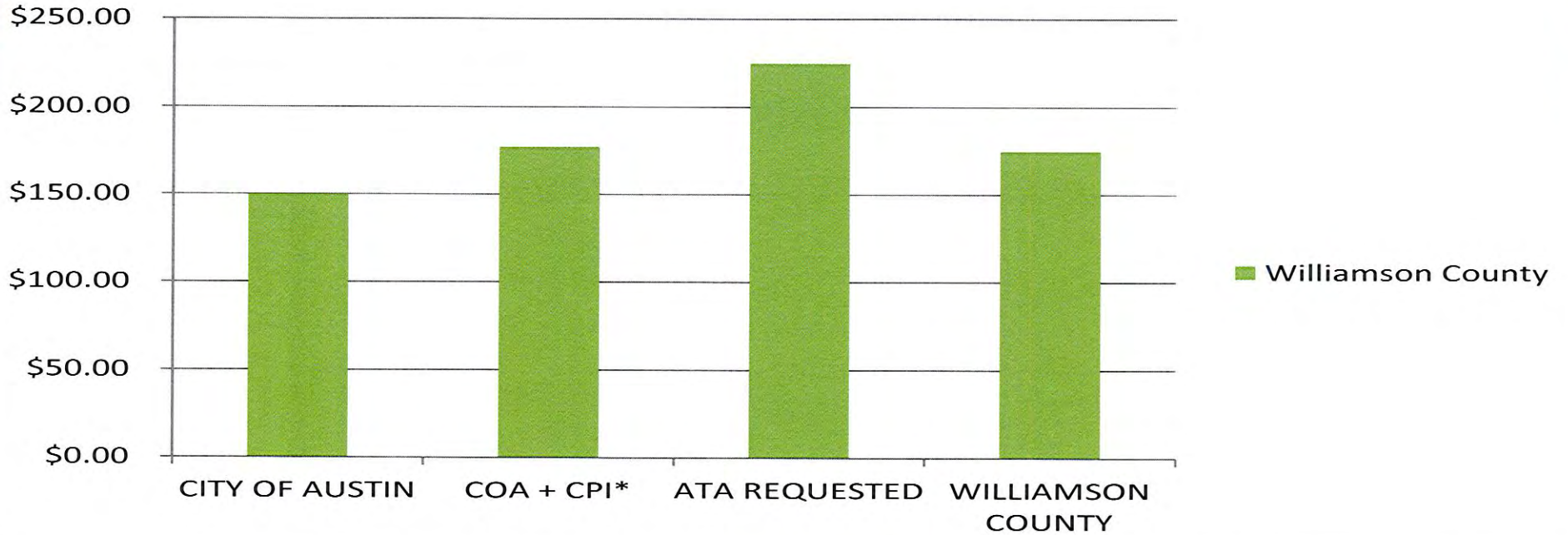


# Williamson County

In June of 2013, the Williamson County Commissioner's Court accepted a request from the Williamson County Towing Association to increase the Non-Consent tow rate from the previous rate of \$110 (Set in October of 2006) to a new rate of \$195 in Williamson County.

# WILLIAMSON COUNTY COMPARISON

## Williamson County



CITY OF AUSTIN CURRENT TOW RATE	\$150.00
COA TOW RATE + CPI	\$177.08
AUSTIN TOWING ASSOC. REQUESTED	\$225.00
WILLIAMSON COUNTY	\$195.00

# City Comparisons

APD surveyed several areas in Texas. These were separated into two separate groups.

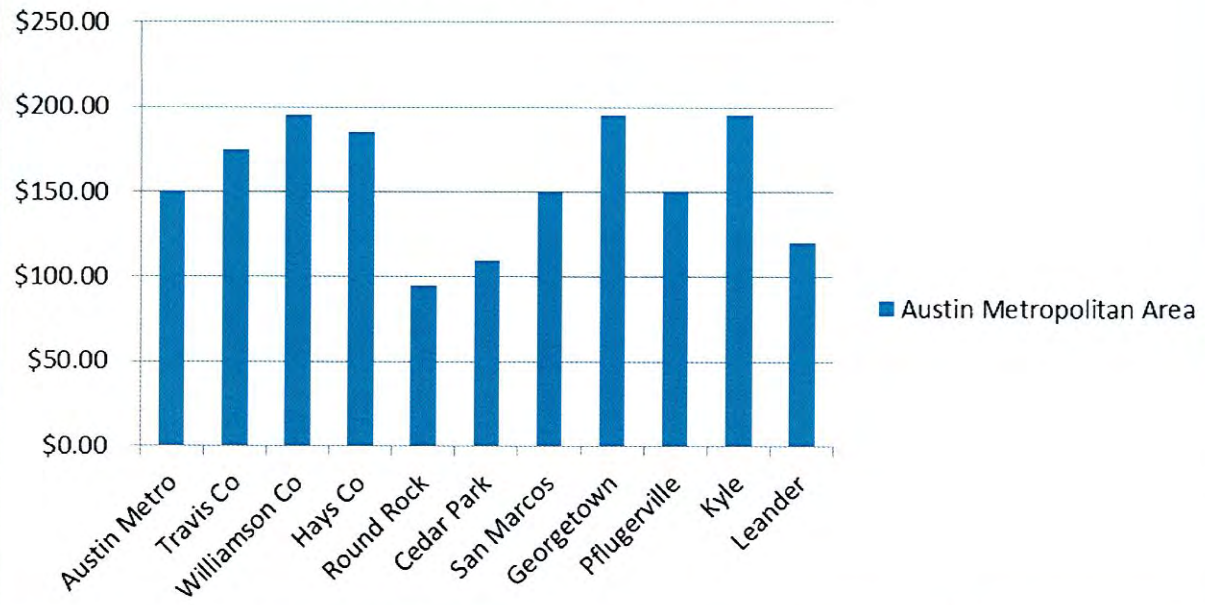
- One group in the Austin Metropolitan Area
- Second group of 10 large Texas Cities

# Austin Metropolitan Area

APD surveyed cities in our metropolitan area looking at their non-consent tow rates. Of the cities surveyed the City of Kyle, City of Georgetown and Williamson County were the highest at \$195.00. The City of Round Rock was the lowest at \$95.00.

The average non-consent tow rate for the Austin Metropolitan area is \$156.36

### Austin Metropolitan Area



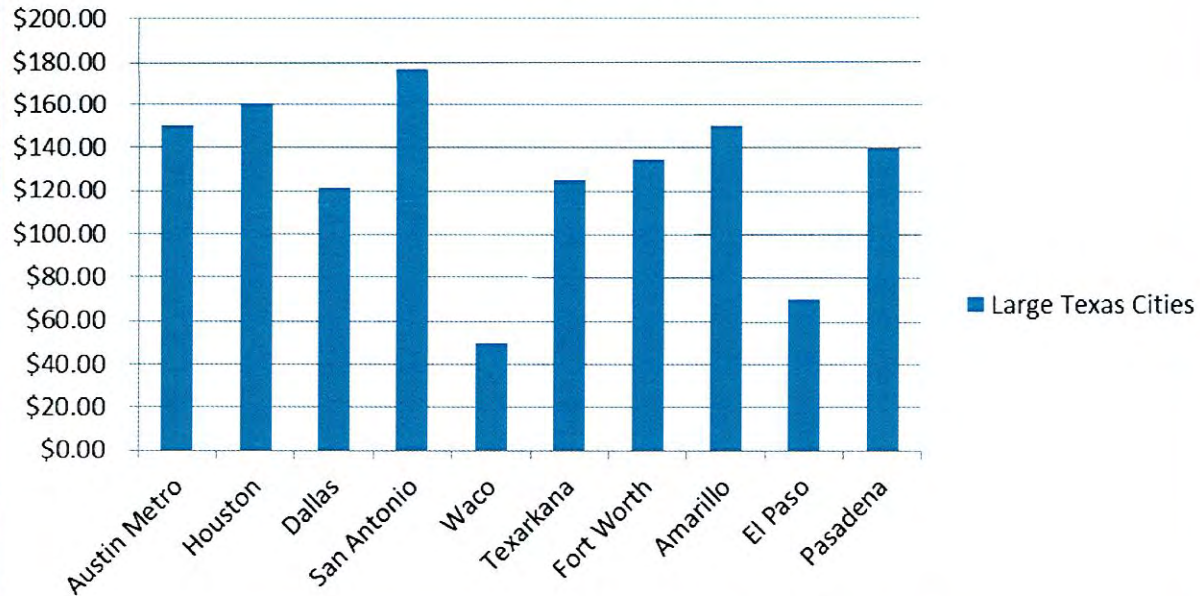
AUSTIN METRO	\$150.00
TRAVIS COUNTY	\$175.00
WILLIAMSON COUNTY	\$195.00
HAYS COUNTY	\$185.00
ROUND ROCK	\$95.00
CEDAR PARK	\$110.00
SAN MARCOS	\$150.00
GEORGETOWN	\$195.00
PFLUGERVILLE	\$150.00
KYLE	\$195.00
LEANDER	\$120.00

# Large Texas Cities

APD surveyed 10 Large Texas cities looking at their non-consent tow rates. Of the cities surveyed the City of San Antonio was the highest at \$177.00. The city of Waco was the lowest at \$50.00.

The average non-consent tow rate for Texas large cities is \$125.33

### Large Texas Cities



Austin Metro	\$150.00
Houston	\$160.00
Dallas	\$121.00
San Antonio	\$177.00
Waco	\$50.00
Texarkana	\$125.00
Fort Worth	\$135.00
Amarillo	\$150.00
El Paso	\$70.00
Pasadena	\$140.00

# Traffic Incident Management program consideration

22

The TIMs program is unique to the City of Austin, used to rapidly clear disabled vehicles from high speed roadways during rush hour traffic.

The Austin Police Department Towing Rules State:

- A towing company must participate in the T.I.M program if it is on a Non-Consent Rotation List.
- This program requires tow truck companies to stage tow trucks in a zone and clear a high speed roadways at no charge.

On average, Austin Towing companies report removing approximately 3 to 4 vehicles off of Austin roadways, free of charge, during their required 6 hour shifts in the TIMs program.



# Conclusion

Based on the market analysis, the information provided by the Austin Towing Association and the projected 2 year CPI increase, APD recommends that a fair market value for Non-Consent tows be set at \$185.

# City of Lockhart, TX

## Council Agenda Item Briefing Data

# HISTORY

**COUNCIL MEETING DATE:** November 7, 2019

**AGENDA ITEM CAPTION:** Discussion and/or action to consider Ordinance 2019-27 amending Chapter 56, Article IX, Wreckers, Division 4, Limitations on Rates for Non-consent Tows, increasing fees for police authorized tows from an accident scene, police authorized tow-impounds and all other non-consent tows, and adding a section to establish procedures by which a towing company may request that a towing fee study be performed.

**ORIGINATING DEPARTMENT AND CONTACT:** Police Department, Chief Ernest Pedraza, 512-398-4401

**ACTION REQUESTED:**

**ORDINANCE**       RESOLUTION       CHANGE ORDER       AGREEMENT  
 APPROVAL OF BID       AWARD OF CONTRACT       CONSENSUS       OTHER

**BACKGROUND/SUMMARY/DISCUSSION:**

On June 27, 2019 the owners of the Lockhart towing companies met with the Chief of Police requesting a rate increase in non-consent tows. Towing companies in Lockhart that were present at the meeting were: Fly's Towing; Cash Towing; Barron's Wrecker Service; Glenn Carvalho/Caldwell Auto Works; and, 911 Tow. The towing companies submitted a letter requesting the increase because of the rise in the cost to do business such as increased insurance premiums, wrecker fees, wrecker maintenance, storage facility fees and continuing education of drivers and storage facility personnel. The wrecker companies are requesting the following fee increases:

Tow Type	Current Fee	Wrecker Company Requested Increased Fee	Staff Proposed Fee
Non-consent arrest tows	\$100	\$200	\$127
Crash impounds	\$135	\$250	\$172
Show-up fee	\$20	N/A	\$20
Drop fee	\$30	N/A	\$40
Extraordinary recovery fee	\$20	N/A	\$25
Second vehicle transport	\$35	N/A	\$45

The last increase in the non-consent towing fees was in April of 2006. The information provided to the Police Department by the wrecker companies and the inflation rates as provided by the Bureau of Labor determined the proposed rate increases.

Texas Occupations Code (TOC), Sec.2308.202 states that the governing body of a political subdivision may regulate the fees that may be charged or collected in connection with a non-consent tow originating in the territory of the political subdivision. The fees may not exceed the maximum amount authorized by commission rule. A non-consent tow means the towing of a motor vehicle without the consent of the vehicle owner (i.e. Accidents, Arrests) while a consent tow means the towing of a motor vehicle with the consent of the vehicle owner or lienholder. TOC also provides that a governing body that regulates non-consent tow fees shall establish procedures by which a towing company may request that a towing fee study be performed. The towing fee study is a study to determine the fair market value of a non-consent tow originating in the city, including consideration of financial information provided to the city by the towing company requesting the study.

Based on the market analysis, the information provided by the Lockhart Towing Companies and the projected 12-year Consumer Price-Index (CPI) increase, LPD recommends that fees be increased based on a fair market value as listed in the chart above.

**PROJECT SCHEDULE (if applicable):** N/A

**AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)**

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

**FISCAL NOTE (if applicable):** N/A      **Previous Council Action:** N/A

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** Approval of Ordinance 2019-27 amending Chapter 56, Article IX, Wreckers, Division 4, increasing towing fees as presented.

**LIST OF SUPPORTING DOCUMENTS:** Ordinance 2019-27, Letter from Linda Barron requesting rate increase, TDLR Towing in a Glance, Opinion from Peter Gruning regarding Private Property Towing, and copy of Texas Occupational Code 2308.203 Towing Fee Study requirement.

Department Head initials:



City Manager's Review:



# HISTORY

## ORDINANCE 2019-27

AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS, AMENDING CHAPTER 56, ARTICLE IX, WRECKERS, DIVISION 4, LIMITATIONS ON RATES FOR NON-CONSENT TOWS, SECTION 56-470, LIMITS ON FEE AMOUNTS, (A) FEES, CODE OF ORDINANCES, INCREASING FEES FOR POLICE-AUTHORIZED TOWS FROM AN ACCIDENT SCENE; POLICE AUTHORIZED TOW-IMPOUNDS; AND ALL OTHER NON-CONSENT TOWS; ADDING SEC. 56-473 TOWING FEE STUDY, TO ESTABLISH PROCEDURES BY WHICH A TOWING COMPANY MAY REQUEST A TOWING FEE STUDY BE PERFORMED; PROVIDING FOR A REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION, PROVIDING FOR PENALTY, AND ESTABLISHING AN EFFECTIVE DATE.

**WHEREAS**, the City Council of the City of Lockhart, Texas, wishes to amend the local wrecker ordinance due to increased fuel and higher rates being charged by other cities in the area.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS:**

- I. That Chapter 56, Article IX Wreckers, Division 4, Limitations on Rates for Non-consent Tows, Section 56-470, Limits on fee amounts, (a) Fees, of the Code of Ordinance, is hereby amended to include:

**Sec. 56-470. - Limits on fee amounts.**

a) *Fees.*

- (1) Police-authorized tow from accident scene (all inclusive (double hookup, dollies, winching, flatbed, waiting time, cleanup, etc.) unless extraordinary recovery, such as for righting overturned vehicle or winching from a waterway, extraordinary cleanup, or waiting time at police request in excess of one hour is confirmed by a police officer)... \$172.00
- (2) Police-authorized tow—Impound/non-accident (all inclusive (double hookup, dollies, winching, flatbed, waiting time, cleanup, etc.) ... \$127.00
- (3) All other non-consent tows (all inclusive (double hookup, dollies, winching, flatbed, etc.) ... \$127.00
- (4) Show-up fee—For non-consent tow where owner requests release of vehicle after the wrecker is in position and ready to connect to the vehicle, but before wheels are lifted ... \$20.00
- (5) Drop fee—For non-consent tow where owner requests release of vehicle after wheels are lifted but before it leaves the property ... \$40.00
- (6) Additional fee for extraordinary recovery, extraordinary cleanup, or waiting time at police request in excess of one hour (all inclusive), per half-hour ... \$25.00
- (7) Second vehicle transported by same tow ... \$45.00

# HISTORY

- b) *Miscellaneous and storage fees.* Fees charged for vehicle storage, owner notification and other services provided by storage facilities for non-consent tows originating in the city limits shall not exceed the limitations set in the storage facility act or storage facility regulations.

## II. Add Sec. 56-473 – Towing Fee Study

### Sec. 56-473 - Towing Fee Study

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- (a) In this section, a "towing fee study" is a study to determine the fair market value of a non-consent tow originating in the City, considering financial information provided to the City by the towing company requesting the study.
- (b) A towing company may request that the City conduct a towing fee study by filing a written request with the city manager by certified mail, return receipt requested, or by hand delivery.
- (c) Within 90 days after the filing of an initial request, additional towing companies may join the request by filing written requests in accordance with Subsection (b).
- (d) The City shall conduct a towing fee study if the initial requestor and the additional requestors, if any:
  - (a) accounted for not less than 50 percent of the non-consent tows performed in the City during the preceding twelve-month period, as determined by the city manager; and
  - (b) deposit with the city manager a fee of \$1,000.
- (e) If the towing fee study is not conducted the City shall refund the fee, less an administrative fee of \$250.
- (f) Each towing company requesting the towing fee study shall cooperate with the City to conduct the study. Each such towing company shall provide to the City information determined by the city manager to be reasonably necessary to determine the fair market value of towing services regulated under this Chapter.
- (g) The City shall complete a towing fee study not later than the 120th day after receiving all information required under Subsection (f).
- (h) The city manager shall present to the city council the results of the towing fee study. The city manager shall give to each towing company that owns or leases tow trucks registered with the City written notice of the time, date, and location of the city council meeting at which the study is to be considered. The notice must be sent by United States regular mail to the towing company's address listed in the latest registration application on file with the police chief.
- (i) Based on the results of the towing fee study, the city council may change the non-consent towing fees. The maximum fees must represent the fair market value of the services of a towing company performing non-consent tows originating in the City.
- (j) (J) The City is not required to conduct more than one towing fee study within a two-year time period measured from the date the city council most recently considered a towing fee study.

{All other sections remain unchanged.}

# HISTORY

- III. Severability: if any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforce, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.
- IV. Repealer: That all other instances, section, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.
- V. Penalty: any person who violates any provision of this ordinance shall be guilty of a misdemeanor, and upon conviction shall be fined as provided in Section 1-8 of the City Code.
- VI. Publication: That the City Secretary is directed to cause this ordinance caption to be published in a newspaper of general circulation according to law.
- VII. Effective Date: That this ordinance shall become effective within 10 days of the date of its passage.

PASSED, APPROVED AND ADOPTED this the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**CITY OF LOCKHART**

\_\_\_\_\_  
LEW WHITE, MAYOR

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
CONNIE CONSTANCIO, TRMC  
CITY SECRETARY

\_\_\_\_\_  
MONTE AKERS  
CITY ATTORNEY

HISTORY

JOHNNY'S WRECKER SERVICE  
BARRON'S WRECKER SERVICE  
BARRON'S STORAGE FACILITY 0650002VSF  
1400 S. Commerce St. Lockhart, TX 78644  
512-668-4840/ Fax# 512-668-4839

City of Lockhart, Chief of Police  
Ernest Pedraza

Dear Chief Pedraza:

This letter will confirm our meeting with you on June 27, 2019 concerning an increase in the Towing Fees within the city of Lockhart.

It is necessary that we request this increase due to a rise in the cost of conducting our business. We are faced with an increase in insurance premiums, wrecker fees, wrecker maintenance, storage facility fees and continued education for our drivers and storage facility personnel. Attached is the fee schedule of what we are allowed to charge according to Chapter 56 – Division 4, Sec. 56-470 Lockhart, TX Code of Ordinances along with the proposed increase fees we are requesting. According to city ordinance there has been no rate increase in the last 10 plus years.

We would like to thank you and John Roscher for meeting with us on this matter.

*Dinda Barron*

## TEXAS DEPARTMENT OF LICENSING & REGULATION



### TOWING AT A GLANCE

**Statutes:** Chapter 2308, Occupations Code  
**Rules:** Title 16 T.A.C. Chapter 86  
**Practice Act?** Yes  
**Title Act?** No  
**Inspections?** No  
**Number of Licensees:** 29,680



**Overview:**

Tow truck companies, tow trucks and tow truck operators must be licensed. Licensed tow truck operators do not need a separate vehicle storage facility (VSF) license to work at a VSF. Tow truck operators are subject to mandatory drug testing.

There are two types of tows: Consent and Non-Consent. A non-consent tow can either be an incident management tow or a private property tow.

- Incident Management (IM)** - This is a tow of a vehicle from a public road due to an accident or incident. This includes when a vehicle owner requests the tow but towing adversely affects traffic on the public roadway. All IM tows are considered non-consent tows and all fees must be directly related to towing and available on a non-consent tow fee schedule\*. There are no state set IM tow fees, however, local municipalities or counties may establish set fees. IM tow operators and IM tow trucks may also perform private property and consent tows.
- Private Property (PP)** - This is a tow of a vehicle authorized by the owner of a parking facility (for example, an apartment building parking lot, restaurant, paid parking lot) without the consent of the owner or operator of the vehicle. All PP tows are non-consent tows whose fees are capped in Texas. (see Type of Tow fees chart). Local municipalities or counties can establish charges less than the statewide rates. PP tow operators and PP tow trucks may also perform consent tows.
- Consent (CT)** - This is a tow of a motor vehicle in which the tow truck is summoned by the owner or operator of the vehicle, or by a person who has possession, custody, or control of the vehicle when the tow is not from a public roadway that affects traffic flow. CT tow operators and CT tow trucks may only perform CT tows.

NOTE: Repossession is a consent tow and results in consensual storage of a vehicle; TDLR does not have jurisdiction over the storage of these vehicles.

Type of Tow	Maximum Tow Fee	Maximum Drop Charge
Light Duty Private Property Tow (towed vehicle is 10,000 lbs or less)	\$255	\$127
Medium Duty Private Property Tow (towed vehicle is between 10,001 and 24,999 lbs)	\$357	\$178
Heavy Duty Private Property Tow (towed vehicle is 25,000 lbs or more)	\$459 per unit; \$918 max	\$229 per unit; \$458 max

**\*Non-Consent Towing Fees**

A towing company must provide its non-consent tow fee schedule to all vehicle storage facilities to which the towing company delivers vehicles for storage. The non-consent tow fees must be directly related to towing and be itemized on the tow ticket, as labeled on the non-consent tow fee schedule.

Local municipalities or counties can establish charges less than the statewide rates.



# TOWING AT A GLANCE

## Drop Fees

- If a vehicle owner arrives at the site of a private property tow before the vehicle is fully hooked up, the tow truck operator is required to release the vehicle to the owner without charging a drop fee.
- If the vehicle owner or operator arrives once the vehicle is hooked up, the tow truck operator is required to tell the owner that they can pay a "drop fee" to stop the tow, if the tow truck has not yet left the property. The drop fee may not be more than one-half of the maximum towing fee.
- The tow truck operator is required to allow the owner to pay the drop fee on the spot and must accept cash, debit cards and credit cards.
- Once the tow truck is in transport on a public roadway and off the private property, the driver may proceed to a licensed vehicle storage facility.

Registration type	New Application	Annual Renewal
Tow Truck Company	\$350	\$350
Tow Truck Permit (each truck)	\$75	\$75
Tow Truck Operator (driver)	\$100	\$100

The **Towing and Storage Advisory Board** has 8 members serving 6-year terms, which includes:

- one representative of a towing company operating in a county with a population of less than one million;
- one representative of a towing company operating in a county with a population of one million or more;
- one representative of a vehicle storage facility located in a county with a population of less than one million;
- one representative of a vehicle storage facility located in a county with a population of one million or more;
- one parking facility representative;
- one peace officer from a county with a population of less than one million;
- one peace officer from a county with a population of one million or more;
- one representative of a member insurer, as defined by Section 462.004, Insurance Code, of the Texas Property and Casualty Insurance Guaranty Association who writes automobile insurance in this state; and
- one person who operates both a towing company and a vehicle storage facility.



# HISTORY

John Roescher

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**From:** Peter Gruning  
**Sent:** Thursday, May 10, 2018 4:08 PM  
**To:** 'Sonia Hernandez'  
**Cc:** 'Vance Rodgers'; John Roescher  
**Subject:** RE: Private Property Towing Fees

Dear Ms. Hernandez,

Thank you for contacting me regarding private property towing fees in Lockhart. I am sending you and the city information about fees by email so that the law sections are provided. The information in bold below relates directly to a city's authority to set towing fees and enforce the fees.

**Tx Occupations Code, Sec. 2308.202 states that the governing body of a political subdivision (the city council of a city) may regulate the fees that may be charged or collected in connection with a nonconsent tow originating in the territory of the political subdivision if the private property tow fees are authorized by commission rule and don't exceed the maximum amount authorized by commission rule.**

Sec. 2308.002 defines "Nonconsent tow" as any tow of a motor vehicle that is not a consent tow, including an incident management tow and a private property tow. "Private property tow" means any tow of a vehicle authorized by a parking facility owner without the consent of the owner or operator of the vehicle. "Parking facility owner" means an individual or legal entity owning or operating a parking facility, a property owners' association under certain circumstances, or a property owner having exclusive right under a dedicatory instrument (usually a deed) to use a parking space.

**Sec. 2308.2065 states that a [towing] license or permit holder may not charge a fee for a nonconsent tow that is greater than the fee for a nonconsent tow established under Sec. 2308.0575 (I think you've listed those maximum amounts in your email) or a fee for a nonconsent tow authorized by a political subdivision.**

**Sec. 2308.505 states that a person commits an offense if, among other things, they violate an ordinance, resolution, order, rule, or regulation of a political subdivision adopted under Sec. 2308.202. The fine amount for the misdemeanor offense is not less than \$200 nor more than \$1,000 per violation, and the police department can enforce this section of the Occupations Code.**

The city has set maximum towing fees within the city in Sec. 56-470 of the city's code of ordinances, which they have authority to do pursuant to the Occupations Code. Because those fee amounts are set by ordinance, changing them requires an amendment to the ordinance, which must be approved by majority vote of the city council. I am happy to talk to you about this information, if you wish.

Sincerely,

Peter Gruning  
Attorney at Law  
P.O. Box 314  
San Marcos, Texas 78667-0314  
512/396-2051

# HISTORY

## **Texas Occupations Code 2308.203 – Towing Fee Studies**

- (a) The governing body of a political subdivision that regulates non-consent tow fees shall establish procedures by which a towing company may request that a towing fee study be performed.
- (b) The governing body of the political subdivision shall establish or amend the allowable fees for non-consent tows at amounts that represent the fair value of the services of a towing company and are reasonably related to any financial or accounting information provided to the governing body.

# City of Lockhart, Tx

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** November 14, 2019

**AGENDA ITEM CAPTION:** Discussion and/or action to consider approval of analysis and allow the City Manager to negotiate an agreement for IT Management Services with Blue Layer Innovative Technology Services.

**ORIGINATING DEPARTMENT AND CONTACT:** Finance – Pam Larison

**ACTION REQUESTED:**

ORDINANCE       RESOLUTION       CHANGE ORDER       AGREEMENT  
 APPROVAL OF BID       AWARD OF CONTRACT       CONSENSUS      X OTHER

**BACKGROUND/SUMMARY/DISCUSSION:** Staff created a Request for Proposal to solicit sealed bids for IT Management Services. Sealed bids were accepted on October 31, 2019. The Finance Director analyzed the costs and benefits for the submitted RFPs and provided the analysis to the City Manager of the top five (5) proposals. The criteria used for the analysis was: **1. Mandatory elements** (40 pts): independent and licensed in the State of Texas; professional personnel with experience in Public Safety System and Criminal Justice Information Services certification; no conflict of interest; and adhered to instruction in the RFP. **2. Technical Qualifications** (40 pts): expertise and experience and listed services to be provided in the RFP (i.e. desktop application support, server administrative support, network administrative support, security, and strategic planning) (see attached supporting documents). **3. Cost of Services** (20 pts). (100 points was the maximum score). Term of agreement (1-3 years) can be negotiated by the City. Fees are set according to cost per unit (i.e. desktop and servers units) and will only increase if the number of units increase.

**PROJECT SCHEDULE (if applicable):**

**AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)**

Funds Required: \$69,780  
Account Number: 100-5319-299  
Funds Available: \$95,300 (budgeted)  
Account Name: General Fund – Information Services

**FISCAL NOTE (if applicable):**

Previous Council Action:

**STAFF RECOMMENDATION/REQUESTED MOTION:** Staff respectfully request acceptance of Blue Layer as the City of Lockhart's IT Management Service provider and authorize the City Manager (with City Attorney's approval) to enter into an agreement consistent with the RFP response submitted by Blue Layer.

**LIST OF SUPPORTING DOCUMENTS:** Blue Layer Managed Service Program.

Department Head initials:

City Manager's Review:



**Attachment I  
Cost of Services**



# City of Lockhart

Fully Managed Service Program - \$xxx,00 / mo.

Prepared for: Pam Larison

Prepared by: Casey Samford

October 28, 2019

Proposal number: COL-01



Blue Layer IT  
6119 79th ST  
Lubbock, TX 79424  
(806) 687-4765

The City of Lockhart has requested a Managed Service Program packet from Blue Layer which contains managed support services, consulting and any suggestions regarding areas of concern. These support services are proposed to begin upon acceptance and continue through the term of any support agreement. Blue Layer will consult on additional projects, and a Master Service Agreement will be executed as needed.

Blue Layer was founded in 2002 by a group of systems administrators who found that the technology services market was in need of "Right Sized Consulting" solutions. We take pride in being a detail oriented solutions provider, and in addition to technical expertise from company owners, Blue Layer employs support technicians, engineers and project / account managers to meet all your business needs, and all of which have passed rigorous background checks for clearances.

To better serve the needs of our clients, our engineers and managers have completed several training and certifications courses including: Enterprise Project Management and Resource Connections, CCNA, RHCE, CWNA, CMNA, MCSE, MCP, CISSP, VSP, VTSP, VCP, and many others. With over 100 years of combined experience supporting businesses in every market vertical, Blue Layer is a perfect fit for your IT needs.

Included in this proposal you will find the following information:

- Executive Summary
- Managed Service Program Description
- Value Added Services included in your Managed Service Program
  - Managed Disaster Recovery as a Service
  - Managed Trend Micro Anti-Virus
  - Cisco Umbrella Enterprise Security
  - Perch Threat Detection
  - Managed Microsoft Office 365 for Email
  - Security Awareness Training
  - Two Factor Authentication
  - Monthly Vulnerability Scanning
- Key Performance Indicators
  - Monitoring (Blue Layer Network Operations)
  - Blue Layer Support Desk - Desktop Software
  - Advanced Remote Support
  - Streamline IT
- Due Diligence Package
- 2019 Hourly Service Rates & Fully Managed Support Matrix

# Executive Summary

## Managed Service Program Summary

Blue Layer provides professional technology consulting and support services. Our Managed Service Programs are provided as "Right Sized Consulting." Managed Services are broken into the following sections for your proposal.

Server, Router, VoIP, Network & Location Fees: **\$xxx.00 / mo.** Services include maintenance support and monitoring services of all offices, server, networks, phone systems & onsite services as needed.  
\*\*Discounted pending Cisco Security Appliances with Advanced/Firepower Licensing. (Router/Firewall)

Managed Employees & Desktops: **\$xxx / mo.** Services include Remote Support, Help Desk, Anti-Virus Software, Cisco Umbrella, Security Awareness Training, Inventory control & spare parts warehousing. Services assume the equivalent of 99 FTE Employees/Workstations billed at \$xx per FTE/MO & includes their desktops, laptops, phones, printers, etc.

Managed Cloud Remote Backup: **Included.** Blue Layer will include up to 5TB of managed cloud based remote backup for your servers and selected desktops.

Monthly Vulnerability Scanning: **\$0.00 / mo.** Blue Layer will scan and report on all locations and provide remediation for ongoing risk mitigation related to routers, servers and other internet facing devices.

Managed Disaster Recovery as a Service: **\$0.00 / mo.** Blue Layer provides a backup appliance and off-site replication servers for Disaster Recovery. (\$xxx.00 / mo. per server)

# Managed Service Program

## Objective

A Blue Layer Managed Service Program allows us to support our clients and their technology anytime from anywhere. Managed Programs are a per device model where special projects are billed separately. Businesses can easily project fixed support and technology costs with this turn key approach to service. Managed Service plans include access to account representatives and features such as Reporting, Monitoring, Consulting and Remote Backups.

## Program Details

Managed Plan Details	Value Added Services
<ul style="list-style-type: none"> <li>- Manned &amp; Monitored Support 24/7</li> <li>- Guaranteed Same Day Response</li> <li>- Device Monitoring &amp; Reporting</li> <li>- Priority Response &amp; Support</li> <li>- Help Desk Icons for Rapid Remote Support</li> <li>- Spyware &amp; Virus Removal, Patch Management</li> <li>- Troubleshooting for any Supported Device</li> <li>- Ticket System for Accountability</li> <li>- Ticket System Management Access</li> <li>- Offsite Services for Mobile Users and Locations</li> <li>- Security Audits and Consulting</li> <li>- Preventative Maintenance</li> <li>- 14 Physical / Virtual Servers</li> <li>- Approximately 99 Desktops and/or Laptops</li> </ul>	<ul style="list-style-type: none"> <li>- No Emergency Fees</li> <li>- No Charge Wellness Visits</li> <li>- No Travel Expenses in West Texas</li> <li>- No Per Incident Billing</li> <li>- Support Help Desk</li> <li>- Fixed Monthly Support Fees</li> <li>- Access to Blue Layer's Vendor Discounts</li> <li>- Included 5TB Offsite Cloud Backups</li> <li>- Backup Notices including Success and Failures</li> <li>- Included Spam &amp; Virus Filtering for Email</li> <li>- Included Office 365 Email Service</li> <li>- Automatic Router Backups</li> <li>- Dedicated Account Representatives</li> <li>- Onsite Support Service available</li> <li>- Virtual Chief Information Officer</li> <li>- Security Awareness Training</li> </ul>

Program Fee:

**Managed Service Program: \$xxx.00 / mo.**

**\* Special Projects Extra**

# Disaster Recovery as a Service

Included in your Fully Managed Service Plan - Remote Backup



## Objective

Server & Desktop systems require local and remote backup to protect files and company information. Some systems may require specialized backup solutions to achieve the best possible backup scenario.

## Summary & Suggestions

Remote backup for all servers is the most immediate backup need. Based on these requirements, our suggestion is a hybrid backup solution. As an optional addition to Cloud Backup, Blue Layer will provide a Dell backup appliance or comparable NAS device for full local and off-site replication. The backup appliance will keep Full-Image and point in time backups of selected compatible server systems. Blue Layer proposes that mission critical systems be replicated offsite to ensure appropriate business continuity and disaster recovery.

- Backup in-house systems locally with Blue Layer Software and Hardware (Files, Email, Databases)
- Replicate Servers OffSite for Business Continuity and Disaster Recovery (\$xxx.00/mo/server/VM.)
- An initial allotment of 5TB Remote Backup is included in your Managed Plan
- All backup solutions include notifications and alerts to the client and Blue Layer Support



# Managed Trend Micro Anti-Virus

Included in your Fully Managed Service Plan



## Objective

Provide managed threat protection to servers, desktops and laptops (Mac and PC).

Blue Layer will purchase, at our expense, a managed Anti-Virus solution.

## Summary & Suggestions

In a Fully Managed Service Plan, Blue Layer includes Anti-Virus Software for each desktop, laptop and server system. This allows for advanced management of each desktop and server to ensure they are protected from online threats. Blue Layer partners with Trend Micro to provide centralized anti-virus services.

- Centralized Anti-Virus solutions allow for advanced monitoring and support capabilities not offered by other vendors.
- Identify and block new and emerging threats.
- Protection without affecting desktop or server performance.
- Reporting and automation included
- Unified solution for all Servers, Desktops, Laptops and Tablets.
- USB port blocking for added security and compliance.
- Licensing will include up to 120 seats for desktops, laptops and servers.

# Cisco Umbrella Enterprise Security

Included in your Fully Managed Service Plan

## Cisco Umbrella

### Objective

Provide managed cloud security and content filtering for devices on and off your network.

Blue Layer will purchase, at our expense, Cisco Umbrella for all desktops and laptops.

### Summary & Suggestions

In a Fully Managed Service Plan, Blue Layer includes Cisco Umbrella for each desktop and laptop. Umbrella provides the first line of defense against threats on the internet, and is the easiest way to protect mobile and remote users.

- Use DNS to stop threats over all ports and protocols. Even direct to IP Connections.
- Stop Malware before it reaches your endpoints or networks.
- Route requests of risky domains for deeper URL and file inspection.
- Prevent connections to attacker servers and stop data exfiltration and execution of ransomware.
- Leverage URL and File Reputation from Cisco Talos and Cisco AMP to block malicious content.
- Ideal for mobile and remote users that do not connect back to a local office server.
- Provide detailed employee internet usage and reporting statistics.

# Microsoft Office 365 Email

Included in your Fully Managed Service Plan



## Objective

Blue Layer will provide, at our expense, Office 365 Online Exchange Plan 1 Licensing for your business as part of your managed plan if desired. Should more advanced licensing be required, Blue Layer includes the value of this license towards the purchase of any additional licensing.

## Summary & Suggestions

Microsoft Office 365 offers feature rich Exchange email in the cloud. This system offers advanced functionality such as access to your email from anywhere, synchronization to all devices, shared contacts and calendars and much more.

- Access to all your email from anywhere with synchronization to all devices
- Premium Spam and Virus protection
- Advanced features such as Shared Contacts and Calendars
- Huge 50GB per mailbox quotas
- Continue to use your own domain name with Business Class Email Service
- Licensing will include up to 99 Users in your Managed Plan. (Additional licensing extra)
- Blue Layer provides a \$xx credit per Office 365 user license as a pass-through for government licensing costs

# Security Awareness Training

Included in your Fully Managed Service Plan



## Objective

Your employees are the weakest link in your network security. Users need to be trained and remain on their toes with security top of mind.

Blue Layer will provide policy templates, perform baseline testing, reporting and include a managed Security Awareness Program.

## Summary & Suggestions

In a Fully Managed Support Plan, Blue Layer includes Security Awareness Training for each employee. This allows Blue Layer to test your employees to ensure that they are mindful of today's security, email, password and other threats to the security of your organization.

- Phishing Security Test: 91% of successful data breaches started with spear-phishing attacks
- Phish Alerts: Do your users know what to do when they receive a suspicious email or attachment?
- Domain Spoof Test: Hackers often try to spoof the email address of your organization's executives
- Ransomware Simulator Tool: Is your network effective in blocking ransomware & social engineering?
- USB Security Test: Find out how your users react to USB devices they find
- Weak Password Test: 81% of hacking breaches use a stolen or weak password
- ...and much more.

# Two Factor Authentication (2FA)

Included in your Fully Managed Service Plan



## Objective

Improve authentication security and employee password management through industry standard applications.

Blue Layer includes Two Factor Authentication tools for all users.

## Summary & Suggestions

In a Fully Managed Support Plan, Blue Layer includes 2FA. This allows Blue Layer to better secure your organization all while providing employees with best practices for managing security.

- 81% of hacking related breaches leverage stolen or weak passwords.
- Two Factor Authentication for Email, VPN Connections and other compatible services..

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# Intrusion Detection

Included in your Fully Managed Service Plan



## Objective

Detect threats existing within your network with identifiable action items to remove threats and close vulnerabilities.

Blue Layer provides the monitoring and security operations center to provide response team and threat management.

## Summary & Suggestions

In the provided Fully Managed Support Plan, Blue Layer includes Intrusion Detection Monitoring. This allows Blue Layer to better secure your organization from external threats and hidden processes within your environment.

# Monthly Vulnerability Scanning

Included in your Fully Managed Service Plan



## Objective

Provide Network Security and Vulnerability Scanning to ensure network risk can be identified and remediated.

## Summary & Suggestions

In a Fully Managed Support Plan, Blue Layer includes Monthly Vulnerability Scanning. By partnering with BeyondTrust, this allows network risk to be identified and remediated as part of our ongoing security management of your organization.

- Retina Network Security Scanner, recognized as the industry standard for vulnerability assessment, identifies known network and zero-day vulnerabilities and assists in prioritizing threats for remediation.
- Featuring fast, accurate, and non-intrusive scanning, users are able to secure their networks against even the most recently discovered vulnerabilities.
- The Retina Scanner provides security risk assessment, as well as enables security best practices, policy enforcement, and regulatory audits.

# Key Performance Indicators

## Monthly Reports

Specifically for Managed Service customers, Blue Layer provides performance details including server reports and other trending details for Executives and Technical Staff. These performance indicators include detailed server information and are used in conjunction with Blue Layer's other support tools.

## Network Operations Center

We are proud of our 8,000 square foot facility through which we support all aspects of our client's technology needs. Our Network Operations Center is designed specifically for the monitoring and maintenance of our business clients. From this area we provide help desk, support and monitoring of business critical devices and networks for our clients.



## Blue Layer Support Desk - Desktop Software

Our unique approach to customer service and our goal to provide Right Sized Technology Consulting extends all the way to your desktop. Blue Layer provides a desktop application which lets employees manage their support level and interaction directly with Blue Layer. This unique platform implements approval processes for purchasing, direct access to support tickets and Blue Layer support team members, and includes a Knowledge Base and learning center for your employees. Below is an image of our unique desktop software showing what it would look like when installed on your systems.





## Advanced Desktop Remote Support

Our advanced remote support tools allow our technicians to control computer screens, servers, smart phones and network devices connected to the internet or local network. Support representatives can see what customers see or control their computers for support. Services like these help our team respond effectively to peaks in demand and to resolve more incidents quickly and efficiently. Remote sessions may be recorded or saved for future access so that technicians can more effectively troubleshoot client issues.

Remote support buttons will be installed on all client desktops and laptops to ensure rapid support for your employees into our help desk. Your employees are free to reach out to support at any time rather than waiting for issues to get progressively worse all without increasing your monthly services agreement. Advanced Desktop Remote Support includes Windows, Mac and Linux.

## Remote Support for iOS Devices, Windows Mobile, Blackberry & Android

Our remote support goes beyond the desktop and onto iOS powered devices including your iPhones and iPads plus Blackberry, Windows Mobile and Android. Your employees can get direct remote support to these mobile devices and tablets with support including secure chat, co-browsing of websites, view captured screen shots and even push configuration profiles to setup services such as Email accounts or security policies.

## Inventory Control

For our Managed Services customers, Blue Layer stocks spare equipment in our Lubbock, TX office for clients so that hardware is readily available when it's needed. Blue Layer works with our customers to make arrangements for specific levels of inventory for IT services including spare desktops, laptops, printers, mobile phones, etc.

## StreamLine

StreamLine provides the perfect opportunity to collaborate with Blue Layer's Support Team in ways that benefit you. StreamLine lets you seamlessly link your IT service desk to ours. With StreamLine, no issue or request gets left behind. Blue Layer would supply you with a ticket and IT management system. In this system, you can manage support requests, projects, server configurations and share those details with Blue Layer. This ensures no silos of knowledge and that your information is available at all times.

- Help Desk provides instant awareness of trouble tickets and resolution efforts
- Time Sheets for monitoring time accurately while creating accountability
- Track configurations and know where your fixed assets are
- Service Boards help you stay on top of IT issues while improving response times.



# Indicators of Quality

## Due Diligence Package

Blue Layer has provided quality technology and support solutions since 2003 and has experienced steady growth throughout the years. By establishing outstanding relationships, we have earned our customers trust and respect. Currently, Blue Layer supports over 500 businesses and individuals. Our business customers rely on Blue Layer for all technology services from networking to computer support and internet solutions.

In all, Blue Layer employs thirty two full time employees in our Lubbock, TX office. The core of Blue Layer's strategy and competency comes from the dedication of its business leaders. Here you will find a brief description of our key leadership:

Michael Strong, our COO and a graduate from Texas Tech University, has worked as a Lead Systems Administrator for several Internet Service Providers and a large state University network before co-founding Blue Layer. His specialties include customer focused services and solutions, server administration, business development, security, and project management. Michael is also an avid photographer, and enjoys life with his wife Jessica, and their three kids Kennedy, Landon and Savannah.

Jeromy Mallory, our CEO and a graduate from Texas Tech University, has extensive experience as a Director of Systems and Network Administration. Jeromy has implemented and maintained numerous networks and complex configurations for Internet Service Providers and local Independent School Districts. His specialties include systems communications, security, network engineering and he currently holds several industry certifications. Jeromy is also an accomplished, competitive martial artist specializing in Brazilian Jiu Jitsu, and is married to Candice and they have two boys Sean and Ethan.

Chris Powell, our CSO and a graduate from Texas State University has called Lubbock home for 31 years. As Chief Strategy Officer, Chris continues his passion of building relationships and helping local businesses achieve their goals by specializing in business strategy, regulatory compliance and implementing processed based systems for achieving success.

# 2019 Service Rates

Applied to Special Projects only

<b>Server &amp; Network Engineering:</b> Telecommunications & Network Engineering. Planning, Designing, Implementing, and Securing of network devices. Creating solutions for voice, data, and video.	\$xxx
<b>Virtualization Consulting:</b> Planning, Design, and implementation of virtualization platforms. Creating server and desktop solutions. Support of conversions and new implementations.	\$xxx
<b>Project Management:</b> Involves organizing resource utilization, and communicating goals for project efficiency. Tracking project time lines, budgets, and keeping detailed information of project status.	\$xxx
<b>Support &amp; Maintenance:</b> Involves the troubleshooting of existing equipment, servers, workstations, and other technology devices.	\$xxx
<b>Emergency Support Services:</b> All services described above are for regular business hours only. Monday – Thursday 8:00AM - 6PM   Friday 8:00AM – 5PM   Saturday & Sunday 9:00AM - 5PM (Excluding Holidays)  Emergency Services required outside of regular business hours are billed at an adjusted rate. Customers with Managed Support services are exempt from Emergency Support rates.	\$xxx


Service Rates are confidential information and are not for distribution to third parties without permission from Blue Layer IT

# Fully Managed Support Matrix

How we support all of our Managed Customers:

## How to get the Best Support

	Examples	Best Path for Support	Time for Resolution
<div style="background-color: #f4a460; border-radius: 10px; padding: 5px; width: 20px; margin: 0 auto;">Emergency</div>	<p>Network Outage Job Critical Changes Time Sensitive Issue Company Wide Outage</p>	<p><b>Business Hours</b> 1. Call 806.687.4765 x9</p> <p><b>After Business Hours</b> 1. Call 806.687.4765 x9 2. Send in a Support Email Subject: EMERGENCY:</p>	<p><b>Business Hours</b> Dedicated Support Person Less than 1 Hour</p> <p><b>After Business Hours</b> Dedicated Support Person Usually Within 4 Hours</p>
<div style="background-color: #76c73a; border-radius: 10px; padding: 5px; width: 20px; margin: 0 auto;">Regular</div>	<p>Email Update Add New Users Computer System Change Single Computer Outage</p>	<p><b>Business Hours</b> 1. Send in a Support Email</p> <p><b>After Business Hours</b> 1. Send in a Support Email</p>	<p><b>Business Hours</b> Assigned and Investigating Within 4 hours</p> <p><b>After Business Hours</b> Next Business Day</p>



At Blue Layer, we are committed to operating every aspect of our business with professionalism and integrity. We adhere to professional business conduct and ethics, which serves as our guide and framework in ensuring that our efforts fulfill corporate obligations in terms of: Excellence, Accountability, and Trustworthiness

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# City of Lockhart, Texas

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** November 14, 2019

**AGENDA ITEM CAPTION:**

Discussion and/or action to consider Resolution 2019-33 canvassing the General Election held November 5, 2019 for the election of Councilmember District 1; Councilmember District 2; and, Two Councilmembers At-Large.

**ORIGINATING DEPARTMENT AND CONTACT:** Connie Constancio, City Secretary

**ACTION REQUESTED:**

ORDINANCE                       RESOLUTION                       CHANGE ORDER                       AGREEMENT  
 APPROVAL OF BID                       AWARD OF CONTRACT                       CONSENSUS                       OTHER

**BACKGROUND/SUMMARY/DISCUSSION:**

The Resolution provides the final results to be canvassed for the November 5, 2019 City of Lockhart General Election. The Oath of Office will be administered to each of the newly elected officials immediately after the canvass.

**PROJECT SCHEDULE (if applicable):** N/A

**AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)**

Funds Required: N/A  
Account Number: N/A  
Funds Available: N/A  
Account Name: N/A

**FISCAL NOTE (if applicable):**

Previous Council Action: N/A

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:**

Staff recommends approval of Resolution 2019-33 as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Resolution 2019-33 and election results as provided by the Caldwell County Elections Administrator.

Department Head initials:

CC

City Manager's Review:



**RESOLUTION 2019-33**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, CANVASSING THE GENERAL ELECTION HELD NOVEMBER 5, 2019 FOR THE ELECTION OF COUNCILMEMBER DISTRICT 1; COUNCILMEMBER DISTRICT 2; AND, TWO COUNCILMEMBERS AT-LARGE.**

**WHEREAS**, the City Council of the City of Lockhart, Texas, ordained that an election be held within the City of Lockhart on the 5<sup>th</sup> day of November 2019, for the purpose of electing Councilmember District 1; Councilmember District 2; and, Two Councilmembers At-Large; and,

**WHEREAS**, the City Council of the City of Lockhart, Texas, desires to canvass returns and declare the results of an election held in the City of Lockhart on the 5<sup>th</sup> day of November 2019; and,

**WHEREAS**, it is hereby found and determined that said election was held in accordance with the authorizing proceedings, that notice of election was duly given in the form, manner, and the time required by law, and that said election was in all respects legally held and conducted in accordance with the laws of the State of Texas applicable thereto; and,

**WHEREAS**, the returns of the said election have been made to this governing body and said returns, duly and legally made, shows the following votes were cast for Councilmember in District 1; Councilmember in District 2; and, Two Councilmembers At-Large as follows:

		<b>EARLY VOTING</b>	<b>DIST 1</b>	<b>DIST 2</b>	<b>DIST 3</b>	<b>DIST 4</b>	<b>TOTAL</b>
<b>DISTRICT 1</b>	Juan Mendoza	54	56	-	-	-	<b>110</b>
	Timoteo "Tim" Juarez, Jr.	43	59	-	-	-	<b>102</b>
<b>DISTRICT 2</b>	Derrick David Bryant	103	-	146	-	-	<b>249</b>
<b>AT-LARGE</b>	Brad Westmoreland	621	44	78	220	137	<b>1,100</b>
	Juan Alvarez, Jr.	329	70	97	115	100	<b>711</b>
	Angie Gonzales-Sanchez	490	68	126	161	133	<b>978</b>

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**THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS THAT:**

**Section 1.** All of the recitals contained in the preamble of this resolution are found to be true and are adopted as findings of fact by this governing body and as part of its judgment.

**Section 2.** It is further found and determined that the results of the election as canvassed and tabulated in the preamble hereof reflect the expressed desires of those persons voting at said election.

**Section 3.** A majority of the resident qualified electors voting at said election elected the following individuals as Councilmember for District 1; Councilmember for District 2; and, Two Councilmembers At-Large on the Lockhart City Council of the City of Lockhart, Texas:

**Councilmember District 1: Juan Mendoza**  
**Councilmember District 2: Derrick David Ray Bryant**  
**Councilmember At-Large: Angie Gonzales-Sanchez**  
**Councilmember At-Large: Brad Westmoreland**

PASSED, APPROVED and ADOPTED this the 14<sup>th</sup> day of November 2019.

**CITY OF LOCKHART**

\_\_\_\_\_  
Lew White  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Connie Constancio, TRMC  
City Secretary

\_\_\_\_\_  
Monte Akers  
City Attorney

**Proposition No. 1 Martindale**

Vote For 1

	TOTAL
FOR	25
AGAINST	30

**Councilmember District 1 District 1**

Vote For 1

	TOTAL
Juan Mendoza	54
Timoteo "Tim" Juarez, Jr.	43

**Councilmember District 2 District 2**

Vote For 1

	TOTAL
Derrick David Bryant	103

**Councilmembers At-Large Lockhart**

Vote For 2

	TOTAL
Brad Westmoreland	621
Juan Alvarez, Jr.	329
Angie Gonzales-Sanchez	490

**BOND PROPOSITION LISD**

Vote For 1

	TOTAL
For	660
Against	796



**Councilmember District 1 District 1**  
Vote For 1

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	TOTAL
Juan Mendoza	56
Timoteo "Tim" Juarez, Jr.	59

**Councilmembers At-Large Lockhart**  
Vote For 2

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	TOTAL
Brad Westmoreland	44
Juan Alvarez, Jr.	70
Angie Gonzales-Sanchez	68

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**Councilmember District 2 District 2**  
Vote For 1

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	TOTAL
Derrick David Bryant	146

**Councilmembers At-Large Lockhart**  
Vote For 2

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	TOTAL
Brad Westmoreland	78
Juan Alvarez, Jr.	97
Angie Gonzales-Sanchez	126

*bp*

**Councilmembers At-Large Lockhart**

Vote For 2

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	TOTAL
Brad Westmoreland	220
Juan Alvarez, Jr.	115
Angie Gonzales-Sanchez	161

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**Councilmembers At-Large Lockhart**  
Vote For 2

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	TOTAL
Brad Westmoreland	137
Juan Alvarez, Jr.	100
Angie Gonzales-Sanchez	133

**STATE OF TEXAS PROPOSITION 9**

Vote For 1

	TOTAL
For	1,868
Against	2,096
<b>Total Votes Cast</b>	<b>3,964</b>

**STATE OF TEXAS PROPOSITION 10**

Vote For 1

	TOTAL
For	3,800
Against	239
<b>Total Votes Cast</b>	<b>4,039</b>

**Proposition No. 1 Martindale**

Vote For 1

	TOTAL
FOR	101
AGAINST	133
<b>Total Votes Cast</b>	<b>234</b>

**Councilmember District 1 District 1**

Vote For 1

	TOTAL
Juan Mendoza	110
Timoteo "Tim" Juarez, Jr.	102
<b>Total Votes Cast</b>	<b>212</b>

**Councilmember District 2 District 2**

Vote For 1

	TOTAL
Jerrick David Bryant	249
<b>Total Votes Cast</b>	<b>249</b>

**Councilmembers At-Large Lockhart**

Vote For 2

	TOTAL
Brad Westmoreland	1,100
Juan Alvarez, Jr.	711
Angie Gonzales-Sanchez	978
<b>Total Votes Cast</b>	<b>2,789</b>

**BOND PROPOSITION LISD**

Vote For 1

	TOTAL
For	1,340
Against	1,632
<b>Total Votes Cast</b>	<b>2,972</b>

**Trustee PLISD**

Vote For 4

	TOTAL
Jesse Silva III	83
J W Schliesman	94
Crystal Trevino	47
Ross Bairrington	84
Sergio Trevino	40
Karen Green	123
<b>Total Votes Cast</b>	<b>471</b>

**LIST OF BOARD/COMMISSION VACANCIES**

*Updated: October 8, 2019*

<b>Board Name</b>	<b>Reappointments/Vacancies</b>	<b>Council member</b>
Board of Adjustment	One Alternate position	Any Councilmember
Planning & Zoning Commission	Marcos Villalobos resigned 4-29-2019	Councilmember Mendoza

**APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION**

<b>APPLICANT</b>	<b>BOARD REQUESTED</b>	<b>DATE RECEIVED</b>	<b>RESIDENCE DISTRICT</b>

No new applications since August 2018

<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p><b>NOTES: AIRPORT ADVISORY BOARD</b></p>	<p><b>Sec. 4-26. Membership; appointments.</b> The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment.</p> <p><b>Sec. 4-28. Eligibility for board membership.</b> No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p><b>Sec. 4-32. Limitations of authority.</b> The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p><b>NOTES: CONSTRUCTION BOARD APPOINTMENTS</b></p>	<p><i>Section B101.4, Board Decision, is amended to read as follows:</i> The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board, is amended to read as follows:</i> Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p><b>NOTES: ELECTRIC BOARD APPOINTMENTS</b></p>	<p><b>Sec. 12-132. Members.</b> (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city; and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p><b>Sec. 12-133. Officers and quorum.</b> The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p><b>NOTES: HISTORIC PRESERVATION COMMISSION</b></p>	<p><b>Sec. 28-3. Historical preservation commission.</b> (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities: (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.</p>
<p><b>NOTES: PARKS ADVISORY BOARD</b></p>	<p><b>Sec. 40-133. Members.</b> (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>

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<p><b>NOTES:</b> Lockhart Economic Dev Corp</p>	<p><b>LEDC Bylaws – Article II. Board of Directors</b>  <b>Section 1. Powers, Number and Term of Office</b>                  a. The property and affairs of the Corporation shall be managed and controlled by a Board of Directors (The "Board") under the guidance and direction of the Lockhart City Council and, subject to the restrictions imposed by law, by the Articles of Incorporation, and by these Bylaws the Board shall exercise all of the powers of the Corporation.                  b. The Board shall consist of seven directors, each of whom shall be appointed by the City Council of the City. Each director shall occupy a place (individually the "Place" and collectively, the "Places") as designated herein. Places 1-4 are designated for Councilmember Directors from Councilmember Districts 1 through 4 respectively. In the event that a particular Councilmember from said District is unable or unwilling to serve in the capacity as a Director, that Councilmember shall have the right to nominate a non-councilmember for approval and appointment. Places 5-7 are designated for Citizen Member Directors.                  c. The directors constituting the first Board shall be those directors named in the Articles of Incorporation. Successor directors shall have the qualifications, shall be of the classes of directors, and shall be appointed to the terms set forth in the Articles of Incorporation.                  d. Any director may be removed from office by the City Council at will.</p>
<p><b>NOTES:</b> ORDINANCE RE: ALL BOARD, COMMISSION APPOINTMENTS</p>	<p><b>Sec. 2-209. - Rules for appointment.</b>                  The city council hereby sets the following rules:                  (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic.                  (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions.                  (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.                  (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.                  (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals.  <b>Section 2-210. Method of selection; number of members; terms.</b>                  (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council.                  (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except as provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor's position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations.                  (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above.                  (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example.                  (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council.                  (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission.                  (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable.  <b>Sec. 2-212. Removal and resignation of members.</b>                  (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council.                  (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member's term.</p>

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<p><b>NOTES: PARKS MASTER PLAN STEERING COMMITTEE</b> (Est. 09/05/2017)</p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> <li>• Councilmembers</li> <li>• City staff</li> <li>• Two Parks Advisory Board members</li> <li>• Business owners</li> <li>• Civic Organization members</li> </ul> <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p><b>NOTES: AD-HOC COMMITTEE – ST. PAUL UNITED CHURCH OF CHRIST PROPERTY</b> (Est. 09/05/2017)</p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p><b>WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC</b> (Est. 01/02/2018)</p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p> <p>NOTE: First Branding and Wayfinding Committee disbanded/dissolved on December 18, 2018.</p> <p>UPDATE: Second Branding and Wayfinding Committee appointed on March 5, 2019.</p>

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**COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS**

<b>Councilmember</b>	<b>Board/Commission</b>	<b>Appointee</b>	<b>Date Appointed</b>	
Mayor – Lew White	Airport Board	John Hinnekamp	12/19/17	
	Board of Adjustment	Mike Annas	12/19/17	
	Construction Board	Raymond DeLeon	06/04/19	
	Ec Dev. Revolving Loan	Barbara Gilmer	12/19/17	
	Ec Dev. Corp. ½ Cent Sales Tax	Alan Fielder, Vice-Chair	12/19/17	
	Electric Board	Joe Colley, Chair	12/19/17	
	Historical Preservation	John Lairsen	12/19/17	
	Library Board	Stephanie Riggins	12/19/17	
	Parks and Recreation	Albert Villalpando, Chair	12/19/17	
	Planning & Zoning	Paul Rodriguez	12/19/17	
	ETJ Rep-Impact Fee Adv Comm	Larry Metzler	12/19/17	
	District 1 – Juan Mendoza	Airport Board	Larry Burrier	03/07/17
		Board of Adjustment	Lori Rangel	03/07/17
Construction Board		Mike Votee	03/07/17	
Eco Dev. Revolving Loan		Ryan Lozano	03/07/17	
Eco Dev. Corp, ½ Cent Sales Tax		Dyral Thomas	03/07/17	
Electric Board		Frank Gomillion	07/02/19	
Historical Preservation		Victor Corpus	03/07/17	
Library Board		Shirley Williams	03/07/17	
Parks and Recreation		Linda Thompson-Bennett	03/07/17	
Planning & Zoning		VACANT-(Villalobos resigned 4-29-19)		
District 2– John Castillo	Airport Board	Reed Coats	03/07/17	
	Board of Adjustment	Juan Juarez	03/07/17	
	Construction Board	Oscar Torres	05/15/18	
	EcoDev. Revolving Loan	Rudy Ruiz	03/07/17	
	Eco Dev. Corp. ½ Cent Sales Tax	Umesh Patel	08/09/18	
	Electric Board	James Briceno	03/07/17	
	Historical Preservation	Ron Faulstich	03/07/17	
	Library Board	Quartermetra Hughes	06/04/19	
	Parks and Recreation	James Torres	03/07/17	
		Rob Ortiz, Alternate	03/07/17	
	Planning & Zoning	Manuel Oliva	03/07/17	

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**COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS**

District 3 – Kara McGregor	Airport Board Board of Adjustment  Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Ray Chandler Anne Clark, Vice-Chair Kirk Smith (Alternate) Jerry West, Vice-Chair Lew White, Chair Sally Daniel John Voigt Ronda Reagan Jean Clark Fox, Chair Warren Burnett Philip McBride, Chair	02/06/18 12/19/17 12/05/17 01/02/18 12/19/17 06/18/19 09/03/19 12/19/17 12/19/17 12/05/17 12/19/17
District 4 - Jeffry Michelson	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Mark Brown, Vice-Chair Wayne Reeder Rick Winnett Frank Coggins Morris Alexander Ian Stowe Kathy McCormick Donaly Brice Russell Wheeler Rick Arnic	03/07/17 12/05/17 12/05/17 12/05/17 12/05/17 03/06/18 12/05/17 12/05/17 12/05/17 01/15/19
Mayor Pro-Tem (At-Large) – Angie Gonzales-Sanchez	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Andrew Reyes Laura Cline, Chair Paul Martinez Irene Yanez Alfredo Munoz Juan Alvarez, Jr. Jodi King Chris Schexnayder Philip Ruiz, Vice-Chair	03/07/17 03/07/17 03/07/17 03/07/17 06/06/17 03/07/17 03/07/17 03/07/17 03/07/17

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# COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

At-Large - Brad Westmoreland	Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Jayson "Tex" Cordova Severo Castillo Gary Shafer Edward Strayer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Christina Black	03/07/17 03/07/17 03/07/17 03/07/17 03/07/17 11/21/17 03/07/17 03/07/17 03/07/17
	Charter Review Commission (Five member commission) Term – 24 months after appointment	Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder	03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Hilburn 03/15/16 – Hilburn
	Sign Review Committee (no longer meeting)	Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark	03/17/15 - Mayor Pro-Tem Sanchez 04/21/15 – Councilmember Mendoza 12/19/17– Councilmember McGregor 03/17/15 – Mayor White 03/17/15 – Councilmember Castillo 03/17/15– Councilmember Michelson
	Parks Master Plan Steering Committee (8-10 members)	Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill	09/05/17 – Parks Bd appointee 09/05/17 – Parks Bd appointee 12/05/17– McGregor 09/19/17– Michelson 09/19/17 – Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 – Westmoreland 09/19/17 – Mayor White

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**COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS**

	<p>Church Property Ad-hoc Committee (7 members)</p>	<p>Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black Jane Brown Raymond DeLeon Dyral Thomas</p>	<p>09/05/17 – Westmoreland 09/05/17 – Westmoreland 09/05/17 – Mayor White 09/1917 – Sanchez 12/19/17 – McGregor 09/19/17 – Michelson 09/20/17 – Castillo 09/22/17 – Mendoza</p>
	<p>Wayfinding Signage and Community Branding Ad-Hoc Committee (5 members)</p> <p><b>THIS COMMITTEE WAS - RE-ESTABLISHED ON MARCH 5, 2019</b></p>	<p>Roy Watson Ronda Reagan Sally Daniel Rob Ortiz Bobby Herzog</p>	<p>03/05/19 03/05/19 03/05/19 03/05/19 03/05/19 Appointed by Mayor with consensus of Council</p>

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# City of Lockhart

2019-2020 Strategic Priorities

Prepared by:



# City of Lockhart

## Summary

On February 1 & 2, 2019 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, February 1, 2019 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then took the team through a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis. The next group exercise was a brainstorm called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2019-2020 goal and strategy development to recommend to the City Council the following day.

On Saturday, February 2, 2019, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.



## Management Team Expectations for the Day's Discussion Topics

- That City Council will take what we say seriously
- Consider all staff in decisions
- Hear each other's goals
- Live by the plans we create / develop
- That Council develop goals / priorities based on sound data / research
- Focus
- Consider quality of life as over-arching goal
- Discuss business attraction vs. recruitment
- Being prepared for growth
- Facilities improvements
- Facilities maintenance
- How do we give back to those who need extra help?
- Smart land use practices
- Discuss Tourists/Tourism – what is there for kids to do while in town visiting family?

## City Council Expectations for the Day's Discussion Topics

- Capitalize on Tourism
- Discuss Wi-Fi
- Capitalize on BBQ Capital of Texas
- Cleaning up of unsightly properties (residential)
- Work in unity today
- Serve our community
- Focus
- To discuss Economic Development targeting technology jobs
- Industrial Park is full – now what?
- Cleaning up of City properties / facilities
- Actually implement our goals
- Discuss the direction of Economic Development
- Think bigger / think change / embrace change
- Develop our identity
- Attractive gateway signage
- Employee wages
- Technology infrastructure

## SWOT Analysis

The facilitator guided the participants through an analysis of their current Strengths, the current Weaknesses or Challenges they are facing, Opportunities that may come their way in the future, and Threats that are possible to occur in the future. Note that there are no right or wrong answers here and no implication of likelihood. This is simply a brainstorm of the opinions of the participants to get them thinking about goals in the next portion. The Management Team listed their responses first, then the City Council added additional items the following day.

### Strengths

- Historic district
- County seat
- BBQ Capital of Texas
- Location to highways
- Tourism
- Small town (family-oriented)
- Growing – room for more
- Desire to manage growth
- Good development process
- Proximity to Austin
- Comparable housing prices
- Existing capacity of utilities
- Easy mobility
- Economic Development Sales tax
- Clark Library
- Baker Theatre
- Ease of developing land (flat)
- Employees who experience long tenure
- Volunteers
- CTR (Chisholm Trail Roundup) & other local events
- Community support
- Recognizable court house
- Movies / film production (TFC)
- Long-term water planning
- High-level financial planning
- Competitive building / development fees
- “Real” city with well-managed growth
- New energy
- Proximity to large cities / airport
- New residents – new ideas – changing priorities
- Diversity
- First Friday Downtown Event

## Weaknesses / Challenges

- Incentives – Economic Development lack of use
- Technology – aging equipment and software
- Infrastructure
- Facilities – condition / maintenance
- Competitive salaries within region
- Training opportunities
  - Professional development
  - Budget
- Closed minds – have always done it this way
- Tourism
- Managing growth
- Need for succession planning
- Public perception influencing job applicant pool
- Weak tax base
- Limited in-town post-secondary educational opportunities
- Lack of retail
- Lack of entertainment (kids)
- Limited grocery options
- City-owned property
- College
- Venue / convention center
- Lack of hotels
- Entryways to community
- Not using TIF financing
- Emerging downtown organization
- How to effectively support increasing, ever-growing number of festivals
  - Create packages for vendors and festivals
- No city recreation programs
- In-kind services
- Very limited public transportation services
- Outdated web information
- Poor communication with citizens

## Opportunities

- Expand airport (hangars)
  - Install AWOS (Automated Weather Observing System)
- Improve working conditions of employees
- Proximity to Austin
- Implement first phase of parks master plan
- SH-130 has great properties but not city-owned property
- Undeveloped lots on Square and north / northwest of Square
- Long-tenured elected leadership
- Increase community involvement
- To develop positive relationship with County, School, and organizations
- Quality economic growth
- Franchise recreational or entertainment venues (theaters, bowling, outlets, concerts, water parks)
- Community college campus
- Increased communication needed with ISD for school planning, infrastructure, etc.
- Expand walking / biking opportunities for exercise and community involvement
- Lockhart Springs (natural spring)
- Lockhart State Park transfer to City
- Potential residential development around golf course
- Development within historic district
- School district growth
- Housing growth
- Business growth
- St. Paul Church and other redevelopment opportunities
- Hospital / medical facilities
- Public bathrooms downtown
- Develop Industrial Park
- More involvement with San Marcos Greater Partnership
- Partnership with Austin Chamber
- EDC \$ will go further today than in 2 years (spec buildings, parking)

## Threats

- Economic recession
- Voter turnout
- Government shutdown
- Citizen input
- Natural disaster
- Leadership in government
- Lack of economic development direction
- Competition from other cities
- Lack of resources
- Building maintenance
- Technology – cyber security
- Surging population
- Infrastructure improvement
- Maintaining reputation
- Planning without follow through
- Lack of educated workforce – skilled labor
- Crime
- Lack of workforce – people
- Retention and hiring
- Youth retention
- School quality
- Lack of industry
- Lack of racial unity
- Micro-managing
- Other utilities providers
- Homeless services – transportation
- Types of future growth

## Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

### Start

- Space allocation study
- Renovate City buildings – construct
- Downtown bathrooms
- Improve salaries – salary survey
- Staff development program / policies / procedures
- Consistency in purchasing
  - Revamp purchasing policy
- Replacing capital equipment / vehicles – vehicle fund
- Mandatory single stream recycling
- IT department, in-house City Engineer
- New technology in terms of equipment, network, server, software
- Re-assess who is in charge of downtown redevelopment
  - Name which entity (or entities) funds downtown redevelopment initiatives
  - Name which entity (or entities) manages downtown redevelopment initiatives
- 2020 Comprehensive Master Plan Update that includes a future land use plan and map

## Stop

- In-house utility billing (consider outsourcing)
- Outsourcing IT (consider bringing in-house)
- Repetitive useless paperwork (paperwork/policies must be updated and streamlined)
- Increasing overtime in fire and police (hire more to fix this issue)
- Using outdated equipment
- Hand -picking collections of recycled goods (business pick up)
- Laying asphalt driveway approaches for “free”
- Demolition of condemned houses – stop doing in-house (needs to be outsourced)

## Continue

- Meeting with County, City, School, Chamber, EDC
- Implementing 2020 Plan and Updates
- Attracting businesses – growth
- Providing superior service
- Redeveloping Downtown
- Implement Parks Master Plan
- Being a great place to work
- Public investments along SH-130
- Supporting festivals / movie projects
- Financial planning
- Embracing tourism



## Goal 1: Economic Development / Planning

Strategies
1. Partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)
2. Reassess who is in charge of managing and funding downtown development and tourism
3. Attract a post-secondary education campus / facility
4. Complete updating our development ordinances
5. Consider development tools to facilitate attraction / recruitment to SH 130 corridor
6. Bring utilities, assist assembling parcels, rezoning tracts along SH 130
a) Shovel ready
b) Pursue prospects
7. Start investing in more property for growth
8. Explore next industrial park
9. HOT (Hotel Occupancy Tax) Funds – revamp structure
10. Economic Development Strategic Plan
11. Robust LEDC website

***Goal #1 KPIs / Metrics:***

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we reassess downtown development and tourism initiatives and who leads each?
- Did we initiate efforts to attract a post-secondary educational institution or facility to Lockhart?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?

## Goal 2: Quality of Life / Quality of Facilities

Strategies
1. Invest money to improve the appearance of our town (streets, parks, entry signs)
2. Conduct a Space Study of City Buildings and facilities including City Hall
3. Improve the image of City facilities as needed
4. Update, renovate, and construct City facilities as needed
5. Implement the Parks Master Plan, improving the quality of life for community
6. Conduct a citywide quality of life citizen survey

### Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019 and 2020? \$ \_\_\_\_\_

\$ amount invested in parks in 2019 and 2020? \$ \_\_\_\_\_

\$ amount invested in gateway entry signs in 2019 and 2020? \$ \_\_\_\_\_

# of City facilities we improved the appearance of? \_\_\_\_\_

- Which facilities did we improve the image of?
- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- How many City-owned buildings did we renovate or retrofit?
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?

### Goal 3: Staffing / Personnel

Strategies
1. Consider hiring additional personnel (engineer, IT, etc.)
2. Conduct a staffing study that includes evaluating efficiencies and compensations
3. Right size staffing levels city-wide based on study results
3. Consider starting salaries that compete with surrounding communities
4. Be consistent with staff development / policies / purchasing procedures
5. Implement a staff development program (be consistent)
6. Start developing / preparing current staff to take on leadership roles within the organization in the future
7. Bi-lingual staff
8. Customer service / experience excellence training

#### Goal #3 KPIs / Metrics:

# of new positions in 2019 and 2020? \_\_\_\_\_

- Did we perform a staffing efficiency/compensation study?
- Did we right-size our salaries based on that study by the end of 2020?
- Did we develop new consistent policies and procedures regarding professional development of staff?
- Did we develop new consistent policies and procedures regarding purchasing/procurement?
- Did we create and implement a new staff development program to ensure everyone has training opportunities?
- Did we begin grooming current staff for future leadership roles?
- How many staff do we have on a leadership track by the end of 2020?

# of new employees added in 2019 and 2020 who are bilingual? \_\_\_\_\_

- Did we deliver Customer Experience Excellence training to every City employee?

**Goal 4: Procedures / IT / Software and Hardware**

<b>Strategies</b>
1. Conduct a Technology Assessment that yields specific recommendations
2. Improve technology / create specific strategies to have better IT support based on Assessment results
3. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals
4. Start replacing old equipment
5. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website)
6. Carefully weigh all the pros and cons of considering bringing IT in-house
7. Upgrade the operating system
8. Streamline technology hardware, software processes within the City, based on Assessment recommendations
9. Upgrade all equipment and software and be trained on specific software to be used to maximum potential
10. Explore implementing downtown Wi-Fi

**Goal #4 KPIs / Metrics:**

- Did we conduct a Technology Assessment?
- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?  
% of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? \_\_\_\_\_
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we carefully weigh all the pros and cons of keeping IT outsourced vs. bringing it in-house?
- Did we upgrade our City operating system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?

## Goal 5: Public Safety

Strategies
1. Provide quality public safety to all citizens of Lockhart
a) Develop a specific Retention Strategy first
b) Develop a specific Hiring Strategy
c) Long-term public safety facility planning
d) Develop an equipment replacement schedule
e) Ensure use of best practices / standards (research best practices, then implement)
f) Evaluate Accreditation opportunities

### ***Goal #5 KPIs / Metrics:***

# of new law enforcement officers hired in 2019?

# of new law enforcement officers hired in 2020?

% law enforcement officers retained?

# of new firefighters hired in 2019?

# of new firefighters hired in 2020?

% firefighters retained?

Did we develop a long-term public safety facilities plan?

Did we develop a public safety equipment replacement schedule?

Did we implement that new replacement schedule?

Did we research and record best practices across the country regarding public safety policy?

Did we make any modifications to our public safety policies based on that research?

Did we explore and evaluate Accreditation opportunities?

## Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.



**CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)**

**PRIORITY ORDER**

<b>COUNCILMEMBER</b>	<b>PRIORITY</b>	<b>FY 18-19 GOALS</b>
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,...)
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,...)
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	Public relations position work with social media/ get the word out about Lockhart
MENDOZA	4	City Facilities: Maintenance and repairs

**CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)**

**PRIORITY ORDER**

<b>COUNCILMEMBER</b>	<b>PRIORITY</b>	<b>FY 18-19 GOALS</b>
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free
GONZALES-SANCHEZ	5	but a lot additional money for registration fees and course material.
MCGREGOR	5	Free public wifi on the square
MENDOZA	5	Parks improvements
MICHELSON	5	Continued police community committee involvement, neighborhood watch, gang awareness
WESTMORELAND	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees



## CITY COUNCIL FY 18-19 GOALS

### Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

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CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager, Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl
		Economic Development		Econo Devl
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl
		Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the speciality shops and boutiques in or around the square.	GF	Econo Devl
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision developemnt to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

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		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
JC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	5	Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	Working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for charge that comes from employees in such positions. All department heads/supervisors are encouraged to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	9	Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl	Robert Tobias working with several companies now
JC	2	Economic Development	GF	Econo Devl	See above

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
JEFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service= \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
JC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$586 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering of subdivisions has begun.
JC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.



CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	Ja-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 Blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	5	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House General	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properties		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue oppportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

**Lockhart City Council**  
**FY 16-17 Goals**  
**Revised 3-10-2016, 8:30 pm**

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

**Lockhart City Council**  
**FY 16-17 Goals**  
**Revised 3-10-2016, 8:30 pm**

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

**Lockhart City Council**  
**FY 16-17 Goals**  
**Revised 3-10-2016, 8:30 pm**

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart  
Future Debt Payments as of 9/30/18

Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
<b>General Government</b>																					
<b>Hotel Tax Fund</b>																					
2016 GO Refunding			40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
<b>Total Hotel Tax Fund P &amp; I</b>			-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	400,000
<b>LEDC</b>																					
2015 Tax & Revenue	100.00%		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
<b>Total LEDC Fund P &amp; I</b>			48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
<b>2015 Capital Projects Fund</b>																					
2015 Tax & Revenue																					-
<b>Total 2015 Capital Projects Fund Fund P &amp; I</b>			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Drainage</b>																					
2015 Tax & Revenue			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
<b>Total Drainage Fund P &amp; I</b>			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
<b>General Fund</b>																					
2015 Tax & Revenue																					-
<b>Total General Fund P &amp; I</b>			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Debt Service Fund</b>																					
2006 Tax & Rev CO's	100.00%		47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%		267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF		186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%		117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%		171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350	-	-	-	-	-	-	-	5,735,766
<b>Total Debt Service Fund P &amp; I</b>			790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
<b>Total General Government</b>			<b>938,587</b>	<b>1,157,273</b>	<b>1,169,731</b>	<b>1,164,154</b>	<b>1,295,686</b>	<b>1,305,945</b>	<b>1,299,241</b>	<b>1,304,794</b>	<b>1,311,046</b>	<b>1,309,331</b>	<b>1,317,529</b>	<b>617,619</b>	<b>616,651</b>	<b>616,940</b>	<b>616,069</b>	<b>616,979</b>	<b>616,594</b>	<b>617,881</b>	<b>16,953,464</b>



Future Debt Payments as of 9/30/18

Description	Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
<b>Proprietary</b>																				
<b>Electric Fund</b>																				
2013 SIB Loan	30.81%	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152			1,067,268
<b>Total Electric Fund P &amp; I</b>	-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
<b>Water Fund</b>																				
2006A Tax & Rev CO's	7.00%	20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%	486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%	49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676			1,240,140
<b>Total Water Fund P &amp; I</b>	-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
<b>Sewer Fund</b>																				
2015 Tax & Revenue	4.30%	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
2016 GO Refunding	3.35%	7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
2013 SIB Loan	33.39%	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102			1,156,537
<b>Total Sewer Fund P &amp; I</b>		126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
<b>Total Proprietary Fund P &amp; I</b>	-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
<b>Grand Total</b>		<b>1,776,208</b>	<b>2,053,476</b>	<b>2,071,326</b>	<b>2,063,887</b>	<b>2,447,555</b>	<b>2,461,455</b>	<b>2,451,267</b>	<b>2,458,910</b>	<b>2,467,369</b>	<b>2,465,767</b>	<b>2,477,068</b>	<b>1,570,668</b>	<b>1,568,566</b>	<b>1,569,193</b>	<b>1,567,305</b>	<b>1,569,280</b>	<b>1,337,513</b>	<b>1,340,324</b>	<b>33,940,927</b>

City of Lockhart  
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017											
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
\$14,124,890.00		<b>TOTAL PROJECT COST</b>																																							
\$2,068,024.00	1	<b>DRAINING IMPROVEMENTS CONTRACT</b> 1 - Mesquite/Wichita Street & Richland Drive																																							
\$1,999,200.00	2	<b>DRAINAGE IMPROVEMENTS CONTRACT</b> 2 - Century Oaks/Market Street, & Ash/Comal Streets																																							
\$3,394,038.00	3	<b>DRAINAGE IMPROVEMENTS CONTRACT</b> 3 - Downtown Improvements Project																																							
\$323,400.00	4	<b>DRAINAGE IMPROVEMENTS CONTRACT</b> 4 - Medina & US183 Project																																							
\$1,764,000.00	5	<b>FM 2001 ELEVATED TANK PROJECT</b>																																							

City of Lockhart  
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017											
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
\$1,355,516.00	6	<b>SH130 WATER MAIN PROJECT - City Line Rd. to Existing Tank, SH 130 @ Hwy. 142, Borchert/Mockingbird, Control Valves, FM 2001</b>	365 days	Thu 6/30/16	Thu 6/29/17																																				
		Construction	365 days	Thu 6/30/16	Thu 6/29/17																																				
		Surveying Proposal	15 days	Mon 1/18/16	Mon 2/1/16																																				
		Survey	30 days	Tue 2/2/16	Wed 3/2/16																																				
		Acquisition	150 days	Thu 3/3/16	Sat 7/30/16																																				
		Engineering Design	120 days	Thu 3/3/16	Thu 6/30/16																																				
		Bid Ad/NTP	60 days	Fri 7/1/16	Mon 8/29/16																																				
\$470,400.00	7	<b>SH130 PUMP STATION PROJECT</b>	7 days	Mon 4/25/16	Sun 5/1/16																																				
		Construction	300 days	Fri 9/2/16	Wed 6/28/17																																				
		Survey	7 days	Mon 4/25/16	Sun 5/1/16																																				
		Engineering Design	90 days	Mon 5/2/16	Sat 7/30/16																																				
\$859,186.00	8	<b>SH130/TOWN BRANCH SEWER PROJECT</b>	270 days	Sun 10/2/16	Wed 6/28/17																																				
		Construction	270 days	Sun 10/2/16	Wed 6/28/17																																				
		Surveying Proposal	15 days	Fri 5/20/16	Fri 6/3/16																																				
		Survey	30 days	Sat 6/4/16	Sun 7/3/16																																				
		Acquisition	120 days	Mon 7/4/16	Mon 10/31/16																																				
		Engineering Design	90 days	Mon 7/4/16	Sat 10/1/16																																				
\$1,891,126.00	9	<b>WATER TRANSMISSION MAIN PROJECT - Water Plant Transmission Main, MLK to FM 20 West Transmission Main</b>	240 days	Mon 12/5/16	Tue 8/1/17																																				
		Construction	240 days	Mon 12/5/16	Tue 8/1/17																																				
		Surveying Proposal	17 days	Wed 11/16/16	Fri 12/2/16																																				
		Survey	30 days	Sat 12/3/16	Sun 1/1/17																																				
		Acquisition	120 days	Mon 1/2/17	Mon 5/1/17																																				
		Engineering Design	90 days	Mon 1/2/17	Sat 4/1/17																																				
		Bid Ad/NTP	60 days	Sun 4/2/17	Wed 5/31/17																																				