

PUBLIC NOTICE

AGENDA

LOCKHART CITY COUNCIL

TUESDAY, NOVEMBER 20, 2018

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3rd FLOOR
LOCKHART, TEXAS**

6:30 P.M.

WORK SESSION (No Action)

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issue discussed or reviewed during the work session.

DISCUSSION ONLY

- A. Presentation and discussion regarding allocation of Hotel Occupancy Taxes to entities requesting distributions for 2019. 5-103
- B. Update by Al Dressen and discussion regarding the Swing Festival held in 2018. 104
- C. Discuss minutes of the City Council meeting of November 6, 2018. 105-110
- D. Discuss semi-annual report from the Impact Fee Advisory Committee concerning the status of implementation of Chapter 31 "Impact Fees" of the Lockhart Code of Ordinances with regard to water, wastewater, and road impact fees. 111-116
- E. Discuss Resolution 2018-21 committing the City of Lockhart to continue implementing ozone emission reduction measures as part of the Region's Air Quality Plan adopted by the Austin-Round Rock Metropolitan Statistical Area (MSA). 117-119
- F. Discuss the First Amendment to Lockhart EMS Staffing and Management Services Agreement between the City of Lockhart and the Seton Family of Hospitals and the updated HIPPA Business Associate Addendum, and authorize the Mayor to sign the documents if approved. 120-149
- G. Discuss request by Joel Gammage to consider approval of downtown area street closures and requests for in-kind services for the February 1-2, 2019 Hot Rods and Hatters car show event. Street closures are proposed to begin, partially, on Thursday, January 31, 2019. 150-174
- H. Discuss rescheduling the following Council meetings in 2019: January 1, 2019 – New Year's Day holiday; August 6 or October 1, 2019 – National Night Out; November 5, 2019 – Election Day, and to consider rescheduling any other Council meeting(s) in 2019 due to a possible conflict with other events. 175-177

7:30 P.M. REGULAR MEETING

1. **CALL TO ORDER**
Mayor Lew White

2. **INVOCATION, PLEDGE OF ALLEGIANCE**
Invocation.
Pledge of Allegiance to the United States and Texas flags.

3. **CITIZENS/VISITORS COMMENTS**
(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are not on the agenda. No discussion can be carried out on the citizen/visitor comment.)

4. **PRESENTATION/DISCUSSION**
A. Presentation and discussion regarding allocation of Hotel Occupancy Taxes to entities requesting distributions for 2019. *5-103*
B. Update by Al Dressen and discussion regarding the Swing Festival held in 2018. *104*

5. **CONSENT AGENDA**
A. Approve minutes of the City Council meeting of November 6, 2018. *105-110*
B. Accept semi-annual report from the Impact Fee Advisory Committee concerning the status of implementation of Chapter 31 "Impact Fees" of the Lockhart Code of Ordinances with regard to water, wastewater, and road impact fees. *111-116*
C. Approve Resolution 2018-21 committing the City of Lockhart to continue implementing ozone emission reduction measures as part of the Region's Air Quality Plan adopted by the Austin-Round Rock Metropolitan Statistical Area (MSA). *117-119*
D. Approve the First Amendment to Lockhart EMS Staffing and Management Services Agreement between the City of Lockhart and the Seton Family of Hospitals and the updated HIPPA Business Associate Addendum, and authorize the Mayor to sign the documents if approved. *120-149*

6. **DISCUSSION/ACTION ITEMS**
A. Discussion and/or action regarding request by Joel Gammage to consider approval of downtown area street closures and requests for in-kind services for the February 1-2, 2019 Hot Rods and Hatters car show event. Street closures are proposed to begin, partially, on Thursday, January 31, 2019. *150-174*
B. Discussion and/or action to consider rescheduling the following Council meetings in 2019: January 1, 2019 – New Year's Day holiday; August 6 or October 1, 2019 – National Night Out; November 5, 2019 – Election Day, and to consider rescheduling any other Council meeting(s) in 2019 due to a possible conflict with other events. *175-177*
C. Discussion and/or action regarding appointments to various boards, commissions or committees. *178-185*

7. **CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION**

- Update: Texas Department of Transportation project along FM 20 East (Blackjack) from US 183 to Old McMahan Road.
- Update: Seton Medical Center Hays (Kyle) advancing its trauma certification to Level II.
- Update: Plum Creek Watershed Partnership meeting on December 6 to discuss watershed protection planning research.
- Update on Lockhart Hospital project to be located at 200 City Line Road.
- Update: Report relative to the Fiscal Year 2018-2019 budget.
- Update: City Line realignment project and competitive bidding in January 2019.
- Update: Joint community service projects between the City of Lockhart and MTC Lockhart Correctional Facility.
- Upcoming Event: Dickens Christmas Lighted Parade Friday, November 30th at 7:00 pm. Dickens Christmas in Lockhart will be held on December 1st (Parade line up starts at 5pm, followed by judging at 6 pm).
- Update: Staff is making considerable progress on the construction of the new lighted tree for the courthouse lawn.
- Update: Staff held a Preconstruction meeting with representatives of Meadows at Clearfork Section II. (Construction to begin around December 5th, project to take approximately 6 months, final phase of subdivision, and it will add 82 additional lots.)
- Update: Visionary Fiber Technologies near completion of their renovations at 1400 Blackjack Road.
- Report: Austin Community College (ACC) is planning to introduce two new Continuing Education courses in Lockhart via a collaboration with Lockhart ISD in January 2019. Courses to be offered are HVAC and Welding, followed by the electrical trades.

8. **COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST**

*(**Items of Community Interest defined below)*

9. **ADJOURNMENT**

*** Items of Community Interest includes: 1) expressions of thanks, congratulations or condolence; 2) information regarding holiday schedules; 3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; 4) a reminder about an upcoming event organized or sponsored by the governing body; 5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official employee of the municipality; and 6) announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda. (SB 1182 - effective 09/01/2009)*

* Once approved to be on the agenda, staff requests you register to speak prior to the meeting. Deadline for specific items on the agenda is Noon Tuesday prior to the Regular Meeting.

If, during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the City Council will convene in such executive or closed session, in accordance with the provisions of the Government Code, Title 5, Subchapter D to consider one or more matters pursuant to the following:

Section 551.071. Private consultation with its attorney to seek advice about pending or contemplated litigation; and/or settlement offer; (2) and/or a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State of Texas clearly conflicts with this chapter.

Section 551.072. To deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.073. To deliberate a negotiated contract for a prospective gift or donation to the state or the governmental body if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.074. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Section 551.076. To deliberate the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.086. To deliberate vote or take final action on any competitive matters relating to public power utilities.

Section 551.087. To deliberate or discussion regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

Section 551.088. To deliberate a test item or information related to a test item if the governmental body believes that the test item may be included in a test the governmental body administers to individuals who seek to obtain or renew a license or certificate that is necessary to engage in an activity.

After discussion of any matters in executive session, any final action or vote taken will be in public by the City Council.

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

I certify that the above notice of meeting was posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 16th day of November 2018 at 11:56 a.m. I further certify that the following News Media was properly notified of this meeting as stated above: Lockhart Post-Register



Connie Constancio, TRMC
City Secretary



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	X Yes	<input type="checkbox"/> Not Applicable
	Reviewed by Legal	<input type="checkbox"/> Yes	X Not Applicable
Council Meeting Date: December 20, 2018			
Department: Finance		Initials	Date
Department Head: Pam Larison	Interim Finance Director		
Dept. Signature: <i>[Signature]</i>	City Manager	<i>[Signature]</i>	11-15-18
Agenda Item Coordinator/Contact (include phone #): Pam Larison, 398-3461, Ext. 229			
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER			
CAPTION			
Discussion and allocation of Hotel Occupancy Taxes to entities requesting distributions for 2019.			
FINANCIAL SUMMARY			
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input checked="" type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED			
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS
Budget		\$101,000	\$101,000
Budget Amendment Amount			
Encumbered/Expended Amount		41,000	41,000
This Item			
BALANCE		\$60,000	\$60,000
FUND(S): Hotel Occupancy Tax Fund			
SUMMARY OF ITEM			
Staff requests that Council allocate the distribution of the estimated Hotel Occupancy Tax budget for 2019.			
STAFF RECOMMENDATION			
Staff's only recommendation is that the distribution be limited to the estimated tax revenue of \$60,000. Once allocated and a contract has been signed, the entity will receive the lesser of the % or the estimated budgeted dollar amount of net funds actually received by the City from the local hotel occupancy tax as reported and collected from the hotels. Please note that last year's tax revenues received were 16% less than the budgeted amount.			
List of Supporting Documents: -Hotel Occupancy Tax Requests & History of Allocations -Explanation of how Cities distribute HOT Funds. -Copy of Request for funds letter -Entities' Request for Funds Packets		Other Departments, Boards, Commissions or Agencies: <div style="text-align: right; font-size: 2em;">5</div>	

HOTEL OCCUPANCY TAX REQUESTS AND HISTORY OF ALLOCATIONS

	<i>FY 17-18</i>	<i>FY 18-19</i>		<i>FY 18-19</i>	<i>Council Allocations for FY 18-19</i>		
	<i>Actual %</i>	<i>Allocations Based on</i>	<i>Previous Yr Budgeted</i>		<i>Requests</i>	<i>Percent</i>	<i>Dollars</i>
	<i>Distribution</i>	<i>%'s</i>	<i>Distributions</i>	<i>(Dollars)</i>			
	<i>of Net Total</i>						
Lockhart Western Swing & BBQ Festival <i>19-20</i>	0.0%	0.0%	\$ -	\$ 2,500	2.5%	or	
Caldwell County Museum <i>21-26</i>	3.7%	3.7%	2,220	\$ 4,000	3.9%	or	
Gaslight/Baker Theatre <i>27-48</i>	13.8%	13.8%	8,287	\$ 12,000	11.8%	or	
Hispanic Chamber of Commerce <i>49-70</i>	18.0%	18.0%	10,785	\$ 13,750	13.5%	or	
Lockhart Chamber of Commerce <i>71-90</i>	55.8%	55.8%	33,488	\$ 45,000	44.2%	or	
Hat Rod Productions <i>91-98</i>	8.7%	8.7%	5,220	\$ 17,094	16.78%	or	
Old Settler's Music Festival <i>99-103</i>				\$ 7,500	7.36%	or	
Undistributed				\$ -	0.00%	or	
Totals:	100.00%	100%	\$ 60,000	\$ 101,844	100.00%		\$ -

Other Information:

Current year revenue:	81,358
FY 18-19 budgeted revenue:	101,000
Less 1% distributed to hotel owners:	(1,000)
Less annual debt obligation:	<u>(40,000)</u>
Estimated amount to be distributed:	<u>60,000</u>

Note: Entities will receive the lesser of the % or the budgeted \$ amount.

Allocation History:	FY 17-18		FY 16-17		FY 15-16		FY 14-15		FY 13-14	
	Actual	%	Actual	%	Actual	%	Actual	%	Actual	%
Southwest Museum of Clocks & Watches	-	0.0%	-	0.0%	1,837	3.7%	2,203	3.7%	\$ 1,591	3.7%
Caldwell County Museum	1,530	3.7%	2,110	3.7%	1,837	3.7%	2,203	3.7%	1,591	3.7%
Gaslight Baker Theater	5,707	13.8%	7,875	13.8%	7,247	14.6%	8,694	14.6%	6,277	14.6%
Hispanic Chamber of Commerce	7,445	18.0%	10,249	18.0%	9,431	19.0%	9,800	16.5%	8,169	19.0%
Lockhart Chamber of Commerce	23,078	55.8%	31,825	55.8%	29,285	59.0%	35,134	59.0%	25,366	59.0%
Hat Rod Productions	3,598	8.7%	4,961	8.7%	-	0.0%	1,514	2.5%		
Net Total	41,358	100%	57,020	100%	49,636	100%	\$ 59,550	100%	\$ 42,993	100%
Debt Obligation	40,000		40,000		40,000		40,000		40,000	
Totals	81,358		97,020		89,636		\$ 99,550		\$ 82,993	

% change from previous year. -16% 8% -10% 20% 2%

What Cities Need to Know to Administer Municipal Hotel Occupancy Taxes

Texas Hotel & Lodging Association

REVISED OCTOBER 2017

Use of Local Hotel Occupancy Tax Revenues

There is a two-part test for every expenditure of local hotel occupancy tax.⁶⁶

Criteria #1: First, every expenditure must DIRECTLY enhance and promote tourism AND the convention and hotel industry.⁶⁷

Under the Tax Code, every event, program, or facility funded with hotel occupancy tax revenues must be likely to do two things: 1) directly promote tourism; and 2) directly promote the convention and hotel industry.⁶⁸ “Tourism” is defined under Texas law as guiding or managing individuals who are traveling to a different, city, county, state, or country.⁶⁹ A “direct” promotion of the convention and hotel industry has been consistently interpreted by the Texas Attorney General as a program, event, or facility likely to cause increased hotel or convention activity.⁷⁰ This activity may result from hotel or convention guests that are already in town and choose to attend the hotel tax funded facility or arts or historical event, or it may result from individuals who come from another city or county to stay in an area lodging property at least in part to attend the hotel tax funded event or facility.

If the funded event or facility is not reasonably likely to directly enhance tourism and the hotel and convention industry, local hotel occupancy tax revenues cannot legally fund it.⁷¹ However, it is important to note that events and facilities that do not qualify for hotel occupancy tax funding are often still legally eligible for city funding from most of the other funding sources available to the city (general property tax revenues, general sales tax revenues, franchise fee revenues, etc.). State law is stricter in terms of how the local hotel occupancy tax revenues can be spent.

There is no statutory formula for determining the level of impact an event must have to satisfy the requirement to directly promote tourism and hotel and convention activity.⁷² However, communities with successful tourism promotion programs generally award the amount of the hotel occupancy tax by the proportionate impact on tourism and hotel activity incident to the funding request. Entities applying for hotel occupancy tax revenue funding should indicate how they will market the event to attract tourists and hotel guests. If an entity does not adequately market its events to tourists and hotel guests, it is difficult to produce an event or facility that will effectively promote tourism and hotel activity.

A city or delegated entity should also consider whether a funded event will be held in a venue that will likely attract tourists and hotel guests. For example, if an event is held in a local school or community center, it may be less likely to attract tourists than if it is held at a local performing arts venue, museum or civic center. Each community will need to assess whether the facility hosting the function is likely to attract tourists and hotel guests. Similarly, if an event is a community picnic, local parade, educational class, or other similar type of event, it is often not likely to attract tourists and hotel guests, and would likely not be eligible for hotel occupancy tax funding.

⁶⁶ §§ 351.101(a), (b).

⁶⁷ §§ 351.101(b).

⁶⁸ *Id.*

⁶⁹ § 351.001(6).

⁷⁰ See Op. Tex. Att’y Gen. Nos. GA-0124 (2003), JM-690 (1987).

⁷¹ *Id.*

⁷² See generally Tex. Tax Code §§ 351.101(a), (b).

Finally, it is a good practice to utilize a hotel tax application form. THLA has a sample hotel occupancy tax application form and a “post event” form that are already in use by many city governments throughout Texas. For a copy of these two forms, simply call THLA at (512) 474-2996, or email THLA at news@texaslodging.com. These forms pose questions of funding applicants such as “Do you have a hotel room block for your events?” and “What do you expect to be the number of room nights sold for this event?” Additionally, the application asks if the entity has negotiated a special hotel price for attendees of their funded event. If the entity does not find the need to reserve a hotel block or negotiate a special hotel rate, it is not likely that they anticipate their event/s will have a meaningful impact on hotel activity.

Funded entities can also visit with area hoteliers who, in many cases, can provide feedback on whether any of their hotel guests expressed an interest in attending such events or facilities in the past. Hotel front desk and management staff usually know what local events and facilities were of interest to their guests by notes in their reservation systems, requests for directions, information and transportation to such venues by hotel patrons.

After an applicant’s event or program is offered for several years, the applicant should have a reasonable idea as to whether their event or program’s attendance includes a number of tourists and hotel guests. For example, some entities track whether guests are staying at local hotels via their guest registry. Other entities measure potential out-of-town attendance from their ticket sales records or other survey information.

It is important to note that Texas law also provides that the hotel occupancy tax may not be used for general revenue purposes or general governmental operations of a municipality.⁷³ It also may not be used to pay for governmental expenses that are not directly related to increasing tourism and hotel and convention activity.⁷⁴ For example, consider a request to use the hotel occupancy tax to pay for construction of additional lighting, restrooms, roads, sidewalks, or landscaping in a downtown area. These are expenditures for which the city would traditionally use its general revenues. Therefore, such an expenditure would violate the prohibition against using the hotel tax for “general governmental operations of a municipality.”⁷⁵ It is difficult to argue that such improvements to a non-tourism facility would “directly” promote tourism and hotel activity. At best, one could argue the improvements would “indirectly” enhance tourism and hotel activity—which is not sufficient under the clear language of the Tax Code to qualify for funding from the hotel occupancy tax.

⁷³ Tex. Tax Code § 351.101(b); *see also* Op. Tex. Att’y Gen. Nos. JM-184 (1984), JM-965(1988).

⁷⁴ *Id.*

⁷⁵ *Id.*

Criteria #2: Every expenditure of the hotel occupancy tax must clearly fit into one of nine statutorily provided categories for expenditure of local hotel occupancy tax revenues.⁷⁶

The nine categories for expenditure of the hotel occupancy tax are as follows:

1) Funding the establishment, improvement, or maintenance of a convention center or visitor information center.

This category allows expenditures of the hotel tax for the creation, improvement, or upkeep of a convention center or a visitor information center.⁷⁷ The term “convention center” is defined to include civic centers, auditoriums, exhibition halls, and coliseums that are owned by the city or another governmental entity or that are managed in whole or in part by the city.⁷⁸ It also includes parking areas in the immediate vicinity of a convention center facility, and certain hotels that are owned by the city or another governmental entity, or that are managed in whole or in part by the city.⁷⁹ It does not include facilities that are not of the same general characteristics as the structures listed above.

Texas law specifies that for a facility to be funded as a convention center, it must be a facility primarily used to host conventions and meetings.⁸⁰ “Primarily used” in this context would arguably mean that more than 50 percent of the bookings for the facility are to host conventions or meetings that directly promote tourism and the hotel and convention industry.⁸¹ In other words, holding local resident meetings in a facility would not count toward qualifying the facility as a convention center, but meetings of individuals from out-of-town who in part stay at hotels would qualify.

Simply naming a facility a convention center or visitor information center does not automatically qualify the facility as a “convention center.” The authority to use the hotel occupancy tax for facilities is limited and any such facility must meet the above noted “primary usage” test. For example, general civic buildings such as the city hall, local senior citizen centers or activity centers would not qualify as convention centers that could be funded by hotel tax.

2) Paying the administrative costs for facilitating convention registration.

This provision allows expenditures for administrative costs that are actually incurred for assisting in the registration of convention delegates or attendees.⁸² This is generally an expenditure for larger cities that hold large conventions, and includes covering the personnel costs and costs of materials for the registration of convention delegates or attendees.

⁷⁶ Tex. Tax Code § 351.101(a).

⁷⁷ § 351.101(a)(1).

⁷⁸ § 351.001(2).

⁷⁹ *Id.*

⁸⁰ *Id.*

⁸¹ *Id.*; see generally Tex. Tax Code §§ 351.101(a), (b).

⁸² Tex. Tax Code § 351.101(a)(2).

3) Paying for advertising, solicitations, and promotions that attract tourists and convention delegates to the city or its vicinity.

This provision allows expenditures for solicitations or promotional programs/advertising directly related to attracting tourists and convention delegates to the city or its vicinity.⁸³ Such expenditures are traditionally in the form of internet, newspaper, mail, television, or radio ads; or solicitations to promote an event or facility. The advertising or promotion must directly promote the hotel and convention industry.⁸⁴ For example, the Texas Attorney General ruled that the local hotel occupancy tax may not be used for advertising or other economic development initiatives or improvements to attract new businesses or permanent residents to a city.⁸⁵

In certain cases, a city may be able to use the advertising and promotion category to justify covering the costs of advertising an event that will attract tourists and hotel guests, even though the administrative or facility costs for the underlying event would not qualify for hotel tax funding.⁸⁶

4) Expenditures that promote the arts.

This section authorizes the expenditure of local hotel occupancy tax for a variety of art-related programs that also promote tourism and local hotel and convention activity.⁸⁷ Specifically, it allows funding the encouragement, promotion, improvement, and application of the arts including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution and exhibition of these major art forms.⁸⁸ However, it is not enough that a facility or event promotes the arts; Texas law requires that the arts related expenditure also directly promote tourism and the hotel and convention industry.⁸⁹

Section 351.101(a) of the Tax Code specifically states that “the municipal hotel occupancy tax may be used only to promote tourism and the convention and hotel industry.” The Texas Attorney General reaffirmed this standard when it held in Opinion GA-0124: “Under section 351.101 of the Tax Code, a municipality may expend its municipal hotel occupancy tax revenue only to promote tourism and the convention and hotel industry, and only for the specific uses listed in the statute.”

Additionally, THLA and Texans for the Arts (TFA) have formed a partnership to assist local governments in implementing hotel tax laws. In order to comply with the hotel occupancy tax statute, THLA and TFA agree that to be eligible for municipal arts funding with HOT revenues, recipients must satisfy the following requirements:

1. The recipient presents, performs, promotes, encourages or otherwise makes possible, artistic events, cultural performances, programs, exhibitions or lectures involving the major art forms listed in the statute, or “other arts related to the presentation, performance, execution and

⁸³ § 351.101(a)(3).

⁸⁴ § 351.101(b).

⁸⁵ Op. Tex. Att’y Gen. No. JM-690 (1987).

⁸⁶ See generally Tex. Tax Code § 351.101(a)(3).

⁸⁷ Tex. Tax Code § 351.101(a)(4).

⁸⁸ *Id.*

⁸⁹ § 351.101(b).

- exhibition of these major art forms.”
2. The hotel occupancy tax funded programs and events are advertised and open to the general public.
 3. The recipient directly enhances and promotes tourism and the convention and hotel industry.

With regard to requirement No. 3 above, THLA and TFA agree that the statute does not require a recipient to demonstrate a set level of direct impact on tourism and the convention and hotel industry to be eligible for hotel occupancy tax revenue funding. **However, the demonstration of some level of direct impact on tourism and the convention and hotel industry should be required.** Because the statute provides no specific methodology for determining a recipient’s impact on tourism or the convention/hotel industry, each funding entity has the flexibility to consider a number of factors.

The following factors may be beneficial to consider, but this list is neither exhaustive nor mandatory. Cities and counties using hotel occupancy tax may consider any or all the below listed factors or other factors that are appropriate for determining a recipient’s impact on tourism and the convention and/or hotel industry in a particular community:

- a. The recipient works with its area lodging operators and/or the convention and visitor’s bureau (CVB), either independently or in conjunction with other local arts organizations, to promote local arts events through hotel concierge services, training of hotel staff, hotel or CVB lobby area exhibitions, flyers or similar measures to better serve visitors to the area and encourage their extended stay in area hotels or a return to stay in area lodging facilities.
- b. The recipient provides entertainment to conventions, conferences and meetings offered in their cities and towns at which attendees are drawn from both in and out of the region.
- c. The recipient uses local hotel and lodging facilities for galas, meetings or other events sponsored by the recipient, including the use of hotel dining facilities by their patrons both pre and post events.
- d. The recipient books hotel rooms for visiting artists and offers hotel related information to attendees of the organization’s hotel occupancy tax funded events.
- e. The recipient promotes or markets its events outside of the local area through standard media promotion or advertising, websites, mailing lists, local, regional and national listings in publications and calendars and use of social media and where appropriate includes a link to information about area hotels.
- f. The recipient produces its events in conjunction with or within the boundaries of a Cultural and Fine Arts District established pursuant to Texas Government Code § 444.031.
- g. The recipient, either through audience or attendee questionnaires, polling, or hotel block booking codes, demonstrates that hotel guests, tourists, convention attendees or other out-of-town visitors have attended its hotel tax funded events.
- h. A performance, exhibition or other event sponsored by the hotel occupancy tax recipient has been reviewed or otherwise noted in a publication that circulates outside of the recipient’s local community, which helps promote tourism and hotel activity in the area.

There are many success stories of cities that have partnered with the arts entities to turn one day arts events into multi-day events that can substantially increase tourism and hotel activity. Such partnerships and long term planning can help both foster the arts and grow hotel tax proceeds that can be made available to the arts.

Additionally, the amount of funding a city allocates to the arts category may be limited by statute. See the "Special Rules" section of this guide, starting on page 24.

Attorney General opinion on arts facilities

In 2017, the Texas Attorney General issued opinion number KP-0131 regarding whether a city can expend hotel tax revenues for an arts-related facility under the arts category of the Tax Code. This opinion was requested by the City of Lakeway regarding funding the construction of a new performing arts center (referred to as "PAC"), to be owned by the City. The City of Lakeway requested an Attorney General opinion on whether the City may legally use hotel occupancy tax revenue to pay for 1) a feasibility study for the PAC, and 2) the construction, operation, and maintenance of the PAC.

In Opinion KP-0131, the Attorney General took a strict position on using local hotel tax revenue for an arts facility. The opinion states that the phrase, "promotion of the arts," in the state statute does not expressly authorize the use of municipal hotel tax revenues for the construction of arts facilities. The opinion continues, "construction costs of theater facilities, considered alone, are not within the scope" of the arts category of hotel occupancy tax expenditures.⁹⁰ Based on this reasoning, it seems that the Texas Attorney General holds that funding of a physical structure with local hotel tax revenue must be coupled with some other authorized category of hotel tax expenditures aside from "promotion of the arts" alone.

5) Funding historical restoration or preservation programs.

A city may spend a portion of its hotel occupancy tax revenues to enhance historical restoration and preservation projects or activities, or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums that are likely to attract tourists and hotel guests.⁹¹ Texas law does not limit such funding to structures that are owned by a public or nonprofit entity, or to whether the project is listed on a historic registry, but the city may choose to impose such limitations.

It is not enough that a project or activity event merely be historical in nature; Texas law requires that the historical related expenditure also directly promote tourism and the hotel and convention industry.⁹² Section 351.101(a) of the Tax Code specifically states that "the municipal hotel occupancy tax may be used only to promote tourism and the convention and hotel industry." The Attorney General in Opinion GA-0124 (2003) reaffirmed this standard when it held: "Under section 351.101 of the Tax Code, a municipality may expend its municipal hotel occupancy tax revenue "only to promote tourism and the convention and hotel industry" and only for the specific uses listed in the statute."

Additionally, the amount of funding a city allocates to the historical programs category may be limited by statute. See the "Special Rules" section of this guide, starting on page 24.

6) Funding certain expenses, including promotional expenses, directly related to a sporting event within counties with a population of under 1 million.

⁹⁰ Op. Tex. Att'y Gen. No. KP-0131 (2017).

⁹¹ § 351.101(a)(5).

⁹² § 351.101(b).

This section authorizes a municipality located in a county with a population of under 1 million to use local hotel occupancy tax revenue to fund certain expenses, including promotional expenses, directly related to a sporting event.⁹³ To qualify under this authorization, the sporting event must be one that would “substantially increase economic activity at hotels and motels within the city or its vicinity.”⁹⁴ The statutory authorization also requires that a majority of the participants in the sporting event also be tourists to the area.⁹⁵

This category is intended to allow communities to fund the event costs for sporting tournaments that result in substantial hotel activity. For example, if a city had to pay an application fee to seek a particular sporting event or tournament, it could use hotel tax for such an expenditure if the sporting event would substantially increase economic activity at hotels and the city was within a county of under one million population. The requirement that a majority of the participants must be “tourists” is included in the statutory authority to prohibit the use of local hotel tax for sporting related facilities or events that are purely local (e.g.; local recreation centers, local little league and parks events, intramural sports, etc.).

7) Funding the enhancement or upgrading of existing sports facilities or sports fields for certain municipalities.

Certain statutorily bracketed cities may use local hotel occupancy tax to enhance and upgrade existing sports facilities owned by the municipality.⁹⁶ The municipality must own the sporting facility, and the municipality must meet one of the following population requirements:

- i. The municipality has a population of 80,000 or more, and is located in a county that has a population of 350,000 or less: **Abilene, Amarillo, Beaumont, College Station, Corpus Christi, Killeen, Laredo, League City, Longview, Lubbock, Midland, Odessa, Pearland, San Angelo, Tyler, Waco, and Wichita Falls.**⁹⁷
- ii. The municipality has a population of at least 75,000, but not more than 95,000, and is located in a county that has a population of less than 200,000 but more than 160,000: **Bryan and College Station.**⁹⁸
- iii. The municipality has population of at least 36,000, but not more than 39,000, and is located in a county that has a population of 100,000 or less that is not adjacent to a county with a population of more than two million: **Huntsville and Texarkana.**⁹⁹
- iv. The municipality has a population of at least 13,000 but not more than 39,000, and is located in a county that has a population of at least 200,000: **Addison, Alamo, Alvin, Angleton, Balch Springs, Bellaire, Benbrook, Burleson, Colleyville, Converse, Coppell, Copperas Cove, Corinth, Deer Park, Dickinson, Donna, Duncanville, Farmers Branch, Friendswood, Groves, Hewitt, Highland Village, Horizon City, Harker Heights, Humble, Hurst, Hutto, Katy, La Marque, La Porte, Lake Jackson, Lancaster, Leander, Little Elm, Live Oak, Mercedes, Murphy, Nederland, Port Neches, Portland, Rio Grande City, Rosenberg, Sachse, Saginaw, San Benito, San Juan,**

⁹³ § 351.101(a)(6).

⁹⁴ *Id.*

⁹⁵ *Id.*

⁹⁶ § 351.101(a)(7).

⁹⁷ § 351.101(a)(7)(B)(i).

⁹⁸ § 351.101(a)(7)(B)(ii).

⁹⁹ § 351.101(a)(7)(B)(iii).

Schertz, Seagoville, Socorro, South Houston, Southlake, Stafford, Taylor, The Colony, Universal City, University Park, Watauga, Weslaco, West University Place, and White Settlement.¹⁰⁰

- v. The municipality has a population of at least 70,000, but not more than 90,000, and no part of the city is located in a county with a population greater than 150,000: **Longview.**¹⁰¹
- vi. The municipality is located in a county that is adjacent to the Texas-Mexico border, the county has a population of at least 500,000, and the county does not have a municipality with a population greater than 500,000: Cities in Hidalgo County including, but not limited to **McAllen, Edinburg, Mission, and Pharr.**¹⁰²
- vii. The municipality has a population of at least 25,000 but not more than 26,000, and is located in a county that has a population of 90,000 or less: **Greenville and Paris.**¹⁰³
- viii. The municipality is located in a county that has a population of not more than 300,000 and in which a component university of the University of Houston System is located: **Victoria.**¹⁰⁴
- ix. The municipality has a population of at least 40,000 and the San Marcos River flows through the municipality: **San Marcos.**¹⁰⁵
- x. The municipality is intersected by both State Highways 71 and 95: **Bastrop.**¹⁰⁶
- xi. The municipality that has a population of more than 10,000 and contains a portion of Mound Lake: **Brownfield.**¹⁰⁷
- xii. The municipality that has a population of not more than 10,000, that contains an outdoor gear and sporting goods retailer with retailer space larger than 175,000 square feet: **Buda.**¹⁰⁸
- xiii. The municipality that has a population of least 90,000 but less than 120,000 and is located in two counties, at least one of which contains the headwaters of the San Gabriel River, and for a municipality with a population of more than 175,000 but less than 255,000 that is located in two counties, each with a population of less than 200,000: **Georgetown and Denton.**¹⁰⁹
- xiv. The municipality that has a population of at least 6,000 and that is the county seat of a county that borders that State of Louisiana, is bisected by the United States highway, and has a population of 75,000 or less: **Marshall and Carthage.**¹¹⁰
- xv. The municipality has a population of more than 67,000 and is located in two counties with 90 percent of the municipality's territory located in a county with a population of at least 580,000, and the remaining territory located in a county with a population of at least four million: **Missouri City.**¹¹¹
- xvi. The municipality with a population of not more than 1,500 and is located in a county that borders Arkansas and Louisiana: **Queen City.**¹¹²

[Note that statutory population brackets are based on the decennial U.S. Census, most recently conducted in 2010.¹¹³]

Texas law further requires that before local hotel tax to be used for this purpose, the sports facilities and

¹⁰⁰ § 351.101(a)(7)(B)(iv).

¹⁰¹ § 351.101(a)(7)(B)(v).

¹⁰² § 351.101(a)(7)(B)(vi).

¹⁰³ § 351.101(a)(7)(B)(vii).

¹⁰⁴ § 351.101(a)(7)(B)(viii).

¹⁰⁵ § 351.101(a)(7)(B)(ix).

¹⁰⁶ § 351.101(x).

¹⁰⁷ § 351.10711(a)(xi).

¹⁰⁸ § 351.101(o)(xii).

¹⁰⁹ § 351.101(a)(6)(xiii).

¹¹⁰ § 351.1079(a)(xiv).

¹¹¹ § 351.101(a)(6)(xv).

¹¹² § 351.101(n)(xvi).

¹¹³ Tex. Gov't Code Ann. § 311.005(3) (Vernon 2017).

fields must have been used a combined total of more than 10 times for district, state, regional, or national sports tournaments in the preceding calendar year.¹¹⁴

If hotel tax revenues are spent on enhancing or upgrading a sports facility, the municipality must also determine the amount of “area hotel revenue” generated by hotel activity from sports events held at the hotel tax funded facility for five years after the upgrades to the sport facility are completed.¹¹⁵ The area hotel revenues that were generated from sports events at the hotel tax funded facility over that five year period must at least equal the amount of hotel tax that was spent to upgrade the sports facility.¹¹⁶ If the amount of hotel tax that was spent on the facility upgrades exceeds hotel revenue attributable to events held at that facility over that five year period, the municipality must reimburse the hotel occupancy tax revenue fund any such difference from the municipality’s general fund.¹¹⁷

For example, if a city spent \$400,000 on improvements to its soccer fields, it would have to show at least \$400,000 in area hotel revenue directly attributable to events held at that soccer field over the five year period after the soccer field improvements were completed. If the city could only show \$300,000 in hotel industry revenue due to events held at that soccer field, the city would have to reimburse the city hotel tax with the \$100,000 difference from the city’s general fund.

8) Funding transportation systems for tourists

Often with conventions and large meetings, there is a need to transport the attendees to different tourism venues. In 2007, the Texas Legislature authorized the use of city hotel tax for any sized city to cover the costs for transporting tourists from hotels to and near the city to any of the following destinations:

- the commercial center of the city;
- a convention center in the city;
- other hotels in or near the city; and
- tourist attractions in or near the city.¹¹⁸

The reimbursed transportation system must be owned and operated by the city, or privately owned and operated but financed in part by the city.¹¹⁹ For example, this authority could be used to cover the costs of a city to finance certain private shuttles to operate between the convention center and area hotels and attractions for a large city-wide convention. The law specifically prohibits the use of the local hotel tax to cover the costs for a transportation system that serves the general public.¹²⁰

9) Signage directing tourists to sights and attractions that are visited frequently by hotel guests in the municipality.

In 2009, the Texas Legislature added a statutory category that allows cities to use municipal hotel occupancy tax revenue to pay for signage directing tourists to sights and attractions frequently visited by

¹¹⁴ Tex. Tax Code §§ 351.101(a)(7), 351.1076.

¹¹⁵ *Id.*

¹¹⁶ *Id.*

¹¹⁷ *Id.*

¹¹⁸ § 351.110(a).

¹¹⁹ § 351.110(b).

¹²⁰ § 351.110(c).

hotel guests in the municipality.¹²¹ Arguably, this type of expenditure was permissible as “advertising and promotion” prior to this 2009 legislation. However, the Legislature codified this understanding to officially include signage directing tourists to sights and attractions that are frequently visited by hotel guests.¹²²

Summary of the Nine Uses for the Local Hotel Occupancy Tax

In summary, local hotel occupancy tax revenues only may be spent to establish or enhance a convention center or visitor information center, cover the administrative expenses for registering convention delegates, pay for tourism-related advertising and promotions, fund arts programs or facilities that will directly promote tourism and hotel and convention activity, fund historic restoration or preservation projects that will enhance tourism and hotel and convention activity, in certain counties and cities noted above fund certain costs for holding sporting events and making upgrades to sporting facilities that substantially increase local hotel activity, certain transportation costs for taking tourists from hotels to various locations, and pay for signage directing tourists to sights and attractions frequently visited by hotel guests. If the city cannot fit an expenditure within one of these nine categories, hotel occupancy tax revenues cannot be used for that purpose, unless a special state statute was passed to allow such additional uses. This article includes a summary of special provisions and limitations placed on cities that fall into certain population brackets or special geographic areas of the state.

With regard to the use of local hotel occupancy taxes, there is no time limit for a city to expend all of its hotel occupancy tax funds. At a minimum, however, state law does require that for cities with a seven percent local hotel tax rate, at least one-seventh of the hotel tax proceeds must be spent advertising and promoting the city to directly impact tourism and the hotel and convention industry.¹²³ It should also be noted that state law requires that interest earned on hotel tax must be spent in the same way as other hotel tax revenues.¹²⁴ State law does not address revenues that are earned from events funded by the local hotel occupancy tax.

¹²¹ § 351.101(a)(9).

¹²² *Id.*

¹²³ §§ 351.103, 351.1035, 351.104(d), 351.105(b), and 351.106(a).

¹²⁴ §§ 351.001(9), (10).

Entity
Address

Organizations requesting City distributions from the Hotel-Motel Tax Fund for 2019 are asked to make a short presentation to the City Council during the meeting on November 20, 2018. The presentation should include:

- 1) The mission and benefit of the organization.
- 2) How the last three quarters or nine months year-to-date of the 2018 distribution was spent (if applicable).
- 3) The dollar amount you are requesting this year and a detail of estimated expenditures for January through December of 2019. (Please refer to the Texas Tax Code, Title 3, Chapter 351.101 to determine appropriate expenses to report.)

The City's budget in the Hotel Tax Fund available for disbursement in 2019 is \$60,000.

Please submit only one copy of any information you wish to present to council. It is imperative that you deliver this to my office by Tuesday, November 13, 2018, so that I can include it in the council's packet for the November 20th meeting. The workshop will begin at 6:30 p.m. at the Clark Library-Masonic Building, 217 S. Main Street, 3rd Floor, Lockhart, Texas 78644.

If you are not the person who will be making the presentation, please forward this letter to that individual.

Thank you,

Pam M. Larison
City of Lockhart
Interim Finance Director/Controller

LOCKHART WESTERN SWING
& BBQ FESTIVAL

REQUEST: \$2,500

November 13, 2018

To the City of Lockhart

For: Organizations requesting City distributions from the Hotel-Motel Tax Fund for 2019

Mission and benefits of the organization: I am requesting funds to be used in helping put on the Lockhart Western Swing and BBQ Festival 2019. The Texas Western Swing Hall of Fame has been active in Texas since 1988, sponsoring a festival each year. We moved to Lockhart in 2018. Our mission as an organization is to promote Western Swing Music and to educate the public in this endeavor. Western Swing is the Official Music of Texas according to the Texas Legislature, invented in the 1930's by Milton Brown, and made popular mostly by Bob Wills and the Texas Playboys since then. One of our events at the festival is a Hall of Fame Show and Induction ceremony to recognize and honor people who helped develop and make popular this musical style.

Our goal in bringing this event to Lockhart is to enhance and promote tourism and the hotel industry. The funds we would receive would be used to help pay for advertising and promotions that will attract tourists to the city or it's vicinity, and to promote the arts. Lockhart and places in the direct vicinity have a direct historical connection to western swing bands coming thru the area and performing going back to those early years of the 1930's and 40's. We are combining this history with that of the BBQ industry in Lockhart that was in its early years at that very same time. What could go together better than Western Swing and Texas style BBQ?

Our recent festival in September was well attended for a first-year event at a new location. We used six different stages, one on the square and five at locations surrounding the square. One was outdoors and the others were indoors. Many establishments were full or close to it at different times of the day. Many reported having strong or even their best business day ever on that weekend. People were happy and appreciating the atmosphere of Lockhart. We heard so many reports from folks who were first timers to Lockhart about the special spirit of the Lockhart area. We tried our best to keep the music sound level at a pleasant volume, and we made note of things we want to make better and add to the event. An example would be to bring in some events during the day that include family involvement like trick ropers and black smith exhibits, face painting for kids, and maybe even a kids' stage for young folks who are learning the fiddle or guitar.

This is our first year of our involvement in Lockhart so there were no 2018 Bed Tax funds distributed to our organization, but the following shows where our funds were spent this past September.

Bands and Entertainment, advertising, stage, tents, tables and chairs, dance floor, portable restrooms, insurance, signage, lighting, table décor, and postage. Advertising represented about 16 percent of those expenditures and our goal is to bring that up to 22 to 24 percent in 2019.

We are requesting funding help of \$2,500.00 for 2019, which would totally be used for advertising and promotion.

Estimated expenditures for the year 2019 for the total festival:

Courthouse Stage area set up including restrooms, dancefloor, stage, tents tables and chairs.	\$ 7,300.00
Advertising	\$ 8,600.00
General Expenses like insurance, postage, signs etc.	\$ 1,800.00
Entertainment, bands, rooms for entertainers, P A rental	\$20,300.00
Total	\$38,000.00

Thank you for your consideration in this funding proposal.

Sincerely,

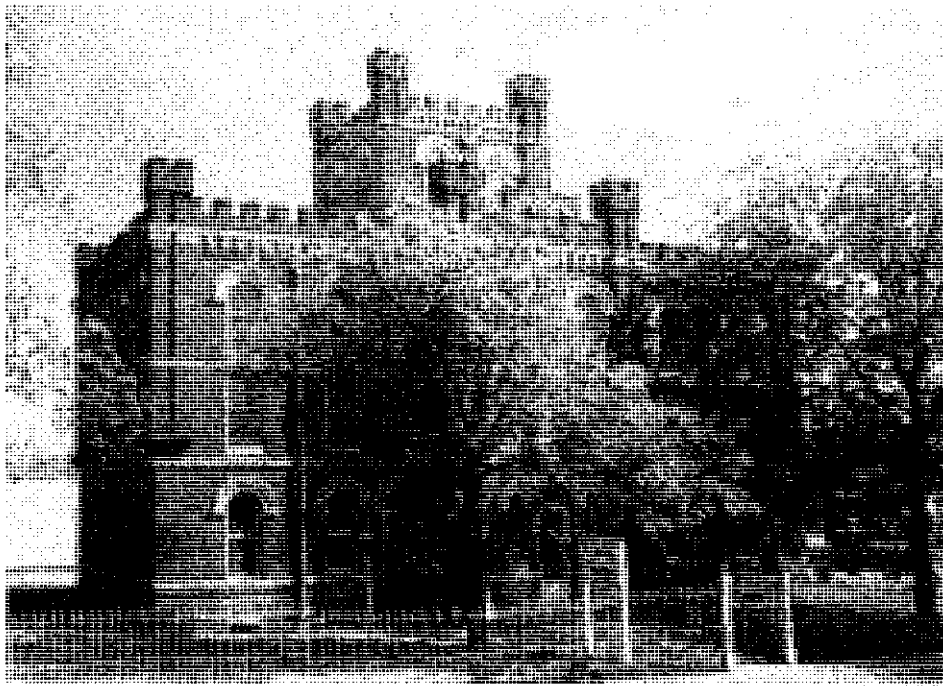
Al Dressen President, Texas Western Swing Hall of Fame
Lockhart Western Swing and BBQ Festival Director

20

CALDWELL COUNTY MUSEUM

REQUEST: \$4,000

**HISTORIC CALDWELL COUNTY JAIL MUSEUM
&
VISITORS CENTER**



HERITAGE TOURISM

**HISTORIC CALDWELL COUNTY JAIL MUSEUM
&
VISITORS CENTER
Lockhart, Texas**

Operated by
**CALDWELL COUNTY
HISTORICAL COMMISSION**

**MISSION STATEMENTS
OF
THE HISTORIC CALDWELL COUNTY JAIL MUSEUM & VISITORS CENTER**

Located in the City of Lockhart, the mission of the Historic Caldwell County Jail Museum & Visitors Center is to promote heritage tourism for the economic benefit of Lockhart and surrounding Caldwell County, by preserving, exhibiting and sponsoring the recorded and material history of the area.

Strategically located and highly visible, the Jail Museum & Visitors Center will attract, entertain and educate over 2,000 tourists and visitors throughout the year with tourist-related information, public interpretive exhibits, outreach programs and special events.

On weekends, when the Chambers of Commerce and many other points of interest are closed, the Jail Museum & Visitors Center will support the community tourist-related efforts as a visible tourist attraction, providing brochures and other local information to visiting tourists.

The Jail Museum will collect, identify, and preserve historical material pertaining to the rich history of Lockhart, Caldwell County, and its residents and visitors. The Jail Museum collection will consist of the historic jail building, local area relevant historic artifacts, photographs, books, documents and maps.

REQUEST FOR A HOTEL/MOTEL TAX FUND ALLOCATION

We respectfully request an amount of \$4,000 from the prospective allocation of the Hotel/Motel Tax Fund. This money will be allocated exclusively for the tourism related operational expenses of the Jail Museum Visitors Center, such as a portion of the personnel (docent) expense for public operation.

**HISTORIC CALDWELL COUNTY JAIL MUSEUM
&
VISITORS CENTER
Lockhart, Texas**

Operated by
**CALDWELL COUNTY
HISTORICAL COMMISSION**

Annual Funds Recap: Over the first nine months of this year, the Historic Caldwell County Jail Museum & Visitor Center received \$1,165.72 from the City's annual Hotel/Motel Tax Fund distribution. A total distribution of \$2,183 (3.7%) is anticipated for this year. **The total amount received from the Hotel/Motel Tax Fund distribution is used to partially off-set the personnel expense of a docent, who welcomes and informs guests during hours of public operation.** The Jail Museum is a community non-profit operation supported by many dedicated volunteers. It depends on and appreciates all donations, both large and small.

Tax Fund Allocation Request: The total Jail Museum tourism-related operating expenses are budgeted at \$9,026 for the upcoming fiscal year (budget attached). The total personnel (docent) direct costs for the year are budgeted at \$4,746. Any short-fall in the Jail Museum tourist-related operating budget must be made-up from donations and year-round fund raising activities, such as a historical cemetery tour.

For the coming fiscal year, we respectfully request \$4,000 from the Hotel/Motel Tax Fund distribution. This money will be allocated exclusively for the tourism-related operational expenses of the Jail Museum Visitors Center, such as the personnel (docent) expenses for public operation. An increase over the past distribution would help overcome weather related short-falls in fund raising for operations and allow us to improve the tourist-related public operation and our heritage tourism programming.

Jail Museum Tourism Benefits: The Lockhart area history and heritage are its greatest assets. The Historic Caldwell County Jail Museum stands tall as a strategically located and highly visible focal point for weekend tourists and visitors to Lockhart. The Jail Museum is open every weekend when most tourists are in the area. It is open on Saturdays and Sundays, when many other local tourist information locations are closed. Also, many times volunteers are able to accommodate special requests for tours during the week. The Jail Museum operation interacts with a large variety of groups of tourists and local public throughout the year.

In the past 12 months, the Jail Museum received over 1,452 registered visitors distributed fairly evenly throughout the year. Of this total, 1,280 registered as from out-of-town. This indicates that over 88% of our weekend visitors were tourists from outside the Lockhart area. In the past, the Jail Museum has hosted visitors from 144 different Texas cities and 36 different states, including as far-away as Alaska and Connecticut. California and Colorado currently represent the most out-of-state tourists. Also, the Jail Museum has hosted international tourists representing over 45 foreign countries (including: Japan, China, Russia, Philippines, Singapore, Australia, New Zealand, India, Bangladesh, Ukraine, Germany, Denmark, Sweden, Hungary, France, England, Ireland, Italy, Spain, Kenya, Puerto Rico, Jamaica, Mexico and Canada).

To promote and publicize local attractions to tourists from outside of Lockhart, the historic jail building has been made available to multiple film groups and to a paranormal research group that conducted experiments in an attempt to detect any “ghosts”. We have continued to be featured on PBS's “Day Tripper” television program. Every time the Jail Museum is featured, Lockhart and the Jail Museum receive a great response with increased out-of-town visitors. To promote and publicize local attractions year-round to tourists and visitors already in Lockhart, the Jail Museum Visitor Center will continue to distribute appropriate local tourism brochures made available to us by various groups.

Jail Museum Heritage Tourism Outreach: In October of each year, typically over 400 additional visitors come to Lockhart from around central Texas to the very popular and successful “Speaking of the Dead: Night Ramblings in a Texas Graveyard”. It is a twilight and after-dark historical cemetery tour, where visitors meet many “Kindred Spirits” that have “come back from the grave” to tell their personal stories about the historic Lockhart area. The Caldwell County Historical Commission sponsors this Jail Museum outreach for the benefit for the Jail Museum & Visitors Center. It brings many additional tourists to Lockhart and is the primary fund-raising activity for the Jail Museum & Visitor Center. This year, inclement weather caused the event to be held indoors in the City Council Chambers. Attendance was adversely affected and the resulting funds raised were substantially reduced (a short-fall of \$1,985).

Volunteer Support Activities: The vast majority of support activities for the Jail Museum are performed by unpaid volunteers outside the posted hours of public operation. In addition to the activities previously mentioned, we have conducted several educational tours for elementary school classes, Boy Scout units, and Chamber of Commerce bus tours. In the past, the Jail Museum participated and was one of the featured stops on the annual homes tour conducted by the local Beta Sigma Phi service sorority. The Jail Museum coordinates with Caldwell County by allowing probationers to care for the grounds around the Jail Museum.

In addition to tourist-related operations, the historic Jail Museum building is undergoing a multi-year program of planned restoration and preservation as funds become available from specific grants and donations. Not any Hotel/Motel Tax funds are allocated to construction, improvement or maintenance projects. These activities are scheduled during non-public hours and do not interfere with the Museum’s beneficial tourist-related operation.

Thank You: On behalf of the Historic Caldwell County Jail Museum and Visitors Center, I would like to thank the City Council for its foresight and funding in the past years. We encourage you to continue your support this coming year, for this great tourist destination and information center. The Jail Museum offers a great economic benefit to the entire community.

Respectfully submitted,



Coyle Buhler, Chair
Caldwell County Historical Commission
Historic Caldwell County Jail Museum & Visitors Center

HISTORIC CALDWELL COUNTY JAIL MUSEUM - 2019 BUDGET

TOURIST RELATED OPERATING EXPENSES

Docent (Net)	\$4,746.00
Utilities-City of Lockhart	1,936.00
Telephone	617.00
Insurance-Liability/Contents	1,052.00
Chisholm Trail Roundup (Longhorn)	300.00
Cemetery Tour Expenses & Operational Supplies	375.00
TOTAL TOURIST RELATED EXPENSES	\$9,026.00

MUSEUM RESTORATION / PRESERVATION PROJECTED EXPENSES

Window Repairs/Replacements	21,205.00
Electrical Repairs	4,000.00
Air Conditioning Replacement/Upgrades	15,000.00
Plumbing Repairs/Upgrades	5,000.00
Museum Signage Additions/Replacement	1,000.00
Painting /Repairs - Interior	4,000.00
Museum Displays	2,500.00
Graffiti Recording/Preservation	400.00
Inventory/Records	2,300.00
Third Floor Archive Storage Space Upgrades	5,000.00
Security Cameras and Electronics	1,500.00
Miscellaneous Supplies and Maintenance	2,669.00
TOTAL PRESERVATION BUDGET	\$64,574.00

GASLIGHT BAKER THEATRE

REQUEST: \$12,000



216 South Main Street
P.O. Box 1152
Lockhart, Texas 78644
(512) 376-5653

November 13, 2018

The Honorable Lew White
Members of the Lockhart City Council
Mr. Steve Lewis, City Manager
P.O. Box 239
Lockhart, TX 78644

RE: *Application for distribution of hotel/motel occupancy tax funds*

Dear Mayor, Council Members and City Manager:

As we prepare this request, the Gaslight-Baker Theatre is look back at an amazing year and looking forward to exciting plans for the future. We have had so many accomplishments this year. We are set to close out 2018 with the Christmas comedy *You Better Watch Out*. 2018 featured eight season productions, a magic show and two guest performances. In June, we continued serving our community through our youth and teen acting workshops, providing theatre instruction to youth from Lulling, San Marcos, Austin, Bastrop, and Lockhart. The *USO Tribute Show*, honoring the countless veterans who have served our country, was just the most recent productions to grace the GBT stage this year. New attractions to the GBT stage for 2018 included participation in the First Friday events, Hot Rods and Hatters, the Western Swing Festival, the Lockhart Sip & Stroll, and Dies y Seis events. The 2019 season is just as exciting with eight season productions, a magic show, our youth and teen workshops, and introducing an original One-Act Play Competition. In 2019, we hope to return film to the Baker Theater, so stay tuned for those announcements.

The Gaslight-Baker Theatre has a unique ability to increase tourism in Lockhart through the performing arts and through our historic venue. The GBT has seen an increase of almost 30% in attendance this past year. During 2018, 66% of the online ticketing transactions were from individuals with billing zip codes outside of the 78644 area. Only 20% of the user sessions to the MyGBT.Org website were from Lockhart.

In October, the GBT celebrated 30 years of live theatre in Lockhart that began with the Lockhart Community Theater, formed in 1988. While performing arts is a tradition of the GBT, we are also stewards of the historic Baker Theatre and Swearingen Building. These two buildings represent staples of entertainment in Lockhart for generations. For those who do not know, the Swearingen Building was the location of Lockhart's first movie theater. In 2018, the GBT completed restoration of the 1935 proscenium arch that was cut to accommodate the Baker's curved movie screen. Through the generous support of the Bluebonnet Electric Cooperative, the Lower Colorado River Authority, and other donors, the GBT expects to begin a much-needed facelift to the Swearingen Building in 2019, including a new roof, fire wall, and

climate control to provide much needed space for rehearsals, youth workshops, meeting space, and a construction workshop. These improvements will continue to add to the beauty that is the Baker Theater with its significant historical features including our hand-painted curtain, original vaudeville stage, and historic graffiti. The Gaslight-Baker has begun preparations for our 2020 celebration marking what will be the 100th anniversary of the Baker Theater. The GBT strives to improve the theatre's ability to increase tourism in Lockhart by providing much needed improvements to these truly historic building.

The mission of the Gaslight-Baker Theatre is:

We are an artistic organization dedicated to creating quality experiences that entertain and stimulate all who come through our doors.

The goal of the Gaslight-Baker Theatre is to reach audience members from every cultural and geographic community in the region by creating professional quality dramas, comedies, musicals and performance art pieces. We invite all of you to join in this mission and our exciting season schedule by becoming patrons of the Gaslight-Baker Theatre.

The City Hotel/Motel Occupancy Tax Funds and other donations are vital to maintaining our operations. The continued support by the City of Lockhart with the hotel/motel occupancy fund is essential for the Gaslight-Baker Theatre to maintain its tradition of excellence.

Attached please find the following as requested for your review:

1. Summary of Gaslight-Baker Theatre Hotel-Motel Tax Fund Expenditures for 2018 (Year to Date)
2. Proposed Gaslight-Baker Theatre Operating Budget for 2019
3. Budget for Hotel-Motel Tax Fund for January through December of 2019

For the proposed Hotel-Motel Tax Fund Contract for the period January through December of 2019, the Gaslight-Baker Theatre requests continued funding at the previous percentage or the sum of \$12,000 whichever is less. Our utilization of these funds would be for items which promote and encourage tourism in Lockhart and which allow the Gaslight-Baker Theatre to function as a live theatre venue. These items include internet access fees, website management and development fees, a portion of utility costs, a portion of our out of town advertising costs, and a portion of our program printing costs.

Once again, we thank you for your past support and for considering our request during the current Hotel-Motel Tax Fund allocations.

Sincerely,

Gaslight-Baker Theatre

By: 
David Schneider, Artistic Director - Gaslight-Baker Theatre

Gaslight-Baker Theatre
Summary of Hotel Occupancy Revenues and Expenditures by Activity

		Oct - Dec 2017	Jan-Mar 2018	Apr-June 2018	July - Sept 2018	Total
Expenses:		-	-	-	-	-
Advertising:		-	-	-	-	-
	San Marcos Daily Record	-	(194.00)	(390.00)	(195.00)	(779.00)
	Luling Newsboy	-	-	(209.00)	(104.00)	(313.00)
	Austin American Statesman	-	-	-	-	-
	Austin Chronicle	-	-	-	-	-
Internet & Website Expenses:		-	-	-	-	-
	Website Hosting Expense	-	-	-	-	-
	Internet	-	(314.00)	(314.00)	(209.00)	(837.00)
Utilities:		-	-	-	-	-
	City of Lockhart	-	(1,616.00)	(1,171.00)	(3,087.00)	(5,874.00)
	Texas Gas Company	-	(446.00)	(49.00)	-	(495.00)
Printing:		-	-	-	-	-
	Printing Solutions	-	(2,081.00)	(2,648.00)	(1,970.00)	(6,699.00)
	Programs, inserts, flyers, posters	-	-	-	-	-
Total Expenses		<u>-</u>	<u>(4,651.00)</u>	<u>(4,781.00)</u>	<u>(5,565.00)</u>	<u>(14,997.00)</u>

Gaslight Baker Theatre
Hotel/Motel Occupancy Tax Proposed Budget 2018

	Proposed 2018	
Expense		
Advertising - Out of Town	2,500	
Internet Access	2,000	
Printing and Reproduction	8,500	
Utilities	10,100	
Total Expense	<u>23,100</u>	<u>23,100</u>

**Gaslight Baker Theatre
Budget
January through November 2018
Projected Basis**

Ordinary Income/Expense	Actual as of 11/08/18	Projected 2018	Budget 2019
Income			
Concession Sales	7,156.00	8,200.00	8,300.00
Curtain Advertising	2,825.00	7,990.00	8,000.00
Donations	5,176.06	5,600.00	5,600.00
Gala - Silent Auction	4,713.05	4,713.05	4,500.00
Gala Donations	212.00	212.00	200.00
Gala Tickets	3,730.00	3,730.00	3,500.00
Gate Receipts	7,880.00	8,900.00	9,000.00
Interest Income	11.42	11.42	-
Pay Pal	1,963.74	1,963.74	2,000.00
Program Advertising	925.00	3,500.00	3,500.00
Raffle	350.00	350.00	350.00
Rental Income	485.00	485.00	-
Season Tickets	1,579.00	1,579.00	2,500.00
Show Advertising	306.22	306.22	250.00
Ticket Turtle	31,684.54	33,800.00	35,000.00
Youth Camp	3,974.00	3,974.00	4,000.00
Total Income	72,971.03	85,314.43	86,700.00
Expense			
Advertising	318.39	350.00	350.00
Advertising - In Town	2,793.00	3,600.00	3,800.00
Advertising - Out of Town	2,021.41	2,500.00	2,500.00
Bank Charges	-	-	-
Building Maintenance	855.71	1,200.00	1,200.00
Cast Party	1,232.28	1,500.00	1,500.00
Cleaning	2,105.00	2,500.00	2,800.00
Cleaning Supplies	232.33	260.00	200.00
Computer Software and Equipment	-	-	500.00
Concession Supplies	9,641.88	10,500.00	10,500.00
Costumes	1,378.72	1,600.00	2,000.00
Dues	390.00	390.00	390.00
Equipment - theater & office	6,478.49	6,500.00	8,750.00
Equipment Rental and Maintenance	175.53	250.00	250.00
Gala expenses	1,350.63	1,350.63	1,500.00
Haun Bldg expenses	-	-	250.00
Insurance - Board Liability	900.00	900.00	1,500.00
Insurance - Building	3,159.15	3,159.15	4,400.00
Interest Expense	9,345.52	11,558.73	12,000.00
Internet Access	1,804.36	1,950.00	2,000.00
Other Miscellaneous Expenses	1,631.77	1,631.77	1,500.00
Outside Show Expense	1,197.24	1,197.24	-
Plays & Scripts	571.83	571.83	800.00
Postage and Delivery	64.00	148.00	250.00
Printing and Reproduction	7,475.80	7,900.00	8,500.00
Professional Services Fees	125.00	125.00	125.00
Repairs	31.39	50.00	3,000.00
Royalties	11,171.95	11,171.95	7,000.00
Sets & Props	4,751.82	5,100.00	5,100.00
Storage Rental	-	-	-
Supplies and Materials	1,793.23	1,950.00	1,950.00
Telephone	548.50	750.00	750.00
Utilities	8,451.04	10,100.00	10,100.00
Youth program expenses	1,837.02	1,837.02	2,000.00
Total Expense	83,831.99	92,599.32	97,465.00
Net Ordinary Income	<u>(10,860.96)</u>	<u>(7,284.89)</u>	<u>(10,765.00)</u>
Other Income/Expense			
Other Income			
Bed Tax Revenue	5,707.46	7,000.00	12,000.00
Contributions & Support	6,989.10	7,300.00	3,350.00
Donations - Children's Program	-	-	-
Grants	-	54,000.00	-
Total Other Income	12,696.56	68,300.00	15,350.00
Net Other Income	12,696.56	68,300.00	15,350.00
Net Income	<u>1,835.60</u>	<u>61,015.11</u>	<u>4,585.00</u>



Gaslight Baker Theatre

Hotel Occupancy Tax Presentation 2018

Seating capacity: 275

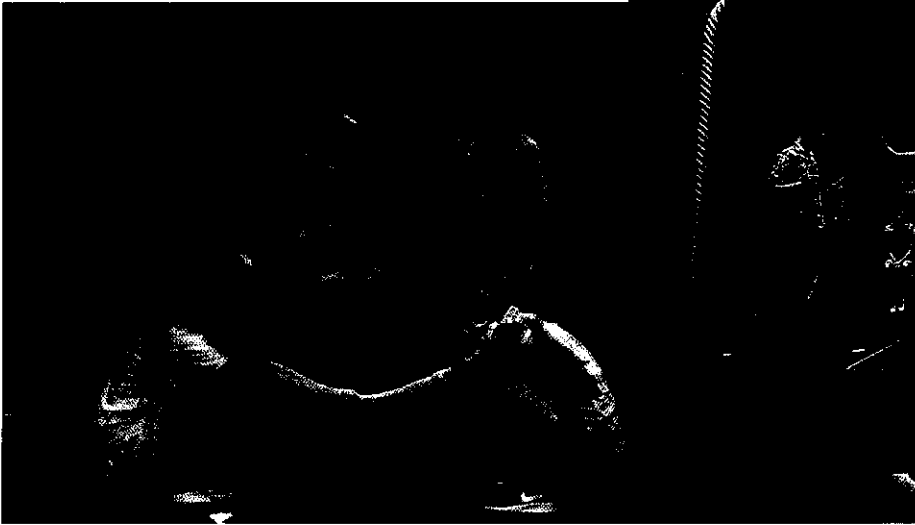


What GBT Does:

As an artistic organization our mission is to create quality experiences that entertain and stimulate all who come through our doors.

We aim to reach audience members from every cultural and geographic community in the region by creating professional productions with community outreach through educational opportunities, free and paid performances and tours, and specialty programming for youth, teens, veterans, and the elderly.

The Youth & Teens ofGBT





HELPING LOCKHART GROW & ATTRACT VISITORS

In 2018 our goal was to expand our reach and grow our patronage as well as integrate with the downtown businesses and events and the greater Central Texas community.

NEW PROGRAMMING FOR 2018

First Fridays ~ Hot Rods & Hatters ~ Western Swing Festival ~ Sip & Stroll

Dies y Seis ~ New Hispanic Chamber Member ~ New LDBA Member

GBT MAIN STAGE PRODUCTIONS





WE BRING VISITORS FROM ALL OVER CENTRAL TEXAS

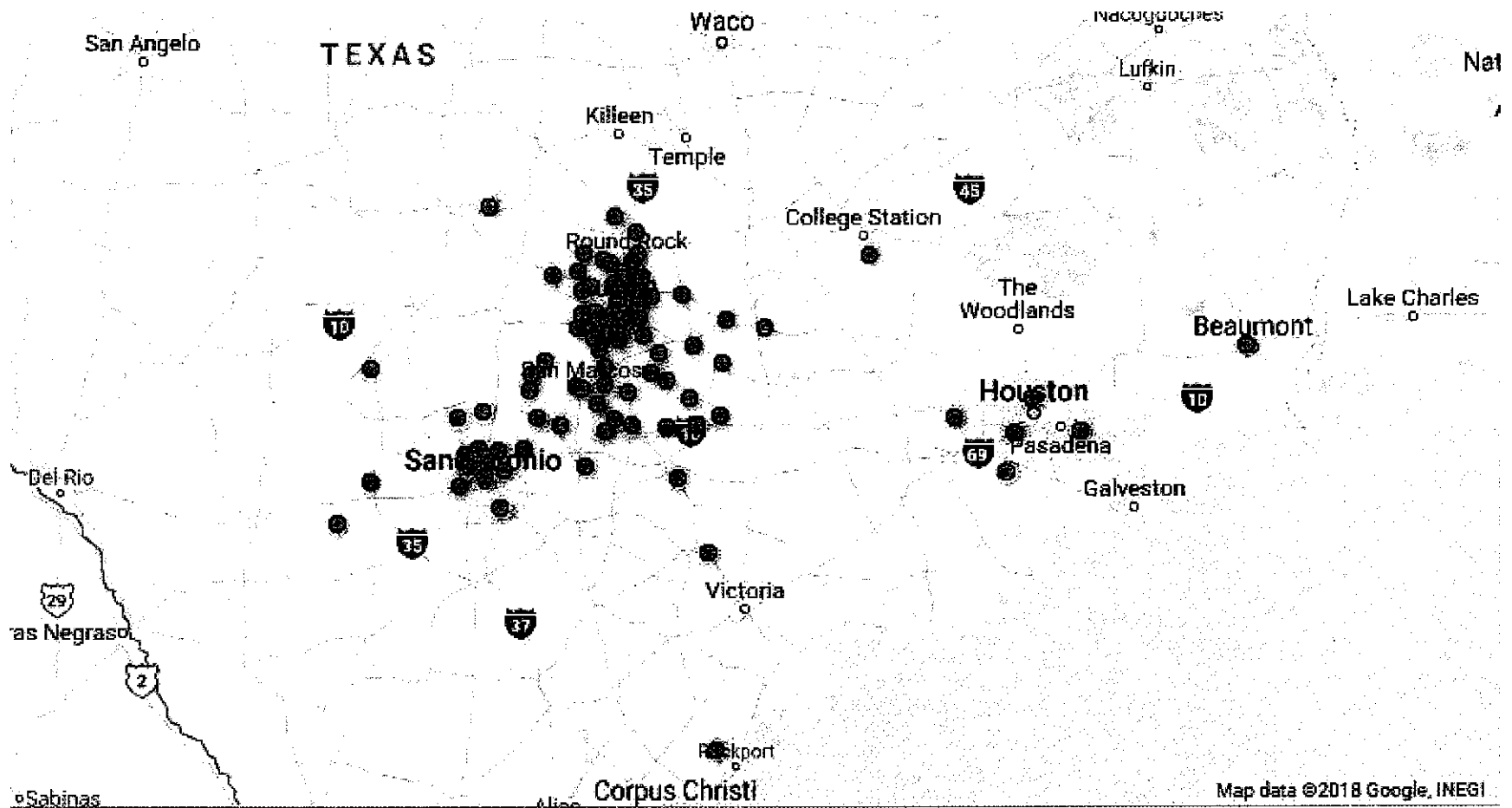
Our data shows patrons as far as Houston, San Antonio, College Station, Rockport, and Victoria come to the

GASLIGHT BAKER THEATRE

CHECK OUT OUR STATISTICS FROM 2018

Based on zipcodes used in purchasing reserve seats

Map of GBT's Far Reaching Effects

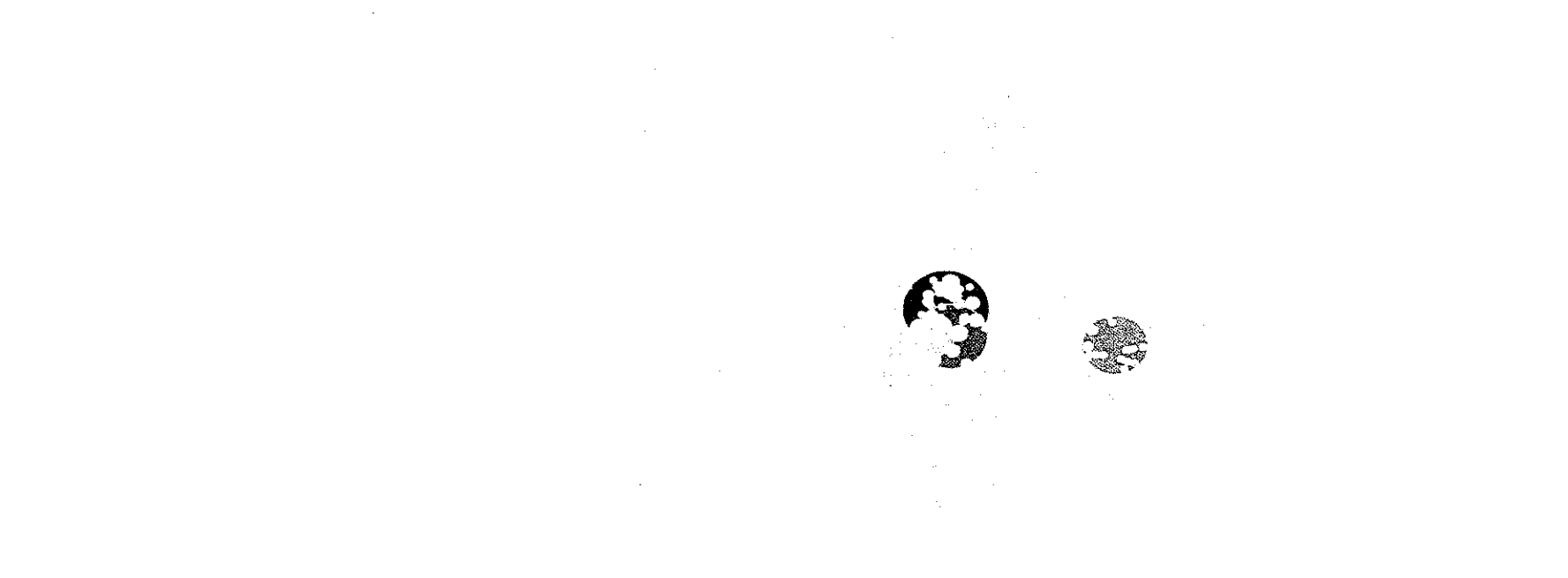




LOOK WHAT GBT DOES FOR LOCKHART

- Advertising in: Luling, San Marcos, Wimberley, Buda, Kyle
- 66% of all our transactions were for zip codes outside 78644
- Of our 10,000 mygbt.org user sessions, 80% were locations other than Lockhart
- Our attendance for 2018 has increased by 30%

Mygbt.org Website User Demographics



1,616



GBT DEPENDS ON THE CITY HOTEL/MOTEL TAXES FOR

- **Out of Town Advertising Costs**
 - Projected 2019 Advertising expansion: Austin, New Braunfels, San Antonio, Gonzales
- **Expand Our Reach by Adding New Programming**
 - Playwriting Contest (advertised throughout Texas)
 - Film Restoration with unique offering, film festivals, and film competitions
 - Facility Rental for groups from all over Texas
 - New acting classes, tech classes, and mentoring programs
- **Supplement overhead costs (website, utilities printing etc.)**
- **Off-set Royalty Costs which have risen 25%**



HOW GBT HOT FUNDS ARE SPENT

Hotel/Motel Occupancy Tax Proposed Budget 2018

Advertising - Out of Town	2,500
Internet Access	2,000
Printing and Reproduction	8,500
Utilities	10,100
Total Expense	23,100



HELP US MAINTAIN THE RICH HISTORY OF THE HISTORIC BAKER THEATRE & THE SWEARINGEN BUILDING

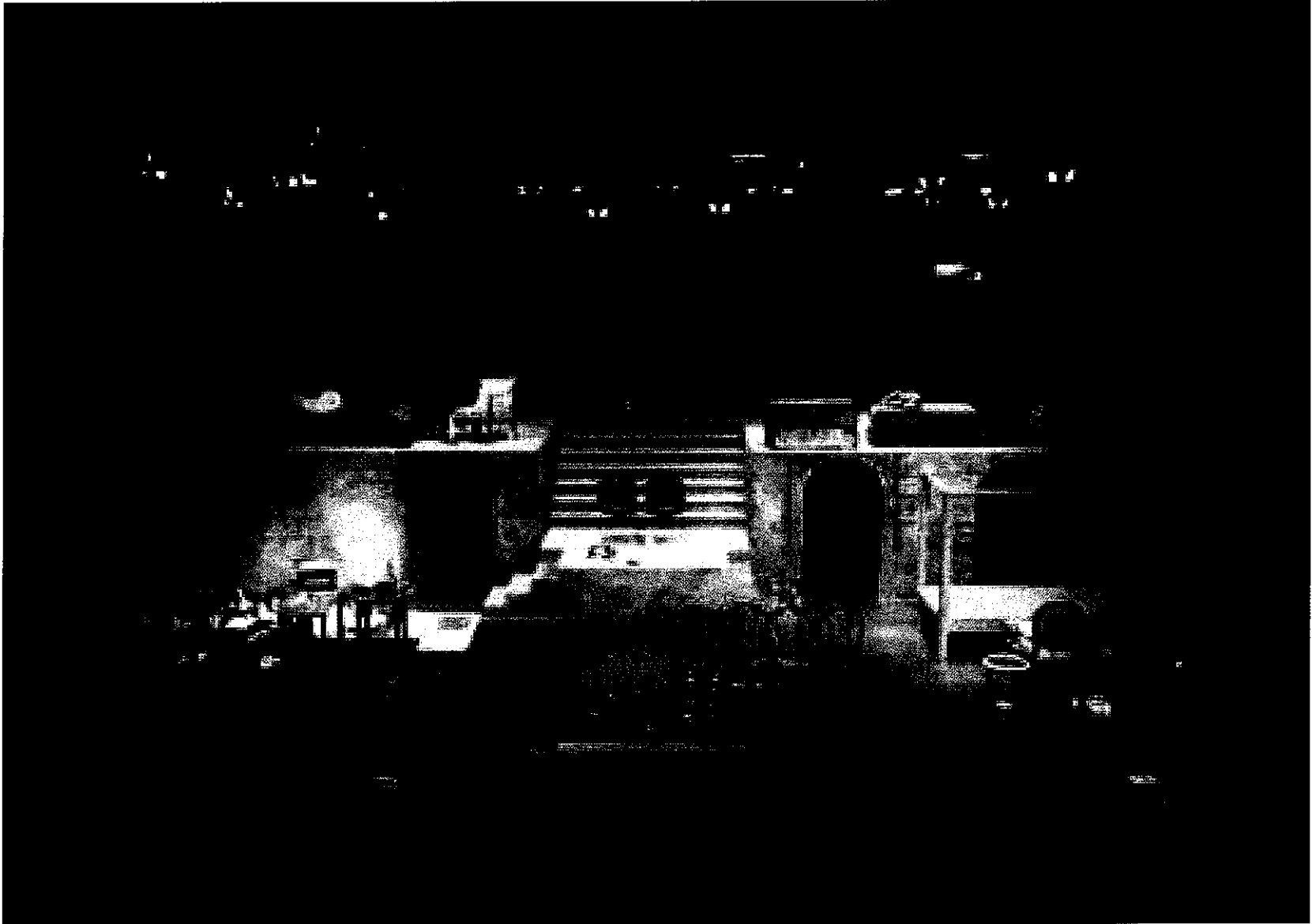
- We've restored the 1935 proscenium arch rope
- Updated the sound system to provide better audio for those hard of hearing
- Through the generous support of Bluebonnet Electric Cooperative and Lower Colorado River Authority, we will begin restoration on the Swearingen building (also called the Haun--located on the corner of Main & Prairie Lee, next to GBT), starting with new roofing and climate control as per their guidelines.
- In order to manage the growth we will need additional funds to complete projects and open the space to accommodate even more visitors!



GASLIGHT BAKER THEATRE'S ASK FOR 2019

For the proposed Hotel-Motel Tax Fund Contract for the period January through December of 2019, the Gaslight-Baker Theatre requests continued funding at the previous percentage or the sum of \$12,000 whichever is less.

Our utilization of these funds would be for items which promote and encourage tourism in Lockhart and which allow the Gaslight-Baker Theatre to function as a live theatre venue. These items include internet access fees, website management and development fees, a portion of utility costs, a portion of our out of town advertising costs, and a portion of our program printing costs.





THANK YOU!

*We look forward to our
dramatic future in Lockhart!*

**GREATER CALDWELL COUNTY HISPANIC
CHAMBER OF COMMERCE (GCCHCC)**

REQUEST: \$13,750



GREATER CALDWELL CO.

HISPANIC

CHAMBER OF COMMERCE

BED TAX PRESENTATION

2018

GCCHCC

MISSION STATEMENT

The mission of the Greater Caldwell County Hispanic Chamber of Commerce is to promote and strengthen the economic welfare of the business community in the City of Lockhart by supporting proactive economic activities in areas of tourism, small business development, civic leadership and community service by creating business opportunities for our members.



2018 EXPENDITURES

Events	Expenses
Diez y Seis	\$32,199.56
Cinco de Mayo	\$26,353
Office Lease	\$9,600
Annual Gala Event	\$4,445.72
Marketing/Web Development	\$4,200
Utilities	\$3,400
Total Expenditures	\$80,198.28

PROPOSED BUDGET FOR 2018

Event/Materials	Proposed Cost
Diez y Seis 2019	\$32,000
Cinco de Mayo 2019	\$28,000
Office Lease	\$10,000
Annual Gala Event	\$5,000
Marketing/Web Page Development	\$4,500
Community Sponsorships	\$4,000
Utilities	\$3,500
Office Supplies	\$1,500
Hotel Promotion (Off Season)	\$1,000
Total Monies Distributed	\$89,500

Projected Outlook and Benefits

- Promoting local hotels, motels, and specialty accommodations via website and social media throughout the year and in association with each event sponsored by the GCCHCC and the City of Lockhart.
- Increasing Tourism – GCCHCC events average 5,000 – 10,000 tourists with advertisements reaching all over Central Texas
- Promoting economic growth, development, and stability by posting local employment opportunities
- Providing programs to empower local youth with the *Step Up to Success* and annual scholarship programs
- Promoting Caldwell County at various statewide functions, including TAMACC conferences and quarterly meetings



Cinco de Mayo 2018 Success



8th ANNUAL CINCO DE MAYO

56

5K & 10K RUN



- More than 140 competitors finished the course this year



- Serves as an annual practice event for the Lockhart High School X-C team

Diez y Seis 2018 Highlights



7 **THE PEGASUS STAGE** 7

SOLIDO

FRIDAY
September 14th
10PM - 12AM

The Jimmy Gonzalez Band

SATURDAY, September 15th
10PM - 12AM

formerly known as...
GRUPO MAZZ

Historic Downtown Lockhart
Friday, September 14th

6PM - 6:15PM: DJ Chris "Tejano Man" Tristan
6:15PM - 7:15PM: Mariachi Suroeste
7:15 - 8PM: DJ Chris "Tejano Man" Tristan
8PM - 9:30PM: THE CIRIZME
9:30PM - 10PM: Grito Presentation by Mexican Consulate
10PM - 12AM: SOLIDO

Saturday, September 15th

8AM: PAGA Golf Tournament
12PM - 3:30PM: DJ Chris "Tejano Man" Tristan
12PM - 6PM: COCHCC & Benny Boyd Present "Driven to Give" Fundraiser
3:30PM - 4:30PM: Performances by LISD Choir, Band, and Cheer
4:30PM - 5:30PM: DJ Chris "Tejano Man" Tristan
5:30PM - 6:15PM: PAGA Golf Tournament Awards Ceremony
6:15PM - 7PM: Mariachi Los Galvinales
7PM - 8:30PM: JUNCTION
8:30PM - 9:30PM: Ballet Folklorico Tonantzin
9:30PM - 10PM: Proclamation by Mayor Lew White
10PM - 12AM: THE JIMMY GONZALEZ BAND, Honoring the Legendary Jimmy G

DIEZ Y SEIS 2018 CELEBRATION

Kickoff Breakfast

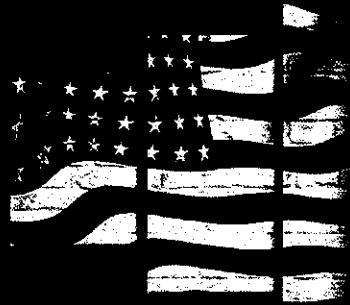
EAT MORE TACOS

Friday, September 14th 8am - 10am

Like our facebook page and stay up to date on current events and promotions!
www.facebook.com/caldwellcohispanicchamber

17 E WALNUT STREET - LOCKHART, TEXAS

DEIZ Y SEIS 2018 CELEBRATION



You are cordially invited to a Meet & Greet with Carlos Gonzalez Gutierrez, the Mexican Consulate of Austin at the historic Dr. Eugene Clark library on Friday, September 14th from 6pm-9pm.

Sr. Gutierrez will be giving a presentation of the "Crito" Friday night at the Diez y Seis event

Light refreshments will be provided.

3rd floor 217 S Main St, Lockhart, TX 78644



Meet & Greet with Mexican Consulate Carlos Gonzales Gutierrez

1810: Mexican War of Independence begins...

On the church steps in the town of Dolores Hidalgo, Father Miguel Hidalgo y Castilla read the Grito de Hidalgo (or "Call of Hidalgo") in 1810.

Diez y Seis de Septiembre, Father Hidalgo launched the Mexican War of Independence against Spain. After the declaration, Hidalgo and his followers set out to spread the word to nearby San Miguel de Allende. Hidalgo affixed an image of the Virgin of Guadalupe to a staff, bringing the Virgin to symbolize the Mexican liberation movement.



From left to right: Portrayal of Miguel Hidalgo Declaring Mexican Independence from Spain, Depiction of the pivotal Battle of Las Cruces where Mexican Rebels Defeated Spanish Forces, The Treaty of Córdoba established Mexican independence from Spain at the conclusion of the Mexican War of Independence

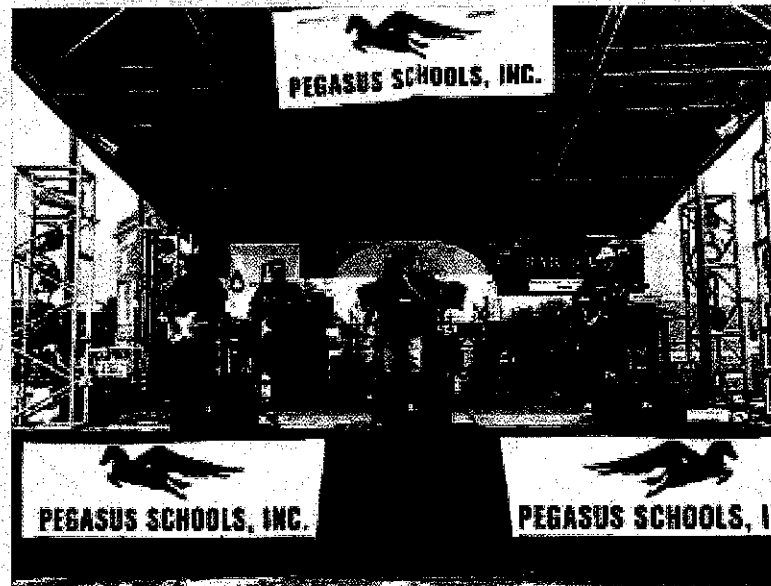
Embracing Mexican History and Culture through community events

Featured Music Artists

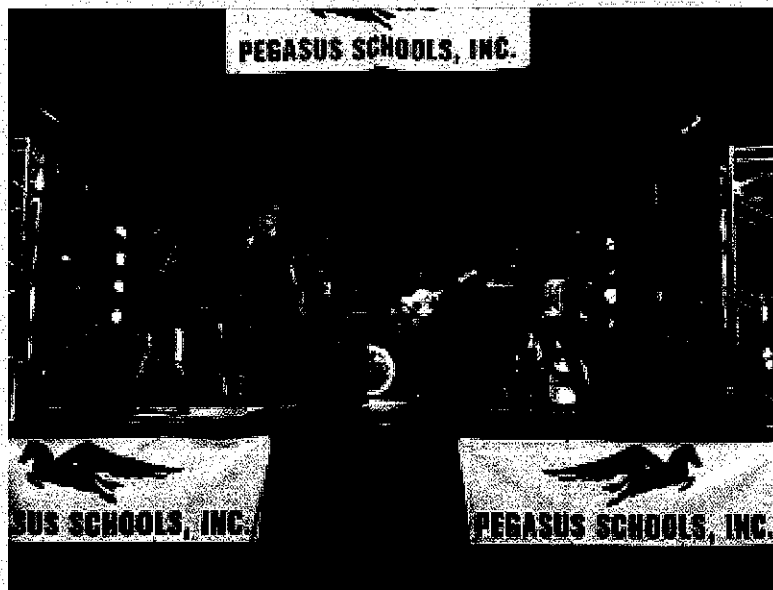
59



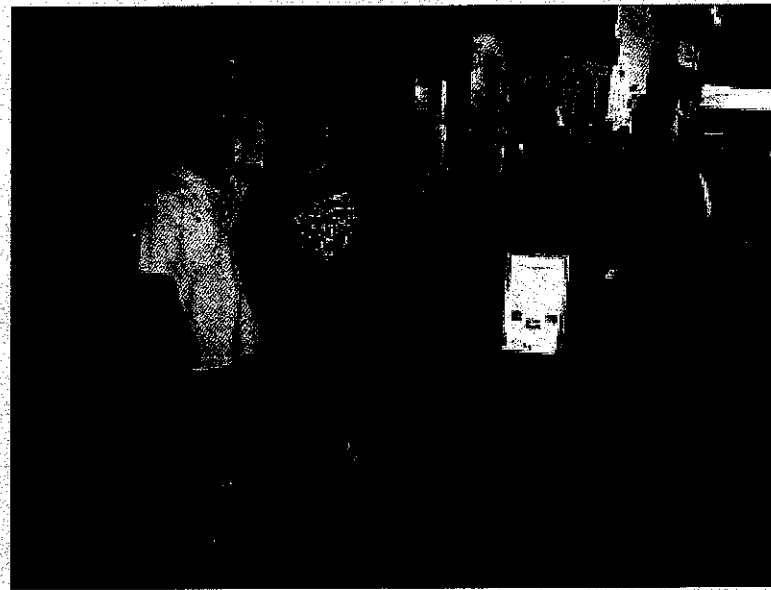
Los Mariachis Gavilanes



JUNCTION



SOLIDO

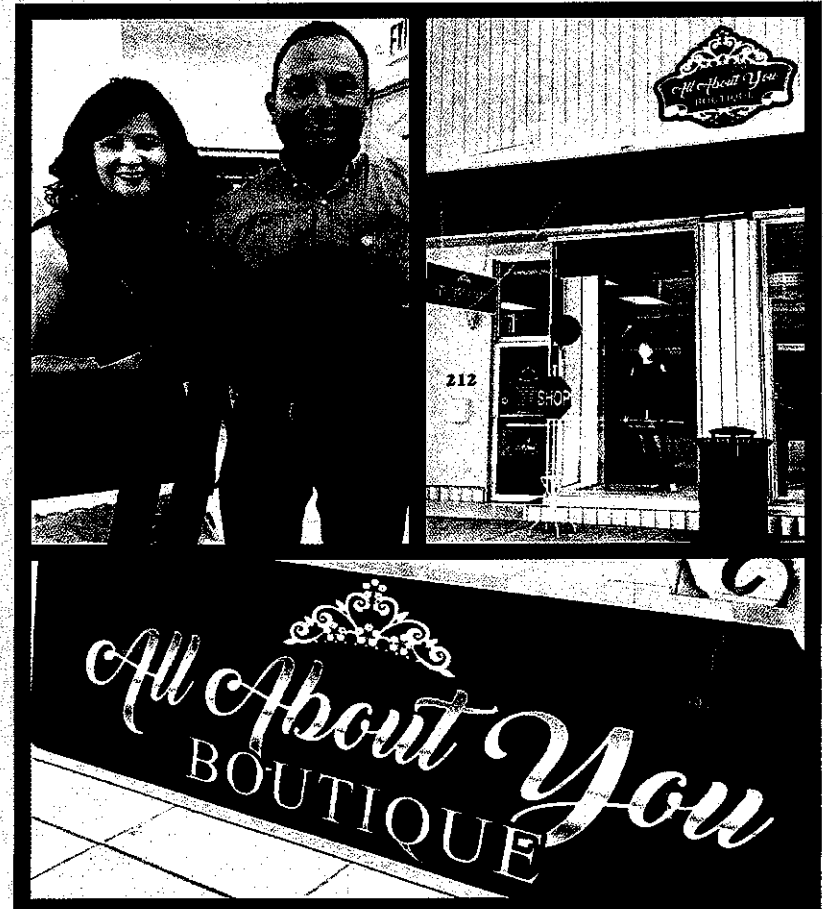


Jimmy Gonzalez Band

GCCHCC Ribbon Cutting Ceremonies



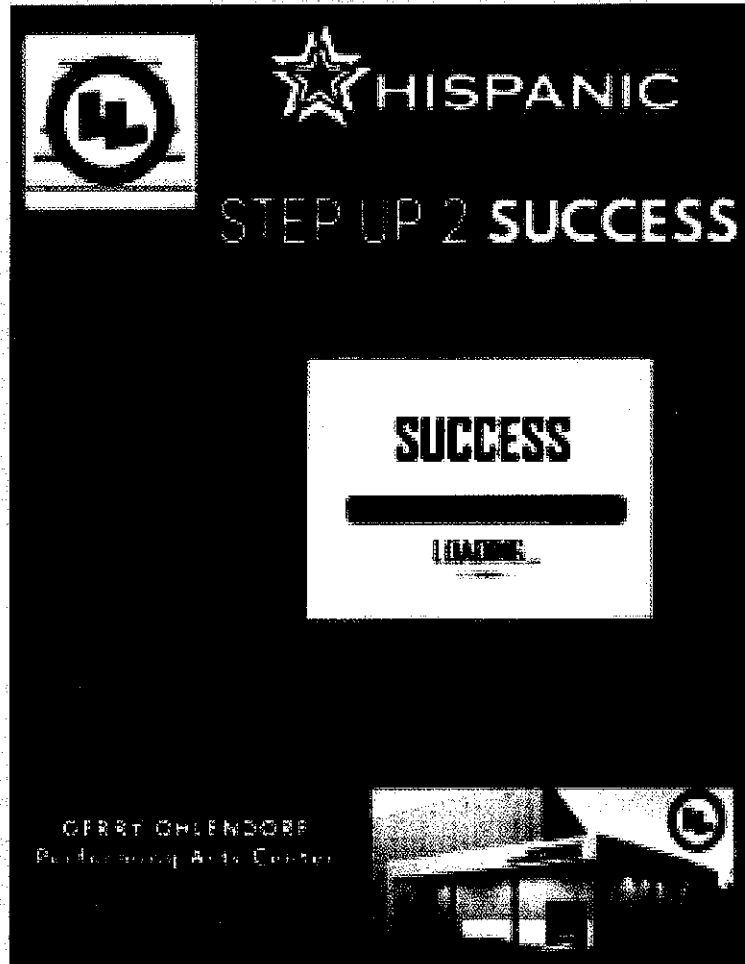
THE CULINARY ROOM
JUNE 15, 2018



ALL ABOUT YOU BOUTIQUE
AUGUST 3, 2018

Step Up to Success 2018

19



This year's program featured guest speaker Chris Saldana, morning news anchor for CBS Austin.

Promoting Tourism- Sustaining Revenue

67

Come
Down
For
The
BBQ!



Stick
Around
For
The
Nightlife!



Lockhart's Overnight Accommodations



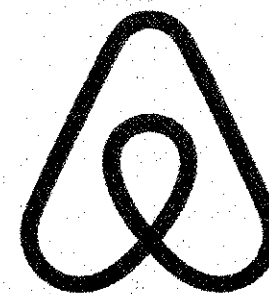
PLUM CREEK INN



BEST WESTERN - LOCKHART



• **LOCKHART INN**

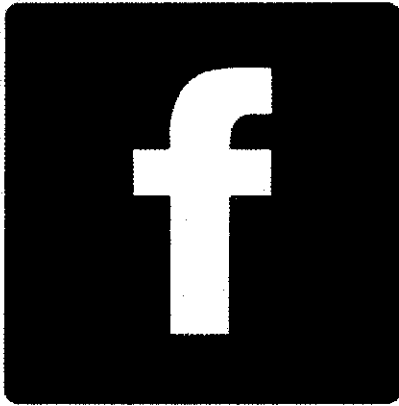


airbnb

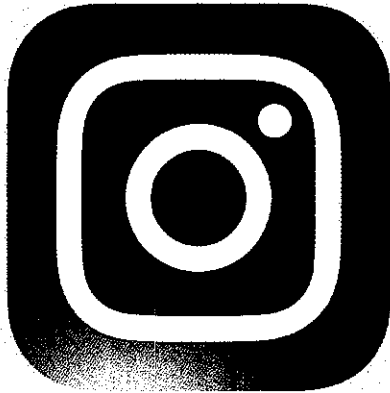
AT MULTIPLE LOCATIONS

GCCHCC Social Media

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- www.facebook.com/CaldwellCountyHispanicChamber
- 1,515 Followers



- Instagram: @gcchcc_44
- 71 Followers



SPONSORING Organizations and Events

PROUD SPONSOR OF LOCKHART ROARING LION BANDS




GREATER CALDWELL CO.
HISPANIC
CHAMBER OF COMMERCE

117 Walnut St. Lockhart, Texas • 512-398-9600

This year, the Roaring Lion Band is being awarded \$1,250

More than 50 linemen from the City of Luling, Bluebonnet Electric Coop, and LCRA joined in the event



National Lineman
Appreciation Day 2018



**LINEMAN
LUNCHEON**

Wednesday, April 18th
12:00PM - 1:00PM

ZEDLER MILL
1170 S Laurel Ave
Luling, TX 78648
Catering Provided By
Delish Deliveries

Network and Social Events 2018

666

ENGAGE...

with professionals throughout our business community

NETWORK...

with peers to develop relationships that will help build your clientele

PROMOTE...

your business to new, potential customers and keep them informed with updates



www.caldwellcountyhcc.com

117 Walnut St, Lockhart, TX 78644 (512) 398-9600

NETWORK & SOCIAL EVENT

Recognizing the Following for Business of the Month

- *D Vera Investments
- *Johnny & Son's Paint & Body
- *Johnny's Wrecker Service
- *Rosita's Restaurant
- * Children's Center of Lockhart

NETWORK MINGLE DOOR PRIZES FOOD DRINKS



Sponsored by

ROLAND

Landscaping & Fence Building

&

GCCHCC

Hosted By

RISKY BUSINESS

211 E Market Street - Lockhart, TX 78644

TUESDAY

January 30th

5:30 - 7:30PM

COMMUNITY TAG
COMMUNICATIONS
BLOG POSTS FOLLOW
MESSAGING
FORUMS PHOTOS
SOCIAL SHARE

ENGAGE...

with professionals throughout our business community

NETWORK...

with peers to develop relationships that will help build your clientele

PROMOTE...

your business to new, potential customers and keep them informed with updates

VISION
to grow your
BUSINESS

COMMUNITY TAG
COMMUNICATIONS
BLOG POSTS FOLLOW
MESSAGING
FORUMS PHOTOS
SOCIAL SHARE



117 Walnut St, Lockhart, TX 78644 (512) 398-9600

NETWORK & SOCIAL EVENT

Thursday, April 26th 5:30PM-7:30PM

Recognizing the Following for Business of the Month

- February - WoodmenLife Chapter #2449
- March - Lockhart Motor Company
- April - Atlas Credit Co.

DRINKS FOOD DOOR PRIZES NETWORK MINGLE

Sponsored By



1710 S Colorado St. #114 Lockhart, TX 78644

Hosted By



1721 S Commerce Street - Lockhart, TX

Business of the Month Recognition



WoodmenLife, Chapter #2449, February 2018



Lockhart Motor Company, March 2018



Atlas Credit Co., April 2018

GOALS FOR 2018

- Create a culture of collaboration with various organizations in Caldwell County
- Increase business memberships and opportunities for growth
- Provide monthly newsletters to members
- Host quarterly network and social events showcasing new and existing members
- Award *Business of the Month* recognitions throughout the year
- Support community organizations and events through monetary donations and sponsorships
- Continue to partner with the Lockhart Chamber of Commerce and co-sponsor local events

GCCHCC: By the Numbers

- The GCCHCC currently receives a percentage of bed tax which amounts to \$11,000 per year.
- With this figure, the Hispanic Chamber has benefitted Caldwell County, as evidenced by our sponsorships, events, and growth in business memberships.
- Moving into the future, a more substantial allotment of bed tax will only serve to reach the goals and fulfill the missions of both the Chamber and Caldwell County as a whole.
- Therefore, the Greater Caldwell County Hispanic Chamber of Commerce requests an increase on the current bed tax allocation to a substantial 25%, which will create even more opportunities for 2019 and beyond.



GCCHCC: Past, Present, & Future

01

- The GCCHCC has proven itself to be a premier organization humbly serving Caldwell County, its businesses, organizations, events, and residents.
- Presently, the Hispanic Chamber is a well-managed enterprise that will continue to distribute funds thoughtfully and responsibly in accordance with its mission statement.
- Looking forward, the Greater Caldwell County Hispanic Chamber of Commerce will strive to effect positive growth among local businesses, organizations, and opportunities for every resident.

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LOCKHART CHAMBER OF COMMERCE

REQUEST: \$45,000



Hotel Occupancy Tax
Presentation 2018



Table of Contents

- Mission
- The Official Visitors Center of Lockhart
- New Community Guide
- Advertising Initiatives
- Chisholm Trail Roundup 2018 Accomplishments
- Chisholm Trail Roundup Parade Float
- Other Promotional Activities
- 2019 Chamber Goals
- HOT Qualified Expenses
- Chamber Financial Commitment to Promoting Lockhart
- Chamber HOT Funds Request
- Chamber Community Value Proposition



Mission

The mission of the Lockhart Chamber of Commerce as stated in our by-laws is: “to improve and strengthen the business environment of Lockhart in order to promote the economic well being of all citizens; to provide services to membership; to communicate views of the business community; to enhance the quality of life for the entire community; to support constructive initiatives on major issues of public policy.’



The Official Visitor Center of Lockhart, Texas

- State of Texas Designated
- Social Media Connection
 - Chamber Website
 - Facebook
- Printed Promotional Materials
- Full-Time Staff
- Mon-Fri 8am – 5pm

Promotion of:

- BBQ Capital of Texas
- BBQ Trail Brochures
- Historical Landmarks & Churches
- Theaters, Museums
- Parks
- Where to stay, shop, eat & live



New Community Guide

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***A Combo Visitor's Guide and Business Directory.**

Currently in production.

Goal:

To be released January 2019

Cost to Chamber for production: \$19,500
(print and digital components included)

Ad sales to chamber members to help cover some or all of costs.

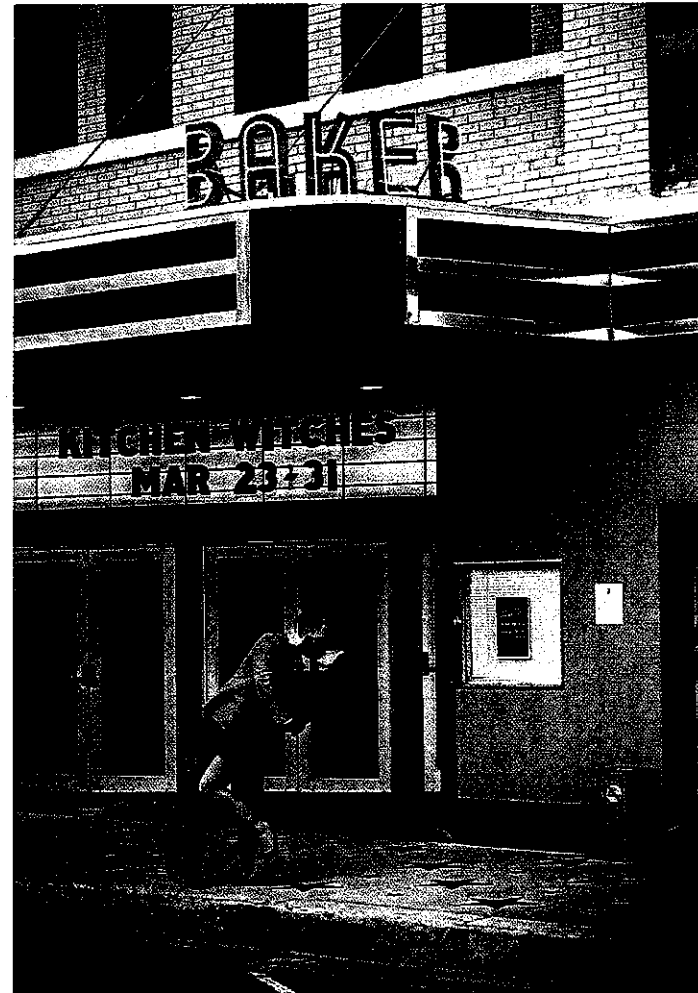
ANTIQUES ★ BBQ ★ LIVE MUSIC ★ SHOPPING



New Community Guide

Contents include:

- Welcome
- History of Lockhart
- Education in our community
- Calendar of Events
- Parks & Recreation
- Arts & Culture
- Dining & Nightlife
- Shop Till You Drop
- Chisholm Trail Roundup
- Business Directory
- Accommodations
- Advertisements
- City Map of Lockhart





New Community Guide

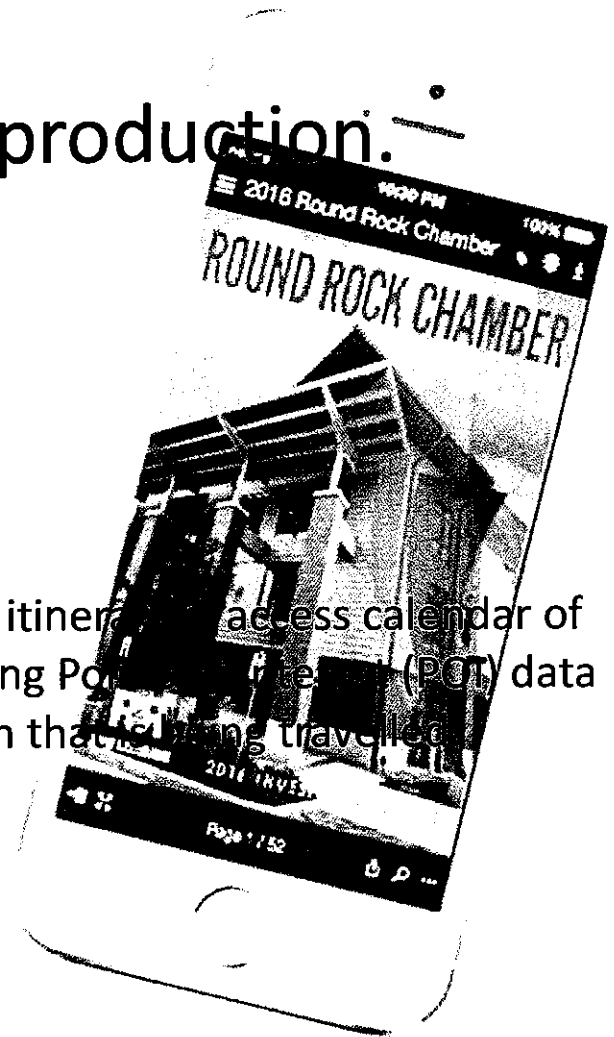
Campaign is digital & a print production.

-GoGuide- mobile interactive technology.

<http://presentation.lunarcow.com/goguide/>

-iMap Feature-allows users to plan their trips, build itineraries, access calendar of events, get turn by turn directions while accessing Point of Interest (POI) data from businesses within the community or region that are being travelled.

<http://presentation.lunarcow.com/imap/>

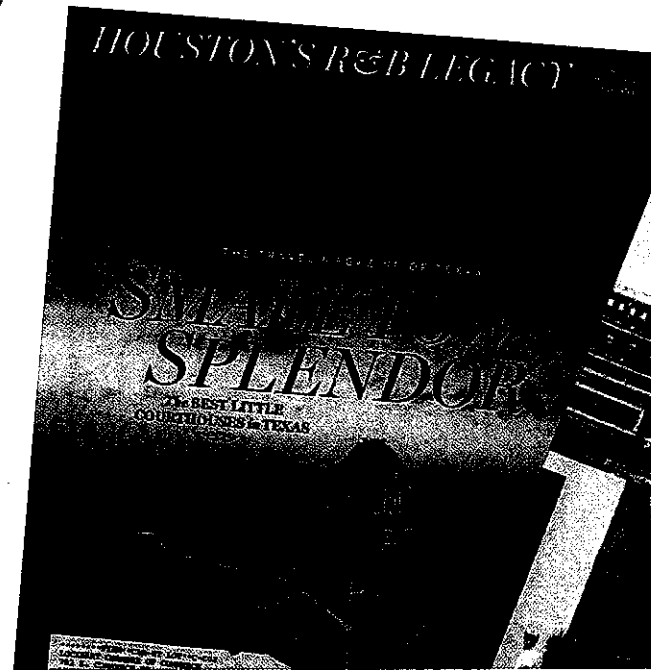




Lockhart Advertising

79

- Lockhart Post Register
- Community Impact
- SH 130 Blog
- Texas Monthly
- Texas Highways
- Texas Lifestyle Magazine
- Festivals of Texas
- Extreme Team News
- KASE 101
- KOKE FM
- KXTN FM
- KAJA FM
- KASE FM
- KVUE News
- Hometown Cinemas



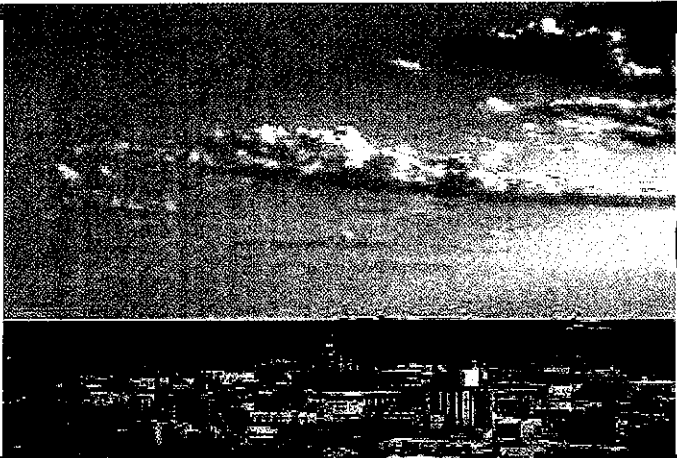
LOCAL

Lockhart sees rise in people, businesses moving to the city

Lockhart expects 10,000 more to move there in the next five years.

Austin: Rebecca Trejo
© 2014 KXTN-TV FOX 35 Austin, TX

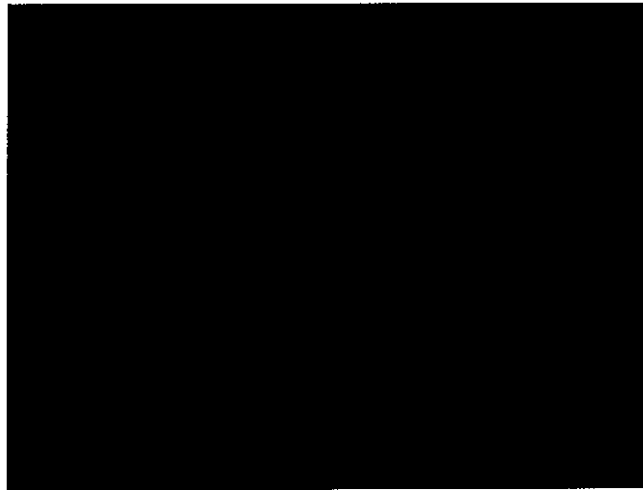
***Many marketing leads initiate with the Lockhart Chamber of Commerce.**



2018 Chisholm Trail Roundup



Chisholm Trail Roundup 2018 Video





Chisholm Trail Roundup 2018 Accomplishments

- Revised Park Layout
- Addition of Free Kids' Zone
- Discounted Entry Fee (\$5 gate entry)
- Live Music (Tejano & Texas Country Night)
- Cowboy Breakfast (Kiwanis Fundraiser)
- Fundraising Focused Events: Project Graduation Awesome Auction, Roping & Stick Horses
- Exhibitor Hall with Photo, Quilt & Baking Contest
- Heads in Beds during CTR

Best Western - 42 Total Units, 100% - per Umesh



Chisholm Trail Roundup Parade Float



Travels to following communities promoting Lockhart:
Luling, Shiner, Lampasas, Moulton,
La Grange, Gonzales, Cuero,
Yorktown, Flatonia, Pleasanton,
Goliad, Poteet, Yoakum

CTR Float is aged 20+ years and is in major need of repair and updating. It's time to polish our image abroad, particularly with all the attention Lockhart is receiving.



Other Promotional Activities

- Independence Day Extravaganza
- Veteran's Day Luncheon
- Dickens Christmas Illuminated Parade
- CTR Visitors Guide
- Heart of Texas Bike Ride
- Member participation
 - Wayfinding & Branding Committee
 - Texas Hotel & Lodging Association
 - Texas Travel Industry Association
 - Texas Chamber of Commerce Executives
 - US Chamber of Commerce
 - Kiwanis Club of Lockhart



2019 Chamber Goals

- Secure Chamber Student Internships to possibly open on Saturdays
- Open communication with members, increase transparency
- Assist in creation of Main Street Program
- Updated chamber website template
- 10% membership growth for 2019
- Personal membership communication (handwritten note cards)
- Update policies & procedures
- Review events with evaluations & surveys
- Improve city rapport

Long Term Goals

- Creation of a rodeo facility
- Creation of a Community/Civic Center
- Restrooms downtown



HOT Qualified Expenses

88

(Each HOT Fund Expense must fall under 1 of the 9 approved categories; Tax Code 351.101)

- **Promotion of Tourism**
(falls under category 3, "Paying for advertising, solicitations, and promotions that attract and tourists and convention delegates to the city or its vicinity.)
 - Dues & Subscriptions
 - Tourism Packages
 - Promotional Printing
 - Advertising

- **Chisholm Trail Roundup**
 - CTR Advertising

(falls under category 3 & category 4, "Expenditures that promote the arts." Section d, "The recipient books hotel rooms for visiting artists & offers hotel related information to the attendees of the organization's hotel occupancy tax funded events. Section e, "The recipient promotes or markets its events outside of the local area through standard media promotion or advertising, websites, mailing lists, local, regional & national listings in publications & calendars and use of social media and where appropriate includes a link to information about area hotels.")



HOT Qualified Expenses

(Each HOT Fund Expense must fall under 1 of the 9 approved categories; Tax Code 351.101)

CONTINUED

- Chisholm Trail Roundup
 - CTR Entertainment

(category 4, "Expenditures that promote the arts." Section d, "The recipient books hotel rooms for visiting artists & offers hotel related information to the attendees of the organization's hotel occupancy tax funded events. Section e, "The recipient promotes or markets its events outside of the local area through standard media promotion or advertising, websites, mailing lists, local, regional & national listings in publications & calendars and use of social media and where appropriate includes a link to information about area hotels.")
 - CTR Rodeo

(falls under category 6, "Funding certain expenses, including promotional expenses, directly related to a sporting event within counties with a population of under 1 million." ... "The requirement that a majority of the participants must be "tourists" is included in the statutory authority to prohibit the use of local hotel tax for sporting related facilities or events that are purely local."



Financial Commitment to Promoting Lockhart

	2016	2017	as of 10/15/2018
HOT Funds	29,000	26,000	23,000
Memberships	65,000	61,000	77,000
Fundraising	279,000	250,000	229,000
Total Funding	373,000	337,000	329,000
HOT Funds	29,000	26,000	23,000
HOT Expenditures	39,000	60,000	25,000
HOT Spending > Funds Received	10,000	34,000	2,000

- Chamber raises well over \$300k annual and spends 100% HOT on promoting Lockhart and surrounding communities
- Chamber spent 130% more than HOT funds received in 2017 on HOT qualified expenditures
- 2018/2019 will see expense of NEW Community Guide



Hotel Occupancy Funds Request

68

2019 Lockhart Chamber HOT Fund Request

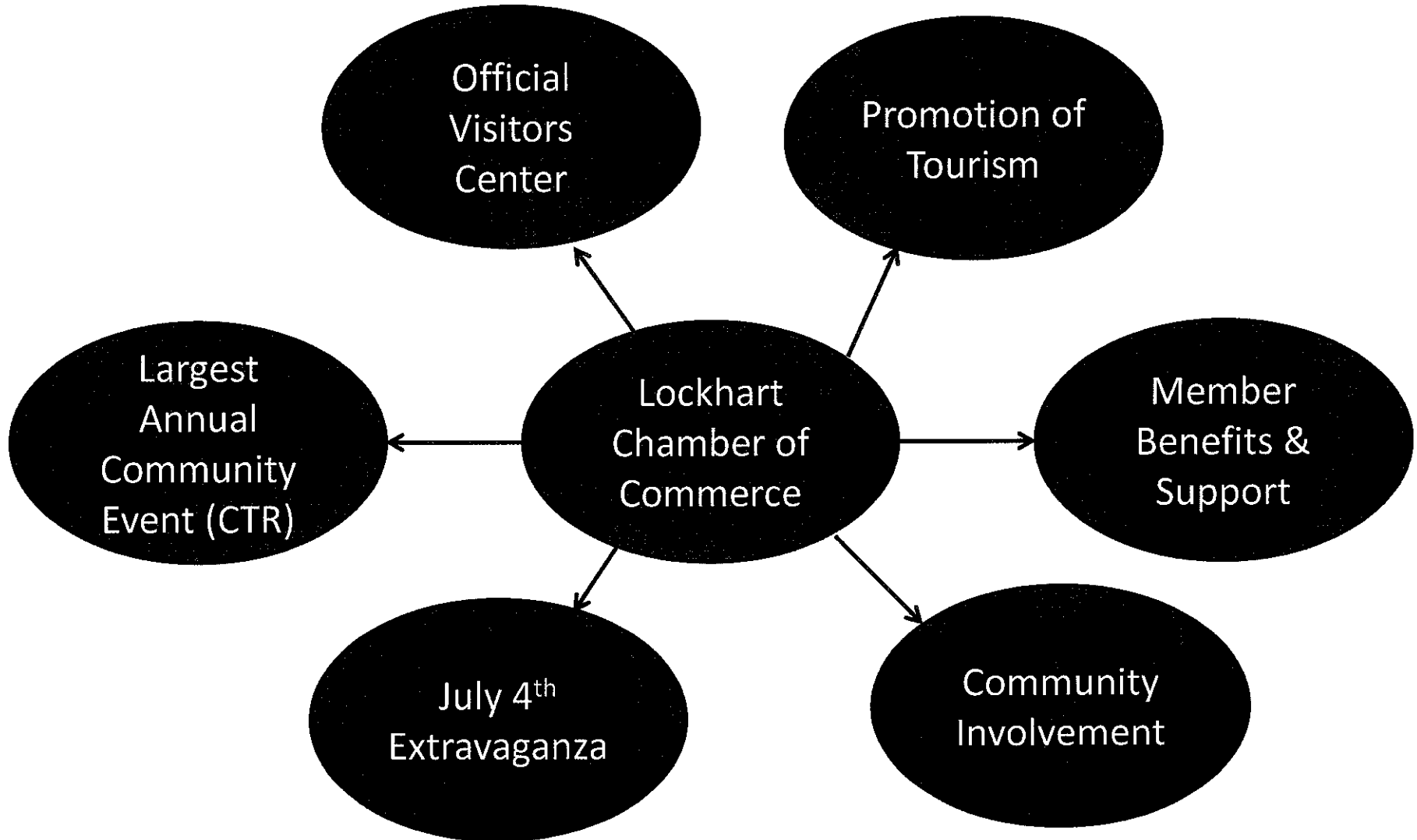
Requested Revenues	75% or \$45,000	
Projected Expenses	Actual Costs	% Allowed by Tax Code
Promotion of Tourism (7000 Lockhart Promotion)		
(7080) Community Guide (? Ad sales to cover expenses)	15,100	15,100
(7040) Dues & Subscriptions	900	900
(7156) Tourism Packages	2,000	2,000
(7140) Printing	1,000	1,000
Advertising	5,000	5,000
(7010) CTR Float Repairs & Expenses	1,500	1,500
Total Promotion of Tourism	25,500	29,900
Chisholm Trail Roundup (5030 CTR)		
CTR Website	500	500
CTR Advertising	10,000	10,000
CTR Entertainment *	25,000	7,000
CTR Rodeo	33,000	33,000
Administrative Cost	6800	6800
Total	100,800	87,200

*15% maximum expenditure for the arts and 15% maximum expenditure for historical restoration and preservation (\$15,000)

*\$8,000 allocated to Gaslight Baker Theatre leaving 7,000 for CTR artists



Lockhart Community Value Proposition



HAT ROD PRODUCTIONS, LLC

REQUEST: \$17,093.68

*

Hot Rods and Hatters 2018 7th Annual Car Show Festival	
Video Production	1750
Media Marketing	239.9
Magazine Advertising	1055
Staging/Equipment	7193.5
Billboard	750
Video Studio Use	1221.58
Audio Studio Recording	530.08
Photography	1328.63
Graphic Design	955.74
Web-management	331.83
Hispanic Chamber Membership	175
Print Marketing	460.53
Legal Fees	580.87
Banners/Marketing	4198.4
T-shirts/Branded Materials	2500.5
Staff Equipment	476.73
Band/Entertainment	13250
Staff/Concessions	449.43
Parking Staff/RV/Vendor Areas	1000
Hotel/Inn Stays Entertainment/Staff	1303.75
Portalets/Wash Stations	2593.68
Lockhart Fees/Utilities/Records	170.67
Permit Mail USPS & Notary Fees	101.43
Travel/Gas/Golf Cart Gas	117.55
Staff/Comps.	3833.16
Total:	46567.96

93

HOT FUNDS REQUEST HOT RODS AND HATTERS 8th ANNUAL CAR SHOW 2019				
Shuttle Services (ADA)				\$3,500.00
Portalets/Handicap/Wash Stations				\$2,593.68
Infrastructure (3) Stages/Equipment				\$4,000.00
Marketing: Car Culture, Baker Theatre Movie Night				\$3,000.00
Video/Audio Production/Graphic Design				\$4,000.00
Total:				\$17,093.68

<u>In-Kind Services Request 2019 Hot Rods and Hatters</u>
<u>Barricades/Cones - Public Works Department</u>
<u>Printing of Barricade Signage/Lamination (Do Not Remove Barricades Signage) - City of Lockhart - City Hall - Police Department -</u> <u>- City Hall - Police Department - Request to Add Towing Enforcement - schedule</u>
<u>Security Services - Lockhart Police Department & Cross Guard Control Hwy 142</u>
<u>Trash/Dumpster Services - Central Texas Refuse - TDS Portalet Services Request/Grease Disposal Unit</u>
<u>Electrical/Outlet Use - Electric Department</u>
<u>Highway Banner Placements (4) Installed & (16) Pole Banners Installed - Electric Department</u>
<u>Use of City Park Grounds for Spectator Parking - Public Works Department</u>
<u>Mapping/CAD Services - Planning & Zoning Department</u>
<u>Filling of Water Barrels for Tent Structures - Fire Department & Water Department</u>
<u>Printing & Mailing of Newsletter Flyer (2) Months of Flyer Mailed in Utility Billing - City of Lockhart - City Hall</u>
<u>Management of Door Notices of Street Closure Areas by Mail and hand Delivery - City of Lockhart - City Hall - Public Address</u>
<u>Management of EMS Services provided at event Friday and Saturday & Emergency EVAC Planning</u>

In-Kind Requests

Lockhart, Texas

Hat Rod Productions, LLC.

Electricity hookups and power costs

Barricades and signs

Trash carts and dumpsters

Police department traffic control: Overnight security

Police department traffic control: Hwy 183 & Hwy 142

Police department traffic control: Hwy 142 & Main St

Police department traffic control: Hwy 142 & Commerce St

City utilities use of water faucets/ Fire Dept filling tent/water barrels

Police department Security Friday & Saturday thru Friday overnight

Extend event to Friday evening - Saturday with Setup

Include Thursday in scheduled setup/utilities dept. - power

Portable Toilets 30 mens/womens & 6 Handicap

Flyers in City of Lockhart utility bills

Press release issued by City of Lockhart news/media

Use of all 4 highway banner locations prior to and thru event

Event Listing on City of Lockhart website event page

'Iron Resurrection' cast offers sneak peek of show's next big rebuild

Tuesday, Jan 23, 2018 @ 2:19pm
By David Wifong



📷 Javier "Shorty" Ponce and Faron Gryder work on reassembling the front end of a special project for the TV show "Iron Resurrection," which will be unveiled for local fans in Lockhart next weekend. | James Conant

The cast of a popular cable show featuring auto restoration and customization is offering local residents a sneak peek of one of the projects to be featured in an upcoming episode.

Martin Bros Customs, owned by Joe and Mandi Martin out of nearby Johnson City, is the setting for "Iron Resurrection," which airs on the Velocity channel.

"We are currently shooting Season 3 of 'Iron Resurrection,'" Mandi said. "We started shooting season 3 in October 2017 and will finish in September 2018. We are building nine cars and will have 10 episodes. We do not have dates for Season 3 yet."

Martin Bros Customs is slated to appear at the Hot Rods and Hatters show in downtown Lockhart on Feb. 3, and have announced they will unveil their latest project for the local crowd to see before it goes to air.

"We are currently building a 1955 Chevy two-door hardtop, which is for a customer who lives in the Dallas area," Mandi said. "When the car arrived at our shop, it was literally in pieces -- and had been that way for 10 years. The car belonged to Gary's father, who is no longer with us. The customer is Gary Hopper, who owns Hopper Motorplex in McKinney."

At the Lockhart show, Martin Bros Customs will be set up on Market Street, in front of Caracara Brewing Company, and across from Caldwell County Courthouse in downtown Lockhart. The location is near the main stage at the festival, which is celebrating seven years next weekend.

Hot Rods and Hatters to heat up Lockhart for 7th time

Tuesday, Jan 9, 2018 @ 3:57pm
By David Wilfong



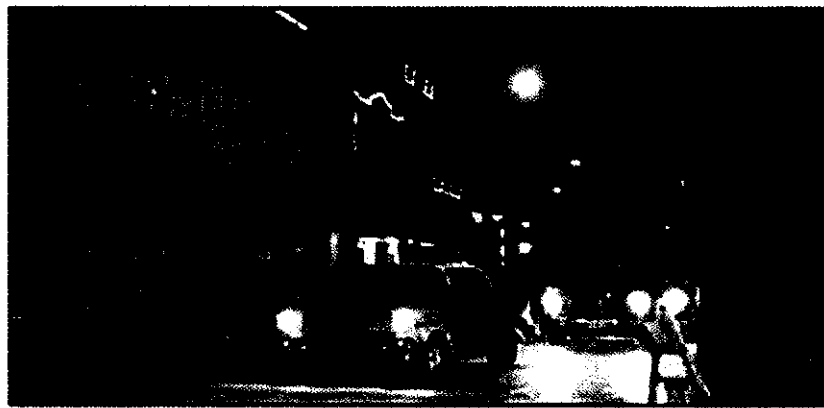
Event emcee Dave Wolfe, with a custom hat fashioned after the event logo, has developed a popular gearhead character he portrays throughout the event. | Courtesy photo

On Feb. 3, Hot Rods and Hatters will once again transform the downtown area of Lockhart into a sea of automotive showpieces and frantic rhythms. Festivities begin at 8 a.m. and the show is expected to exceed its participation of more than 1,200 cars during last year's event.

"We've tripled our shuttle services to include six shuttle vans, to provide barbecue tours during the day on Saturday to all four major BBQ restaurants," said organizer Joel Gammage. "Additionally, the shuttles will make runs to pick up spectators and participants from the local hotels as well as there will be a park and ride shuttle service from the Lockhart city park for additional spectator parking this year. All the hotels are full; we're already getting calls from participants and fans of the show that are booking rooms at hotels as far out as Austin, San Marcos, and Luling area hotels."

For an event that began on a whim among friends, the Lockhart show has grown exponentially, and is now drawing support from across a wider area. Gammage said he has seen much more interest from automotive businesses this year, with vendors ranging from small custom garages to the Circuit of the Americas scheduled to set up booths. Martin Bros Customs (as seen on Iron Resurrection) will also be at the Hot Rods and Hatters show this year.

Then there is the music, and there are 10 acts lined up this year, starting with the pre-show parking party on Friday night before the event, and continuing through Saturday night at midnight. More information can be found on the event's website.



Cars began arriving in bulk for the Hot Rods and Hatters show in Lockhart last weekend

Lockhart packed out for 7th annual Hot Rods and Hatters

By David Wilfong

SPECIAL TO STATESMAN CARS

The Hot Rods and Hatters annual show in Lockhart has seen rapid growth since its inception seven years ago, and reports from last weekend suggest the trend continues.

"There were over 1,500-1,800 estimated this far," reported Joel Gammage, organizer of the show. "Hot Rods on the mark thus far we're usually still digging up registration receipts for a month. When you've got registration gates, online sales of registration, and a pre-registration at Texas Hatters's physical location, it can take some time to get a full car count."

An actual head count of spectators is nearly impossible for a show of this type, but Gammage said it seemed obvious it was larger than ever. From a handful of Austin area hotels with a few stays, to San Marcos and Tailing area hotels, rooms went fast, and Lockhart itself was filled to the brim with hotel stays for the full weekend.

"Aerial drone footage that we took this year was remarkable. Aside from Hot Rods and spectators, you could clearly see spectator parking continuing southbound on San Antonio Street on both sides of the highway continuing south for over a mile," Gammage said. "The same thing can be said about all other surrounding perimeter streets intersecting to the downtown Hot Rod Show."

"We also received several reports that there were Hot Rods lined up as far out as SH 130 and 2001 in Neiderwald, Texas! That's over 15 miles from downtown Lockhart," he said.

In recent years, Gammage has begun a local project for the funds generated from the car show. "Hot Rods for Homes" has completed one home ren-



Bass player Thomas Yearshy (left) and guitarist Dave Gonzalez of The Paladins perform before a packed crowd on the Lockhart town square. PHOTOS COURTESY OF MANDY LEA



From left: Headlining musician Dale Watson, emcee Dave Wolff, Hot Rods Productions founder Joe Gammage, and Hot Rods Production designer Davis Strode greet the crowd last Saturday in Lockhart



Cars ranging from rusted jalopies to pristine classics could be seen at the annual Hot Rods and Hatters show in Lockhart.

ovation and he is looking to expand the philanthropic part of the show.

OLD SETTLER'S MUSIC FESTIVAL

REQUEST: \$7,500



November 8, 2018

Pam Larison, Interim Finance Director/Controller
City of Lockhart
P.O. Box 239
Lockhart, TX 78644

Dear Ms. Larison,

Please accept this letter as official notification that we are applying for **\$7,500** from the City of Lockhart Hotel-Motel Tax Fund for 2019 in order to provide partial economic support for the 32nd Annual Old Settler's Music Festival to be held near Lockhart, April 11-14, 2019.

Also, please see the enclosed pages for additional supporting materials, including a brief history of Old Settler's Music Festival, its mission statement, the various benefits it brings to the community, the dollar amount requested, estimated expenditures for January through December 2019, and other matters relevant to this funding request.

Please let me know if you have any questions or concerns. I look forward to seeing you and the other members of the committee at the presentation on November 20th.

Sincerely,

Gary Hartman
Board of Directors
Old Settler's Music Festival

Cell: 512-587-9931
Email: gh08@txstate.edu

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Old Settler's Music Festival's Request for City of Lockhart Hotel-Motel Tax Funds:

Old Settler's Music Festival (OSMF) is requesting **\$7,500** in Hotel-Motel Tax Funding from the City of Lockhart to help support our 32nd Annual Old Settler's Music Festival (April 11-14, 2019) just east of Lockhart.

A Brief History of Old Settler's Music Festival:

OSMF started in 1987 as an annual bluegrass festival held at Old Settler's Park in Round Rock, Texas. In 2000, the festival relocated to rural Hays County, Texas. Over the next 30 years, it grew to become one of the most popular and acclaimed music festivals in the state, attracting approximately 17,000 people from across North America and beyond for a four-day weekend every April.

In addition to increasing in size over the past four decades, OSMF has expanded well beyond bluegrass and now features a wide variety of American "roots music" (including country, folk, swing, blues, gospel, Tejano, bluegrass, and other genres).

By 2018, OSMF had outgrown its space in Hays County and relocated to a new 145-acre property in Caldwell County. The people of Lockhart and the surrounding area have been very supportive and have turned out in large numbers to attend the festival and to assist as volunteers.

Old Settler's Music Festival Mission Statement:

OSMF is a registered 501(c)3 non-profit organization whose mission is to preserve and promote American roots music through a variety of performances and educational programs. These include live stage shows, vocal and instrumental workshops, a youth talent competition, and informal gatherings throughout the festival grounds in which attendees of all ages and backgrounds join together to sing, play, and share their passion for "homegrown" American roots music.

As a non-profit organization, OSMF is staffed almost entirely by volunteers. Every year OSMF donates proceeds from the festival to local schools, relief organizations, and other charitable causes.

Old Settler's Music Festival's Economic Impact:

Although we were unable to commission a formal Economic Impact Study for 2018, I have included excerpts from two articles in the *Lockhart Post-Register* newspaper highlighting the positive financial impact OSMF has had on Lockhart and Caldwell County. Also attached are selected comments from local government officials, business leaders, and residents regarding the substantial economic benefits OSMF brings to Lockhart.

Old Settler's Music Festival's Estimated Expenditures for January 2019 through December 2019:

Road improvement for better access to festival areas:	\$ 10,000
Advertising/Marketing/Promotions:	\$100,000
Office Operations/Administrative Staff/Festival Operations Staff:	\$155,000
Misc. Temporary Services/Supplies: (porta-potties; tents; safety fencing; EMT staff; golf carts; garbage dumpsters; parking barriers, etc.)	\$170,000
Stages/Sound Systems/Lights:	\$230,000
Performers' Fees:	\$350,000
Estimated Total Expenditures for 2019:	\$1,015,000

Comments Regarding Old Settler's Music Festival's Local Economic Impact

From the *Lockhart Post-Register* January 11, 2018.

Expedia.com, the nation's largest travel website, which provides travel and booking information for millions of tourists worldwide, included Lockhart on its list of "Top Cities to Visit in 2018." In addition to mentioning the city's legendary barbecue, Expedia singled out Old Settler's Music Festival as one of the main reasons to visit. Expedia says that "April is a prime time to visit [Lockhart], noting that the...Old Settler's Music Festival makes it a good time to sojourn to the Barbecue Capital of Texas...Try to plan your visit to Lockhart around April 19-22, 2018, so you can enjoy good tunes and good food, Texas style."

From the *Lockhart Post-Register* April 2018.

"Area officials say weekend concert truly successful."

"Guests visited...all the way from places such as Atlanta and the northeast to attend the festival, staying in hotels, bed and breakfasts, and in vacation rentals, according to area innkeepers."

"Lockhart...Economic Development Corporation Executive Director, Rob Tobias, said 'The Best Western [in Lockhart] said they were packed, and I was at Kruez on Friday and had never seen it so busy.'"

"Tobias 'also observed that there were a lot of folks out and about walking downtown.'"

"County Commissioner Eddie Moses said 'It was a really good deal for Caldwell County...The La Quinta in Luling rented 140-something rooms out over the weekend, and the bed and breakfast out there was full for all four days. It helps out our economy...it really does.'"



**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
	Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Date: November 20, 2018			
Department: City Council		Initials	Date
Department Head: Mayor Lew White	Asst. City Manager		
Dept. Signature:	City Manager	<i>[Signature]</i>	11-16-18
Agenda Item Coordinator/Contact (include phone #): Connie Constancio, 398-3461 ext. 235			
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input type="checkbox"/> OTHER			
CAPTION			
Update by Al Dressen and discussion regarding the Swing Festival held in 2018.			
FINANCIAL SUMMARY			
XN/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED			
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS
Budget			\$0.00
Budget Amendment Amount			\$0.00
Encumbered/Expended Amount			\$0.00
This Item			\$0.00
BALANCE	\$0.00	\$0.00	\$0.00
FUND(S):			
SUMMARY OF ITEM			
Mayor White requested that this item be placed on the agenda. Mr. Al Dressen will be in attendance to make a brief presentation and to answer questions.			
STAFF RECOMMENDATION			
None.			
List of Supporting Documents:		Other Departments, Boards, Commissions or Agencies:	

**REGULAR MEETING
LOCKHART CITY COUNCIL**

NOVEMBER 6, 2018

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember John Castillo
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steve Lewis, City Manager
Peter Gruning, City Attorney
Pam Larison, Interim Finance Director
Bobby Leos, Electric Superintendent

Connie Constancio, City Secretary
Julie Bowermon, Civil Service Director
Sean Kelley, Public Works Director
Dan Gibson, City Planner

Citizens/Visitors Addressing the Council:

Christie Pruitt, President of the Lockhart Chamber of Commerce; and, Roy Watson, Citizen.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

DISCUSSION ONLY

A. PRESENTATION AND DISCUSSION REGARDING AN UPDATE BY THE LOCKHART CHAMBER OF COMMERCE.

Christie Pruitt, President of the Lockhart Chamber of Commerce gave an update. There was discussion.

B. DISCUSS MINUTES OF THE CITY COUNCIL MEETING OF OCTOBER 16, 2018.

Mayor White requested corrections to the minutes. There were none.

C. DISCUSS THE COMPLETION OF OVERHEAD THREE-PHASE POWER LINES FROM THE CORNER OF WEST CLEARFORK AND CITY LINE ROAD GOING WEST ON LINCOLN LANE AND THE COMPLETION OF OVERHEAD THREE-PHASE POWER LINES ON MAPLE STREET BEGINNING IN FRONT OF THE JASON K. LAFLEUR SOCCER FIELD GOING EAST ON MOCKINGBIRD LANE THEN NORTH ON MOCKINGBIRD LANE TO TIE LINES TOGETHER IN FRONT OF THE BLUEBONNET ELEMENTARY SCHOOL FOR AN ESTIMATED COST OF \$400,000.

Mr. Leos stated that staff recommends that two electric projects be completed to provide electric service to future housing developments. Project 1 - overhead three-phase power lines from the corner of West Clearfork and City Line Road is needed to feed a new senior citizen complex East of and to include Lincoln Lane. Project 2 - overhead three-phase power lines on Maple Street is needed to put load on CF90 breaker at the Clearfork Substation to take load off the old substation on FM 20 East as well as feeding the new housing on Mockingbird Lane. The estimated cost for both projects is \$400,000, which includes labor and materials. The projects will be funded through Electric Distribution Restricted Funds. If approved, the project will begin shortly thereafter with an estimated completion within 2-3 months. These electric distribution upgrades are essential to enable future housing developments. There was discussion.

D. DISCUSS RESOLUTION 2018-20 APPROVING THE TAX ROLL FOR THE YEAR 2018 (FISCAL YEAR 2018-2019).

Ms. Larison stated that Section 26.09 of the Property Tax Code requires that the City Council of the City of Lockhart approves the appraisal roll with tax amounts entered by the assessor, for the year 2018. Approval of Resolution 2018-20 with the tax roll of \$4,608,370.79 would meet this requirement. There was brief discussion.

E. DISCUSS THE 4TH QUARTER FISCAL YEAR 2018 INVESTMENT REPORT.

Ms. Larison stated that the Texas Public Investment Act requires local governments to review and accept a Quarterly Investment Report, as presented, for each quarterly period of the year. The 4th Quarter 2018 report ended September 30, 2018.

F. DISCUSS ENGAGEMENT OF SERVICES WITH ROSS GANNAWAY, PLLC TO PROVIDE GENERAL LEGAL ADVICE AND COUNSEL TO THE CITY OF LOCKHART ON EMPLOYMENT AND CIVIL SERVICE MATTERS AND AUTHORIZING THE CITY MANAGER TO SIGN THE AGREEMENT IF APPROVED.

Ms. Bowermon stated that in the early 2000's, Austin based attorney Sheila Gladstone provided general legal advice and counsel to the City for some employment matters. In November 2006, following the election of Texas Local Government Code, Chapter 143, Civil Service Attorney Gladstone referred the City to the Fort Worth based law firm of Lynn, Ross & Gannaway. This firm specialized in employment law and civil service. Initially, Betty Lynn assisted the City throughout the implementation of civil service and advised on civil service matters. In 2009, the primary contact from the firm advising the City transitioned to Julia Gannaway. Recently, staff has been notified that Lynn, Ross & Gannaway has dissolved and become two separate firms: Lynn Law, PLLC and Ross Gannaway, PLLC. Staff recommends continuing with Attorney Julia Gannaway and the firm of Ross Gannaway, PLLC. There was discussion.

G. DISCUSS CONFIRMATION OF CIVIL SERVICE COMMISSION MEMBERS REAPPOINTMENT OF MS. WORLANDA NEAL FOR A THREE-YEAR TERM AS RECOMMENDED BY THE CITY MANAGER.

Mr. Lewis stated that Ms. Neal has served on the commission for the past 12 years (four 3-year terms) and since 2017, she has served as the Chair of the Commission. According to Civil Service regulations, she can be reappointed for additional terms (3 years long) if the appointment is confirmed by a two-thirds majority vote of the City Council. Ms. Neal has graciously agreed to continue serving on the commission. Both the City Manager and Civil Service Director concur that she has been an asset to the Civil Service Commission. Mr. Lewis recommended approval. There was brief discussion.

H. DISCUSS THE USAGE OF DOWNTOWN REVITALIZATION FUNDS/SPECIAL REVENUES FUNDS IN THE AMOUNT UP TO \$5,000 TO PURCHASE A CHRISTMAS TREE TO BE PLACED ON THE COURTHOUSE SQUARE.

Mr. Kelley stated that the Light Up Lockhart Committee has been holding annual events and fundraisers to purchase lighting displays and decorations throughout the community, which are very well attended. Last year, the committee raised \$7,300 of which all of those funds were used to purchase the lighting displays. The Downtown Revitalization Board has proposed to purchase a 25 or 30-foot Christmas Tree of Lights to be placed on the southwest corner of the Courthouse Square. A Tree Lighting event will be held on December 9, 2018. The cost of the Christmas Tree is approximately \$5,000. The Electric and Public Works Departments will work together to assemble the tree of lights. There was discussion.

I. DISCUSS THE PROCESS TO PROCEED WITH REVIEWING A PROPOSED NEW CITY LOGO, BRANDING AND WAYFINDING.

Councilmember McGregor stated that the Committee believes that the new logo as previously proposed to reflect the courthouse as the iconic brand of Lockhart. There were concerns when the proposed logo was first presented because it did not represent a city facility. The Committee researched several options for the logo and the courthouse was the final result of the Committee's recommendation.

Mayor White expressed appreciation to the Committee members and staff for their efforts to present a proposed new logo. He suggested that the council hold a workshop on December 11, 2018 to discuss considering the proposed recent and past new logo options to see if there is an agreement of a new logo to propose to the citizens during a public hearing.

Councilmember Michelson expressed opposition in using the schematic of the courthouse as the city logo.

Councilmember McGregor pointed out that many surrounding cities use the State Capitol in its branding because the Capitol represents the historic feature of the area.

Mayor White announced that the Council will hold a workshop regarding a proposed new city logo on Tuesday, December 11, 2018 at 6:30 p.m. in the Council Chambers.

RECESS: Mayor White announced that the Council would recess for a break at 7:20 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the regular meeting of the Lockhart City Council to order at 7:35 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Councilmember McGregor gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. CITIZENS/VISITORS COMMENTS.

Mayor White requested citizens to address the Council. There were none.

ITEM 4-A. PRESENTATION AND DISCUSSION REGARDING AN UPDATE BY THE LOCKHART CHAMBER OF COMMERCE.

Mayor White stated that the presentation was made during the work session.

ITEM 5. CONSENT AGENDA.

Mayor White provided a brief summary regarding purchasing the Tree of Lights that will be installed on the Courthouse lawn. Downtown Revitalization funds will be used to purchase lights and equipment necessary to create a tree of lights for December 2018. The Committee members will continue searching for a new tree of lights to purchase for December 2019.

Mayor Pro-Tem Sanchez made a motion to approve consent agenda items 5A, 5B, 5C, 5D, 5E, 5F, and 5G. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

- 5A: Approve minutes of the City Council meeting of October 16, 2018.
- 5B: Approve the completion of overhead three-phase power lines from the corner of West Clearfork and City Line Road going West on Lincoln Lane and the completion of overhead three-phase power lines on Maple Street beginning in front of the Jason K. LaFleur soccer field going east on Mockingbird Lane then north on Mockingbird Lane to tie lines together in front of the Bluebonnet Elementary School for an estimated cost of \$400,000.
- 5C: Approve Resolution 2018-20 approving the tax roll for the year 2018 (Fiscal Year 2018-2019).
- 5D: Accept the 4th Quarter Fiscal Year 2018 Investment Report.
- 5E: Approve engagement of services with Ross Gannaway, PLLC to provide general legal advice and counsel to the City of Lockhart on employment and civil service matters and authorizing the City Manager to sign the agreement if approved.
- 5F: Approve confirmation of Civil Service Commission members reappointment of Ms. Worlanda Neal for a three-year term as recommended by the City Manager.
- 5G: Approve the usage of Downtown Revitalization Funds/Special Revenues Funds in the amount of \$5,000 to purchase a Christmas Tree to be placed on the Courthouse Square.

ITEM 6-A. DISCUSSION AND/OR ACTION TO CONSIDER THE PROCESS TO PROCEED WITH REVIEWING A PROPOSED NEW CITY LOGO/BRANDING AND WAYFINDING.

Roy Watson provided additional information regarding the method that the Committee used to determine a proposed new logo. He explained that the Committee chose to use the courthouse outline as the new logo because it represents the historic feature of the community. There was discussion.

Mayor White stated that this was a starting point to begin the consideration process prior to taking the proposed new logo to the citizens during a public hearing. There was discussion.

Councilmember Michelson made a motion to hold a workshop on December 11, 2018 at 6:30 p.m. regarding the proposed new logo. Councilmember Castillo seconded. The motion passed by a vote of 7-0.

ITEM 6-B. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.

Mayor White requested appointments to boards and commissions. There were none.

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION

- Update from the Plum Creek Watershed Partnership – Keep Lockhart Beautiful cleanup held Nov. 3rd.
- Update: Contractors have nearly completed the new 18” water main on West Martin Luther King, Jr. Industrial Blvd. Rain delays have slowed down the finalization of this project. Bacteriological testing and tie-ins on Paton Road and State Park Road are being finalized.
- Update: Contractors will start the construction of the 18” water main on SH 130 this week. The project is estimated to take 120 days. This is the first phase on connecting water mains to the proposed new elevated water storage tank.
- Update: Downtown Square sidewalk expansion joint repairs to be completed by Thanksgiving.
- Report: Veteran’s Day luncheon sponsored by the Lockhart Chamber of Commerce on Nov. 9th at the First Lockhart Baptist Church Connection Center.

- Report regarding the Capital Area Metropolitan Planning Org. public meeting held on Nov. 2nd relative to the 2045 Regional Arterials Plan.
- Report: Northern Caldwell County Coalition (NCCC) economic growth and outlook meeting scheduled for Nov. 7th at 1:00pm.
- Report: Small Business Saturday on Nov. 24th hosted by Lockhart Chamber and the American Express Shop Small Campaign.
- Report: Lockhart Area Music Association (LAMA), Music on the Square, held on Friday, Nov 2nd at 6:00 pm.
- Report: Dickens' events, Nov 30-Dec 1 in downtown square. Dickens' lighted parade will be held on Nov 30th.
- Report: Light Up Lockhart – Pictures with Santa, Dec. 9th, 3:30-6pm Downtown. Holiday Tree Lighting at 6pm.
- Report: Lockhart Chamber of Commerce Annual Banquet – January 19, 2019 in Dale.
- Update: Kart Race Representatives rescheduled their presentation to a meeting in December due to a busy schedule this month with races.

ITEM 8. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST

Councilmember Westmoreland congratulated the Lockhart Roaring Lion Band for the achievement this year. He also wished the Cross Country team best of luck.

Councilmember Mendoza congratulated the Lockhart Football teams and Cross Country team for their success this year. He wished the Lockhart Youth Soccer Association teams luck that are going to the regional meet. He wished the candidates running for office luck during the Election.

Mayor Pro-Tem Sanchez expressed condolences to the families of Petra Pastrano and Lois Richardson for their loss. She congratulated the Feria de Culturas for a successful Dia de los Muertos event and the First Friday for successful evening. Best wishes to all candidates.

Councilmember McGregor wished the best of luck to all the candidates. She stated that she enjoyed seeing the trick-or-treaters on Halloween. She wished everyone a Happy Thanksgiving.

Councilmember Castillo congratulated Lockhart Lions Cross Country, Volleyball teams and fall sports teams to a great season. He expressed condolences to families that have lost a loved one. He thanked Mr. Lewis for the quick transition as City Manager for Lockhart.

Councilmember Michelson invited everyone to the Northern Caldwell County Coalition (NCCC) event to be held tomorrow at 1pm at the Gerry Ohlendorf Performing Arts Center.

Mayor White also invited everyone to the NCCC event. He stated that he will attend a community meeting tomorrow at the prison to determine community service assistance at future events and will join Mr. Lewis at a Greater San Marcos Partnership meeting tomorrow in San Marcos. He congratulated the candidates in the election and thanked the elected officials that will be leaving their office.

ITEM 9. ADJOURNMENT

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 8:13 p.m.

PASSED and APPROVED this the 20th day of November 2018.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

110

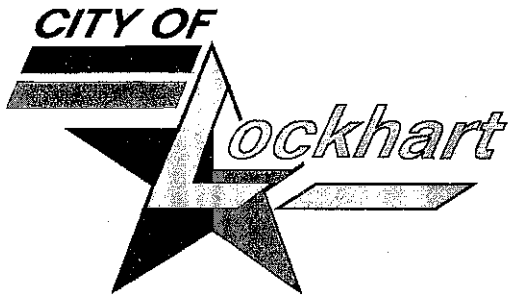


Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY X Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Purchasing	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
	Reviewed by Budget	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Date: Nov. 20, 2018	Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Department: Planning		Initials	Date
Department Head: Dan Gibson	Asst. City Manager		
Dept. Signature: <u>Dan Gibson</u>	City Manager	<u>[Signature]</u>	<u>11-15-18</u>
Agenda Coordinator/Contact (include phone #): Dan Gibson 398-3461, x236			
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input checked="" type="checkbox"/> OTHER <input type="checkbox"/> NONE			
CAPTION			
Accept semi-annual report from the Impact Fee Advisory Committee concerning the status of implementation of Chapter 31 "Impact Fees" of the Lockhart Code of Ordinances with regard to water, wastewater, and road impact fees.			
FINANCIAL SUMMARY			
<input type="checkbox"/> NOT APPLICABLE <input type="checkbox"/> OPERATING EXPENSE <input checked="" type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED			
SUMMARY OF ITEM			
<p>In accordance with State law, the Impact Fee Advisory Committee has an ongoing role in monitoring and evaluating implementation of the impact fee capital improvement plans, and submitting semi-annual reports to City Council. The Committee met on November 14th to consider their 33rd semi-annual report since impact fees were originally adopted on January 15, 2002. The current total balance of all impact fee accounts is \$1,639,682. Total impact fee revenue during this six-month period was \$350,840, which sets a new record high for any semi-annual report. A total of \$106,841 was spent on eligible street and water projects during this period. The attached status report from the Committee is only for the six-month period from April 1, 2018 to October 1, 2018, which consists of the second and third fiscal quarters of 2018. Because the update to the impact fee capital improvement plans that was adopted on April 4, 2017, eliminated projects that had been accomplished and shows only projects that were not yet funded, the tracking of revenue and expenditures effectively started over at zero. The fund balances carried over, of course, but the attached exhibits are based on the newly adopted CIP's. The next report will be for the period from October 1, 2018 to April 1, 2019.</p>			
STAFF RECOMMENDATION			
Staff recommends that the Council accept the Impact Fee Advisory Committee's report.			
List of Supporting Documents: November 2018 status report, including attached table and graphs.	Board, Commission, or Committee Recommendation: The Impact Fee Advisory Committee has submitted the attached report and recommended that no changes are needed at this time.		



(512) 398-3461 • FAX (512) 398-5103
P. O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

IMPACT FEE REPORT *To Lockhart City Council –November 2018*

PURPOSE

State law requires a continuing semi-annual role for the Impact Fee Advisory Committee in monitoring the progress of implementation of the impact fee ordinance, and in advising the City Council on needed revisions. More specifically, State law provides that the Committee:

- 1) Monitor and evaluate implementation of the capital improvements plans;
- 2) File semi-annual reports with respect to the progress of the capital improvements plans and report to City Council any perceived inequities in implementing the plans or imposing the impact fees; and,
- 3) Advise the City Council of the need to update or revise the land use assumptions, capital improvements plans, and impact fees.

The Committee's previous report to the Council was submitted and accepted last August. This is the 33rd status report since the impact fee ordinance was originally adopted on January 15, 2002, and is for the period from April 1, 2018 to October 1, 2018. It is the third report since the update adopted on April 4, 2017, and is based on the new capital improvement plans and impact fees. This report is for the second and third quarters of 2018.

STATUS OF ACCOUNTS

As shown in **Exhibit A**, a total of \$350,840 was collected during the period covered by this report. Revenue during the six-month period was from 22 new houses, one new apartment complex, and four new commercial projects. Expenses were for the City's contribution toward the Maple Street extension adjacent to Meadows at Clear Fork, Section 3, and engineering design for a new 12-inch water main along FM 1322 to the Summerside Addition. The water, wastewater, and road impact fee account balances for the previous semi-annual report, as well as the current balances as of October 1, 2018, are shown in the table. These totals include accrued interest.

The total estimated cost of all of the projects in the capital improvement plans in effect during the six-month reporting period was \$58,311,537. However, the City Council adopted one-half that amount as the maximum to be collected by April 1, 2027, which is the end of the ten-year CIP period, so the maximum fees are based on an estimated cost of all three CIP's being \$29,155,769. The total of all impact fees spent on CIP projects so far since the April 4, 2017 update is \$260,423, which does not include payments to impact fee update consultants, so that leaves \$28,895,346 to still be spent. The total balance available remaining collectively in the three impact fee accounts that can be used toward meeting that goal, is currently \$1,639,682.

PROGRESS AND TRENDS

The pie charts in **Exhibit B** graphically summarize the progress in collecting the fees needed to pay for one-half of the estimated cost of all projects in each of the impact fee categories. The bar graph in **Exhibit C** illustrates the impact fee collection trends beginning with the first semi-annual report in July 2003. In recent years, the amount of impact fee revenue collected since the September 2012 report trended upward each six-month period until the September 2015 report, which decreased due primarily to a reduced supply of available vacant lots for new home construction. The revenue in the reporting periods since then trended upward again until the March 2017 reporting period, when building activity fell off considerably and remained about the same for two reporting periods due to another lack of vacant lots for new home construction. However, revenue has spiked to a record high amount during this reporting period.

Construction trends can typically be cyclical, where periods of accelerated growth help offset slow years. It is important to build a healthy balance in all of the accounts because there is interest in development along SH 130 where the City does not currently have adequate infrastructure, but where many of the needed projects are already listed in the impact fee CIP's. For example, the proposed water and wastewater system improvements and an upgrade of City Line Road in the west part of the city are urgent projects for accommodating growth in that area. There are currently several major projects being planned for various locations throughout the city, and which could potentially provide a significant boost to impact fee revenues.

Following a public hearing, the updated land use assumptions, the road, water, and wastewater capital improvement plans, and new rates to be charged were adopted by reference with Ordinance 2017-08 on April 4, 2017. However, the Council also included an amendment to Section 31-19 "Exceptions", with a further clarification added by Ordinance 2017-09B approved on April 18, delaying implementation of the new fees, which are all higher than the previous fees. The final wording of Section 31-19(b) had the affect of continuing the old collection rates until October 1, 2017, for all building permits, and until October 1, 2019, for building permits submitted for lots shown on a subdivision plat approved prior to October 1, 2017. Therefore, beginning on October 1, 2017, all permits for lots other than those shown on a plat approved before then have been subject to the new rates.

RECOMMENDATION

The Committee met on November 14, 2018, and unanimously voted to forward this semi-annual report to the City Council for the period ending on October 1st, recommending that no changes are needed to the current land use assumptions, capital improvement plans, or impact fees at this time.

Respectfully,



Philip McBride, Chair

Impact Fee Advisory Committee

EXHIBIT A

OCTOBER 2018 IMPACT FEE ACCOUNT BALANCES¹

	<u>APRIL 1, 2017</u>	+	Revenue ²	-	Expense ³	=	<u>OCTOBER 1, 2018</u>
Water	\$412,643		\$99,569		\$5,495		\$506,717
Wastewater	\$439,187		\$85,291		\$1,346		\$523,132
Roads (Service Area 1)	\$483,623		\$123,855		\$50,000		\$557,478
Roads (Service Area 2)	\$60,230		\$42,125		\$50,000		\$52,355
TOTAL	\$1,395,683		\$350,840		\$106,841		\$1,639,682

1. All amounts have been rounded to the nearest dollar.
2. Revenue amounts include accrued interest.
3. Project expenses include City contribution for Meadows at Clear Fork Maple Street extension, and engineering design for 12-inch water main along FM 1322 (W-5) to Summerside Subdivision.

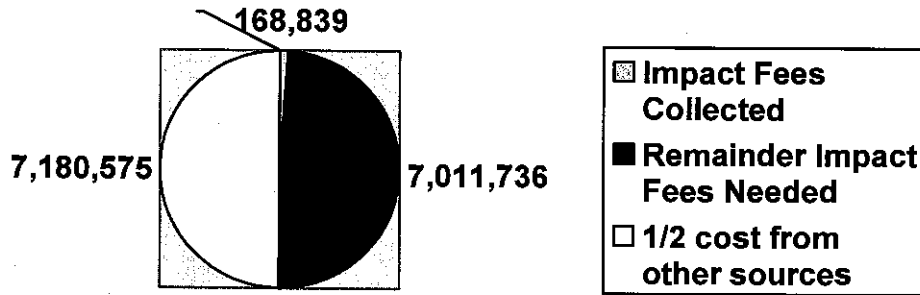
One-half total CIP estimated cost (estimated 100% cost of all projects is \$58,311,537):	\$29,155,769
Total spent on projects since adoption of Ordinance 2017-08 on April 4, 2017:	\$259,077
Remaining amount of 1/2 estimated cost not yet spent:	\$28,896,692
Current balance on October 1, 2018:	\$1,639,682

NOTE: The CIP cost information is the total for the capital improvements plans adopted by Ordinance 2017-08 on April 4, 2017, with all amounts rounded to the nearest dollar.

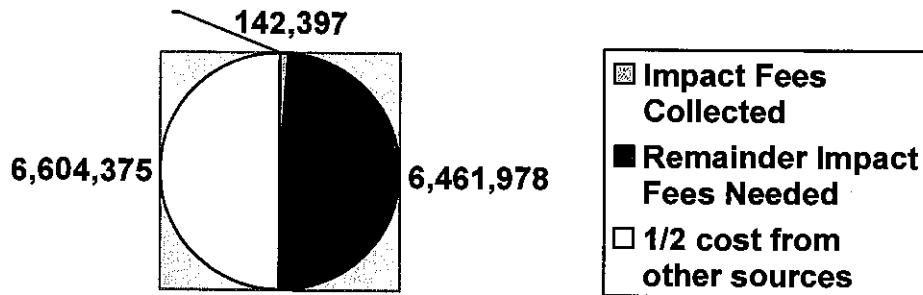
EXHIBIT B

OCTOBER 2018 IMPACT FEE PROGRESS SUMMARY

WATER IMPACT FEES

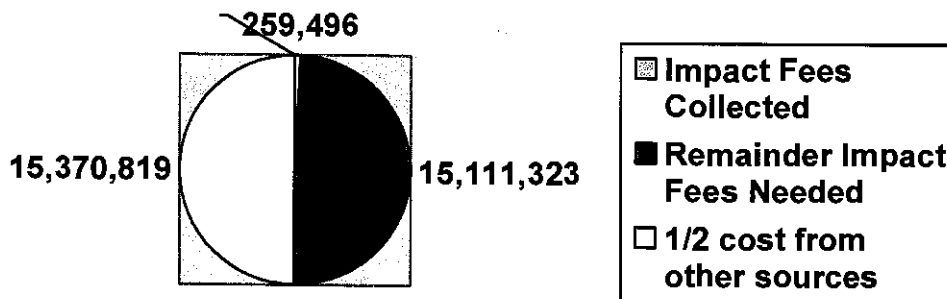


WASTEWATER IMPACT FEES



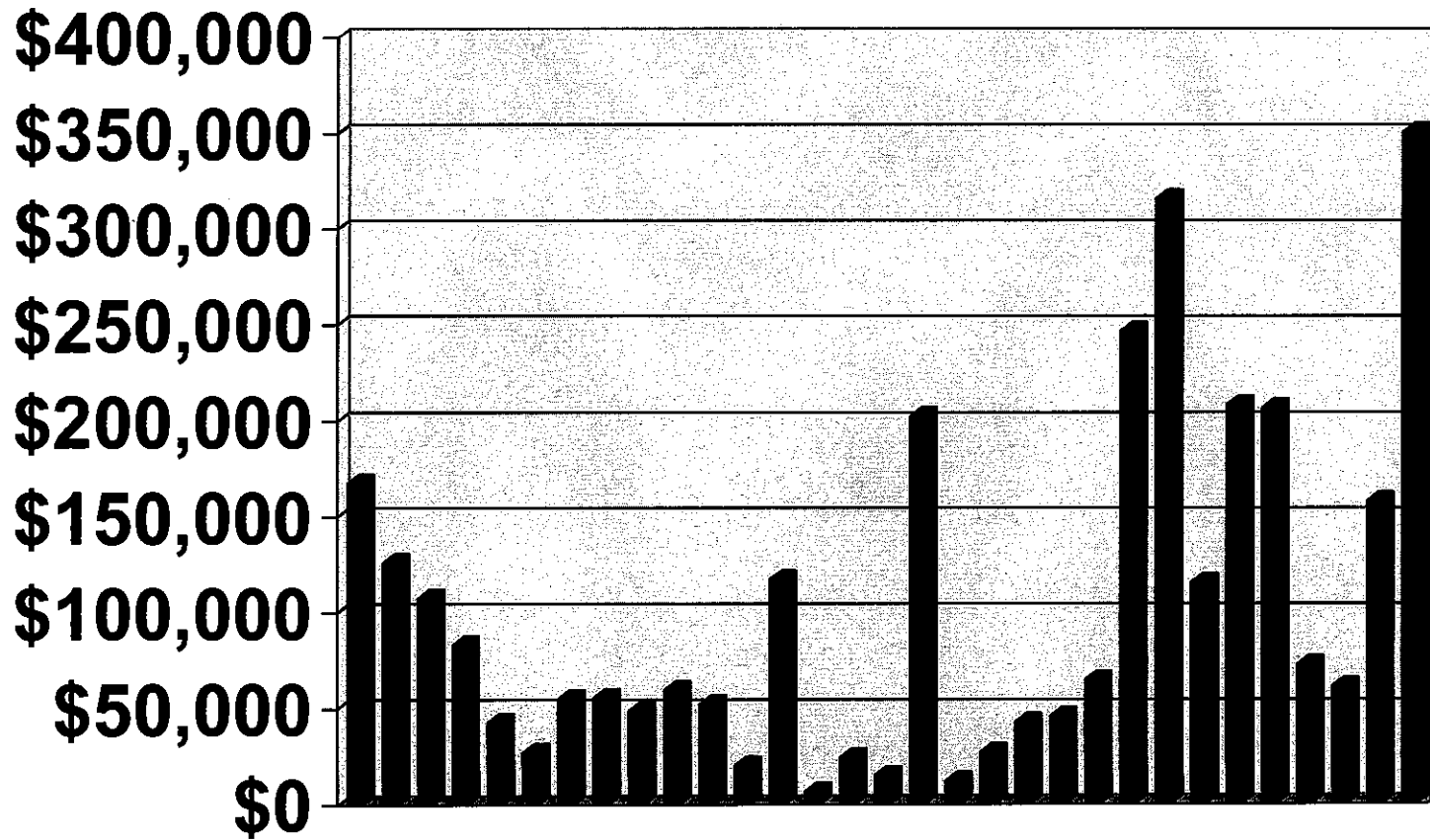
ROAD IMPACT FEES

Service Areas 1 and 2



Impact Fees Collected is the total accrued as of October 1, 2018, since the adoption of Ordinance 2017-08 on April 4, 2017. (15)

EXHIBIT C
IMPACT FEE SEMI-ANNUAL REVENUE
July 2003 - October 2018





**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
Council Meeting Dates: November 20, 2018					
Department: City Manager			Initials	Date	
Department Head: Steven Lewis		Asst. City Manager			
Dept. Signature: <i>[Signature]</i>		City Manager		<i>[Signature]</i>	11-16-18
Agenda Item Coordinator/Contact (include phone #): Sean P. Kelley					
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input type="checkbox"/> OTHER					
CAPTION					
Discussion and/or action regarding Resolution 2018-21 committing the City of Lockhart to continue implementing ozone emission reduction measures as part of the Region's Air Quality Plan adopted by the Austin-Round Rock Metropolitan Statistical Area (MSA).					
FINANCIAL SUMMARY					
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED					
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS	
Budget				\$0.00	
Budget Amendment Amount				\$0.00	
Encumbered/Expended Amount				\$0.00	
This Item				\$0.00	
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	
FUND(S):					
SUMMARY OF ITEM					
The resolution continues the commitment by the City of Lockhart to implementing ozone emission reduction measures as part of the Regional Air Quality Plan for 2019 through 2023 adopted by the Austin-Round Rock Metropolitan Statistical Area (MSA). Staff has evaluated options for implementing measures in support of the new regional air quality plan.					
STAFF RECOMMENDATION					
City Manager respectfully recommends approval of the resolution as presented.					
List of Supporting Documents: Resolution 2018-21			Other Departments, Boards, Commissions or Agencies:		

RESOLUTION 2018-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, SUPPORTING PARTICIPATION IN THE 2019-2023 AUSTIN-ROUND ROCK METROPOLITAN STATISTICAL AREA (MSA) REGIONAL AIR QUALITY PLAN

WHEREAS, the Austin-Round Rock Metropolitan Statistical Area (MSA), which consists of Bastrop, Caldwell, Hays, Travis, and Williamson Counties, has air pollution levels that are close to violating the federal standards for ground-level ozone (O₃); and

WHEREAS, the U.S. Environmental Protection Agency (EPA) sets federal air quality standards at levels it considers necessary to protect human health and public welfare from harm; and

WHEREAS, the Austin-Round Rock MSA's continued compliance with federal air quality standards is important to ensure public health, protect economic growth, and address the region's transportation needs; and

WHEREAS, the Austin-Round Rock MSA's air pollution regularly reaches levels that the EPA considers "moderate" or "unhealthy for sensitive groups" based on its air quality index (AQI); and

WHEREAS, the Central Texas Clean Air Coalition (CAC), of which City of Lockhart is a member, is charged with the development and implementation of a clean air plan to maintain compliance with federal air quality standards and the development of policies and strategies to guide CAC members about actions that will achieve clean air in Texas; and

WHEREAS, the region's current air quality plan is set to expire at the end of 2018; and

WHEREAS, the CAC has requested that the City of Lockhart takes action to formally participate in a new regional air quality plan for 2019-2023; and

WHEREAS, the goals of the new regional air quality plan are to: 1) maximize the probability of compliance with federal air quality standards, and 2) minimize health and environmental impacts associated with regional air pollution; and

WHEREAS, controlling and reducing emissions of nitrogen oxides (NO_x) and improving public awareness about air quality are critical to supporting the goals of the new regional air quality plan; and

WHEREAS, the Capital Area Council of Governments (CAPCOG) air quality program has identified a number of recommended measures for all CAC members to consider implementing; and

WHEREAS, City of Lockhart staff have evaluated options for implementing measures supportive of the region's air quality goals and selected measures that City of Lockhart is willing to commit to implement as part of the region's air quality plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS THAT:

1. Lockhart endorses the goals of the new regional air quality plan and agrees to participate in the plan; and
2. Lockhart specifically commits to implement the following "yellow-level" measures that have been recommended for all CAC members by CAPCOG:
 - Educating employees about regional air quality and encouraging them to sign up for daily air quality forecasts and Ozone Action Day alerts;
 - Encourage them to take low-emission modes of transportation, such as carpooling, vanpooling, transit, biking, and walking;
 - Conserve energy, particularly on Ozone Action Days;
 - Encourage idling restriction policies for use of Lockhart's vehicles, equipment, and property;
 - Reschedule discretionary emission-generating activities such as engine testing and refueling to late afternoon rather than the morning, particularly on Ozone Action Days;
3. City of Lockhart also commits to implement the following "green-level" measures identified by CAPCOG:
 - Raise awareness and inform the public about vehicle idling restrictions within the community as adopted in City of Lockhart Resolutions 01-31, 05-07, 08-12 and 2013-11.

The City Manager of the City of Lockhart is directed to implement these and any other measures deemed appropriate in support of the new regional air quality plan and to report on implementation of these and measures supportive of the region's air quality goals annually to CAPCOG and this governing body.

PASSED, APPROVED, and ADOPTED this the 20th day of November, 2018.

CITY OF LOCKHART

Lew White
Mayor

APPROVED AS TO FORM:

Peter Gruning
City Attorney

ATTEST:

Connie Constancio, TRMC
City Secretary



**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
Council Meeting Date: November 20, 2018					
Department: City Manager				Initials	Date
Department Head: Steve Lewis		Asst. City Manager			
Dept. Signature:		City Manager			11-16-18
Agenda Item Coordinator/Contact (include phone #):					
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input checked="" type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input type="checkbox"/> OTHER					
CAPTION					
Discussion and/or action to consider approval of the First Amendment to Lockhart EMS Staffing and Management Services Agreement between the City of Lockhart and the Seton Family of Hospitals and the updated HIPAA Business Associate Addendum, and authorize the Mayor to sign the documents if approved.					
FINANCIAL SUMMARY					
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input checked="" type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED					
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS	
Budget				\$0.00	
Budget Amendment Amount				\$0.00	
Encumbered/Expended Amount				\$0.00	
This Item				\$0.00	
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	
FUND(S): 570-5319-202 - Administration & Operations (Administrative Fee) \$60,000 570-5319-299 - Other Contracts & Services (Operating Expenses) \$1,203,348					
SUMMARY OF ITEM					
This item is the first amendment to the original agreement with the Seton Family of Hospitals that was approved by City Council on August 1, 2015 for management services for Lockhart EMS. The Lockhart EMS budget was approved by City Council on August 9, 2018 (Item 6-B). This amendment includes an increase of \$84,058 to cover increased operating expenses for the EMS service. The original agreement for operating expenses was for \$1,119,290. The administrative fee will remain at \$60,000.					
STAFF RECOMMENDATION					
Staff recommends approving the "First Amendment to Lockhart EMS Staffing and Management Services Agreement" and the "HIPAA Business Associate Addendum".					
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies:		
<ul style="list-style-type: none"> • First Amendment to Lockhart EMS Staffing and Management Services Agreement • Lockhart EMS Staffing and Management Services Agreement • HIPPA Business Associate Addendum • August 9, 2018 City Council Minutes - Item 6-B 			Seton		

**FIRST AMENDMENT
TO
LOCKHART EMS STAFFING AND MANAGEMENT SERVICES AGREEMENT**

THIS FIRST AMENDMENT TO THE LOCKHART EMS STAFFING AND MANAGEMENT SERVICES AGREEMENT ("First Amendment") is made and entered into by and between THE CITY OF LOCKHART, TEXAS, a Texas home rule municipal corporation (the "City") and SETON FAMILY OF HOSPITALS, a Texas nonprofit corporation ("Seton"), effective October 1, 2018.

RECITALS

A. WHEREAS, the parties entered into a LOCKHART EMS STAFFING AND MANAGEMENT SERVICES AGREEMENT ("Agreement"), dated effective August 1, 2015, for Seton to provide certain personnel, supplies, and management services required for the purpose of staffing and operating City's EMS Department;

B. WHEREAS, the parties desire to amend the Agreement as provided herein in order to further comply with the intent of the parties.

NOW, THEREFORE, for good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the parties agree to amend the Agreement as follows:

AMENDMENT

1. Billing. Article 7 of the Agreement is hereby deleted in its entirety and replaced with the following:

**"ARTICLE 7
BILLING**

City will bill and collect any fees and charges for clinical services rendered by Seton pursuant to this Agreement. Seton's sole compensation for the services contemplated herein will be the compensation paid by City pursuant to Article 8. Seton will take all steps reasonably requested by City to assist in the billing and collection of funds due for all clinical services rendered by Seton pursuant to this Agreement."

2. Annual Adjustment to Administrative Fee. Section 8.2 of the Agreement is hereby deleted in its entirety and replaced with the following:

"8.2 [reserved]"

3. Operating Expenses. Section 8.3 of the Agreement is hereby deleted in its entirety and replaced with the following:

"8.3 **Operating Expenses.** In addition to the Administrative Fee, City shall pay to Seton \$100,279 monthly for the personnel, supplies, and management services provided under this Agreement ("Operating Fee")."

4. Monthly Invoice. Section 8.4 of the Agreement is hereby deleted in its entirety.

5. Exhibit A. Exhibit A to the Agreement is hereby deleted in its entirety.

6. No other addenda, modifications or changes are made to the terms and conditions of the Agreement other than as stated above, and any other action to alter or amend the terms and conditions of the Agreement if not in the form of a written document signed by the parties shall be of no force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment effective as of the Effective Date above-stated.

THE CITY OF LOCKHART

By: _____

Name: _____

Title: _____

SETON FAMILY OF HOSPITALS

By: _____

Name: _____

Title: _____

HIPAA Business Associate Addendum

THIS HIPAA BUSINESS ASSOCIATE ADDENDUM (“Addendum”) is entered into effective as of November 20, 2018, by and between Seton Family of Hospitals (“Business Associate”) and The City of Lockhart (“Covered Entity”) and adds to the underlying Lockhart EMS Staffing and Management Services Agreement dated November 20, 2018 (the “Agreement”), entered into between Business Associate and Covered Entity.

Pursuant to the Agreement, Business Associate may perform functions or activities on behalf of Covered Entity involving the use, disclosure, transmission, or maintenance of protected health information created or received by Business Associate on behalf of Covered Entity (“PHI”). Therefore, if Business Associate is functioning as a business associate to Covered Entity, Business Associate agrees to the following terms and conditions set forth in this HIPAA Business Associate Addendum.

1. **Definitions.** For purposes of this Addendum, the terms used herein, unless otherwise defined, shall have the same meanings as used in the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”), or the Health Information Technology for Economic and Clinical Health Act (“HITECH”), and any amendments or implementing regulations, (collectively “HIPAA Rules”).
2. **Compliance with Applicable Law.** The parties acknowledge and agree that, beginning with the relevant effective dates, Business Associate shall comply with its obligations under this Addendum and with all obligations of a business associate under HIPAA, HITECH, the HIPAA Rules, and other applicable laws and regulations, as they exist at the time this Addendum is executed and as they are amended, for so long as this Addendum is in place.
3. **Permissible Use and Disclosure of PHI.** Business Associate may use and disclose PHI as necessary to carry out its duties to Covered Entity pursuant to the terms of the Agreement and as required by law.
4. **Limitations on Use and Disclosure of PHI.** Business Associate shall not, and shall ensure that its directors, officers, employees, subcontractors, and agents do not, use or disclose PHI in any manner that is not permitted by this Addendum or that would violate Subpart E of 45 CFR 164 (“Privacy Rule”) if done by Covered Entity. Business Associate is not authorized to create de-identified information from PHI. All uses and disclosures of, and requests by, Business Associate for PHI are subject to the minimum necessary rule of the Privacy Rule and consistent with Covered Entity's minimum necessary policies and procedures.
5. **Required Safeguards to Protect PHI.** Business Associate shall use appropriate safeguards, and comply with Subpart C of 45 C.F.R. Part 164 (“Security Rule”) with respect to electronic PHI, to prevent the use or disclosure of PHI other than pursuant to the terms and conditions of this Addendum.

6. **Reporting to Covered Entity.** Business Associate shall promptly report to Covered Entity: (a) any use or disclosure of PHI not provided for by this Addendum of which it becomes aware; (b) any breach of unsecured PHI in accordance with 45 C.F.R. Part 164, Subpart D (“Breach Notification Rule”); and (c) any security incident of which it becomes aware. Business Associate shall cooperate with Covered Entity’s investigation, analysis, notification and mitigation activities.
7. **Mitigation of Harmful Effects.** Business Associate agrees to mitigate, to the extent practicable, any harmful effect of a use or disclosure of PHI by Business Associate in violation of the requirements of this Addendum, including, but not limited to, compliance with any state law or contractual data breach requirements.
8. **Agreements by Third Parties.** Business Associate shall enter into an agreement with any subcontractor of Business Associate that creates, receives, maintains or transmits PHI on behalf of Business Associate. Pursuant to such agreement, the subcontractor shall agree to be bound by the same restrictions, conditions, and requirements that apply to Business Associate under this Addendum with respect to such PHI.
9. **Access to PHI.** Promptly after receiving a request by Covered Entity for access to PHI about an individual contained in a Designated Record Set, Business Associate shall make available to Covered Entity such PHI for so long as such information is maintained by Business Associate in the Designated Record Set, as required by 45 CFR 164.524. In the event any individual delivers directly to Business Associate a request for access to PHI, Business Associate shall promptly forward such request to Covered Entity.
10. **Amendment of PHI.** Promptly after receiving a request from Covered Entity for the amendment of an individual’s PHI or a record regarding an individual contained in a Designated Record Set (for so long as the PHI is maintained in the Designated Record Set), Business Associate shall provide such information to Covered Entity for amendment and incorporate any such amendments in the PHI as required by 45 CFR 164.526. In the event any individual delivers directly to Business Associate a request for amendment to PHI, Business Associate shall promptly forward such request to Covered Entity.
11. **Documentation of Disclosures.** Business Associate agrees to document disclosures of PHI and information related to such disclosures as would be required for Covered Entity to respond to a request by an individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. § 164.528 and HITECH.
12. **Accounting of Disclosures.** Promptly after receiving notice from Covered Entity that it has received a request for an accounting of disclosures of PHI, Business Associate shall make available to Covered Entity information to permit Covered Entity to respond to the request for an accounting of disclosures of PHI, as required by 45 C.F.R. § 164.528 and HITECH.
13. **Other Obligations.** To the extent that Business Associate is to carry out one or more of Covered Entity’s obligations under the Privacy Rule, Business Associate shall comply with such requirements that apply to Covered Entity in the performance of such obligations.

14. **Judicial and Administrative Proceedings.** In the event Business Associate receives a subpoena, court or administrative order or other discovery request or mandate for release of PHI, Covered Entity shall have the right to control Business Associate's response to such request. Business Associate shall notify Covered Entity of the request as soon as reasonably practicable, but in any event within two (2) days of receipt of such request.
15. **Availability of Books and Records.** Business Associate hereby agrees to make its internal practices, books, and records available to the Secretary of the Department of Health and Human Services for purposes of determining compliance with the HIPAA Rules.
16. **Breach of Contract by Business Associate.** In addition to any other rights Covered Entity may have in the Agreement, this Addendum or by operation of law or in equity, Covered Entity may: (i) immediately terminate the Agreement if Covered Entity determines that Business Associate has violated a material term of this Addendum; or (ii) at Covered Entity's option, permit Business Associate to cure or end any such violation within the time specified by Covered Entity. Covered Entity's option to have cured a breach of this Addendum shall not be construed as a waiver of any other rights Covered Entity has in the Agreement, this Addendum or by operation of law or in equity.
17. **Effect of Termination of Agreement.** Upon the termination of the Agreement or this Addendum for any reason, Business Associate shall return to Covered Entity or, at Covered Entity's direction, destroy all PHI received from Covered Entity that Business Associate maintains in any form, recorded on any medium, or stored in any storage system. This provision shall apply to PHI that is in the possession of Business Associate, subcontractors, and agents of Business Associate. Business Associate shall retain no copies of the PHI. Business Associate shall remain bound by the provisions of this Addendum, even after termination of the Agreement or Addendum, until such time as all PHI has been returned or otherwise destroyed as provided in this Section.
18. **Injunctive Relief.** Business Associate stipulates that its unauthorized use or disclosure of PHI while performing services pursuant to this Addendum would cause irreparable harm to Covered Entity, and in such event, Covered Entity shall be entitled to institute proceedings in any court of competent jurisdiction to obtain damages and injunctive relief.
19. **Owner of PHI.** Under no circumstances shall Business Associate be deemed in any respect to be the owner of any PHI created or received by Business Associate on behalf of Covered Entity.
20. **Third-Party Rights.** The terms of this Addendum do not grant any rights to any parties other than Business Associate and Covered Entity.
21. **Independent Contractor Status.** For the purposes of this Addendum, Business Associate is an independent contractor of Covered Entity, and shall not be considered an agent of Covered Entity.
22. **Changes in the Law.** The parties shall amend this Addendum to conform to any new or revised legislation, rules and regulations to which Covered Entity is subject now or in the future including, without limitation, HIPAA, HITECH, and the HIPAA Rules.

23. **Conflicts.** If there is any direct conflict between the Agreement and this Addendum, the terms and conditions of this Addendum shall control.

BUSINESS ASSOCIATE:

By: _____

Name: _____

Title: _____

Date: _____

CITY OF LOCKHART:

By: _____

Name: Lew White

Title: Mayor

Date: _____

HISTORY

There was discussion.

G. DISCUSSION AFTER PRESENTATION BY CITY MANAGER REGARDING PROPOSED FISCAL YEAR 2018-2019 LOCKHART/CALDWELL COUNTY EMERGENCY MEDICAL SERVICES BUDGET.

Mr. Rodgers introduced Apryl Haynes, CEO of Seton and James Jewell, EMS Director of Seton.

He stated that the budget that was presented reflected a loss in revenue for EMS services. Caldwell County and the City of Lockhart share the loss by each entity paying half. Seton will return to the Council sometime in September to request consideration of a new billing company to pursue collections.

Mayor White requested an update regarding the City of Luling's EMS service. Mr. Rodgers explained that the City of Luling stopped utilizing Seton EMS service thereby utilizing EMS units in Lockhart for emergency calls on the southern part of Caldwell County. There were times when one Lockhart EMS unit was being run in Luling. Lockhart picked up 100 percent of EMS salaries since Luling was no longer sharing those expenses thereby creating unexpected additional expenses to Lockhart and Caldwell County with Luling not paying their share. Wage increases are also included for paramedics in the budget in addition to increased costs in drugs utilized during emergencies.

James Jewell, Chief of EMS, stated that the EMS is fully staffed to run two full-time EMS units. EMS is keeping up with the growth of the community to accommodate public safety necessities.

Apryl Haynes, Chief Operating Officer for Seton Edgar B. Davis Hospital, stated that they have been partners with Caldwell County in providing healthcare services for 52 years. Seton continues to give charity care to many residents in Caldwell County and they are committed to continue healthcare services.

There was discussion regarding City of Luling's current EMS service provided to their citizens in comparison with how City of Lockhart's EMS service is being affected due to Lockhart EMS assisting in Luling.

H. DISCUSSION AFTER PRESENTATION BY CITY MANAGER REGARDING LOCKHART POLICE DEPARTMENT OFFICER WAGES AND RECOMMENDED CONSIDERATIONS.

Mr. Rodgers stated that staff has now received the property tax information from the Caldwell County Appraisal District. The City Manager told Council several times during the budget process that when the property information was provided a recommendation regarding Police Department needed pay increases would be provided. According to a recent salary survey, Lockhart's Police officers are generally paid 8 to 15% less than their counterparts in cities our size or larger in the area. The last adjustment to the step pay plan in 2016 placed Lockhart within 3 to 4% of the average, but that has changed dramatically over the past two years. In the interest of public safety in attracting and retaining officers, the difference in wages must be addressed. The City Manager respectfully asks that Council consider providing sufficient funding to increase the Police Step Pay Plan by 10%, which is estimated to cost \$185,000. The maintenance and operations (M&O) effective rate plus new debt equals 0.6727; a 4-cent increase to 0.7107 (current tax rate is \$0.7260) would produce sufficient revenue to cover the additional cost should Council decide to do this. Mr. Rodgers stated that he and the Police Chief recommend approval.

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HISTORY

The following are the consent agenda items that were approved:

- 5A: Approve minutes of the City Council meetings of July 12, 2018, July 14, 2018, July 17, 2018, July 26, 2018 and July 31, 2018.
- 5B: Accept semi-annual report from the Impact Fee Advisory Committee concerning the status of implementation of Chapter 31 "Impact Fees" of the Lockhart Code of Ordinances with regard to water, wastewater, and road impact fees.
- 5C: Approve Interlocal Agreement with Capital Area Emergency Communications District for good and services associated with the delivery of 911 service or the Public Safety Answering Point (PSAP) for the City of Lockhart at a cost not to exceed \$1,000 and appointing the Mayor to sign the agreement.
- 5D: Approve awarding electrical primary tree trimming services bid in the amount of \$40,800.00 to The Arbor Experts of Webster, Texas, and appointing the Mayor to sign all related documents.
- 5E: Approve ratifying the lease negotiated with Lockhart Livestock Auction, LLC, containing the terms previously approved by the City Council.

ITEM 6-A. DISCUSSION AND/OR ACTION TO CONSIDER ACCEPTING THE CITY OF LOCKHART'S 2018 CERTIFIED PROPERTY TAX ROLL.

Mayor Pro-Tem Sanchez made a motion to accept the City of Lockhart's 2018 Certified Property Tax Roll, as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

ITEM 6-B. DISCUSSION AND/OR ACTION AFTER PRESENTATION BY CITY MANAGER REGARDING PROPOSED FISCAL YEAR 2018-2019 LOCKHART/CALDWELL COUNTY EMERGENCY MEDICAL SERVICES BUDGET.

Mayor Pro-Tem Sanchez made a motion to accept the Fiscal Year 2018-2019 Lockhart/Caldwell County Emergency Medical Services budget, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

ITEM 6-C. DISCUSSION AND/OR ACTION AFTER PRESENTATION BY CITY MANAGER REGARDING LOCKHART POLICE DEPARTMENT OFFICER WAGES AND RECOMMENDED CONSIDERATIONS.

There was discussion.

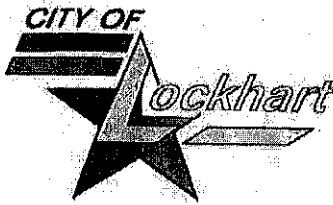
Councilmember Michelson made a motion to increase the Lockhart Police Department Officer wages by 10%. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

ITEM 6-D. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.

Mayor White requested appointments to boards and commissions.

Councilmember Castillo made a motion to appoint Umesh Patel to the Lockhart Economic Development Corporation. Councilmember Mendoza seconded. There was discussion. The motion passed by a vote of 5-2, with Mayor White and Councilmember Michelson opposing.

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**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

HISTORY

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable	
		Reviewed by Legal	<input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable	
Council Meeting Date: August 9, 2018				
Department: City Manager		Initials	Date	
Department Head: Vance Rodgers	Asst. City Manager			
Dept. Signature: <i>[Signature]</i>	City Manager	<i>[Initials]</i>	<i>8-3-2018</i>	
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers, 376-8149				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
CAPTION				
Discussion and/or action after presentation regarding proposed Fiscal Year 2018-2019 Lockhart/Caldwell County Emergency Medical Services budget.				
FINANCIAL SUMMARY				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
Staff will update the Council regarding the EMS budget.				
STAFF RECOMMENDATION				
None.				
List of Supporting Documents:		Other Departments, Boards, Commissions or Agencies:		

CITY OF LOCKHART
 Synopsis: FY 18-19
 Proposed Budget
 Working Document 7-14-2018
 CLOSE # 5

HISTORY

Tab	Departments	Adopted Budget FY 17-18	Original Dept Requested Budget FY 18-19 #2 Incode Budget	Difference Amt Between Dept Requested FY 18-19 and Adopted FY 17-18	FY 18-19 Dept Totals After City Mgr Adjustments #5 Incode Budget	Explanations includes: Difference and Adjustment Notes Line Item, \$ Amount and notes. <i>Italized indicates removal</i> Health Insurance Rates Estimated at 15.0% more for all departments (HI below) Includes 3% Raise for all Non-Civil Service in Non-Dept 155
15	<u>EMS Dept</u>					
15	Operations	\$ 1,263,290	\$ 1,263,290			
15	Non-Departmental					
15	Total Expense Projected	\$ 1,263,290	\$ 1,263,290			
15	Total Rev Projected		\$ 1,179,290			
	Balance		\$ (84,000)			Fund Balance Approved by Council 7-5-2018: Half to be paid by County

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**LOCKHART EMS STAFFING AND MANAGEMENT
SERVICES AGREEMENT**

HISTORY
Approved
8-15-2015

This Lockhart EMS Staffing and Management Services Agreement (hereinafter the "EMS Agreement" or "Agreement") is made and entered into as of the 1st day of August, 2015, by and between The City of Lockhart, Texas, a Texas home rule municipal corporation (hereinafter the "City"), and Seton Family of Hospitals, a Texas non-profit corporation, (hereinafter "Seton"), referred to collectively together herein as "the Parties."

RECITALS

WHEREAS, the City is a duly established and chartered home rule municipality located within the State of Texas;

WHEREAS, the City has established an emergency medical services department ("EMS Department") to provide emergency medical services ("EMS") to the residents of the City and Caldwell County and to other areas as the City may now or in the future cover; and

WHEREAS, it is the City's desire to contract with Seton to provide certain personnel, supplies, and management services required for purposes of staffing and operating the City's EMS Department;

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, and other valuable consideration, City and Seton hereby mutually agree as follows:

**ARTICLE 1
TERM**

This EMS Agreement shall become effective on August 1, 2015 (the "Effective Date"), and shall continue in full force and effect for an initial term of one (1) year ("Term"), unless terminated prior to expiration of such Term by notice in writing pursuant to the provisions of Article 2. Unless terminated or renegotiated prior to the expiration of the initial or any subsequent one (1) year Term, this EMS Agreement shall be automatically renewed for an additional Term consisting of one (1) year.

**ARTICLE 2
TERMINATION**

2.1 Termination by Mutual Agreement. This EMS Agreement may be terminated at any time by agreement of the Parties, whenever the City and Seton shall mutually agree to the termination in writing.

2.2 Termination with Cause. This EMS Agreement may be terminated at any time, with cause, by either party upon the default by the other party in any material term, covenant or condition of the Agreement, where such default remains uncured for a period of thirty (30) days after the defaulting party receives written notice thereof from the other party specifying the existence of such default.

2.3 Without Cause Termination. Either party may terminate this Agreement without cause by providing the other party written notice of termination at least ninety (90) days prior to the termination date.

ARTICLE 3
SETON'S STAFFING SERVICES AND RESPONSIBILITIES

3.1 Authority. For the term of this EMS Agreement, the City hereby contracts with Seton to perform the staffing, management and billing services for the City as outlined herein. Any and all functions performed by Seton shall be subject to the oversight and authority of the City and its City Council, which serves as the City's governing body, and their designated agents. While Seton shall generally have all authority required to manage and operate the City's EMS Department and to perform its duties under this Agreement, the City, through its governing body and officers, shall retain the ultimate legal authority and responsibility for the operation of the City's EMS Department. The City and its governing council shall remain directly responsible for the fiscal functions and limited operational duties that are specified in this Agreement.

3.2 EMS Director. Seton shall be responsible for supplying an individual to serve as "EMS Director" for the City's EMS Department. The continued service of any individual in the capacity of "EMS Director" shall be subject to the City's consent and approval, which shall not be unreasonably withheld. Seton will require the EMS Director to possess the qualifications and to perform the duties identified below:

(a) **Qualifications.** Unless otherwise agreed to by the City, any individual designated to serve as the EMS Director shall, at a minimum, have:

- (1) Current certification as an emergency medical technician-paramedic (EMT-P) issued by the Texas Department of State Health Services;
- (2) At least five (5) years of field experience, preferably with a hospital-based EMS department; and
- (3) At least three (3) years of EMS management experience.

(b) **Duties.** Working in conjunction with the Hospital Administrator, the individual serving in the position of EMS Director shall, among other duties, responsibilities and authority specified herein, be responsible for:

- (1) Oversight of all aspects of the City's EMS Department operations, including field and office operations, disaster response, EMS compliance issues, budgeting and staffing responsibilities, as specified in detail herein;
- (2) Preparation of an annual City EMS Department budget and recommendations for the budget;
- (3) Recommendations relevant to any significant purchases or special operational needs;
- (4) Development and periodic revision, as necessary, of written EMS dispatching protocols, and other protocols and procedures required for or relevant to the City's delivery of emergency medical services;

- (5) Coordination of all staff scheduling and EMS Department coverage needs with the Administrator of the Hospital;
- (6) Monitoring and verification of all relevant EMS staff qualifications and credentials;
- (7) Supervision of EMS staff and delegation of authority to individuals assisting with EMS operations management, continuing education coordination, and emergency care management;
- (8) Monitoring, scheduling and direction of maintenance for EMS Vehicles and equipment;
- (9) Fulfillment of any other obligations assigned to the EMS Director pursuant to this Agreement; and
- (10) Coordination of the EMS Department generally with, and reporting as required to:
 - i. The Hospital's Administration;
 - ii. The City Manager and City Council of the City;
 - iii. Caldwell County authorities relevant to the City's agreement with Caldwell County concerning emergency ambulance services; and
 - iv. Other interested parties relevant to all service area agreements, area emergency operations, City of Lockhart EMS and Caldwell County disaster coordination, and mutual aid.

3.3 Staffing Services. Seton agrees to provide to the City trained, licensed, and certified emergency medical services personnel for purposes of staffing the City's EMS Department, meeting such staffing as is needed by the City for operation of the EMS Department from time to time, which may include the following:

- (a) A medical director;
- (b) Emergency care attendants (ECA);
- (c) Emergency medical technicians (EMT);
- (d) Emergency medical technicians – Intermediate (EMT-I);
- (e) Emergency medical technicians – Paramedic (EMT-P);
- (f) Emergency medical services certified registered nurses (R.N.s); and
- (g) Emergency medical services certified allied health personnel who are not R.N.s or licensed physicians.

Seton agrees to supply, at a minimum, all staff required in order for the City's EMS Department to meet and maintain the certification levels of all EMS Vehicles in service, and such additional staff as the City, upon the recommendation of the EMS Director, may deem necessary or desirable from time to time.

3.4 Licensure and Certification. The City shall maintain for the term of this EMS Agreement all federal and state licenses and certificates necessary for the City to operate its EMS Department. The EMS Director shall be primarily responsible for monitoring the EMS Department's compliance with all relevant standards required to maintain such licenses and certificates, and directing action as necessary

to maintain the same. Seton agrees to perform its services under this EMS Agreement consistent with the requirement of all laws, including but not limited to, the provisions of the Emergency Health Care Act, Chapter 773 of the Texas Health and Safety Code, any successor statute, and all rules implementing the same. Seton will perform its services under this Agreement in a manner that is consistent with regulatory, licensure and certification requirements as may apply to the City's provision of emergency medical services from time to time.

3.5 Seton Personnel. Seton's services provided to the City will be performed only by personnel who, individually and collectively, meet all the necessary qualifications applicable to the City as a provider of emergency medical services and to individual personnel providing such services, including all licensure and certification requirements of the State of Texas. All Seton personnel providing services to the City under this EMS Agreement shall be employees of Seton except as may otherwise be permitted by the provisions of Section 3.6 and in no instance shall Seton attempt to provide services through any independent contractor unless such use of independent contractors is permitted pursuant to Section 3.6. No individual providing services through Seton shall be hired under an agreement that has terms of which are inconsistent with any term of this EMS Agreement. Seton shall make available to the City, upon request, a copy of any written employment or independent contractor agreement that may exist for provision of services pursuant to this EMS Agreement, and Seton shall promptly forward to the City copies of any amendments or modifications to such agreements.

3.6 Seton's Use of Independent Contractors. Subject to the limitations stated herein in this section, any of the services which Seton provides to the City may be provided by Seton through independent contractors. Seton agrees that, other than as may be required to fill the position of EMS Director on a temporary basis, Seton shall not utilize a non-employee, independent contractor to serve as the EMS Director without providing prior written notice to and obtaining the consent of the City for the use of such independent contractor. Seton also agrees that it shall not utilize an independent contractor to perform substantially all of Seton's duties arising under this EMS Agreement without providing prior written notice to and obtaining the consent of the City for the use of any such independent contractor. The City's consent to Seton's proposed use of any independent contractor, if required, shall not be unreasonably withheld by the City.

3.7 Verification of Credentials. Seton agrees to maintain and to make available to the City for inspection, upon request, current information for all Seton personnel providing services. Seton will verify all necessary licenses, certifications, controlled substances certificates, criminal history checks, and health exams required for each person providing services under this EMS Agreement. Seton's personnel files on all employees and independent contractors providing services to the City shall be kept in a manner that is consistent with Seton's maintenance of personnel files on other Seton employees. Seton shall make available to the City information from personnel files of individuals providing services under this Agreement as may be reasonably needed or requested by the City. Copies of or other acceptable verification of all relevant professional licenses, certifications, criminal history background checks, driver's licenses and required insurance coverage on all Seton personnel who shall perform services pursuant to this EMS Agreement shall be made available to the City Manager of the City by Seton through the EMS Director if so requested. The City agrees to cooperate with Seton in completing criminal history checks through the City's Police Department.

3.8 Continuing Education. Seton shall be responsible for providing for such continuing education as is necessary from time to time for EMS Department personnel to maintain their level of certification and

approval. The EMS Director shall be responsible for monitoring compliance of all individuals with those continuing education requirements that apply to their particular licenses and certifications. Scheduling of continuing education participation shall be coordinated by the EMS Director.

3.9 Service Standards. The EMS Director will oversee and provide orientation on the City's EMS Department policies and procedures to Seton and any of Seton's personnel providing services under this EMS Agreement. The EMS Director shall advise Seton and its personnel of any changes in the City's EMS policies or procedures and personnel qualifications as such changes occur. Seton's services will be performed in accordance with all applicable federal, state, and local laws and regulations. Seton agrees that its personnel shall also comply with all applicable policies and procedures of the City's EMS Department which have been approved by Seton. Seton's services will be provided only as reasonably required to meet the medical needs of EMS patients, and all services shall be performed in accordance with accepted standards of emergency medicine. To the extent performance of any service is not governed by statute, rule, regulation, accepted standards of emergency medicine, the City's EMS Department policies and procedures, or any other provision of this EMS Agreement, services provided by Seton and its personnel shall be performed in a professional and competent manner.

3.10 No Discrimination. All services performed under this EMS Agreement by Seton and its personnel will be performed without discrimination on the basis of race, color, creed, sex, age, religion, national origin, disability or economic status.

3.11 Scheduling. Seton's services and all pertinent information for scheduling of Seton personnel to perform the same shall be coordinated through the EMS Director. The EMS Director, working with the Hospital Administrator, shall coordinate scheduling of Seton personnel for EMS coverage, including scheduling of all quality assurance activities, meetings, continuing education and training sessions.

3.12 Recordkeeping. The EMS Director shall be responsible for supplying all EMS staff with such ambulance run report forms, charge sheets, and other recordkeeping forms as are required by law or deemed necessary by the EMS Director, and shall advise all Seton staff of the EMS Department's required procedures for keeping service logs and recording of clinical notes. Seton agrees that its personnel shall keep records sufficient to document all services performed for the City under this EMS Agreement. Seton agrees to direct its staff to keep such time and cost records, ambulance service run reports, charge sheets, and other records required to account for and reflect all services provided by Seton personnel under this EMS Agreement, including such records and information as may be required for the City's purposes to qualify for and establish claims for any reimbursement and cost sharing of services. Seton shall require its personnel to promptly and accurately record all observations and notes pertaining to all patients served and services rendered pursuant to this EMS Agreement, and to deliver the originals of such reports to the EMS Director or the Director's designee within twenty-three (23) hours after providing the services.

3.13 Quality Assurance. Seton's services and the services of individual Seton personnel will be evaluated by Seton through periodic performance appraisals, surveys and record reviews for achievement of goals. Seton agrees to make its personnel available to participate in the development, review, and revision of emergency response protocols, and to participate in all quality assurance reviews of services provided by Seton personnel, which shall be conducted not less frequently than once every quarter, and more often if deemed necessary in the EMS Director's discretion. Seton agrees that its personnel shall attend and participate in quality assurance reviews and EMS Department planning and

training sessions at such designated times as are mutually agreed on. The EMS Director shall oversee and coordinate quality assurance and staff performance reviews. All quality assurance activities and records will be privileged and confidential pursuant to the Medical Peer Review Privilege, set forth in Section 160.007 of the Texas Occupations Code, and the Medical Committee Privilege, set forth in Section 161.032 of the Texas Health and Safety Code. The City agrees to maintain the confidentiality of such quality assurance and peer review records and to exempt them from disclosure under the Texas Open Records Act to the extent statutory privileges apply to such activities.

3.16 Emergency Medical Services and Trauma Care System. Seton agrees, in participating in this EMS Agreement with the City, to:

- (a) Observe and follow all applicable emergency medical services and trauma care system local or regional medical controls for all field care and transportation, consistent with geographic and current communications capability; and
- (b) Observe and follow all triage, transport, and transfer protocols of the emergency medical services and trauma care system.

ARTICLE 4

CITY'S RESPONSIBILITIES RELEVANT TO EMS DEPARTMENT

4.1 Dispatch Services. The City shall be responsible for providing dispatching services for the City's EMS Department. In providing such services, the City, through the City of Lockhart Police Department or another City department designated as the initial 911 system point of contact shall be responsible for answering 911 emergency telephone calls coming in to the service area covered by the EMS Department, and for providing dispatching services when incoming calls are such that services of the City's EMS Department are required. The City, through its dispatching service agents, agrees, to observe Seton's policies, procedures and protocols that address the screening of calls; contacting EMS personnel; requesting services from EMS personnel and EMS Vehicles; and the coordination of the City's EMS Vehicles and services with other trauma system participants. The City agrees to orient and familiarize all of its agents providing 911 operations or dispatching services with all written EMS protocols relevant to the dispatching of EMS services and response to 911 calls, and to remain responsible for assuring that such operations and dispatchers follow all such written protocols. The EMS Director shall provide the City's dispatchers with current information concerning the available modes of communicating with the EMS Department and any of its personnel as they may be on duty or on-call. Such information shall include all applicable pager, mobile phone or cell phone numbers; mobile radio channels and frequencies; and any other pertinent contact information.

4.2 Budgeting. The City shall have and shall at all times retain the ultimate governing authority with respect to all budget adoption and major capital expenditure decisions relevant to the EMS Department. The EMS Director shall prepare and present to the City Council, annually, an EMS Department budget with recommendations, and shall be required to seek prior authorization from the City Council or its designee of such additional budget requests or recommendations as may be needed by the EMS Department during the course of the year for such other significant purchases or special appropriations in excess of Seven Thousand, Five Hundred Dollars (\$7,500) for items which have not been otherwise approved in the annual budget.

4.3 Performance Reviews. The EMS Director shall be responsible for control, coordination and evaluation of all services provided to the City. The City shall evaluate the delivery of services by Seton and its personnel, including the EMS Director, through annual performance reviews in accordance with the City's policies and procedures. Seton agrees to participate in performance appraisals of its staff at the time of the EMS Director's evaluation and EMS performance review by the City. The Parties agree that such activities are confidential and exempt from disclosure under the Open Records Act to the extent permitted by law under the Medical Peer Review Privilege and the Medical Committee Privilege.

4.4 EMS Vehicles and Equipment. The City shall be fiscally responsible for providing and maintaining such basic or advanced life support or specialized emergency medical services vehicles or mobile intensive care units (the "EMS Vehicles") and equipment as the City, in its sole discretion, shall from time to time determine to place in service, consistent with the provisions of Article 5. The EMS Director shall coordinate all maintenance and servicing of the EMS Vehicles and all equipment, and Seton shall bear the costs of all routine maintenance and service of EMS Vehicles, including oil, gas, and tires. Seton shall notify the City of any significant repairs or maintenance needs of EMS Vehicles, and the City shall pay and provide for such repairs and maintenance.

4.5 Sleeping Quarters and Office Space. The City will furnish and maintain an office space from which Seton will base the operations of the EMS Department. The office space shall include sleeping quarters for personnel who furnish services on behalf of the EMS Department.

4.6 License. The City shall be named as the licensed EMS provider with the Texas Department of State Health Services. The City shall be responsible for maintaining and renewing the City's EMS provider license in accordance with the requirements established by the Texas Department of State Health Services, and the City shall pay any applicable licensing fees.

4.7 Third party Payors. All contracts with third party payors shall be by and between the payor and the City. Likewise, all claims submitted to third party payors shall identify the City as the provider. On behalf of the City, Seton will negotiate third party contracts, submit claims, and assist in the response to overpayment demands and other inquiries from third party payors. The City shall be responsible for any overpayment adjudicated against the City.

4.8 Standby and Transfer Agreements. All standby and transfer agreements shall be by and between the City and the agencies requiring coverage. Such agencies may include, but are not limited to, school districts, Lockhart Chisholm Trail Association, nursing homes, and hospitals. Seton shall operate the EMS Department in accordance with the requirements of any standby and transfer agreements executed by the City.

ARTICLE 5 EMS VEHICLES

5.1 Title to Vehicles. Title to all EMS Vehicles supplied by the City pursuant to this EMS Agreement will remain at all times under the registered ownership of the City, or the City's lessor, according to the public record of the State of Texas.

5.2 Licenses and Taxation. All taxes and license charges levied on, or assessed against, any EMS Vehicles supplied by the City under this EMS Agreement shall be the responsibility of the City, including taxes and license charges levied or assessed by any tax or licensing authority on account of the

ownership, lease, or operation of the EMS Vehicles during the term of this EMS Agreement, and also including any taxes based on or measured by income, the receipts, or reimbursement received by the City. The City will license all EMS Vehicles prior to their placement into service, at the City's sole expense.

5.3 Ordinary Use. Seton promises to operate the EMS Vehicles only in the normal and ordinary course of the City's EMS Department business, and not in violation of any law, rule, regulation, statute, or ordinance. Seton promises to indemnify and hold the City harmless from and against all fines, forfeitures, seizures, confiscations, claims and penalties that might arise out of any violations or other failure of Seton personnel to use any of the EMS Vehicles consistent with this Section.

5.4 EMS Vehicle Maintenance. Seton shall be responsible for all routine maintenance performed on the EMS Vehicles, including the following:

- (a) Regular checking and changing, as needed of oil, lubricants, tires, tubes, batteries, and all other operating accessories and equipment on the EMS Vehicles that are necessary for the proper and efficient operation of the EMS Vehicles, including but not limited to those parts and accessories which need to be replaced due to normal wear and tear.
- (b) Routine maintenance and repairs, including all labor and parts that may be required to keep the EMS Vehicles and their equipment in good operating condition.
- (c) Painting and lettering as may be appropriate to specify the City's ownership and operation of the EMS Vehicles by the City's EMS Department, or in conjunction with any other entity, including but not limited to, Caldwell County, Texas.

5.5 Fuel. Seton agrees to provide all required fuel for all EMS Vehicles, which may be purchased under the name of a credit card account established solely for use by and accounting of the City's EMS Department fuel costs. Such account shall be billed to and paid directly by Seton.

5.6 Qualifications of Drivers. Seton agrees that each EMS Vehicle may be operated only by a properly licensed driver. Each driver must be subject to Seton's exclusive direction or control, and meet all such additional requirements as may be required by the City's liability insurer as a condition of the City securing or maintaining coverage. The EMS Director shall verify the licensure and other qualifications of all potential drivers of any of the EMS Vehicles. The EMS Director shall immediately remove any driver from EMS Department driving duties on receipt of a written complaint from the City specifying any reckless, careless, or abusive handling of any EMS Vehicle, or any other incompetence of any driver, if such written complaint requests his or her removal. If Seton fails to remove such driver, or is prevented from doing so by any agreement with the driver, Seton will reimburse and indemnify the City in full for any loss and expense sustained by the City, including damage to any EMS Vehicle, while being operated by such driver.

5.7 Restrictions on Use. Seton agrees that the EMS Vehicles will not be operated:

- (a) In any race, test, or contest;
- (b) By any driver in possession of, or under the influence of, alcohol or any drug that may impair the driver's ability to operate the EMS Vehicle; or

- (c) In a reckless or abusive manner.

5.8 Insurance Coverage. The City shall be responsible for maintaining liability insurance and property damage insurance coverage on each EMS Vehicle, at its expense, with such limits as the City deems appropriate in its sole discretion but not less than \$1,000,000 each occurrence, \$2,000,000 annual aggregate, listing Seton as an additional insured. The City shall pay any premium or other expense associated with such insurance.

5.9 Notice of Accident. Seton agrees to notify the City promptly of any accident or collision involving the use of any EMS Vehicle. Seton agrees to make a detailed report to the City concerning any such collision in writing as soon as is practicable, by the most expedient means of communication available. Seton further agrees to assist the City and any insurer in the investigation, defense, or prosecution of any claims or suits arising out of any accident or other operation involving an EMS Vehicle.

ARTICLE 6 SUPPLIES

6.1 Purchase of EMS Supplies. Seton will purchase and maintain a stock of medical supplies reasonably necessary for the operation of each EMS Vehicle used by the City's EMS Department.

6.2 Inventory and Restocking of Supplies. Seton personnel, under the supervision of the EMS Director, shall be responsible for monitoring and restocking EMS Vehicle medical supply inventories on a continuous, ongoing basis, so long as this EMS Agreement is in effect. Seton's duties under this Section shall include ordering and maintaining such sufficient stocks of supplies on hand as are necessary to facilitate immediate restocking of the EMS Vehicles with supplies, as needed. Seton staff shall comply with all regulatory requirements applicable to each category of EMS Vehicle, including requirements pertaining to special waste, equipment and supplies for EMS Vehicles.

ARTICLE 7 BILLING AND MANAGEMENT SERVICES

Seton shall be responsible for providing or arranging for the following billing services and functions for the City and its EMS Department during the Term of this EMS Agreement:

7.1 Billing Service. For purposes of providing billing services on behalf of the City's EMS Department, the City hereby appoints Seton to be its authorized billing agent for all service claims, so long as this EMS Agreement remains in effect. Seton shall bill all City EMS Department claims on behalf of the City using the City's provider number or numbers. Seton agrees to furnish, and the City agrees to purchase the following billing services from Seton for the processing, collection, and management of the City's governmental and non-governmental EMS Department claims:

- (a) Editing, which includes error editing, batching, and submission by Seton of the City's EMS Department reimbursement claims to the designated payors. Reasonably detailed reports will be prepared and made available to the EMS Director, or the Director's authorized designee, for review and approval prior to transmission of claims to any first intermediary or third party payor;

- (b) Archiving of claims submittal data, until claims are paid, to enable resubmission of original or corrected claims, if necessary;
- (c) Follow-up with all intermediaries and third party payors on any claims for which payment has not been received by the City within thirty (30) days from their date of original submission;
- (d) Adoption of procedures to expedite responses to requests for additional information by any payor or intermediary, or a clarification of claims pending; and
- (e) Maintaining and, upon request, providing to the City a monthly claims status report, including a summary to indicate the total receipts for each month, and in addition, an aging summary of unpaid submitted claims listing the total dollar amounts of such outstanding claims by age (i.e., current, 30 days, 60 days, 90 days, over 90 days).

7.2 Claims Information. The City and Seton's personnel providing services will supply the necessary information to Seton to establish an adequate file on each claim as required prior to billing. The City will cooperate with Seton in obtaining and supplying all necessary information required by any intermediary or payor to process each claim. Seton agrees that its personnel shall provide verified and proven claims ready for submission to payors. Seton will exercise its best efforts to achieve collection of all EMS claims, but does not guarantee payment to the City.

7.3 Billing Hardware and Hardware Technical Support. Seton shall supply all computer hardware and technical support as Seton deems necessary to fulfill Seton's billing obligations under this Agreement.

7.4 Billing Software and Software Technical Support. Seton shall be responsible for providing all billing software and all software technical support services for maintenance of billing software utilized by Seton under this EMS Agreement. Seton shall supply, either directly or indirectly, computer software for billing. The provision of software technical support shall not be construed as any kind of warrant that software provided by or through Seton is free from defects.

7.5 Transmission of Copies of Payments. The City shall instruct Seton concerning all account and/or lockbox information necessary for purposes of securing, depositing, or holding the receipt of any remittances to the City, or to Seton as the City's agent, of proceeds from submitted claims. Upon receipt of any and all payments for EMS Department claims, Seton will transmit copies of any and all remittance advice to the EMS Director within three (3) business days of such receipt, and prepare a monthly summary report of all remittances received for the City as part of Seton's claims management, monitoring, and reporting.

7.6 Operations Account. The City shall establish a business checking account (the "EMS Operations Account") in a bank or other financial institutions of the City's choice, in the name of the "City of Lockhart EMS Department," for purposes of:

- (a) Receipt and deposit of all funds generated and paid to the City's EMS Department as reimbursement for services rendered, reimbursement to the City arising from any cost-sharing

arrangement or agreement (i.e., with Caldwell County, Texas or any other party), and all other revenues directly attributable to the City's EMS Department; and

(b) Payment, as authorized by the City Council, the City Manager, or their designee, of the City's EMS Department Monthly Invoice amounts due to Seton under this EMS Agreement, and payment to third-party vendors directly (i.e. EMS Vehicle lease payments) as may be deemed necessary and appropriate by the City.

ARTICLE 8 COMPENSATION

8.1 Administrative Fee. As compensation for Seton's services under this Agreement, the City shall pay to Seton a flat monthly administrative service fee (the "Administrative Fee") of Five Thousand Dollars (\$5,000). This Administrative Fee is set in advance, consistent with the Parties' mutual agreement as to the fair market value of such items and services.

8.2 Annual Adjustment to Administrative Fee. Consistent with the City's fiscal year, the Administrative Fee shall be adjusted annually beginning October 1, 2016. The annual adjustment shall be based on the Consumer Price Index - Urban (CPI-U) from the previous calendar year. The Administrative Fee shall not be adjusted during the twelve (12) month period following the Effective Date.

8.3 Operating Expenses. The City shall establish an annual budget for the operation of the EMS Department ("Annual Budget"). The Annual Budget shall factor in all operational expenses of the EMS Department, including, but not limited to, costs related to employee salaries and benefits, education and training, maintenance and upkeep of EMS Vehicles, supplies for the EMS Department and EMS Vehicles, and billing services, and the Annual Budget shall be based on the EMS Department's actual operational expenses from the previous year. The Administrative Fee shall not be included in the Annual Budget for the operation of the EMS Department. The Annual Budget shall be attached hereto as Exhibit A. Each month, the City shall pay to Seton one-twelfth (1/12) of the Annual Budget.

8.4 Monthly Invoice. On or before the twentieth (20th) calendar day of each month, Seton shall submit to the City a "Monthly Invoice" that outlines the City's obligation to pay Seton for Seton's services during the previous month. Within thirty (30) calendar days following the date of invoicing, the City shall pay to Seton the Administrative Fee plus one-twelfth (1/12) of the Annual Budget as detailed in the Monthly Invoice.

ARTICLE 9 INDEPENDENT CONTRACTORS

No agents or representatives of Seton shall have the authority to bind the City contractually, except as may otherwise be specified herein, nor shall Seton or any of its agents represent themselves to be the employees of the City or to have authority to bind the City as specifically authorized. Seton shall at all times be considered an independent contractor with regard to the City.

**ARTICLE 10
EMPLOYEES**

Except where Seton's use of independent contractors is specifically permitted, Seton shall be responsible for employing all persons providing services to the City under this EMS Agreement. At no time shall Seton or any of its employees, agents, independent contractors or any of their respective employees or agents (collectively referred to in this Agreement as "Seton personnel") be deemed employees of the City. All Seton personnel providing services to the City under this EMS Agreement shall only receive such employee benefits as may be established through Seton's contract with any employee or through Seton's policies and procedures. No Seton personnel shall be eligible for or entitled to any employee benefits from the City. Seton, and its independent contractors, if any, shall bear all salary and compensation burdens relevant to all personnel providing services under this EMS Agreement, including, but not limited to, FICA, FUTA, state and federal withholding, overtime pay, worker's compensation or employee accident insurance, professional liability insurance, general liability insurance, and employee benefits (including health insurance, personal time off, and holidays).

**ARTICLE 11
REPRESENTATIONS AND WARRANTIES OF CITY**

The City hereby REPRESENTS, WARRANTS and AGREES that:

11.1 Qualifications of City. City is a home rule municipality, duly organized and existing under the laws of the State of Texas, and is qualified, licensed and authorized to provide emergency medical services in the State of Texas.

11.2 Authorization of Execution and Performance of Agreement. The execution and performance of this EMS Agreement and all related documents by the City have been duly authorized by all necessary actions on the part of the City, and will not violate any provision of law or regulation, the order of any court, or the City's organizational charter.

11.3 Due Execution of Agreement by City. This EMS Agreement has been duly executed by the City and constitutes the legal, valid and binding obligation of the City, enforceable in accordance with its terms.

11.4 EMS Operational Readiness. Prior to the Effective Date of this EMS Agreement, all of the material operational EMS service components described herein shall be in existence and in place by the City. Those operational service components fulfilled by the City shall include, but are not limited to, an EMS provider license, insurance, an EMS building and sleeping quarters, certified EMS Vehicles, dispatch services and the City's approved annual EMS budget.

11.5 Exclusion from Federal Health Care Programs. Neither the City, the EMS Department, nor any of the City's employees, contractors, agents, or representatives: (i) has, in the past ten (10) years, been debarred, excluded or otherwise made ineligible by any Federal governmental agency from participating in Federally reimbursed health care programs (including without limitation, Medicare, Medicaid and Tricare) as may be identified from time to time by the United States Office of Inspector General ("OIG") or the General Services Administration ("GSA"); (ii) has, in the past ten (10) years, been sanctioned or convicted by any Federal governmental agency; or (iii) is listed in any Federal governmental agency's list of sanctioned, debarred, excluded or ineligible agencies; or (iv) Texas Exclusions Database. The City

hereby covenants that it will notify Seton within two (2) business days of any conviction, citation, judgment or settlement affecting the representations and warranties contained in this Section. The City agrees that any debarment, exclusion, ineligibility, sanction or listing as described in items (i), (ii) or (iii) above is grounds for immediate termination of this Agreement by Seton.

ARTICLE 12 REPRESENTATIONS AND WARRANTIES OF SETON

Seton hereby REPRESENTS, WARRANTS and AGREES that:

12.1 Qualifications of Seton. Seton is a not for profit corporation organized and existing under the laws of the State of Texas, and is qualified and authorized to do business in the state of Texas.

12.2 Authorization of Execution and Performance of Agreement. The execution and performance of this EMS Agreement and all related documents by Seton have been duly authorized by all requisite corporate action, and will not violate any provision of law or regulation, the order of any court or governmental, or Seton's Articles of Incorporation or Bylaws.

12.3 Exclusion from Federal Health Care Programs. Neither Seton nor any of Seton's employees, contractors, agents, or representatives: (i) has, in the past ten (10) years, been debarred, excluded or otherwise made ineligible by any Federal governmental agency from participating in Federally reimbursed health care programs (including without limitation, Medicare, Medicaid and Tricare) as may be identified from time to time by the United States Office of Inspector General ("OIG") or the General Services Administration ("GSA"); (ii) has, in the past ten (10) years, been sanctioned or convicted by any Federal governmental agency; or (iii) is listed in any Federal governmental agency's list of sanctioned, debarred, excluded or ineligible agencies; or (iv) Texas Exclusions Database. Seton hereby covenants that it will notify the City within two (2) business days of any conviction, citation, judgment or settlement affecting the representations and warranties contained in this Section. Seton agrees that any debarment, exclusion, ineligibility, sanction or listing as described in items (i), (ii) or (iii) above is grounds for immediate termination of this Agreement by the City.

ARTICLE 13 LIABILITY FOR PAYMENT

Seton shall not bill any patient or any person other than the City for Seton's charges for any services or items provided by Seton at the request of City under this EMS Agreement other than those charges billed to a patient on behalf of the City. Seton and the City agree that payment to the City by the Medicare program, or by any other payor to the City, for covered items or services shall discharge and release such Medicare beneficiary or any other person from liability to pay for such services except to the extent as may otherwise be provided for by law (i.e. liability for copayments or deductibles, if any). Seton agrees that if it should receive payment from the Medicare program or otherwise for covered services or items rendered to a patient under this EMS Agreement, Seton shall promptly forward that payment to the City, as the City shall have the sole right to bill Medicare or other payors for Seton's services provided pursuant to this EMS Agreement. Seton and the City agree that any payments made by a patient in excess of the patient's liability for items or services shall be promptly returned to the patient.

**ARTICLE 14
LIABILITY INSURANCE**

In advance of Seton providing services under this EMS Agreement, Seton shall submit proof to the City of Seton's professional liability insurance coverage for all individuals providing services to the City, having the following limits: \$1,000,000 per occurrence, \$3,000,000 annual aggregate, which may be provided through self-insurance by Seton. Seton shall forward notice to the City in advance of any proposed cancellation, termination, or other change in any of the above required insurance coverages.

**ARTICLE 15
CITY LIABILITIES**

Except as may otherwise be specified herein, all liabilities of the City relating to the EMS Department shall be the sole responsibility of City. The Parties expressly agree that Seton does not assume the City's liability to any state or federal governmental entity, except as may otherwise be specifically provided for herein. The City retains all immunities and defenses available to it under state and/or federal Law.

**ARTICLE 16
ASSIGNMENT**

The rights and duties of the City hereunder may not be assigned, delegated, or transferred in any manner whatsoever except with written approval of Seton, nor are such obligations subject to involuntary alienation, assignment or transfer. With the prior written consent to the City, Seton shall also have the right to assign this EMS Agreement and to delegate some or all of its rights, duties and obligations hereunder, in whole or in part, to any parent, successor, or subsidiary assignee, organization or company of Seton, or a purchaser of all, or a substantial portion of the assets of Seton. In either case, such consent shall not be unreasonably withheld by either party. Any attempted or purposed assignment without the other party's prior written approval shall be grounds for immediate termination of this EMS Agreement.

**ARTICLE 17
CONFIDENTIALITY**

Seton agrees to protect the confidentiality of the City's files and information to the same extent that Seton protects its own proprietary information. Seton agrees not to disclose such information to others, other than as required for the processing of the City's EMS Department reimbursement claims or as may otherwise be authorized by the EMS Director, required by law, or as may otherwise be authorized from time to time, in writing by the City. Seton shall, through its personnel, and under the direction of the EMS Director, keep custody and control of all records of the City's EMS Department so as to maintain confidentiality, and preserve all such records for the benefit of the City of such periods of time as may be required by law. Seton and the City shall execute a Business Associate Agreement that incorporates all terms required under the Health Insurance Portability and Accountability Act and related regulations adopted by the Office for Civil Rights.

**ARTICLE 18
REMEDIES**

Should either party violate a material term or condition of this Agreement, the Parties agree that the remedies at law of the other party may be inadequate, and that a party aggrieved by the breach of the other shall be entitled to seek and obtain specific performance or injunctive relief without bond, in addition to any other remedies available at law or in equity, or any combinations thereof. The prevailing party in any such action shall be entitled to recover the cost of enforcing its rights under this EMS Agreement, including without limitation of all attorneys' fees and costs incurred in any action at law or in equity.

**ARTICLE 19
MISCELLANEOUS**

19.1 Binding Effect. This Agreement shall bind and inure to the benefit of the Parties hereto and their respective successors and any permitted assigns, except as hereinbefore limited.

19.2 Governing Law. The place of performance of this Agreement is in Caldwell County, Texas. Both Parties hereby agree and contract that the laws of the State of Texas, including the conflict of law provisions, and any applicable federal laws, shall exclusively govern the construction, interpretation and enforcement of this Agreement.

19.3 Access to Books and Records. Until the expiration of four (4) years after the furnishing of services by Seton pursuant to this EMS Agreement, Seton agrees that it shall make available, upon written request by the Secretary of the United States Department of Health and Human Services (the "Secretary"), or upon request by the Comptroller General, or any of their duly authorized representatives, the EMS Agreement and books, document, and records of Seton which are necessary to certify the nature and extent of the costs of services provided hereunder. Further, if Seton carries out any of the duties of this EMS Agreement through a subcontract with a value of \$10,000 or more over a twelve (12) month period with a related organization (as that term is defined under federal law governing the Medicare program), Seton agrees that each such subcontract shall contain a clause to the effect that, until the expiration of four (4) years after the furnishing of such services pursuant to such subcontract, the related organization shall make available, upon written request by the Secretary, or upon request by the Comptroller General, or any of their duly authorized representatives, the subcontract and books, documents and records of such organization as are necessary to verify the nature and extent of such costs. All EMS patient records shall be subject to disclosure under the Public Information Act as allowed by law.

19.4 Severability. In case any one or more of the provisions contained in this EMS Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this EMS Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

19.5 Notices. Any notice required or permitted to be given hereunder shall be sufficient, if in writing and sent by United States certified mail, postage prepaid, return receipt requested, or by hand delivery with receipts obtained, to the party being given such notice, at the following addresses:

If to Seton:

Seton Family of Hospitals
1345 Philomena
Austin, Texas 78723
Attention: Apryl Haynes and General Counsel

If to City:

City of Lockhart
Attention: City Manager
P.O. Box 239
308 W. San Antonio St.
Lockhart, TX 78644

19.6 **Waiver of Breach.** No failure of a party to detect, protest or remedy a breach of any of its rights under this EMS Agreement shall be deemed a waiver of any of the aggrieved party's rights. Any waiver of rights shall only occur by a written document specifying the specific right waived and the specific circumstance covered by the waiver, and shall be signed by an authorized representative of the party granting the waiver.

19.7 **Section Headings.** The article and section headings contained in this EMS Agreement are for convenience only and shall in no manner be construed as part of this EMS Agreement.

19.8 **Entire Agreement.** It is declared by the Parties hereto that there are no oral or other agreements or undertakings between them covering the subject matter of this EMS Agreement, and that this EMS Agreement supersedes any previous agreements between the Parties and is intended as the complete and exclusive statement of the terms of their agreement.

19.9 **Amendment to Agreement.** Any amendment or modification to this EMS Agreement shall only occur in writing, signed by the authorized representatives of both Parties.

19.10 **Non-Joint Venture.** Nothing herein contained shall be construed so as to make the Parties hereto partners or joint venturers so as to permit one party to bind the other to any agreement, warranty or representation beyond those specifically authorized herein. Each party agrees not to make any warranties, representations, or promises that would bind the other party, except for those transactions specified herein.

19.11 **Survival.** The indemnification and confidentiality provisions herein shall survive the termination or expiration of the EMS Agreement.

[The remainder of this page intentionally left blank. Signature page is on the following page.]

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT.

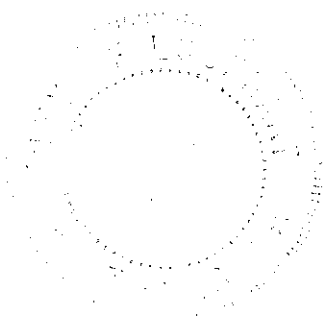
SETON FAMILY OF HOSPITALS
"SETON"

By: Michelle Robertson
Michelle L. Robertson
President & CEO Seton Family of Hospitals
Date: 8/13/15

CITY OF LOCKHART, TEXAS
"CITY"

Lew White
By: Lew White
Title: Mayor, City of Lockhart, Texas

Seal of the
City of Lockhart, Texas
Connie Constanicio
By: Connie Constanicio
Title: City Secretary, City of Lockhart



Reviewed by Legal
Name: Connie Constanicio
Date: Aug 11, 2015

EXHIBIT A

OPERATION OF EMS DEPARTMENT
ANNUAL BUDGET

Expenses	Annual Compensation
Operating Expenses	
Non Physician Regular	\$487,343
Non Physician Premium	\$37,862
Non Physician Overtime	\$214,414
Non Physician At Risk Comp	\$688
Non Physician Wkrd Non Prod	\$6,622
Non Physician Non Wkrd NP	\$66,824
Salary & Wages	\$813,751
FICA	\$62,199
Uniforms	\$4,583
Other Benefits	\$28
Employee Benefits	\$66,810
Other Purchased Services Other	\$557
Purchased Services	\$557
Medical Directors	\$1,741
Professional Fees	\$1,741
General Medical Supplies	\$25,216
Surgical Minor Equipment	\$223
Other Surgical Supplies	\$21
Pharmaceuticals Hospital	\$258
Laboratory Supplies	\$1,100
IV Solutions	\$602
Oxygen Other Medical Gases	\$147
Linen And Bedding	\$0
Office Supplies	\$2,009
Miscellaneous Supply Charge	\$416
Other Non-Medical Supplies	\$102
Other Supplies Transfer InOut	\$7,769
Supplies Expense	\$37,864
Minor Equipment	\$1,375
Minor Equipment	\$1,375
Maint and Repair	\$15,075
Maint and Repair Equipment Med	\$112
Maint and Repair Grounds	\$660
Maint and Repair Supplies	\$52,250
Maint and Repair Vehicles	\$0

Preventive Mat Contracts Equip	\$92
Maintenance Repair	\$68,189
Utilities Electricity	\$0
Utilities Med Waste Disposal	\$0
Utilities Solid Waste Disposal	\$437
Utilities Tel/Video Conferencg	\$11,573
Utilities Water/Sewer	\$985
Utilities	\$12,995
Equipment Rent 1yr	\$1,775
Rent	\$1,775
Lodging	\$0
Meals	\$0
Mileage	\$607
Training	\$55
Travel/Seminars/Education	\$662
Other Operatg Exptra Comp With HM	\$0
Intrco Oth Operating Exp	\$0
Other Meetings Expense	\$0
Ambulance Patient Transport Exps	\$0
Books and Subscriptions	\$162
Licenses Fees and Permits	\$1,467
Remediation Expenses	\$104,747
Software License Maintenance	\$0
Other Miscellaneous Operatg Exps	\$7,196
Other Expense	\$113,571
Total Operating Expenses	\$1,119,290

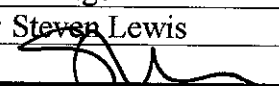
149



**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
	Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable

Council Meeting Date: November 20, 2018

Department: City Manager	Initials	Date
Department Head: Steven Lewis	Asst. City Manager	
Dept. Signature: 	City Manager	11-16-18

Agenda Item Coordinator/Contact (include phone #): Steven Lewis (512) 398-3461

ACTION REQUESTED: ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

CAPTION

Discussion and/or action regarding request by Joel Gammage to consider approval of downtown area street closures and requests for in-kind services for the February 1 – 2, 2019 Hot Rods and Hatters car show event. Street closures are proposed to begin, partially, on Thursday, January 31, 2019.

FINANCIAL SUMMARY

X/N/A GRANT FUNDS OPERATING EXPENSE REVENUE CIP BUDGETED NON-BUDGETED

FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00

FUND(S):

SUMMARY OF ITEM

Attached is information regarding requested street closures for this event. The requested closures are similar to the approved closures for the 2018 event with 2 exceptions:

#1 – a proposed reduced area north of the square covering only 3 segments of street: Main St. between San Antonio St. and Walnut St.; Walnut St. between Main St. and Commerce St; Commerce St. between San Antonio St. and Walnut St. as compared to the 2018 that included a much larger area of closures north of San Antonio St.

A copy of the 2018 Hot Rod and Hatters car show street closures is attached as Exhibit A of this packet.

#2 – Closing San Antonio St. from Church St. to Hwy 183 and detouring traffic along Blanco St. and Pecan St. Joel Gammage was directed to contact TxDOT regarding state requirements for closing San Antonio St. (State Hwy 142) and temporary detours. To date, this information has not been provided. Regardless, City staff has extensively discussed the request to close San Antonio St. Staff concerns include: (1) this is a major east/west route used by emergency response teams; (2) the detour would be a lengthy distance on Blanco St. through a residential area; (3) the closure would be a full 24-hour period; (4) the event area north of San Antonio St. would only be 3 segments of street which is smaller than previous events when San Antonio St. remained open. Staff respectfully seeks Council direction on closure request.

STAFF RECOMMENDATION

Recommend approval of proposed closures similar to what was approved for the 2018 event. City Manager, Public Works Director, and Police Department oppose closing of San Antonio St.

List of Supporting Documents: 2018 event map, proposed street closure maps; and presentation material submitted by Hot Rod & Hatters	Other Departments, Boards, Commissions or Agencies:
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EXHIBIT A

2018

Hat Rod Productions LLC
Hot Rods and Hatters CoSponsored
By The City of Lockhart Texas



All Barricaded Areas Require Permits for Parking for Car Show Only.

All Private Lots are for Business Customers Only Not Event Parking.

Towing Enforced

MAP KEY

- | | | | |
|--|--------------------|--|---------------------------------------|
| | 20 AMP HOOK UP | | FARMERS/POCKET PARK MARKET |
| | REGISTRATION BOOTH | | COURTHOUSE |
| | PRIVATE LOT | | BEER BOOTH |
| | FIRE DEPT | | VENDOR BOOTHS |
| | POLICE | | LIVE MUSIC STAGE |
| | FOOD TRUCKS | | EVENT STAFF PARKING |
| | BARRICADES | | EVENT PARKING |
| | HANDICAP RESTROOM | | LIMITED ACCESS |
| | RESTROOMS | | REGISTRANT PARKING ONLY |
| | | | BUSINESS/TENANT/RESIDENTS PERMIT ONLY |

Julie Bowermon

From: Hat Rod Productions <hatrodproductions@gmail.com>
Sent: Friday, September 21, 2018 2:06 PM
To: John Roescher
Cc: Vance Rodgers; Lew White; Julie Bowermon; Connie Constancio; Christine Banda
Subject: Re: 2019 HOT RODS AND HATTERS PERMIT - EVENT LAYOUT REQUEST
Attachments: HRH 2019 Special Activity Permit.pdf

Hi again,

I realized I left out a signature on the special events permit so here is the corrected pages.

Joel Aaron Gammage
1- (512) 657-4616
Owner/Producer/Event Coordinator
Hat Rod Productions LLC

We will not issue any refunds, regardless of weather conditions or other incidents that may occur with the event or vendors or participants. We also reserve the right to refuse admission without refund to anyone using profanity or vulgar language or exhibiting unruly behavior.

THIS MESSAGE IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, forwarding or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender immediately by e-mail or telephone and delete the original message immediately, Thank you.

On Thu, Sep 20, 2018 at 5:12 PM Hat Rod Productions <hatrodproductions@gmail.com> wrote:

Good evening,

I'm attaching our 2019 event application w/ street closure permit & special events permit that includes our request for street closure schedule/time/dates.

Please let me know if you have any questions about this application.

Mr. Rodgers & Mayor White,

If possible I'd like to request the City's support again with our Door Notices as Mrs. Bowermon and I worked together last year to prepare a (City of Lockhart) mailer notice to affected areas businesses/residents of the street closures perimeter.

(Please Note: I've left out Parking Lot Locations for "additional public parking" this year to avoid confusion between attendees and residents/business owners.) "If" preferred I can still add them in However, I thought it best to avoid the confusion and still to a more confined street closure pattern for 2019. Which will leave all non-car show participants to park in public parking areas of streets outside of the closure areas.

Regarding Friday's 02/01/2019 - Saturdays 02/02/2019 Closure request I plan to work in conjunction with The Downtown Business Association as much as possible to make the closures benefit both events while increasing pedestrian safety for everyone. Especially for the First Friday event held by The Downtown Business Association. Which is also why I've confined the street closure area to more refined areas as well as requesting a Traffic Reroute/Detour Route around Blanco St. to Pecan St. back (to/from) Hwy 183/Colorado St. to alleviate the traffic & pedestrian foot traffic risk of incidents occurring from individuals (or) vehicles attempting to cross Hwy 142/San Antonio St. During a time with such high pedestrian trafficked intersection(s) of Main St. & Commerce St. crossing Hwy 142/San Antonio St.

To address towing - concerns of both First Friday & the Car Show event(s) a public notice with event information about hours of street closures and guidelines regarding the passage of un-permitted vehicles or un-permitted parked vehicles during hours of festivities, through streets that are going to be barricaded past certain hours/days can be posted in storefronts &, (or) signage posted directly to barricades that are already out prior to their stationing hours/days as a way to properly inform individuals of all necessary event/city guidelines.

Please let me know if you have any questions.

Thank you, for your time.

Best Regards,

Joel Aaron Gammage
1- (512) 657-4616
Owner/Producer/Event Coordinator
Hat Rod Productions LLC

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THIS MESSAGE IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, forwarding or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender immediately by e-mail or telephone and delete the original message immediately, Thank you.



CITY OF LOCKHART
SPECIAL ACTIVITY PERMIT APPLICATION



THIS APPLICATION MUST BE SUBMITTED TO THE LOCKHART POLICE DEPARTMENT AT 214 BUFKIN LANE, LOCKHART, TEXAS. THE APPROVAL PROCESS MAY TAKE UP TO 3 BUSINESS DAYS TO COMPLETE.

**NOTES: FAILURE TO FILE THE APPLICATION WITH THE LOCKHART POLICE DEPT. IN SUFFICIENT TIME MAY RESULT IN DENIAL OF THE PERMIT FOR THIS ACTIVITY.
IN THE EVENT THERE IS A SITUATION/CONFLICT WITH THE PERMIT, YOU WILL BE CONTACTED BY A MEMBER OF LOCKHART CITY STAFF.**

DATE RECEIVED: _____ BY: _____

TYPE OF ACTIVITY: 8TH ANNUAL HOT RODS AND HATTERS CAR SHOW FESTIVAL
 DATE(S) OF ACTIVITY: 01/31/2019 - 02/03/2019
 TIMES OF ACTIVITY: PLEASE SEE ATTACHED SCHEDULE OF TIMES & BREAKDOWN OF STREET CLOSURE DATES

ACTIVITY SPONSOR (NAME OF GROUP, ORGANIZATION, OR INDIVIDUAL SPONSORING THE ACTIVITY)

NAME: THE CITY OF LOCKHART
 PHYSICAL ADDRESS: 308 WEST SAN ANTONIO ST. LOCKHART, TEXAS 78644
(NUMBER) (STREET) (CITY) (STATE) (ZIP CODE)
 MAILING ADDRESS: 308 WEST SAN ANTONIO ST. LOCKHART, TEXAS 78644
(NUMBER) (STREET) (CITY) (STATE) (ZIP CODE)
 TELEPHONE NUMBER: (512) 398 - 3461

APPLICANT (NAME OF THE PERSON WHO WILL BE IN CHARGE OF THIS ACTIVITY)

NAME: HAT ROD PRODUCTIONS LLC
 PHYSICAL ADDRESS: 916 SOUTH MAIN ST. LOCKHART, TEXAS 78644
(NUMBER) (STREET) (CITY) (STATE) (ZIP CODE)
 MAILING ADDRESS: 3801 STONE WAY NORTH APT 167 SEATTLE, WASHINGTON 98109
 TELEPHONE NUMBER: (512) 657 - 4616
 D.L. # / ID CARD # GAMMAJA133CG

ALCOHOLIC BEVERAGES

WILL ALCOHOLIC BEVERAGES BE ALLOWED ON PREMISES? YES NO

IF SO, WHAT TYPE? BEER & WINE

WILL ALCOHOLIC BEVERAGES BE FOR SALE? YES NO

IF YES, DO YOU HAVE A TEMPORARY ALCOHOLIC BEVERAGE PERMIT ISSUED BY THE TEXAS ALCOHOLIC BEVERAGE COMMISSION? YES NO

IF YES, WHAT IS THE PERMIT NUMBER? BG989467

WHO HOLDS THE PERMIT LICENSE? CARADARA BREWING COMPANY - MIKE MAHN OWNER

FOOD

WILL FOOD BE SOLD? YES NO

IF YES, WHAT TYPE OF FOODS? A LARGE VARIETY FOODS

WILL FOOD BE PREPARED AT THIS LOCATION? YES NO

WILL YOU BE USING HEATING OR COOKING EQUIPMENT? YES NO

IF YES, WHAT TYPE OF EQUIPMENT? PROPANE, GREASE AND ELECTRIC GRILLS, SOME MICROWAVES

IS THE EQUIPMENT INSTALLED AND SECURED PROPERLY? YES NO

DO YOU HAVE A FOOD HANDLERS PERMIT? YES NO

IF YES, DATE OF ISSUE: _____ DATE OF EXPIRATION: _____

WILL FOOD BE CATERED? YES NO

CATERER'S PHONE NUMBER: (____) _____ - _____

AMUSEMENTS

WILL YOU HAVE ANY AMUSEMENTS? YES NO

IF YES, WHAT TYPE: _____

AMPLIFIED SOUND

WILL AMPLIFIED SOUND BE USED (i.e., band, disc jockey, loud speakers, etc.)?

YES NO

IF YES, WHAT TYPE? PA SYSTEM

DURING WHAT HOURS? SEE ATTACHED SCHEDULE

NO OPERATORS OR ACTIVITY SHALL AT ANY TIME ALONG ANY FACILITY PROPERTY LINE CAUSE A SOUND PRESSURE LEVEL WHICH EXCEEDS THE FOLLOWING DECIBEL LIMITS:

<u>Frequency (Hz)</u>	<u>Maximum db level</u>
0 - 600	58
600 - 2400	50
Above 2400	42

VIOLATION OF THESE SOUND LEVELS IS A CRIME PUNISHIBLE BY A FINE NOT TO EXCEED \$1,000.00.

SECURITY

DO YOU HAVE SECURITY OFFICERS? YES NO HOW MANY? _____

AGENCY PROVIDING SECURITY? LOCKHART POLICE DEPARTMENT

ADDRESS: 214 BUFKIN LN LOCKHART, TEXAS 78644
(NUMBER) (STREET) (CITY) (STATE) (ZIP CODE)

TELEPHONE NUMBER: (512) 398 4401

SECURITY INFORMATION MUST BE PROVIDED TO THE LOCKHART POLICE DEPARTMENT BEFORE THIS ACTIVITY BEGINS

POLICE DEPARTMENT

City Use Only/Cost: _____

NUMBER OF OFFICERS REQUIRED (IF PD IS TO PROVIDE SECURITY): _____

HOURS TO BE USED: SCHEDULE TO BE PROVIDED BY LPD

PARKS

City Use Only/Cost: _____

NUMBER OF PARKS PERSONNEL NEEDED FOR EVENT: _____

TRASH CANS NEEDED: _____

NUMBER OF BARRICADES REQUIRED: _____

LOCATION WHERE BARRICADES ARE TO BE USED: PLEASE SEE ATTACHED MAP
AND STREET CLOSURE SCHEDULE OF INDIVIDUAL DAYS OF PERMITTED STREET CLOSURES

STREETS

City Use Only/Cost: _____

NUMBER OF STREETS PERSONNEL NEEDED FOR EVENT: _____

NUMBER OF BARRICADES REQUIRED: _____

STREETS TO BE CLOSED: 1) _____

2) _____

3) _____

4) _____

5) _____

PLEASE USE A SEPARATE SHEET OF PAPER TO CONTINUE STREET CLOSURES.

I, the undersigned applicant, hereby affirm that I am the person who is responsible for this activity. I understand that any false or misleading statement in this application is grounds for denial of a permit, or if one has already been issued, grounds for its revocation. I also understand that I am responsible for compliance with all applicable laws and any other requirements set forth for the issuance of this permit.

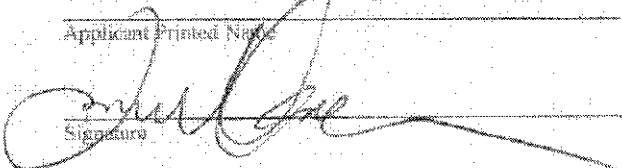
JOEL AARON GAMAGE - HAT ROD PRODUCTIONS LLC

Applicant Printed Name

09/20/2018

Date

Signature



APPROVED

POLICE OFFICIAL: _____ DATE: _____

FIRE OFFICIAL: _____ DATE: _____

BUILDING OFFICIAL: _____ DATE: _____

PARKS OFFICIAL: _____ DATE: _____

HEALTH OFFICIAL: _____ DATE: _____

ELECTRICAL OFFICIAL: _____ DATE: _____

PUBLIC WORKS OFFICIAL: _____ DATE: _____

DISSAPROVED

POLICE OFFICIAL: _____ DATE: _____

FIRE OFFICIAL: _____ DATE: _____

BUILDING OFFICIAL: _____ DATE: _____

PARKS OFFICIAL: _____ DATE: _____

HEALTH OFFICIAL: _____ DATE: _____

ELECTRICAL OFFICIAL: _____ DATE: _____

PUBLIC WORKS OFFICIAL: _____ DATE: _____

COMMENTS / ADDITIONAL REQUIREMENTS:

MUST BE SIGNED AND RETURNED WITH VENDORS APPLICATION
FOOD SERVICE AT SPECIAL EVENTS

BY HEALTH DEPARTMENT
CITY OF LOCKHART

FOOD BOOTH

This Guideline for Food Service at Special Events is compiled to give patrons of those events assurance of Vendors Commitment to Food Safety.

- Food Booths – all food must be covered or all sides of booth must be screened.
- Top to repel water.
- Floors that can be cleaned.
- All food prepared, stored, or displayed must be in booth. All food must be prepared on site!
- Hand wash facility shall have adequate amounts of water, soap dispenser and towels (disposable).
- If cooking utensils are used the booth must have two containers large enough to wash the utensils: one for detergent and one for Clorox and water (one tablespoon per gallon of water). These are not to be used for hand washing!
- All eating utensils to be disposable (cups, knives, forks spoons and plates).
- Food preparation to be done on nonporous surface (cutting boards of hard plastic).
- There shall be a container to hold all waste from beverages, ice, etc. and disposed of in proper manner (not on ground).
- There must be a food thermometer in each food booth.
- Cold food must be kept at 41 degrees F or below (potentially hazardous food [food that will spoil]).
- Hot food must be kept at 165 degrees F or over (potentially hazardous food [food that will spoil]).
- Condiments shall be in pumps, squeeze containers, self-closing lids or individual wrapped packages.
- Ice for drinks to be kept separate from ice for cooling.
- Ice used for refrigeration can not be used for consumption.
- Refrigeration large enough to hold food to 41 degrees or lower day and night (can not take home).
- Food must be covered at all times.
- If cooking – all grease to be recovered and disposed of properly (not on the ground)!
- Store everything at least 6" off the ground.
- All garbage to be in plastic lined container with lid.

FOOD HANDLERS

- Must wear clean outer garments/aprons.
- Restrain hair (hats, scarves or hair nets).
- Do not work if ill.
- Wash hands each time you enter food area from eating, smoking, using restroom, etc.
- If you are handling food, you must use disposable, chemically treated towelette.
- Persons using tongs or individual tissue need not use gloves.
- No smoking or eating in the booth.
- No visitors, children or pets are allowed in the booth.

COMPLIANCE IS MANDATORY

You must sign this document and return it with your application or the application will be denied.

JOEL AARON GAMMAGE - HAT ROD PRODUCTIONS LLC

Printed Name

Signature

09/20/2018

Date

PARK USE APPLICATION (PAVILION)

NAME OF PERSON, GROUP OR: HAT ROD PRODUCTIONS LLC

ADDRESS: 916 SOUTH MAIN ST. LOCKHART, TEXAS 78644
(NUMBER) (STREET) (CITY) (STATE) (ZIP CODE)

TELEPHONE NUMBER: (512) 657 4616

DATE & TIME OF ACTIVITY: PLEASE SEE ATTACHED SCHEDULE

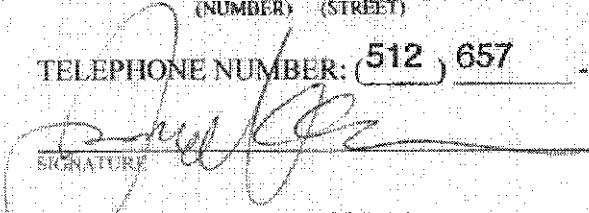
FACILITY TO BE USED: PARKING AREA NEAR PARK.

PURPOSE OF ACTIVITY: ADDITIONAL PARKING OF HOT RODS AND HATTERS CAR SHOW ATTENDEE/SPECTATORS

WHO WILL BE RESPONSIBLE FOR THE ACTIVITY? HAT ROD PRODUCTIONS LLC

ADDRESS: 916 SOUTH MAIN ST. LOCKHART, TEXAS 78644
(NUMBER) (STREET) (CITY) (STATE) (ZIP CODE)

TELEPHONE NUMBER: (512) 657 4616


SIGNATURE

09/20/2018
DATE

Sec. 19-35 Revocation of Permit

A park use permit may be revoked at any time by the City Manager or his designate for reasons which may include, but are not limited to misrepresentation of information given at the time of permit application, failure to comply with conditions the permit, or assignment of the permit to another party without the prior written consent of the City Manager or his designate.

****SPECIAL NOTE: IT IS THE USER/APPLICANT'S RESPONSIBILITY TO BAG AND PLACE ALL GARBAGE IN THE NEAREST DUMPSTER TO THE PAVILION BEING USED. FAILURE TO COMPLY WITH THIS REQUIREMENT WILL FORFEIT ALL DEPOSITS AND FUTURE USE OF ANY CITY FACILITY!**

APPLICANT'S INITIALS

FOR OFFICIAL USE ONLY

APPROVED
DISAPPROVED

(SIGNATURE OF OFFICIAL)

DATE

FEES PAID: _____ DEPOSIT PAID: _____

DATE PAID: _____ DATE PAID: _____

RECEIPT # _____ RECEIPT # _____

661

DOOR HANGER NOTICE

Dear Occupant:

On SEE ATTACHED, 20____, we would like to close _____
(street name)

from _____ to _____
(Block Number) (Block Number)

for the purpose of 8TH ANNUAL HOT RODS AND HATTERS CAR SHOW FESTIVAL

We have applied to close PLEASE SEE ATTACHED from _____ a.m./p.m.
(street name)

to _____ a.m./p.m.

The City of Lockhart requires that we obtain the signature of owners/occupants of any street to be closed. Please call JOEL AARON GAMMAGE - HAT ROD PRODUCTIONS LLC at 1-512-657-4616

for further information.

Comments: (Optional)
Owner/occupants may use this space to make comments about the temporary street closure. The City will review all comments before deciding to approve or disapprove the temporary street closure application.
THANK YOU FOR YOUR SUPPORT OF OUR 8TH ANNUAL CAR SHOW FESTIVAL DOWNTOWN LOCKHART, TEXAS!

Owner/Occupant Signature Address

(Leave one at any address where the owner/occupant is not available, and follow up to obtain signature.)

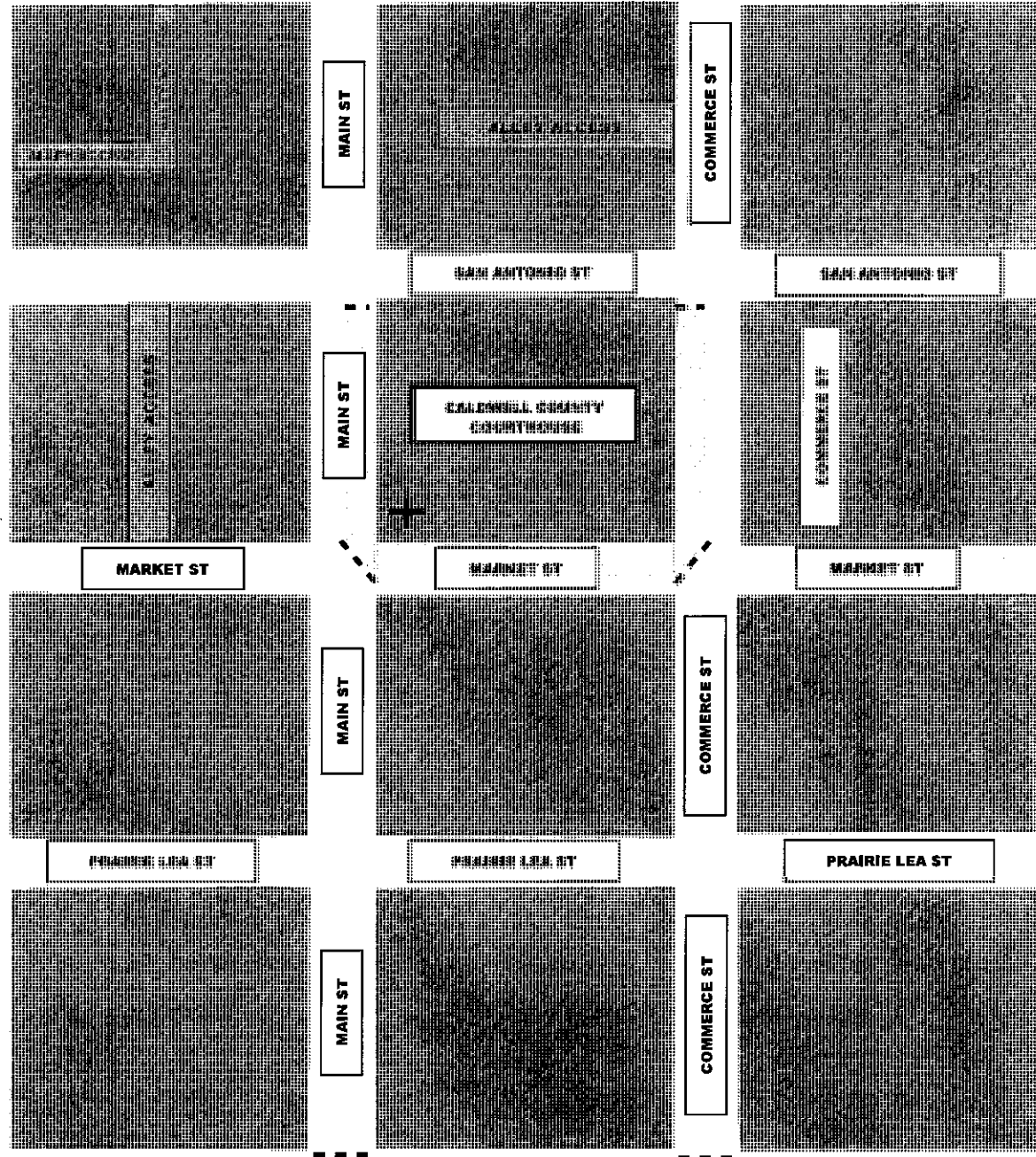
162

THURSDAY 01/31/2019

**BARRICADE SETUP 6:00AM
VENDOR SETUP AND EVENT EQUIPMENT SETUP**

DESIGNED BY: HAT ROD PRODUCTIONS LLC
SPONSORED BY THE CITY OF LOCKHART

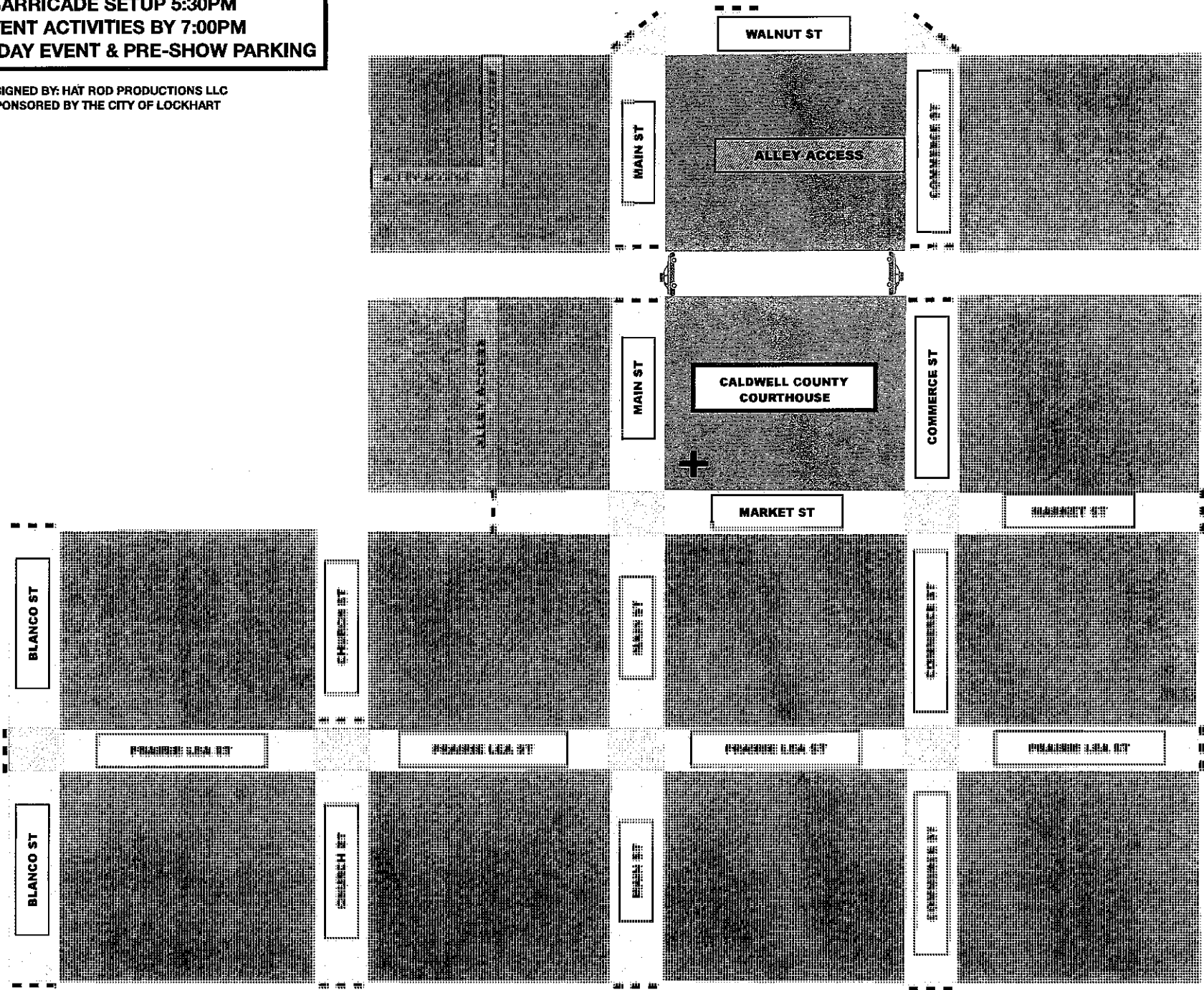
163



FRIDAY 02/01/2019
BARRICADE SETUP 5:30PM
EVENT ACTIVITIES BY 7:00PM
FIRST FRIDAY EVENT & PRE-SHOW PARKING

DESIGNED BY: HAT ROD PRODUCTIONS LLC
SPONSORED BY THE CITY OF LOCKHART

1681



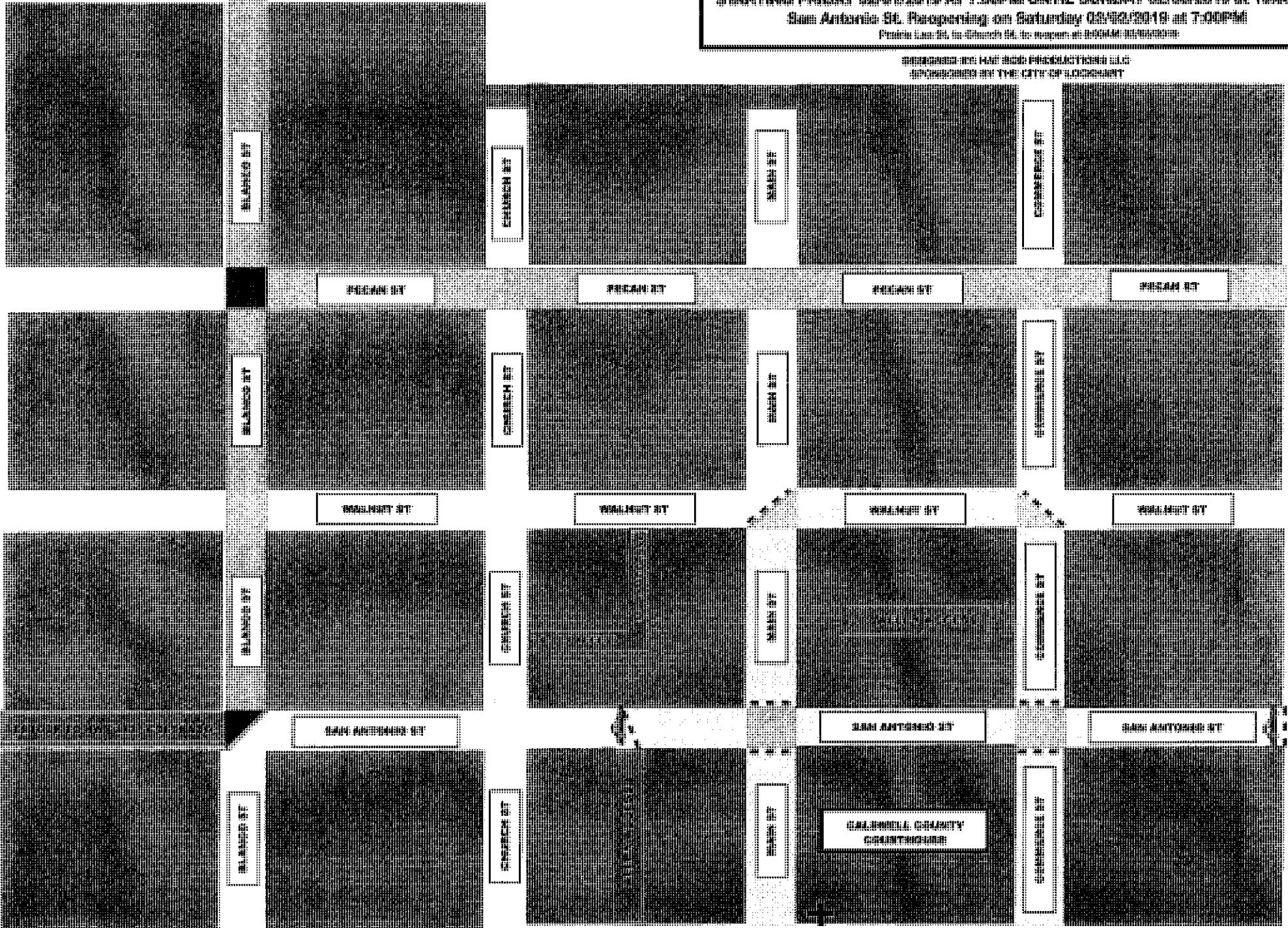
TRAFFIC DETOUR REQUEST 02/02/2019

STARTING FRIDAY 02/01/2019 AT 7:00PM UNTIL SUNDAY 02/03/2019 at 10:00AM

San Antonio St. Closing on Saturday 02/02/2019 at 7:00PM

From San St. to Church St. to reopen at 10:00AM 02/03/2019

SPONSORED BY: H&M HOLD PRODUCTIONS LLC
SPONSORED BY: THE CITY OF LOS ANGELES



591

SUNDAY 02/03/2019
SATURDAY 02/02/2019
FRIDAY 02/01/2019

FULL CLOSURE W/

TRAFFIC DETOUR OF 142 HWY SAN ANTONIO ST

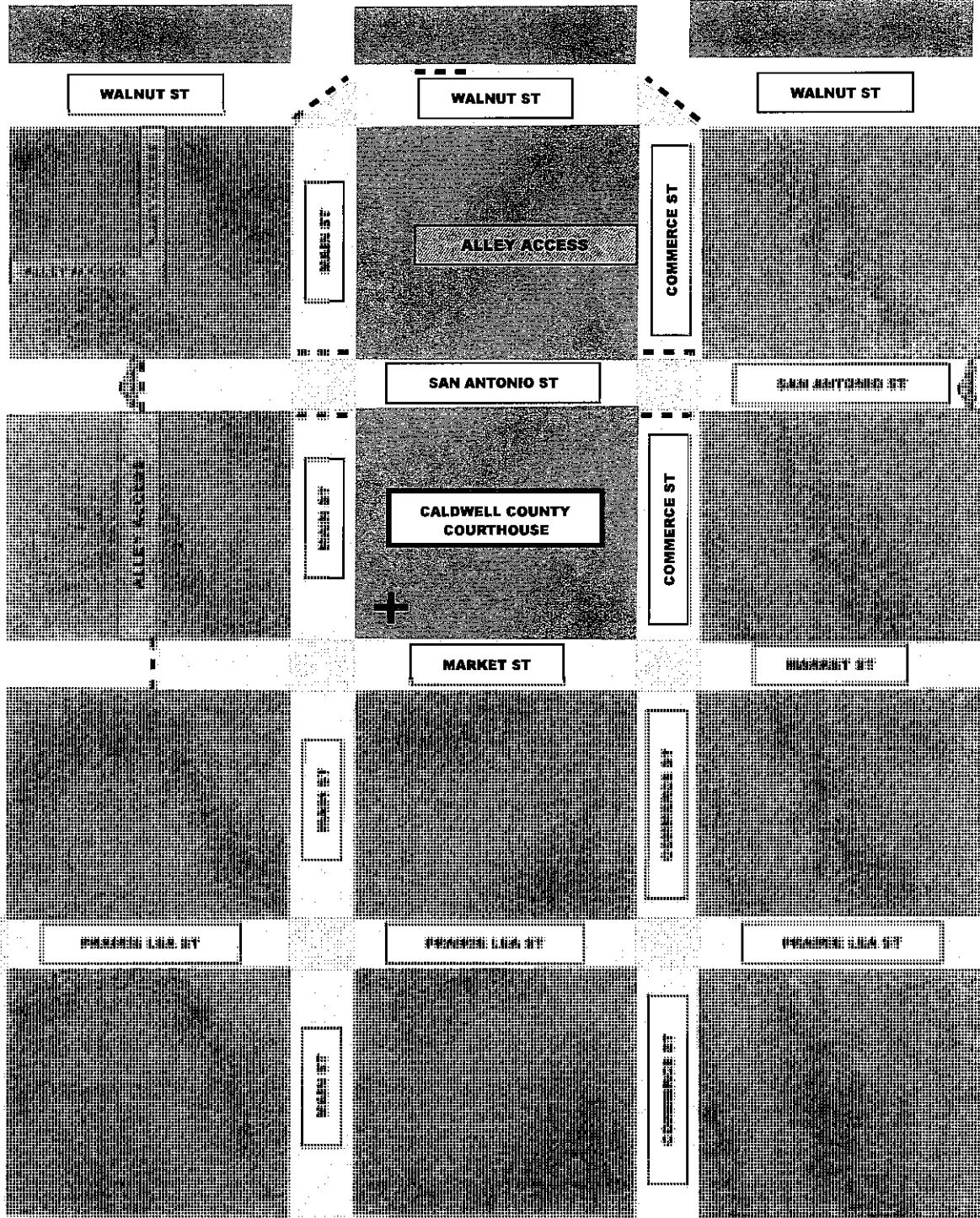
START TIME: FRIDAY 02/01/2019 6:00PM UNTIL SUNDAY 02/03/2019 at 10:00AM

San Antonio St. Reopening on 02/02/2019 at 7:00pm

w/ Crossing Guards there after on 02/02/2019 until 12:00AM 02/03/2019

Prairie Lea St. to Church St. to reopen at 8:00AM 02/03/2019

DESIGNED BY: HAT ROD PRODUCTIONS LLC
SPONSORED BY THE CITY OF LOCKHART

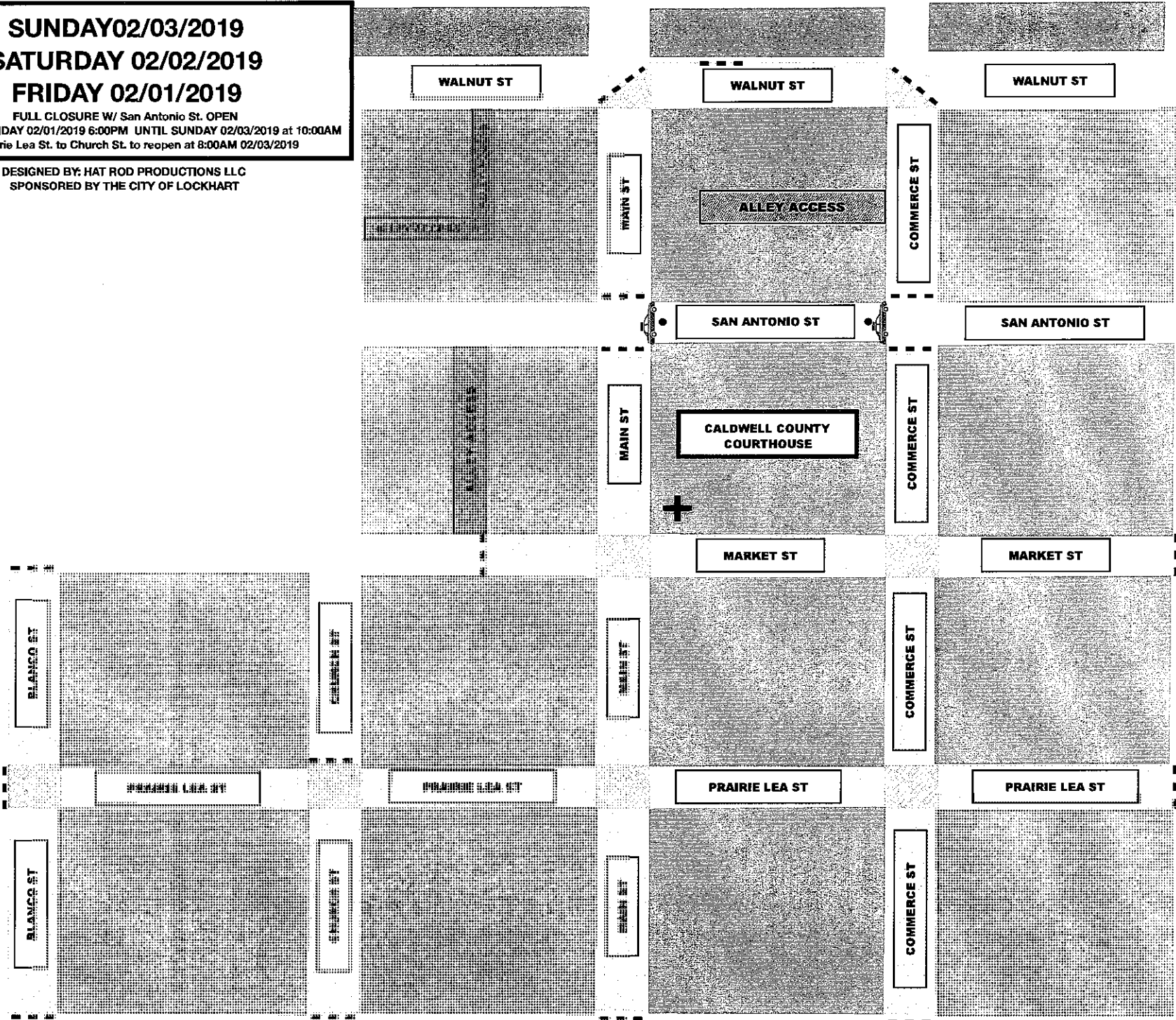


1664

SUNDAY 02/03/2019
SATURDAY 02/02/2019
FRIDAY 02/01/2019

FULL CLOSURE W/ San Antonio St. OPEN
START TIME: FRIDAY 02/01/2019 6:00PM UNTIL SUNDAY 02/03/2019 at 10:00AM
Prairie Lea St. to Church St. to reopen at 8:00AM 02/03/2019

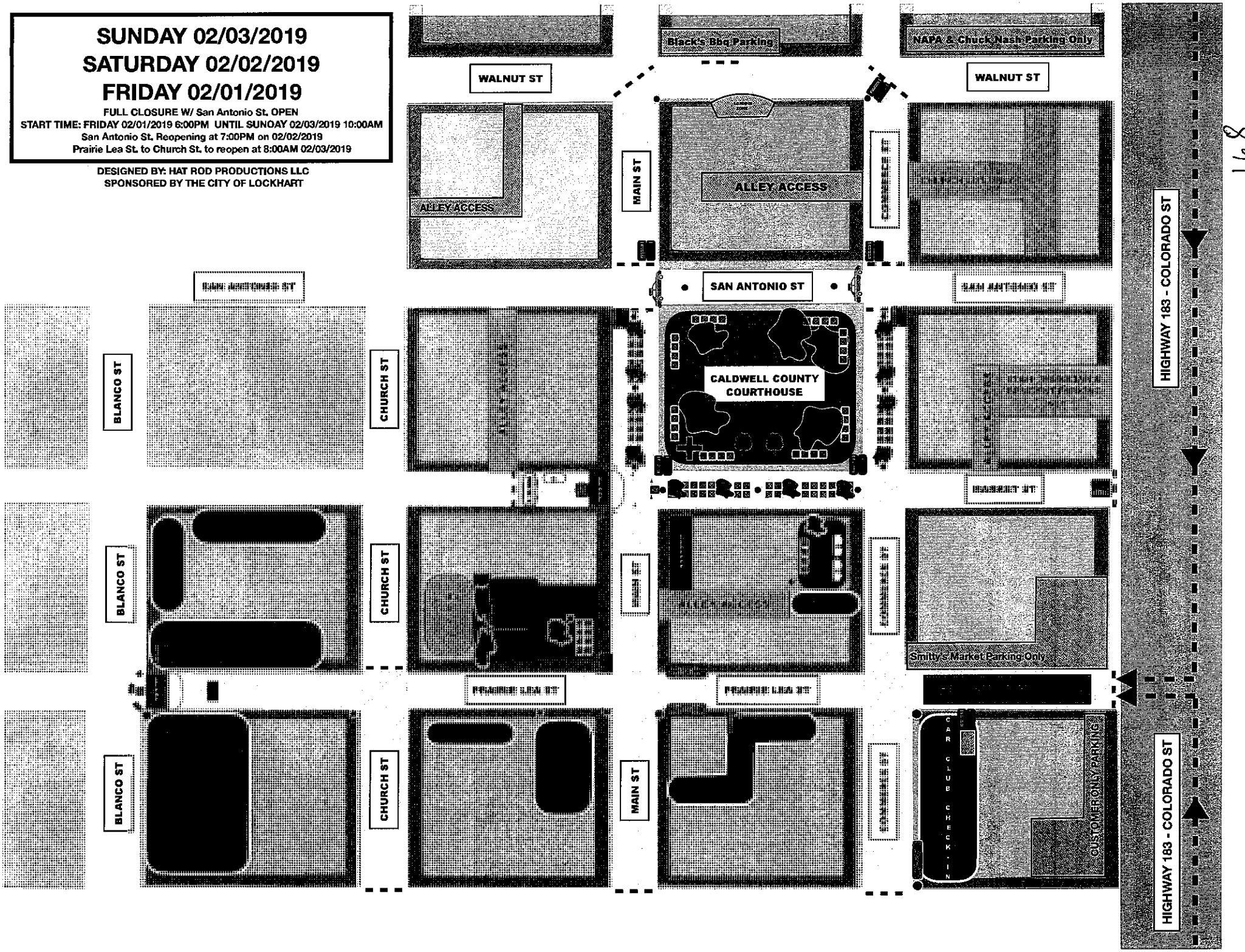
DESIGNED BY: HAT ROD PRODUCTIONS LLC
SPONSORED BY THE CITY OF LOCKHART



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SUNDAY 02/03/2019
SATURDAY 02/02/2019
FRIDAY 02/01/2019
 FULL CLOSURE W/ San Antonio St. OPEN
 START TIME: FRIDAY 02/01/2019 6:00PM UNTIL SUNDAY 02/03/2019 10:00AM
 San Antonio St. Reopening at 7:00PM on 02/02/2019
 Prairie Lea St. to Church St. to reopen at 8:00AM 02/03/2019

DESIGNED BY: HAT ROD PRODUCTIONS LLC
 SPONSORED BY THE CITY OF LOCKHART



891

HIGHWAY 183 - COLORADO ST

HIGHWAY 183 - COLORADO ST

Black's Bbq Parking

NAPA & Chuck Nash Parking Only

WALNUT ST

WALNUT ST

ALLEY ACCESS

ALLEY ACCESS

MAIN ST

SAN ANTONIO ST

SAN ANTONIO ST

CALDWELL COUNTY COURTHOUSE

BLANCO ST

CHURCH ST

BLANCO ST

CHURCH ST

BLANCO ST

CHURCH ST

MAIN ST

Smitty's Market Parking Only

CUSTOMER ONLY PARKING

SATURDAY 02/02/2019

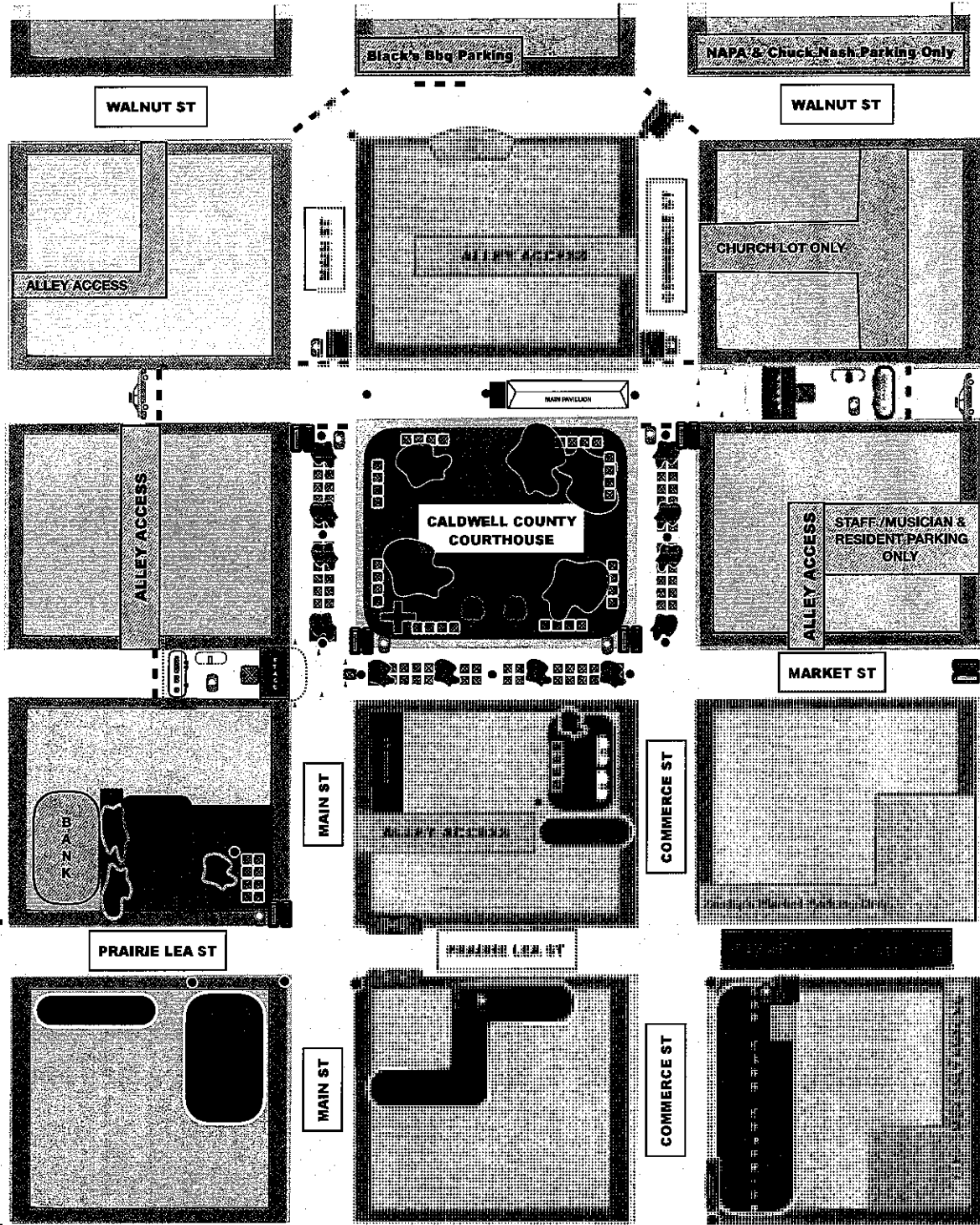
FRIDAY 02/01/2019

FULL CLOSURE W/

TRAFFIC DETOUR OF 142 HWY SAN ANTONIO ST

START TIME: FRIDAY 02/01/2019 6:00PM UNTIL SUNDAY 02/03/2019 10:00 AM
Prairie Lea St. to Church St. to reopen at 8:00AM 02/03/2019

DESIGNED BY: HAT ROD PRODUCTIONS LLC
SPONSORED BY THE CITY OF LOCKHART



HIGHWAY 183 - COLORADO ST
HIGHWAY 183 - COLORADO ST

HIGHWAY 183 - COLORADO ST

169

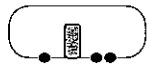
MAP KEY



PAVILLION



VENDORS



TRAILERS



BEVERAGES



REGISTRATION



ELECTRICITY



PORTALETS/HANDICAP



VIP LOUNGE



LPD/CROSSING GUARD



RV/VIP



PARKING LOTS

EVENT GROUNDS



BARRICADES



BUSINESS/RESIDENTIAL ONLY



SAFETY CONES



BICYCLE FENCING



HAND WASH STATIONS



EMS/HQ

021

Hot Rods For Homes

GRAND TOTAL	\$8,276.71
HOME DEPOT	\$4,804.01
LOWE'S	\$1,421.13
ADVANCE AUTO PARTS	\$1,983.57
CALDWELL COUNTY	\$68.00



171

DATE	AMOUNT	STORE OR DONOR NAME	WHERE	DESCRIPTION
10/11/2016	\$4.00	CALDWELL COUNTY	LOCKHART	"COPIES" PAIN BY CHRISTINA TORREZ
11/14/2016	\$30.00	CALDWELL COUNTY	LOCKHART	AFFIDAVIT OF HEIRSHIP - RCT#16-6291 - ANDREW TORREZ
11/14/2016	\$34.00	CALDWELL COUNTY	LOCKHART	AFFIDAVIT OF HEIRSHIP - RCT#16-6292 - ANDREW TORREZ
11/17/2016	\$48.44	HOME DEPOT	KYLE	TOOLS FOR DEMO OF ANDY TORREZ HOME
11/10/2016	\$242.32	HOME DEPOT	KYLE	TOOLS FOR DEMO OF ANDY TORREZ HOME
11/10/2016	\$175.18	HOME DEPOT	KYLE	TOOLS FOR DEMO OF ANY TORREZ HOUSE
11/16/2016	\$290.76	HOME DEPOT	KYLE	MATERIALS FOR REMODEL OF ANDY TORREZ HOUSE
11/17/2016	\$284.16	LOWE'S	SAN MARCOS	MATERIALS FOR REMODEL OF ANDY TORREZ HOUSE
11/19/2016	\$229.45	LOWE'S	SAN MARCOS	MATERIALS FOR REMODEL OF ANDY TORREZ HOUSE
11/22/2016	\$627.87	HOME DEPOT	KYLE	MATERIALS FOR REMODEL OF ANDY TORREZ HOUSE
11/22/2016	\$354.84	LOWE'S	SAN MARCOS	MATERIALS FOR REMODEL OF ANDY TORREZ HOUSE
11/23/2016	\$246.68	LOWE'S	SAN MARCOS	MATERIALS FOR REMODEL OF ANDY TORREZ HOUSE
11/23/2016	\$198.40	LOWE'S	SAN MARCOS	MATERIALS FOR REMODEL OF ANDY TORREZ HOUSE

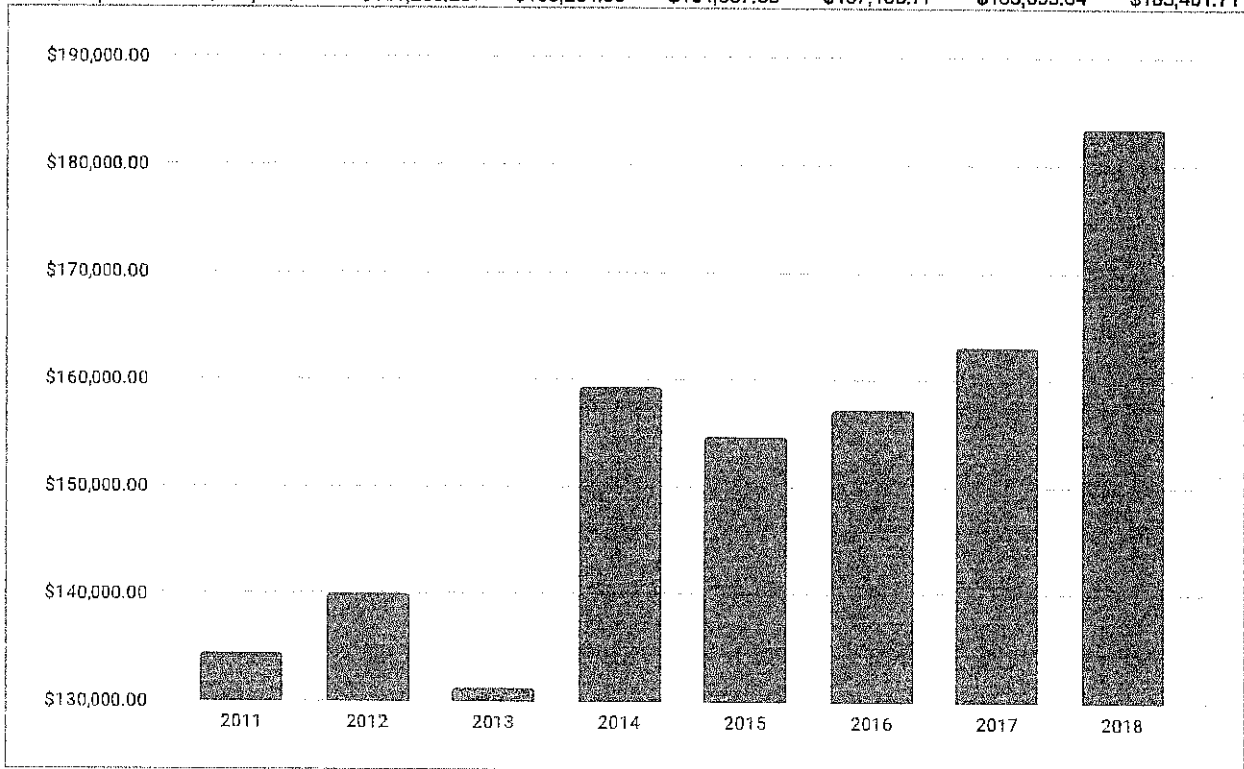
DATE	AMOUNT	STORE OR DONOR NAME	WHERE	DESCRIPTION
11/27/2016	\$107.60	LOWE'S	SAN MARCOS	MATERIALS FOR REMODEL OF ANDY TORREZ HOUSE
11/30/2016	\$342.07	HOME DEPOT	KYLE	MATERIALS FOR REMODEL OF ANDY TORREZ HOUSE
11/30/2016	\$168.97	HOME DEPOT	KYLE	MATERIALS FOR REMODEL OF ANDY TORREZ HOUSE
11/30/2016	\$449.24	HOME DEPOT	KYLE	MATERIALS FOR REMODEL OF ANDY TORREZ HOUSE
11/30/2016	\$32.35	HOME DEPOT	KYLE	TOOLS FOR REMODELING OF ANDY TORREZ HOME
12/2/2016	\$276.64	HOME DEPOT	KYLE	MATERIALS FOR REMODEL OF ANDY TORREZ HOME
12/4/2016	\$100.50	HOME DEPOT	KYLE	MATERIALS FOR REMODEL OF ANDY TORREZ HOME
12/5/2016	\$92.84	HOME DEPOT	KYLE	MATERIALS FOR REMODEL OF ANDY TORREZ HOME
12/5/2016	\$626.12	HOME DEPOT	KYLE	MATERIALS FOR REMODEL OF ANDY TORREZ HOME
12/7/2016	\$100.00	HOME DEPOT	KYLE	MATERIALS FOR REMODEL OF ANDY TORREZ HOME
12/7/2016	\$96.59	HOME DEPOT	KYLE	MATERIALS FOR REMODEL OF ANDY TORREZ HOME
12/7/2016	\$500.00	HOME DEPOT	KYLE	MATERIALS FOR REMODEL OF ANDY TORREZ HOME
12/7/2016	\$97.36	HOME DEPOT	KYLE	MATERIALS FOR REMODEL OF ANDY TORREZ HOME
1/19/2017	\$217.60	HOME DEPOT	KYLE	MATERIALS FOR REMODEL OF ANDY TORREZ HOME
11/19/2017	\$19.70	HOME DEPOT	KYLE	MATERIALS FOR REMODEL OF ANDY TORREZ HOME
11/29/2017	\$299.46	HOME DEPOT	KYLE	MATERIALS FOR REMODEL OF ANDY TORREZ HOME
12/17/2017	\$500.00	ADVANCE AUTO PARTS	LOCKHART	TRANSMISSION REPAIR OF DONATED CAR - LOCKHART TRUSS CO
12/17/2017	\$1,085.78	ADVANCE AUTO PARTS	LOCKHART	TRANSMISSION REPAIR OF DONATED CAR - HRPLLC
12/17/2017	\$50.00	ADVANCE AUTO PARTS	LOCKHART	TRANSMISSION REPAIR OF DONATED CAR - ANN WAGNER

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DATE	AMOUNT	STORE OR DONOR NAME	WHERE	DESCRIPTION
12/17/2017	\$96.80	ADVANCE AUTO PARTS	LOCKHART	TRANSMISSION REPAIR OF DONATED CAR - ROBERT MILLER
12/21/2017	\$250.99	ADVANCE AUTO PARTS	LOCKHART	PARTS FOR REPAIRS TO DONATED CAR - DANIEL THERRIEN & ADVANCE AUTO PARTS

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2011	2012	2013	2014	2015	2016	2017	2018
\$134,363.01	\$140,016.05	\$131,236.28	\$159,284.38	\$154,637.65	\$157,198.77	\$163,095.64	\$183,401.71





CITY OF LOCKHART COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Not Applicable
	Reviewed by Legal	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Not Applicable
Council Meeting Date: November 20, 2018			
Department: City Secretary		Initials	Date
Department Head: Connie Constancio	Asst. City Manager		
Dept. Signature: <i>Connie Constancio</i>	City Manager	<i>JK</i>	11-15-18
Agenda Coordinator/Contact (include phone #): Connie Constancio, 398-3461 ext. 235			
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER			
CAPTION			
Discussion and/or action to consider rescheduling the following Council meetings in 2019: January 1, 2019 - New Year's Day holiday; August 6 or October 1, 2019 - National Night Out; November 5, 2019 - Election Day, and to consider rescheduling any other Council meeting(s) in 2019 due to a possible conflict with other events.			
FINANCIAL SUMMARY			
XN/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED			
SUMMARY OF ITEM			
Please see the attached calendar that reflects the possible meeting conflicts in 2019 as listed below:			
<ul style="list-style-type: none"> • January 1, 2019 – New Year's Day Holiday • August 6 or October 1, 2019 – National Night Out (Police Dept. recommends that National Night Out be hosted in October.) • November 5, 2019 – Election Day (Council Districts 1 & 2 and Two At-Large positions) Election Law provisions regarding canvassing (Nov. 8 – 19, 2019): <ul style="list-style-type: none"> - 3rd day after Election (Nov. 8) = First day to canvass the election (not recommended because provisional ballots remain to be processed). - 7th day after Election (Nov 12) = Last day Voter Registrar can review provisional ballots. - 13th day after Election (Nov. 18) = Last day Early Voting Ballot Board (EVBB) can meet to count provisional ballots. EVBB traditionally meets on the last day. - 14th day after Election (Nov. 19) = Last day to canvass election. Staff recommends canvassing the election on Nov. 19, 2019 to allow County to conduct required election procedures. Nov. 19 is also the 2nd Council meeting in November. 			
The 2019 TML Annual Conference will be held on October 9-11 in San Antonio. Council will not meet that week.			
STAFF RECOMMENDATION			
Staff seeks direction from Council about rescheduling meetings in 2019.			
List of Supporting Documents:		Other Departments, Boards, Commissions or Agencies:	
<ul style="list-style-type: none"> • 2019 Calendar reflecting city holidays, Council meeting dates and possible conflict dates. • Info from Chief Pedraza re: National Night Out 		Lockhart PD	

O = Council Meetings

X = Holidays

☐ = TML Conf Oct 9-11

2019

⊗ = Council Meeting Conflicts

NOTE: National Night Out (NNO) Aug 6 OR Oct 1

January

S	M	T	W	T	F	S
		⊗	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	⊗	22	23	24	25	26
27	28	29	30	31		

February

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	⊗	19	20	21	22	23
24	25	26	27	28		

March

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	⊗	20
21	22	23	24	25	26	27
28	29	30				

May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	⊗	28	29	30	31	

June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July

S	M	T	W	T	F	S
						1
	1	2	3	⊗	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July 3 Fireworks

August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NNO option 1

September

S	M	T	W	T	F	S
1	⊗	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NNO option 2

TML = San Antonio

November

S	M	T	W	T	F	S
					1	2
3	4	⊗	6	7	8	9
10	⊗	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	⊗	⊗	30

Election Day

December

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	⊗	⊗	26	27	28
29	30	31				

Connie Constancio

To: Ernesto Pedraza
Subject: RE: 2019 National Night Out

From: Ernesto Pedraza <epedraza@ps.lockhart-tx.org>
Sent: Thursday, October 25, 2018 2:16 PM
To: Connie Constancio <cconstancio@lockhart-tx.org>
Subject: RE: 2019 National Night Out

Connie, our staff wanted the NNO in October.

- Its cooler in October
- That when the National and State has theirs and they advertise
- Caldwell County also has it in October

From: Connie Constancio <cconstancio@lockhart-tx.org>
Sent: Thursday, October 25, 2018 11:02 AM
To: Stephen Parra <sparra@ps.lockhart-tx.org>
Cc: Judy Yunkun <jyunkun@ps.lockhart-tx.org>; Ernesto Pedraza <epedraza@ps.lockhart-tx.org>; Julie Bowermon <jbowermon@lockhart-tx.org>
Subject: 2019 National Night Out

I am taking 2019 Council meeting calendar to Council during the Nov 20, 2018 meeting. This is the time that the Council decides whether to hold NNO in August or October. If you have a preference of the month to host NNO, please let me know so that I can mention your suggestion. Thanks!

LIST OF BOARD/COMMISSION VACANCIES

Updated: August 21, 2018

Board Name	Reappointments/Vacancies	Council member
Board of Adjustment	Nic Irwin moved to Lockhart Economic Development Corp.	Any Councilmember

APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION

APPLICANT	BOARD REQUESTED	DATE RECEIVED	RESIDENCE DISTRICT
Rick Arnic	Lockhart Economic Development Corp. and Planning & Zoning Commission	07/03/2018	District 3
Suzy Falgout	Construction Board Historic Preservation Commission Parks & Recreation Any other Board where needed	08/20/2018	Currently resides outside city limits. Is renovating future residence on Commerce St.

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<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p>NOTES: AIRPORT ADVISORY BOARD</p>	<p>Sec. 4-26. Membership; appointments. The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment.</p> <p>Sec. 4-28. Eligibility for board membership. No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p>Sec. 4-32. Limitations of authority. The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p>NOTES: CONSTRUCTION BOARD APPOINTMENTS</p>	<p><i>Section B101.4, Board Decision, is amended to read as follows:</i> The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board, is amended to read as follows:</i> Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p>NOTES: ELECTRIC BOARD APPOINTMENTS</p>	<p>Sec. 12-132. Members. (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city; and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p>Sec. 12-133. Officers and quorum. The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p>NOTES: HISTORIC PRESERVATION COMMISSION</p>	<p>Sec. 28-3. Historical preservation commission. (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities: (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.</p>
<p>NOTES: PARKS ADVISORY BOARD</p>	<p>Sec. 40-133. Members. (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>

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Sec. 2-209. - Rules for appointment.

The city council hereby sets the following rules:

- (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic.
- (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions.
- (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
- (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.
- (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals.
- (6) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County, to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals.

Section 2-210. Method of selection; number of members; terms.

- (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council.
- (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except as provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor's position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations.
- (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above.
- (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example.
- (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council.
- (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission.
- (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable.

Sec. 2-212. Removal and resignation of members.

- (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council.
- (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member's term.

NOTES:
ORDINANCE
RE: ALL
BOARD,
COMMISSION
APPOINTMENTS

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<p>NOTES: PARKS MASTER PLAN STEERING COMMITTEE (Est. 09/05/2017)</p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> • Councilmembers • City staff • Two Parks Advisory Board members • Business owners • Civic Organization members <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p>NOTES: AD-HOC COMMITTEE – ST. PAUL UNITED CHURCH OF CHRIST PROPERTY (Est. 09/05/2017)</p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p>WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC (Est. 01/02/2018)</p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p>

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

Councilmember	Board/Commission	Appointee	Date Appointed
Mayor – Lew White	Airport Board	John Hinnekamp	12/19/17
	Board of Adjustment	Mike Annas	12/19/17
	Construction Board	Ralph Gerald	12/19/17
	Ec Dev. Revolving Loan	Barbara Gilmer	12/19/17
	Ec Dev. Corp. ½ Cent Sales Tax	Alan Fielder, Vice-Chair	12/19/17
	Electric Board	Joe Colley, Chair	12/19/17
	Historical Preservation	John Lairsen	12/19/17
	Library Board	Stephanie Riggins	12/19/17
	Parks and Recreation	Albert Villalpando, Chair	12/19/17
	Planning & Zoning	Paul Rodriguez	12/19/17
	ETJ Rep-Impact Fee Adv Comm	Larry Metzler	12/19/17
	District 1 – Juan Mendoza	Airport Board	Larry Burrier
Board of Adjustment		Lori Rangel	03/07/17
Construction Board		Mike Votee	03/07/17
Eco Dev. Revolving Loan		Ryan Lozano	03/07/17
Eco Dev. Corp, ½ Cent Sales Tax		Dyral Thomas	03/07/17
Electric Board		Thomas Herrera	03/07/17
Historical Preservation		Victor Corpus	03/07/17
Library Board		Shirley Williams	03/07/17
Parks and Recreation		Linda Thompson-Bennett	03/07/17
Planning & Zoning		Marcos Villalobos	03/07/17
District 2– John Castillo	Airport Board	Reed Coats	03/07/17
	Board of Adjustment	Juan Juarez	03/07/17
	Construction Board	Oscar Torres	05/15/18
	EcoDev. Revolving Loan	Rudy Ruiz	03/07/17
	Eco Dev. Corp. ½ Cent Sales Tax	Umesh Patel	08/09/18
	Electric Board	James Briceno	03/07/17
	Historical Preservation	Ron Faulstich	03/07/17
	Library Board	Donnie Wilson	03/07/17
	Parks and Recreation	James Torres	03/07/17
	Planning & Zoning	Rob Ortiz, Alternate Manuel Oliva	03/07/17 03/07/17

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

District 3 – Kara McGregor	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Ray Chandler Anne Clark, Vice-Chair Kirk Smith (Alternate) Jerry West, Vice-Chair Lew White, Chair Nic Irwin Thomas Stephens Ronda Reagan Jean Clark Fox, Chair Warren Burnett Philip McBride, Chair	02/06/18 12/19/17 12/05/17 01/02/18 12/19/17 12/05/17 12/19/17 12/19/17 12/19/17 12/05/17 12/19/17
District 4 - Jeffry Michelson	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Mark Brown, Vice-Chair Wayne Reeder Rick Winnett Frank Coggins Morris Alexander Ian Stowe Kathy McCormick Donaly Brice Russell Wheeler Mary Beth Nickel	03/07/17 12/05/17 12/05/17 12/05/17 12/05/17 03/06/18 12/05/17 12/05/17 12/05/17 12/05/17
Mayor Pro-Tem (At-Large) – Angie Gonzales-Sanchez	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Andrew Reyes Laura Cline, Chair Paul Martinez Irene Yanez Alfredo Munoz Juan Alvarez, Jr. Jodi King Chris Schexnayder Philip Ruiz, Vice-Chair	03/07/17 03/07/17 03/07/17 03/07/17 06/06/17 03/07/17 03/07/17 03/07/17 03/07/17

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

<p>At-Large - Brad Westmoreland</p>	<p>Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning</p>	<p>Jayson "Tex" Cordova Severo Castillo Gary Shafer Edward Strayer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Christina Black</p>	<p>03/07/17 03/07/17 03/07/17 03/07/17 03/07/17 11/21/17 03/07/17 03/07/17 03/07/17</p>
	<p>Charter Review Commission (Five member commission) Term - 24 months after appointment</p>	<p>Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder</p>	<p>03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Hilburn 03/15/16 – Hilburn</p>
	<p>Sign Review Committee (no longer meeting)</p>	<p>Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark</p>	<p>03/17/15 - Mayor Pro-Tem Sanchez 04/21/15 – Councilmember Mendoza 12/19/17– Councilmember McGregor 03/17/15 – Mayor White 03/17/15 – Councilmember Castillo 03/17/15– Councilmember Michelson</p>
	<p>Parks Master Plan Steering Committee (8-10 members)</p>	<p>Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill</p>	<p>09/05/17 – Parks Bd appointee 09/05/17 – Parks Bd appointee 12/05/17– McGregor 09/19/17– Michelson 09/19/17 – Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 – Westmoreland 09/19/17 – Mayor White</p>

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

	<p>Church Property Ad-hoc Committee (7 members)</p>	<p>Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black Jane Brown Raymond DeLeon Dyral Thomas</p>	<p>09/05/17 – Westmoreland 09/05/17 – Westmoreland 09/05/17 – Mayor White 09/19/17 – Sanchez 12/19/17 – McGregor 09/19/17 – Michelson 09/20/17 – Castillo 09/22/17 – Mendoza</p>
	<p>Wayfinding Signage and Community Branding Ad-Hoc Committee (5 members)</p>	<p>Kara McGregor Roy Watson Chris St. Leger Taylor Burge Christie Pruitt--Lockhart Chamber Laura Rivera-Hispanic Chamber Vanessa Fischer Kate Collins Katie Westmoreland Mills</p>	<p>01/02/2018 01/02/2018 01/02/2018 02/06/2018 02/08/2018 02/09/2018 02/09/2018 (ex-officio) 02/06/2018 (ex-officio) 02/06/2018 (ex-officio)</p>

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**CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)
PRIORITY ORDER**

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,...
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,...
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts: contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	Public relations position work with social media/ get the word out about Lockhart
MENDOZA	4	City Facilities: Maintenance and repairs

U:\Vance Files\1A Public Works\City Council\Goals and Objectives\FY 18-19\FINAL GROUP\COMBINED GROUP SUBMITTED

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material.
GONZALES-SANCHEZ	5	Free public wifi on the square
MCGREGOR	5	Parks improvements
MENDOZA	5	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WESTMORELAND	5	Continued police community committee involvement, neighborhood watch, gang awareness
WHITE	5	
CASTILLO	6	Wellness for employees

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CITY COUNCIL FY 18-19 GOALS

Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefiting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devel
		Economic Development	CF	Econo Devel
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devel
		Economic Development: Recruit more businesses especially retail and continue efforts. contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devel
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Steve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19; SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
					City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	
IC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	6	refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
					I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for change that comes from employees in such positions. All department heads/supervisors are encouraged to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
					HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefiting and money is being spent in those areas instead of money being spent in our city. Granted, we do have meeting facilities in our city but those meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	
LW	9	Downtown Improvements- lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEED	Econo Devl	Robert Tobias working with several companies now
IC	2	Economic Development	GF	Econo Devl	See above

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the Sart Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service = \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
IC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$565 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering or subdivisions has begun.
IC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure Improvement- uncurbed streets, street rehab.	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure. Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayer is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors.
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
IC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	3	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	General Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the costs of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County Judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properties		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant bulding owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

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LOCKHART CITY COUNCIL FY 17-18 GOALS

Category and Priority Order

COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECCONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park Improvements		PARKS
JM	3	Do Inventory of City properties to identify areas for pocket parks	LEDC funds	PARKS
LW	3	Park Improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue opportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or Impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue Improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make Improvements and redoing our city streets		STREETS/INFRAS

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Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

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Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	ff atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang relatad problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If ther are cars parked on both sides of the streets, only one care can pass through at a time. Then it becomes a one lane street. I have witnessed a differenc angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably loose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 8 more subdivisons, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

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Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$80,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$80,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 parsonal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

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City of Lockhart

Future Debt Payments as of 9/30/15

Description	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT	
General Government																						
Hotel Tax Fund																						
2009 Tax & Revenue	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000							520,000	
Total Hotel Tax Fund P & I	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000							520,000	
LEDC																						
2008 GO Refunding	300,000																				300,000	
2015 Tax & Revenue	37,357	48,093	48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,182,139	
Total LEDC Fund P & I	337,357	48,093	48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,482,139	
2016 Capital Projects Fund																						
2015 Tax & Revenue	122,620																				122,620	
Total 2015 Capital Projects Fund	122,620																				122,620	
Drainage																						
2008 GO Refunding	100,000	100,000																			100,000	
2015 Tax & Revenue	100,000	116,289	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	2,016,289	
Total Drainage Fund P & I	200,000	116,289	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	2,116,289	
General Fund																						
2008 GO Refunding	91,210																				91,210	
2015 Tax & Revenue																						
Total General Fund P & I	91,210																				91,210	
Debt Service Fund																						
2009 Tax & Rev CO's	100.00%	333,210	331,060	328,972	327,863	336,576	328,815	737,655	742,642	741,325	743,820	750,210	748,978	753,440							7,208,485	
2008 Tax & Rev CO's	100.00%	50,455	48,815	47,175	50,535	46,690	46,845														282,515	
2006-A Tax & Rev CO's	93.00%	266,916	267,594	267,860	267,803	267,332	271,128														1,608,664	
2015 Tax & Revenue	12.00%	91,467	117,779	117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,869	160,769	160,517	160,582	160,365	160,602	160,502	160,831	2,885,035
Total Debt Service Fund P & I	742,088	765,248	761,816	763,880	770,400	765,511	893,522	898,569	898,888	898,835	898,835	898,835	898,839	898,409	160,769	160,517	160,582	160,365	160,602	160,502	160,831	12,002,689
Total General Government	1,533,256	969,830	949,809	951,924	968,803	963,893	1,097,187	1,102,239	1,100,381	1,103,078	1,109,410	1,109,482	1,113,098	326,415	326,061	326,167	325,847	326,181	326,040	326,507	16,334,967	

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City of Lockhart																						
Future Debt Payments as of 9/30/15																						
Description	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT	
Proprietary																						
Electric Fund																						
2008 GO Refunding	3.58%	40,378																			40,378	
2013 SIB Loan	30.81%	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152			1,280,721	
Total Electric Fund P & I		111,530	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152			1,321,100	
Water Fund																						
2006A Tax & Rev CO's	7.00%	20,090	20,142	20,164	20,157	20,122	20,408														121,082	
2009 GO Refunding	38.38%	408,192																			408,192	
2009 GO Refunding	86.68%	165,820	165,775	165,656	165,477	169,357	168,625	167,709	170,852	169,384	171,937	174,082	171,534	177,194							2,203,410	
2015 Tax & Revenue	49.80%	378,148	488,818	486,818	486,322	488,917	487,413	644,248	644,486	642,908	643,207	643,331	644,223	644,870	664,510	663,468	663,778	662,842	663,822	663,408	664,809	11,866,146
2013 SIB Loan	35.86%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676			1,488,169
Total Water Fund P & I		1,055,935	755,411	755,314	754,832	759,071	759,122	894,633	898,024	894,968	897,820	900,089	898,433	904,540	747,186	746,144	746,454	745,518	746,498	663,408	684,800	16,187,999
Sewer Fund																						
2008 GO Refunding	16.38%	183,990																			183,990	
2009 GO Refunding	13.31%	25,461	25,452	25,434	25,407	26,002	25,890	25,749	26,232	26,006	26,398	26,728	26,336	27,206							338,302	
2015 Tax & Revenue	4.30%	32,783	42,204	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,519	57,545	57,464	57,549	57,513	57,643	1,037,388
2015 Tax & Revenue	TRNSF		170,305	188,594	188,302	188,653	186,945	279,275	279,421	278,487	278,682	278,735	279,261	279,523	281,203	290,590	280,773	280,222	280,788	280,554	291,374	4,905,577
2013 SIB Loan	33.39%	77,102	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102			1,387,844
Total Sewer Fund P & I		319,336	315,064	331,334	330,973	331,871	332,193	437,879	438,829	437,331	437,915	438,338	438,548	439,721	425,814	425,210	425,421	424,788	425,448	348,067	348,017	7,853,201
Airport Fund																						
2000 Airport	100.00%																					-
Total Airport Fund P & I		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Proprietary Fund P & I		1,486,801	1,141,626	1,187,789	1,166,767	1,182,193	1,182,468	1,403,764	1,407,804	1,403,461	1,408,887	1,409,579	1,408,133	1,415,412	1,244,282	1,242,505	1,243,026	1,241,468	1,243,099	1,011,473	1,013,817	25,382,300
Grand Total		3,020,958	2,111,258	2,107,708	2,108,681	2,120,896	2,118,128	2,600,931	2,610,043	2,603,832	2,609,986	2,618,989	2,617,815	2,628,608	1,570,668	1,568,688	1,569,193	1,587,305	1,589,280	1,337,513	1,340,324	41,887,267

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