

PUBLIC NOTICE

AGENDA

SPECIAL MEETING/BUDGET WORKSHOP

LOCKHART CITY COUNCIL

THURSDAY, JULY 12, 2018

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3rd FLOOR
LOCKHART, TEXAS**

6:30 P.M.

1. CALL TO ORDER.

Mayor Lew White

2. CITIZENS/VISITORS COMMENTS

(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are not on the agenda. No discussion can be carried out on the citizen/visitor comment.)

3. DISCUSSION AND/OR ACTION ITEMS

A. Presentation by and discussion with nonprofit organizations requesting contributions from the City of Lockhart for the Fiscal Year 2018-2019 budget. 3-57

B. Discussion and/or action regarding the proposed Fiscal Year 2018-2019 General Fund, Enterprise Fund, Debt Fund Budgets, and Proposed Funding Sources.

C. Discussion and/or action regarding Budget and Tax Rate Adoption Calendar, if necessary. 58-59

4. ADJOURNMENT.

* Once approved to be on the agenda, staff requests you register to speak prior to the meeting. Deadline for specific items on the agenda is Noon Tuesday prior to the Regular Meeting.

If, during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the City Council will convene in such executive or closed session, in accordance with the provisions of the Government Code, Title 5, Subchapter D to consider one or more matters pursuant to the following:

Section 551.071. Private consultation with its attorney to seek advice about pending or contemplated litigation; and/or settlement offer; (2) and/or a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State of Texas clearly conflicts with this chapter.

Section 551.072. To deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.073. To deliberate a negotiated contract for a prospective gift or donation to the state or the governmental body if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.074. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Section 551.076. To deliberate the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.086. To deliberate vote or take final action on any competitive matters relating to public power utilities.

Section 551.087. To deliberate or discussion regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

Section 551.088. To deliberate a test item or information related to a test item if the governmental body believes that the test item may be included in a test the governmental body administers to individuals who seek to obtain or renew a license or certificate that is necessary to engage in an activity.

After discussion of any matters in executive session, any final action or vote taken will be in public by the City Council.

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

I certify that the above notice of meeting was posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 6th day of July 2018 at 2:23 pm. I further certify that the following News Media was properly notified of this meeting as stated above: Lockhart Post-Register



Connie Constancio, TRMC
City Secretary

City of Lockhart
 Historical Summary of Contributions to Non-Profit Organizations

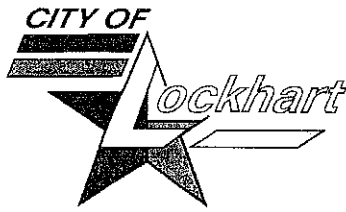
Pages:

	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19 Request	Council Allocation	If Council Adds 10% to FY 17-18	Increase
CARTS <i>6-7</i>	4,534.50	5,044.36	5,044.36	5,044.36	5,549.00	6,000.00		6,103.90	554.90
Hays-Caldwell Women's Center <i>8-15</i>	3,034.50	3,544.36	3,544.36	3,544.36	3,899.00	5,900.00		4,288.90	389.90
Hays-Caldwell Council on Alcohol & Drug Abuse <i>16-25</i>	1,534.50	2,044.36	2,044.36	2,044.36	2,249.00	10,000.00		2,473.90	224.90
Combined Community Action-Sr. Nutrition <i>26-36</i>	5,034.50	5,544.36	5,544.36	5,544.36	6,099.00	8,000.00		6,708.90	609.90
Lockhart Area Senior Citizen Center <i>37-39</i>	2,534.50	3,009.86	3,009.86	3,009.86	3,311.00	3,311.00		3,642.10	331.10
CASA of Central Texas, Inc. <i>40-57</i>	2,534.50	3,044.36	3,044.36	3,044.36	3,349.00	10,000.00		3,683.90	334.90
Caldwell County Christian Ministries	2,534.50	3,044.36	3,044.36	3,044.36	3,349.00			3,683.90	334.90
(1) Community Health Coalition of Caldwell County	3,534.50								
Contingency									
Totals	\$ 25,276.00	\$ 25,276.02	\$ 25,276.02	\$ 25,276.02	\$ 27,805.00	\$ 43,211.00	-	\$ 30,586	\$ 2,781

FY 18-19 Budget in City Council Dept. : \$ -

(1) The Community Health Coalition is no longer active.

Co



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY		Reviewed by Finance	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Legal	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Not Applicable
Council Meeting Date: July 12, 2018				
Department: Finance			Initials	Date
Department Head: Jeff Hinson		Asst. City Manager		
Dept. Signature: <i>Jeff Hinson</i>		City Manager		<i>7-6-18</i>
Agenda Item Coordinator/Contact (include phone #): Pam Larison, 398-3461, Ext. 229.				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
CAPTION				
Discussion and/or action considering presentations by nonprofit organizations requesting contributions from the City for the Fiscal Year 2018-19 budget.				
FINANCIAL SUMMARY				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input checked="" type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS (FY 2018-2019)	TOTALS
Budget		\$27,804.00	\$27,804.00	
Budget Amendment Amount				
Encumbered/Expended Amount				
This Item				
BALANCE		\$27,804.00	\$28,804.00	
FUND(S): General Fund				
SUMMARY OF ITEM				
Letters were sent to organizations on June 7, 2018 requesting a short presentation to council to include: 1) the mission and benefit of the organization, 2) the current financial statements, 3) how the previous year's contribution from the City was spent, and 4) the requested amount for the 2018-2019 budget year and how those funds will be spent.				
STAFF RECOMMENDATION				
Staff requests that council make decisions concerning funding during a future council meeting.				
List of Supporting Documents: -History of past contributions. -Format of letter sent to nonprofits. -Presentation packets from each entity.		Other Departments, Boards, Commissions or Agencies:		

(Sample Letter sent to non-profit entities.)

June 7, 2018

Dear _____:

Non-profit organizations requesting City contributions are asked to make a short presentation to the City Council during the meeting on Thursday, July 12, 2018. The presentation should include:

- 1) The mission and benefit of your organization.
- 2) Current financial statements.
- 3) How the previous year's contributions from the City (if any) have been spent.
- 4) The requested amount for the 2018-2019 budget year and how those funds will be spent.

Please include in your package a copy of your 501(c)(3) Certificate of Exemption from the Internal Revenue Service and a copy of your certification from the Secretary of State indicating that you are a non-profit organization. If you cannot supply these, you will not be considered for a contribution from the City.

It will only be necessary to submit one copy of the package you wish to present to council. Be sure to include the amount of your request in this package, and please have this in my office by Tuesday, July 3, 2018. Your information will be included in the council's agenda package for the July 12th meeting, so it will not be necessary to bring any additional copies on the day of the meeting.

The workshop where you will be giving your presentations will start at 6:30 P.M. Our council chambers are located on the 3rd floor of the Masonic Building adjacent to and north of our historic library on 217 S. Main.

Should you have any questions, please call me at 398-3461, Ext. 232.

Sincerely,

Jeff Hinson
Finance Director

CAPITAL AREA RURAL TRANSPORTATION
SYSTEM (CARTS)

REQUEST: \$6,000



CAPITAL AREA RURAL TRANSPORTATION SYSTEM
5300 Tucker Lane, Cedar Creek, Texas 78612 / P.O. Box 6050, 78762
512 481 1011 / Fax 512 478 1110 / ridecarts.com

May 11, 2018

RECEIVED
CITY OF LOCKHART

MAY 16 2018

The Honorable Lew White
Mayor - City of Lockhart
PO Box 239
Lockhart TX 78644

RCVD. BY: _____
TIME RECVD: _____

Dear Mayor White:

The Capital Area Rural Transportation System (CARTS) formally submits this letter as a request for \$6,000.00 to be included in the city budget for the upcoming fiscal year. These funds will be used to support transportation services in the City of Lockhart. CARTS, with your continued support, will continue its mission to provide safe, reliable transportation to our area.

A CARTS representative is available to address the Council during the budget process, if you will let us know when hearings are scheduled. We can, as needed, provide information to the Council for consideration on the service provided to your citizens once the date has been decided upon.

On behalf of CARTS, and the people we serve in your city, thanks for the past assistance and for your consideration of this request. I look forward to hearing from your office regarding the schedule for budget hearings, but please let me know if I can provide additional information about our services prior to that time. Please feel free to contact me at (512) 505-5678 or Dave@RideCARTS.com.

Sincerely,

David L. Marsh
General Manager

cc: Commissioner Eddie Moses

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HAYS-CALDWELL WOMEN'S CENTER
(HCWC)

REQUEST: \$5,900



HAYS-CALDWELL WOMEN'S CENTER

Serving Victims of Abuse

P.O. Box 234
San Marcos, TX 78667-0234
www.hcwc.org

O: (512) 396-3404
F: (512) 353-2018
E: info@hcwc.org

July 2, 2018

Mr. Jeff Hinson
Finance Director, City of Lockhart
P.O. Box 239
Lockhart, TX 78620

Dear Mr. Hinson:

We are requesting \$5,900 in support from the City of Lockhart to assist with the underwriting of our services provided to local victims of family violence, dating violence, sexual assault and child abuse. **Last year we provided face-to-face services to 118 unduplicated Lockhart residents through our programs.**

HCWC provided community education reaching a total of 1,126 Lockhart residents and students in FY 2017 (October 1, 2016-September 30, 2017). This year-to-date, we have reached 671 students and community members through 80 presentations.

While the largest portion of our total revenue is generated through state and federal grants, local funding is crucial to securing these funds to serve victims in your city. We are required to demonstrate that we receive support from the cities we serve in order to meet the required match for our state and federal grants.

Included is a brief overview of the services we have provided in Lockhart over the past year. We are extremely grateful for the support we have previously received from the City of Lockhart and we understand our obligation to be responsible stewards of your funds and use them solely for the benefit of Lockhart citizens. Please feel free to contact me if you have any questions or require any additional information. I would also be happy to provide you with a tour of facilities, here at our main campus in San Marcos as well as at our location in Lockhart. Thank you for your consideration.

Sincerely,

Marla R. Johnson
Executive Director

FY 2018-2019 Request for Financial Support-City of Lockhart Hays-Caldwell Women's Center HCWC

Mission

The purpose of the Hays-Caldwell Women's Center is to create an environment where violence and abuse are not tolerated in the communities we serve. The Center will provide education, violence prevention services, and crisis intervention to victims of family violence, dating violence, sexual assault, and child abuse. We will seek the support and resources necessary to achieve this mission.

Benefit to the City of Lockhart of HCWC Services in FY 2017

- ***A total of 118 Lockhart residents*** received shelter, counseling, legal advocacy and other face-to-face services to help them with issues of family violence, sexual assault, or child abuse. ***This year-to-date (October 1, 2017-June 30, 2018), we have served 62 Lockhart residents.***
- ***We provided 8-10 weeks of Primary Prevention of Sexual Assault classes to Lockhart students*** at the high school, middle school and alternative school. Our Educators made presentations to Lockhart residents about abuse and our services. ***We reached a total of 1,126 Lockhart residents and students through presentations in FY 2017. This year-to-date, we have reached 671 students and community members through 80 presentations.***
- HCWC has continued to provide on-site, face-to-face services in our Lockhart office. Currently we have 3 counselors and a legal advocate that travel to Lockhart weekly and meet with clients. The Lockhart office is staffed 3 days a week and additional times are available by appointment.
- HCWC continued to coordinate The Caldwell County Multi-Disciplinary Team for the investigation and prosecution of child abuse cases comprised of the following agencies:
 - Lockhart Police Department
 - Luling Police Department
 - Martindale Police Department
 - Caldwell County Sheriff's Department
 - Caldwell County District Attorney's Office
 - Court Appointed Special Advocates (CASA)
 - Texas Department of Family & Protective Services (CPS)

Services Provided by HCWC.

During the year ending September 30, 2017, HCWC provided face-to-face services to 1,877 (**118 Lockhart residents**) unduplicated victims of family violence, sexual assault and child abuse.

Please note that 30 Lockhart residents were victims of more than one type of abuse.

HCWC provides the following services free-of-charge to victims of domestic violence, dating violence, sexual assault & abuse, and child abuse:

- 24-hour HELPLine answered by trained advocates
- Emergency shelter for women, men and their children who are victims of family violence and are facing homelessness as result of fleeing a life-threatening situation
- Legal advocacy
- Counseling and support groups
- Special programs and therapy for children who have witnessed violence in the home
- Assist victims in securing resources (e.g. Texas Crime Victims Compensation fund)
- Accompaniment to medical providers, law enforcement and legal proceedings
- Act as a liaison with appropriate agencies on behalf of clients
- Provide information and referral services
- 24-hour Hospital Emergency Advocate Response Team (HEARTeam)
- Accompaniment to medical providers, law enforcement and legal proceedings
- Liaison with appropriate agencies and coordination of Sexual Assault Task Force, Caldwell County Family Violence Task Force, and the Multi-Disciplinary Team.
- Case management, trial preparation, video recorded forensic interviews

FY 2018-2019 Requested Amount & Plan for Funds

Fiscal Year 2018-2019

Request to the City of Lockhart..... \$5,900

Funds will be utilized to help cover the rent of \$1,000/MO for the Lockhart office and for providing face-to-face services to Lockhart victims at our main campus—specifically providing shelter to displaced victims of domestic/sexual violence in the McCoy Family Shelter and providing Forensic Interviews to victims of child abuse from Lockhart. The requested amount from the City of Lockhart represents \$50 per client. We have based our request on providing services to 118 victims from Lockhart last year.

HCWC received \$3,898.00 from the City of Lockhart in FY 2017 and those funds were used entirely for rent on the Lockhart office.

Hays Caldwell Womens Center
Statement of Revenues and Expenditures - Board Report
From 5/1/2018 Through 5/31/2018

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>YTD Budget \$ - Original</u>	<u>YTD Budg Variance</u>	
SUPPORT & REVENUES					
Government Grants					
Children's Advocacy Center	13,479.13	67,929.24	93,889.36	(25,960.12)	
FVYSPA Safe Place	5,144.91	27,027.43	38,276.64	(11,249.21)	
Health & Human Services Commission	26,356.25	184,493.75	210,850.00	(26,356.25)	
HHSC-SNRP	2,596.75	19,898.78	20,693.36	(794.58)	
OAG - Federal	13,379.71	41,003.40	56,666.68	(15,663.28)	
OAG - State	9,776.70	62,835.60	76,119.36	(13,283.76)	
VOCA	76,010.18	596,335.44	728,387.28	(132,051.84)	
VOCA CAC	33,574.77	217,224.21	251,380.72	(34,156.51)	
Total Government Grants	180,318.40	1,216,747.85	1,476,263.40	(259,515.55)	#2
Local Government Support					
CDBG	0.00	0.00	0.00	0.00	
City of Buda	1,300.00	2,600.00	3,466.72	(866.72)	
City of Dripping Springs	0.00	6,200.00	4,333.28	1,866.72	
City of Kyle	0.00	0.00	0.00	0.00	
City of Lockhart	0.00	3,898.80	2,598.72	1,300.08	
City of Luling	0.00	0.00	0.00	0.00	
City of San Marcos	0.00	45,000.00	40,000.00	5,000.00	
City of Wimberley	0.00	0.00	666.72	(666.72)	
County of Caldwell	0.00	0.00	533.36	(533.36)	
County of Hays	17,500.00	52,500.00	46,666.72	5,833.28	
Total Local Government Support	18,800.00	110,198.80	98,265.52	11,933.28	#3
Local Support					
Individuals	73,258.34	228,448.31	175,333.36	53,114.95	
Foundations - Other	0.00	47,121.40	21,333.36	25,788.04	
St David's Foundation	0.00	146,402.00	172,489.76	(26,087.76)	
Texas Pioneer Foundation	0.00	40,000.00	26,666.64	13,333.36	
Companies	20,420.00	60,140.83	35,333.36	24,807.47	
Organizations	1,801.32	39,998.73	41,000.00	(1,001.27)	
Total Local Support	95,479.66	562,111.27	472,156.48	89,954.79	#4
Miscellaneous Revenues					
Interest Income	0.00	0.00	338.00	(338.00)	
Divorces Caldwell Family Prot Fees	0.00	2,105.62	1,458.32	647.30	
Divorces Hays Family Prot Fees	0.00	7,097.16	4,723.92	2,373.24	
Misc Other - Contract Services	0.00	500.00	400.00	100.00	
Restitution Caldwell FV SH Fees	0.00	0.00	66.64	(66.64)	
Restitution Hays FV SH Fees	0.00	2,748.24	4,582.80	(1,834.56)	
Restitution - Other	10.44	125.50	1,435.04	(1,309.54)	
Reserve Funds	0.00	0.00	0.00	0.00	
Texas Rio Grande	0.00	0.00	1,438.64	(1,438.64)	
Total Miscellaneous Revenues	10.44	12,576.52	14,443.36	(1,866.84)	
Total SUPPORT & REVENUES	294,608.50	1,901,634.44	2,061,128.76	(159,494.32)	#5
PROGRAM EXPENDITURES					
Personnel					
Salaries & Wages	186,579.92	1,448,951.92	1,483,294.00	34,342.08	
Fringes					
Health Insurance	13,653.61	96,743.71	110,165.80	13,422.09	
Payroll Taxes	13,819.11	107,691.57	109,726.92	2,035.35	
Simple IRA	2,719.72	19,420.05	20,485.36	1,065.31	
Worker's Comp Insurance	0.00	0.00	4,810.64	4,810.64	
Unemployment Insurance	141.57	7,878.50	4,921.00	(2,957.50)	

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Hays Caldwell Womens Center
Statement of Revenues and Expenditures - Board Report
From 5/1/2018 Through 5/31/2018

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>YTD Budget \$ - Original</u>	<u>YTD Budg Variance</u>
Total Fringes	30,334.01	231,733.83	250,109.72	18,375.89
Supplies				
Advocate Training	0.00	490.00	566.72	76.72
Food	731.92	3,230.80	2,933.28	(297.52)
Food-Clients	691.08	3,765.01	6,000.00	2,234.99
Food-Town Teams	20.97	184.25	1,560.00	1,375.75
Medical Supplies	0.00	0.00	1,356.00	1,356.00
Miscellaneous	626.99	1,532.94	2,333.28	800.34
Office Supplies	1,037.15	5,022.29	4,666.72	(355.57)
Program Supplies	399.44	3,982.77	6,666.80	2,684.03
Shelter Supplies	321.93	2,502.58	4,533.36	2,030.78
Special Needs	0.00	91.95	1,333.36	1,241.41
Total Supplies	3,829.48	20,802.59	31,949.52	11,146.93
Facility Expenses				
Facility Repairs/Maintenance	541.00	5,933.02	10,000.00	4,066.98
Garbage	381.12	2,906.85	2,803.36	(103.49)
Janitorial	787.50	6,300.00	6,300.00	0.00
Insurance - Building	0.00	0.00	13,165.36	13,165.36
Internet	213.32	1,191.80	1,236.64	44.84
Rent - Lockhart	1,000.00	8,000.00	8,000.00	0.00
Security	105.00	840.00	840.00	0.00
Telephone	1,042.22	3,913.79	3,666.64	(247.15)
Utilities	3,004.03	25,599.48	26,000.00	400.52
Total Facility Expenses	7,074.19	54,684.94	72,012.00	17,327.06
Contractual				
Contract-Interpreter	0.00	0.00	1,333.36	1,333.36
Contract-Legal	0.00	0.00	50,000.00	50,000.00
Contract-MicroCaption	0.00	0.00	1,380.00	1,380.00
Contract-Program Evaluation	0.00	0.00	3,333.36	3,333.36
Contract-Technology	1,325.00	10,600.00	10,600.00	0.00
Total Contractual	1,325.00	10,600.00	66,646.72	56,046.72
Capital Expenditures				
Capital Improvements	3,400.47	16,084.65	13,122.00	(2,962.65)
Equipment Purchase	0.00	9,645.71	11,466.72	1,821.01
Vehicle Purchase	0.00	39,700.00	26,666.64	(13,033.36)
Total Capital Expenditures	3,400.47	65,430.36	51,255.36	(14,175.00)
Other Insurances				
Bond (crime)	0.00	3,469.00	462.64	(3,006.36)
Directors and Officers	0.00	0.00	660.64	660.64
Employee Benefits Liability	0.00	0.00	200.00	200.00
Employee Practices	0.00	0.00	1,000.00	1,000.00
Flood	0.00	0.00	1,259.92	1,259.92
General Liability/Employee Benefits	0.00	0.00	1,558.00	1,558.00
Inland Marine	(11.00)	(11.00)	670.72	681.72
Professional Liability	0.00	0.00	4,280.64	4,280.64
Umbrella	0.00	971.00	1,154.72	183.72
Vehicle	0.00	0.00	3,498.00	3,498.00
Total Other Insurances	(11.00)	4,429.00	14,745.28	10,316.28
Other Expenditures				
Advertising/Public Relations	0.00	2,295.21	2,133.36	(161.85)
Audit	0.00	8,400.00	5,686.72	(2,713.28)
Bank Charges/Credit Card Fees	29.70	212.40	217.36	4.96
Basic Cable	112.98	395.43	466.64	71.21

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Hays Caldwell Womens Center
Statement of Revenues and Expenditures - Board Report
From 5/1/2018 Through 5/31/2018

	Current Period Actual	Current Year Actual	YTD Budget \$ - Original	YTD Budg Variance	
Copier Rental	443.66	4,439.88	4,800.08	360.20	
Fees & Dues	0.00	9,683.00	6,733.36	(2,949.64)	
Fundraising Expenses	14,555.99	17,407.44	11,333.28	(6,074.16)	
PayPal Charges	54.89	1,128.64	600.00	(528.64)	
Postage	635.00	1,930.06	2,733.36	803.30	
Printing	40.00	5,763.72	6,666.72	903.00	
Rent assistance CDBG	0.00	486.50	0.00	(486.50)	
Staff Development	2,606.91	11,463.68	21,135.36	9,671.68	
Staff Meetings	167.41	1,181.42	1,200.00	18.58	
Staff Recruitment	0.00	0.00	149.92	149.92	
Technology Resources	51.64	7,498.65	6,593.28	(905.37)	
Travel Expenses	1,625.10	10,418.85	14,000.24	3,581.39	
Vehicle Expense	158.39	575.60	6,666.64	6,091.04	
Total Other Expenditures	<u>20,481.67</u>	<u>83,280.48</u>	<u>91,116.32</u>	<u>7,835.84</u>	
Total PROGRAM EXPENDITURES	<u>253,013.74</u>	<u>1,919,913.12</u>	<u>2,061,128.92</u>	<u>141,215.80</u>	#6
INCREASE/DECREASE IN NET ASSETS	<u>41,594.76</u>	<u>(18,278.68)</u>	<u>(0.16)</u>	<u>(18,278.52)</u>	#7
IN-KIND REVENUES					
In-Kind Revenues					
	<u>25,676.26</u>	<u>285,269.64</u>	<u>0.00</u>	<u>285,269.64</u>	
Total IN-KIND REVENUES	<u>25,676.26</u>	<u>285,269.64</u>	<u>0.00</u>	<u>285,269.64</u>	
IN-KIND SUPPORT					
In-Kind Support					
IK-Volunteer Time	14,703.16	168,190.79	0.00	(168,190.79)	
IK-Professional Hours	0.00	0.00	0.00	0.00	
IK-Food	232.00	8,158.00	0.00	(8,158.00)	
IK-Shelter Supplies	9,438.00	101,775.54	0.00	(101,775.54)	
IK-Travel	1,303.10	7,145.31	0.00	(7,145.31)	
Total In-Kind Support	<u>25,676.26</u>	<u>285,269.64</u>	<u>0.00</u>	<u>(285,269.64)</u>	
Total IN-KIND SUPPORT	<u>25,676.26</u>	<u>285,269.64</u>	<u>0.00</u>	<u>(285,269.64)</u>	
NON-BUDGETED REVENUE					
Non-Budgeted Revenue					
Back Packs	0.00	0.00	0.00	0.00	
Caldwell County FVTF	0.00	0.00	0.00	0.00	
Camp	0.00	0.00	0.00	0.00	
Capital Campaign	1,460.39	39,847.14	0.00	39,847.14	
Christmas	0.00	16,958.00	0.00	16,958.00	
EFSP	0.00	5,458.00	0.00	5,458.00	
My Safe Space	1,000.00	1,000.00	0.00	1,000.00	
Thanksgiving	0.00	1,715.00	0.00	1,715.00	
Town Team Buda	0.00	50.00	0.00	50.00	
Town Team Dripping Springs	0.00	3,746.00	0.00	3,746.00	
Town Team Kyle	0.00	10.00	0.00	10.00	
Town Team Lockhart	0.00	0.00	0.00	0.00	
Town Team San Marcos	0.00	0.00	0.00	0.00	
Town Team Wimberley	0.00	0.00	0.00	0.00	
WISP Scholarship	0.00	4,500.00	0.00	4,500.00	
Total Non-Budgeted Revenue	<u>2,460.39</u>	<u>73,284.14</u>	<u>0.00</u>	<u>73,284.14</u>	
Total NON-BUDGETED REVENUE	<u>2,460.39</u>	<u>73,284.14</u>	<u>0.00</u>	<u>73,284.14</u>	#8

NON-BUDGETED EXPENDITURES

14

Hays Caldwell Womens Center
Statement of Revenues and Expenditures - Board Report
From 5/1/2018 Through 5/31/2018

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>YTD Budget \$ - Original</u>	<u>YTD Budg Variance</u>
Non-Budgeted Expenditures				
Caldwell County FVTF	0.00	(12.63)	0.00	12.63
Back Packs	0.00	0.00	0.00	0.00
Capital Campaign	4,531.25	19,133.25	0.00	(19,133.25)
Camp	0.00	0.00	0.00	0.00
Christmas Fund	0.00	9,306.84	0.00	(9,306.84)
EFSP	0.00	8,610.00	0.00	(8,610.00)
My Safe Space	0.00	971.77	0.00	(971.77)
Thanksgiving	0.00	1,350.00	0.00	(1,350.00)
Town Team Buda	0.00	0.00	0.00	0.00
Town Team Dripping Springs	0.00	2,376.41	0.00	(2,376.41)
Town Team Kyle	0.00	6.44	0.00	(6.44)
Town Team Lockhart	0.00	0.00	0.00	0.00
Town Team Luling	0.00	0.00	0.00	0.00
Town Team San Marcos	0.00	0.00	0.00	0.00
Town Team Wimberley	0.00	0.00	0.00	0.00
WISP Scholarship	0.00	4,500.00	0.00	(4,500.00)
Total Non-Budgeted Expenditures	<u>4,531.25</u>	<u>46,242.08</u>	<u>0.00</u>	<u>(46,242.08)</u>
Total NON-BUDGETED EXPENDITURES	<u><u>4,531.25</u></u>	<u><u>46,242.08</u></u>	<u><u>0.00</u></u>	<u><u>(46,242.08)</u></u>

HAYS-CALDWELL COUNCIL ON ALCOHOL &
DRUG ABUSE

REQUEST: \$10,000



City of Lockhart
2019 Funding
Application



Hays Caldwell Council on Alcohol and Drug Abuse

Date of Application: July 2, 2018

Agency Name: *Hays Caldwell Council/Care Counseling San Marcos*

Sr. Prevention Manager: Carla Merritt LMSW, LCDC, CPS

Phone: 512-396-7695 ext. 5225

Sr. Prevention Manger's email: cmerritt@cenikor.org

Contact Person other than Executive Director: Connie Guilbeau

Alternate Contact email: cguilbeau@cenikor.org

Mailing Address: 1901 Dutton Drive, Suite E

City: San Marcos

State: Texas

Zip: 78666

Phone: 512-396-7695 ext. 5225

Fax: 512-396-7633

Website: www.cenikor.org

Funding Requested: \$10,000.00

\$5,000 Prevention

\$3,000 Adolescent Treatment (Project HOPE) and Youth Recovery Community

\$2,000 Outpatient Programming for Adults – Intensive Outpatient, Co-occurring Psychiatric and Substance Disorder (COPSD), Specialized Female, Supportive Outpatient

Requested Information

1a. Agency Mission Statement:

Cenikor Foundation is a 50-year-old non-profit organization that provides substance abuse prevention, outpatient, detox, inpatient and long term substance abuse programming to adolescents and adults. The mission of Cenikor Foundation and its programs is: A Place for Change. Providing a Foundation for Better Health and Better Lives. Our Vision: Cenikor will be a leader in providing quality substance abuse and behavioral health services in the communities we serve through a continuum of care for adults and adolescents. Our Core Values are: Health; Wellness; Faith; Work; Recovery; Respect; Accountability; and Education.

1b. Benefits of the agency to the City of Lockhart and its citizens:

The Hays Caldwell Council/Care Counseling San Marcos (HCC/CCSM) provides both substance abuse prevention and treatment services to the citizens of Lockhart. The program has provided prevention services for the past 35 years and treatment for the past 16. Cenikor has a dedicated Prevention Specialist to the Lockhart School District. Additional HCC Prevention Specialists have and can assist when there are circumstances that determine the need. Our dedicated Prevention Specialist attends monthly Lockhart community meetings (Lockhart Interagency and Caldwell County Family Violence Task Force) to offer support and information about substance abuse trends in the area.

PREVENTION SERVICES

Over the past year Prevention services have continued to increase through the addition of Lockhart Library Summer Presentations to youth, Golden Age Home Health Fair; Red Ribbon Week Lunch Booths, Keep Lockhart Beautiful Event, Lockhart ISD Summer Camp; LISD Teacher Convocation and many other events.

Services provided to Lockhart citizens in the past year are:

Services provided to Lockhart citizens in the past year are:

Number of youth receiving curriculum education: 117 (youth ages 11-18)

Number of adults attending presentations and information: 1575

Number of youth attending presentations alternative activities/information: 6159

Number of adults/adolescents attending treatment: 8 Adults, 3 Adolescents

Prevention Specialist time spent in Lockhart 25 hours a week

Substances identified as prevalent in the area: Tobacco, Alcohol, Marijuana, Prescription Drugs, Synthetic Marijuana, Inhalants, and Cocaine

HCC continues to be the area's primary non-profit agency providing services to children, adults and their family members facing the challenges of substance use and abuse in their lives close to home. Throughout the year HCC provides the citizens of Lockhart with education and prevention of substance abuse and treatment services regarding alcohol, marijuana, tobacco, prescription drug misuse and other drug use/abuse. Services are provided in the public school system, at community events,

and to citizens placed on juvenile and adult probation. Providing prevention and treatment services to those in need in their community saves money, improves success and maintains families while keeping individuals in need close to home.

According to the Office of National Drug Control Policy IV. A Comprehensive Approach
2. Preventing Drug Abuse;

“Evidence from controlled studies, national cross-site evaluations, and Center for Substance Abuse Prevention grantee evaluations demonstrates that prevention programs work. Good junior high school interventions affect knowledge and attitudes about drugs, use of cigarettes and marijuana, and persist into the twelfth grade. Examples of CSAP prevention successes are encouraging. A Cornell University study of six thousand students in New York State found that the odds of drinking, smoking, and using marijuana were 40 percent lower among students who participated in a school-based substance-abuse program in grades seven through nine than among their counterparts who did not.”

(Source: <https://www.ncjrs.gov/ondcppubs/publications/policy/99ndcs/iv-b.html>)

During the 2017-2018 school year the Hays Caldwell Council (HCC) was available to the Lockhart Independent School District's (LISD) to provide Prevention Education programs:

- Evidenced Based Curriculum are provided in the classroom, or in small groups for grades 6-12th.
- Tobacco, alcohol, and life skill presentations are provided to schools and the community, for grades K-12, to parents, and other adults.
- Alternative Activities are provided in the school setting and during the summer months to give youth the opportunity to learn new skills and experience healthy fun without the use of substances.
- Awareness Campaigns are held throughout the year: Red Ribbon Week, Tobacco Free Kids Day, Spring Break, Prom, and Graduation are just a few.
- Information is dispersed to youth and adults through community meetings and health fairs on tobacco, alcohol, and other substances along with parenting and mental health information.
- Minor in Possession of Alcohol and Nature of Marijuana classes provide youth, who are court ordered to attend, education on the dangers of substance use.

In the summer months Prevention services are provided to the Lockhart School District Summer Camp and collaborate with the Public Library to provide presentations to the youth who are volunteering at the library.

It is the experience of Cenikor that our Prevention Programs increase the likelihood that school age youth will delay or prevent drug, marijuana, and tobacco use/abuse.

TREATMENT SERVICES

Project HOPE serves teens between the ages of 12 and 17 and their families. The program serves adolescents who have an identified problem with substance use/abuse. The program uses group therapy, individual therapy, family therapy, and parent education to address the needs of teens and their families. The evidence based treatment methods used are Motivational Enhancement and Cognitive Behavior Therapy. Family participation is an important component of the program. Including families in the treatment process, improves the parent's ability to support their child's recovery and provides a hopeful place for parents and family members to address the teen's needs and issues. The program receives referrals from schools, Judges, juvenile probation, OSAR, and family members. The program provides adolescent group sessions, parent education group sessions, adolescent individual counseling sessions and family sessions. Additional individual and family sessions are provided based on the client's needs. Adolescent group sessions consist of educational and process components utilizing a structured curriculum (Cannabis Youth Treatment – CYT). Groups for adolescents are held two evenings per week from 5:30p.m.–7:30p.m. Parent Education is held one a week from 5:30p.m.–7:30p.m. Family sessions and individual sessions are scheduled to accommodate the family's schedule. Adolescents are randomly drug tested three times during the program.

Youth Recovery Community (YRC) is dedicated to empowering teens to participate in community service while promoting leadership, teamwork and a drug free lifestyle. The program offers services to youth ages 13 – 21 with a history of substance abuse disorders including those with co-occurring mental health disorders, who are in or are seeking recovery. The mission of the YRC is to create a sober environment for youth that instills fun and education and gives back to the community at large. This program is facilitated by a Peer Recovery Leader who has at least 6 months or more time in recovery from substance abuse. Members of the YRC engage in volunteer services in the community, enjoy recreational activities and offer mentorship as well.

Adult Intensive Outpatient Treatment Program (IOP) serves adults over the age of 18. The program provides eight (8) weeks of outpatient treatment consisting of group and individual sessions. The group meets nine (9) hours weekly. Group sessions consist of educational and process components utilizing a structured curriculum. Topics addressed include: the disease of alcoholism and addiction; denial in relationship to alcoholism and addiction; AA and the 12 steps; the recovery process; stress management; addictive thinking; family dynamics; values; cultural sensitivity and awareness; relapse prevention; health issues related to substance use/abuse including tobacco; HIV/AIDS/STDS/TB and Hepatitis; anger management; budgeting and financial management; having fun in sobriety; healthy communication and trust skills. The program is provided during the weekday and weekday evening for adults in order to allow participants to work and support themselves and their family members. Clients in the IOP meet with their counselor four (4) times individually during the program for an hour each time to work on developing an individualized treatment plan that is reviewed and revised while the client works to meet program goals. Clients may be seen for additional individual sessions as needed. Participants are required to take three (3) random drug tests during the program to confirm abstinence. The

program format is open, providing the opportunity for clients to enter at any time during the eight-week cycle.

Federal Probation/Pre-trial contracts with the Federal Court system to provide pre-trial and probation services to adults facing charges or who have been convicted of Federal substance abuse crimes. These adults attend individual/group sessions with licensed therapists as ordered by the Federal Court. Care Counseling San Marcos (CCSM) provides drug screenings Monday thru Friday from 8am to 5pm for those probationers randomly notified by the Federal Probation department. While the Federal Court system contract is a fee for service program, funds are needed to maintain the program.

Supportive Outpatient has expanded programming to create an ongoing supportive program for adults which provides group sessions one time weekly for 3 hours. This program is offered to all graduates of the IOP program who are in recovery that are seeking additional support to assist them in maintaining their sobriety. The request for this service continues to increase.

Co-Occurring Mental Health and Substance Abuse Services (COPSD) provides services to adults over the age of 18 who are identified as having co-occurring psychiatric and substance abuse disorders which emphasizes an integrated treatment approach where both disorders are seen as primary. Individual counseling and case management are provided to ensure client stabilization, service coordination and engagement strategies to assist clients in benefiting from treatment. An integrated screening for substance abuse/dependence and mental illness is conducted on all persons referred for services.

Specialized Female Program

The Specialized Female program was specially designed to provide services to adult women with dependent children, including women whose children are in the custody of the state and pregnant women who have a substance abuse disorder. The program provides trauma informed and gender specific treatment services. These services facilitate recovery from substance use disorders and promote preservation of the client's family. Programming includes education, individual counseling and case management services that address issues including relationships, interpersonal skills, parenting, stress management, anger management and more. In addition, case management services and linkage to the community assist clients in connecting with needed resources.

2. Financial Statements

See Attached Documents

3. Previous year's funding expenditures

The City of Lockhart committed \$2,248.80 to Hays Caldwell Council/Care Counseling for 2017-2087. These monies have been spent on the following programs:

Project Hope/YRC (Adolescent Treatment Program): \$500
Intensive Outpatient Treatment Program (Adults): \$500
Prevention Programs: \$1,248.80

4a. 2018-2019 Budget Request and Funds Use

100% of resources received from the City of Lockhart will be utilized for prevention and treatment programs and will be assigned to the expenses related to program implementation – salaries, supplies, administrative support, agency licensure and insurance, fringe costs, training, etc. Funding will be used to reach the DSHS required 5% community match for grant dollars allocated to Caldwell County citizens for substance abuse services.

4b. Requested funds' 2018-2019 expenditures

\$5,000 PREVENTION Funds go toward the purchase of supplies for Lockhart programming, for costs not covered by the state, and will assist in meeting the required community match funding for prevention grants received by the agency as set by the Texas Department of State Health Services.

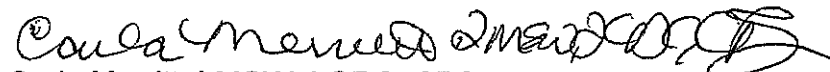
\$3,000 Adolescent Treatment (Project HOPE) and Youth Recovery Community (YRC) programs

This money will assist in meeting the required community match funding for treatment grants received by the agency as set by the Texas Department of State Health Services. It will also be used for treatment program costs not covered by state funding. These funds will purchase items like snacks, gas cards, programming events upon successful completion of the youth program, and activities in the Youth Recovery Community Program.

\$2,000 Outpatient Programming for Adults – Intensive Outpatient, Co-occurring Psychiatric and Substance Disorder (COPSD), Specialized Female, Supportive Outpatient

This money will assist in meeting the required community match funding for treatment grants received by the agency as set by the Texas Department of State Health Services. It will also be used for treatment program costs not covered by state funding for all programs attended by adults.

Respectfully Submitted,



Carla Merritt, LMSW, LCDC, CPS

Sr. Prevention Manager

Kenikor Foundation

Hays Caldwell Council/Care Counseling San Marcos

Texas Sales and Use Tax Exemption Certification

This certificate does not require a number to be valid.

Name of purchaser, firm or agency Cenikor Foundation	
Address (Street & number, P.O. Box or Route number) 11111 Katy Freeway, Suite 500	Phone (Area code and number) 713-266-9944
City, State, ZIP code Houston, TX 77079	

I, the purchaser named above, claim an exemption from payment of sales and use taxes (for the purchase of taxable items described below or on the attached order or invoice) from:

Seller: _____

Street address: _____ City, State, ZIP code: _____

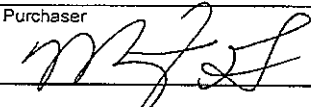
Description of items to be purchased or on the attached order or invoice:

Purchaser claims this exemption for the following reason:

501 (c) 3 Non Profit Organization 76-0031861

I understand that I will be liable for payment of all state and local sales or use taxes which may become due for failure to comply with the provisions of the Tax Code and/or all applicable law.

I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know, at the time of purchase, will be used in a manner other than that expressed in this certificate, and depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.

sign here ▶	Purchaser	Title	Date
		Accounts Payable/ Payroll	

NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.

THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.

Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

This certificate should be furnished to the supplier. Do not send the completed certificate to the Comptroller of Public Accounts.



Department of the Treasury
Internal Revenue Service

P.O. Box 2508, Room 4010
Cincinnati OH 45201

In reply refer to: 4077552422
Aug. 22, 2011 LTR 4168C 0
76-0031861 000000 00

00023944

BODC: TE

CENIKOR FOUNDATION
11111 KATY FWY STE 500
HOUSTON TX 77079-2110



022537

Employer Identification Number: 76-0031861
Person to Contact: Mr. R. Molloy
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your July 01, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in November 1982.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.


Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

4077552422
Aug. 22, 2011 LTR 4168C 0
76-0031861 000000 00
00023945

CENIKOR FOUNDATION
11111 KATY FWY STE 500
HOUSTON TX 77079-2110

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Cindy Thomas
Manager, EO Determinations

COMBINED COMMUNITY ACTION
SENIOR NUTRITION “MEALS ON WHEELS”

REQUEST: \$8,000



COMBINED COMMUNITY ACTION, INC.
165 WEST AUSTIN • GIDDINGS, TEXAS 78942
979.540.2980 800.688.9065 Fax 979.542.9565
www.ccaction.com

June 12, 2018

Jeff Hinton
Finance Director
City of Lockhart
P.O. Box 239
Lockhart, TX 78644

Dear Mr. Hinton:

Please find attached, Combined Community Action's funding request for the Senior Nutrition "Meals on Wheels" Program.

If you have questions or need further information, please call me at 979/540-2999 or email at KJFranke@ccaaction.com.

Sincerely,

Kelly Franke
Executive Director

Cc: Lockhart File

**CITY OF LOCKHART
PRESENTATION AND
LOCAL REQUEST**

- 1) The Mission and benefit of Combined Community Action, Senior Nutrition "Meals on Wheels" Program

Combined Community Action, Inc. (CCA) was established in 1966 as Bastrop County Community Action. Later the agency added the counties of Austin, Colorado, Fayette, Lee, Blanco, Caldwell and Hays. Since 1978, CCA has sponsored the Senior Nutrition "Meals on Wheels" Program for the six counties of Bastrop, Blanco, Caldwell, Fayette, Hays and Lee.

The Mission of the Senior Nutrition Program is: "To help the elderly to remain independent and well nourished in their own homes for as long as possible and to maintain their dignity as they grow older." Hot noon meals are delivered 5 days a week in Lockhart at a congregate site and to the homebound.

Persons in need of the meals are primarily low income, frail, isolated elderly, although income is not a factor in determination of eligibility. In order to be eligible to receive a meal a person must be 60 years of age or older, or the spouse of a client, regardless of age and certain disabled persons under the age of 60.

- 2) Current Financial Statements are attached.
- 3) All contributions received from the City of Lockhart are used directly to pay for the meals that are provided to the seniors.
- 4) CCA Senior Nutrition "Meals on Wheels" Program is requesting \$8,000 from the City of Lockhart for 2018-2019. We currently receive 65% of our funding from the Older Americans Act; the remainder must be raised through private donations, city/county request, client donations and fundraising. The money received will go directly to provide meals to the clients. CCA provided over 8,500 meals last program year. We have 70 active volunteers that help package and deliver the meals to the homebound. We employ one part-time staff person in Lockhart.

COMBINED COMMUNITY ACTION (CCAFND)
Detailed Revenue and Expense Report

DRAFT

06/06/2018 2:58:14PM

10/01/2017 to 03/31/2018

Page 1

05 - CONGREGATE NUTRITION PROG

Revenue

05.000.00.415	INCOME-LOCAL CASH	14,283.50
05.000.00.451	INCOME-OAA TITLE 111	56,854.08
05.000.26.408	INCOME-PROGRAM - ALLENWOOD	263.85
05.000.27.408	INCOME-PROGRAM - BASTROP	95.00
05.000.30.408	INCOME-PROGRAM - CARMINE	804.00
05.000.33.408	INCOME-PROGRAM - GEORGIA ST	235.00
05.000.34.408	INCOME-PROGRAM - GIDDINGS	385.60
05.000.35.408	INCOME-PROGRAM - JOHNSON CITY	231.20
05.000.38.408	INCOME-PROGRAM - LAVISTA	172.00
05.000.40.408	INCOME-PROGRAM - LULING	520.00
05.000.41.408	INCOME-PROGRAM - PRAIRIE LEA	181.00
05.000.42.408	INCOME-PROGRAM - RED ROCK	622.50
05.000.43.408	INCOME-PROGRAM - SCHULENBURG	967.00
05.000.44.408	INCOME-PROGRAM - SMITHVILLE	1,133.80
05.000.45.408	INCOME-PROGRAM - WIMBERLEY	16.00

Total Revenue

\$76,764.53

Expenses

05.203.00.801	SALARIES-SERVICE	22,615.00
05.204.00.821	FRINGE-FICA/TUCA	1,948.05
05.204.00.823	FRINGE-WORKER'S COMP INS	405.74
05.204.00.824	FRINGE-HOSPITAL INS.	1,470.00
05.204.00.825	FRINGE-RETIREMENT	128.46
05.204.00.826	FRINGE-LIFE INSURANCE	21.79
05.204.00.827	FRINGE-FRESH BENIES	111.63
05.205.00.830	TRAVEL-IN-AREA	146.60
05.205.00.878	TRAVEL-FUEL	17.26
05.205.00.879	TRAVEL-MAINTENANCE	2.10
05.207.00.853	OTHER COST-POSTAGE/FREIGHT	94.50
05.207.00.867	OTHER COST-TELEPHONE	308.74
05.207.00.868	OTHER COST-INTERNET	195.11
05.207.00.998	OTHER COST-IADM ALLOC COST	4,423.75
05.208.00.884	PROF DEV-TRAIN/STAFF/CONF	221.51
05.208.00.892	PROF DEV-DUES/MEMBERSHIP	315.62
05.209.00.857	PROMOTIONAL-RECRUIT/ADVERTISE	146.70
05.211.00.836	CONSUMABLES	75.91
05.211.00.839	FOOD COST-CONSUMABLES	41,206.32
05.212.00.841	SUPPLIES-MAINT	11.61
05.212.00.844	SUPPLIES-OFFICE	301.89
05.212.00.845	SUPPLIES-OTHER	81.18
05.212.00.852	SUPPLIES-COPYING/PRINTING	855.66
05.213.00.859	OCCUPANCY-RENT	738.00
05.213.00.864	OCCUPANCY-UTILITIES	165.85
05.213.00.904	OCCUPANCY-MAINT/REPRS/IMPROVE	259.88

Total Expenses

\$76,268.86

Excess Revenues Over Expenses

\$495.67

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COMBINED COMMUNITY ACTION (CCAFND)
Detailed Revenue and Expense Report

DRAFT

06/06/2018 2:58:26PM

10/01/2017 to 03/31/2018

Page 1

06 - HOMEBOUND NUTRITION PROGRAM

Revenue

06.000.00.415	INCOME-LOCAL CASH	29,300.00
06.000.00.418	INCOME-UNITED WAY	9,576.98
06.000.00.442	INCOME-AMERIGROUP	4,418.64
06.000.00.443	INCOME-EVERCARE/United Health Care	14,367.24
06.000.00.445	INCOME-BULK MAILINGS	6,355.00
06.000.00.446	INCOME-SV FUNDRAISER	1,005.00
06.000.00.448	INCOME-SPONSOR-A-SENIOR	905.50
06.000.00.451	INCOME-OAA TITLE 111	132,240.00
06.000.10.448	INCOME-SPONSOR-A-SENIOR / BASTROP	100.00
06.000.20.448	INCOME-SPONSOR-A-SENIOR / CALDWELL	445.00
06.000.26.408	INCOME-PROGRAM - ALLENWOOD	934.50
06.000.26.448	INCOME-SPONSOR-A-SENIOR - ALLENWOOD	4,620.00
06.000.27.408	INCOME-PROGRAM - BASTROP	1,328.00
06.000.27.448	INCOME-SPONSOR-A-SENIOR - BASTROP	1,390.00
06.000.28.408	INCOME-PROGRAM - BLANCO	865.00
06.000.28.448	INCOME-SPONSOR-A-SENIOR - BLANCO	100.00
06.000.29.408	INCOME-PROGRAM - BUDA	1,551.00
06.000.29.448	INCOME-SPONSOR-A-SENIOR - BUDA	1,160.00
06.000.30.408	INCOME-PROGRAM - CARMINE	58.00
06.000.31.408	INCOME-PROGRAM - ELGIN	722.00
06.000.31.448	INCOME-SPONSOR-A-SENIOR - ELGIN	300.00
06.000.32.408	INCOME-PROGRAM - FLATONIA	176.00
06.000.32.448	INCOME-SPONSOR-A-SENIOR - FLATONIA	100.00
06.000.34.408	INCOME-PROGRAM - GIDDINGS	210.00
06.000.34.448	INCOME-SPONSOR-A-SENIOR - GIDDINGS	4,646.00
06.000.35.408	INCOME-PROGRAM - JOHNSON CITY	286.00
06.000.35.448	INCOME-SPONSOR-A-SENIOR - JOHNSON CITY	5,734.00
06.000.36.408	INCOME-PROGRAM - KYLE	1,248.25
06.000.37.408	INCOME-PROGRAM - LAGRANGE	825.00
06.000.37.448	INCOME-SPONSOR-A-SENIOR - LAGRANGE	7,064.00
06.000.38.408	INCOME-PROGRAM - LAVISTA	9.00
06.000.39.408	INCOME-PROGRAM - LOCKHART	427.00
06.000.39.448	INCOME-SPONSOR-A-SENIOR - LOCKHART	1,171.68
06.000.40.408	INCOME-PROGRAM - LULING	824.00
06.000.40.448	INCOME-SPONSOR-A-SENIOR - LULING	100.00
06.000.43.408	INCOME-PROGRAM - SCHULENBURG	2,046.00
06.000.43.448	INCOME-SPONSOR-A-SENIOR - SCHULENBURG	344.00
06.000.44.408	INCOME-PROGRAM - SMITHVILLE	1,663.65
06.000.44.448	INCOME-SPONSOR-A-SENIOR - SMITHVILLE	1,005.00
06.000.45.408	INCOME-PROGRAM - WIMBERLEY	591.75
06.000.45.448	INCOME-SPONSOR-A-SENIOR - WIMBERLEY	3,600.00
06.000.50.448	INCOME-SPONSOR-A-SENIOR / FAYETTE	8,690.00
06.000.70.448	INCOME-SPONSOR-A-SENIOR / HAYS	6,087.00
06.000.80.448	INCOME-SPONSOR-A-SENIOR / LEE	250.00

Total Revenue

\$258,840.19

30

COMBINED COMMUNITY ACTION (CCAFND)

DRAFT

Detailed Revenue and Expense Report

06/06/2018 2:58:26PM

10/01/2017 to 03/31/2018

Page 2

Expenses

06.203.00.801	SALARIES-SERVICE	50,448.50
06.204.00.821	FRINGE-FICA/TUCA	4,260.85
06.204.00.823	FRINGE-WORKERS COMP INS.	928.44
06.204.00.824	FRINGE-HOSPITALIZATION INS.	4,410.00
06.204.00.825	FRINGE- RETIREMENT	381.54
06.204.00.826	FRINGE-LIFE INSURANCE	65.37
06.204.00.827	FRINGE-FRESH BENIES	336.87
06.205.00.830	TRAVEL-IN AREA	1,033.30
06.205.00.833	TRAVEL-TRANSSPORTING	641.47
06.205.00.878	TRAVEL-FUEL	51.75
06.205.00.879	TRAVEL-MAINTENANCE	6.30
06.207.00.853	OTHER COST-POSTAGE/FREIGHT	94.50
06.207.00.867	OTHER COST-TELEPHONE	1,235.02
06.207.00.868	OTHER COST-INTERNET	676.87
06.207.00.998	OTHER COST-ADM ALLOC COST	10,255.15
06.208.00.884	PROF DEV-TRAIN/STAFF	704.52
06.208.00.892	PROF DEV-DUES/MEMBERSHIP	315.63
06.209.00.857	PROMOTIONAL-RECRUIT/ADVERTISE	118.30
06.211.00.836	CONSUMABLES	229.91
06.211.00.839	FOOD-CONSUMABLES	149,169.95
06.211.00.847	FOOD-FROZEN/SHELF	14,399.00
06.212.00.841	SUPPLIES-MAINT	3.87
06.212.00.844	SUPPLIES-OFFICE	301.93
06.212.00.845	SUPPLIES-OTHER	81.19
06.212.00.852	SUPPLIES-COPYING/PRINTING	855.69
06.213.00.859	OCCUPANCY-RENT	2,094.00
06.213.00.864	OCCUPANCY-UTILITIES	547.24
06.213.00.904	OCCUPANCY-MAIN/REPAIRS/IMPROVE	769.62
06.303.00.801	NUT ED-SALARIES	1,264.55
06.304.00.821	NUT ED-FICA/TUCA	111.80
06.407.00.852	BULK-COPY/PRINT	372.17
06.407.00.853	BULK-POSTAGE	470.40
06.412.00.845	SUPPLIES-OTHER	1,337.41
06.708.00.884	LOCAL MISCELLANEOUS	560.00
06.712.01.999	LOCAL-MISC, ALLENWOOD	1,628.42

Total Expenses

\$250,161.33

Excess Revenues Over Expenses

\$8,678.86

Internal Revenue Service

Date: July 20, 2001

Combined Community Action, Inc.
165 West Austin
Giddings, TX 78942

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

RECEIVED
JUL 26 2001

Person to Contact:

Judy Simonson 31-04016
Customer Service Representative

Toll Free Telephone Number:

8:00 a.m. to 9:30 p.m. EST

877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

74-1548511

Dear Sir or Madam:

This letter is in response to your request for affirmation of your organization's exempt status with your current address. Your address has been changed as shown above.

Our records indicate that a determination letter issued in January 1996 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Combined Community Action, Inc.
74-1548511

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

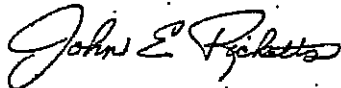
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,

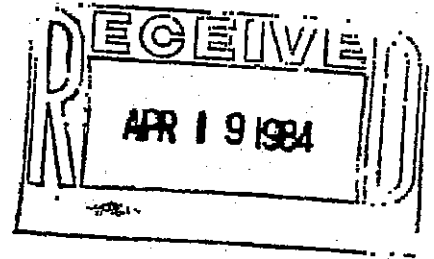


John E. Ricketts, Director, TE/GE
Customer Account Services



COMPTROLLER OF PUBLIC ACCOUNTS
STATE OF TEXAS
AUSTIN, 78774

April 18, 1984



Ms. Dee Hennesey
Combined Community Action, Inc.

165 W. Austin
Giddings, Texas 78942

Dear Ms. Hennesey:

The Combined Community Action, Inc. meets the requirements for reclassification of exemption to a 501(c)(3) organization effective June 15, 1976 date of previous exemption. Therefore, the organization may issue an exemption certificate in lieu of the Limited Sales, Excise and Use Tax on taxable items purchased which relates to the purpose of the exempted organization and the item is not used for the personal benefit of a private stockholder or individual. This certificate does not require a number to be valid and may be reproduced in any quantity.

The exemptions authorized by this decision are applicable to items subject to the Limited Sales, Excise and Use Tax Act only. The decision does not extend to hotel occupancy, motor vehicles, motor fuel or other items which are taxed under other provisions of the Statutes.

If your organization makes any sales of taxable items, you must obtain a sales tax permit, collect the tax on all taxable sales, file reports and remit the tax each quarter. The Comptroller's Field Office in your area is located at 1700 S. Lamar, Building 2, Austin, Texas 78704, telephone number 512/447-9747.

If the event your organization changes its name or address, you are required to notify this office of such change.

If you have any questions, please contact the Exempt Organization Section. You may telephone 512/475-8184 or toll-free from anywhere in Texas at 1/800/252-5555.

Sincerely,

Harry F. Rogers

Harry F. Rogers
Exempt Organization Section

19:1F/31
Enclosure

TEXAS SALES TAX EXEMPTION CERTIFICATE

Name of purchaser, firm or agency Combined Community Action, Inc.	
Address (Street & number, P. O. Box or Route number) 165 W. Austin	
City, state, zip code Giddings Texas, 78942	Phone (Area code and number) (979) 540-2980

I, the purchaser named above, claim an exemption from payment of sales taxes for the purchase of taxable items described below or on the attached order or invoice:
Combined Community Action, Inc.

Description of items to be purchased, or on the attached order or invoice:

Purchaser claims this exemption for the following reason:

That the merchandise being purchased is for the organization's own use, is being made in the name of the organization and that payment will be made from the organization's own funds.

I understand that I will be liable for payment of Sales Tax which may become due for failure to comply with the provisions of the State, City and/or Metropolitan Transit Authority Sales and Use Tax Laws and Comptroller rules regarding exempt purchases. Liability for the tax will be determined by the price paid for the taxable items purchased or the fair market rental value for the period of time used.

I understand that it is a misdemeanor to give an Exemption Certificate to the seller for taxable items which I know, at the time of purchase, will be used in a manner other than that expressed in this certificate and that upon conviction may be fined not more than \$500 per offense.

Signature <i>Kelly Strake</i>	Title Executive Director	Date
----------------------------------	------------------------------------	------

NOTE: This certificate cannot be issued for the purchase, lease or rental of a motor vehicle.

THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.

Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

This certificate should be furnished to the supplier. Do not send the completed certificate to the Comptroller of Public Accounts.



Office of the Secretary of State

**CERTIFICATE OF FILING
OF**

COMBINED COMMUNITY ACTION, INCORPORATED
File Number: 22216601

The undersigned, as Secretary of State of Texas, hereby certifies that the Nonprofit Periodic Report for the above named entity has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

Dated: 11/29/2012

Effective: 11/29/2012



A handwritten signature in black ink that reads "John Steen".

John Steen
Secretary of State

LOCKHART AREA SENIOR CITIZENS CENTER

REQUEST: \$3,311.00

Lockhart Area Senior Activity Center

Severo Castillo, Director | 901 Bois D'Arc St. | Lockhart, Tx | 78644 | 512-398-6322

Board of Directors: President – Diana Coker, Vice- President- Carol Roberts, Secretary – Pat Schneider, Treasurer – Donnie Young, Jane Hyatt, Jo Windham, Janet Odell, Dot Kuntschik, Raymond Foley, Linda Howard, Becky Perkins and Mary Gail Bartsch.

2017/ 2018 Mission Statement and benefit of our organization:

Our mission is to provide a pleasant facility where all seniors throughout the community can come and enhance their living experiences. Our facility enables senior citizens to socialize, make new friends, enjoy nutritious and inexpensive home-cooked meals, and participate in an exercise program. We also deliver lunches daily to those who are homebound. Seniors also have the opportunity to increase their self-esteem by volunteering in the kitchen or working in our thrift shop as well as contributing to assorted fund-raising activities

Seniors benefit from a variety of groups that come in monthly offering information relevant to senior care. Local groups also benefit from our meeting rooms like: Seniors and Law Enforcement Together (SALT), Caldwell County Retired Teachers, Central Texas Advocates for Seniors (CTAS), and the community weekly prayer group.

We also participate in the Community Supervision Restitution program and have assisted many community service workers in complying with their restitution agendas.

We partner with AARP as we currently have 2-AARP employees working for the Center.

Previous Contributions

Previous year's contribution helped pay for general operating expenses like insurance policies and tax services.

2017-2018 budget years

We are very thankful for the City's contribution of \$3,310.85. Your donation will help pay for general operating expenses, such as insurance policies, tax preparation, new furniture for main building and Thrift Shop improvements. The monies also help subsidize our meal expenses so that we can continue to offer meals at a reasonable price.

Lockhart Area Senior Activity Center, Inc.

Operating Statement for August 1, 2017- July 31, 2018 (unaudited)

Sales

Meals	\$38,683.71
Thrift Shop	\$15,513.84
Miscellaneous	\$4,308.25 (books, coffee, dues, gift shop)
Donations	\$4,910.00

Gross Sales \$63,415.80

Expenses

Administrative	\$1,562.67
Food	\$13,994.62
General Supplies	\$1,490.01
Utilities	
Maintenance	\$3,144.90
Wages	\$23,692.45
Sales tax paid	\$1,099.46
Insurance	\$3,063.50
Payroll Taxes	\$9,813.76
Kitchen Supplies	\$2,771.94

Total Expenses \$60,633.31

Net Gain/Loss \$2,782.49

CASA OF CENTRAL TEXAS, INC

REQUEST: \$10,000



CASA OF CENTRAL TEXAS, INC.

June 29, 2018

Mayor Lew White
c/o Jeff Hinson, Finance Director
City of Lockhart
308 W. San Antonio St
Lockhart, TX 78644

Dear Mayor White & City Council Members:

Thank you for inviting CASA of Central Texas, Inc. to work with the City of Lockhart again this year on a contribution request. We envision a world where every child thrives in a safe, stable and loving home.

CASA of Central Texas respectfully requests \$10,000 for recruiting, training and supporting more community volunteers to advocate for abused and neglected children in the court system. CASA is an independent 501(c)3 nonprofit organization that has been fundraising and serving locally on an annual basis for 33 years. In 2017, we served 26 children from Caldwell County; however, an additional 122 children did not have the voice of a committed Advocate to speak up for them and represent their best interests in the courts, schools, and child welfare system.

Per your instructions, our Council presentation materials include the following:

- 1) The mission and benefit of our organization
- 2) Current financial statements
- 3) Previous year's expenditures (P&L Statement)
- 4) The requested amount for the 2018-19 budget year and how funds will be spent
- 5) Additional requested documents (IRS 501(c)3 letter, Secretary of State certification)

Again, we appreciate your consideration and support and we look forward to our presentation to the Council on July 12, 2018. Please contact me if you have any questions or require additional information.

Sincerely

Norma Castilla-Blackwell
Executive Director

NB:ll Att.

New Braunfels

San Marcos

1619 E. Common, Suite 301
New Braunfels, Texas 78130
Tel: 830.626.2272
Fax: 830.626.3636



P.O. Box 1267
San Marcos, Texas 78667
Tel: 512.392.3578
Fax: 512.392.3702



CASA of Central Texas, Inc.

City of Lockhart Contribution Request FY2018-19

**Lockhart City Council
Thursday, July 12, 2018 6:30 PM
217 South Main Street, 3rd Floor
Lockhart, Texas**

Presentation Contents

1. Mission and Benefit of CASA of Central Texas
2. Current Financial Statements
3. Previous Year Expenditures (P&L Statement)
4. Summary of Proposal / Budget Request
5. 501(c)3 certification letter
6. Secretary of State certification letters
7. CASA 2017 Infographic
8. CASA Program Statistics Chart for Caldwell County

CASA of Central Texas, Inc.

Mission and Benefit

CASA of Central Texas envisions a world where every child thrives in a safe, stable and loving home. CASA advocates for abused and neglected children in the courts, schools, and child welfare system by training and supporting community volunteers. CASA stands for Court Appointed Special Advocates. CASA volunteers are community members protecting the best interests of children who are under conservatorship of the Texas Department of Family and Protective Services (TDFPS). CASA volunteers help the courts make informed decisions on the futures of these highly vulnerable children. CASA's core services include advocacy for medical, mental health, education, placement and permanency needs of the children.

For the children, CASA gives them a voice, protects their well-being, prevents re-abuse, and helps find permanent homes where children may be safe, healthy and have successful futures.

For our volunteers, CASA provides quality training, a professional network of support and a meaningful purpose to share their time.

For the courts, CASA acts as independent "eyes and ears" while the children are in foster care, serving as Guardian ad Litem, gathering critical information, and giving reports to help judges make informed decisions in the child's best interest.

For our donors, CASA offers an easy and rewarding giving experience, a fiscally sound, transparent and trustworthy charitable organization.

For the community, CASA is a valued partner, with an eye toward long-term stability, service and community health.

CASA of Central Texas formed in 1985 by concerned community members and became affiliated with the national CASA model developed by a family court judge. We had 18 volunteers in our first year. Now in our 33rd year, we have 231 citizen-volunteers who serve children from Caldwell, Comal, Guadalupe and Hays Counties. Last year, we served 573 children who were abused or neglected and placed in State custody. However, 557 additional children still needed a CASA.

For many abused children, a trained CASA volunteer is the only constant adult presence in their lives. We know that children in foster care fare better and receive more help when they have an independent, trained, and consistent adult advocating for their needs. Advocates tell us that their own lives are more enriched with love and a feeling of satisfaction as they speak up for the best interests of the children. The City of Lockhart can advance the cause of child welfare by volunteering and donating to CASA of Central Texas.

CASA of Central Texas, Inc.
Balance Sheet
 As of May 31, 2018

May 31, 18

ASSETS		
Current Assets		
Checking/Savings		
1009 · Petty Cash - Fundraisers		40.00
1020 · OP Acct-Prosperity Bank		27,870.52
1030 · ED Acct-Prosperity Bank		2,175.01
1035 · Reserve Acct-Prosperity Bank		25,029.65
1040 · RBFCU Savings		4.24
1045 · RBFCU Checking		146.38
1050 · Capital Campaign Checking		798,195.61
Total Checking/Savings		853,461.41
Accounts Receivable		
1210 · Pledges Receivable		636,018.80
1240 · Grants Receivable		78,645.69
Total Accounts Receivable		714,664.49
Other Current Assets		
1450 · Prepaid Expenses		1,064.00
Total Other Current Assets		1,064.00
Total Current Assets		1,569,189.90
Fixed Assets		
1631 · Capital Improvements NB		23,875.00
1650 · Equipment & Fixtures		118,274.82
1660 · Building - New Braunfels		553,302.64
1661 · Land & Building - San Marcos		159,900.00
1755 · Accumulated Depreciation		-279,108.00
Total Fixed Assets		576,244.46
Other Assets		
1805 · NBACF Endowment Fund		56,790.95
1810 · Utility Deposits		1,619.75
Total Other Assets		58,410.70
TOTAL ASSETS		<u>2,203,845.06</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
2105 · Payable - TX Unemployment Tax		40.66
2114 · Payable - Charitable Donation		2,077.68
2115 · Payable - Dental Insurance		-76.33
2116 · Payable - Health Insurance		-917.10
2118 · Payable - Term Life		142.95
Total Other Current Liabilities		1,267.86
Total Current Liabilities		1,267.86
Total Liabilities		1,267.86
Equity		
3001 · Opening Bal Equity		19,399.62
3010 · Unrestricted Net Assets		1,094,173.46
Net Income		1,089,004.12
Total Equity		2,202,577.20
TOTAL LIABILITIES & EQUITY		<u>2,203,845.06</u>

CASA of Central Texas, Inc.

Profit & Loss

06/27/18

July 2017 through May 2018

Accrual Basis

Jul '17 - May 18

Ordinary Income/Expense

Income

6000 · INCOME

6001 · Federal Grants	221,316.54
6002 · State Grants	256,082.32
6003 · County Grants	
6003.5 · County Jury Fee Income	11,897.73
6003 · County Grants - Other	33,750.00
Total 6003 · County Grants	45,647.73
6004 · City Grants	19,698.80
6005 · United Way Grants	46,666.68
6006 · UW - Designated Contributions	
City Charitable Campaigns	5,044.45
Combined Federal Campaigns	8,978.32
School Districts	1,408.69
SECC Campaigns	9,140.16
Total 6006 · UW - Designated Contributions	24,571.62
6028 · Memorials & Honor Gifts	2,650.00
6040 · Fundraising Event Income	89,674.90
6060 · Board Member Contributions	7,002.23
6062 · Corporate	15,501.41
6064 · Church Contributions	6,255.75
6065 · Civic Organizations	15,749.00
6066 · Individuals	68,940.62
6080 · Foundations	315,879.00
6085 · Capital Campaign Income	1,136,533.00
6105 · Interest Income	566.24
6115 · Endowment Income/Interest	1,569.40
6120 · Unrealized Endowment Loss/Gain	1,233.21

Total 6000 · INCOME 2,275,538.45

Total Income 2,275,538.45

Gross Profit 2,275,538.45

Expense

7200 · Expenses

7201 · Personnel Wages	740,656.45
7229 · Health/Life Insurance	53,417.03
7232 · Payroll Taxes	59,782.85
7234 · Pension	33,337.22
7236 · Unemployment Taxes	880.71
7238 · Worker's Compensation	2,571.84
7240 · Conferences/Cont Education	3,291.55
7245 · Travel/Mileage	26,311.80
7255 · Contract Svc/Background Cks	6,051.83
7260 · Equipment/Software/Computer	12,600.35
7262 · Equipment Rental	13,638.23
7264 · Office - General	3,288.74
7265 · Office Supplies	5,299.63
7266 · Training Expenses	540.24
7267 · Children's Special Needs	1,979.63
7269 · Advocate Recognition	6,878.90
7270 · Audit	5,900.00
7271 · Advertising/Recruiting	6,045.26
7273 · Fundraising Expenses	35,989.34
7280 · Legal/Professional	2,180.00
7282 · Credit Card & Other Fees	4,034.72

CASA of Central Texas, Inc.

Profit & Loss

06/27/18

July 2017 through May 2018

Accrual Basis

	Jul '17 - May 18
7300 · Insurance	
7306 · Insurance - Dir & Officers	3,077.00
7307 · Insurance - Liability&Fidelity	9,060.00
Total 7300 · Insurance	12,137.00
7315 · Membership/Subscription	9,960.02
7325 · Postage	2,627.40
7330 · Printing/Promotion	1,691.96
7335 · Storage Rental	760.00
7340 · Telephone/Internet	11,726.26
7345 · Utilities	3,102.77
7350 · Building Maintenance	16,097.37
Total 7200 · Expenses	1,082,779.10
7540 · Endowment Mgmt Fees/Expenses	652.43
7550 · Capital Campaign Expenses	103,102.80
Total Expense	1,186,534.33
Net Ordinary Income	1,089,004.12
Other Income/Expense	
Other Income	
6400 · In-Kind Revenue	234,425.16
Total Other Income	234,425.16
Other Expense	
7400 · In Kind Expenses	
7401 · Donations - In Kind	52,108.87
7405 · Volunteer Hrs - In Kind	126,391.56
7406 · Mileage - In Kind	8,280.98
7409 · Rent & Utilities - In Kind	20,350.00
7415 · Capital Campaign Exp-In Kind	27,293.75
Total 7400 · In Kind Expenses	234,425.16
Total Other Expense	234,425.16
Net Other Income	0.00
Net Income	1,089,004.12

CASA of Central Texas, Inc.
Profit & Loss by Job
October 2017 through June 2018

	<u>2017-18 Operations</u> <u>(City of Lockhart)</u>
Ordinary Income/Expense	
Income	
6000 · INCOME	
6004 · City Grants	3,348.80
Total 6000 · INCOME	<u>3,348.80</u>
Total Income	<u>3,348.80</u>
Gross Profit	3,348.80
Expense	
7200 · Expenses	
7201 · Personnel Wages	2,283.00
7232 · Payroll Taxes	228.00
Total 7200 · Expenses	<u>2,511.00</u>
Total Expense	<u>2,511.00</u>
Net Ordinary Income	<u>837.80</u>
Net Income	<u><u>837.80</u></u>

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CASA of Central Texas, Inc.

Summary of Proposal / Budget Request FY2018-19

CASA of Central Texas is requesting \$10,000 from the City of Lockhart to recruit, train and support more citizen-volunteers to serve as court-appointed Guardians Ad Litem to children and youth involved in child welfare cases.

We provide free and flexible training at no cost to the volunteer. Trained and supported CASA volunteers work the duration of a case, typically 12 to 18 months. A trained CASA volunteer provides over 100+ donated casework service hours through visitations with the child and contact with the child's parents and relatives, caregivers, teachers, doctors, caseworkers and anyone else with information about the child.

In 2017:

- # of children from Caldwell County in State Care..... 148 children
- # of children from Caldwell County served by CASA..... 26 children
- # of children from Lockhart served by CASA..... 18 children (+12.5%)
- # of advocates who worked Lockhart cases..... 9 CASA volunteers

So far, this year in 2018:

- ✕ One (1) child from Lockhart was reunified with a safe and stable family.
- ✕ One (1) child from Lockhart was placed with a relative for permanent managing conservatorship (legally responsible without adoption).

Population and child welfare studies, as well as a statewide survey of the judiciary, provide strong support to increase the number of citizen advocates who can help move the children as quickly as possible out of the foster care system and into caring, safe and permanent homes. Many more children need a CASA.

We are for the child who has been abused and is afraid to go home. We are for the child who has been neglected and doesn't know where his next meal will come from. We are for the child who is now in foster care and will live in an environment of instability. We are for the child who will one day turn 18 and be surrendered to the world. One year of CASA advocacy costs less than one month of foster care. Every child needs a CASA—100% of children in State care deserve a dedicated volunteer who will fight with fierceness and compassion for that child to have a chance for a stable childhood and the opportunity to thrive.

**CASA OF CENTRAL TEXAS, INC.
BOARD APPROVED BUDGET
FY2018-19**

INCOME BUDGET	2018-19
VOCA	225,000.00
CDBG-NEW BRAUNFELS	16,500.00
CDBG-SAN MARCOS	25,000.00
OVAG	42,000.00
TEXAS CASA - CVC	235,000.00
COMAL COUNTY	1,000.00
GUADALUPE COUNTY	7,500.00
HAYS COUNTY	35,000.00
COUNTY JURY FEES	15,000.00
CITY OF BUDA	3,200.00
CITY OF LOCKHART	3,500.00
CITY OF SAN MARCOS H.S.	15,000.00
UNITED WAY - GREATER AUSTIN	1,000.00
TEXAS SECC	10,000.00
UNITED WAY - COMAL COUNTY	40,000.00
UNITED WAY - GUADALUPE COUNTY	5,000.00
UNITED WAY - HAYS COUNTY	5,000.00
UNITED WAY - SA AREA	8,000.00
BOARD MEMBER CONTRIBUTIONS	4,500.00
MEMORIALS & HONORS	3,000.00
CHILDRENS SPECIAL NEEDS	2,000.00
INDIVIDUAL DONATIONS	77,500.00
CHURCH CONTRIBUTIONS	7,000.00
DOWNTOWN ROTARY NB	5,000.00
NB ROTARY	8,500.00
ROTARY CLUB OF SEGUIN	1,500.00
SAN MARCOS LIONS CLUB	10,000.00
CIVIC OTHER	5,000.00
GRANDE COMMUNICATIONS	2,500.00
CORPORATE OTHER	15,000.00
ANDERSON CHARITABLE FOUNDATION	10,000.00
BURDINE JOHNSON FOUNDATION	35,000.00
GVTC FOUNDATION	5,000.00
IN-N-OUT BURGER	5,000.00
KRONKOSKY CHARITABLE	100,000.00
LOLA WRIGHT FOUNDATION	10,000.00
McKENNA FOUNDATION	45,000.00
NAJIM FAMILY FOUNDATION	40,000.00
ST. LUKES HEALTH MINISTRIES	10,000.00
TEXAS BAR FOUNDATION	5,000.00
TOPFER FAMILY FOUNDATION	5,000.00
UNION PACIFIC FOUNDATION	10,000.00
VALERO FOUNDATION	10,000.00
FUNDRAISING EVENTS	89,500.00
UNKNOWN	191,300.00
TOTAL INCOME	1,403,000.00

**CASA OF CENTRAL TEXAS, INC.
BOARD APPROVED BUDGET
FY2018-19**

EXPENSE BUDGET	2018-19
PERSONNEL SALARIES	960,900.00
INSURANCE BENEFITS	
Health	78,000.00
Life	2,400.00
PAYROLL TAXES	79,660.00
PENSION	44,565.00
UNEMPLOYMENT TAXES	952.00
WORKERS COMP INSURANCE	3,200.00
CONFERENCES/EDUCATION	10,000.00
TRAVEL	40,623.00
CONTRACT SVC-BACKGROUND	6,000.00
EQUIP/COMPUTER/SOFTWARE	16,000.00
EQUIPMENT RENTAL	14,000.00
CREDIT CARD AND OTHER FEES	5,500.00
OFFICE- GENERAL	6,000.00
OFFICE SUPPLIES	6,000.00
TRAINING EXPENSES	4,000.00
SPECIAL NEEDS FOR CHILDREN	3,000.00
ADVOCATE RECOGNITION	7,000.00
AUDIT	6,000.00
ADVERTISING/RECRUITING	7,000.00
FUNDRAISING	36,000.00
LEGAL & PROFESSIONAL	2,000.00
INSURANCE	
Directors & Officers	2,900.00
Liability & Fidelity	9,500.00
MEMBERSHIP & SUBSCRIPT	8,000.00
POSTAGE	2,500.00
PRINTING/PROMOTIONS	3,500.00
TELEPHONE/INTERNET	16,500.00
UTILITIES	3,800.00
BUILDING MAINTENANCE	16,500.00
ENDOWMENT FEES	1,000.00
TOTAL EXPENSES	1,403,000.00



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248367147
July 26, 2017 LTR 4168C 0
74-2403373 000000 00

00016232
BODC: TE

CASA OF CENTRAL TEXAS INC
1619 COMMON ST STE 301
NEW BRAUNFELS TX 78130



030947

Employer ID Number: 74-2403373
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated July 17, 2017, regarding your tax-exempt status.

We issued you a determination letter in October 1986, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

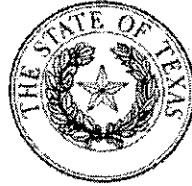
Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).



Office of the Secretary of State

The undersigned, as Secretary of State of Texas, does hereby certify that the attached is a true and correct copy of each document on file in this office as described below:

CASA OF CENTRAL TEXAS, INC.
Filing Number: 74608001

Nonprofit Periodic Report
Articles Of Amendment
Change Of Registered Agent/Office
Change Of Registered Agent/Office
Change Of Registered Agent/Office

April 18, 1994
April 29, 1994
September 01, 1994
November 25, 1996
May 27, 1999

In testimony whereof, I have hereunto signed my name officially and caused to be impressed hereon the Seal of State at my office in Austin, Texas on October 29, 2007.



A handwritten signature in black ink that reads "Phil Wilson".

Phil Wilson
Secretary of State



0182101577

FILED
In the Office of the
Secretary of State of Texas

The State of Texas

APR 18 1994

Secretary of State

Corporations Section

SECRETARY OF STATE

CHARTER NO. 00746080-01
ARTICLE 9.01, T.N.P.C.A. REPORT
FILING FEE \$5.00

PURSUANT TO THE PROVISIONS OF ARTICLE 9.01 OF THE TEXAS NON-PROFIT CORPORATION ACT, THE UNDERSIGNED CORPORATION HEREBY FILES ITS REPORT SETTING FORTH:

1. THE NAME OF THE CORPORATION IS:

COMAL COUNTY CHILD ADVOCACY INC.

2. IT IS INCORPORATED UNDER THE LAWS OF: TEXAS

3. THE STREET ADDRESS OF THE REGISTERED OFFICE OF THE CORPORATION IN THE STATE OF TEXAS IS: 805 ENCINO NEW BRAUNFELS, TX
(MAKE ANY CHANGES HERE)

4. ITS REGISTERED AGENT AT SUCH ADDRESS IS: BILL M. REIMER
(MAKE ANY CHANGES HERE)

5. IF A FOREIGN CORPORATION, THE STREET ADDRESS OF ITS PRINCIPAL OFFICE THE STATE OR COUNTRY UNDER THE LAWS OF WHICH IT IS INCORPORATED IS:

6. THE NAMES AND RESPECTIVE ADDRESSES OF ITS DIRECTORS (OR TRUSTEES, ET AL) AND OFFICERS ARE: (NAME AT LEAST 3)

NAME	TITLE	ADDRESS
<u>Pennie Koopman</u>	<u>President</u>	<u>2314 Brittany Grace New Braunfels, TX 78130</u>
<u>John Haas</u>	<u>Vice Pres./Treasurer</u>	<u>1007 Orchid New Braunfels, TX 78130</u>
<u>Bob Stewart</u>	<u>Secretary</u>	<u>502 Riverside New Braunfels, TX 78130</u>

7. THE FOREGOING INFORMATION IS GIVEN AS OF THE DATE OF THE EXECUTION OF THIS REPORT:

DATED April 14, 19 94

Comal County Child Advocacy, Inc.

(NAME OF CORPORATION)

RECEIVED
SECRETARY OF STATE

BY Pennie Koopman
(SIGNATURE)

APR 18 1994

ITS President
(TITLE OF OFFICER SIGNING)

NOTE: ALL ITEMS MUST BE COMPLETED. MAKE CHANGES TO ITEMS 3 AND 4 AS NECESSARY. RETURN TO SECRETARY OF STATE, CORPORATIONS SECTION, P.O. BOX 13697, AUSTIN, TEXAS 78711-3697 WITH A \$5.00 FEE.

53

ARTICLES OF AMENDMENT TO
ARTICLES OF INCORPORATION OF
COMAL COUNTY CHILD ADVOCACY, INC.

APR 29 1994

Corporations Section

Pursuant to the provisions of Article 1396-4.03 of the Texas Nonprofit Corporation Act, the Board of Directors adopt the following Articles of Amendment to the Articles of Incorporation of Comal County Child Advocacy, Inc.

ARTICLE ONE

The following amendments to the Articles of Incorporation was adopted by the Board of Directors of the Corporation on April 21st, 1994.

ARTICLE TWO

This Amendment alters Article One of the original Articles of Incorporation to read as follows:

The name of the corporation is CASA OF CENTRAL TEXAS, INC.

ARTICLE THREE

This Amendment alters Article Four of the original Articles of Incorporation to read as follows:

4. The purpose or purposes for which the corporation is organized are: To represent the best interests of physically and sexually abused children in Central Texas in criminal and civil proceedings. To be an independent voice in children's rights. To aid with case preparation; to provide assistance to other child oriented agencies; monitor cases; present and monitor legislation, heighten awareness of the public, judiciary and bar as to child abuse and recruit volunteers.

COPY

ARTICLE FOUR

The foregoing Amendments were adopted by a vote of a majority of the Board of Directors in office, there being no members having voting rights in respect thereof.

DATED: April 21, 1994

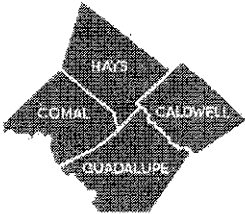
SCHAL COUNTY CHILD ADVOCACY, INC.

BY: Pennie R Koopman
PENNIE KOOPMAN
Its President

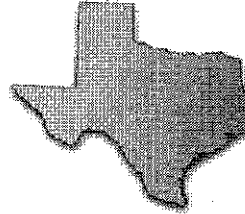
COURT APPOINTED SPECIAL ADVOCATES CHANGE LIVES

CASA envisions a world where every child thrives in a safe, stable and loving home. Court Appointed Special Advocates (CASA) of Central Texas advocates for abused and neglected children in the courts, schools, and child welfare system by training and supporting community volunteers.

THE PROBLEM: OVERWHELMED SYSTEM



1,130 children are in State custody in Caldwell, Comal, Guadalupe and Hays Counties. Comal #2 and Hays #4 are in the nation's top five fastest-growing counties, with child population on the rise.



50,293 abused and neglected children are in State custody. Social workers have an average daily caseload of 28 cases.

THE SOLUTION: CITIZEN VOLUNTEERS



One year of CASA/GAL advocacy costs less than one month of foster care.

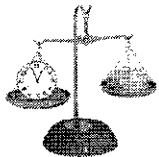
1

The number of cases a CASA volunteer works at a time (average 2.5 children per case)

1
25-30
60-75

Staff member
Supports volunteers
Serving child victims

THE RESULTS: BRIGHTER FUTURES



Children with a CASA get more help while in the child welfare system.



Children with a CASA are half as likely to re-enter the system.

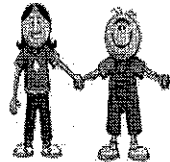


Children with a CASA are more likely to pass all classes.

OUR VISION: A CASA FOR EVERY CHILD



231
CASA/Guardian ad Litem trained volunteers.



573
abused and neglected children served.



557
children are waiting for a volunteer.

*2017 Data

1619 E Common St Suite 301
New Braunfels, TX 78130
(830) 626-2272

111 E San Antonio St Ste 201 (temporary)
PO Box 1267
San Marcos, TX 78667
(512) 392-3578



CASA of Central Texas, Inc.
Serving Caldwell, Comal,
Guadalupe and Hays Counties

**CASA of Central Texas, Inc.
STATISTICS**

Category	Caldwell			Central Texas (Caldwell, Comal, Guadalupe and Hays Counties)		
	2015	2016	2017	2015	2016	2017
Child Population	10,380	10,518	10,661	127,701	131,047	134,426
Alleged Victims of Child Abuse/Neglect	614	572	646	5,126	5,158	5,764
Confirmed Victims of Child Abuse/Neglect	190	143	135	1,537	1,203	1,215
Children in State Care	137	150	148	1,110	1,190	1,130
Children Served by CASA (#)	27	24	26	471	497	573
Children Served by CASA (%)	20%	16%	18%	42%	42%	51%
Children Without CASA Voice	110	126	122	639	693	557
CASA Cases	15	14	15	239	255	305
CASA Volunteers*	10	8	9	213	218	231

*shows number of volunteers FROM each county, counted only once; total includes volunteers from other counties (ex. Bexar)

# new children (CPS)	53	60	58	534	449	414
# new children (CASA)	3	9	7	170	201	247
# new cases	2	5	5	82	108	131
# closed cases	6	4	7	92	80	103
# closed children (CASA)	12	5	15	177	170	201
# reunification	2	2	4	61	80	74
# adoption	5	0	3	42	21	40
# adoption by relative	1	2	3	26	28	24
# PMC to relative	2	0	3	25	31	45
# emancipated (18yo)	2	1	2	20	9	18
# extended AWOL (perm FC)	0	0	0	0	1	0
# terminal illness (death)	0	0	0	0	0	0
# other	0	0	0	3	0	0
# advocates disengaged	1	0	0	10	17	10
# new advocates sworn-in*	1	2	0	47	54	85
# advocates reporting stats	5	9	2	145	150	95

**City of Lockhart
FY 2018-2019 Budget
Preliminary Budget & Tax Rate Adoption Calendar**

Thursday, July 5, 2018
Regular Council Meeting

Council Budget Workshop/Meeting 6:30 PM

1. Present and Discuss Budget
2. Set Public Hearing Date for Budget - Sept. 4, 2018

Thursday, July 12, 2018

Council Budget Workshop 6:30 PM

1. Discuss Budget
2. Non-Profit Presentations

Tuesday, July 17, 2018
Regular Council Meeting

Council Budget Workshop/Meeting 6:30 PM

1. Discuss Budget

Thursday, July 26, 2018

Council Budget Workshop 6:30 PM

1. Discuss Budget
2. GBRA & CCAD Budgets

Thursday, August 9, 2018

Publication of effective and rollback tax rate calculation in local newspaper and posted on website.

Thursday, August 9, 2018
Regular Council Meeting

Council Budget Workshop/Meeting 6:30 PM

1. Adopt certified tax property roles for the City of Lockhart
2. Discuss Budget
3. Announce Public Hearing Date - Sept. 4, 2018

Monday, August 20, 2018

Send "Notice of Public Hearing" information to newspaper.

Tuesday, August 21, 2018
Regular Council Meeting

Council Budget Workshop/Meeting 6:30 PM

1. Discuss Tax Rate
2. Take record vote, if motion passes schedule and announce date & time of public hearings on proposed tax rate.
3. Discuss Budget

Thursday, August 23, 2018

Council Budget Workshop 6:30 PM

1. Discuss Budget

Thursday, August 23, 2018

*"Notice of Public Hearings on Tax Increase," if necessary and "Notice of Public Hearing" on budget appears in newspaper.
(At least ten days prior to public hearing.)*

**City of Lockhart
FY 2018-2019 Budget
Preliminary Budget & Tax Rate Adoption Calendar**

Friday, August 31, 2018

Send "Notice of Public Hearing" information to newspaper.

Tuesday, September 4, 2018
Regular Council Meeting

1st Public Hearing on Tax Rate/ Public Hearing on Budget (7:30 PM) and Council Meeting 6:30 PM

1. Hold Public Hearing on Tax Rate and Budget.
2. Budget Workshop - Discuss Budget
3. Budget Workshop - Discuss Tax Rate

Thursday, September 6, 2018

*"Notice of Public Hearings on Tax Increase," if necessary appears in newspaper.
(At least seven days prior to public hearing.)*

Monday, September 17, 2018

Send "Notice of Vote on Tax Rate" information to newspaper.

Tuesday, September 18, 2018
Regular Council Meeting

2nd Public Hearing on Tax Rate (7:30) / Budget Workshop and Council Meeting 6:30 PM

1. Public Hearing on Tax Rate. Schedule and announce date & time of meeting to adopt tax rate and budget, 3-14 days from this date.
2. Budget Workshop - Discuss Budget
3. Budget Workshop - Discuss Tax Rate

Thursday, September 20, 2018

"Notice of Vote on Tax Rate", appears in newspaper.

Tuesday, September 25, 2018

Special Council Meeting to Adopt Budget and Tax Rate 6:30 PM

1. Discuss and take appropriate action on Budget Adoption Resolution.
2. Discuss and take appropriate action on Tax Rate Adoption Resolution